

**TUSCOLA COUNTY BOARD OF COMMISSIONERS  
MEETING AGENDA**

**THURSDAY, NOVEMBER 10, 2016 – 8:00 A.M.**

**H. H. PURDY BUILDING BOARD ROOM  
125 W. Lincoln Street  
Caro, MI**

125 W. Lincoln Street  
Caro, MI 48723

Phone: 989-672-3700  
Fax : 989-672-4011

- 8:00 A.M. Call to Order – Chairperson Bardwell  
Prayer – Commissioner Bierlein  
Pledge of Allegiance – Commissioner Trisch  
Roll Call – Clerk Fetting  
Adoption of Agenda  
Action on Previous Meeting Minutes (See Correspondence #1)  
Brief Public Comment Period  
Consent Agenda Resolution (See Correspondence #2)  
New Business  
    -Road Commission Bridge and Primary Millage Transfer Requests  
    -State Revenue Sharing Compliance  
    -2017 County Budget Development Update  
    -Probation Officer Cell Phones  
    -Request to Use GIS Data  
Old Business  
Correspondence/Resolutions

**COMMISSIONER LIAISON COMMITTEE REPORTS**

KIRKPATRICK

Board of Health

Community Corrections Advisory Board

Dept. of Human Services/Medical Care Facility Liaison

Land Acquisition

MI Renewable Energy Coalition

MEMS All Hazards

MAC-Environment Energy Land Use

Cass River Greenways Pathway

Local Unit of Government Activity Report

Tuscola In Sync

NACO- Energy, Environment & Land Use

Genesee Shiawassee Thumb Works

Jail Planning Committee

YOUNG

Dispatch Authority Board  
County Road Commission  
Board of Public Works  
Senior Services Advisory Council  
Mid-Michigan Mosquito Control Advisory Committee  
Saginaw Bay Coastal Initiative  
Parks & Recreation  
Local Unit of Government Activity Report  
MAC Economic Development & Taxation Committee  
Strategic EDC Planning Committee

BARDWELL

Economic Development Corp/Brownfield Redevelopment  
Caro DDA/TIFA  
MAC Economic Development/Taxation  
MAC 7<sup>th</sup> District  
Local Unit of Government Activity Report  
TRIAD  
Human Services Collaborative Council  
Behavioral Health Systems Board

BIERLEIN

Genesee Shiawassee Thumb Works  
Human Development Commission (HDC)  
Tuscola 2020  
Recycling Advisory Committee  
Local Emergency Planning Committee (LEPC)  
Great Start Collaborative Council  
Local Unit of Government Activity Report  
Tuscola In-Sync  
MAC Board of Directors  
Human Services Collaborative Council  
Region VI Economic Development Planning  
MAC Judiciary Committee

TRISCH

Board of Health  
Planning Commission  
Economic Development Corp/Brownfield Redevelopment  
Local Unit of Government Activity Report  
Animal Control  
Solid Waste Management

Closed Session (If Necessary)

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

## CORRESPONDENCE

- #1 October 27, 2016 Full Board & Statutory Finance Minutes
- #2 Consent Agenda Resolution
- #3 Sample the Thumb
- #4 October 20, 2016 Road Commission Minutes
- #5 MMRMA Board of Directors Election Information
- #6 November 7, 2016 Committee of the Whole Minutes

*Draft*  
TUSCOLA COUNTY BOARD OF COMMISSIONERS  
October 27, 2016 Minutes  
H. H. Purdy Building

Commissioner Thomas Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 27th day of October 2016, to order at 8:00 o'clock a.m. local time.

Prayer – Commissioner Bardwell

Pledge of Allegiance – Commissioner Young

Roll Call – Clerk Fetting

Commissioners Present: District 1 - Thomas Young, District 2 – Thomas Bardwell, District 3 - Christine Trisch (excused at 9:42 a.m.), District 4 – Craig Kirkpatrick, District 5 – Matthew Bierlein

Commissioner Absent: None

Also Present: Mike Hoagland, Jodi Fetting, Tisha Jones, Mike Miller, Caryn Painter, Steve Erickson, Vicky Sherry, Glen Roth, John Tilt, Wayne Koper, Christine Young, Robert Zeilinger, Ziggy Dworzecki, Register John Bishop, Tom Gilchrist, Steve Anderson, Attorney John Axe, Meredith Shanle, Debra Cook, Gretchen Tenbusch, Ann Hepfer, Bill Campbell

*Adoption of Agenda -*

16-M-178

Motion by Young, seconded by Bierlein to adopt the agenda. Motion Carried.

*Action on Previous Meeting Minutes -*

16-M-179

Motion by Bierlein, seconded by Kirkpatrick to adopt the meeting minutes from the October 13, 2016 meeting. Motion Carried.

*Brief Public Comment Period -*

-Wayne Koper -

-Mr. Koper requested the amount of revenue that would be generated with the current projected wind project in the first year for Tuscola County. Mike Hoagland explained that approximately \$1.2 million was received in 2015 with 8 special funds receiving almost \$1 million. Although, the amount of revenue will decline substantially in subsequent years.

-Mr. Koper requested the current funding status of the Caro Airport Authority. The Board stated that is handled by the City of Caro.

-Mr. Koper asked Clerk Fetting the probability of voter fraud in the November 2016 election. Clerk Fetting stated the opportunity of voter fraud in the State of Michigan is nil. She also explained the voting process of optical scan tabulators.

*Consent Agenda Resolution -*

16-M-180

Motion by Kirkpatrick, seconded by Young that the following Consent Agenda Resolution from the October 24, 2016 Committee of the Whole Meeting be adopted. Motion Carried.

