

**TUSCOLA COUNTY BOARD OF COMMISSIONERS
MEETING AGENDA**

THURSDAY, SEPTEMBER 15, 2016 – 8:00 A.M.

**H. H. PURDY BUILDING BOARD ROOM
125 W. Lincoln Street
Caro, MI**

125 W. Lincoln Street
Caro, MI 48723

Phone: 989-672-3700
Fax : 989-672-4011

- 8:00 A.M. Call to Order – Chairperson Bardwell
Prayer – Commissioner Bierlein
Pledge of Allegiance – Commissioner Bardwell
Roll Call – Clerk Fetting
Adoption of Agenda
Action on Previous Meeting Minutes (See Correspondence #1)
Brief Public Comment Period
Consent Agenda Resolution (See Correspondence #2)
New Business
 -Resolution Honoring Millington High School Rocket Teams
 -DHHS Child Care Fund Budget (See Correspondence #3)
 -Phragmites Treatment Project (See Correspondence #4)
 -Tuck-pointing Bids (See Correspondence #5)
 -Dispatch Vehicle Purchase (See Correspondence #6)
 -CLOSED SESSION – 8:45 a.m. to Consider Purchase of Real
 Property
Old Business
Correspondence/Resolutions

COMMISSIONER LIAISON COMMITTEE REPORTS

TRISCH

Board of Health
Planning Commission
Economic Development Corp/Brownfield Redevelopment
Local Unit of Government Activity Report
Animal Control
Solid Waste Management

KIRKPATRICK

Board of Health
Community Corrections Advisory Board
Dept. of Human Services/Medical Care Facility Liaison
Land Acquisition
MI Renewable Energy Coalition
MEMS All Hazards
MAC-Environment Energy Land Use
Cass River Greenways Pathway
Local Unit of Government Activity Report
Tuscola In Sync
NACO- Energy, Environment & Land Use
Genesee Shiawassee Thumb Works
Jail Planning Committee

YOUNG

Dispatch Authority Board
County Road Commission
Board of Public Works
Senior Services Advisory Council
Mid-Michigan Mosquito Control Advisory Committee
Saginaw Bay Coastal Initiative
Parks & Recreation
Local Unit of Government Activity Report
MAC Economic Development & Taxation Committee

BARDWELL

Economic Development Corp/Brownfield Redevelopment
Caro DDA/TIFA
MAC Economic Development/Taxation
MAC 7th District
Local Unit of Government Activity Report
TRIAD
Human Services Collaborative Council
Behavioral Health Systems Board

BIERLEIN

Genesee Shiawassee Thumb Works
Human Development Commission (HDC)
Tuscola 2020
Recycling Advisory Committee
Local Emergency Planning Committee (LEPC)
Great Start Collaborative Council
Local Unit of Government Activity Report
Tuscola In-Sync
MAC Board of Directors

Human Services Collaborative Council
Region VI Economic Development Planning
MAC Judiciary Committee

Closed Session (If Necessary)

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

CORRESPONDENCE

- #1 August 25, 2016 Full Board & Statutory Finance Minutes
- #2 Consent Agenda Resolution
- #3 Department of Health & Human Services Child Care Fund Budget
- #4 Phragmites Treatment Project Landowner Authorization Form
- #5 Tuck-pointing Bids Information
- #6 Dispatch Vehicle Purchase Request
- #7 September 12, 2016 Committee of the Whole Minutes
- #8 August 11, 2016 Road Commission Minutes
- #9 August 25, 2016 Road Commission Minutes
- #10 Huldah Rebekah Lodge #168 Thank You Letter

Draft
TUSCOLA COUNTY BOARD OF COMMISSIONERS
August 25, 2016 Minutes
H. H. Purdy Building

Commissioner Thomas Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 25th day of August 2016, to order at 8:08 o'clock a.m. local time.

Prayer – Commissioner Kirkpatrick

Pledge of Allegiance – Commissioner Bierlein

Roll Call – Clerk Fetting

Commissioners Present: District 1 - Thomas Young (by phone - excused at 8:47 a.m.), District 2 – Thomas Bardwell, District 4 – Craig Kirkpatrick, District 5 – Matthew Bierlein

Commissioner Absent: District 3 - Christine Trisch

Also Present: Mike Hoagland, Jodi Fetting, Tisha Jones, Mike Miller, Barry Lapp, Kim Vaughan, Sandy Erskine, Steve Anderson, Treasurer Pat Donovan-Gray, Clayette Zechmeister, Register John Bishop, Val Hartel, Angela Burnette, Caryn Painter

Adoption of Agenda -
16-M-146

Motion by Kirkpatrick, seconded by Bierlein to adopt the agenda as amended.
Motion Carried.

