



TUSCOLA COUNTY

Board of Commissioners

BOARD MEETING AGENDA

Thursday, May 16, 2024 – 8:00 AM

H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723

Public may participate in the meeting electronically:

(US) +1 929-276-1248 PIN:112 203 398#

Join by Hangouts Meet: meet.google.com/mih-jntr-jya

8:00 AM Call to Order - Chairperson Vaughan
Prayer - Commissioner Lutz
Pledge of Allegiance - Commissioner Koch
Roll Call - Clerk Fetting

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Adoption of Agenda

Action on Previous Meeting Minutes

1. Action on Previous Meeting Minutes 6 - 15
[Board of Commissioners - 25 Apr 2024 - Minutes - Pdf](#)
[Board of Commissioners - 10 May 2024 - Minutes - Pdf](#)

Brief Public Comment Period for Agenda Items Only

Consent Agenda

- [Committee of the Whole - 13 May 2024 - Minutes - Pdf](#) 16 - 19
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[Homeland Security Budget Amendment and General Fund Advance](#)
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[2024 County L-4029 Summer Levy](#)
3. Hiring Two Seasonal Workers for Mosquito Control 23
[New Hires for Mosquito Control](#)

4. Hiring a Full-time Records - Criminal Position in the Sheriff's Office 24 - 25
[New Hire for Sheriff's Department](#)

New Business

1. Approval of Grant Amendment #1 and Related Budget Amendments for the State FY 2024 Michigan Indigent Defense Commission (MIDC) Grant - Geoffrey Stuart, Indigent Defense Counsel Administrator 26 - 29
[Grant Amendment #1 with Michigan Indigent Defense Commission](#)
2. Approval of Resolution 2024-07 Authorizing SAFEbuilt Michigan, LLC as the Sole Entity Responsible for Issuing Soil Erosion Permits in Tuscola County - Neil Hammerbacher, Controller-Administrator 30 - 31
[Resolution 2024-07 Authorizing SAFEBuilt Company as the Sole Entity Responsible for Issuing Soil Erosion Permits in Tuscola County](#)
3. Approval of a Revised Citizen Participation Plan for CHILL Grant Application - Neil Hammerbacher, Controller-Administrator 32 - 35
[Previous Submitted Citizen Participation Plan](#)
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4. MSU Extension (MSUe) MOA Amendment - Karly Crueger, District 10 Director of MSU Extension 36 - 43
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[TUSCOLA MILLAGE MOA FY2024 AMENDMENT \(1\)](#)
[TUSCOLA STANDARD MOA 2024 signed](#)
5. Tentative Agreement with Police Officers Labor Council (POLC) Command Unit 44 - 45
[Tentative TA 5.15.24](#)

Old Business

1. Award the Roof Replacement Contract for the Department of Health and Human Services (DHHS) Building 46 - 49
[Recommendation from Director of Buildings and Grounds](#)
[Buchinger Roofing Bid](#)
2. Adoption of Resolution 2024-08 Supporting the Fiscal Year 2025 Community Corrections Grant Application 50 - 51
[2024-08 Resolution for Community Corrections Application](#)
3. Consideration of Adding Insulation to the People's State Bank (PSB) Building - Mike Miller, Director of Buildings and Grounds/Recycling
4. Discussion Regarding Video on Grant Funding - Tom Young, Commissioner

Correspondence/Resolutions

Commissioner Liaison Committee Reports

Bardwell

Behavioral Health Systems Board
Caro DDA/TIFA
Economic Development Corp/Brownfield Redevelopment
MAC 7th District
MAC Workers Comp Board
MAC Finance Committee
NACo Rural Action Caucus (RAC)
Local Units of Government Activity Report

Young

Board of Public Works
County Road Commission Liaison
Dispatch Authority Board
Genesee Shiawassee Thumb Works
Great Start Collaborative
Human Services Collaborative Council (HSCC)
MAC Agricultural/Tourism Committee
Region VII Economic Development Planning
Saginaw Bay Coastal Initiative
Senior Services Advisory Council
Tuscola 2020
Local Units of Government Activity Report

Vaughan

Board of Health
County Planning Commission
Economic Development Corp/Brownfield Redevelopment

MAC Environmental Regulatory
Mid-Michigan Mosquito Control Advisory Committee
NACO-Energy, Environment & Land Use
Parks and Recreation Commission
Tuscola County Fair Board Liaison
Local Units of Government Activity Report

Lutz

Board of Health
Community Corrections Advisory Board
Department of Human Services/Medical Care Facility Liaison
Genesee Shiawassee Thumb Works
Jail Planning Committee
Local Emergency Planning Committee (LEPC)
MAC Judiciary Committee
MEMS All Hazard
Local Units of Government Activity Report
Human Development Commission Board of Directors Liaison

Koch

Behavioral Health Systems Board
Recycling Advisory
Jail Planning Committee
MI Renewable Energy Coalition (MREC)
Local Units of Government

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting, please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two (2) days in advance of the meeting.



MINUTES

Board of Commissioners

Meeting

8:00 AM - Thursday, April 25, 2024

H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723

Commissioner Vaughan called the regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723, on Thursday, April 25, 2024, to order at 8:00 AM local time.

Prayer - Commissioner Koch

Pledge of Allegiance - Commissioner Lutz

Roll Call - Clerk Fetting

Commissioners Present In-Person: Thomas Bardwell, Kim Vaughan, Bill Lutz, Matt Koch

Commissioners Absent: Thomas Young

Others Present In-Person: Clerk Jodi Fetting, Eean Lee, Neil Hammerbacher, Jon Ramirez, Mike Miller, Kristy Sutherland, Shelly Lutz

Also Present Virtual: Tracy Violet, Mary Drier, Mark Haney, Treasurer Ashley Bennett, Register Marianne Brandt, Sheriff Glen Skrent, Renee Francisco, Angie House, Nick Sakon, Carrie Tabar, Barry Lapp, Ashley Gaudett, Chad Tumblin, Debbie Babich, Echo Torrez, Rebecca Evans, Estee Bitzer, Allison Dickerson, Jodi Barrons, Shannon Beach, Steve Root, Karlee Romain, Toni James, Greg Rynearson, Shelly Lutz

At 8:03 a.m., there were a total of 20 participants attending the meeting virtually.

Adoption of Agenda

1. Adoption of Agenda -

2024-M-097

Motion by Bill Lutz, seconded by Matt Koch to adopt the agenda as presented. Motion Carried.

Action on Previous Meeting Minutes

1. Action on Previous Meeting Minutes -

2024-M-098

Motion by Matt Koch, seconded by Bill Lutz to adopt the meeting minutes from the April 11, 2024 Regular meeting and April 11, 2024 Closed Session. Motion Carried.

Brief Public Comment Period for Agenda Items Only

None

Consent Agenda

2024-M-099

Motion by Bill Lutz, seconded by Thomas Bardwell that the Consent Agenda Minutes and Consent Agenda Items from the April 22, 2024 Committee of the Whole meeting be adopted. Motion Carried.

CONSENT AGENDA

1. 2024 Equalization Report -

Move to receive and place on file the 2024 Equalization Report as presented by Angie Daniels, Equalization Director. Also, all appropriate signatures are authorized.

2. Consideration for Using the BS&A Software Company's Help in Updating our Chart of Accounts -

Move to authorize the Controller-Administrator to use the assistance of BS&A Software Company to update Tuscola County's chart of accounts.

3. Consideration of Change Orders #1 and #2 to the People's State Bank (PSB) Construction Project -

Move to approve Change Orders #1 and #2 of the Booms Construction contract for the People's State Bank (PSB) Construction Project. Also, all appropriate signatures are authorized.

New Business

1. Discussion of Board of Commissioners' Compensation -

Matthew Koch, Commissioner, discussed an article that was included in the Michigan Association of Counties magazine regarding Commissioner compensation as the Commissioners will be transitioning from 2-year terms to 4-year terms. Board directed the discussion to health insurance benefits received by the Commissioners. Also discussed that the number of hours a Commissioner works can vary from Commissioner to Commissioner.

2. Appointment of Erica Walle as the Chief Assistant Prosecuting Attorney Effective April 23, 2024 -

2024-M-100

Motion by Thomas Bardwell, seconded by Bill Lutz that per the recommendation of Prosecuting Attorney, Mark Reene, Erica Walle be appointed Chief Assistant Prosecuting Attorney effective April 23, 2024 refilling the recently vacated position due to a resignation. Also, based on the current wage scale, experience and years of service, Erica Walle be placed at Step 5 of the pay scale which is \$85,531.07 per year. Any necessary potential budget adjustments are authorized. Motion Carried.

