

**TUSCOLA COUNTY BOARD OF COMMISSIONERS
MEETING AGENDA**

THURSDAY, JUNE 16, 2016 – 8:00 A.M.

**H. H. PURDY BUILDING BOARD ROOM
125 W. Lincoln Street
Caro, MI**

125 W. Lincoln Street
Caro, MI 48723

Phone: 989-672-3700
Fax : 989-672-4011

- 8:00 A.M. Call to Order – Chairperson Bardwell
Prayer – Commissioner Kirkpatrick
Pledge of Allegiance – Commissioner Trisch
Roll Call – Clerk Fetting
Adoption of Agenda
Action on Previous Meeting Minutes (See Correspondence #1)
Brief Public Comment Period
Consent Agenda Resolution (None)
New Business
- MMRMA Net Asset Distribution – Tim McClorey (See Correspondence #2)
 - Presentation of Resolution Honoring James Giroux
 - Michigan Agriculture Environmental Assurance Program
 - Information Technology Local Support Agreement (See Correspondence #3)
 - Remote Information Technology Support Program Purchase
 - Disaster Recovery Phase I Project
 - Change of New Commissioner Retirement from Defined Benefit to Defined Contribution (See Correspondence #4)
 - Pumpkin Festival Request to Use Courthouse Lawn (See Correspondence #5)
 - Child Care Fund Update
 - County Vehicle Policy Amendment (See Correspondence #6)
 - 2015 County Dashboard Report (See Correspondence #7)
 - MAC Regional Summits (See Correspondence #8)
 - CGI County Video Update
 - Capital Improvement Project Update
 - Recycling Annual Reports (See Correspondence #9)
 - Resolutions Honoring Deford 4-H Club and Millington Schools for Success at the National Rocket Contest (See Correspondence #10)
 - Dispatch Director Request to Replace Dispatcher Vacancy (See Correspondence #11)
- Old Business
Correspondence/Resolutions

COMMISSIONER LIAISON COMMITTEE REPORTS

KIRKPATRICK

Board of Health
Community Corrections Advisory Board
Dept. of Human Services/Medical Care Facility Liaison
Land Acquisition
MI Renewable Energy Coalition
MEMS All Hazards
MAC-Environment Energy Land Use
Oil/Shale Work Group
Cass River Greenways Pathway
Local Unit of Government Activity Report
Tuscola In Sync
NACO- Energy, Environment & Land Use

YOUNG

Dispatch Authority Board
County Road Commission
Board of Public Works
Senior Services Advisory Council
Mid-Michigan Mosquito Control Advisory Committee
Saginaw Bay Coastal Initiative
Parks & Recreation
Local Unit of Government Activity Report
MAC Economic Development & Taxation Committee

BARDWELL

Economic Development Corp/Brownfield Redevelopment
Caro DDA/TIFA
MAC Economic Development/Taxation
MAC 7th District
Local Unit of Government Activity Report
TRIAD
Human Services Collaborative Council
Behavioral Health Systems Board

BIERLEIN

Genesee Shiawassee Thumb Works
Human Development Commission (HDC)
Tuscola 2020
Recycling Advisory Committee
Local Emergency Planning Committee (LEPC)
Great Start Collaborative Council
Local Unit of Government Activity Report
Tuscola In-Sync
MAC Board of Directors
Human Services Collaborative Council
Region VI Economic Development Planning
MAC Judiciary Committee

TRISCH

Board of Health

Planning Commission

Economic Development Corp/Brownfield Redevelopment

Local Unit of Government Activity Report

Animal Control

Solid Waste Management

Closed Session (If Necessary)

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

CORRESPONDENCE

- #1 May 26, 2016 Full Board & Statutory Finance Minutes
- #2 MMRMA Net Asset Distribution
- #3 IT Support Services Agreement
- #4 MERS Defined Contribution Plan Adoption Agreement
- #5 Pumpkin Festival Board Request to Use Courthouse Lawn
- #6 County Vehicle Policy Amendment
- #7 2015 County Dashboard Report
- #8 MAC Regional Summits Information
- #9 Recycling Annual Report
- #10 Deford & Millington Rocket Teams Resolutions
- #11 Dispatch Request to Refill Vacancy
- #12 Huron County Board of Commissioners Resolution Regarding Tax Assessment
- #13 May 19, 2016 Road Commission Minutes
- #14 Resolution Terminating Fire Department Services to Indianfields Township
- #15 MiTeam Kickoff Event – August 11, 2016
- #16 Huron County Resolution Opposing Hydrologic Fracturing (Fracking)
- #17 June 2, 2016 Road Commission Minutes

Draft
TUSCOLA COUNTY BOARD OF COMMISSIONERS
May 26, 2016 Minutes
H. H. Purdy Building

Commissioner Thomas Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 26th day of May 2016, to order at 8:07 o'clock a.m. local time.

Prayer – Commissioner Bardwell

Pledge of Allegiance – Commissioner Young

Roll Call – Clerk Jodi Fetting

Commissioners Present: District 1 - Thomas Young, District 2 – Thomas Bardwell, District 4 – Craig Kirkpatrick, District 5 – Matthew Bierlein

Commissioner Absent: District 3 - Christine Trisch

Also Present: Mike Hoagland, Clerk Jodi Fetting, Tisha Jones, Eean Lee, Mike Miller, Register John Bishop, Judge Nancy Thane, Karen Southgate, Gretchen Tenbusch, Ann Hepfer, Adam Pavlik, Erica Dibble, Nancy Barrios, Irene Waller, Nathaniel Aldrich

Adoption of Agenda -

16-M-081

Motion by Kirkpatrick, seconded by Young to adopt the agenda. Motion Carried.

Action on Previous Meeting Minutes -

16-M-082

Motion by Bierlein, seconded by Young to adopt the meeting minutes from the May 12, 2016 meeting as amended. Motion Carried.

Brief Public Comment Period - None

Consent Agenda Resolution -

16-M-083

Motion by Bierlein, seconded by Kirkpatrick that the following Consent Agenda Resolution from the May 23, 2016 Committee of the Whole Meeting be adopted. Motion Carried.

CONSENT AGENDA

- Agenda Reference:** A
- Entity Proposing:** COMMITTEE OF THE WHOLE 5/23/16
- Description of Matter:** Move that per the May 2016 letter of request from the Human Development Commission that the county appropriation from the Senior Citizens Millage Fund be increased by \$18,130.00 to cover the cost of extra Home Delivered Meals in 2016 which will allow continued provision of service to those in need and avoid placing customers on a waiting list. (It was noted that the Senior Millage Fund has a limited remaining fund balance).
- Agenda Reference:** B
- Entity Proposing:** COMMITTEE OF THE WHOLE 5/23/16
- Description of Matter:** Move that the tax rate request form for the 2016 summer tax levy be approved and appropriate signatures are authorized to spread the General Fund operating millage on the 2016 summer tax bills.
- Agenda Reference:** C
- Entity Proposing:** COMMITTEE OF THE WHOLE 5/23/16
- Description of Matter:** Move that the letters of resignation from the members of the Jury Board (Mary Lou Burns, Carolyn Berry and Karl DeSimpelare) be received and place on file.
- Agenda Reference:** D
- Entity Proposing:** COMMITTEE OF THE WHOLE 5/23/16
- Description of Matter:** Move that per the May 18, 2016 letter of recommendation of the Chief Judge that John Hunter (Democrat - Term expiring in December 2017), Beverly Read (Democrat - Term expiring in December 2017) and Patricia Sauber (Republican - Term expiring in December 2019) be appointed to the Jury Board effective immediately.

- Agenda Reference:** E
- Entity Proposing:** COMMITTEE OF THE WHOLE 5/23/16
- Description of Matter:** Move to concur with the appointment of Ryan LaFlure to fill a vacant full-time road deputy position created by Jason Oliver leaving employment. Ryan's full-time start date will be June 4, 2016.
- Agenda Reference:** F
- Entity Proposing:** COMMITTEE OF THE WHOLE 5/23/16
- Description of Matter:** Move to authorize the hiring of a full-time road deputy to fill the vacancy created by the promotions of Sergeant Hull to Lieutenant and Road Deputy Herman to Sergeant.
- Agenda Reference:** G
- Entity Proposing:** COMMITTEE OF THE WHOLE 5/23/16
- Description of Matter:** Move that the resolution honoring the many years of excellent police service provided to Tuscola County by Lieutenant Giroux be approved.