Action on Previous Meeting Minutes -
16-M-147

Motion by Bierlein, seconded by Kirkpatrick to adopt the meeting minutes from the August 11, 2016 meeting. Motion Carried.

Brief Public Comment Period -

- Register Bishop explained the request for a check for recording fees for his office.
- Clerk Fetting explained there will be a request coming through to order a new CPL card printer as the current printer has a broken printhead. The new printer will be paid for out of the CPL fund.

Consent Agenda Resolution - None

New Business -

-2015 County Audit Presentation - Val Hartel and Angela Burnette reviewed the Comprehensive Annual Financial Report. Also, the GASB 68 & 71 Implementation was reviewed.

16-M-148

Motion by Bierlein, seconded by Kirkpatrick that the 2015 County Audit (Comprehensive Annual Financial Report) as presented by the County Auditor's be received and placed on file. Motion Carried.

-Friend of the Court Cooperative Reimbursement Contract - Sandy Erskine, Friend of the Court, reviewed the 5-year contract. Sandy explained the changes in the requirements for employee background checks and for an IT Security Audit. Sandy explained the contractual amounts included.

16-M-149

Motion by Kirkpatrick, seconded by Bierlein that per the recommendation of the Friend of the Court and other county court officials the 10/1/17 to 9/30/21 Friend of the Court Cooperative Reimbursement Contract be approved and all appropriate signatures are authorized. Motion Carried.

Recessed at 9:15 a.m.

Reconvened at 9:23 a.m.

-Appointment of New Health Officer – Effective November 18, 2016 - Mike Hoagland updated the Board that the Provisional Health Officer letter of approval has been received.

16-M-150

Motion by Kirkpatrick, seconded by Bierlein to appoint Ann Hepfer to serve as the Health Officer for Tuscola County effective November 18, 2016 upon the retirement of Gretchen Tenbusch. Motion Carried.

-Request for Authorization to Refill Vacant Part-Time Recycling Position - Mike Miller explained the request to refill the position.

16-M-151

Motion by Bierlein, seconded by Kirkpatrick that per the August 22, 2016 request from the Building and Grounds Director, that the hiring freeze be temporarily lifted and authorization is given to refill a vacant part-time recycling position. Motion Carried.

-Topics of Discussion for Meeting with Senator Green - Mike Hoagland proposed to the Board potential topics to discuss during a future meeting with Senator Green. Mike Hoagland will send the topics to Senator Green as requested.

-Community Corrections Grant Fund Cuts - Mike Hoagland explained the various cuts proposed to the program. Board discussed matter.

-Webinar on Local Government Funding - Mike Hoagland and Clayette Zechmeister will register for the webinar.

Matters added:

-Purdy Building Parking Lot - Mike Hoagland received a citizen complaint regarding the Purdy Building Parking Lot where the sinkhole is. Mike Miller explained the options that may be possible. A solution would require cooperation from the City of Caro. Mike Miller will contact Charlie Sundblad.

-Child Care Fund - Mike Hoagland addressed the Board regarding the Child Care Fund. Caryn Painter, Circuit Court Administrator, provided an explanation of the audit process. Matter discussed.

-Equalization Director Level 3 Approval - State of Michigan has approved Tuscola County having a Level 3 Director

-Blind for Board Room Window - Mike Miller will get pricing

Old Business - CGI Video should present a draft video first part of October.

Correspondence/Resolutions -

- Judge's Salaries
- Road Commission Finance Committee
- Senior Advisory Council Minutes

COMMISSIONER LIAISON COMMITTEE REPORTS

KIRKPATRICK

Board of Health

Community Corrections Advisory Board

Dept. of Human Services/Medical Care Facility Liaison - Survey needs to be completed.

Land Acquisition

MI Renewable Energy Coalition

MEMS All Hazards

MAC-Environment Energy Land Use

Cass River Greenways Pathway

Local Unit of Government Activity Report -

-Received a phone call regarding the wait list that has been established for the meal program.

-Farm Bureau event was well attended.

Tuscola In Sync

NACO- Energy, Environment & Land Use
Genesee Shiawassee Thumb Works
Jail Planning Committee - Would like a meeting set up.

