

**TUSCOLA COUNTY BOARD OF COMMISSIONERS  
MEETING AGENDA**

**THURSDAY, JULY 14, 2016 – 7:00 A.M.\*\***  
(Please note time change for this meeting)

**H. H. PURDY BUILDING BOARD ROOM  
125 W. Lincoln Street  
Caro, MI**

125 W. Lincoln Street  
Caro, MI 48723

Phone: 989-672-3700  
Fax : 989-672-4011

**\*\*7:00 A.M.** Call to Order – Chairperson Bardwell  
Prayer – Commissioner Young  
Pledge of Allegiance – Commissioner Kirkpatrick  
Roll Call – Clerk Fetting  
Adoption of Agenda  
Action on Previous Meeting Minutes (See Correspondence #1)  
Brief Public Comment Period  
Consent Agenda Resolution (None)  
New Business  
    -Refilling of Vacant Circuit Court Administrator Position (See  
        Correspondence #2)  
    -Medical Care Facility Millage Transfer Request (See  
        Correspondence #3)  
    -Vehicle Policy Update (See Correspondence #4)  
    -DEQ Scrap Tire Grant  
Old Business  
Correspondence/Resolutions

**COMMISSIONER LIAISON COMMITTEE REPORTS**

BIERLEIN

Genesee Shiawassee Thumb Works  
Human Development Commission (HDC)  
Tuscola 2020  
Recycling Advisory Committee  
Local Emergency Planning Committee (LEPC)  
Great Start Collaborative Council  
Local Unit of Government Activity Report  
Tuscola In-Sync  
MAC Board of Directors  
Human Services Collaborative Council  
Region VI Economic Development Planning  
MAC Judiciary Committee

TRISCH

Board of Health  
Planning Commission  
Economic Development Corp/Brownfield Redevelopment  
Local Unit of Government Activity Report  
Animal Control  
Solid Waste Management

KIRKPATRICK

Board of Health  
Community Corrections Advisory Board  
Dept. of Human Services/Medical Care Facility Liaison  
Land Acquisition  
MI Renewable Energy Coalition  
MEMS All Hazards  
MAC-Environment Energy Land Use  
Cass River Greenways Pathway  
Local Unit of Government Activity Report  
Tuscola In Sync  
NACO- Energy, Environment & Land Use  
Genesee Shiawassee Thumb Works  
Jail Planning Committee

YOUNG

Dispatch Authority Board  
County Road Commission  
Board of Public Works  
Senior Services Advisory Council  
Mid-Michigan Mosquito Control Advisory Committee  
Saginaw Bay Coastal Initiative  
Parks & Recreation  
Local Unit of Government Activity Report  
MAC Economic Development & Taxation Committee

BARDWELL

Economic Development Corp/Brownfield Redevelopment  
Caro DDA/TIFA  
MAC Economic Development/Taxation  
MAC 7<sup>th</sup> District  
Local Unit of Government Activity Report  
TRIAD  
Human Services Collaborative Council  
Behavioral Health Systems Board

Closed Session (If Necessary)

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

## CORRESPONDENCE

- #1 June 30, 2016 Full Board and Statutory Finance Minutes
- #2 Circuit Court Administrator Position Information
- #3 Medical Care Facility Millage Transfer Request
- #4 Vehicle Policy Update
- #5 June 16, 2016 Road Commission Minutes
- #6 June 20, 2016 Senior Advisory Council Minutes
- #7 MSU 'Understanding Tourism for Michigan Communities' Workshop Information

*Draft*  
TUSCOLA COUNTY BOARD OF COMMISSIONERS  
June 30, 2016 Minutes  
H. H. Purdy Building

Commissioner Thomas Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 30th day of June 2016, to order at 8:00 o'clock a.m. local time.