New Business -

- Tuscola County Health Department (TCHD) Various Requested Board of Commissioner Actions-
 - Board discussed the Annual Report for the Tuscola County Health Department.
- 16-M-084
Motion by Bierlein, seconded by Young to accept and place on file the FY14-15 TCHD Annual Report. Motion Carried.
- Gretchen Tenbusch explained the request to reclassify the Breastfeeding Peer Mentor position.
- 16-M-085
Motion by Kirkpatrick, seconded by Young to approve the elimination of wage band 0.5 on the TCHD wage scale and change the Breastfeeding Peer Mentor position to wage band 2 effective 6/4/16. (Note: This is a cost neutral move due to the State allowing a change in the FTE's to accommodate increase in cost/hr.) Motion Carried.

-Gretchen Tenbusch discussed her concern with benefits provided to employees which can cause a financial liability to TCHD. The MERS program has been looked at to determine if the defined benefit is an avenue that should be pursued. This option will be looked at further in the future. Currently, Gretchen is proposing to give new employees 18 PTO days and to allow the employee to use the time immediately with no rollover of unused days. The savings realized in the change of benefit days would be applied to the retirement liability to pay that obligation down.

16-M-086

Motion by Kirkpatrick, seconded by Bierlein to approve the Tuscola County Health Department's PTO Proposal effective 6/1/16 for new hires. This proposal includes 18 PTO's available upon hire and at each hire anniversary date. The employee must use 13 days per year and can be paid for 5 days if unused on their hire anniversary date. No days will be allowed to roll over. There is no delineation of annual, sick or personal. Note: TCHD is doing this to draw a line in the sand on the growing leave liability on the books to prevent it from becoming larger. Motion Carried.

-Ann Hepfer explained the opportunity to establish more security within the building near the Veteran's and Environmental Health (EH) entrance. Ann is proposing to have that entrance remain locked and have all customers enter through the main entrance.

16-M-087

Motion by Bierlein, seconded by Young to approve the locking and closure of the Tuscola County Health Department Environmental Health/Veteran's entrance to the public and reroute all clients through the Main doors to aid with Building Security effective 6/6/16. (Note: Special arrangements will be made for disabled veterans to enter through the EH/Veteran's door for scheduled appointments.) Motion Carried.

-Gretchen Tenbusch announced her retirement effective November 18, 2016.

16-M-088

Motion by Kirkpatrick, seconded by Bierlein to accept the Health Officer's letter of retirement and to begin the search process for the New Health Officer as outlined in the Board of Health Bylaws and the TCHD Personnel Policies. Motion Carried.

-Child Care Fund Budget Amendments -

Karen Southgate explained the request to amend the Child Care Budget on the Department of Health and Human Services portion.

16-M-089

Motion by Bierlein, seconded by Young that per the request of the Department of Health and Human Services that the 288 Child Care Fund budget be amended so that maximum state reimbursement can be received. Motion Carried.

The Board would like Mike Hoagland to contact our Legislators to indicate the importance of timely payment to local level government from the Child Care Fund.

-Michigan Agricultural Environmental Assurance Program (MAEAP) Awards -
16-M-090

Motion by Bierlein, seconded by Kirkpatrick that the following farmers be recognized by the County Board of Commissioners for their outstanding commitment to the environment and for assuring that agricultural resources and a quality of life is available for current and future generations by achieving the standards of the Michigan Agricultural Environmental Assurance Program. This Board of Commissioners expresses its gratitude to these dedicated Tuscola County farmers for protecting the environment and accomplishing the high standards of MAEAP.

- Mr. Brent Robinson
- Mr. Bruce Findlay

Motion Carried.

16-M-091

Motion by Bierlein, seconded by Young that the following farmers be recognized by the County Board of Commissioners for their outstanding commitment to the environment and for assuring that agricultural resources and a quality of life is available for current and future generations by achieving the standards of the Michigan Agricultural Environmental Assurance Program. This Board of Commissioners expresses its gratitude to these dedicated Tuscola County farmers for protecting the environment and accomplishing the high standards of MAEAP.

- Mr. Paul Horny
- Mr. Randy Vollmar
- Mr. Ken Schmandt
- Mr. Wayne Bierlein
- Mr. Steve Reinbold

Motion Carried.

-Capital Improvement Fund 2016 Budget - Mike Hoagland updated the Board regarding the projects that were discussed to be implemented.

16-M-092

Motion by Young, seconded by Kirkpatrick that the previous suspension of funding capital improvement projects be lifted and the following projects be budgeted for 2016:

- Replace jail water supply system \$150,000 – leaks have been re-occurring.
- Replace jail windows \$160,000 (may only be enough to replace some of the windows and architectural assistance to develop specifications for this project is approved) – this is a project that will help to reduce high energy costs.
- Replace the sidewalk around the jail \$10,000 – public safety and liability issues.
- Tuck Point Courthouse \$10,000 – important maintenance for building structural stability.
- Tuck Point DHHS Building \$10,000 – important maintenance for building structural stability.
- Tuck Point Health Department Building \$10,000 – important maintenance for building structural stability.

Motion Carried.

-Indian Creek Intercounty Drain Financing - Drain Commissioner presented at the Committee of the Whole meeting on Monday, May 23rd the request for funding.

16-M-093

Motion by Bierlein, seconded by Young that per the recommendation of the Drain Commissioner that the Indian Creek Intercounty Drain Series 2016 in the amount of \$300,000 for the Indian Creek Intercounty Drain be approved and all appropriate signatures are authorized. Roll Call Vote - Young - yes; Kirkpatrick - yes; Bierlein - yes; Bardwell - yes; Trisch - absent. Motion Carried.

-Michigan Department of Corrections Plan and Application for Funding - Commissioner Kirkpatrick explained plan for funding of the program.

16-M-094

Motion by Kirkpatrick, seconded by Bierlein that the 2017 Community Corrections Plan and Application for funding be approved and all appropriate signatures are authorized. Motion Carried.

Old Business - None

Correspondence/Resolutions -

-Mike Hoagland is planning to attend a Public Information Officer Training in January 2017.

COMMISSIONER REPORTS

YOUNG

-Dispatch - Smart 911 program is going very well. A dispatcher just received an award for saving a life because of the program.

-Road Commission - Graf Road issue has been resolved.

BARDWELL

-Economic and Development Corporation - The Cass City area is supposed to be getting two grocery stores in the near future. Nancy Barrios provided an update to the project and how well received the project is.

-Board of Health - Updated provided.

BIERLEIN

Michigan Association of Counties - Updated provided on the Juvenile bill, dark stores, revenue sharing, Deanna Bosworth has been re-hired.

TRISCH - Absent

KIRKPATRICK -

16-M-095

Motion by Kirkpatrick, seconded by Bierlein to return Commissioner Reports to the Board Agenda with each Committee listed under each Commissioner.

Motion Carried.

-Commissioner Kirkpatrick recommended all Commissioners sign up for Smart911.

Closed Session - None

Other Business as Necessary -

-Commissioner Bierlein would like to honor Mary Drier at an upcoming meeting.

Extended Public Comment -

-Register Bishop updated the Board regarding the flat fee bill. Upon the bill being passed, he feels his staff will have more responsibility and will request additional compensation.

-Nathaniel Aldrich was in attendance for a report due at school.

Meeting adjourned at 9:36 a.m.

Jodi Fetting
Tuscola County Clerk

Statutory Finance Committee Minutes
May 26, 2016
H.H. Purdy Building
125 W. Lincoln St, Caro MI

Meeting called to order at 9:36 a.m.

Commissioners Present: Young, Bardwell, Kirkpatrick, Bierlein

Commissioners Absent: Trisch

Also Present: Mike Hoagland, Clerk Jodi Fetting, Tisha Jones, Nancy Barrios

Claims and Per Diems were reviewed and approved.

Public Comment - None

Meeting adjourned at 9:40 a.m.

