



# MINUTES

## Board of Commissioners

### Meeting

8:00 AM - Thursday, May 16, 2024

H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723

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Commissioner Vaughan called the regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723, on Thursday, May 16, 2024, to order at 8:00 AM local time.

Prayer - Commissioner Lutz

Pledge of Allegiance - Commissioner Koch

Roll Call - Clerk Fetting

Commissioners Present In-Person: Thomas Young, Thomas Bardwell, Kim Vaughan, Bill Lutz, Matt Koch

Commissioners Absent: None

Others Present In-Person: Clerk Jodi Fetting, Eean Lee, Neil Hammerbacher, Steve Anderson, Mike Miller, Geoffrey Stuart, Judge Jason E. Bitzer

Also Present Virtual: Tracy Violet, Mary Drier, Mark Haney, Treasurer Ashley Bennett, Debbie Babich, Karly Creguer, Amanda Ertman, Ashley Gaudett, Estee Bitzer, Renee Francisco, Barry Lapp, Bob Baxter, Carrie Tabar, Crystal Knoblock, Cindy McKinney-Volz, Kate Van Auken, Jenna Smith, Brandon Bertram, Judy Cockerill, Register Marianne Brandt, Tanya Pisha, Shannon Beach, Sheriff Glen Skrent, Cody Horton

At 8:04 a.m., there were a total of 15 participants attending the meeting virtually.

#### Adoption of Agenda

1. Adoption of Agenda -

2024-M-110

Motion by Bill Lutz, seconded by Matt Koch to adopt the agenda as presented. Motion Carried.

#### Action on Previous Meeting Minutes

1. Action on Previous Meeting Minutes -

2024-M-111

Motion by Matt Koch, seconded by Thomas Young to adopt the meeting minutes from the April 25, 2024 Regular meeting, May 10, 2024 Special meeting and May 10, 2024 Closed Session. Motion Carried.

### **Brief Public Comment Period for Agenda Items Only**

None

### **Consent Agenda**

2024-M-112

Motion by Bill Lutz, seconded by Matt Koch that the Consent Agenda Minutes and Consent Agenda Items from the May 13, 2024 Committee of the Whole meeting be adopted. Motion Carried.

### **CONSENT AGENDA**

1. Homeland Security Budget Amendment and Advance from the General Fund -  
Move to approve the advance of \$53,000.00 from the General Fund for the Homeland Security project as presented by Steve Anderson, Emergency Manager.
2. 2024 County L-4029 Summer Tax Levy -  
Move to approve and place on file the 2024 Tuscola County L-4029 Summer Property Tax Levy as presented by Angie Daniels, Equalization Director.
3. Hiring Two Seasonal Workers for Mosquito Control -  
Move to approve the hiring of Tiffany Howard and Cortez Williams as part-time seasonal employees for Mosquito Abatement. They will each be starting May 28, 2024 as Field Technicians at Step 1 rate of \$14.42 per hour pending satisfactory background check, physical and drug test.
4. Hiring a Full-time Records, Criminal Position in the Sheriff's Office -  
Move to approve the hiring of Tricia Sharp to fill the vacant full-time Records Clerk-Criminal Division position at the Sheriff's Office. She will be starting approximately June 1, 2024 at the Step 1 rate of \$18.70 per hour pending satisfactory background check, physical and drug test.

### **New Business**

1. Approval of Grant Amendment #1 and Related Budget Amendments for the State FY 2024 Michigan Indigent Defense Commission (MIDC) Grant -  
Geoffrey Stuart, Indigent Defense Counsel Administrator, explained the need for the budget amendments due to an increase in attorney costs.

2024-M-113

Motion by Thomas Bardwell, seconded by Thomas Young to approve Grant Amendment #1 to the Michigan Indigent Defense Commission (MIDC) Grant No. E20240106-00 as recommended by Geoffrey Stuart, Indigent Defense Counsel Administrator, and to approve the Controller-Administrator to amend the 2024 Managed Assigned Counsel Fund 260 budget accordingly. Motion Carried.

2. Approval of Resolution 2024-07 Authorizing SAFEbuilt Michigan, LLC as the Sole Entity Responsible for Issuing Soil Erosion Permits in Tuscola County - Neil Hammerbacher, Controller-Administrator, explained the proposed resolution that was included in the agenda packet.

2024-M-114

Motion by Bill Lutz, seconded by Matt Koch to approve Resolution 2024-07 authorizing SAFEbuilt Michigan, LLC as the sole entity responsible for issuing Soil Erosion Permits in Tuscola County as recommended by Neil Hammerbacher, Controller-Administrator.

Yes: Thomas Young, Thomas Bardwell, Kim Vaughan, Bill Lutz, and Matt Koch

Motion Carried.

3. Approval of a Revised Citizen Participation Plan for CHILL Grant Application - Neil Hammerbacher, Controller-Administrator, explained there were some requested language changes in order for the grant to move forward.

2024-M-115

Motion by Bill Lutz, seconded by Thomas Young to approve the submission of the Revised Citizen Participation Plan for the CHILL Grant as recommended by Neil Hammerbacher, Controller-Administrator. Motion Carried.

4. MSU Extension (MSUe) MOA Amendment - Karly Creguer, District 10 Director of MSU Extension, explained the requested change due to a change in staffing and the elimination of a part-time position.