Old Business

1. Fund Balance Policy Update for General and Special Revenue Funds - Neil Hammerbacher, Controller-Administrator, presented an updated policy for potential adoption.

2024-M-101

Motion by Bill Lutz, seconded by Matt Koch to approve the update to the Tuscola County Fund Balance Policy per the recommendation of the Controller-Administrator, Neil Hammerbacher. Motion Carried.

2. Ballot Language for Millage Renewal, Senior Citizens -

2024-M-102

Motion by Bill Lutz, seconded by Thomas Bardwell to approve the proposed Senior Citizens Millage Renewal language for the August 2024 election.

**Tuscola County
Senior Citizen Programs Millage Renewal**

Shall Tuscola County renew the current Senior Citizen Programs millage levy of 0.3200 mills (\$0.32 per \$1,000 of taxable value) upon the taxable value of property in Tuscola County for a period of 8 years, 2025 through 2032, inclusive, for operation of Senior Citizen programs within Tuscola County? If approved and levied in its entirety, this millage raises an estimated \$732,202 in the first year that it is levied. All revenue will be disbursed to Tuscola County and shall be exclusively used for Senior Citizen activities within Tuscola County.

Yes: Thomas Bardwell, Kim Vaughan, Bill Lutz, and Matt Koch
Absent: Thomas Young

Motion Carried.

3. Ballot Language for Millage Renewal, Recycling Fund -

2024-M-103

Motion by Matt Koch, seconded by Bill Lutz to approve the proposed Recycling Fund Millage Renewal language for the August 2024 election.

**Tuscola County
Recycling Millage Renewal**

Shall Tuscola County renew the current Recycling millage levy of .1500 mills (\$.15 for each \$1,000 of taxable value) upon the taxable value of property in Tuscola County, for a period of 8 years, 2025 through 2032, inclusive, to provide funds for recycling within Tuscola County? If approved and levied in its entirety, this millage raises an estimated \$343,219 in the first calendar year after its approval. All revenue will be disbursed to Tuscola County and shall be exclusively used for recycling activities within Tuscola County.

Yes: Thomas Bardwell, Kim Vaughan, Bill Lutz, and Matt Koch
Absent: Thomas Young

Motion Carried.

- 4. Ballot Language for Millage Renewal, Sheriff Road Patrol - Board discussed the fund balance that is currently in this line item.

2024-M-104

Motion by Bill Lutz, seconded by Matt Koch to approve the proposed Sheriff Road Patrol Millage Renewal language for the August 2024 election.

**Tuscola County
Sheriff Road Patrol Millage Renewal**

Shall Tuscola County renew the current Sheriff Road Patrol millage levy of 1.3300 mills (\$1.33 per \$1,000 of taxable value) upon the taxable value of property in Tuscola County, for a period of 8 years, 2025 through 2032, inclusive, for operation of the Tuscola County Sheriff's Road Patrol within Tuscola County? If approved and levied in its entirety, this millage raises an estimated \$3,043,213 in the first year that it is levied. All revenue will be disbursed to Tuscola County and shall be exclusively used for Sheriff's Road Patrol activities within Tuscola County.

Yes: Thomas Bardwell, Kim Vaughan, Bill Lutz, and Matt Koch
Absent: Thomas Young

Motion Carried.

- 5. Ballot Language for Proposed Millage, Dispatch-911 -
Board discussed the current fund balance in the Dispatch line item.

Director Ramirez addressed future projects that are being considered and the option of billing local jurisdictions for services provided.

Discussed the option of increasing the surcharge amount which would require a ballot initiative. Board would like to explore this option for the November ballot.

There was no action to move language forward to the August 2024 ballot.

- 6. Ballot Language for Proposed Millage, Senior Citizen Home Delivered Meals -
2024-M-105

Motion by Matt Koch, seconded by Bill Lutz to approve the proposed Senior Citizen Home Delivered Meals Millage language for the August 2024 election.

**Tuscola County
Senior Citizen Home Delivered Meals Millage**

Shall Tuscola County impose a new Senior Citizen Home Delivered Meal millage levy of 0.2000 mills (\$0.20 per \$1,000 of taxable value) upon the taxable value of property in Tuscola County for a period of 5 years, 2025 through 2029, inclusive, for operation of Senior Citizen Home Delivered Meals within Tuscola County? If approved and levied in its entirety, this millage raises an estimated \$457,626 in the first year that it is levied. All revenue will be disbursed to Tuscola County and shall be exclusively used for Senior Citizen Home Delivered Meals within Tuscola County.

Yes: Thomas Bardwell, Kim Vaughan, Bill Lutz, and Matt Koch

Absent: Thomas Young

Motion Carried.

Correspondence/Resolutions

- 1. Update on 312 Arbitration Between Tuscola County and Police Officers Labor Council (Command Unit)
Board discussed the proposed Last and Best Offer.
- 2. Annual Remembrance of Resolution 2023-08 for Workers Memorial Day on April 28th
- 3. Crawford County Resolution Supporting "The Protect MI Kids Bill Package"
- 4. Eaton County Resolution Opposing "FY 2025 Governor's Recommended Budget for the Reduction of Operational Funding to the Michigan Conservation Districts and the Elimination of Local Administration of the Michigan Agriculture Environmental Assurance Program (MAEAP)"
- 5. Washtenaw County Resolution Requesting "The Michigan Legislature Support a Significant Increase in Funding for Michigan 2-1-1 in the Fiscal Year 2025 Budget"

6. Michigan Association of Counties (MAC) Legislative Update 4-5-2024

Commissioner Liaison Committee Reports

Koch

No Update

- Behavioral Health Systems Board
- Recycling Advisory
- Jail Planning Committee
- MI Renewable Energy Coalition (MREC)
- Local Units of Government

Bardwell

- Behavioral Health Systems Board
- Caro DDA/TIFA
- Economic Development Corp/Brownfield Redevelopment
- MAC 7th District
- There is a meeting upcoming which all Commissioners are encouraged to attend.
- MAC Workers Comp Board
- MAC Finance Committee
- NACo Rural Action Caucus (RAC)

Local Units of Government Activity Report

An update was provided regarding the safety issues for Amish traveling on M53 and the possibility of building an alternative road. Representative Greg Alexander is continuing to work on the project.

Young

Absent

- Board of Public Works
- County Road Commission Liaison
- Dispatch Authority Board
- Genesee Shiawassee Thumb Works
- Great Start Collaborative
- Human Services Collaborative Council (HSCC)
- MAC Agricultural/Tourism Committee

Region VII Economic Development Planning
Saginaw Bay Coastal Initiative
Senior Services Advisory Council
Tuscola 2020
Local Units of Government Activity Report

Vaughan

No Update

Board of Health
County Planning Commission
Economic Development Corp/Brownfield Redevelopment
MAC Environmental Regulatory
Mid-Michigan Mosquito Control Advisory Committee
NACO-Energy, Environment & Land Use
Parks and Recreation Commission
Tuscola County Fair Board Liaison
Local Units of Government Activity Report

Lutz

Board of Health
Community Corrections Advisory Board
Meeting held and update provided.
Department of Human Services/Medical Care Facility Liaison
Genesee Shiawassee Thumb Works
Jail Planning Committee
Local Emergency Planning Committee (LEPC)
MAC Judiciary Committee
Shortage of Prosecutors state-wide discussed.
MEMS All Hazard
Local Units of Government Activity Report
Recognized work of Deputy Spencer Coleman and K9 Belo.
Human Development Commission Board of Directors Liaison

Other Business as Necessary

Commissioner Bardwell read a letter regarding the Moore House in Caro City being a Historical Home.

At 9:19 a.m., there were a total of 21 participants attending the meeting virtually.

Extended Public Comment

None

Adjournment

2024-M-106

Motion by Bill Lutz, seconded by Matt Koch to adjourn the meeting at 9:19 a.m.
Motion Carried.

Jodi Fetting
Tuscola County Clerk, CCO

DRAFT



MINUTES

Board of Commissioners

Special Meeting

2:00 p.m. - Friday, May 10, 2024

H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723

Commissioner Vaughan called the special meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723, on Friday, May 10, 2024, to order at 2:00 p.m. local time.