## CONSENT AGENDA

- Agenda Reference:** A
- Entity Proposing:** COMMITTEE OF THE WHOLE 10/24/16
- Description of Matter:** Move that per the recommendation of the Jail Administrator, that the fifth amendment to the Correctional Health Care Services agreement be approved to increase hours from 32 to 40 per week at an annual cost of \$14,844. Said service expansion to include Medicaid billing as well as other services as outlined in the October 13, 2016 communication from the Jail Administrator. Also, all appropriate signatures are authorized.
- Agenda Reference:** B
- Entity Proposing:** COMMITTEE OF THE WHOLE 10/24/16
- Description of Matter:** Move that the Information Technology Services Agreement with the City of Caro be approved and all appropriate signatures are authorized.
- Agenda Reference:** C
- Entity Proposing:** COMMITTEE OF THE WHOLE 10/24/16
- Description of Matter:** Move that the 2016 County Apportionment Report as submitted by the County Equalization Director be approved and all appropriate signatures are authorized.

- Agenda Reference:** D
- Entity Proposing:** COMMITTEE OF THE WHOLE 10/24/16
- Description of Matter:** Move that the October 1, 2016 to September 30, 2017 child care fund budget as prepared and submitted by the Circuit Court Administrator be approved and all appropriate signatures are authorized.
- Agenda Reference:** E
- Entity Proposing:** COMMITTEE OF THE WHOLE 10/24/16
- Description of Matter:** Move that the 2017 Sheriff Department police services contract with Millington Township be approved and all appropriate signatures are authorized
- Agenda Reference:** F
- Entity Proposing:** COMMITTEE OF THE WHOLE 10/24/16
- Description of Matter:** Move that the 2017 Sheriff Department police services contract with Arbela Township be approved and all appropriate signatures are authorized.
- Agenda Reference:** G
- Entity Proposing:** COMMITTEE OF THE WHOLE 10/24/16
- Description of Matter:** Move that the 2017 Sheriff Department police services contract with Vassar Township be approved and all appropriate signatures are authorized.
- Agenda Reference:** H
- Entity Proposing:** COMMITTEE OF THE WHOLE 10/24/16
- Description of Matter:** Move that per the request of the Undersheriff that authorization is given to make application to the state for a grant under the Medical Marijuana Act with specific enforcement needs to be determined at a later date.

**Agenda Reference:** I

**Entity Proposing:** COMMITTEE OF THE WHOLE 10/24/16

**Description of Matter:** Move that per the request of the Equalization Department to concur with the hiring of Kristin Nelson as a Property Appraiser I at Step 1 of the pay schedule effective November 14, 2016.

**IT IS FURTHER RESOLVED** that any motion, resolution, or other act of Tuscola County inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution

YEAS: all. NAYS: none. ABSTENTIONS: none

RESOLUTION ADOPTED.

*New Business -*

-Public Hearing Regarding Cass City Annexation Request - 8:00 a.m.  
Commissioner Bardwell recessed the Board of Commissioner's meeting at 8:14 a.m. for the Public Hearing.

Recessed at 8:14 a.m.

Reconvened at 8:17 a.m.

16-M-181

Motion by Young, seconded by Kirkpatrick that per the requesting petition submitted by the Cass City Village Council and after conducting a public hearing the Tuscola County Board of Commissioners approve the annexation of property commonly known as V/L Doerr Road from Elkland Township to the Village of Cass City (Tax Parcel No. 007-033-000-2900-01). Motion Carried.

-Discussion of Economic Development Corporation (EDC) – William Campbell  
Mr. Campbell provided history to the Board regarding POET establishing in Caro rather than Vassar. Mr. Campbell worked with Hank Jaster and Dave Murphy to have land near the Industrial Park re-zoned by the Planning Commission and the Village of Caro. He stated this was all completed on the down-low to ensure that many people would not know about it. He feels this was instrumental in bringing POET to Caro not necessarily the Economic Development Corporation. Mr. Campbell does not feel the EDC did what they should have to retain manufacturing companies that were located in Caro and Vassar. He feels the EDC needs to take on a new direction.

Christine Young stated there are things that were instrumental in bringing POET to Caro that Mr. Campbell may be unaware of. She also stated that the EDC can only provide assistance to a business if the business requests it.

Ziggy Dworzecki stated a community cannot provide assistance in bringing in business if tactics are being done on the down-low. Mr. Dworzecki feels the GIS system is an important asset to have in Tuscola County. It allows investors to begin their research to determine if Tuscola County may be a possible fit for their business.

-Economic Development Corporation Update - CDBG -

Steve Erickson explained there is a new requirement in order to receive a CDBG grant. The municipality needs to be redevelopment ready which Tuscola County has no municipalities that meet this requirement. Steve Erickson and Vicky Sherry are working with the local units in order to provide assistance needed to qualify.

16-M-182

Motion by Trisch, seconded by Young that the budget for the Economic Development Corporation (EDC) be increased by \$25,000 to support the Economic Development Corporation and their activities for the 2017 fiscal year only. Matter Discussed at length. Voice Vote: Trisch, Young, Bardwell - yes; Kirkpatrick, Bierlein - no. Motion Carried.

Recessed at 9:42 a.m.

Commissioner Trisch excused at 9:42 a.m.

Reconvened at 9:58 a.m.

-Cass River Greenway Update – Robert Zeilinger

Mr. Zeilinger presented to the Board the history and the goals of Cass River Greenway. New kayak/canoe launches have been established along the Cass River with two more planned for 2017. After those two launches are complete, it will complete the vision of the Lower Cass River Water Trail. There is interest in establishing the Upper Cass River Water Trail. Cass City is considering sponsoring a launch site near the water waste treatment plan. Tuscola County Road Commission has worked with Cass River Greenway in spraying and controlling phragmites along the roadsides. A water quality monitoring project sponsored by the DEQ and was completed in 2014. In 2015, the Cass River Watershed Management Plan was completed and approved by the DEQ and EPA. Cass River Greenway continues to apply for grants and looks forward to the future of improving the Cass River. Their website is [www.CassRiver.org](http://www.CassRiver.org).

