

COUNTY OF TUSCOLA

DEPARTMENT OF BUILDINGS & GROUNDS

MICHAEL MILLER

Director

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THOMAS MCLANE

Assistant Director

TO: INTRESTED CONTRACTORS

FROM: MIKE MILLER

DATE: JULY 6th, 2009

RE: HUMAN SERVICES BUILDING REMODEL

Tuscola County will be accepting bids for remodeling at the Human Services building located at 1313 Cleaver Rd, Caro Mi 48723. You may bid on any part of this project or bid the whole project. The following is just a general outline for the project, a detailed layout and finish schedule will be provided at a mandatory contractor meeting. The following specifications shall be considered in your bid:

BID BOND

1. Contractor shall provide a bid bond of at least 5% of the total bid to guarantee that the project will be executed if the proposal is accepted. The bid security will be retained as liquidated damages by the County if the bidder fails to execute the project.

Painting

1. High quality commercial interior paint shall be used.
2. All interior walls, ceilings, and door frames that are currently painted shall be included in your bid.
3. All pantry room shelving shall be painted and included in your bid.
4. Contractor shall repair, patch, and prime any interior area that requires repair.
5. All wall and ceiling areas are to have two coats of latex interior paint, and restroom ceilings are to have one coat of latex primer and one coat of latex paint with a flat finish.
6. Door frames, and pantry shelving shall be prepared for paint, then 1 coat synthetic rust-inhibiting primer, one coat interior enamel undercoat, and one coat exterior alkyd gloss enamel(door frames are to be semi-gloss) shall be applied.
7. The County will move all Furniture (if needed).
8. Contractor is to protect carpeting and any furniture not removed from area.
9. Contractor is to paint walls from ceiling grid down to floor.

Exterior storage door

1. Contractor is to replace exterior storage door.
2. New door shall be of same type as original.

Wall covering

1. Contractor is to remove existing wallpaper.
2. Contractor is to provide wall repairs if needed.
3. Interior walls in offices shall be covered in a vinyl wall covering that meets or exceeds FS-CCC-W-408 Type II medium standards.
4. Restrooms shall be a vinyl mildew restraint wall covering that meets or exceeds FS-CCC-W-408 Type II medium standards.
5. High quality commercial grade wall coverings shall be used.

Vinyl Tile Flooring

1. Contractor is to remove all existing VCT floor tile in kitchen area.
2. Contractor is to install new VCT floor tile throughout entire kitchen all existing area of carpet will now be tile.
3. Contractor is to replace broken or missing VCT floor tile in the food storage area, with a tile of close match.
4. VCT tile used is to be high quality commercial grade tile.

Kitchen Cabinets

1. Contractor is to remove all existing cabinets, countertop, and sink.
2. Contractor is to install all new cabinets, countertop, sink, faucet, and disposal.
3. County/State will provide a list and layout of new cabinets to be installed.

Window blinds

1. TBD

Viewing room window

1. Contractor is to install an additional one way observation window.
2. Size of window shall be the same as existing window.
3. High quality commercial grade window shall be used.
4. County/State shall approve of window choice.

Restroom partitions/fin tube covers/tile cleaning

1. Contractor is to prep and repaint all restroom partitions in each restroom.
2. Contractor is to prep and repaint all fin tube heater covers in each restroom.
3. Contractor is to clean all wall/floor ceramic tile.
4. Contractor is to repair or replace any damaged or missing grout, tile, matched to existing color.
5. Contractor is to seal grout once cleaned.

CARPET

1. Contractor is to remove all existing carpet.
2. Contractor is to install new carpet tiles.
3. Install new carpet bars where needed.
4. Provide 3% overage of carpet, based on total square yards of carpet.

All installation/removal/disposal of above products shall meet all Manufacturer, Local, State, and Federal requirements.

Contractors who bid on this project may bid on any one part, multiple parts, or in whole. If you are bidding on the whole project, in addition to the total cost, please provide your bid for each section.

Contractor shall provide two bids, one based on normal day rates and the second based on completing the project over 2 weekends (Friday night, Saturday and Sunday).

Winning bidder(s) shall work through the county Buildings & Grounds Director to determine scheduling of project.

All interested contractors shall attend a mandatory walk through on July 16th, 2009 at 5pm.

All bids must be submitted by 4:30pm on July 31st, 2009. Please send bids to Mike Miller 207 E. Grant St. Caro, MI 48723. **Only closed sealed bids labeled "Human Services Remodel" on the exterior of the envelope will be accepted.**

Any questions please call Mike Miller at 989-672-3756.

Tuscola County reserves the right to award bids individually or collectively for all parts of this project, and to reject any and all bids, and to except the bid(s) that is in the best interest of the County. Any vender or parties who bids under this policy are doing so of their own free will and without liability to the County. A bid may be awarded to a higher bidder for reasons such as, but not limited to: quality, service, reliability, convenience, dependability, etc.