Prayer - Commissioner Vaughan

Pledge of Allegiance - Commissioner Koch

Roll Call - Chief Deputy Clerk Elenbaum

Commissioners Present In-Person: Thomas Young, Thomas Bardwell, Kim Vaughan, Bill Lutz, Matt Koch

Commissioners Absent: None

Others Present In-Person: Chief Deputy Clerk Curtis Elenbaum, Eean Lee, Neil Hammerbacher, Shelly Lutz, Jamie Nisidis

Also Present Virtual: Tracy Violet, Clerk Jodi Fetting, Ashley Gaudett

At 2:00 p.m., there were a total of 3 participants attending the meeting virtually.

Adoption of Agenda

1. Adoption of Agenda -

2024-M-107

Motion by Bill Lutz, seconded by Thomas Bardwell to adopt the agenda as presented.
Motion Carried.

Action on Previous Meeting Minutes

None

Brief Public Comment Period for Agenda Items Only

None

Consent Agenda

None

New Business

1. Closed Session for Labor Negotiations -

2024-M-108

Motion by Matt Koch, seconded by Bill Lutz that the Board meet in Closed Session, pursuant to Section 8(c) of the Open Meetings Act, in order to discuss strategy connected with the negotiation of a collective bargaining agreement with Jamie Nisidis with Braun Kendrick, Neil Hammerbacher, Curtis Elenbaum, Jodi Fetting (virtual), Shelly Lutz and Eean Lee to be allowed to attend this closed session at 2:00 p.m. Motion Carried.

Recessed to Closed Session at 2:05 p.m.
Reconvened from Closed Session at 2:37 p.m.

Old Business

None

Correspondence/Resolutions

None

Other Business as Necessary

None

Extended Public Comment

None

Adjournment

2024-M-109

Motion by Bill Lutz, seconded by Matt Koch to adjourn the meeting at 2:37 p.m. Motion Carried.

Curtis Elenbaum
Tuscola County Chief Deputy Clerk



MINUTES

Committee of the Whole Meeting

8:00 AM - Monday, May 13, 2024

H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723

Commissioner Vaughan called the regular meeting of the Committee of the Whole of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723, on Monday, May 13, 2024, to order at 8:00 AM local time.

Roll Call - Clerk Fetting

Commissioners Present In-Person: Thomas Young, Thomas Bardwell, Kim Vaughan, Bill Lutz, Matt Koch

Commissioners Absent: None

Others Present In-Person: Clerk Jodi Fetting, Eean Lee, Neil Hammerbacher, Steve Anderson, Mike Miller, David Stevens, Angie Daniels, Karly Creguer, Tracy Violet

Also Present Virtual: Tracy Violet, Mary Drier, Mark Haney, Treasurer Ashley Bennett, Debbie Babich, Steve Root, Jon Ramirez, Amanda Ertman, Cody Horton, Cindy McKinney-Volz, Angie House, Register Marianne Brandt, Ashley Gaudett, Renee Francisco, Shannon Beach, Tim Green, Crystal Knoblock, Kristy Sutherland, Barry Lapp, Bob Baxter, Animal Shelter

At 8:03 a.m., there were a total of 11 participants attending the meeting virtually.

New Business

1. Consideration of Homeland Security Budget Amendment and an Advance from the General Fund -
Neil Hammerbacher, Controller-Administrator, explained the budget request for the project. Steve Anderson, Emergency Manager, explained the project and what items will be purchased. Matter to be placed on the Consent Agenda.
2. 2024 Tuscola County L-4029 Summer Property Tax Levy -
Angie Daniels, Equalization Director, presented the request for approval of the L-4029. Matter to be placed on the Consent Agenda.

3. Community Corrections Fiscal 2025 Grant -
David Stevens, Community Corrections Coordinator, Thumb Area Regional Community Corrections, provided an overview of the program and that additional funding was requested for FY 2025. The program strives to rehabilitate and have a person discharged to be successful in the community. Matter to be placed on Thursday's agenda.

Old Business

None

Finance/Technology***Primary Finance/Technology***

1. Informational - Tuscola County Landbank is a Component Unit -
Neil Hammerbacher, Controller-Administrator, explained that the Land Bank is a Component Unit and will show on the County's financial statement.
2. Informational - History of Audits Submitted by Road Commissions -
Neil Hammerbacher, Controller-Administrator, reviewed that the Road Commission is a Component Unit. He reviewed the audit process for the Road Commission. He has talked to Mike Tuckey in regard to the importance of timely submission to the State for the Road Commission's audit.
3. Update on Tuscola County's 2023 Financial Audit -
Neil Hammerbacher, Controller-Administrator, reviewed the audit findings. The audit shows that the County ended financially better than expected.

On-Going and Other Finance

1. Informational - New Tool from Michigan Association of Counties (MAC) to Search Grant Opportunities -
Tom Young, Commissioner and Neil Hammerbacher, Controller-Administrator, explained that there is a tool offered by MAC for available grants that could be used for various projects. This will be distributed to Elected Officials, Department Heads and Directors.

Controller-Administrator would like to begin to utilize the BS&A Software program to assist in grant management. He would like to have all grants be brought before the Board so any matching funds or legacy costs can be discussed and addressed.

On-Going and Other Technology

1. Information System(s) Update -
Eean Lee, Chief Information Officer, updated the Board on the Department's ongoing project list. The VOIP phone refresh program is underway and they are working on a password management system to offer employees.

Tracy Violet presented a security assessment review of the County.

Building and Grounds

Primary Building and Grounds

1. 2024 Department of Health and Human Services (DHHS) Roof Replacement Bid Opening -

Mike Miller, Director of Buildings and Grounds, opened the bids received.

1. Valley Roofing, Bay City - \$107,059.00
2. Beyer Roofing, Saginaw - \$122,777.00
3. Thomas Brown & Son Roofing, Bay City - \$120,172.00
4. Source 1 Construction, Wixom - \$143,712.00
5. Superior Services RHS, Lansing - \$156,623.00
6. Buchinger Roofing, Reese - \$95,500.00
7. Zimmer Roofing & Construction, Port Huron - \$145,100.00
8. Marlette Roofing, Marlette - \$118,200.00
9. Quality Roofing, Whitmore Lake - \$113,600.00

Mike Miller to review the bids and bring the matter back for a final decision potentially on Thursday.

2. Consideration of Adding Insulation to the People's State Bank (PSB) Building -
Mike Miller, Director of Buildings and Grounds, explained that with the remodel there will be only 2 inches of insulation in the roof which causes concern of the fire suppression pipes freezing. Director Miller has reached out to Marlette Roofing, the current contractor, for pricing on adding insulation to prevent this from happening. There are funds in the contingency fund for this project to cover this cost. Matter to be placed on Thursday's agenda.

On-Going and Other Building and Grounds

None

Personnel

Primary Personnel

1. Request to Hire to Refill Vacant Full-Time Records-Criminal Division Position -
Robert Baxter, Undersheriff, requested via email to hire Tricia Sharp to fill the vacant position. Matter to be placed on the Consent Agenda.

2. Request to Hire Seasonal Employees to Refill Vacant Positions -
Larry Zapfe, Mosquito Abatement Director, requested via email to fill two vacant positions. Matter to be placed on the Consent Agenda.

On-Going and Other Personnel

None

Other Business as Necessary

-Commissioner Bardwell will not be at the May 30, 2024 Board meeting as he will be attending the MAC Worker Comp meeting.

-Commissioner Bardwell would like an update on the Animal Control concerns brought before the Board.

-Commissioner Bardwell would like an update from Dr. William Morrone.

At 9:26 a.m., there were a total of 25 participants attending the meeting virtually.

Public Comment Period

-Karly Creguer, MSUe Extension District 10 Director, addressed the newly formed partnership with the Economic Development Corporation (EDC). A new EDC Director has been hired, Trevor Keyes starting June 3, 2024. The 4H Program Coordinator Reanna Wilkerson has just started in this role transitioning from working with the Caro Parks and Recreation Commission. This change in roles will cause a need to have an amended MOA to be completed which will be brought before the Board as soon as it is ready.

Adjournment

Motion by Bill Lutz, seconded by Matt Koch to adjourn the meeting at 9:33 a.m.
Motion Carried.