Prayer – Commissioner Trisch

Pledge of Allegiance – Commissioner Bardwell

Roll Call – Clerk Jodi Fetting

Commissioners Present. District 1 - Thomas Young, District 2 – Thomas Bardwell, District 3 - Christine Trisch, District 4 – Craig Kirkpatrick

Commissioner Absent: District 5 – Matthew Bierlein

Also Present: Mike Hoagland, Clerk Jodi Fetting, Tisha Jones, Eean Lee, Andrew Dietderich, Judge Amy Grace Gierhart, Register John Bishop, Erica Dibble, John Sauber, Gretchen Tenbusch, Sandy Erskine, Samantha Bates

*Adoption of Agenda -*  
16-M-111

Motion by Young, seconded by Kirkpatrick to adopt the agenda. Motion Carried.

*Action on Previous Meeting Minutes -*  
16-M-112

Motion by Trisch, seconded by Kirkpatrick to adopt the meeting minutes from the June 16, 2016 meeting. Motion Carried.

*Brief Public Comment Period -*

-Eean Lee has met with Charlie Walker from Adult Probation and a cost study is underway. It appears that installing a fiber line to the building will provide a cost savings. Eean will update the Board when more information is available.

*Consent Agenda Resolution -*  
16-M-113

Motion by Kirkpatrick, seconded by Trisch that the following Consent Agenda Resolution from the June 27, 2016 Committee of the Whole Meeting be adopted  
Motion Carried

**CONSENT AGENDA**

- Agenda Reference:** A
- Entity Proposing:** COMMITTEE OF THE WHOLE 6/27/16
- Description of Matter:** Move that per the recommendation of the Economic Development Corporation Board that Brian Chapman (Vassar City Manager) be appointed to Tuscola County Economic Development Commission Board of Directors effectively immediately.
- 
- Agenda Reference:** B
- Entity Proposing:** COMMITTEE OF THE WHOLE 6/27/16
- Description of Matter:** Move that because Consumer Energy appealed their assessment of the wind turbine project in Akron and Columbia Townships to the Michigan Tax Tribunal, the amount of escrowed general fund dollars for 2016 be increased by \$105,000 from the current \$237,000 to \$342,000. Also, all appropriate budget amendments are authorized.
- 
- Agenda Reference:** C
- Entity Proposing:** COMMITTEE OF THE WHOLE 6/27/16
- Description of Matter:** Move that per the recommendation of the Board of Health Selection Committee to approve the hiring of Ms. Ann Hepfer as the next Association Health Officer/Chief Executive Officer for Huron and Tuscola County with an effective date of 11/18/16 and to approve Ms. Tenbusch to forward Ms. Hepfer's name to seek approval from the Michigan Department of Health and Human Services. The Huron and Tuscola Association will share this key employee via Intergovernmental Agreement.
- 
- Agenda Reference:** D
- Entity Proposing:** COMMITTEE OF THE WHOLE 6/27/16
- Description of Matter:** Move that \$1,500 be approved to remove tree limbs that are a safety issue to people using the campground at Vanderbilt Park. Also, budget amendments regarding this change are authorized.

*New Business -*

-Hiring of Domestic Relations Referee - Sandy Erskine expressed the need for a long-term Referee to be employed at Tuscola County. Sandy expressed the excitement that Tara Hoffmeister applied for the job as she is highly qualified for the position with her experience in family law.

## 16-M-114

Motion by Kirkpatrick, seconded by Young that per the memorandum from the Chief Judge that the Friend of the Court Domestic Relations Referee position be authorized to be refilled July 11, 2016, at the top step for the position of \$64,948.28. Also, all appropriate budget amendments are authorized. Motion Carried.

*-Hiring of Law Clerk -*

-Judge Gierhart informed the Board that the October Child Care fund has been approved by the State and a check should be issued shortly. Judge Gierhart explained the need to have a Law Clerk to serve the Circuit Court. Judge also explained that she is conducting interviews for a new Circuit Court Administrator and expects a decision this week.