Jodi Fetting
Tuscola County Clerk



MICHIGAN MUNICIPAL
RISK MANAGEMENT
A U T H O R I T Y

Tuscola County

Paid RAP Grant Awards

2005	Jail Digital Recorder	\$ 5,000
2006	In Car Cameras	\$ 7,500
2007	In Car Cameras	\$ 2,500
2008	In Car Cameras	\$ 11,000
2009	Weather Warning Radios	\$ 600
2009	Jail AED & Training	\$ 1,500
2009	Digital Cameras & Security	\$ 5,000
2009	Livescan Fingerprinting	\$ 1,263
2010	Bumper Guards	\$ 658
2010	Michigan Mobile Ranges	\$ 600
2010	Tasers	\$ 400
2010	Digital Cameras & Security	\$ 1,500
2011	Bumper Guards	\$ 440
2011	Tasers	\$ 400
2011	In Car Cameras	\$ 1,430
2011	Taser Training Suit	\$ 212
2012	Bumper Guards	\$ 450
2012	Sliding Fence Gate	\$ 1,800
2012	Mobile Range Training	\$ 750
2013	Digital Cameras & Security	\$ 27,707
2013	Metal Detector at Courthouse	\$ 1,787
2013	In Car Cameras	\$ 1,008
2013	Tasers	\$ 400
2014	AED	\$ 650
2014	In Car Cameras	\$ 1,003
2015	Tasers	\$ 3,600
2015	Nova RACC Vest	\$ 800
2015	Bumper Guards	\$ 750
2015	In Car Cameras	\$ 1,027
Total Paid RAP Grants		\$ 81,735

Net Asset Distribution History

2006 Distribution	\$ 1,780
2007 Distribution	\$ 6,168
2008 Distribution	\$22,488
2010 Distribution	\$18,073
2011 Distribution	\$48,158
2012 Distribution	\$69,969
2013 Distribution	\$23,880
2014 Distribution	\$61,354
2015 Distribution	\$79,500
2016 Distribution	\$35,885

Total \$367,255

IT SUPPORT SERVICES AGREEMENT

THIS IT SUPPORT SERVICES AGREEMENT (“AGREEMENT”) is made on May _____, 2016, between Tuscola County Information Systems, of 207 E. Grand Street, Caro, Michigan, 48723 (“Service Provider”) and the Village of Mayville, of 6043 Fulton Street, Mayville, Michigan 48744 (“Buyer”). The Service Provider and Buyer may collectively be referred to as “Parties” or individually as “Party.”

RECITALS

WHEREAS, Buyer wants Service Provider to provide Information Technology Support Services as set forth in this Agreement.

WHEREAS, Service Provider agrees to provide the Information Technology Support Services to Buyer as set forth in and on the terms and conditions of this Agreement.

1. **Services.** Service Provider shall, through a Service Provider technician (“Technician”), provide the following Information Technology Support Services to Buyer in accordance with the terms and conditions of this Agreement:

The list of the above Information Technology Support Services shall be defined herein as “Services.” This Agreement shall cover only the Services set forth above. The list of Services may be updated at any time by the mutual written consent of both the Service Provider and Buyer.

2. **Term.** This Agreement shall begin on May ____, 2016, and shall run for a period of 12 months. This Agreement shall automatically renew for additional successive 12 month terms unless and until either party provides written notice of nonrenewal at least 30 days before the end of the then-current term or unless and until sooner terminated as provided in Section 3 below. If the term is renewed for any renewal term (or terms) pursuant to this Section, the terms and conditions of this Agreement during each such renewal term shall be the same as the terms in effect immediately before such renewal.

3. **Termination.** Either party may terminate this Agreement on 30 days’ written notice. Buyer shall remain responsible to Service Provider for the payment of all Services, materials, and out-of-pocket expenses of Service Provider prior to termination.

4. **Location of Services.** Whenever possible, the Technician shall attempt to perform repairs remotely. If remote repairs are not possible, Service Provider shall dispatch a Technician to 6043 Fulton Street, Mayville, MI 48744 (“Buyer’s Address”) to provide on-site Services.

5. **Price.** Service Provider shall charge Buyer \$45 per hour for its Services. Each Service call shall incur a minimum one hour charge. In addition to the hourly charges for Services, Buyer shall pay the Service Provider's out-of-pocket expenses incurred on behalf of Buyer and for all materials and supplies necessary to provide the Services. The necessity of all materials and supplies shall be determined solely by Technician. Any charges payable under this Agreement are exclusive of any applicable taxes, tariff surcharges, or other like amounts assessed by any governmental entity arising as a result of the provision of the Services by the Service Provider to the Buyer under this Agreement and such shall be payable by the Buyer to the Service Provider in addition to all other charges payable hereunder.

6. **Payment.** Service Provider shall invoice Buyer for the total amount due for Services; Service Provider's out-of-pocket expenses incurred on Buyer's behalf; the cost of materials and supplies necessary to perform the Services; and for all applicable taxes, tariffs, surcharges and other amounts assessed by a governmental entity as a result of providing the Services. Buyer agrees to pay Service Provider's Invoice within 30 days of the date of the Invoice. A failure by Buyer to pay any two invoices shall result in the termination of work by Service Provider until Buyer has paid all Invoices. Buyer shall pay each invoice by check mailed to 207 E Grant St, Caro Michigan 48723.

7. **Service Provider's Responsibilities.** The Service Provider shall provide the Services as set forth in this Agreement. Additionally the Service Provider will take steps to resolve issues in an appropriate, timely manner; and maintain good communication with the Buyer at all times.

8. **Buyer's Responsibilities.** The Buyer will use the IT system as intended and shall not make any unauthorized changes to the configuration or set up of effected equipment, software, or services. The Buyer will notify the Service Provider of the issues or problems in a timely manner; provide the Service Provider with access to equipment, software, and services for the purpose of maintenance, and updates; and maintain good and communication with the Service Provider at all times.

9. **Warranty.** The Service Provider represents and warrants that it will perform the Services with reasonable care and skill; and the Services and the materials provided by the Service Provider to the Buyer under this Agreement will not infringe or violate any intellectual property rights or other right of any third party.

10. **Limitation of liability.** THE LIABILITY, IF ANY, OF SERVICE PROVIDER, ITS TECHNICIAN, AGENTS, CONTRACTORS, SERVANTS, REPRESENTATIVES, AND EMPLOYEES WITH REGARD TO THE SERVICES AND/OR THIS AGREEMENT FOR ANY CLAIMS, COSTS, DAMAGES, LOSSES, AND EXPENSES FOR WHICH THEY ARE, OR MAY BE, LEGALLY LIABLE, WHETHER ARISING IN NEGLIGENCE OR OTHER TORT, CONTRACT, OR OTHERWISE, WILL NOT EXCEED IN THE AGGREGATE THE INVOICE AMOUNT (EXCLUDING APPLICABLE TAXES, TARIFF SURCHARGES, AND OTHER LIKE AMOUNTS ASSESSED BY ANY GOVERNMENTAL ENTITY ARISING AS A RESULT OF THE PROVISION OF THE SERVICES BY THE SERVICE PROVIDER) FOR THE SERVICES GIVING RISE TO THE LIABILITY. IN NO EVENT WILL SERVICE PROVIDER, ITS TECHNICIAN, AGENTS, CONTRACTORS SERVANTS,

REPRESENTATIVES, OR EMPLOYEES BE LIABLE FOR INDIRECT, SPECIAL, OR CONSEQUENTIAL DAMAGES.

11. **Relationship of the Parties.** The Parties acknowledge and agree that the Services performed by the Service Provider, its Technician, agents, servants, representatives, employees, agents, representatives, or contractors shall be as an independent contractor and that nothing in this Agreement shall be deemed to constitute a partnership, joint venture, agency relationship, or otherwise between the Parties.

12. **Confidentiality.** Neither Party will use, copy, adapt, alter, or part with possession of any information of the other which is disclosed or otherwise comes into its possession under or in relation to this Agreement and which is of a confidential nature. This obligation will not apply to information which the recipient can prove was in its possession at the date it was received or obtained or which the recipient obtains from some other person with good legal title to it or which is in or comes into the public domain otherwise than through the default or negligence of the recipient or which is independently developed by or for the recipient.

13. **Exclusivity.** During the Term of the Agreement, Service Provider shall be the only network/technical support entity authorized to perform Services on the Buyer's servers, workstations, network and other similar technology. This is intended to eliminate complications that arise as a result of multiple support providers are involved in setup and repair scenarios. If a third party is required to resolve a repair scenario, the third party will work with Service Provider. Should an unauthorized party perform service to Buyer's servers, workstations, network and other similar technology, this Agreement shall become void.

14. **Waiver of Breach.** The waiver of a breach of any provision of this Agreement shall not operate as or be construed as a waiver of any subsequent breach. Each and every right, remedy, and power granted to any Party by this Agreement or allowed it by law shall be cumulative and not exclusive of any other.

15. **Severability.** If any of the provisions of this Agreement or its application to any party under any circumstances is adjudicated to be invalid or unenforceable, the invalidity or unenforceability shall not affect any other provision of this Agreement or its application.