YOUNG - Not Present
Dispatch Authority Board
County Road Commission
Board of Public Works
Senior Services Advisory Council
Mid-Michigan Mosquito Control Advisory Committee
Saginaw Bay Coastal Initiative
Parks & Recreation
Local Unit of Government Activity Report
MAC Economic Development & Taxation Committee

BARDWELL
Economic Development Corp/Brownfield Redevelopment
Caro DDA/TIFA - Meeting Cancelled.
MAC Economic Development/Taxation
MAC 7th District
Local Unit of Government Activity Report
TRIAD
Human Services Collaborative Council
Behavioral Health Systems Board

BIERLEIN
Genesee Shiawassee Thumb Works - Update provided.
Human Development Commission (HDC) - Update on the DHHS merger process.
Tuscola 2020
Recycling Advisory Committee
Local Emergency Planning Committee (LEPC)
Great Start Collaborative Council
Local Unit of Government Activity Report - Sunday at 1:00 p.m. Vassar Township is hosting an opening ceremony of the Township Park.
Tuscola In-Sync
MAC Board of Directors - Mini-conference was well attended with good sessions.
Human Services Collaborative Council
Region VI Economic Development Planning
MAC Judiciary Committee

TRISCH - Not Present
Board of Health
Planning Commission
Economic Development Corp/Brownfield Redevelopment
Local Unit of Government Activity Report
Animal Control
Solid Waste Management

Closed Session - None

Other Business as Necessary - None

Extended Public Comment - None

Meeting adjourned at 10:46 a.m

Jodi Fetting
Tuscola County Clerk

Statutory Finance Committee Minutes
August 25, 2016
H.H. Purdy Building
125 W. Lincoln St, Caro MI

Meeting called to order at 10:46 a.m.

Commissioners Present: Bardwell, Kirkpatrick, Bierlein

Commissioners Absent: Young, Trisch

Also Present: Mike Hoagland, Jodi Fetting, Tisha Jones

Claims and Per Diems were reviewed and approved.

Public Comment - None

Meeting adjourned at 10:50 a.m.

Jodi Fetting
Tuscola County Clerk

'DRAFT'

COUNTY OF TUSCOLA

STATE OF MICHIGAN

RESOLUTION TO ADOPT CONSENT AGENDA

At a regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the Village of Caro, Michigan, on the 15th day of September, 2016 at 8:00 a.m. local time.

COMMISSIONERS PRESENT:

COMMISSIONERS ABSENT:

It was moved by Commissioner _____ and supported by Commissioner _____ that the following Consent Agenda Resolution be adopted:

CONSENT AGENDA

Agenda Reference: A

Entity Proposing: COMMITTEE OF THE WHOLE 9/12/16

Description of Matter: Move that because the state cut grant funding for the county prisoner work release program the 2016 Community Correction Budget be amended and the general fund appropriation be increased by \$3,500 to enable the program to operate through the end of 2016. Also, continue to review the potential of charging fees for work crew services to help defray program costs in the future.

Agenda Reference: B

Entity Proposing: COMMITTEE OF THE WHOLE 9/12/16

Description of Matter: Move that the county contract with CenturyLink for the PRI telephone circuit at the courthouse be discontinued because CenturyLink has stated that the PRI circuit cannot function as expected for compatibility with the new ShoreTel Telephone system. (Intended to serve as a redundancy backup to the Purdy PRI circuit). (There will be no cost for early termination).

Agenda Reference: C

Entity Proposing: COMMITTEE OF THE WHOLE 9/12/16

Description of Matter: Move that authorization is given to enter into a contract with TelNet for a PRI circuit that will provide effective service and compatibility with the new ShoreTel Telephone system. The TelNet circuit will be operated parallel with the CenturyLink circuit for a period of time.

Agenda Reference: D

Entity Proposing: COMMITTEE OF THE WHOLE 9/12/16

Description of Matter: Move that the Hazard Mitigation Fund be increased \$2,240 with an appropriation from the general fund to cover the increase in costs for the Emergency Services Plan update.

Agenda Reference: E

Entity Proposing: COMMITTEE OF THE WHOLE 9/12/16

Description of Matter: Move that authorization is given for the Emergency Services Director to purchase a new cellular telephone that will offer improved communication abilities.

IT IS FURTHER RESOLVED that any motion, resolution, or other act of Tuscola County inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS:

NAYS:

ABSTENTIONS:

RESOLUTION ADOPTED.

Thomas Bardwell, Chairperson
Tuscola County Board of Commissioners

Jodi Fetting
Tuscola County Clerk



STATE OF MICHIGAN

RICK SNYDER
GOVERNOR

DEPARTMENT OF HEALTH AND HUMAN SERVICES
TUSCOLA COUNTY

NICK LYON
DIRECTOR

9/15/16

For 2016-2017 Fiscal Year, Tuscola County DHHS is requesting the following amounts to be allocated to the DHHS side of the County Child Care Fund Budget. The amount of the budget is projected based on the expenditures of the last 3 years as well as looking forward at the number of expected youth in care. Due to the many unknowns involved, it is difficult to project exactly the amount needed.