## 16-M-115

Motion by Trisch, seconded by Kirkpatrick that per the memorandum from the Chief Judge that the Law Clerk position be authorized to be refilled effective August 1, 2016 with the individual as identified by the Chief Judge. Also, the Unified Court Budget be amended (annualized wage/fringe costs assuming health insurance is taken - \$69,626) using general fund balance to restore funding for the Law Clerk position which was eliminated from the 2016 budget when the Law Clerk position was combined with the Court Administrator position. Also, when the current Circuit Court Administrator leaves employment and if a new Circuit Court Administrator is hired the salary shall be reduced by \$7,500 from the rate of the Circuit Court Administrator per Board motion from 10/26/15. Motion Carried

Judge Gierhart discussed the Sobriety Court and the revenue that is generated by the program is to be used to make the program self-sustained. She also provided an example of a success story of a gentleman that has graduated from the program. Judge also explained the steps that are being taken to assist Veterans that are entering in the court system

*-Health Department Succession Plan for Retiring Health Officer -*

-Gretchen Tenbusch informed the Board that Huron County Board of Commissioners approved Ann Hepfer as Gretchen's replacement. Commissioner Bardwell signed the letter to be sent to the State of Michigan. The next step is to wait for approval from the State of Michigan. Gretchen will keep the Board informed as to the State's decision.

-Region VII Area Agency on Aging 2015 Annual Report - Report included in the Board packet.

16-M-116

Motion by Kirkpatrick, seconded by Young that the 2015 Region VII Area Agency on Aging 2015 Annual Report be received and placed on file. Motion Carried.

*Old Business - None*

*Correspondence/Resolutions -*

-Mike Hoagland requested the Committee of the Whole meeting scheduled for July 11, 2016 be cancelled due to time constraints to prepare the agenda. All matters to be handled at the Board meeting scheduled for July 14, 2016. It was also decided to schedule the July 14, 2016 Board meeting to begin at 7:00 a.m. Clerk Fetting will prepare the notice.

-Fire dispute appears to be resolved and the resolutions are provided in the Board agenda for review.

-Bay County has adopted a resolution regarding Natural Resources and Environmental Protection Act and is included in the Board agenda.

-HDC Senior Services has sent a budget request to Region 7 which is included in the Board agenda.

## **COMMISSIONER LIAISON COMMITTEE REPORTS**

### TRISCH

Board of Health - Gretchen Tenbusch provided an update to the Board today regarding the selection process for her replacement, Ann Hepfer.

Planning Commission

Economic Development Corp/Brownfield Redevelopment - Update provided at the Committee of the Whole meeting on June 27, 2016.

Local Unit of Government Activity Report

Animal Control

Solid Waste Management - Project has been completed and just waiting for local municipalities to return the agreements.

KIRKPATRICK

Board of Health - Commissioner Kirkpatrick expressed his gratitude in the cooperation in working with the Huron County Board of Health in working on the replacement for Gretchen Tenbusch.

Community Corrections Advisory Board

Dept. of Human Services/Medical Care Facility Liaison - The final purchase agreement is in process and is close to being agreed upon.

Land Acquisition

MI Renewable Energy Coalition - Enbridge has a pipeline that travels through Tuscola County. He recently attended a presentation which was very informative. An update was provided to the Board.

MEMS All Hazards

MAC-Environment Energy Land Use

Cass River Greenways Pathway - Meeting is upcoming. There was recently a kayak and swim event and there was over 50 participants.

Local Unit of Government Activity Report

Tuscola In Sync

NACO- Energy, Environment & Land Use

Genesee Shiawassee Thumb Works

Jail Planning Committee

YOUNG

Dispatch Authority Board - No update.

County Road Commission - Reported at the Committee of the Whole meeting.

Board of Public Works

Senior Services Advisory Council

Mid-Michigan Mosquito Control Advisory Committee

Saginaw Bay Coastal Initiative - Phragmites grant is on track.

Parks & Recreation - Meeting is end of July.

Local Unit of Government Activity Report - Met with Mike Miller regarding upcoming projects. Has meet with the Shiawassee County EDC and was a positive meeting with a plan of action in place.

MAC Economic Development & Taxation Committee

BARDWELL

Economic Development Corp/Brownfield Redevelopment

Caro DDA/TIFA - Meeting cancelled

MAC Economic Development/Taxation

MAC 7<sup>th</sup> District

Local Unit of Government Activity Report - Ellington Township Board meeting was last night. Update provided to the Board.