-Health Department Bonding and Change from DB to DC Retirement Plan -

Attorney John Axe and Meredith Shanle presented to the Board regarding the next step in the conversion process. They need the Bond Resolutions to be adopted.

## 16-M-183

Motion by Bierlein, seconded by Kirkpatrick that the resolution authorizing the County of Tuscola to issue pension obligation bonds in an amount not to exceed \$2,500,000 (2017 series) be approved and all appropriate signatures are authorized. Roll Call Vote - Young -yes; Trisch - absent; Kirkpatrick - yes; Bierlein - yes; Bardwell - yes. Motion Carried.

## 16-M-184

Motion by Bierlein, seconded by Kirkpatrick that the resolution of undertaking to provide continuing disclosure by the County of Tuscola be approved and all appropriate signatures are authorized. Roll Call Vote: Trisch - absent; Kirkpatrick - yes; Bierlein - yes; Young - yes; Bardwell - yes. Motion Carried.

## 16-M-185

Motion by Bierlein, seconded by Young to authorize the resolution approving the Comprehensive Plan for the Tuscola County Health Department Retirement System and all appropriate signatures are allowed. Also, this plan be posted on the county web site and filed in the County Clerk's Office. Roll Call Vote - Kirkpatrick - yes; Bierlein - yes; Young - yes; Trisch - absent; Bardwell - yes. Motion Carried.

-Parks and Recreation Commission Membership Appointments -  
Robert McKay and Clerk Fetting have worked together to determine the current Board membership and expiration dates.

## 16-M-186

Motion by Kirkpatrick, seconded by Young that the following actions be taken with respect to appointments to Parks and Recreation Commission and clarify previous appointment actions:

- Jerry Peterson be reappointed for a three year term expiring December 31, 2019.
- Kim Vaughn be reappointed for a three year term expiring December 31, 2019.
- Robert McKay be reappointed for a two year term expiring December 31, 2018.
- Advertise to fill the open seat formerly held by Mary Stec – the term of the person appointed to this position will expire on December 31, 2018.

*Old Business -*

Courthouse Fire Inspection -

A Fire Inspection has been scheduled to be completed at the jail and Steve Anderson is requesting for the Courthouse to be completed at the same time. The additional cost would be \$100.00.

## 16-M-187

Motion by Kirkpatrick, seconded by Bierlein to approve spending \$100.00 for a fire inspection to be completed at the courthouse with written report to be received. Motion Carried.

Strategic EDC Planning Committee -

The Board needs to appoint a Commissioner to the Strategic EDC Planning Committee. Commissioner Young offered to represent the Board on the committee.

## 16-M-188

Motion by Bierlein, seconded by Kirkpatrick that Commissioner Young be appointed to the Strategic EDC Planning Committee. The current Board of Commissioners per diem should be received for attending the meeting. Motion Carried.

*Correspondence/Resolutions -*

-Gretchen Tenbusch's retirement party will be held at the Oven.

-Almer Township Public Hearing regarding the wind and special use permit will be held at Caro Community High School.

**COMMISSIONER LIAISON COMMITTEE REPORTS**YOUNG

Dispatch Authority Board

County Road Commission - Will be hosting a meeting to welcome all elected officials and review their responsibilities

Board of Public Works

Senior Services Advisory Council

Mid-Michigan Mosquito Control Advisory Committee

Saginaw Bay Coastal initiative

Parks & Recreation

Local Unit of Government Activity Report

MAC Economic Development & Taxation Committee

BARDWELL - overall update provided

Economic Development Corp/Brownfield Redevelopment

Caro DDA/TIFA

MAC Economic Development/Taxation

MAC 7<sup>th</sup> District

Local Unit of Government Activity Report

TRIAD

Human Services Collaborative Council

Behavioral Health Systems Board

BIERLEIN - overall update provided  
Genesee Shiawassee Thumb Works  
Human Development Commission (HDC)  
Tuscola 2020  
Recycling Advisory Committee  
Local Emergency Planning Committee (LEPC)  
Great Start Collaborative Council  
Local Unit of Government Activity Report  
Tuscola In-Sync  
MAC Board of Directors  
Human Services Collaborative Council  
Region VI Economic Development Planning  
MAC Judiciary Committee

TRISCH - absent  
Board of Health  
Planning Commission  
Economic Development Corp/Brownfield Redevelopment  
Local Unit of Government Activity Report  
Animal Control  
Solid Waste Management

KIRKPATRICK - no update  
Board of Health  
Community Corrections Advisory Board  
Dept. of Human Services/Medical Care Facility Liaison  
Land Acquisition  
MI Renewable Energy Coalition  
MEMS All Hazards  
MAC-Environment Energy Land Use  
Cass River Greenways Pathway  
Local Unit of Government Activity Report  
Tuscola In Sync  
NACO- Energy, Environment & Land Use  
Genesee Shiawassee Thumb Works  
Jail Planning Committee

Closed Session - None

Other Business as Necessary -

-Mike Miller explained to the Board that the Courthouse has been inspected in 2004, 2005, 2008, 2009, and 2011. The Courthouse is not required to have a fire alarm as it is grandfathered in due to the age of the building. Per a recommendation from a previous inspection, there were additional exit signs and lighting installed approximately in 2004 or 2005.

Extended Public Comment -

-Tisha Jones stated Lapeer County Courthouse has no security at their front entrance which was a surprise to her.

Meeting adjourned at 11:10 a.m.

Jodi Fetting  
Tuscola County Clerk

Statutory Finance Committee Minutes  
October 27, 2016  
H.H. Purdy Building  
125 W. Lincoln St, Caro MI

Meeting called to order at 11:11 a.m.

Commissioners Present: Young, Bardwell, Kirkpatrick, Bierlein

Commissioners Absent: Trisch

Also Present: Mike Hoagland, Jodi Fetting, Tisha Jones, Mike Miller

Claims and Per Diems were reviewed and approved.

