

EMPLOYMENT HISTORY - List your last four employers, or all employers for the last ten years, whichever is greater. Attach additional signed sheets if necessary. Also list and explain any period(s) of unemployment. Please answer all inquiries. "See Resume" is not acceptable.

Employer's Name		Dates (month and year): From To	
Address (Street, city, state, zip code)		Telephone	
Supervisor (Name & title)	Your title		Salary
Duties & responsibilities			
Reason for leaving			
Employer's Name		Dates (month and year): From To	
Address (Street, city, state, zip code)		Telephone	
Supervisor (Name & title)	Your title		Salary
Duties & responsibilities			
Reason for leaving			
Employer's Name		Dates (month and year): From To	
Address (Street, city, state, zip code)		Telephone	
Supervisor (Name & title)	Your title		Salary
Duties & responsibilities			
Reason for leaving			
Employer's Name		Dates (month and year): From To	
Address (Street, city, state, zip code)		Telephone	
Supervisor (Name & title)	Your title		Salary
Duties & responsibilities			
Reason for leaving			

Are you currently on "layoff" status and subject to recall? Yes No

Have you ever been discharged by an employer or resigned in lieu of discharge? Yes No

Have you ever been disciplined (other than discharged) by an employer? Yes No

If you answered yes to either of the two previous questions, explain all such incidents, giving facts, dates, describing any action you took and any resolution, on an attached signed sheet.

How much time have you missed from work in the past twelve months? _____

Do you have a valid driver's license? Yes No

EDUCATION

SCHOOL	LOCATION	DEGREES
High School		
Business School		
College/University		
Trade/Vocational School		
Extracurricular activities & honors received in school		

PROFESSIONAL LICENSES, REGISTRATIONS, AND/OR CERTIFICATIONS

List all states in which you are or have been licensed or certified and any national certifications. Attach additional pages if necessary.
Have you ever had any professional license or certification placed under investigation, disciplined, suspended, revoked or put on probation? <input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been denied a license or certification? <input type="checkbox"/> Yes <input type="checkbox"/> No
If you answered yes to either above questions, explain in detail on an attached signed statement.

MISCELLANEOUS

Do you have any felony charges pending against you? ____ Yes ____ No
Have you ever been convicted or pled guilty or nolo contendere to a crime? ____ Yes ____ No
If you answered yes to either of the two proceeding questions, explain by giving the date, nature of the offense and circumstances in an attached, signed statement. Conviction of a crime will not necessarily disqualify an applicant from employment.
Are you 18 years of age or older? ____ Yes ____ No
Are you able to perform the duties of the job for which you have applied? ____ Yes ____ No
References: Give the name, address and telephone numbers of three references who are not related to you: 1. 2. 3.

CERTIFICATION

I understand that I may be required to submit to a physical examination, which may include a drug test, prior to beginning employment and that I must satisfactorily pass such an examination to obtain employment.

I have read and fully understand the questions on this application for employment. I have completely, truthfully, and accurately answered each and every question to the best of my knowledge. I understand that all the inquiries on this application are subject to verification and authorize any schools that I have attended, licensing and certification boards and current and previous employers to release any requested information to the **County**. I also specifically waive written notice from any and all former employers regarding their disclosure to the **County** of any prior disciplinary action and waive any claim against the **County** and current or former employers arising from such investigation or disclosure. I understand that any misrepresentation of the information I have supplied or failed to supply can result in a rejection of this application or, if I have been hired, an immediate dismissal at the sole discretion of the **County**.

I understand and agree that in the absence of an express written contract or agreement to the contrary, signed by an authorized executive of the **County** and by me or my authorized representative, any employment I accept shall be for an indefinite term and may be terminated at any time with or without cause either by me or at the will and sole discretion of the **County** regardless of any contrary provisions in any other forms, manuals, handbooks or other documents. Similarly, such employment shall be at the wages, benefits, hours and conditions as the **County** may determine and change from time to time and I agree to abide by any rules, regulations, policies and procedures that may be established from time to time. I understand that no one, other than an authorized executive of the **County** has any authority to enter into an agreement with me contrary to the provisions of this paragraph and that any such agreement must be in writing and signed by such authorized executive or it shall not be effective.

It is with full understanding and agreement with the provisions of this Certification that I will accept any employment offered to me.

(Signature of Applicant)

(Date)