TRIAD

Human Services Collaborative Council

Behavioral Health Systems Board

BIERLEIN - absent  
Genesee Shiawassee Thumb Works  
Human Development Commission (HDC)  
Tuscola 2020  
Recycling Advisory Committee  
Local Emergency Planning Committee (LEPC)  
Great Start Collaborative Council  
Local Unit of Government Activity Report  
MAC Board of Directors  
Human Services Collaborative Council  
Region VI Economic Development Planning  
MAC Judiciary Committee

*Closed Session* - None

*Other Business as Necessary* -

-Mike Hoagland received a request on the County Controller listserv asking "Do you have centralized grant writing in the county?" Most responses stated the grant writing was prepared at the department level. Matter discussed.

*Extended Public Comment* - None

Meeting adjourned at 9:18 a.m.

Jodi Fetting  
Tuscola County Clerk

Statutory Finance Committee Minutes  
June 30, 2016  
H.H. Purdy Building  
125 W. Lincoln St, Caro MI

Meeting called to order at 9:19 a.m.

Commissioners Present: Young, Bardwell, Kirkpatrick, Trisch

Commissioners Absent: Bierlein

Also Present: Mike Hoagland, Clerk Jodi Fetting, Tisha Jones, John Sauber, Eean Lee, Andrew Dieterich, Samantha Bates

Claims and Per Diems were reviewed and approved

Public Comment - None

Meeting adjourned at 9:22 a.m.

Jodi Fetting  
Tuscola County Clerk

STATE OF MICHIGAN

#2



54TH JUDICIAL CIRCUIT COURT

HON. AMY GRACE GIERHART  
CIRCUIT COURT JUDGE

440 NORTH STATE STREET  
CARO, MICHIGAN 48723

(989) 672-3720

Memorandum

TO: Thomas C. Bardwell

FROM: Hon. Amy Grace Gierhart

RE: Court Administrator

DATE: 07/13/2016

A handwritten signature in black ink, appearing to be 'AG', written over the 'FROM' line.

Please be advised that I am filling the Circuit Court Administrator position. The prospective candidate's first day will be August 1, 2016 and she would start at Step 2 of the 5 step salary range, specifically, \$59,743.17.

Cc: Michael R. Hoagland

2016 RATES	
DIST CT ADM/CIRC CT ADM	2016
STEP 1	\$ 57,968.60
STEP 2 - 1 year	\$ 59,743.17
STEP 3	\$ 61,517.40
STEP 4	\$ 63,292.26
STEP 5	\$ 63,883.76

\* Was both District and Circuit Court Admin. - now just District Court Admin.

	2016 Wages	
Circuit Court Admin	\$ -	
Step 1	\$ 52,800.30	
Step 2	\$ 54,827.84	
Step 3	\$ 56,855.36	
Step 4	\$ 58,819.53	CURRENT CC ADMIN IS HERE +7500 FOR DUAL ROLE AS LAW CLERK
Step 5	\$ 60,783.71	

\* Was - ~~Circuit Admin~~  
 Deputy - ~~CA~~

\* Now - Circuit Court  
 Admin.

# Tuscola County Medical Care Community

Your Care Partner in Skilled Nursing and Rehabilitation Therapy

1285 CLEAVER ROAD ♦ CARO, MICHIGAN 48723  
PHONE (989) 673-4117 ♦ FAX (989) 673-6665

## Executive Management

Margot Roedel, RN, NHA – Chief Executive Officer  
Brenda Kretschmer, RN – Chief Nursing Officer  
Maggie Root, CHC – Chief Financial Officer



Tuscola County Department of Human Services  
County Medical Care Facility Board of Directors  
Douglas Hall - Chairman  
Kelly Whittaker – Co-Chair  
Michael Bearden – Member

July 06, 2016

Mr. Mike Hoagland, Controller  
Tuscola County Board of Commissioners  
125 W. Lincoln Street  
Caro, MI 48723

RE: Funds Transfer Request

Dear Mr. Hoagland:

This letter is to request the following transfers of funds:

1. **From:** Millage Fund #298-000-001-000, \$41,877.83  
**To:** General Fund Account #291  
**For:** Expense related to the Facility as follows:  
Joerns Healthcare, Inv#90895436  
Replace 20 resident beds – Alderman Place (Main Building)
2. **From:** Millage Fund #298-000-001-000, \$24,600.00  
**To:** General Fund Account #291  
**For:** Expense related to the Facility as follows:  
Standard Tile, Inv#02172016  
Replace Physical Therapy Room flooring – Alderman Place
3. **From:** Millage Fund #298-000-001-000, \$72,731.16  
**To:** General Fund Account #291  
**For:** Expense related to the Facility as follows:  
Direct Supply, Various Invoices attached  
Sitting Room Furnishings to convert semi-private rooms to private  
suites – Alderman Place

The total amount of this request is \$139,208.99. Thank you for your assistance.

Sincerely,

Margot D. Roedel  
RN, NHA, Chief Executive Officer

Cc: Pat Donovan, Tuscola County Treasurer

## 1. PURPOSE

This policy establishes rules, regulations, and procedures regarding the effective and efficient use of County financed and owned vehicles ("County vehicles"). The policy shall apply to the usage, maintenance, and replacement of County vehicles. The basic guideline of this policy shall be that the use of a County vehicle by an employee or the compensation for the use of a privately owned vehicle will be only for official County business, and in compliance with the rules and regulations detailed in this policy. No vehicle may be purchased or sold without the approval of the Tuscola County Board of Commissioners. The terms of this policy serve as a condition to the approval of the purchase of any County financed or owned vehicle.

## 2. POLICY

2.1 Policy Administration: The County Controller/Administrator shall be responsible for the overall administration of this policy with assistance from the Director of Building and Grounds and Human Resources Coordinator as provided herein. As further provided herein, responsibilities for implementing specific points of this policy are delegated to the elected and appointed department heads.

2.2 Driver's License: No County officer or employee may operate a County vehicle unless he or she has a valid Michigan driver's license, without restrictions except as to the use of corrective lenses. Except for the Sheriff's Department, the Human Resource Coordinator will verify that each new employee has a valid driver's license. Also, the validity of employee driver licenses will be checked on an annual basis. The Sheriff's Department will assume the responsibility for verifying the driver's licenses of all new Sheriff's Department personnel. The elected and appointed department heads must verify that employees in their respective departments maintain a driver's license in good standing in order to operate a County vehicle.

2.3 Driver's Record: The Human Resource Coordinator will obtain a copy of a proposed new hire's driving record and submit a copy to the department head or elected official who is considering the employment of the person. The record may also be submitted to the Personnel Committee of the Tuscola County Board of Commissioners for its consideration and review.

If an employee who uses a County vehicle in the performance of his duties has his license revoked, suspended, or any convictions beyond the restriction that corrective lenses be utilized, the employee must immediately report the limitation to his supervisor. The department head or elected official, in conjunction with the Personnel Committee – if it is involved, shall determine whether an individual's driving record or license restriction, suspension or loss disqualifies him or her from being offered employment or from continued employment.

## Vehicle Policy

2.4 Vehicle Insurance/Registration: The elected and appointed department heads must verify that each vehicle assigned to their operation has an up-to-date copy of vehicle registration and proof of insurance kept in the glove box.

The Director of Building and Grounds will verify that each pool vehicle has an up-to-date copy of vehicle registration and proof of insurance kept in the glove box. Also, the vehicle title shall be provided to the County Clerk as official record of vehicle ownership.

Vehicle insurance records are maintained by the Human Resource Coordinator, but it is each department head's responsibility to monitor and notify the Human Resources Coordinator when a vehicle is added, deleted, or transferred in order to maintain accurate up-to-date records.

Employees who utilize their personal vehicles for County business, shall provide a copy of their vehicle insurance to the Human Resource Coordinator.

2.5 Accident Reporting: All accidents involving County vehicles or privately owned vehicles being used for County business must be reported immediately to the appropriate law enforcement agency and then to the Human Resources Coordinator at the beginning of the next business day.