2024-M-116

Motion by Matt Koch, seconded by Thomas Young to approve Amendment #1 to the 2024 MSU Extension (MSUe) MOA as recommended by Karly Creguer, District 10 Director of MSU Extension. Motion Carried.

5. Tentative Agreement with Police Officers Labor Council (POLC) Command Unit - Neil Hammerbacher, Controller-Administrator, explained that an agreement has been reached.

2024-M-117

Motion by Bill Lutz, seconded by Matt Koch to approve to accept and ratify the May 15, 2024 tentative agreement with the Police Officers Labor Council (POLC), Command Unit. Also, further move that Chairman Vaughan is authorized to execute a final Collective Bargaining Agreement and all other necessary documents consistent with the terms of the May 15, 2024 tentative agreement with an effective date of January 1, 2024, with the exception of the 457 which is currently being set up. The date for the 457 to take effect will be determined upon completion of plans and enrollment. Also, all necessary budget adjustments are authorized. Motion Carried.

### Old Business

1. Award the Roof Replacement Contract for the Department of Health and Human Services (DHHS) Building -  
Mike Miller, Director of Buildings and Grounds, explained the proposals have been reviewed and he is recommending Buchinger Roofing. The proposal was also reviewed by the Durolast Representative.

2024-M-118

Motion by Matt Koch, seconded by Thomas Young to Award the Roof Replacement Contract for the Department of Health and Human Services (DHHS) building to Buchinger Roofing in the amount of \$95,500.00 as recommended by Mike Miller, Director of Buildings and Grounds/Recycling. Motion Carried.

2. Adoption of Resolution 2024-08 Supporting the Fiscal Year 2025 Community Corrections Grant Application -  
David Stevens presented the request for adoption of the proposed resolution at the Committee of the Whole meeting held on May 13, 2024.

2024-M-119

Motion by Bill Lutz, seconded by Matt Koch to Adopt Resolution 2024-08 Supporting the Community Corrections Grant Application as recommended by David Stevens, Community Corrections Coordinator for the Thumb Area Regional Community Corrections.

Yes: Thomas Young, Thomas Bardwell, Kim Vaughan, Bill Lutz, and Matt Koch

Motion Carried.

3. Consideration of Adding Insulation to the People's State Bank (PSB) Building -  
Mike Miller, Director of Buildings and Grounds/Recycling, presented the request at the Committee of the Whole meeting on May 13, 2024.

2024-M-120

Motion by Thomas Young, seconded by Matt Koch to approve the adding of additional insulation to the People's State Bank (PSB) Building to prevent the fire suppression pipes from freezing. This work to be done by Marlette Roofing at a cost of \$11,550.00 using funds available in the contingency fund. Motion Carried.

4. Discussion Regarding Video on Grant Funding -  
Tom Young, Commissioner, explained the Michigan Funding Hub would be able to come in to present regarding providing assistance in obtaining grant funds. Matter to be scheduled for an upcoming Committee of the Whole meeting.

Board would also like to have quarterly updates provided by the new Economic Development Corporation (EDC) Director, Trevor Keyes.

### **Correspondence/Resolutions**

None

### **Commissioner Liaison Committee Reports**

#### ***Bardwell***

Behavioral Health Systems Board

Caro DDA/TIFA

The Caro City Farmer's Market was discussed at the last meeting.

Economic Development Corp/Brownfield Redevelopment

MAC 7th District

MAC Workers Comp Board

MAC Finance Committee

NACo Rural Action Caucus (RAC)

Local Units of Government Activity Report

#### ***Young***

No updates

Board of Public Works

County Road Commission Liaison

Dispatch Authority Board

Genesee Shiawassee Thumb Works

Great Start Collaborative

Human Services Collaborative Council (HSCC)

MAC Agricultural/Tourism Committee

Region VII Economic Development Planning

Saginaw Bay Coastal Initiative

Senior Services Advisory Council

Tuscola 2020  
Local Units of Government Activity Report

***Vaughan***

Board of Health

County Planning Commission

Economic Development Corp/Brownfield Redevelopment

Trevor Keyes was in attendance at the last meeting and provided some goals he has moving forward.

MAC Environmental Regulatory

Mid-Michigan Mosquito Control Advisory Committee

NACO-Energy, Environment & Land Use

Parks and Recreation Commission

Tuscola County Fair Board Liaison

Local Units of Government Activity Report

***Lutz***

Board of Health

Community Corrections Advisory Board

Department of Human Services/Medical Care Facility Liaison

Genesee Shiawassee Thumb Works

Jail Planning Committee

Local Emergency Planning Committee (LEPC)

MAC Judiciary Committee

MEMS All Hazard

Local Units of Government Activity Report

Human Development Commission Board of Directors Liaison

Over 2,500 households were served in March. Although, the food programs are being eliminated.

***Koch***

No update

Behavioral Health Systems Board

Recycling Advisory

Jail Planning Committee

MI Renewable Energy Coalition (MREC)

Local Units of Government

**Other Business as Necessary**

-Commissioner Young stated there are grants available for the recycling center in the program discussed earlier in the meeting.

At 8:52 a.m., there were a total of 25 participants attending the meeting virtually.

**Extended Public Comment**

None

**Adjournment**

2024-M-121

Motion by Bill Lutz, seconded by Matt Koch to adjourn the meeting at 8:54 a.m.  
Motion Carried.

Jodi Fetting  
Tuscola County Clerk, CCO