Family Foster Care:	\$250,000.00
Institutional Care:	\$300,000.00
In-Home Care:	\$108,378.00
Independent Living:	\$ 10,000.00
Subtotal:	\$668,378.00
Revenue:	\$ 20,000.00
Net Expenditure:	\$648,378.00

The 2016-2017 request is \$128,306.00 less than the 2015-2016 request.

In Home Care Impact: Projected savings of \$463,729.20.

Impact Evaluation explained: We used an average cost of foster care as \$17.24 (ages 13 and under) + 20.59 (ages 14 and up) = \$18.92 per day average foster care costs. 86 youths used the PESVP program with 285 average days of foster care less than those who did not use the PESVP program. \$18.92 x 285 x 86 = \$463,729.20

For 2016-2017 - The Parent Education and Supervised Visitation Program provides parent education as well as supervised face-to-face parent contact between parents and their children while the contractor teaches and demonstrates to parents appropriate parenting techniques, discipline and family interaction. The affected/eligible families are those having children under the Court jurisdiction through Neglect/Abuse. The goal of the program is to reduce the number of days in family foster care. The focus of the Parent Education and Supervised Visitation Program is to provide early intervention to educate parents and to treat within the child's home to effect early return from foster care.

The Tuscola County DHHS is requesting that the Board of Commissioners approve the 2016-2017 budget figures for the DHHS side of the Child Care Fund. In addition, we are requesting approval to contract with 3 independent contractors through the In-Home Program to provide in home services to children and families referred to the DHHS through abuse and neglect. I have two of the contract with me today and am requesting permission to have the third contract approved when a third contractor is obtained.



Landowner Authorization Form

For Invasive Phragmites Management Activities

The purpose of this document is to Authorize:

1. Bay County representatives or its Contractor(s) to enter the private property at agreeable times pre-arranged with the landowner for monitoring and treatment of invasive Phragmites.
2. Bay County to conduct treatment of invasive Phragmites using best management practices for recommended chemical spraying and mechanical control methods while following all applicable state regulations applicable to these treatments.
3. The landowner gives permission to Bay County to apply for necessary permits on their behalf.
4. The land owner agrees to hold Bay County, its agents, partners, and members harmless for all claims, suits or actions whatsoever resulting from this cooperative agreement and to absolve the County from all liabilities related to actions conducted by the landowner. Likewise, the County, its agents, partners and members agree to hold the landowner harmless for all claims, suits or actions whatsoever resulting from this cooperative agreement.
5. The landowner grants permission for a period of two (2) years or until formally revoked, either orally or in writing.
6. This agreement shall be effective upon the signature of all the parties listed below.

Please fill out this section, sign at the bottom and return to Bay County Department of Environmental Affairs and Community Development, at 515 Center Avenue, Suite 500, Bay City, Michigan 48708 or Ogark@baycounty.net

Landowner Name(s): _____

Mailing Address: _____

Property Location: _____

Street Address / County / Township

Parcel Identification Number (Tax ID#) _____

Daytime Telephone: _____

Email Address: _____

Renter/ Tenants Name (If applicable): _____

Tenant Telephone: _____

Comment or special instruction regarding access to your property (gates, fences, telephone to call first; etc.):

Legal Description (if available)– please attach a copy of property legal description for mapping purposes.

Print Name of Landowner

Signature of Landowner

Date

From: mhoagland@tuscolacounty.org [mailto:mhoagland@tuscolacounty.org]
Sent: Tuesday, September 13, 2016 10:49 AM
To: Clayton J. Johnson
Cc: Mike Miller (Mike Miller); ctrisch@tuscolacounty.org; 'Bardwell Thom'; 'Bierlein Matthew'; 'Kirkpatrick Craig'; 'Thomas Young'
Subject: Negotiating a Bid

Clayton

A question came up at the last Board of Commissioners meeting concerning whether law or policy in county government allows or does not allow negotiating a cost reduction in a submitted bid with a company who was not the lowest bidder to an amount that is the same as the company who was the lowest bidder without legal, policy or bidding fairness ramifications.

Background information is as follows. The Buildings and Grounds Director prepared specifications to Tuck Point three county buildings which were budgeted projects for 2016. Attached is a copy of the project specifications that were provided (please see disclaimer section as prepared by your law firm). Also attached is a copy of the county purchasing policies. A walk through of the three buildings was conducted to further define the project scope and answer questions. All five bidders attended the walk through. Specifications did not state the bid would be awarded based on the total for all three buildings. In other words, the bid could be awarded individually by building. National Restoration was the low bidder for two out of three buildings. Courthouse (\$38,900) and Health Department (\$15,700). The bid amount by National Restoration for the Department of Health and Human Services Building was not the lowest at \$11,700. The low bidder for this building was Boss Construction for an amount of \$6,870.