16. **Assignment and Delegation.** The rights and obligations of the Parties under this Agreement may not be assigned or delegated.

17. **Amendment.** This Agreement may only be amended by written agreement of both Parties.

18. **Entire Agreement.** This Agreement constitutes the entire agreement among the Parties pertaining to the subject matter herein. The Agreement supersedes and terminates any and all other previous or contemporaneous communications, representations, understandings, agreements, negotiations, and discussions, whether oral or written, between the Parties pertaining to the subject matter herein.

19. **Delay in Performance.** Neither Party shall be liable for failure to perform or delay in performing any obligation under this Agreement if the failure or delay is caused by any circumstances beyond its reasonable control, including but not limited to acts of god, war, civil commotion or industrial dispute. If such delay or failure continues for at least 7 days, the Party not affected by such delay or failure shall be entitled to terminate this Agreement by notice in writing to the other.

20. **Survival.** Sections 3, 10, 11, 12, 20, and 21 of this Agreement shall survive any termination or expiration.

21. **Notice.** All notices required to be sent pursuant to this Agreement shall be personally delivered or mailed by certified or registered mail to the addresses of the Parties as stated in the opening paragraph of this Agreement. Notice of a Party's change of address shall be mailed by certified mail to the other Party.

22. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan, notwithstanding that any party is or may later become domiciled in a different state or jurisdiction.

23. **Counterparts.** This Agreement may be executed in duplicate original counterparts, and all copies of this Agreement so executed shall be deemed to be one Agreement.

The Parties hereto or their duly authorized representatives sign this Agreement on the day and year first above written.

By:
for and on behalf of **Village of Mayville**

By:
for and on behalf of **Tuscola County**

MERS Defined Contribution Plan Adoption Agreement



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711 www.mersofmich.com

The Employer, a participating municipality or court within the state of Michigan that has adopted MERS coverage, hereby establishes the following Defined Contribution Plan provided by MERS of Michigan, as authorized by 1996 PA 220 in accordance with the MERS Plan Document.

I. Employer Name _____ Municipality #: _____

if new to MERS, provide your municipality's/court's fiscal year: _____ through _____
(Month) (Month)

II. Effective Date

Check one:

A. If this is the initial Adoption Agreement for this group, the effective date shall be the first day of _____, 20____.

This municipality or division is new to MERS, so vesting credit prior to the initial MERS effective date by each eligible participant shall be credited as follows (choose one):

Vesting credit from date of hire No vesting credit

This division is currently in the MERS Defined Benefit or Hybrid Plan and meets the applicable funding level requirements to adopt the MERS Defined Contribution Plan, as set forth in Plan Document Section 46. Unless otherwise specified, the standard transfer/rehire rules will apply.

*** Closing this division will change future invoices to a flat dollar amount instead of a percentage of payroll, as provided in your most recent annual actuarial valuation. (The amount may be adjusted for any benefit modifications that may have taken place since then.)**

This division is for new hires, rehires, and transfers of current Defined Benefit division # _____ and/or current Hybrid division # _____

Employees will have a one-time opportunity to convert from the existing plan into the new MERS Defined Contribution Plan (see attached MERS Defined Contribution Conversion Addendum incorporated herein by reference).

The existing Defined Benefit Plan will be frozen (see attached Frozen Defined Benefit Addendum).

Review the projection study results
MERS recommends that your MERS representative presents the projection study results to your municipality/court before adopting MERS Defined Contribution.

Our MERS representative presented and explained the projection study results to the _____ on _____
(ex Board, Finance Committee, etc.) (MM/DD/YYYY)

As an authorized representative of this municipality/court, I _____
(Name) (Title) waive the right for a presentation of the projection study results.

B. If this is an amendment of an existing Adoption Agreement (existing division number _____), the effective date shall be the first day of _____, 20____. Please note: You only need to mark **changes** to your plan throughout the remainder of this Agreement.

MERS Defined Contribution Plan Adoption Agreement

- C. If this is to **separate employees from an existing Defined Contribution division** (existing division number(s) _____) into a new division, the effective date shall be the first day of _____, 20____.
- D. If this is to **merge division(s)** _____ into division(s) _____, the effective date shall be the first of _____, 20____.

III. Eligible Employees

Only those Employees eligible for MERS membership may participate in the MERS Defined Contribution Plan. A copy of ALL employee enrollment forms must be submitted to MERS. The following groups of employees are eligible to participate:

(Name of Defined Contribution division - e.g. All Full Time Employees, or General After 7/01/13)

These employees are (check one or both):

- In a collective bargaining unit (attach cover page, retirement section, and signature page)
- Subject to the same personnel policy

To further define eligibility, (check all that apply):

- Probationary periods** are allowed in one-month increments, no longer than 12 months. During this introductory period the Employer will not report or make contributions for this period, including retroactively. Service will begin after the probationary period has been satisfied. The probationary period will be _____ month(s).
- Temporary employees** in a position normally requiring less than a total of 12 whole months of work in the position may be *excluded* from membership. These employees must be notified in writing by the participating municipality that they are excluded from membership within 10 business days of date of hire or execution of this Agreement. The temporary exclusion period will be _____ month(s).

MERS Defined Contribution Plan Adoption Agreement

IV. Provisions

1. Vesting (Check one):

- Immediate
- Cliff Vesting (fully vested after below number years of service)
 - 1 year 2 years 3 years 4 years 5 years
- Graded Vesting
 - _____ % after 1 year of service
 - _____ % after 2 years of service
 - _____ % after 3 years of service (min 25%)
 - _____ % after 4 years of service (min 50%)
 - _____ % after 5 years of service (min 75%)
 - _____ % after 6 years of service (min 100%)

Vesting will be credited using (check one):

- Elapsed time method – Participants will be credited with one vesting year for each 12 months of continuous employment from the date of hire.
- Hours reported method – Participants will be credited with one vesting year for each calendar year in which _____ hours are worked

In the event of disability or death, a participant's (or his/her beneficiary's) entire employer contribution account shall be 100% vested, to the extent that the balance of such account has not previously been forfeited.

Normal Retirement Age (presumed to be age 60 unless otherwise specified) _____

If an employee is still employed with the municipality at the age specified here, their entire employer contribution balance will become 100% vested regardless of years of service.

2. Contributions

a. Will be remitted (check one):

- Weekly Bi-Weekly Monthly

b. Employee/Employer contribution structure (subject to limitations of Section 415(c) of the Internal Revenue Code)

	Enter % or \$ for contribution amounts						
Employee Contribution							
Employer Contribution							

- Direct mandatory employee contributions as pre-tax

c. Voluntary employee contributions may be made after-tax, subject to the Section 415(c) limitations of the Internal Revenue Code

MERS Defined Contribution Plan Adoption Agreement

3. Compensation:

Employers may designate the definition of compensation per division participating in Defined Contribution pursuant to section 49 of the MERS Plan Document (check one):

- Medicare taxable wages reported in Box 5 of Form W-2
 All income subject to income tax reported in Box 1 of Form W-2, plus elective deferrals.

NOTE: In either of the above elections, an employee's compensation shall not exceed the annual limit under section 401(a)(17) of the Internal Revenue Code.

4. **Loans:** shall be permitted shall not be permitted
If Loans are elected, please complete and attach the *MERS Defined Contribution Loan Addendum*.
5. Rollovers from qualified plans are permitted and the plan will account separately for pre-tax and post-tax contributions and earnings thereon.

V. Appointing MERS as the Plan Administrator

The Employer hereby agrees to the provisions of this *MERS Defined Contribution Plan Adoption Agreement* and appoints MERS as the Plan Administrator pursuant to the terms and conditions of the Plan. The Employer also agrees that in the event any conflict between MERS Plan Document and the MERS Defined Contribution Plan, the provisions of the Plan Document control.

VI. Modification of the terms of the Adoption Agreement

If the Employer desires to amend any of its elections contained in this Adoption Agreement, including attachments, the Governing Body or Chief Judge, by resolution or official action accepted by MERS, must adopt a new Adoption Agreement. The amendment of the new Agreement is not effective until approved by MERS.

