

CONSENT AGENDA RESOLUTION POLICY
Adopted 1/25/00

1. PURPOSE

As the number of matters that require County Board approval has substantially increased over the last decade, the Tuscola County Board of Commissioners has determined that it can achieve greater efficiency by establishing this consent agenda policy and following the consent agenda resolution format attached.

2. POLICY

The following rules govern the use of a consent agenda by the Tuscola County Board of Commissioners:

- 2.1 The consent agenda shall be in resolution form approved by the Tuscola County Board of Commissioners.
- 2.2 The Consent Agenda Resolution shall carry a number according to the County Clerk's system of number Board resolutions. Each separate matter on the Consent Agenda itself, shall be separately lettered.
- 2.3 Only those matters that under Michigan law may be approved by a majority vote of the Tuscola County Board of Commissioners are eligible for approval in a Consent Agenda Resolution.
- 2.4 The Chairperson of the County Board of Commissioners shall be responsible for the preparation of the Consent Agenda Resolution, although he or she may delegate this responsibility to the County Clerk or County Controller.
- 2.5 Any Board committee by a majority vote of its members or the Board Chairperson may place a matter on the Consent Agenda Resolution.
- 2.6 The Consent Agenda Resolution must be prepared prior to a regular Board meeting and sent to each commissioner along with the Meeting Agenda.
- 2.7 No matter may be added to the Consent Agenda Resolution at the Board Meeting, and prior to the approval of the Consent Agenda Resolution, any commissioner may sever one or more items from the Consent Agenda, thereby forcing a separate vote on that item or items. Such a request for severance must be recognized by the Chairperson at any time prior to the vote on the Consent Agenda Resolution. Any commissioner may request the severance of items from the Consent

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Agenda Resolution after the Resolution has failed and may thereafter move the adoption of the Consent Resolution. If the Consent Agenda Resolution fails a second time, it may not be re-introduced at that meeting, although any particular matter therein may be the subject of a subsequent separate vote at that meeting.

- 2.8 The County Clerk is not required to read the entire Consent Agenda Resolution at a meeting, but the entire Resolution, whether approved or rejected, must be published within the minutes of the Board for that meeting.
- 2.9 If a majority of the commissioners elected and/or then serving on the Board affirmatively vote in favor of the approval of the Consent Agenda Resolution, it shall be adopted.
- 2.10 Roberts Rules of Order, provided they are not inconsistent with the terms of this Policy, are otherwise applicable.
- 2.11 Any motion, resolution, or other act of Tuscola County inconsistent with the Consent Agenda Resolution Policy is hereby rescinded, modified, replaced or superseded by this policy.