Again the question is can National Restoration be asked to lower their bid amount by \$4,830 from \$11,700 to \$6,870 without violating law, purchasing policies or bidding fairness. Some at the meeting believe it would be best to award all three buildings to National Restoration to reduce administrative time requirements of project oversight by the Buildings and Grounds Director. But there was only interest in doing this if the additional \$4,830 would not have to be paid. In other words, this would only be done if the bid amount can be lowered because the board does not want to pay the additional \$4,830. Some commissioners are also concerned with issues that could be raised regarding fairness in bidding procedures and possible repercussions from the original low bidder.

Your opinion by noon tomorrow will enable further discussion of this issue at this Thursdays Board of Commissioners meeting.

Thank you.

Mike

Michael R.
Hoagland
Tuscola County Controller/Administrator
989-672-3700
mhoagland@tuscolacounty.org

VISIT US ON LINE FOR COUNTY SERVICES @ www.tuscolacounty.org

mhoagland@tuscolacounty.org

From: Clayton J. Johnson <CLAJOH@BraunKendrick.com>
Sent: Wednesday, September 14, 2016 12:20 PM
To: 'mhoagland@tuscolacounty.org'
Subject: RE: Negotiating a Bid

Mr Hoagland,

You have requested our input regarding whether it would be advisable to consider further negotiations with a bidder, after receipt of sealed bids, to inquire whether the low bidder on two of the three projects may be willing to also become the low bidder on the third project.

While such negotiation is not specifically prohibited under applicable statutes nor the County's purchasing policy, the Michigan Supreme Court has reviewed cases where bids were altered after being submitted and has ruled that such bids do not comply with applicable bidding procedures if there is any substantial variation from specifications which would destroy the competitive character of the bidding process. (See Lasky v. City of Bad Axe, 352 Mich. 272 (1958)). In that case, the court found that a variation is "substantial" if it: (i) affects the amount of the bid, (ii) gives the bidder an advantage or benefit not allowed to other bidders, or (iii) is an element considered in fixing the price. The court stated that any such contract is null and therefore not enforceable.

Accordingly, under the precedent set under this case, there would certainly be a substantial risk of an appearance of impropriety if one of the bidders were given the opportunity to amend its bid, if that opportunity is not provided to all bidders, as well as a possibility of a protest by disappointed bidders.

Although it has been nearly sixty years since the Lasky case was decided, the Michigan Supreme Court cited it as authoritative in a 2012 case.

Please feel free to let me know if you would like any further input from me on this matter.

Best regards,

Clay



BRAUN KENDRICK

CLAYTON J. JOHNSON
Attorney
Tel: 989.399.0606
Fax: 989.799.4666
Email: clajoh@braunkendrick.com

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mhoagland@tuscolacounty.org

From: Sandra Nielsen <snielsen@tuscolacounty.org>
Sent: Wednesday, September 14, 2016 10:35 AM
To: Mike Hoagland
Subject: Board of Commissioner agenda item
Attachments: 20160914102945434.pdf

Mike,

Would you please add the attached request to purchase to the board agenda for tomorrow Sept 15, 2016?

Should you need additional documentation please feel free to contact me.

Possible motion:

that per the Sept 14, 2016 letter from the dispatch Director to authorize the purchase of 2017 Ford Escape from Owosso Signature Ford for an amount of \$24,700.

--
Sandra Nielsen, ENP
Director
Tuscola County Central Dispatch
1303 Cleaver Rd
Caro, MI 48723
989-673-8738 ext 2
fax: 989-672-3747



9-1-1

Tuscola County Central Dispatch

Sandra Nielsen, Director

September 14, 2016

From: Sandra Nielsen, Director

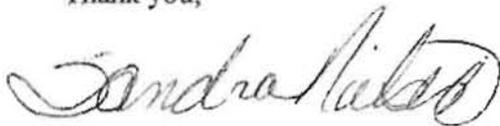
Subject: Vehicle Purchase

To: Board of Commissioners

Dear Commissioners,

I am requesting permission to purchase a new vehicle from Signature Ford Lincoln out of Owosso in the amount of \$24,700 for a 2017 Ford Escape. We did obtain 3 bids and the Signature state contract price was the cheapest. This vehicle is to replace the 2001 Ford Taurus that dispatch has been driving for the last 12 years. The purchase of a new vehicle was included in the 2016 budget and the cost is below the allotted amount.