VII. Enforcement

1. The Employer acknowledges that the Michigan Constitution of 1963, Article 9, Section 24, provides that accrued financial benefits arising under a public Employer's retirement plan are a contractual obligation of the Employer that may not be diminished or impaired.
2. The Employer agrees that, pursuant to the Michigan Constitution, its obligations to pay required contributions are contractual obligations to its employees and to MERS and may be enforced in a court of competent jurisdiction;
3. The Employer acknowledges that employee contributions (if any) and employer contributions must be submitted in accordance with the MERS Enforcement Procedure for Prompt Reporting and Payment, the terms of which are incorporated herein by reference;
4. The Employer acknowledges that late or missed contributions will be required to be made up, including any applicable gains, pursuant to the Internal Revenue Code;
5. Should the Employer fail to make its required contribution(s) when due, MERS may implement any applicable interest charges and penalties pursuant to the MERS Enforcement Procedure for Prompt Reporting and Payment and Plan Document Section 79, and take any appropriate legal action, including but not limited to filing a lawsuit and reporting the entity to the Treasurer of the State of Michigan in accordance with MCL 141.1544(d), Section 44 of PA 436 of 2012, as may be amended.

MERS Defined Contribution Plan Adoption Agreement

6. It is expressly agreed and understood as an integral and non-severable part of this Agreement that Section 43 of the Plan Document shall not apply to this Agreement and its administration or interpretation. In the event any alteration of the terms or conditions of this Agreement is made or occurs, under Section 43 or other plan provision or law, MERS and the Retirement Board, as sole trustee and fiduciary of the MERS plan and its trust reserves, and whose authority is non-delegable, shall have no obligation or duty to administer (or to have administered) the MERS Defined Contribution Plan, to authorize the transfer of any defined benefit assets to the MERS Defined Contribution Plan, or to continue administration by MERS or any third-party administrator of the MERS Defined Contribution Plan.

VIII. Execution

Authorized Designee of Governing Body of Municipality or Chief Judge of Court

The foregoing Adoption Agreement is hereby approved by _____ on
the ____ day of _____, 20____. (Name of Approving Employer)

Authorized signature: _____

Title: _____

Witness signature: _____

Received and Approved by the Municipal Employees' Retirement System of Michigan

Dated: _____, 20____ Signature: _____
(Authorized MERS Signatory)

MEMORANDUM

TO: Michael Hoagland
FROM: Clayton J. Johnson
DATE: June 10, 2016
SUBJECT: Tuscola County -- Change in Retirement Plan

As set forth within MCL 46.415, the timeline for adopting a defined contribution system for members of the county board of commissioners (non-fulltime elected officials) seems pretty straight forward. 46.415(3) states:

Except as provided under subsection (5), changes in compensation shall become effective only after the time members of the county board commissioner commence their term of office after a general election, provided that it is voted upon before the commencement of the new term of office, or for a county which has a county officers compensation commission, after the beginning of the first odd number year after the determination is made by the county office compensation commission and is not rejected.

For purposes of this year, a general election year, the Tuscola County Board of Commissioners can vote at any time prior to December 31, 2016 to change the compensation of the board of commissioners. The change will not take place until the commissioners commence their new term of office.

For future years, a vote to change compensation can occur at any time, but the change will not take effect until there has been a general election, and then only after the commissioners commence office. For example, if a vote to change compensation took place in 2017, the next general election would not be until 2018, and the change to compensation voted upon in 2017 would not take effect until 2019 after the board of commissioners commenced office (typically January 1).

June 6, 2016

Tuscola County Commissioners,

We are requesting the use of the Tuscola County Court House lawn for the Tuscola County Pumpkin Festival for 2015. We are requesting the use Court House lawn from Oct.1, 2016 through Oct.11, 2016. We start the set up on the weekend of Oct.1, 2016 and will have everthing off the lawn by Oct. 11, 2016.

The Pumpkin Festival is a County event and benefits the residents of the county. We make this a free festival for all to enjoy and would really appreciate as in the past the use of the Court House lawn.

Thank you for your time and consideration. We hope for another successfull festival this year like in the past. Our theme this year is " My the Force be with you Tuscola County." We are keeping with a Family fun orientated festival.

Respectfully,

The Tuscola County Pumpkin Festival Board

VEHICLE POLICY
Revised 8-12-03

1. PURPOSE

This policy establishes rules, regulations, and procedures regarding the effective and efficient use of County financed and owned vehicles ("County vehicles"). The policy shall apply to the usage, maintenance, and replacement of County vehicles. The basic guideline of this policy shall be that the use of a County vehicle by an employee or the compensation for the use of a privately owned vehicle will be only for official County business, and in compliance with the rules and regulations detailed in this policy. No vehicle may be purchased or sold without the approval of the Tuscola County Board of Commissioners. The terms of this policy serve as a condition to the approval of the purchase of any County financed or owned vehicle.

2. POLICY

2.1 Policy Administration: The County Controller/Administrator shall be responsible for the overall administration of this policy with assistance from the Director of Building and Grounds and Human Resources Coordinator as provided herein. As further provided herein, responsibilities for implementing specific points of this policy are delegated to the elected and appointed department heads.

2.2 Driver's License: No County officer or employee may operate a County vehicle unless he or she has a valid Michigan driver's license, without restrictions except as to the use of corrective lenses. Except for the Sheriff's Department, the Human Resource Coordinator will verify that each new employee has a valid driver's license. Also, the validity of employee driver licenses will be checked on an annual basis. The Sheriff's Department will assume the responsibility for verifying the driver's licenses of all new Sheriff's Department personnel. The elected and appointed department heads must verify that employees in their respective departments maintain a driver's license in good standing in order to operate a County vehicle.

2.3 Driver's Record: The Human Resource Coordinator will obtain a copy of a proposed new hire's driving record and submit a copy to the department head or elected official who is considering the employment of the person. The record may also be submitted to the Personnel Committee of the Tuscola County Board of Commissioners for its consideration and review.

If an employee who uses a County vehicle in the performance of his

VEHICLE POLICY

duties has his license revoked, suspended, or any convictions beyond the restriction that corrective lenses be utilized, the employee must immediately report the limitation to his supervisor. The department head or elected official, in conjunction with the Personnel Committee – if it is involved, shall determine whether an individual's driving record or license restriction, suspension or loss disqualifies him or her from being offered employment or from continued employment.

- 2.4 Vehicle Insurance/Registration: The elected and appointed department heads must verify that each vehicle assigned to their operation has an up-to-date copy of vehicle registration and proof of insurance kept in the glove box.

The Director of Building and Grounds will verify that each pool vehicle has an up-to-date copy of vehicle registration and proof of insurance kept in the glove box.

Also, the vehicle title shall be provided to the County Clerk as official record of vehicle ownership.

Vehicle insurance records are maintained by the Human Resource Coordinator, but it is each department head's responsibility to monitor and notify the Human Resources Coordinator when a vehicle is added, deleted, or transferred in order to maintain accurate up-to-date records.

- 2.5 Accident Reporting: All accidents involving County vehicles or privately owned vehicles being used for County business must be reported immediately to the appropriate law enforcement agency and then to the Human Resources Coordinator at the beginning of the next business day.

Any employee involved in an accident should not discuss the circumstances surrounding the incident with anyone other than the appropriate law enforcement agency, the Human Resources Coordinator, County Controller/Administrator, and, if applicable, the elected officials to whom he or she reports.

- 2.6 Vehicle Fuel: All police and pool car vehicles shall obtain fuel at the designated gas station in Caro using assigned credit cards.

- 2.7 Vehicle Maintenance: All police and pool car vehicles shall be taken to the County Mechanic for maintenance, both interior and exterior. The County Mechanic will determine whether he will make the repairs or whether the vehicle will be taken to a local repair garage. Departments with vehicles will be notified by the County Mechanic when certain maintenance work is due to be done.

VEHICLE POLICY

Each driver shall visually inspect the vehicle prior to each operation, including the tires and windshield.

2.8 Auction of Vehicles: The County Director of Building and Grounds and the County Mechanic, with the approval of the Board, will determine which County vehicles will be sold during County auctions.

2.9 Vehicle Assignment From the Pool: The Director of Building and Grounds shall be responsible for the assignment of pool cars. Police vehicles are assigned by the County Sheriff.

The employees who use vehicles on a daily year-a-round basis may be assigned a vehicle to use on a regular basis. All other employees who use vehicles on a seasonal, occasional, or other than a daily year-a-round basis must request the use of a vehicle. Requests will be granted on a first-come first served-basis. The request must be made no sooner than 30 days in advance of the date of use. Also, a vehicle may only be requested for seven calendar days at one time.

Every possible attempt to accommodate the vehicle request will be made. However, there may be occasions when a vehicle is not available due to the limited number and the demand.