Public Comment - None

Meeting adjourned at 11:13 a.m.

Jodi Fetting  
Tuscola County Clerk

**'DRAFT'**

**COUNTY OF TUSCOLA**

**STATE OF MICHIGAN**

**RESOLUTION TO ADOPT CONSENT AGENDA**

At a regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the Village of Caro, Michigan, on the 10<sup>th</sup> day of November, 2016 at 8:00 a.m. local time.

COMMISSIONERS PRESENT:

\_\_\_\_\_

COMMISSIONERS ABSENT:

\_\_\_\_\_

It was moved by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_ that the following Consent Agenda Resolution be adopted:

**CONSENT AGENDA**

<b>Agenda Reference:</b>	A
<b>Entity Proposing:</b>	COMMITTEE OF THE WHOLE 11/7/16
<b>Description of Matter:</b>	Move that authorization is given to send the communication to Road Commission officials regarding concerns with legacy costs.

<b>Agenda Reference:</b>	B
<b>Entity Proposing:</b>	COMMITTEE OF THE WHOLE 11/7/16

**Description of Matter:** Move that the request by the Army Corps of Engineers to waive county fees for use of the County Geographic Information System be denied because of the need to recover system development/operational costs and to avoid setting a precedent for more waiver requests. Also, the Equalization Director contact the Army Corps official to explain the Board of Commissioners decision on this matter.

**Agenda Reference:** C

**Entity Proposing:** COMMITTEE OF THE WHOLE 11/7/16

**Description of Matter:** Move that the County Treasurer be authorized to hire temporary part-time assistance while an employee is on FMLA. Costs of said temporary position to be paid from the Tax Foreclosure Fund. Also, appropriate budget amendments are authorized.

**Agenda Reference:** D

**Entity Proposing:** COMMITTEE OF THE WHOLE 11/7/16

**Description of Matter:** Move that the County Register of Deeds be authorized to hire a full-time employee while a current employee is on FMLA. If the employee on FMLA returns to work the full-time employee will be laid off so as not to increase current staffing levels in the office.

**Agenda Reference:** E

**Entity Proposing:** COMMITTEE OF THE WHOLE 11/7/16

**Description of Matter:** Move that per the November 4, 2016 letter from the Sheriff that the hiring freeze be temporarily lifted to replace a corrections officer position created by the resignation of former deputy Jonathan Bonk.

**Agenda Reference:** F

**Entity Proposing:** COMMITTEE OF THE WHOLE 11/7/16

**Description of Matter:** Move that per the November 4, 2016 letter from the Sheriff to concur with the hiring of Todd Brow to fill the vacancy in the uniformed division created by the retirement of Lt. James Giroux and subsequent promotions.

**Agenda Reference:** G

**Entity Proposing:** COMMITTEE OF THE WHOLE 11/7/16

**Description of Matter:** Move that per the November 1, 2016 letter from the Caro Women's Interfaith Committee that authorization is given to use the Courthouse lawn for the Christmas seasonal display for the period of Saturday November 26, 2016 thru January 14, 2017. The County Building and Grounds Director to notify the requesting party of approval and coordinate any other details.

**IT IS FURTHER RESOLVED** that any motion, resolution, or other act of Tuscola County inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS:

NAYS:

ABSTENTIONS:

RESOLUTION ADOPTED.

---

Thomas Bardwell, Chairperson  
Tuscola County Board of Commissioners

---

Jodi Fetting  
Tuscola County Clerk

# Sample the Thumb

#3

Come see what your neighbors  
have been up to!

Located:  
Polish American Club  
1466 Mertz Rd  
Caro, MI 48723

Nov 12, 2016

9am-3pm



Brought to you by:  
Mayville Lions Club



## Live, Create, and Shop in the Thumb!

Featuring:

Edith Miller, Weaver, Romzek Creations, Aunt Lizies Celtic Spices, Country Grace, Ron's Fantastic Homemade Peanut Brittle, Lisa's Cookie Jar, Jenes's Farms Natural Apple Cider Vinegar, A Chocolatier, Fostoria Bread Factory, Dizzy Daisy Winery, Circle T Apiaries, Michigan's Simple Pleasures, Stone Cottage Farms, UVC Cleaning Systems and many more.

# ENTREPRENEURS SHOWCASE

October 20, 2016

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, October 20, 2016 at 8:00 A.M.

Present: Road Commissioners John Laurie, Gary Parsell, Mike Zwerk, Julie Matuszak, and Pat Sheridan; County Highway Engineer Michele Zaverucha, Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey.

Also present: County Commissioner Thomas Young.

Motion by Parsell seconded by Matuszak that the minutes of the October 6, 2016 regular meeting of the Board be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Payroll in the amount of \$70,561.30 and bills in the amount of \$354,493.47 covered by vouchers #16-51, #16-52 and #16-53 were presented and audited.

Motion by Zwerk seconded by Sheridan that the payroll and bills be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Brief Public Comment Segment:

(1) County Commissioner Thomas Young asked the Board for the procedure of installing signs on the State Highways. County Highway Engineer Zaverucha explained that the procedures for installing signs on the State Highways is under the jurisdiction of the Michigan Department of Transportation.

The Board further discussed the road damage caused by manure haulers on county roads. The Board will further discuss the topic at the next Blue Water Highway Council Meeting.

At 8:15 A.M. the following bids were opened for One (1) 2017 ¼ Ton Pickup Truck:

<u>Bidder</u>	<u>Total</u>
Moore Motors	\$ 24,393.00

Motion by Sheridan seconded by Zwerk that the bid for One (1) 2017 ¼ Ton Pickup Truck be accepted, and awarded to Moore Motors; pending Management review of the bid specifications. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Management and the Board reviewed and discussed the County Road Association of Michigan's 2016-17 Legislative Priorities, with the recommended revisions and proposed changes from the General Policy Committee. The Board will further discuss the Legislative Priorities at the next Blue Water Highway Council Meeting.

