



# MINUTES

## Board of Commissioners

### Meeting

**8:00 AM - Thursday, June 27, 2024**

H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723

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Commissioner Vaughan called the regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723, on Thursday, June 27, 2024, to order at 8:00 AM local time.

Prayer - Commissioner Young

Pledge of Allegiance - Commissioner Vaughan

Roll Call - Clerk Fetting

Commissioners Present In-Person: Thomas Young, Thomas Bardwell, Kim Vaughan, Bill Lutz, Matt Koch

Commissioners Absent: None

Others Present In-Person: Clerk Jodi Fetting, Eean Lee, Neil Hammerbacher, Steve Anderson, Mike Miller, Jon Ramirez, Sheila Long, Linda Strasz, Judge Amy Grace Gierhart, Martin Porzondek, Bob Baxter, Tyler Ray, Treasurer Ashley Bennett

Also Present Virtual: Tracy Violet, Mary Drier, Mark Haney, Brandon Bertram, Amanda Ertman, Cody Horton, Debbie Babich, Karlee Romain, Krystaria Skakle, Renee Francisco, Janet Swarthout, Register Marianne Brandt, Amy Prill, Ashley Gaudett, Treasurer Ashley Bennett, Judy Cockerill, Katie Robinson, Angie House, Carrie Tabar, Jodi Barrons, Drain Commissioner Bob Mantey, Tim Green, Shannon Nelson, Tanya Pisha, Jenna Smith, Steve Root

At 8:05 a.m., there were a total of 24 participants attending the meeting virtually.

#### **Adoption of Agenda**

1. Adoption of Agenda -

2024-M-143

Motion by Thomas Young, seconded by Bill Lutz to adopt the agenda as presented.  
Motion Carried.

#### **Action on Previous Meeting Minutes**

1. Action on Previous Meeting Minutes -

2024-M-144

Motion by Bill Lutz, seconded by Thomas Young to adopt the meeting minutes from the June 13, 2024 Regular meeting. Motion Carried.

**Brief Public Comment Period for Agenda Items Only**

None

**Consent Agenda**

2024-M-145

Motion by Bill Lutz, seconded by Thomas Young that the Consent Agenda Minutes and Consent Agenda Items from the June 24, 2024 Committee of the Whole meeting be adopted. Motion Carried.

**CONSENT AGENDA**

1. Acceptance of the 2023 Medical Examiner's Annual Report -

Move to accept the 2023 Tuscola County Medical Examiner's report as presented by Dr. Morrone.

2. Approval to Submit the Fiscal Year (FY) 2025 County Veteran's Service Fund Grant -Move to approve the application of the Fiscal Year (FY) 2025 County Veteran's Service Fund Grant as presented by Mark Zmierski, Veteran's Affairs Director.

3. Permission to Search for Funding Opportunities to Equip All Units of Government in Tuscola County with Cloud-Based BS&A Software -

Move to approve that Neil Hammerbacher, Controller-Administrator can research funding opportunities for the Cloud-Based BS&A Software for all units of government in Tuscola County.

**New Business**

1. Discussion of the May 2024 Financial Statements for the Friend of the Court -

Judge Amy Grace Gierhart explained to the Board that the Referee position has been eliminated from the Friend of the Court (FOC) in order to realize cost savings to balance the FOC Budget.

Also, an update was provided regarding the Opioid Settlement and programming that will be offered in the Jail beginning September 1, 2024.

2. Approval of Purchasing a New Vehicle for Juvenile Probation -

Sheila Long, Court Administrator, presented the request to purchase a new vehicle for use by the Juvenile Probation Department. The current vehicle being used is 16 years old.

2024-M-146

Motion by Bill Lutz, seconded by Thomas Young to waive the sealed bid requirement for this process and to approve the purchase of a 2024 GMC Terrain from Bell-Wasik Dealership for \$29,208.00 as recommended by Judge Gierhart. Motion Carried.

3. Approval of Purchasing Equipment From the Homeland Security Grant -  
Steve Anderson, Emergency Manager, explained the requests being presented for approval and which Departments will receive the equipment. The purchase will be reimbursed by the Homeland Security Program.

2024-M-147

Motion by Bill Lutz, seconded by Matt Koch to approve the purchase of Laptops and Docks for \$18,565.98 from Dell (Oakland Co. Contract Price), the purchase of Components for \$8,790.00 from the MiDeal Contract, and the purchase of Tower Lights for \$19,598.88 from Dunn Hardware & Supply, Inc. as recommended by Steve Anderson, Emergency Manager. Motion Carried.

4. Approval of Departmental Employee Transfer and Granting of Full-time Status of Toni James to the Treasurer's Department -  
Ashley Bennett, Tuscola County Treasurer, explained the request to fill a current vacancy in the Treasurer's Office.

2024-M-148

Motion by Matt Koch, seconded by Thomas Young to approve the departmental transfer and granting of full-time status of Toni James to fill the vacant full-time position of Abstract Tax Clerk in the Treasurer's Office. Toni is currently employed as a part-time Account Clerk II in the Register of Deeds Office so a background check, drug screen and physical have been completed. Her expected start date is on or around July 8, 2024 at the Step one rate of \$19.95 per hour as recommended by Ashley Bennett, Treasurer. Motion Carried.