A County vehicle from the pool may be used to attend conferences and training sessions if a pool vehicle is available. First priority, however, will be given to the use of the pool vehicles for day-to-day County operations.

2.10 Driver Responsibilities: Each person assigned a county vehicle shall be responsible for the following:

- A. Safe driving practices, speed limits and other laws and regulations are to be observed at all times while operating a county vehicle. The driver shall be responsible for ensuring that all occupants are properly secured by a seat belt while the car is in operation.
- B. Tuscola County prefers that smoking not occur in County vehicles.
- C. The interior of the County vehicle is to be kept neat and clean and free of food, wrappers, cans, bottles and wastepaper at all times.
- D. No County vehicle may be driven out-of-state without advance approval of the Controller/Administrator, who shall verify that the vehicle insurance is recognized in all states in which the vehicle may be driven.

VEHICLE POLICY

E. No County vehicle shall be driven by anyone except the County officer or employee to whom that vehicle has been assigned.

2.11 On Call/Emergency Assignment: County vehicles may be assigned by the County Board of Commissioners to employees who are "on-call" duty beyond normal working hours in order to insure a quick response to emergency or after hour calls for service. At the time of adoption of the Policy, vehicles assigned under this section include:

Sheriff
Undersheriff
Detectives (2)
Animal Control Officer
Deputy Animal Control Officer

("During an emergency, the Emergency Services Director and Drain Commissioner will be assigned a vehicle for usage on a 24 hour basis.)

2.12 Personal Business: Except those cars assigned under Section 2.11 above, no County vehicle shall be used for any purpose other than official County business. All vehicles assigned to employees or officers under the "on call" provisions in Section 2.11, shall be used only when the employee to whom the vehicle is assigned is responding to, or working on, official County business that requires "on call" attention. When the employee or officer is not "on call," the County vehicle must be parked at the employee's place of residence. All riders in County vehicles must be riding in the vehicle pursuant to official County business.

2.13 Traffic Infractions: Findings of Guilt or Civil Responsibility: Any employee or officer who is issued any criminal or civil citation or process for the violation of any local, state, or federal law or ordinance, for the illegal or improper operation of a County vehicle, shall be completely and solely responsible for the payment of any and all attorney fees, court fines, court costs, and all other expenses incurred coincident thereto, and shall hold the County of Tuscola harmless for the same. If the employee is found responsible for the offense, the employee may be disciplined, including discharged, at the discretion of the elected or appointed official who is the employee's supervisor.

2.14 County Vehicle Preference: County officers and employees should attempt to use County pooled cars first, and only use a personal vehicle if a pool car is unavailable.

2.15 Based on county insurance company policy, a county vehicle cannot be operated if an individual has 5 or more driving points.

Personnel Policies and Procedures Manual
Unacceptable Employee Conduct.

12. Failing to notify your supervisor that you are using prescribed medication or a non-prescription drug that could interfere with your ability to perform your assigned duties in a safe and efficient manner.

1. PURPOSE

This policy establishes rules, regulations, and procedures regarding the effective and efficient use of County financed and owned vehicles ("County vehicles"). The policy shall apply to the usage, maintenance, and replacement of County vehicles. The basic guideline of this policy shall be that the use of a County vehicle by an employee or the compensation for the use of a privately owned vehicle will be only for official County business, and in compliance with the rules and regulations detailed in this policy. No vehicle may be purchased or sold without the approval of the Tuscola County Board of Commissioners. The terms of this policy serve as a condition to the approval of the purchase of any County financed or owned vehicle.

2. POLICY

2.1 Policy Administration: The County Controller/Administrator shall be responsible for the overall administration of this policy with assistance from the Director of Building and Grounds and Human Resources Coordinator as provided herein. As further provided herein, responsibilities for implementing specific points of this policy are delegated to the elected and appointed department heads.

2.2 Driver's License: No County officer or employee may operate a County vehicle unless he or she has a valid Michigan driver's license, without restrictions except as to the use of corrective lenses. Except for the Sheriff's Department, the Human Resource Coordinator will verify that each new employee has a valid driver's license. Also, the validity of employee driver licenses will be checked on an annual basis. The Sheriff's Department will assume the responsibility for verifying the driver's licenses of all new Sheriff's Department personnel. The elected and appointed department heads must verify that employees in their respective departments maintain a driver's license in good standing in order to operate a County vehicle.

2.3 Driver's Record: The Human Resource Coordinator will obtain a copy of a proposed new hire's driving record and submit a copy to the department head or elected official who is considering the employment of the person. The record may also be submitted to the Personnel Committee of the Tuscola County Board of Commissioners for its consideration and review.

If an employee who uses a County vehicle in the performance of his duties has his license revoked, suspended, or any convictions beyond the restriction that corrective lenses be utilized, the employee must immediately report the limitation to his supervisor. The department head or elected official, in conjunction with the Personnel Committee – if it is involved, shall determine whether an individual's driving record or license restriction, suspension or loss disqualifies him or her from being offered employment or from continued employment.

2.4 Vehicle Insurance/Registration: The elected and appointed department heads must verify that each vehicle assigned to their operation has an up-to-date copy of vehicle registration and proof of insurance kept in the glove box.

The Director of Building and Grounds will verify that each pool vehicle has an up-to-date copy of vehicle registration and proof of insurance kept in the glove box. Also, the vehicle title shall be provided to the County Clerk as official record of vehicle ownership.

Vehicle insurance records are maintained by the Human Resource Coordinator, but it is each department head's responsibility to monitor and notify the Human Resources Coordinator when a vehicle is added, deleted, or transferred in order to maintain accurate up-to-date records.

Employees who utilize their personal vehicles for County business, shall provide a copy of their vehicle insurance to the Human Resource Coordinator.

2.5 Accident Reporting: All accidents involving County vehicles or privately owned vehicles being used for County business must be reported immediately to the appropriate law enforcement agency and then to the Human Resources Coordinator at the beginning of the next business day.

Any employee involved in an accident should not discuss the circumstances surrounding the incident with anyone other than the appropriate law enforcement agency, the Human Resources Coordinator, County Controller/Administrator, and, if applicable, the elected officials to whom he or she reports.

2.6 Vehicle Fuel: All police and pool car vehicles shall obtain fuel at the designated gas station in Caro using assigned credit cards.

2.7 Vehicle Maintenance: All police and pool car vehicles shall be taken to the County Mechanic for maintenance, both interior and exterior. The County Mechanic will determine whether he will make the repairs or whether the vehicle will be taken to a local repair garage. Departments with vehicles will be notified by the County Mechanic when certain maintenance work is due to be done.

Each driver shall visually inspect the vehicle prior to each operation, including the tires and windshield.

2.8 Auction of Vehicles: The County Director of Building and Grounds and the County Mechanic, with the approval of the Board, will determine which County vehicles will be sold during County auctions.

2.9 Vehicle Assignment from the Pool: The Director of Building and Grounds shall be responsible for the assignment of pool cars. Police vehicles are assigned by the County Sheriff.

The employees who use vehicles on a daily year-a-round basis may be assigned a vehicle to use on a regular basis. All other employees who use vehicles on a seasonal, occasional, or other than a daily year-a-round basis must request the use of a vehicle. Requests will be granted on a first-come first served-basis. The request must be made no sooner than 30 days in advance of the date of use. Also, a vehicle may only be requested for seven calendar days at one time.

Every possible attempt to accommodate the vehicle request will be made. However, there may be occasions when a vehicle is not available due to the limited number and the demand.

A County vehicle from the pool may be used to attend conferences and training sessions if a pool vehicle is available. First priority, however, will be given to the use of the pool vehicles for day-to-day County operations.

2.10 Driver Responsibilities: Each person assigned a county vehicle shall be responsible for the following:

- A. Safe driving practices, speed limits and other laws and regulations are to be observed at all times while operating a county vehicle. The driver shall be responsible for ensuring that all occupants are properly secured by a seat belt while the car is in operation.
- B. Tuscola County prefers that smoking not occur in County vehicles.
- C. The interior of the County vehicle is to be kept neat and clean and free of food, wrappers, cans, bottles and wastepaper at all times.
- D. No County vehicle may be driven out-of-state without advance approval of the Controller/Administrator, who shall verify that the vehicle insurance is recognized in all states in which the vehicle may be driven.
- E. No County vehicle shall be driven by anyone except the County officer or employee to whom that vehicle has been assigned.
- F. Taking prescription or non-prescription medications is not permitted if said medication could potentially interfere or impair your driving ability.