Management and the Board reviewed and discussed the Tuscola County Primary Road System. County Highway Engineer Zaverucha presented PASER Rating Data and a history of roadwork completed on the Primary Road System. After discussion, the Board will further review the status and funding of the Primary Road System.

Motion by Parsell seconded by Matuszak that the Road Commission advertise for bids for Re-Roofing the Vassar Garage, as part of the Road Commission's 2016 Capital Outlay Budget. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak that the meeting be adjourned at 9:25 A.M. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

---

Chairman

---

Secretary-Clerk of the Board

**MEMORANDUM**

To: Individual Member Representatives

From: Michael L. Rhyner  
Executive Director

Date: November 4, 2016

Re: 2016 Board of Directors Election

Enclosed please find the following documents:

- Election Notice
- Candidate Profiles
- Official Ballot
- Self-addressed Envelope

Ballots must be received no later than December 2, 2016 to be valid. Late ballots will not be counted.

If you have any questions, please contact me at 734-245-7730 or [mrhyner@mrrma.org](mailto:mrhyner@mrrma.org).

Enclosure(s)

**ELECTION NOTICE – INDIVIDUAL MEMBERS  
BALLOT FOR MMRMA BOARD OF DIRECTORS**

**ELIGIBILITY TO VOTE**

The Joint Powers Agreement and Board Election Policy state that the Board of Directors shall be elected by Member Representatives. **Thus only the officially designated Member Representative is entitled to vote.**

**NOMINATING COMMITTEE**

A Nominating Committee appointed by the Board Chair requested that interested individuals apply for consideration as candidates for the expiring Board seats. The Committee reviewed all applications and selected candidates to run for the four Individual Member seats up for election this year.

The full Board of Directors consists of four designated positions and six at-large positions. Three of the designated positions are to be filled by either an elected official or appointed chief administrative officer representing a city, a county, and a township. The fourth designated position is the Designated State Pool Seat, which is filled in a separate election for State Pool members only.

The committee nominated two candidates for the expiring Individual Member At-Large Seats: Michael Bosanac, Monroe County, and Leon Wright, Van Buren Township. Fabian Knizacky, Mason County, was nominated for the Individual Member Designated County Seat and Curtis Holt, City of Wyoming, was nominated for the Individual Member Designated City Seat.

**TERMS**

The Joint Powers Agreement provides for four-year staggered terms for Board members. The successful candidates will begin their terms on January 1, 2017.

**VOTING REQUIREMENTS**

The ballot for the election of Board members is enclosed. The voting procedure is as follows: (1) Mark the ballot, place it in the enclosed envelope marked "Ballot Enclosed," and mail it. (2) If you lose the envelope and have to use another, it **MUST** be clearly marked "Ballot Enclosed" on the outside. Mail ballot to Election Committee, 14001 Merriman, Livonia, MI 48154.

**BALLOTS RECEIVED LATER THAN  
FRIDAY, DECEMBER 2, 2016  
WILL NOT BE COUNTED**

**CANVASS**

The Election Committee will open and count all valid ballots on Tuesday, December 6, 2016. The Election Committee will present a report to the Board of Directors and the Board will officially canvass the results at its December 8, 2016 meeting. Candidates will be informed of the election results thereafter. New Board members will assume office on January 1, 2017.



**MICHIGAN MUNICIPAL  
RISK MANAGEMENT  
AUTHORITY**

**2016 BOARD OF DIRECTORS ELECTION BALLOT**

**OFFICIAL BALLOT**

**INDIVIDUAL MEMBERS**  
*(Candidates listed alphabetically)*

**Member-at-Large Seats**

Vote for Two (2) using ✕ or ✓

\_\_\_\_\_ **Michael Bosanac\*, Monroe County**

\_\_\_\_\_ **Leon Wright\*, Van Buren Township**

**Designated City Seat**

Vote for One (1) using ✕ or ✓

\_\_\_\_\_ **Curtis Holt\*, City of Wyoming**

**Designated County Seat**

Vote for One (1) using ✕ or ✓

\_\_\_\_\_ **Fabian Knizacky\*, Mason County**

**\*Incumbent**

Ballot must be received no later than December 2, 2016.  
Late ballots will not be counted.

## Individual Member At-Large Seats



**MICHAEL BOSANAC\***  
*Monroe County*

HAVING LEADERS who balance short- and long-term interests is important for organizations to succeed. I trust you feel this has been reflected in my past service to you. As members are asked to entrust individuals to lead MMRMA, I believe it is proper to outline accomplishments, qualifications, and a vision before asking for your continued support.

Accomplishments come from our collective efforts, not any one individual. While many, the most impactful outcomes have been net asset distributions, including a record in 2015. Net assets have expanded member benefits including data breach coverage, essential in today's digital age, and increased funding for RAP grants.

Due in part to our success and maturity, we launched our own captive insurance company to expand product offerings as a one-stop resource for members' insurance and risk management needs. As you read the Board Updates, you know these results ensure stable and cost-effective pricing for members in addition to net asset distributions that support your own SIR capabilities.

For 31 years, Monroe County has been a member of MMRMA and benefited from this partnership. Serving the membership through Board leadership and previously on advisory committees has allowed me to demonstrate a commitment to the MMRMA mission. As Monroe County's chief administrative officer, I have a keen sense of the role high quality and leading edge risk management programs and services play in our communities. My focus is to strengthen and expand our efforts to meet the emerging trends in risk management that protect and benefit our members.

Past accomplishments do not fully position MMRMA

*continued on page 4*



**LEON WRIGHT\***  
*Van Buren Township*

IN A TIME WHEN leadership matters more than ever, I have the privilege of being a part of a group that is in the business of caring while managing the future of self-insurance programs.