Jodi Fetting
Tuscola County Clerk, CCO

TUSCOLA COUNTY
JOURNAL ENTRY
JE: 21958

Post Date: 05/16/2024
Entry Date: 05/09/2024
Description: FUNDING OF 2 HOMELAND SECURITY PROJECTS

Entered By: TCACHAMMN
Journal: BA

GL #	Description	Increase/(Decrease)
261-100-546.000	HOMELAND SECURITY GRANT	53,000.00
261-100-957.000	TRAINING	2,000.00
261-100-978.000	EQUIPMENT	51,000.00
	Revenue Change:	53,000.00
	Expenditure Change:	53,000.00
	Budgeted Change To Fund Balance:	0.00

APPROVED BY: _____



Tuscola County

Neil Hammerbacher <nhammerbacher@tuscolacounty.org>

Homeland Security Grant Advance

1 message

Steve Anderson <tcemanderson@tuscolacounty.org>

Tue, Apr 23, 2024 at 3:02 PM

To: Neil Hammerbacher <nhammerbacher@tuscolacounty.org>

Mr. Hammerbacher,

Per our conversation, I am looking for an advance for the Homeland Security Grant line item budget 261-100-978-000, which was only allocated \$25,000.00. I am making this request to cover Homeland Security Projects that Tuscola County has received from the region. Here is a list of the projects that have been awarded to Tuscola County and I am expecting to make purchases for during this calendar year:

- FY 2022 HSGP Soft Target scene lighting project in the amount of \$14,699.16. *The BOC approved this purchase on 2/26/24 and it was approved by the fiduciary on 3/15/24. These lights have been purchased and I was able to submit this project for reimbursement on 4/22/24.*
- FY 2023 HSGP Soft Targets Project for scene lighting in the amount of \$21,000.00 (8 additional MX Fuel Tower Lights for local fire departments) 0
- FY 2022/2023 Mobile Data Terminals in the amount of \$32,000.00 for Akron Pd (x1), Gagetown (x1) and Vassar Pd (x3) *This project is a clean up project that will exhaust FY 2022 funds and remainder will come out of FY 2023 funding.* 2
- FY 2023 LETPA funded Portable & Mobile Radios in the amount of \$56,000.00 (Radios for Kingston Pd and Gagetown Pd)
- FY 2023 LETPA funded Portable and Mobile Radios in the amount of \$31,000.00 (Radios for Cass City Pd) / *pushed this one back to the next grant cycle which will be in the 2025 calendar year.*

There is still potential funding available that I might go for but this is the list at this point... In total, we are looking at potentially \$140,000.00.

I have attached the subrecipient agreements for FY 2022 and FY 2023.

If you need anything further, please let me know...

--

Deputy Steven Anderson

*Emergency Manager
420 Court St. Suite #1
Caro, MI 48723
Office # 989-673-5181
Cell # 989-450-0147
Fax # 989-673-8164
#levistrong*

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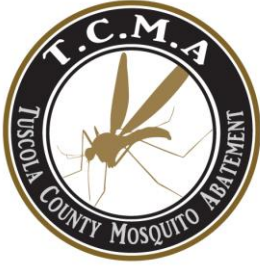
2 attachments



Tuscola Co - FY 2022 HSGP Subrecipient Agreement.pdf
1414K



FY 2023 HSGP Subrecipient Agreement - Tuscola County.pdf
438K



TUSCOLA COUNTY MOSQUITO ABATEMENT

1500 Press Drive
Caro, Michigan 48723-9291
989-672-3748 Phone ~ 989-672-3724 Fax
Larry Zapfe, Director

To: Tuscola Board of Commissioners and
Neil Hammerbacher-County Controller/Administrator

From: Larry Zapfe, Director

Date: May 13, 2024

Re: Respectfully, request to hire the following seasonal employees to refill two vacant positions for the 2024 mosquito season, pending results of a background check and physical.

1. Tiffany Howard
2. Cortez Williams

Thank you for your time and consideration regarding this request.

Respectfully,
Larry Zapfe, Director



Tuscola County

Neil Hammerbacher <nhammerbacher@tuscolacounty.org>

Fwd: Next BOC meeting

1 message

Shelly Lutz <lutzs@tuscolacounty.org>
To: Neil Hammerbacher <nhammerbacher@tuscolacounty.org>
Cc: Robert Baxter <rbaxter@tuscolacounty.org>

Wed, May 8, 2024 at 8:43 AM

Neil,
Will you please add this request from Undersheriff Baxter to the Agenda? I will prepare a separate motion, and send it to you.
Thank you!

----- Forwarded message -----
From: **Robert Baxter** <rbaxter@tuscolacounty.org>
Date: Wed, May 8, 2024 at 8:39 AM
Subject: Next BOC meeting
To: Shelly Lutz <lutzs@tuscolacounty.org>

We have given a conditional job offer to Tricia Sharp to fill a vacant full time Records-Criminal Division position pending a background, physical and drug test. Her anticipated start date will be on or about June 1, 2024. Her starting wage will be at step one at \$18.70 per hour.

Undersheriff Robert E. Baxter
Tuscola County Sheriff Administration
420 Court St
Caro, MI 48723
989-673-8161 ext 2225
Fax: 989-673-8164

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Shelly A. Lutz

Tuscola County

Human Resource Director

125 W. Lincoln St.

Caro, MI 48723

(989) 672-3705

Fax (989)672-4011

lutzs@tuscolacounty.org

VISIT US ONLINE FOR COUNTY SERVICES @ WWW.TUSCOLACOUNTY.ORG

CONFIDENTIALITY NOTICE

The information contained in this communication, including attachments, is privileged and confidential. It is intended only for the exclusive use of the addressee. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited if you have received this communication in error. Please notify us by telephone immediately.

TUSCOLA COUNTY MANAGED ASSIGNED COUNSEL OFFICE
429 NORTH STATE STREET
CARO, MICHIGAN 48723
(989) 672-3799

Geoffrey J. M. Stuart – Attorney / Administrator

Amy Taylor - Administrative Secretary

Nick Tselepis – Associate Attorney

Neil Hammerbacher

May 14, 2024

Tuscola County Controller

Dear Mr. Hammerbacher,

This Memorandum is intended to supplement the 3-page budget amendment request which has been submitted and approved by the Michigan Indigent Defense Commission (MIDC) with regard to the grant period from October 1, 2023 to September 30, 2024. It is required that the Amendment must be reviewed and approved by the Board of Commissioners as well as the Controller in order for the Amendment to be properly reviewed and acted upon by the MIDC.

This amendment of the FY 2024 budget is to address shortfalls in the projections for funding by my office, and to address cost overruns which are a result of roster attorney billings on felony and misdemeanor cases. The total overage was \$460,392.46. This amount is completely related to attorney billings on criminal cases which have been subject to an hourly rate of pay in recent years. The current billing hour rates of pay for Tuscola County are as follows:

Capital Felonies: \$150.00 per hour.

Common Felonies: \$135.00 per hour.

Misdemeanors: \$ 120.00 per hour.

Criminal Arraignments: \$120.00 per hour.

Sincerely,



Geoffrey Stuart

Indigent Defense Counsel Administrator

GRANT BETWEEN
THE STATE OF MICHIGAN
MICHIGAN INDIGENT DEFENSE COMMISSION (MIDC)
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS (LARA)
AND
Tuscola County

GRANTEE/ADDRESS:

Name: Kim Vaughan
Title: Chair, Board of County Commissioners
Address: 429 N. State Street, Suite 103 Caro, MI 48723
Phone: (989) 672-3710

GRANTOR/ADDRESS:

Michigan Indigent Defense Commission
Department of Licensing and Regulatory Affairs
611 W. Ottawa St.
Lansing, MI 48933
(517) 657-3060

GRANT PERIOD:

From: 10/01/2023 to 09/30/2024

TOTAL AUTHORIZED BUDGET: \$2,377,580.31

State Grant Contribution:	\$2,121,635.61
Local Share Contribution:	\$255,944.70

ACCOUNTING DETAIL: Accounting Template No.: 6411113T032

SIGMA Vendor Code: CV0048120

AMENDMENT NUMBER 1 TO GRANT NO. MIDC E20240106-00

Under Grant No. MIDC E20240106-00, entered into on 10/19/2023, the Department of Licensing and Regulatory Affairs (Grantor), the Michigan Indigent Defense Commission (Grantor), and Tuscola County (Grantee) agreed that the Grantee would receive funding to implement its approved indigent defense compliance plan.

The purpose of this amendment is to increase the FY 2024 State Grant Contribution and Total Authorized Budget to include an additional amount approved by the Michigan Indigent Defense Commission.

