

TUSCOLA COUNTY PLANNING COMMISSION
125 W. Lincoln Street, Caro, Michigan 48746

MINUTES

4:30 P.M. – Wednesday, November 2, 2011 @ Planning Commission/ Meeting Room

- I. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE** –Chairman Kosik called the meeting to order at 4:31 P.M. followed by the Pledge of Allegiance.
- II. **ROLL CALL** –
 - a. In Attendance: Delores Damm, Zygmunt Dworzecki, Keith Kosik, Don Richards, Ione Vyse, Lonnie Kester (arrived @ 4:45), Board Representative-Jerry Peterson and Cindy Kapa (appointed by County Commissioners on 10-31-11 with Swearing-In to follow).
 - b. Guests: None
- III. **APPROVAL OF MINUTES** –Dworzecki moved to approve the minutes of October 5, 2011 as presented. Seconded by Vyse. Motion Carried.
- IV. **APPROVAL OF AGENDA** – Vyse moved to approve the agenda with additions as noted (Attachments: 2011 Township Document Status, Committee Training information, PA-116 New Release). Seconded by Dworzecki. Motion Carried.
- V. **PUBLIC COMMENT** – None
- VI. **COMMUNICATIONS CONCERNING ITEMS NOT ON AGENDA** -
E-Mail Report - Dworzecki reported an email from Ellington Twp. regarding timely action on their PA116 applications. Discussion followed
- VII. **OLD BUSINESS-**
 - a. Educational Program/Committee Training -Richards/Dworzecki received program information from Jo Anne Trierweiler (J.T.), Senior Management Consultant with Project Innovations. Committee reviewed the attached letter along with the possible program format and stated this appears to be the best option to date. Discussion followed. Kosik stated there is \$410.00 in Training Budget. Peterson inquired about the programs intended target audience and how program information would be disseminated to the public. Richards stated it is intended for anyone and everyone in leadership positions in local and county organizations and businesses. Advertising the event would be possible thru newspaper, county newsletter, county website, and other means. Discussion continued on possible date and program cost per participant. Richards referenced the letters fee structure of \$960.00 flat fee or \$38.00 per person (25 people) and commission members would be free. Vyse suggested lowering the cost. Richards suggested using the \$410.00 in training budget and commission members each paying as that would come from a separate budget line item. It was determined that this program fits into our mission to educate and inform residents in the community. Program would be available on a “first come” basis due to limited space (25-30). Early 2012 program date was suggested and with only refreshments served. **Richards moved to plan on Saturday, March 10, 2012 from 9:00 a.m. to 12:00 p.m. utilizing Jo Anna Trierweiler from Project Innovations and that he would be authorized to follow up and negotiate with a down payment of \$410.00 from the budget if acceptable, including a refund if**

cancelled up to two weeks before the meeting. Seconded by Dworzecki. Motion Carried.

b. Ellington Township Master Plan-Letter of Response- Richards will resend information to Vyse for follow-up.

VIII. **NEW BUSINESS – 25 PA-116's (A thru Y)**

Due to the large number of applications they are listed on attached sheet. Vyse reviewed and moved to recommend for approval the following applications: A, B, C, D, E, F, K, L, M, N, O, W, and X. Applications G, H, I, J, P, Q, R, S, T, U, V, and Y be recommended for approval after corrections and completion. Seconded by Damm. Motion Carried. Chairman Kosik delegated new member, Cindy Kapa to the PA-116 Application Review Committee. Damm reviewed the attached article by Rich Harlow, Farmland Preservation Program Manager with information the State will NOT eliminate the program and it is included in the State's 2012 budget. This information can be forwarded to local units of government. Vyse stated the applications will be equally delegated to review members Kosik, Kester, and Kapa.

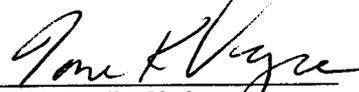
IX. **OTHER, ON-GOING BUSINESS –**

- a. Education/Training: Dworzecki reported on Brownfields Redevelopment Mtg. (attached) and will be attending a Farm Exporting Workshop @ Delta College.
- b. Parks and Recreation Commission: Chairman Kosik delegated Kapa to replace Robbins to represent this commission and will notify Controller Hoagland of the appointment. Meetings are held quarterly @ 9:00 A.M.
- c. Saginaw Bay Coastal Initiative: Dworzecki gave update.
- d. Township Communications: Vyse reviewed the attached 2011 Township Document Status Report. Discussion followed. Vyse agreed to replace Robbins as Township Communications Coordinator.
- e. East Michigan Council of Governments (EMCOG): Dworzecki reported he will attend a meeting on Dec. 2, 2011 @ Houghton Lake. Discussion on a \$50,000.00 grant for TLAG. Commissioner Peterson informed group this grant has already been discussed with Commissioners & Controller and is not workable for this county.
- f. State Law Information Review: No Report.
- g. 2011 Budget Review: Chairman Kosik stated there appears to be no changes for 2012 budget, so far. Discussion followed. Commissioner Peterson addressed the Commissioners request for a two-year budget due to extreme losses of revenue to the county resulting in a projected large deficit. This will require some painful cuts and changes to policy and personnel, but no anticipated layoffs. Richards revisited the budget and moved to take \$310.00 from Employee Training to Workshop Expenses. Seconded by Vyse. Motion Carried. Richards inquired if any member has used training funds to date. Stated his Master Citizen Planner certification is requiring additional credits before years end. Damm moved to allow up to \$100.00 from Employee Training budget to allow Richards to obtain continued certification in MCP. Seconded by Vyse. Motion Carried.

Note: Update on wind in Gilford Twp. by Chairman Kosik. Richards noted that Kapa will need certain planning commission information and materials and, if possible, to obtain the Planning Commission Manual and General Development Plan notebook from her father, Joe Robbins. Kapa agreed to locate the materials.

X. **ADJOURN - Chairman Kosik adjourned the meeting at 6:05 P.M.**


Delores Damm, Secretary


Keith Kosik, Chairman

JANE K. VYSE
VICE CHAIR