MMRMA provides a service that truly gives municipalities peace of mind. By serving on the Board of Directors, I am part of making decisions based on experience and principles that sustain quality of services for members. MMRMA sees municipal government much the same as the local leaders; the community is a place where the smallest alteration in views can make the impossible, possible.

As a resident and business owner in my community, I saw an opportunity for

change in my local government. A change that would involve taking action while also getting the desired results.

Since being elected in 2008 as Van Buren Township clerk, I also serve as township director on the Michigan Association of Municipal Clerks (MAMC), president of the Association of Wayne County Clerks, and a member of the Michigan Township Association (MTA). Most would consider these titles as simply accolades; however, they reflect my commitment to public service for my community and responsible leadership for municipalities like yours.

MMRMA has confirmed that after over 35 years in risk management during volatile economic changes, they are more concerned with giving local government the voice it deserves that says values still mean something.

I appreciate your consideration of me for another term as I would like to continue to serve in the best interests of the organization alongside my fellow Board members.

# RISK CANDIDATE PROFILES

BOARD OF DIRECTORS ELECTION 2016

## Designated City Seat



**CURTIS HOLT\***  
*City of Wyoming*

I WELCOME the opportunity to seek re-election to the Designated City Seat on the MMRMA Board of Directors. In 2012, the membership elected me to my first term as a member of the Board and the subsequent four years have been rewarding and informative. I have been a committed member of the Board and believe I have contributed positively to the entire membership.

It has been rewarding to be a member of the MMRMA Board for several reasons. Your MMRMA Board is a dedicated group that truly embodies the spirit of servant leadership. The Board is tireless in its pursuit of excellence while maintaining a product and cost structure that is beneficial and representative of members we

serve. Over the past four years, we have continued the practice of net asset distribution, enacted standards for best practices, including accreditation activities, increased funding for RAP grants, and increased cyber coverage. I expect more product offerings and service enhancements in the coming year.

I have been city manager for the City of Wyoming for over 16 years, following four years as deputy. This experience, coupled with my prior experience in city management for several smaller communities in Michigan, allows me to have a perspective from large and small communities, as well as communities that use MMRMA's services and those that don't. I find MMRMA a great value based upon that experience, and will work to ensure we continue to provide value.

The City of Wyoming has been an active member of MMRMA for over 20 years. I have participated in numerous MMRMA training events and annual conferences. I am currently the member representative for the city and plan to continue that role into the future.

*continued on page 4*

## Designated County Seat



**FABIAN L. KNIZACKY\***  
*Mason County*

I AM SEEKING re-election to the Designated County Seat on the Board of Directors of the Michigan Municipal Risk Management Authority (MMRMA). I have enjoyed my tenure on the Board of Directors and am pleased with the progress we have made in increasing our Risk Avoidance Program (RAP) funding, creating our captive insurance company, restructuring our rates, developing our employee succession plan, adding drone and data breach coverage, and the continued implementation of our net asset distribution policy.

MMRMA is nationally known as a leader in the governmental pooling industry. As a member of the Board of Directors, I support maintaining that leadership position

and advocate for programs that would provide for additional value to our loyal membership. The loyalty of our membership is one of the key strengths of our organization. MMRMA has earned that loyalty by meeting the needs of its membership. The Board of Directors, working with the excellent staff, will strive to maintain that loyalty and continue to increase the value of membership in our organization.

The creation of our captive insurance company will allow MMRMA to expand into several new fields of service. We will be able to provide coverage for statutory excess, tax bonds, MMRMA casualty reinsurance, and worker's compensation excess. These services will benefit our members who access these lines of coverage, decrease costs for MMRMA, and result in a more efficient allocation of fixed costs for the rest of the membership.

I have served as the Mason County Administrator since February 1, 1994. This position has allowed me to work with the County Board of Commissioners in the development of budgets, policy,

*continued on page 4*

## Designated State Pool Seat



## RON BEATON\*

*Municipal Employees Retirement System (MERS)*

IN APRIL of this year, I was fortunate to be selected by the MMRMA Board to fill the State Pool Designated Seat on the MMRMA Board. It has been a privilege to be able to expand my representation and service to the membership of the State Pool by serving on the Board. As you may know, I had the opportunity to gain a full understanding of the needs of State Pool members, having served the prior six years as chairman of the State Pool Committee. That leadership position prepared me for the role I now serve on the Board.

My current employment is the facilities services manager for the Municipal Employees Retirement System (MERS). I have been with MERS for the past 20 years in management, including responsibilities in risk management

programs. Prior to that, I was the retirement administrator and payroll benefits manager for the County of Saginaw. As a full-time public sector organization manager, I have a keen understanding of the difficulties each of us face in navigating the challenges of an evolving risk management world.

I will continue to help bring to all State Pool members the value and benefits from our partnership with MMRMA. My employer, MERS, is very supportive of my time spent working on matters for MMRMA State Pool members and allowing me to attend all of the Board meetings, training, and State Pool committee meetings associated with a leadership role at MMRMA.

I plan to build upon the professional working relationships I developed with other State Pool Committee members during my time on the committee. This helps provide critical, continuous two-way communication between the State Pool Committee and the Board of Directors regarding the important matters that best serve the membership.

One example of my leadership during my tenure as

*continued on page 4*



## MICHAEL WELSCH

*AuSable Valley Community Mental Health Authority*

I SERVED on the State Pool Board starting in 1994, first as vice chairman and then as chairman, and I am currently a member of MMRMA's State Pool Committee and the Events Planning Committee. I am a board member of AuSable Valley Community Mental Health Authority.

I was elected to the Designated State Pool seat on the MMRMA Board of Directors in 2003 and served as Secretary of the Board during my tenure. I left this seat in 2009.

I have been an active participant in all MMRMA-sponsored workshops and seminars, and strongly believe that training and education are paramount to good risk management.