Any employee involved in an accident should not discuss the circumstances surrounding the incident with anyone other than the appropriate law enforcement agency, the Human Resources Coordinator, County Controller/Administrator, and, if applicable, the elected officials to whom he or she reports.

2.6 Vehicle Fuel: All police and pool car vehicles shall obtain fuel at the designated gas station in Caro using assigned credit cards.

2.7 Vehicle Maintenance: All police and pool car vehicles shall be taken to the County Mechanic for maintenance, both interior and exterior. The County Mechanic will determine whether he will make the repairs or whether the vehicle will be taken to a local repair garage. Departments with vehicles will be notified by the County Mechanic when certain maintenance work is due to be done.

Each driver shall visually inspect the vehicle prior to each operation, including the tires and windshield.

2.8 Auction of Vehicles: The County Director of Building and Grounds and the County Mechanic, with the approval of the Board, will determine which County vehicles will be sold during County auctions.

2.9 Vehicle Assignment from the Pool: The Director of Building and Grounds shall be responsible for the assignment of pool cars. Police vehicles are assigned by the County Sheriff.

## Vehicle Policy

The employees who use vehicles on a daily year-a-round basis may be assigned a vehicle to use on a regular basis. All other employees who use vehicles on a seasonal, occasional, or other than a daily year-a-round basis must request the use of a vehicle. Requests will be granted on a first-come first served-basis. The request must be made no sooner than 30 days in advance of the date of use. Also, a vehicle may only be requested for seven calendar days at one time.

Every possible attempt to accommodate the vehicle request will be made. However, there may be occasions when a vehicle is not available due to the limited number and the demand.

A County vehicle from the pool may be used to attend conferences and training sessions if a pool vehicle is available. First priority, however, will be given to the use of the pool vehicles for day-to-day County operations.

2.10 Driver Responsibilities: Each person assigned a county vehicle shall be responsible for the following:

- A. Safe driving practices, speed limits and other laws and regulations are to be observed at all times while operating a county vehicle. The driver shall be responsible for ensuring that all occupants are properly secured by a seat belt while the car is in operation.
- B. Tuscola County prefers that smoking not occur in County vehicles.
- C. The interior of the County vehicle is to be kept neat and clean and free of food, wrappers, cans, bottles and wastepaper at all times.
- D. No County vehicle may be driven out-of-state without advance approval of the Controller/Administrator, who shall verify that the vehicle insurance is recognized in all states in which the vehicle may be driven.
- E. No County vehicle shall be driven by anyone except the County officer or employee to whom that vehicle has been assigned.

2.11 On Call/Emergency Assignment: County vehicles may be assigned by the County Board of Commissioners to employees who are "on-call" duty beyond normal working hours in order to insure a quick response to emergency or after hour calls for service. At the time of adoption of the Policy, vehicles assigned under this section include:

- Sheriff
- Undersheriff
- Emergency Services Director
- Detectives (2)

## Vehicle Policy

("During an emergency, the Drain Commissioner and the Buildings and Grounds Director will be assigned a vehicle for usage on a 24 hour basis.)

2.12 Personal Business: Except those cars assigned under Section 2.11 above, no County vehicle shall be used for any purpose other than official County business. All vehicles assigned to employees or officers under the "on call" provisions in Section 2.11, shall be used only when the employee to whom the vehicle is assigned is responding to, or working on, official County business that requires "on call" attention. When the employee or officer is not "on call," the County vehicle must be parked at the employee's place of residence. All riders in County vehicles must be riding in the vehicle pursuant to official County business.

2.13 Traffic Infractions: Findings of Guilt or Civil Responsibility: Any employee or officer who is issued any criminal or civil citation or process for the violation of any local, state, or federal law or ordinance, for the illegal or improper operation of a County vehicle, shall be completely and solely responsible for the payment of any and all attorney fees, court fines, court costs, and all other expenses incurred coincident thereto, and shall hold the County of Tuscola harmless for the same. If the employee is found responsible for the offense, the employee may be disciplined, including discharged, at the discretion of the elected or appointed official who is the employee's supervisor.