Except as specifically provided below, the parties agree that all terms and conditions of the original grant shall remain unchanged and in effect.

1. **TOTAL AUTHORIZED BUDGET:**

This section is amended to include an **increase of \$835,355.46** to the State Grant Contribution line for a new amount of **\$2,121,635.61** and an increase to the total authorized budget amount of **\$835,355.46** for a new total of **\$2,377,580.31**.

2. **Section 1.2 Detailed Budget**

The following Budget line items are adjusted as detailed below:

Description	Current Budget	Increase/Decrease	New Total
FY 2024 State Contribution	\$1,286,280.15	\$835,355.46	\$2,121,635.61
FY 2024 Local Share	\$255,944.70	\$0.00	\$255,944.70
Total Authorized Budget	\$1,542,224.85	\$835,355.46	\$2,377,580.31

3. **Section 1.4 Payment Schedule**

The Grantors will include the amount of \$835,355.46 with the remaining payments.

Signature:

,
Bureau of Finance and Administrative Services
Department of Licensing and Regulatory Affairs
State of Michigan

Date:

Signature:

,
Michigan Indigent Defense Commission
Department of Licensing and Regulatory Affairs
State of Michigan

Date:

Signature:

Representative: ,
Date:
Funding Unit: Tuscola County

Grant Amendment No. 1
GRANT NO. E20240106-00

TUSCOLA COUNTY BOARD OF COMMISSIONERS

125 W. Lincoln Street
Suite 500
Caro, MI 48723

Telephone: 989-672-3700
Fax: 989-672-4011

At a regular meeting of the Board of Commissioners for the County of Tuscola, State of Michigan, on the 16th day of May 2024, with the meeting called to order at _____ a.m.

Commissioners Present:

Commissioners Absent:

The following resolution was offered by Commissioner _____,
seconded by Commissioner _____.

Resolution 2024-07 Authorizing SAFEbuilt Michigan, LLC as the Sole Entity Responsible for Issuing Soil Erosion Permits in Tuscola County

Whereas, Part 91, Soil Erosion and Sedimentation Control, of the Natural Resources and Environmental Protection Act (NREPA) provides for the control of soil erosion and protects adjacent properties and the waters of the state from sedimentation; and

Whereas, Part 91 is administered and enforced by various state, county, and local governmental agencies; and

Whereas, the Tuscola County Board of Commissioners has identified the Tuscola County Building Department as the County Enforcing Agency (CEA) to review soil erosion and sedimentation control plans, issue permits, and take enforcement actions when necessary to ensure compliance with Part 91; and

Whereas, the Tuscola County Road Commission and the Tuscola County Drain Commission have their own responsibilities in administering Part 91, which the Tuscola County Board of Commissioners do not want to disturb; and

Whereas, Tuscola County enjoys a mutually beneficial contract with SAFEbuilt Michigan, LLC to operate Tuscola County's Building Department.

Now Therefore, Be It Resolved, that the Tuscola County Board of Commissioners, except for the responsibilities of the Tuscola County Road Commission and the Tuscola County Drain Commission with respect to Part 91, authorizes SAFEbuilt Michigan, LLC as the sole entity responsible for all units of government (including Tuscola and Arbela Townships) in Tuscola

County for issuing Soil Erosion Permits and any other planning and enforcement acts as identified in Part 91, Soil Erosion and Sedimentation Control, of the Natural Resources and Environmental Protection Act (NREPA).

RESOLUTION ADOPTED.

STATE OF MICHIGAN

COUNTY OF TUSCOLA

Yes:

No:

Absent:

Date _____

Kim Vaughan, Chairperson
Tuscola County Board of Commissioners

I, Jodi Fetting, Tuscola County Clerk, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Tuscola County Board of Commissioners at its regular meeting on May 16, 2024.

Date _____

Jodi Fetting
Tuscola County Clerk

PROPOSED



Tuscola County

Neil Hammerbacher <nhammerbacher@tuscolacounty.org>

Citizen Participation Plan

1 message

Debbie Babich <dbabich@tuscolacounty.org>
To: Neil Hammerbacher <nhammerbacher@tuscolacounty.org>

Tue, May 14, 2024 at 3:28 PM

Good morning Neil,

As you are aware, I have been working with an analyst from MSDHA in regards to the CHILL grant. As part of the application for the CHILL grant, the Citizen Participation Plan must be an accepted document by MSHDA. It is my understanding a Citizen Participation plan was submitted to the Board of Commissioners and approved by the Board of Commissioners during the January 22, 2024 Board of Commissioners meeting, motion 2024-M-011.

Per MSHDA, they are not accepting the Citizen Participation plan as submitted. For this reason, I revised it per the analyst's recommendations, for this reason it is not yet an approved document by MSHDA until it is approved by the Board of Commissioners. I have attached both documents. The Citizen Participation Plan January 2024 is the document not accepted by MSDHA. The Tuscola County Citizen Participation Plan Revised April 2024 is the document revised with MSDHA's guidance recommendations. Would you please discuss this during the next Board of Commissioners meeting?

Please let me know if additional information is needed.

Thank you,
Deb

Thank you,
Deb

Deborah Babich
Tuscola County Fiscal Personnel Analyst
125 W Lincoln Street, Ste. 500
Caro, MI 48723
Work: 989-672-3268
Fax: 989-672-4011
E-Mail: dbabich@tuscolacounty.org

Visit us Online for County Services @ www.tuscolacounty.org

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2 attachments



Tuscola County Citizen Participation Plan - Revised April 2024.pdf
1894K



Citizen Participation Plan January 2024.pdf
1084K

TUSCOLA COUNTY, MICHIGAN Citizen Participation Plan

It is the policy of Tuscola County to ensure adequate citizen involvement in the planning, implementation, and evaluation of its housing and community development programs. The following Citizen Participation Plan (CPP) establishes the citizen participation standards for the Community Development Block Grant (CDBG) and is based on the criteria established by HUD to comply with minimum standards to involve citizens in community development activities, as well as other procedural requirements to manage the Community Development Block Grant Program.

Tuscola County provides this Citizen Participation Plan for purposes of providing for and encouraging public participation, particularly by low- and moderate-income persons who reside in slum and blighted areas in which funds are proposed to be used.

Tuscola County will make every reasonable effort to provide, CDBG files and documents to the public through the Office of the Tuscola County Controller/Administration. The county will encourage the participation of minorities, non-English speaking persons, limited English proficiency persons and persons with disabilities. Efforts may include, but are not limited to, making reports available in a format that is accessible to persons with disabilities providing translation of notices and documents, translation services at public hearings. Such requests will require at least a five (5) working day notice so that adequate arrangements can be made.

Low and Moderate Income Persons

Tuscola County provides this CPP for the purposes of providing for and encouraging public participation in the development and implementation of the CDBG project emphasizing the involvement of low and moderate income people, especially those living in neighborhoods identified as low and moderate income.

The county will provide technical assistance to groups that are representative of persons of low- and moderate-income that request assistance in developing proposals (including proposed strategies and actions to affirmatively further fair housing) in accordance with the procedures developed by the State. Such assistance need not include providing funds to such groups.

Public Housing Agencies

Tuscola County will provide citizens and units of local government with reasonable notice and opportunity to comment on the Consolidated Plan and its substantial amendments. Reasonable notice will be given through a public notice in a newspaper(s) with statewide circulation. Opportunity to offer comments will be provided by a period of not less than 30 days, identified in the public notice, to receive comments on the substantial amendments before the amendment is implemented. The notice will clearly provide the name and address of the person responsible for receiving these comments. Reasonable notice will be given to the public for non-substantial amendments by a statewide mailing to current grantees and other interested parties.

Note: When additional funding is provided by the U.S. Department of Housing and

Urban Development based on a declared emergency and/or funding needs to be repurposed to meet immediate need and in-person public hearings are not feasible, public notification will take place via internet postings only. An opportunity to offer comment will be provided by a period of not less than 5 days. The notice will clearly provide the methodology and contact person responsible for receiving comments.

The State will consider any comments or views of citizens and units of general local government received in writing, if any, in preparing the substantial amendment to the consolidated plan. A summary of these comments or views not accepted and the reasons therefore shall be attached to the substantial amendment to the consolidated plan.

Performance Reports.

Citizens shall be provided with a reasonable notice and opportunity to comment on any performance reports required on the Consolidated Plan. A period of not less than 15 days shall be provided to receive comments on the performance report prior to its submission to HUD. Reasonable notice shall be given in the form of an announcement in one or more newspapers of general public circulation.