Thank you,



Sandra Nielsen, Director
Tuscola County Central Dispatch

DRAFT
Tuscola County Board of Commissioners
Committee of the Whole
Monday, September 12, 2016 – 8:00 A.M.
HH Purdy Building - 125 W. Lincoln, Caro, MI

Commissioners Present: District 1 - Thomas Young, District 2 - Thomas Bardwell, District 3 - Christine Trisch, District 4 - Craig Kirkpatrick, District 5 - Matthew Bierlein

Absent: None

Also Present: Mike Hoagland, Clerk Jodi Fetting, Mike Miller, Eean Lee, Judge Amy Grace Gierhart, Sheriff Lee Teschendorf, Caryn Painter, Steve Anderson, Andrew Dietderich, Walt Schlichting

Finance
Committee Leaders-Commissioners Kirkpatrick and Bierlein

Primary Finance

1. **Community Corrections Work Release Program 2016/2017**
Funding/Budgets - Mike Hoagland provided an update from the Community Corrections Advisory Board meeting. The State has cut the grant funding for the 2016/2017 fiscal year. Mike Hoagland reviewed options available in order to maintain this needed program. The amount to sustain the program for 2016 is \$3,500.00. Matter discussed by the Board. The amount needed for 2016 to be placed on the Consent Agenda.
2. **New Telephone System Installation Update** - Eean Lee provided an update on the installation. It has been determined that the link provided by CenturyLink is what is causing failure. Eean has been working with CenturyLink to determine the problem. CenturyLink does not feel they can solve the problem and recommended contracting with a new vendor. Eean would like to cancel the contract with CenturyLink at the courthouse and contract with Millennia Technologies with having a new switch installed. Matter discussed by the Board. Both matters to be placed on the Consent Agenda.
3. **Personal Property Tax Reductions and Non-County Reimbursement** - Mike Hoagland reviewed the estimated tax reductions for 2016 to various industries as a result of the elimination of the personal property tax. Matter discussed by the Board. Commissioner Bierlein has been keeping MAC informed and will send the spreadsheet Mike prepared to them.
4. **Local Unit of Government Fund Balance Information** - Mike Hoagland reviewed the General Fund Balances held by the local unit of governments in Tuscola County.

5. **2017 Budget Development** - Budget development forms have been distributed to the Department Heads. The goal is to have them turned in by September 16th
6. **Phragmites Treatment Agreement** - Mike Hoagland explained the disclaimer agreement. Matter discussed by the Board. The Board would like further details.
7. **Budget Amendment for Emergency Services Plan Update** - Steve Anderson explained the billing received from December 2015 to April 2016 for the plan update. Matter to be placed on the Consent Agenda.

On-Going Finance

1. Jail Planning Committee – Today at 10.00 a.m.
2. Road Commission Legacy Cost - Matter discussed.
3. Dispute Concerning Wind Turbine Assessing/Taxation
4. Adult Probation Telephones - Update provided.
5. Child Care Fund Delayed State Payments - Update provided.
6. 4-H and Courts - Commissioner Bierlein stated Heather Middleton would like to set up a meeting with the Court, Joe Bixler and herself.
7. Financial Impact 17 Year Olds as Juvenile Change - Matter discussed.
8. CGI Video Production
9. Potential Health Department Bonding for Retirement System Costs - Update provided.

Personnel

Committee Leader-Commissioner Trisch

Primary Personnel

1. **New Health Officer Contract** - Matter discussed.

On-Going Personnel

1. Equalization Staffing Update – Human Resource Director

Building and Grounds
Committee Leader-Young

Primary Building and Grounds

1. **Building Tuck Point Sealing Bids** - Mike Miller provided the bid amounts received.
 - Bausch Construction - Courthouse - \$43,405; DHHS - \$6,870; Health Department - \$52,425.
 - DC Byers - Courthouse - \$59,700; DHHS - \$9,650; Health Department - \$18,900.
 - National Restoration - Courthouse - \$38,900; DHHS - \$11,700; Health Department - \$15,700.
 - Ram Construction - Courthouse - \$51,914; DHHS - \$43,544; Health Department - \$15,700.
 - Cusack Masonry Restoration - Courthouse - \$63,500; DHHS - \$9,500; Health Department - \$21,450.

Board discussed the matter. Mike Hoagland to contact the attorney to see if price provided could be negotiated.

On-Going Building and Grounds

1. Vanderbilt Park Grant Application – Signage Update –Tree Trimming - Matter discussed. Vicky Sherry to provide update at Thursday's meeting.
2. Jail Plumbing/Window Update - Mike Miller provided an update.
3. Courthouse Security Enhancement - Mike Miller provided an update.

Other Business as Necessary -

-Mike Hoagland discussed State Revenue sharing.