I also have more than 45 years of experience in various facets of county government and mental health, including:

- Sheriff's department as a jailer, marine deputy, road deputy, detective, and undersheriff.
- District court as a court administrator/probation officer.
- County clerk and co-county Administrator.
- A member of the state mental health executive board, steering committee, and policy committee.
- Chairman of the AuSable Valley Community Mental Health personnel committee.

I would be honored to represent you and your interests again as a member of the Board of Directors. I would greatly appreciate your support and vote.

For more information, please feel free to contact me at 989-362-4846 or at [mikewelsch7@gmail.com](mailto:mikewelsch7@gmail.com).

# RISK CANDIDATE PROFILES

BOARD OF DIRECTORS ELECTION 2016

## Deadline for Voting: December 2

These statements were provided by the candidates for your information. Mail ballots to MMRMA, 14001 Merriman Road, Livonia, MI 48154. Ballots must be received no later than December 2. Election results will be published on December 12 and newly elected board members will begin their terms on January 1, 2017.

MICHAEL BOSANAC* <i>continued from page 1</i>	RON BEATON* <i>continued from page 3</i>	CURTIS HOLT* <i>continued from page 2</i>	FABIAN L. KNIZACKY* <i>continued from page 2</i>
<p>for future success. Progress will come from developing new, innovative products with broad based coverages, all backed with superior training. A focus on leveraging technology to help members get the most from limited resources will be a priority while attracting new members.</p> <p>My service to MMRMA will continue to be about a commitment to always do the best for the interests of the members in a thoughtful and deliberate manner.</p> <p>Working with the Board and staff, we have assembled an impressive list of achievements for the members. I am grateful for your past support, and will continue to work to maintain your trust and confidence. Thank you for your support of MMRMA.</p>	<p>State Pool Chairman was the work I performed with other committee members that helped to coordinate the distribution of two successive special distributions of excess assets in the State Pool Loss Fund to State Pool members. In this time of funding difficulties at the municipal level, it marked a significant achievement and benefit for State Pool members.</p> <p>I look forward to your continued support in my efforts to serve and represent the diverse interests of the municipalities and other entities that make up the State Pool membership. I am dedicated to providing the level of involvement and focus to continue being an effective voice for the needs of smaller municipalities in meeting your risk management needs.</p> <p>Thank you for your time and support. If I can be of assistance to you or your organization, please email me at RBeaton@mersofmich.com. Again, I appreciate your membership and participation in MMRMA.</p>	<p>MMRMA is a nationally recognized leader in government insurance pools. That recognition is the product of great leadership by our executive director and a dedicated, caring staff. I value this relationship and the work they do to serve our members. I will carry these thoughts to every Board meeting to make sure we don't lose sight of why we are here.</p>	<p>and long-term strategic planning. My duties include the management of the property, liability, health, and worker's compensation insurances for Mason County.</p> <p>I have been participating in MMRMA training events since 1994 and have been Mason County Member Representative since January 1, 1997.</p> <p>It is an honor to be nominated for this position. Thank you for privilege of serving on the Board of Directors and for your consideration of my candidacy for re-election to the MMRMA Board of Directors.</p>
<div style="display: flex; align-items: center;"> <div style="background-color: black; color: white; padding: 5px; margin-right: 10px;">RISK</div> <div style="text-align: center;"> <p>MICHIGAN MUNICIPAL <b>RISK MANAGEMENT</b> AUTHORITY</p> </div> </div> <p style="text-align: center;">Michigan Municipal Risk Management Authority 14001 Merriman Road, Livonia, MI 48154 734 513-0300 800 243-1324</p>			

*DRAFT*  
**Tuscola County Board of Commissioners**  
**Committee of the Whole**  
**Monday, November 7, 2016 – 8:02 A.M.**  
**HH Purdy Building - 125 W. Lincoln, Caro, MI**

Commissioners Present: District 1 - Thomas Young, District 2 - Thomas Bardwell,  
 District 5 - Matthew Bierlein

Absent: District 3 - Christine Trisch and District 4 - Craig Kirkpatrick

Also Present: Mike Hoagland, Chief Deputy Clerk Cindy McKinney-Volz, Eean Lee,  
 Mike Miller, Steve Anderson, John Bishop, Pat Donovan-Gray, Tisha Jones, Dennis  
 Stein, Heather Middleton, Karly Creguer, Kris Swartzendruber, Erica Dibble, and Caryn  
 Painter

**Finance**

Committee Leaders-Commissioners Kirkpatrick and Bierlein

**Primary Finance**

1. **New Telephone System Update** - Eean Lee provided an update. Testing will begin on November 10, 2016. Moving from CenturyLink on November 14, 2016 at 5:00 P.M.
2. **Road Commission Legacy Costs** - Mike Hoagland provided an update. Legacy cost concerns were first brought to light in June 2014. The Road Commission is unable to bond for the Legacy Costs as Tuscola County did. Mike Hoagland provided Mike Tuckey with some ideas to address this matter and advised that there are outside experts that could assist in putting a plan in place. Mike Hoagland is concerned that possibly the county could suffer in the future if this is not addressed at the Road Commission as it is ultimately the Tuscola County Road Commission. If the liability was to fall back on the county, according to John Axe, Tuscola County would not be able to bond for the Road Commission liability. Commissioner Young has been at past meetings where this issue has been addressed but there is no specific plan in place to fix the Legacy Costs. Commissioner Young will hand deliver a letter expressing the concerns at the next regularly scheduled meeting requesting further action from the Tuscola County Road Commission. Matter to be placed on the Consent Agenda.
3. **Requested Waiver of Enhanced Access Policy** - Mike Hoagland and Angie Daniels provided an update. The Army Corp would like free access to GIS for a project along the Cass River. Per Commissioner Bierlein, we are currently charging our township but the federal government would like us to provide that information for free. This project would all be in Tuscola Township.

Commissioners Bierlein and Young were concerned that if this information was provided at no cost that a precedent would be set for future requests. Angie Daniels said the request is regarding fish beds in the Frankenmuth area. The estimated cost to purchase the information for Tuscola Township only is \$500.00 to \$600.00. It was decided the information would not be provided free of cost. Matter to be placed on the Consent Agenda.