2.11 On Call/Emergency Assignment: County vehicles may be assigned by the County Board of Commissioners to employees who are "on-call" duty beyond normal working hours in order to insure a quick response to emergency or after hour calls for service. At the time of adoption of the Policy, vehicles assigned under this section include:

Sheriff
Undersheriff
Detectives (2)

Animal Control Officer
Deputy Animal Control Officer

(“During an emergency, the Emergency Services Director and Drain Commissioner will be assigned a vehicle for usage on a 24 hour basis.)

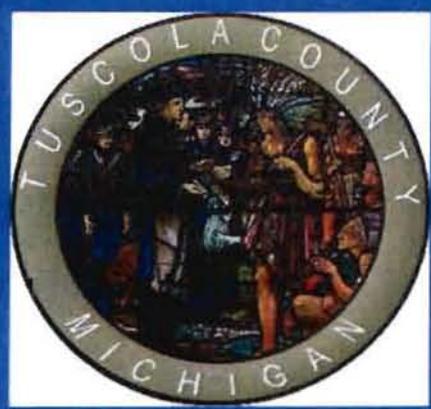
2.12 Personal Business: Except those cars assigned under Section 2.11 above, no County vehicle shall be used for any purpose other than official County business. All vehicles assigned to employees or officers under the “on call” provisions in Section 2.11, shall be used only when the employee to whom the vehicle is assigned is responding to, or working on, official County business that requires “on call” attention. When the employee or officer is not “on call,” the County vehicle must be parked at the employee’s place of residence. All riders in County vehicles must be riding in the vehicle pursuant to official County business.

2.13 Traffic Infractions: Findings of Guilt or Civil Responsibility: Any employee or officer who is issued any criminal or civil citation or process for the violation of any local, state, or federal law or ordinance, for the illegal or improper operation of a County vehicle, shall be completely and solely responsible for the payment of any and all attorney fees, court fines, court costs, and all other expenses incurred coincident thereto, and shall hold the County of Tuscola harmless for the same. If the employee is found responsible for the offense, the employee may be disciplined, including discharged, at the discretion of the elected or appointed official who is the employee’s supervisor.

2.14 County Vehicle Preference: County officers and employees should attempt to use County pooled cars first, and only use a personal vehicle if a pool car is unavailable. A copy of the employee’s personal automobile insurance must be on file with the Human Resource Department; prior to using a personal vehicle for County business.

2.15 Based on county insurance company policy, a county vehicle cannot be operated if an individual has 5 or more driving points

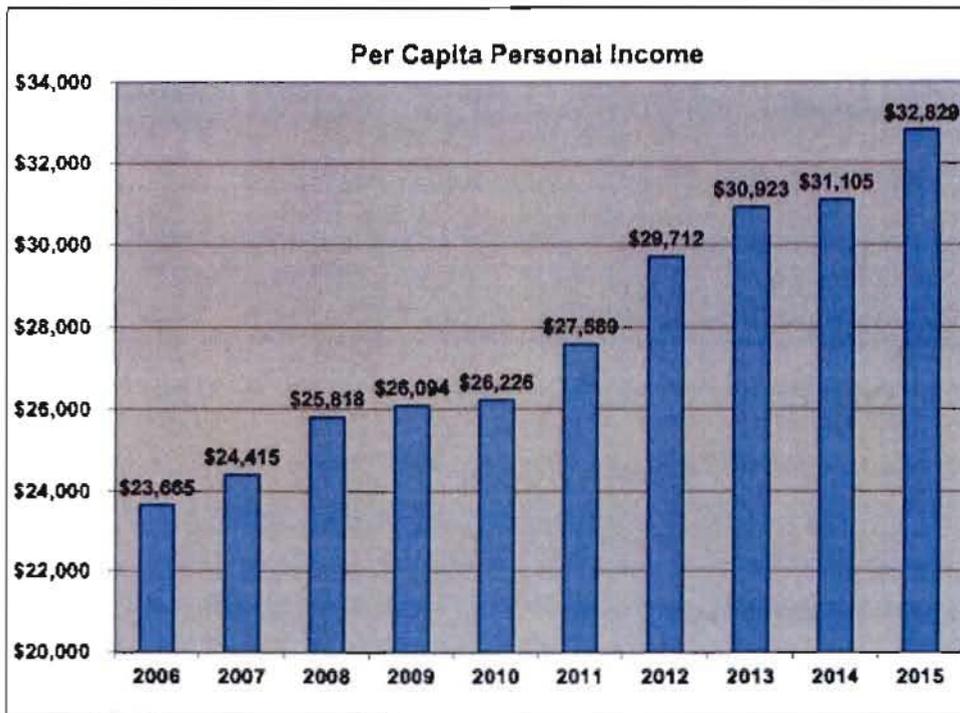
Tuscola County Dashboard Social and Economic Indicators

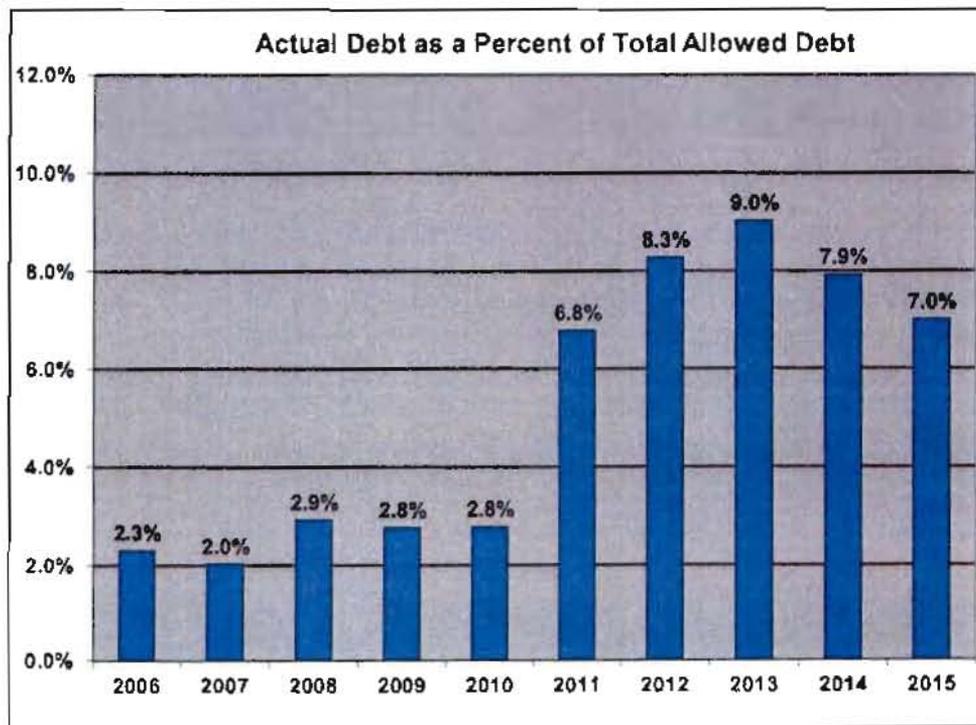
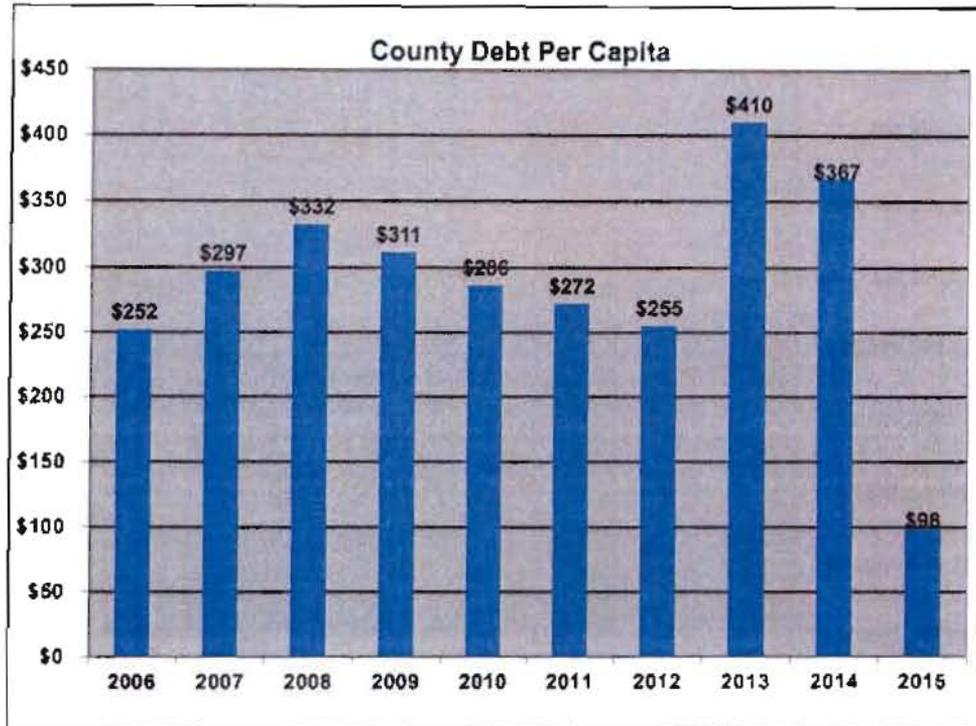