Public Comment Period

- Jodi Fetting - Invited the Commissioners to the Child Advocacy Center Golf Outing on September 23rd. A thank you was extended to Commissioner Trisch for a sponsorship and to Kim Vaughan for a silent auction donation.
- Steve Anderson - Hazard Mitigation Plan has been completed and approximately \$4,200 should be refunded.
- Steven Anderson needs a new phone and would like to change to Smart Talk. Matter to be placed on the Consent Agenda.

Jodi Fetting
Tuscola County Clerk

August 11, 2016

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, August 11, 2016 at 8:00 A.M.

Present: Road Commissioners John Laurie, Gary Parsell, Mike Zwerk, Julie Matuszak, and Pat Sheridan; County Highway Engineer Michele Zawerucha, Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey.

Motion by Parsell seconded by Matuszak that the minutes of the July 28, 2016 regular meeting of the Board be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Payroll in the amount of \$96,477.85 and bills in the amount of \$886,962.55 covered by vouchers #16-39, #16-40, and #HRA-37 were presented and audited.

Motion by Zwerk seconded by Parsell that the payroll and bills be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Brief Public Comment Segment:

(1) Mr. Ken Dunton reported to the Board of receiving a complaint regarding the paving project on East Dayton Road conducted on Election Day.

(2) Mr. Bill Maier appeared before the Board to discuss the drainage problems on Plain Road in Wells Township. Superintendent/Manager Jay Tuckey explained the current condition of Plain Road, and County Highway Engineer Zawerucha reported that proposed plan sheets for the requested improvements to Plain Road have been sent to the Wells Township Board for approval.

Motion by Sheridan seconded by Zwerk that the Tuscola County Road Commission cast a ballot for Ron Gerstenberger of Sanilac County, Joyce Whisenant of Muskegon County, and Joe Wisniewski of Saginaw County to serve as Board of Directors of the Association of Southern Michigan Road Commissions. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Parsell to accept the quotes for sandblasting and painting Truck #297, Truck #298, and Trailer #240, and award to C & Z Specialists. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

At 8:30 A.M. the following bids were opened for 2016 Grader Blades (Item A - 3/4" x 8" x 6' single bevel curved, through hardened and Item B - 3/4" x 8" x 7' double bevel curved, through hardened:

<u>Bidder</u>	<u>Item A Unit Price</u>	<u>Item B Unit Price</u>
St. Regis Culvert, Inc.	\$ 87.90	\$ 96.25
Tupes of Saginaw	71.95	79.10
Michigan Cat	85.05	93.77
Truck & Trailer Specialties	71.90	77.93
Winter Equipment Company	87.58	102.18
Shults Equipment	71.27	134.15

Motion by Parsell seconded by Matuszak that the bids for 2016 Grader Blades be accepted, reviewed by Management, and tabled until the next regular meeting of the Board. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Matuszak to approve Scott Bates be transferred to the Light Equipment Operator position at the Deford Division, as recommended by the Superintendent/Manager; all contingent upon filling the vacant Diesel Mechanic position. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Sheridan to approve Scott Hadaway be transferred to the Heavy Equipment Operator position at the Akron Division, as recommended by the Superintendent/Manager. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Matuszak to approve the Road Commission internally post one (1) hourly job opening within the Heavy Equipment Operator classification in Vassar, all in accordance with the Union Labor Agreement. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

At 8:45 A.M. the following bids were opened for Supplying the Box Culvert on Bay City-Forestville Road over the Kemp Drain Br. #2 in Columbia Township:

<u>Bidder</u>	<u>Total</u>
Mack Industries	\$ 57,600.00
Northern Concrete Pipe	45,769.00

Motion by Sheridan seconded by Matuszak that the bids for Supplying the Box Culvert on Bay City-Forestville Road over the Kemp Drain Br. #2 in Columbia Township be accepted and awarded to Northern Concrete Pipe, as recommended by the County Highway Engineer. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Mr. Bob Reil appeared before the Board to discuss the trees along roadsides in Tuscola County. The Board explained the Road Commission's procedures for tree removal maintenance. Mr. Reil also asked about the recent culvert replacement on Oak Road. County Highway Engineer Zawerucha explained the scope of the culvert replacement project.

PUBLIC HEARING

At 9:00 A.M. a public hearing was held for the proposed construction of Huron Line Road from M-25 to French Road in Sections 5 and 6 of Columbia Township in Tuscola County and Sections 31 and 32 of Sebawaing Township in Huron County. County Highway Engineer Zawerucha presented the plans for the project. Members of the public were given the opportunity to speak at the hearing, of which a complete transcript of the hearing is available at the Road Commission Office. After hearing comments from the public, the following motion was introduced:

Motion by Parsell seconded by Matuszak to close the public hearing and forward the transcript of the hearing to the Columbia Township Board for their further review regarding the proposed construction of Huron Line Road from M-25 to French Road in Sections 5 and 6 of Columbia Township in Tuscola County and Sections 31 and 32 of Sebawaing Township in Huron County. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Road Commissioner Mike Zwerk was excused from the meeting at 10:00 A.M.