#### On-Going Finance

1. Draft County Video - 11/10/16 Meeting - The draft video was shown. Commissioner Bardwell would like to see some additional pictures used and highlight EDC accomplishments. Mike Hoagland pointed out that there was an error regarding the Cass City pool being the only pool accessible for high school swim. Tisha Jones commented on some redundancies in the script. Caryn Painter would have liked to see some different pictures used during the Economic portion of the video.
2. 2017 Draft Budget Update - 11/10/16 Meeting - Mike Hoagland will bring the numbers to the board meeting on November 10, 2016
3. Indigent Attorney Contracts - Mike Hoagland is still waiting on bids to come in.
4. Jail Planning Committee - The next meeting will be in December 2016.
5. Dispute Concerning Wind Turbine Assessing/Taxation - As a county, Tuscola County does not do any zoning at the county level. Townships are able to establish moratoriums and ordinances. Tuscola County currently has 190 windmills, Huron County has 625 windmills.
6. 4-H and Courts - An update will be provided at a later date on 4-H and Courts. Heather Middleton provided an update on MSU Extension 4-H Program. Tuscola County had 1,143 youth active in traditional 4-H programs.
7. Financial Impact 17 Year Olds as Juvenile Change - Mike Hoagland is working with the Court Administrator. Updates will be provided as they become available.
8. Personal Property Tax Reductions and Non-County Reimbursement - Mike Hoagland has brought the issue to the county attorneys to research.
9. Child Care Fund - State Payment Update - Mike Hoagland is working with the Chief Accountant and Court Administrator on this issue. Updates will be provided as they become available.

Recess at 8:47 A.M. prior to discussing #4 and #6.  
Reconvened at 8:57 A.M.

**Personnel**  
Committee Leader-Commissioner Trisch

**Primary Personnel**

1. **Update Regarding Exempt and Nonexempt Employees** - Erica Dibble provided an update. The county has 20 employees that are affected by the new FLSA requirements. Erica Dibble is working with Caryn Painter on the Court employees that will be changed from salary to hourly-exempt. Erica will work with the employees on reporting their hours. Starting on December 1, 2016, all of the employees and supervisors must approve their timecards.
2. **County and Court Personnel Policies – to be Distributed at Meeting** - Erica Dibble is still working on finalizing the policies. Updates will be provided as soon as possible.
3. **County Treasurer Family Medical Leave Temporary Staffing Request** - Treasurer Pat Donovan-Gray has one staff member that is off on Long-Term Disability. This employee's wages are 70% covered from the Foreclosure Fund. Treasurer Donovan-Gray now has one additional employee that may be taking time off under FMLA. Treasurer Donovan-Gray is requesting a Part-Time Temporary person to assist the office while they are short staffed. This position would be under 29 hours per week. Matter to be placed on the Consent Agenda.
4. **Register of Deeds – Staffing Request to Replace Employee on Temporary Disability** - Register Bishop's Chief Deputy is off with no projected date for return. Due to the staff shortage, Register Bishop is requesting to fill a vacant position on a temporary basis with a full-time person. Matter to be placed on the Consent Agenda.
5. **Sheriff Request to Refill Vacant Corrections Officer Position** - Corrections Officer Jonathan Bonk has resigned due to employment in another county. The Sheriff is requesting to fill this position. The Sheriff Department has hired Todd Brow to fill a vacant road patrol position. Matter to be placed on the Consent Agenda.

**On-Going Personnel**

1. Labor Negotiations Update - No update at this time.

**Building and Grounds**  
Committee Leader-Young

**Primary Building and Grounds**

1. **Jail Plumbing, Electrical and Window Bid** - Mike Miller is waiting to hear back from the architect on some specifications. Mike Miller is questioning the materials quoted for the plumbing bid. There were several contractors and subcontractors that either inquired about the project or completed a walk-through of the facility. Booms Constructions out of Bad Axe was the only bid that was received. Booms' estimated that the project would take five months to complete. Mike Miller had hoped for two or three more bids but said it is getting harder to get bids. Commissioner Young would like to receive more bids. This issue will be re-visited
2. **Fire Safety Planning** - The jail will need a fire inspection. Steve Anderson was told the cost would be \$100.00.
3. **Courthouse Security – Emergency Services Director** - Mike Hoagland and Steve Anderson will get with the County Attorney to explore the option of a closed session to discuss Courthouse Security. Caryn Painter is requesting approval to issue an RFP. There are some grants that may be available. The USDA grant has an upcoming deadline date. Mike Miller has suggested a joint meeting with Building and Grounds, Emergency Services, and Finance. Commissioner Bierlein, Commissioner Young, Steve Anderson, Mike Miller, Eean Lee, and Caryn Painter will meet on November 21, 2016 following the Committee of the Whole meeting.
4. **Request to use Courthouse Lawn** - A request was received for use of the Courthouse lawn from November 26, 2016 through January 14, 2017. Matter to be placed on the Consent Agenda

**On-Going Building and Grounds**

1. Vanderbilt Park Grant Application - No Update
2. Juvenile Program to Paint Window Wells of Courthouse - Waiting on an opinion from our insurance carrier.

**Other Business as Necessary -**

The Board of Commissioners received an invitation to the Veteran's Day ceremonies at the National Cemetery in Holly, Michigan.

Mike Hoagland discussed a wage study that had been conducted in Marquette County and may explain some of the turnover in our county.

**Public Comment Period -**

Register Bishop is familiar with Tim Maguire from MAC and was wondering if his replacement was named. Commissioner Bierlein informed the Board that Steve Curry will be replacing Tim Maguire at Michigan Association of Counties.

Meeting adjourned at 10:46 A.M.

Cindy McKinney-Volz  
Chief Deputy Clerk