2.14 County Vehicle Preference: County officers and employees should attempt to use County pooled cars first, and only use a personal vehicle if a pool car is unavailable. A copy of the employee's personal automobile insurance must be on file with the Human Resource Department; prior to using a personal vehicle for County business.

2.15 Based on county insurance company policy, a county vehicle cannot be operated if an individual has 5 or more driving points

June 16, 2016

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, June 16, 2016 at 8:00 A.M.

Present: Road Commissioners John Laurie, Gary Parsell, Mike Zwerk, Julie Matuszak, and Pat Sheridan; County Highway Engineer Michele Zaverucha, Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey.

Motion by Parsell seconded by Matuszak that the minutes of the June 2, 2016 regular meeting of the Board be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Payroll in the amount of \$88,462.58 and bills in the amount of \$252,379.63 covered by vouchers #16-29, #16-30, and #HRA-35 were presented and audited.

Motion by Zwerk seconded by Parsell that the payroll and bills be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Brief Public Comment Segment:

None.

Management and the Board further discussed the condition of the Vassar Garage. After discussion, the Board requested additional information regarding building construction costs.

Motion by Sheridan seconded by Zwerk to approve the Union's request for the "Floating Holiday" to be observed on Tuesday, July 5, 2016. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Mike Zwerk seconded by Julie Matuszak to authorize Chairman John Laurie and Vice-Chairman Gary Parsell to sign the Michigan Department of Transportation Contract #16-5309 for the hot mix asphalt base crushing, shaping, and resurfacing work along Bay City-Forestville Road from Colwood Road to Lapak Road, and all together with necessary related work. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Mike Zwerk seconded by Julie Matuszak to authorize Chairman John Laurie and Vice-Chairman Gary Parsell to sign the Michigan Department of Transportation Contract #16-5341 for the removal and replacement of the Frankford Road Bridge over the Sucker Creek in Wells Township, and all together with necessary related work. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Pat Sheridan seconded by Mike Zwerk to authorize Chairman John Laurie and Vice-Chairman Gary Parsell to sign the Michigan Department of Transportation Contract #16-5033 (Amendment to Contract 15-5384) for the improvements at the intersection of Bray Road and Ormes Road, and all together with necessary related work. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Parsell that the agreement between Ace-Saginaw Paving Company and the Tuscola County Road Commission allowing Designated and Special Designated All-Season loads for Washburn Road from their Main Access Drive north to Saginaw Road be extended for an additional two (2) years with the conditions specified in the agreement. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Sheridan to approve the quote for painting Truck #151, and to receive alternate quotes for painting Truck Tractors #297 and #298 and Trailer #240. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Matuszak that the Tuscola County Road Commission cast a ballot for Dorothy Pohl of Ionia County to serve as an At-Large Position on the Board of Directors of the Michigan County Road Commission Self-Insurance Pool. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Zwerk to deny the request from Ken Graichen for an extended Medical Leave of Absence, all in accordance with the Union Agreement. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Sheridan to deny the request from Joe Male for an extended Medical Leave of Absence, all in accordance with the Union Agreement. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

County Highway Engineer Michele Zaverucha reported to the Board a summary of the recent County Road Association of Michigan's U.P. Road Builders Association Summer Meeting.

Motion by Parsell seconded by Matuszak to approve the initial proof of the Educational Brochure for the 2016 County-Wide Primary Road Millage Renewal and Local Bridge Millage Renewal. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Parsell to approve that the Road Commission negotiate a settlement with the insured's insurance company for the needed repairs to the Loomis Road Bridge in regards to the damage caused by a recent truck accident. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak to approve waiving the Permit Fee for DTE Energy for the Utility Aerial Work in conjunction with the Frankford Road Bridge Federal Aid Project. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

## **PUBLIC HEARING**

At 9:30 A.M. a public hearing was held for the proposed construction of Gotham Road from Thomas Road to Clark Road in Sections 21, 22, 27, and 28 of Akron Township. County Highway Engineer Zaverucha presented the plans for the project. Members of the public were given the opportunity to speak at the hearing, of which a complete transcript of the hearing is available at the Road Commission Office. After hearing comments from the public, the following motion was introduced:

Motion by Parsell seconded by Matuszak to close the public hearing and forward the transcript of the hearing to the Akron Township Board for their further review regarding the proposed construction of Gotham Road from Thomas Road to Clark Road in Sections 21, 22, 27, and 28 of Akron Township. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Management and the Board further discussed a request to install a septic field within the road right-of-way on Garner Road in Oakhurst Park tabled from the last regular meeting of the Board. Wisner Township Supervisor James MacFarlane was in attendance for the discussion. After discussion, the following motion was introduced:

Motion by Parsell seconded by Zwerk to request that the property owner on Garner Road in Oakhurst Park explore other available options for installing a septic field outside the road right-of-way, and await the legal advice from the Road Commission's Attorney. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Sheridan that the meeting be adjourned at 10:30 A.M. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

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Secretary-Clerk of the Board

TUSCOLA COUNTY SENIOR ADVISORY COUNCIL  
JUNE 20, 2016 at the CARO DINING CENTER

Meeting was called to order by Chairman Jerald Gamm at 11:05 am  
Pledge to the Flag was said by all

Minutes from the May 16,2016 was read an approved. Motion made by Sandra Williamson seconded by Connie Pliska

Treasurer Report was read. Motion to approve Treasurer Report made by Henry Wymore seconded by Bill Sanders

HDC Report was given by Jerald Gamm---

Total serving meals for the month of May was 13

839 meals served at dining center

7679 home delivered meals

Average donation for congregate meals was \$2.51

Home delivered meals was \$.50

Motion to accept HDC Report-made by Sandra Williamson an seconded by Bill Sanders

Discussion on Senior Dinner Dance –

Sandra Willisamson talk to Lee Teschendorf an he agreed to MC the Dinner Dance.

Sandra also talk to Joel Zwerk (Melody Magic) about dinner music-he agreed to Play for \$250.00

Bill Sanders talk to K&K Catering -they will cater the meal for the same as last year \$8.00 per plate

Jerry would like us to provide a list of our contact people in case emergency comes up they can follow up with our contacts. At the next meeting we should have our tickets to sell an fliers to hand out. Pat LaBlair will get in touch with Margaret Wenta about table decorations they we use every year.

Gordon Food provided taste testing samples of food at the Vassar Dining Center on June 14,2016. About 25 people attended.

Bill Sanders attended Region 7 -2 day workshop. He shared some of the discussions that was held.

NEXT MEETING July 18, 2016 at the MAYVILLE DINING CENTER

Meeting was adjourned

Those in attendance where- Connie Pliska,Sandra Williamson. Jerald Gamm, Bill Sanders,Henry an Carolyn Wymore, Barb Dawson Eugene Davison Pat LaBair

Prepared by Carolyn Wymore--Secretary

# Understanding Tourism for Michigan Communities

*An innovative program to advance tourism in your community*

## EXPLORE, IDENTIFY, & DISCUSS:

- The magnitude of tourism and trends shaping the industry
- Who are tourists? What are their interests? What are their needs?
- Opportunities to maximize tourism trends for your community
- How niche tourism markets can help leverage your community assets
- Strategies to introduce and/or plan for tourism in your community

*This workshop should be of interest to local planning boards and businesses, economic development and nonprofit groups, educational institutes, entrepreneurs, community members, and many more...*

### Upcoming Workshop

October 12th, 2016

Roth Business Development Center

141 S. Almer Street

Caro, MI 48723

Program will be from 10 a.m.— 1 p.m.

Please arrive early, lunch will be provided

Registration is required, \$30 dollars per person

Please RSVP to Vicky Sherry

[vsherry@tuscolaedc.org](mailto:vsherry@tuscolaedc.org), 989-673-2849

Space is limited to 30 people!

For tourism program information contact:

Andy Northrop, [northro5@anr.msu.edu](mailto:northro5@anr.msu.edu),

(810) 989-6935

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