5. Approval to Fill Corrections Deputy Position in the Sheriff's Department -  
Robert Baxter, Undersheriff, presented the request to fill the current vacant position within the Sheriff's Department which will bring the staffing at the Jail to fully staffed.

2024-M-149

Motion by Bill Lutz, seconded by Matt Koch to approve the hiring of Adam Callahan to fill a vacant full-time Corrections Deputy Position. A satisfactory background check, drug screen and physical have been completed. His expected start date is on or around July 10, 2024 at Step one rate of \$20.91 per hour as recommended by Robert Baxter, Undersheriff. Motion Carried.

6. Approval to Fill Road Deputy Position in the Sheriff's Department -  
Robert Baxter, Undersheriff, presented the request to fill the current vacant position within the Sheriff's Department.

2024-M-150

Motion by Bill Lutz, seconded by Matt Koch to approve the hiring of Kile Arp to fill a vacant full-time Road Deputy Position pending a favorable background check, drug screen and physical. His expected start date at Delta College Police Academy is August 19, 2024 at Step one rate of \$25.04 per hour as recommended by Robert Baxter, Undersheriff. Motion Carried.

7. Approval to Promote Katrina McCombs to the Position of Animal Control Officer - Tyler Ray, Director, Tuscola County Animal Control, explained the request to fill a current vacant position.

2024-M-151

Motion by Matt Koch, seconded by Thomas Young to approve the hiring of Katrina McCombs to fill the vacant full-time Animal Control Officer position. Katrina is currently employed as a part-time Kennel Attendant so background check, drug screen and physical have been completed. Her expected start date is on or around July 1, 2024 at Step one rate of \$20.22 per hour as recommended by Tyler Ray, Director of Animal Control. Motion Carried.

8. Approval to Purchase the Migration to MiVB - Eean Lee, Chief Information Officer, explained the request in order to complete the phone system request. The project has come in approximately \$30,000.00 under budget which will be placed in a contingency fund for any unforeseen costs of the project.

2024-M-152

Motion by Bill Lutz, seconded by Thomas Young to approve the purchase of Migration to MiVB per quote #MTVP005670 from Millennia Technologies for \$89,870.19 as recommended by Eean Lee, Chief Information Officer. Motion Carried.

### **Old Business**

1. Approval of Interlocal Agreement to Create a Multicounty Materials Management Plan, Designate a Planning Agency, and Establish a Materials Management Planning Committee - Mike Miller, Director of Recycling, explained the proposed agreement for adoption. County legal counsel has reviewed the agreement. Director Miller stated that once the agreement is signed by all parties there is a 36-month period to implement the plan.

2024-M-153

Motion by Bill Lutz, seconded by Thomas Young to approve an Interlocal Agreement to Create a Multicounty Materials Management Plan, Designate a Planning Agency, and Establish a Materials Management Planning Committee as recommended by Mike Miller, Director of Recycling and reviewed by legal counsel. Motion Carried.

### **Correspondence/Resolutions**

1. State of Michigan Uniform Budget Manual Effective July 1, 2024

## **Commissioner Liaison Committee Reports**

### ***Lutz***

Board of Health

Community Corrections Advisory Board

Department of Human Services/Medical Care Facility Liaison

Genesee Shiawassee Thumb Works

Met last month and report was favorable.

Jail Planning Committee

Local Emergency Planning Committee (LEPC)

MAC Judiciary Committee

MEMS All Hazard

Local Units of Government Activity Report

Human Development Commission Board of Directors Liaison

### ***Koch***

No Report

Behavioral Health Systems Board

Recycling Advisory

Jail Planning Committee

MI Renewable Energy Coalition (MREC)

Local Units of Government

### ***Bardwell***

Behavioral Health Systems Board

A resolution will be submitted for Board approval soon.

Caro DDA/TIFA

Economic Development Corp/Brownfield Redevelopment

MAC 7th District

MAC Workers Comp Board

MAC Finance Committee

NACo Rural Action Caucus (RAC)

Local Units of Government Activity Report

Neighboring jurisdictions are considering adopting a supportive resolution of the Amish Bypass Road.

## ***Young***

Board of Public Works

County Road Commission Liaison

Dispatch Authority Board

Genesee Shiawassee Thumb Works

Spoke to Representative Green and Representative Bierlein encouraging continued support.

Great Start Collaborative

Human Services Collaborative Council (HSCC)

MAC Agricultural/Tourism Committee

Region VII Economic Development Planning

Saginaw Bay Coastal Initiative

Senior Services Advisory Council

Tuscola 2020

Local Units of Government Activity Report

## ***Vaughan***

No Report

Board of Health

County Planning Commission

Economic Development Corp/Brownfield Redevelopment

MAC Environmental Regulatory

Mid-Michigan Mosquito Control Advisory Committee

NACO-Energy, Environment & Land Use

Parks and Recreation Commission

Tuscola County Fair Board Liaison

Local Units of Government Activity Report

## **Other Business as Necessary**

-Board discussed the Caro Dam. Commissioner Vaughan reported the Fish and Game Department has visited the Dam and is working on putting a report together.

At 9:05 a.m., there were a total of 25 participants attending the meeting virtually.

**Extended Public Comment**

None

**Adjournment**

2024-M-154

Motion by Bill Lutz, seconded by Thomas Bardwell to adjourn the meeting at 9:05 a.m. Motion Carried.

Jodi Fetting

Tuscola County Clerk, CCO