The county shall consider any comments received in writing or orally when preparing the performance report. A summary of these comments shall be attached to the performance report.

Citizen participation.

Tuscola County will provide for a minimum of two public hearings for the purpose of obtaining residents' views and responding to proposals and questions. The first public hearing must be held prior to application submission to the MSHDA and the second near the end of the grant term. Together the hearings must cover housing needs (including affirmatively furthering fair housing), development of proposed activities, and a review of program performance. There must be reasonable notice of the hearings (at least 5 days) and they must be held at times and accessible locations convenient to potential or actual beneficiaries, with accommodations for persons with disabilities. Public hearings shall be conducted in a manner to meet the needs of non-English speaking residents where a significant number of non-English speaking residents can reasonably be expected to participate. If 51% of the expected participants are non-English speaking, the hearings will be advertised in a non-English publication available to those residents. A person fluent in the non-English language must be available at the public hearing.

Tuscola County will furnish citizens with information regarding the amount of funds available, the range of activities, the estimated amount of the proposed activities that will benefit persons of low to moderate income for public comment; and will provide reasonable public notice and comment period on any substantial change.

The county will provide citizens with reasonable advance notice of, and an opportunity to comment on, proposed activities in an application to the State. For grants already made, activities which are proposed to be added, deleted, or substantially changed from the unit of general local government's application to the State. Substantially changed means changes made in terms of purpose, scope, location, or beneficiaries as defined by criteria established by the State.

Availability to the public.

The consolidated plan, as adopted, substantial amendments, and the performance report, shall be available to the public, including the availability of materials in a form accessible to persons with disabilities, upon request. These documents shall be available at the MSHDA Website at www.michigan.gov/mshda and available upon request to members of the general public through U.S. Mail.

Tuscola County will ensure that residents will be given reasonable and timely access to local meetings, consistent with accessibility and reasonable accommodation requirements in accordance with Section 504 of the Rehabilitation Act of 1973 and the regulations at 24 CFR part 8, and the Americans with Disabilities Act and the regulations at 28 CFR parts 35 and 36, as applicable, as well as information and records relating to the unit of local government's proposed and actual use of CDBG funds.

The county will furnish citizens information, including but not limited to:

- a. The amount of CDBG funds expected to be made available for the current fiscal year (including the grant and anticipated program income);
- b. The range of activities that may be undertaken with the CDBG funds;
- c. The estimated amount of the CDBG funds proposed to be used for activities that will meet the national objective of benefit to low- and moderate-income persons; and
- d. The proposed CDBG activities likely to result in displacement and the unit of general local government's anti-displacement and relocation plans required under §570.488.

Access to records.

The county shall provide citizens, public agencies, and other interested parties with reasonable and timely access to the county's consolidated plan and the state's use of assistance under the programs covered by this part during the preceding five years.

Complaints.

The county shall provide citizens the address, phone number, and times for submitting complaints and grievances. The county shall provide a timely, substantive written response to every written citizen complaint, within 15 working days where practicable, to complaints received from citizens on the consolidated plan, amendments, and performance report.

Use of the Citizen Participation Plan.

The county assures that it will follow its Citizen Participation Plan.



Tuscola County

Neil Hammerbacher <nhammerbacher@tuscolacounty.org>

[EXTERNAL] MSU Extension MOA Amendment

1 message

Creguer, Karly <oberski9@msu.edu>

Fri, May 10, 2024 at 10:40 AM

To: "nhammerbacher@tuscolacounty.org" <nhammerbacher@tuscolacounty.org>

Good morning, Mr. Hammerbacher!

We have not had the opportunity to meet yet. My name is Karly Creguer, and I serve as the District 10 Director of MSU Extension. We recently had a personnel change that affects our budget. Therefore, attached is an amendment to the MOA that we need to get signed by the Board Chair. I've also attached the current 2024 MOA that we have on file for your reference.

I will be attending the Board of Commissioners meeting on Monday to share some staffing updates, including this one in the amendment. Since it's such short notice, I'm sure I will need to come back to a different meeting to formally present the amendment? Please let me know how you would like to proceed from here.

Thank you, and welcome to Tuscola County!

Karly

Karly Creguer, MPH

Pronouns: she/her/hers

District 10 Director – serving Huron, Lapeer, Sanilac, St. Clair, and Tuscola Counties

Michigan State University Extension

362 Green St.

[Caro, MI 48723](#)

[Office: 989-672-3870](#)

[Cell: 989-217-1264](#)

[Fax: 989-673-5953](#)

oberski9@msu.edu

www.msue.msu.edu

MSU Extension programs and materials are open to all without regard to race, color, national origin, gender, gender identity, religion, age, height, weight, disability, political beliefs, sexual orientation, marital status, family status, or veteran status.

Michigan State University occupies the ancestral, traditional, and contemporary Lands of the Anishinaabeg-Three Fires Confederacy of Ojibwe, Odawa, and Potawatomi peoples. The University resides on Land ceded in the 1819 Treaty of Saginaw.

2 attachments

 **TUSCOLA_MILLAGE MOA FY2024_AMENDMENT.pdf**
44K

 **TUSCOLA_STANDARD MOA 2024_signed.pdf**
2234K

**AMENDMENT #1 – Agreement for Extension Services provided by
Michigan State University to TUSCOLA County
Annual Work Plan FY 2024**

Amending section C only to reduce Program Instructor funding. The Program Instructor position has been vacated and will not be filled.

C. Staffing and Financial Summary:

A. Base Assessment (includes .5 FTE 4-H Program Coordination) \$60,162

ADDITIONAL PERSONNEL

B. 1.0 FTE Clerical Support Staff to be employed by MSU \$70,735

C. 0 FTE Educator (Program Area:) \$0

D. .5 FTE Additional 4-H Program Coordination \$35,367

E. .5 FTE Additional Program Instructor \$35,367

F. .5 FTE Additional Program Instructor Credit (July-December 2024) \$(17,684)

G. Operating Expenses (phone, smart projector) \$4,000

TOTAL COUNTY ASSESSMENT PAYABLE TO MSU FOR FY 2024: \$187,947

For the period January 1, 2024 to December 31, 2024, TUSCOLA County shall pay to MSUE **\$187,947**, which is the cost of the assessment plus any additional personnel costs. All invoices submitted have been paid through June 2024. Payment will be made the first month of each quarter of the county fiscal year. Payments should be sent to

MSUE Extension Business Office
Morrill Hall of Agriculture
446 W. Circle Drive, Room 160
East Lansing, MI 48824

MICHIGAN STATE UNIVERSITY

TUSCOLA COUNTY

By: _____

By: _____

Evonne Pedawi
Contract & Grant Administration
Its: Executive Director

Print Name: _____

Its: _____

Date: _____

Date: _____

AGREEMENT FOR EXTENSION SERVICES

This AGREEMENT FOR EXTENSION SERVICES (“Agreement”) is entered into on January 1, 2024 by and between Tuscola County, Michigan (“County”), and the BOARD OF TRUSTEES OF MICHIGAN STATE UNIVERSITY (“MSU”) on behalf of MICHIGAN STATE UNIVERSITY EXTENSION (MSUE”).

The United States Congress passed the Smith-Lever Act in 1914 creating a National Cooperative Extension System and directed the nation’s land grant universities to oversee its work; and,

MSUE helps people improve their lives by bringing the vast knowledge resources of MSU directly to individuals, communities and businesses; and,

For more than 100 years, MSUE has helped grow Michigan’s economy by equipping Michigan residents with the information needed to do their jobs better, raise healthy and safe families, build their communities and empower our children to succeed; and,

It is the mission of MSUE to help people improve their lives through an educational process that applies knowledge to critical issues, needs and opportunities; and,

Further, as an organization committed to the principles of diversity, equity and inclusion, we will work collaboratively with our community partners to ensure participation from the broad human diversity of each community (including race, color, religion, national origin, age, sex, disability, height, weight, marital status, gender, gender identity (gender expression), political beliefs, sexual orientation, family status, veteran status or any other factor prohibited by applicable law) and work to make our programs accessible and inclusive of the multiple realities and forms of knowledge that will support equitable outcomes for all throughout Michigan’s 83 counties;

MSUE meets this mission by providing Extension educational programs in the following subject matter areas:

- Agriculture & Agribusiness
- Children & Youth Development, including 4-H
- Health & Nutrition
- Community, Food & Environment

NOW THEREFORE in consideration of the mutual covenants herein contained, and other good and valuable consideration, the parties hereto mutually agree as follows:

A. MSUE will provide:

1. Access to programs in all four MSUE Institutes to residents in your County. This includes access to educators and program instructors appointed to the Institutes and MSU faculty affiliated with each Institute to deliver core programs.