Superintendent/Manager Jay Tuckey discussed with the Board the need to re-assign the Assistant Superintendent position. The Board will further review the need to replace the Assistant Superintendent position.

Motion by Parsell seconded by Matuszak that Ken Graichen's group health insurance be continued through his Medical Leave of Absence on a C.O.B.R.A. payment basis. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Sheridan that bid items #65, #66, #67, and #68 for Almer Township of the 2016 bituminous resurfacing bids be awarded to the low bidder, Albrecht Sand & Gravel Company. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak to approve the proposed revised 2016 Budget for Primary Road Improvements, by adding up to six (6) miles of Chipseal projects. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak that the meeting be adjourned at 11:20 A.M. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Chairman

Secretary-Clerk of the Board

August 25, 2016

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, August 25, 2016 at 8:00 A.M.

Present: Road Commissioners John Laurie, Gary Parsell, Mike Zwerk, Julie Matuszak, and Pat Sheridan; County Highway Engineer Michele Zawerucha, Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey.

Motion by Parsell seconded by Matuszak that the minutes of the August 11, 2016 regular meeting of the Board be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Payroll in the amount of \$92,701.28 and bills in the amount of \$673,653.06 covered by vouchers #16-41, #16-42, #16-43, and #HRA-38 were presented and audited.

Motion by Zwerk seconded by Sheridan that the payroll and bills be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Brief Public Comment Segment:

None.

Mr. Jack Clark asked the Board where he can obtain a Ditch Petition for his property at Brown Road and Hess Road. The Board explained that Mr. Clark can obtain a Ditch Petition from the Vassar Township Board.

Vassar Township Supervisor Bob Forbes asked the Board when the Oak Road culvert patch will be completed. County Highway Engineer Zawerucha reported that the Oak Road culvert patch is scheduled to be completed next week, weather permitting. Mr. Forbes also asked the Board when the township wide roadside brush spray will be applied. Zawerucha reported that the township wide roadside brush spray was completed in Vassar Township yesterday.

Motion by Parsell seconded by Zwerk that bid items #24 and #26 for Fairgrove Township of the 2016 bituminous resurfacing bids be awarded to the low bidder, Albrecht Sand & Gravel Company. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Parsell that the bids for 2016 Grader Blades taken and accepted at the August 11, 2016 regular meeting of the Board be awarded to Truck & Trailer Specialties. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Pat Sheridan seconded by Julie Matuszak to authorize Chairman John Laurie and Vice-Chairman Gary Parsell to sign the Michigan Department of Transportation Contract #16-5426 for the Fixed Object Removal Safety Grant Project, and all together with necessary related work. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Sheridan to approve the request from the Gilford Township Board to change all Yield Signs to Stop Signs within Gilford Township. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Parsell to authorize the County Highway Engineer to further look into acquiring additional road right-of-way in conjunction with the Millington Road Bridge Federal Aid Project. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak to send a letter to the Wells Township Board to address the inadequate drainage on Plain Road north of M-46 in order to alleviate the excess water at this location. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

The Board further reviewed the 2015 Annual Financial Audit Report. Discussion included the Road Commission's pension plans and other post-employment benefits.

Motion by Sheridan seconded by Matuszak to approve the Road Commission make an additional payment of \$300,000.00 this year to the M.E.R.S. of Michigan pension plans. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Parsell to approve Barry Bremer be promoted to the Heavy Equipment Operator position at the Vassar Division, as recommended by the Superintendent/Manager. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Matuszak to approve the Road Commission publically advertise to fill two (2) hourly job openings within the Laborer classification at the Vassar Division, all in accordance with the Union Labor Agreement. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Matuszak that the meeting be adjourned at 10:10 A.M. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Chairman

Secretary-Clerk of the Board

Huldah Rebekah Lodge #168
P.O. Box 2
Long Lake, MI 48743
September 11, 2016

Tuscola County Commissioners
125 W. Lincoln Street – Suite 500
Caro, MI 48723

Dear County Commissioners:

Huldah Rebekah Lodge wishes to give you a hearty thank you for making it possible for the prisoners of Caro to lend us a helping hand at our Odd Fellow/Rebekah Hall in Millington.

You have no idea how much they have done for us that we were unable to do for ourselves. It is our hope that they will continue to be of service to us.

We are proud of our building but at times it is difficult for us to maintain it like it should be. With the help of the prisoners we are able to keep up with the maintenance.

Once again, thank you for making this possible.

Sincerely,



Dr. Martha Pezo, Secretary