

# Request for Proposal/Quotation

For Mobile Data Terminals and supporting equipment



August 26, 2015

**Tuscola County Office of Emergency Management**  
420 Court St.  
Suite #1  
Caro, MI 48723

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## Submission Details

### Submission Deadlines

All submissions for responding to this request must be submitted on paper and delivered to our office, as stated below, no later than:

**Wednesday, September 30, 2015**

**No later than 4:00pm EDT**

Bids will be opened publicly at the Tuscola County Board of Commissioners meeting held on October 1, 2015 at 0730 hrs.

### Submission Delivery Address

The delivery address to be used for all submissions is:

**Deputy Steven Anderson**

Tuscola County Office of Emergency Management

420 Court St.

Suite #1

Caro, MI 48723

Office: 989-673-5181

Cell: 989-550-5181

Email: [tcemanderson@tuscolacounty.org](mailto:tcemanderson@tuscolacounty.org)

### Submission Questions and Clarifications

You may contact the following person if you have any questions or require clarification on any topics covered in this Request for Proposal:

For mounting and other questions:

**Deputy Steven Anderson**

Office: 989-673-5181

Cell: 989-550-5181

Email: [tcemanderson@tuscolacounty.org](mailto:tcemanderson@tuscolacounty.org)

Or

For computer and computer related questions:

**Eean Lee**

Tuscola County Information Systems Director

Office: 989-672-3773

Email: [elee@tuscolacounty.org](mailto:elee@tuscolacounty.org)

**Tracy Violet**

Tuscola County Sheriff's Office Information Systems Technician

Office: 989-637-8161 ext 2236

Email: [tviolet@tuscolacounty.org](mailto:tviolet@tuscolacounty.org)

## **Electronic Submissions**

Electronic submissions in response to this Request for Proposal will **not** be accepted. All submissions **must** be mailed to the address below.

Mail to:

Tuscola County Office of Emergency Management  
420 Court St.  
Suite #1  
Caro, MI 48723

## **Business Overview & Background**

The Tuscola County Office of Emergency Management is the contact point for all Homeland Security Grant purchases made within Tuscola County. This project is being funded by a Fiscal Year 2014 Law Enforcement Terrorism Prevention Activity Grant and delivery of all equipment must be completed by April 1, 2016.

## **Detailed Specifications**

The following Mobile Data Terminals are being requested in this proposal, there will be no deviation accepted from these specifications without prior approval of Tracy Violet.

### Computer

- Panasonic Model CF-532ULZYCM (Quantity needed: four)
  - Minimum Specifications
    - Win7 (Win 8.1 Pro downgrade)
    - Intel Core i5-4310U
    - 14.0" HD Touchscreen
    - 500 GB HDD

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- 4 GB RAM
- Emissive Backlit Keyboard
  
- Panasonic WMBA1204G – 4GB of additional memory  
(Substitutions on this are allowable with prior approval of Tracy Violet)
  
- Microsoft Office 2013 home/Business

Mounting/Docking Equipment

- Havis Model DS-PAN-412 Docking Station for Panasonic Toughbook CF-53  
(Quantity needed: three)
  
- Havis Model PKG-PSM-253 Premium “sidewinder” mounting package for the Ford Interceptor Utility (Quantity needed: one)
  
- Havis Model C-HDM-153 Heavy Duty Vehicle Mount for Ford Interceptor Utility  
(Quantity needed: three)

***Note: Proposals shall include all shipping and handling charges needed to ship all items to the following address:***

Tuscola County Office of Emergency Management  
420 Court St.  
Suite #1  
Caro, MI 48723

**Terms and Conditions**

Invoices shall be mailed immediately after shipment of goods is complete to the address listed above. Delays in receiving invoices, errors, or omissions on invoices or lack of supporting documentation required by the terms of this PO Agreement will be cause for postponing the start of the payment terms until the correct information is received. Buyer will not be responsible for charges on invoices received more than 120 days after the rendering of service is complete or shipment of the goods unless indicated otherwise in a written agreement between Buyer and Seller.

In consideration of the performance of the completion of the obligations by Seller and acceptance by Buyer under the PO Agreement, Buyer will pay the applicable invoice amount.

Payment terms are net 30 days from receipt of invoice unless indicated otherwise in a written agreement between Buyer and Seller.

### **Disclaimer**

Tuscola County reserves the right at its sole discretion to reject any and all proposals received without penalty and not to enter a contract as a result of this RFP. The County also reserves the right to negotiate separately with any source whatsoever in any manner necessary to attend to the best interests of the County, to waive irregularities in any proposal and to accept a proposal which best meets the needs of the County, irrespective of the bid price.

By submitting a bid, the bidder is acknowledging that there will be no contractual relationship between Tuscola County and the bidder until both parties have formally approved and signed a written contract to be developed by Tuscola County legal counsel. The County reserves the right to make an award without further discussion of any proposal submitted. Therefore, the proposal should be submitted initially on the most favorable terms which the offer can propose. There will be no best and final offer procedure. The County does reserve the right to contact an offer for clarification or its proposal.