2. Extension Educators and program staff as needed to implement programs within the County, housed at the county office.
3. A county 4-H program. .5 FTE 4-H Program Coordination.
4. Salary and benefits of MSUE Personnel and the cost of administrative oversight of Personnel.
5. Operating expenses, per MSU policy, for MSUE personnel ("Personnel").
6. Supervision of MSU-provided academic and paraprofessional staff. Supervision of county employed clerical staff and/or other county employed staff, upon request.
7. Administrative oversight of MSUE office operations.
8. An annual report of services provided to the residents of the County during the term of this Agreement, including information about audiences served, and impact of Extension programs in the County.

B. The County will provide:

1. An annual assessment that will be charged to the county and administered by MSUE. The assessment will help fund Extension services for the County, including operating expenses for certain Extension personnel and the operation of the County 4-H program.
2. Office and meeting space meeting the following requirements:
 - a. Sufficient office space to house Extension staff as agreed upon between the County and the MSUE District Director.
 - b. Utilities, including telephone and telephone service sufficient to meet the needs of Personnel utilizing MSUE office space.
 - c. High-speed Internet service sufficient to meet the needs to Personnel utilizing the MSUE office space.
 - d. Access to space for delivering Extension programs.
 - e. Access to the office building and relevant meeting spaces must be ADA compliant/accessible.
3. Clerical support for staff for the MSUE office as agreed upon between the County and MSUE District Director that will perform clerical functions, including assisting County residents in accessing MSUE resources by office visit, telephone, email, internet and media. The clerical support staff will be either a County employed clerical staff, or the County will provide funding for an MSUE employed clerical staff.

1.0 FTE MSU employed Clerical Staff

Optional:

4. Funding for additional Extension educators at **0 FTE**
5. Funding for additional 4-H program capacity at **.5 FTE**
6. Funding for additional Program Instructor at **.5 FTE**
7. Collection and distribution on behalf of MSUE funds provided by the millage approved by the voters of Tuscola County in August 2022. The millage collected will provide funds for the following:
 - a. Annual Extension Assessment, contributions of MSUE and County as outlined in this Agreement and other usual and customary Extension Office Operating and Personnel expenses.
8. Total Annual Assessment in the amount of **\$205,631**

Payments due and payable under the terms of this agreement shall be made on the first of the month, of the first month, in each quarter of the county fiscal year, unless otherwise requested and agreed as provided below.

Payment mailing address: MSU Extension Business Office, Justin S. Morrill Hall of Agriculture, 446 W. Circle Drive, Room 160, East Lansing, Michigan 48824

C. Staffing and Financial Summary:

A. Base Assessment (includes .5 FTE 4-H Program Coordination) \$60,162

ADDITIONAL PERSONNEL

B. 1.0 FTE Clerical Support Staff to be employed by MSU	\$70,735
C. 0 FTE Educator (Program Area:)	\$0
D. .5 FTE Additional 4-H Program Coordination	\$35,367
E. .5 FTE Additional Program Instructor	\$35,367
F. Operating Expenses (phone, smart projector)	\$4,000

TOTAL COUNTY ASSESSMENT PAYABLE TO MSU FOR FY 2024: \$205,631

I. Term and Termination

The obligations of the parties under this Agreement will commence on January 1, 2024, the first day of the County budget year 2024 and shall terminate on the last day of such County budget year 2024. Either party to this Agreement may terminate the Agreement, with or without cause, with 120 days written notice delivered to Michigan State University Extension, Justin S. Morrill Hall of Agriculture, 446 W. Circle Drive, Room 160, East Lansing, MI 48824 if to MSUE and delivered to Tuscola County Administrator/Controller, Attn: Clayette Zechmeister, 125 West Lincoln Street, Suite 500, Caro, MI 48723, if to the County.

II. **General Terms**

1. **Independent Contractor.** The University is an independent contractor providing services to the County. The County and MSU do not have the relationship of legal partners, joint venturers, principals or agents. Personnel have no right to any of County's employee benefits.
2. **Force Majeure.** Each party will be excused from the obligations of this agreement to the extent that its performance is delayed or prevented by circumstances (except financial) reasonably beyond its control, including, but not limited to, acts of government, embargoes, fire, flood, explosions, acts of God, or a public enemy, strikes, labor disputes, vandalism, or civil riots.
3. **Assignment.** This agreement is non-assignable and non-transferable.
4. **Entire Agreement.** This Agreement, with its Appendix "A" is the entire agreement between MSU and the County. This Agreement supersedes all previous agreements, for the subject matter of this Agreement. The Agreement can only be modified in writing, signed by both MSU and the County.
5. **No Third Party Beneficiaries.** This Agreement is solely for the benefit of MSU and the County and does not create any benefit or right for any other person, including residents of the County.
6. **Nondiscrimination:** The parties will adhere to all applicable federal, state and local laws, ordinances, rules and regulations prohibiting discrimination. Neither party will discriminate against a person to be served or any employee or applicant for employment because of race, color, religion, national origin, age, sex, disability, height, weight, marital status, or any other factor prohibited by applicable law.

The individuals signing below each have authority to bind MSU and the County, respectively.

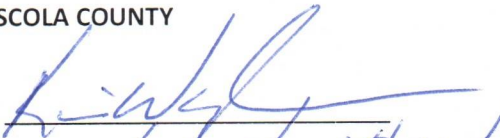
**BOARD OF TRUSTEES OF
MICHIGAN STATE UNIVERSITY**

By:  Digitally signed by Evonne Pedawi
Date: 2023.12.19 16:06:07 -05'00'

Evonne Pedawi
Contract & Grant Administration
Its: Executive Director

Date: _____

TUSCOLA COUNTY

By: 

Print name: Kim Vandeweyer

Its: Board Chair
(title)

Date: 12-14-2023

Appendix A
Technical Standards for County Internet Connections

Michigan State University Extension (MSUE) employs the use of technology to meet the ever-changing needs of our constituents. We strive to utilize standard, enterprise tools when appropriate, but also recognize the need to evolve with the times and utilize innovative tools to reach a broad array of people.

MSUE does support and encourage the use of technologies that others may not, including social media platforms. We view communication with our constituents through Facebook, Twitter, Instagram, YouTube, and other emerging social media to be critical to our work. MSUE staff are required to follow the MSU Acceptable Use Policy (AUP) <https://tech.msu.edu/about/guidelines-policies/aup/>.

We ask that our county partners provide Extension personnel access to a high-speed Internet connection. From that access, the easiest way to create a secure path to necessary applications is to open the full MSU Internet Protocol Range to and from your network, as well as opening social media sites to the addresses used by MSUE staff at your location. MSUE is prepared to support end user needs if there is high-speed internet, networking to clients, and phone system support. MSU will provide firewall functionality and client support. To discuss this possibility please contact your MSUE District Director. To provide the needed services on county equipment review the following MSU-owned ranges:

The MSU-owned ranges are:
NetRange 35.8.0.0 - 35.9.255.255 CIDR 35.8.0.0/15

If you would like to narrow the scope further for additional protection, some of the addresses that will need to be allowable include:

Office 365 – Details on what to open are at <https://docs.microsoft.com/en-us/microsoft-365/enterprise/urls-and-ip-address-ranges?view=o365-worldwide>
search.msu.edu
35.9.160.36 (1935.443) authentication)
45.60.149.216
35.9.247.31 (zoom.msu.edu)
d2l.msu.edu (80 and 443) (D2L – Desire to Learn @ Brightspace.com)
108.161.147.0/24, 199.231.78.0/24, 64.62.142.12/32, 209.206.48.0/20 (external) Meraki Cloud communication
199.231.78.148/32, 64.156.192.245/32 (external) Meraki VPN registry

The following applications are necessary on all computers – MS Office (preferably O365, MSUE provides MS licensing), Adobe Acrobat, Zoom, SAP client, VPN client, Antivirus. (Most recent version of Chrome, Firefox, or Edge)

Other notable web server/sites IP addresses:

canr.msu.edu – 52.5.24.1
msue.anr.msu.edu – 52.5.24.1
events.anr.msu.edu/web3.anr.msu.edu – 45.60.11.113
web2.canr.msu.edu | web2.msue.msu.edu - 35.8.200.220
master Gardener (External) – 128.120.155.54
extension.org (External) – 54.69.217.186 msu.zoom.us (External)

Questions may be directed to anr.support@msu.edu where they will be routed to the best person to assist you.

Union

Employer

Ryan Robinson

Tuscola County / POLC – Command Officers
Employer Economic Proposal
May 15, 2024

TA

Jamie Nisida
Phil Hamann
Kelly A. Pütz

POLC Business Agent

1. Duration

Three years

2. Wages

a. 5% wage increase in 2024

ew
gkn

5% 4% wage increase in 2025

4% wage increase in 2026

b. Eliminate the first 4 steps of the wage scale for all classifications and reduce wage scale to 2 steps. All employees in old Steps 1-5 are in the new Step 1. All employees in old Step 6 are in the new Step 2.

c. Wage increases retroactive.

3. Compensatory Time.

Add a provision to the contract formalizing the current compensatory time practice, which caps compensatory time hours at 40 hours and which provides for full payout of unused hours upon separation [to be added after Section 14.2. Overtime Premium Pay with section numbering adjusted accordingly] as follows:

Section 14.3. Compensatory Time. Employees shall be eligible to accrue compensatory time in lieu of overtime premium pay in a bank capped at 40 hours. Compensatory time banks shall be paid out upon separation for any reason.

4. Contribution to 457 Plan.

Revise Section 16.2 as follows:

Section 16.2. Deferred Compensation. The Employer shall provide and administer a 457 Retirement Plan for the benefit of the employee. For employees participating in the Defined Contribution Plan (401A) with MERS, Employer will contribute 4% of base pay to the 457 Retirement Plan provided the employee contributes at least 2% of base pay to the Plan. For employees participating in a defined benefit retirement plan with MERS, Employer will contribute 1.5% of base pay to the 457 Retirement Plan regardless of the employee's contribution. Contributions cannot be retroactive. Employer will use its best efforts to place the 2024 changes into effect as soon as reasonably possible. The employee shall be

(Nitz)

entitled to make additional payroll deduction contributions into the pPlan in accordance with its provisions.

5. All other economic items status quo; current contract language.
6. All November 20, 2023 unconditional tentative agreements included.
7. November 20, 2023 tentative agreement on changes to Section 9.7 included, as the condition has been met.



Tuscola County

Neil Hammerbacher <nhammerbacher@tuscolacounty.org>

DHHS Roof

1 message

Mike Miller <mmiller@tuscolacounty.org>

Tue, May 14, 2024 at 4:16 PM

To: Neil Hammerbacher <nhammerbacher@tuscolacounty.org>

Hi Neil,

Here is the bid from Buchinger Roofing. They are the low bidder, and the Duro-Last rep has spoken with them and feels they have met the specifications. We have used them for projects in the past and have had no issues.

It is my recommendation to the Board that their bid be approved to replace the roof.

Thank you

Mike



Buchinger Roofing DHHS 2024.pdf

573K

Buchinger Roofing, Inc.

1888 N. Gera Rd., Reese, MI 48757
Phone: 989-868-3621 Fax: 989-868-3660
Buchinger.Roofing@gmail.com

May 10, 2024

Dear Mike,

We understand that choosing the right roofing company for your building can be tough with the wide selection available. We would like to share a little bit about ourselves to help narrow it down. Buchinger Roofing is a third-generation company that specializes in the Duro-Last system. Jack Buchinger started installing Duro-Last in 1982. His sons took over the family business in 1995, and since then my brother and I have found ourselves at the helm. We are a company who likes to stay local to our communities. We have installed over 11 million square feet of Duro-last material within mid-Michigan. Duro-last has awarded us with Elite Contractor status from 2002 to present time, placing us in the top 12% nation-wide. Quality craftsmanship and strong relationships are values we hold dear. If you would like to learn more, or have any questions, please give us a call.

We look forward to providing you and your facility with a quality roofing solution.

Sincerely,


Braden Buchinger
Owner



PROPOSAL

BUCHINGER ROOFING, INC.

1888 N. Gera Rd., Reese, MI 48757
Phone: 989-868-3621 Fax: 989-868-3660
Buchinger.Roofing@gmail.com

Proposal submitted to: COUNTY OF TUSCOLA
DEPARTMENT OF BUILDINGS & GROUNDS
125 W. Lincoln St
Caro, Michigan 48723-1660

Phone: (989)672-3756
Job Name: Tuscola County Human Services
Building (entire building)
1365 Cleaver
Caro, MI 48723

5/10/2024

We **PROPOSE** hereby to furnish labor- complete in accordance with specifications below, for the sum

OF: NINETY-FIVE THOUSAND FIVE HUNDRED DOLLARS ----- (\$95,500.00)

Payment to be made as follows: 50% down day of material pickup, 50% upon completion.
This proposal may be withdrawn by Buchinger Roofing if not accepted in 30 days.

WARRANTY VOID IF NOT PAID AS SPECIFIED. All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications below involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Worker's Compensation insurance.

Authorized Signature:  Braden Buchinger

FURNISH ALL LABOR, MATERIAL AND EQUIPMENT FOR THE FOLLOWING:

- **Remove existing PVC roof membrane, palletize, and return to Duro-Last for recycling.**
- **Install tapered saddles between roof drains to assist with roof drainage.**
- **Install a ½" HD ISO board over the entire roof area.**
- **Install a 50 mil, prefabricated PVC roof system. Roof system shall be mechanically fastened per**
- **manufacturers specifications.**
- **Flash and seal all roof penetrations per manufacturers specifications.**
- **Install (15) two-way breather vents.**
- **Install walk pads around all RTUs per roof drawing.**
- **Install (1) Ladder Anchor at roof perimeter. Owner to determine location.**
- **Install new 24 gauge - Kynar coated Two Piece Compression metal to roof perimeter. Perimeter metal to be supplied and warrantied by roof manufacturer.**

- **Install (4) new overflow scuppers. The scuppers are to have a beauty ring on the outside.**
- **Provide complete clean up and removal of all job-related debris.**
- **Repair any damaged landscaping, sidewalks or parking lot that occurred from construction work.**
- **Provide a 20 year No Dollar Limit full system warranty covering material and labor for 20 years and consequential damages for 15 years.**
- **Contractor shall provide copies of liability and workers comp insurance.**

Acceptance of Proposal- The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: _____

Date of acceptance: _____

TUSCOLA COUNTY BOARD OF COMMISSIONERS

125 W. Lincoln Street
Suite 500
Caro, MI 48723

Telephone: 989-672-3700
Fax: 989-672-4011

At a regular meeting of the Board of Commissioners for the County of Tuscola, State of Michigan, on the 16th day of May 2024, with the meeting called to order at _____ a.m.

Commissioners Present:

Commissioners Absent:

The following resolution was offered by Commissioner _____,
seconded by Commissioner _____,

RESOLUTION 2024-08 **Fiscal Year 2025 Community Corrections Grant Application**

WHEREAS, Tuscola County, as a member of the Thumb Area Regional Community Corrections with Lapeer and Sanilac Counties, recognizes the need to offer felony probationers with specific programming targeted at further advancing offender success rates and reducing repeat offender rates; and

WHEREAS, the Fiscal Year 2025 Community Corrections Grant Application, written on behalf of the Thumb Area Regional Community Corrections, will provide a funding source to incorporate such programming and administrative oversight in Tuscola County.

THEREFORE, BE IT RESOLVED that the Tuscola County Board of Commissioners hereby approves Tuscola County's participation in the Thumb Area Regional Community Corrections Fiscal Year 2025 Community Corrections Grant Application, for the period of 10/01/2024 through 9/30/2025.

BE IT FURTHER RESOLVED, that this resolution be spread upon the proceedings of the Tuscola County Board of Commissioners this 16th day of May 2024.

RESOLUTION ADOPTED.

STATE OF MICHIGAN

COUNTY OF TUSCOLA

Yes:

No:

Absent:

Date _____

*Kim Vaughan, Chairperson
Tuscola County Board of Commissioners*

I, Jodi Fetting, Clerk of the County of Tuscola, do hereby certify that the foregoing is a true and complete copy of an agreement approved by the Board of Commissioners at a regular meeting on May 16, 2024.

Date _____

*Jodi Fetting
Tuscola County Clerk, CCO*

PROPOSED