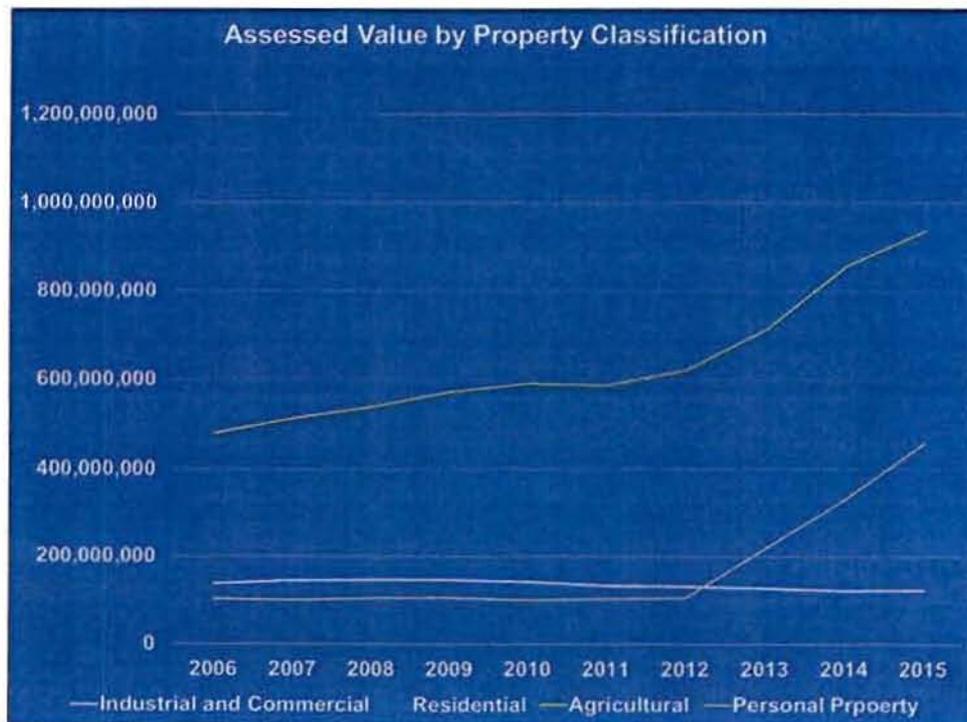
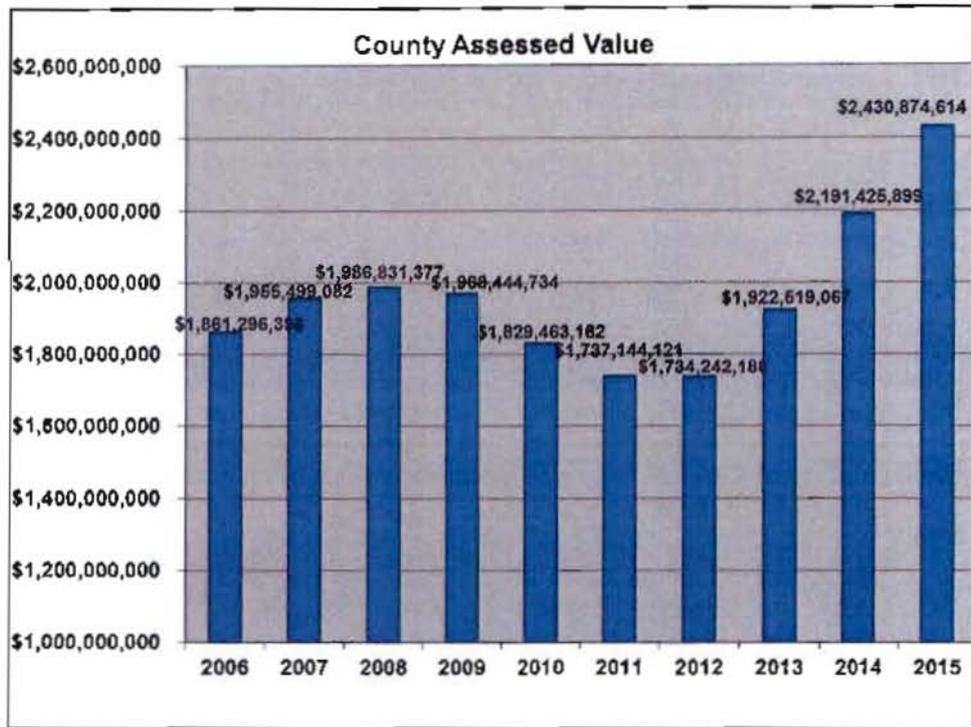
TUSCOLA COUNTY DASHBOARD 2015				
Measurement Factors	Prior Period	Current Period	Progress Positive	Progress Negative
Per Capita Personal Income (Source: Bureau of Labor Analysis)	\$31,410	\$32,829	↑	
County Gov. Debt Per Capita (Source: County Financial Reports)	\$367	\$98	↓	
County Assessed Value (Source: County Equalization)	\$2,191,425,889	\$2,430,874,814	↑	
Actual Debt as a Percent of Allowed Debt (Source: County Debt Schedules)	7.9%	7.0%	↓	
Property Foreclosures (Source: County Register of Deeds - 2009 to 2010)	116	132		↑
County Bond Rating (Source: Standard and Poor's)	AA-	AA-	Stable	
Sheriff Arrests (Source: Sheriff Annual Report)	725	981		↑
Jailed Offenders (Source: Sheriff Annual Report)	1,987	1,742	↓	

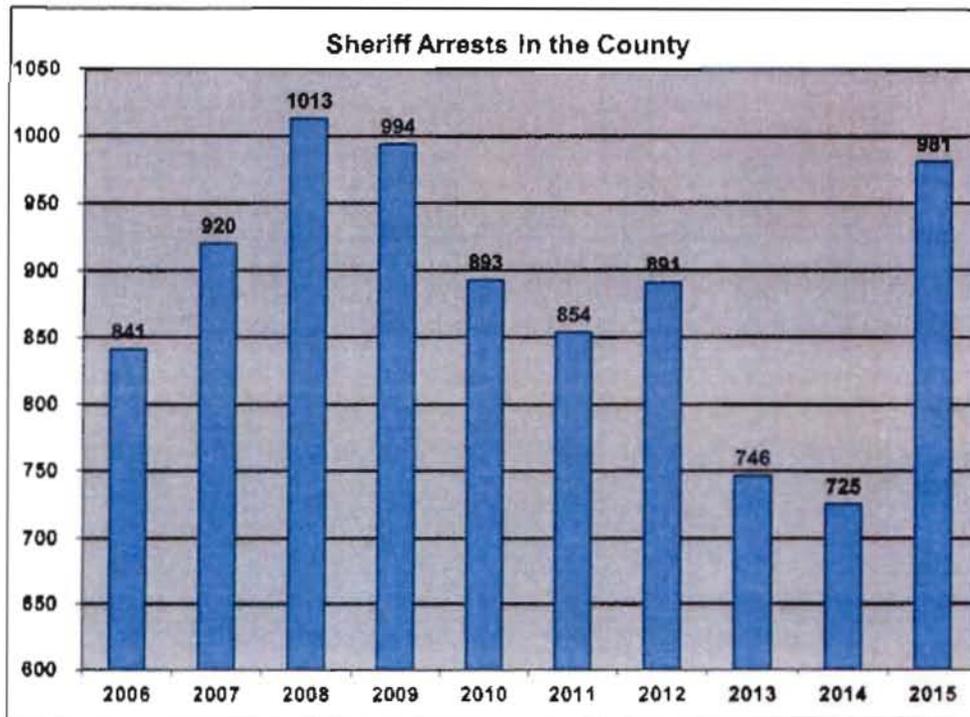
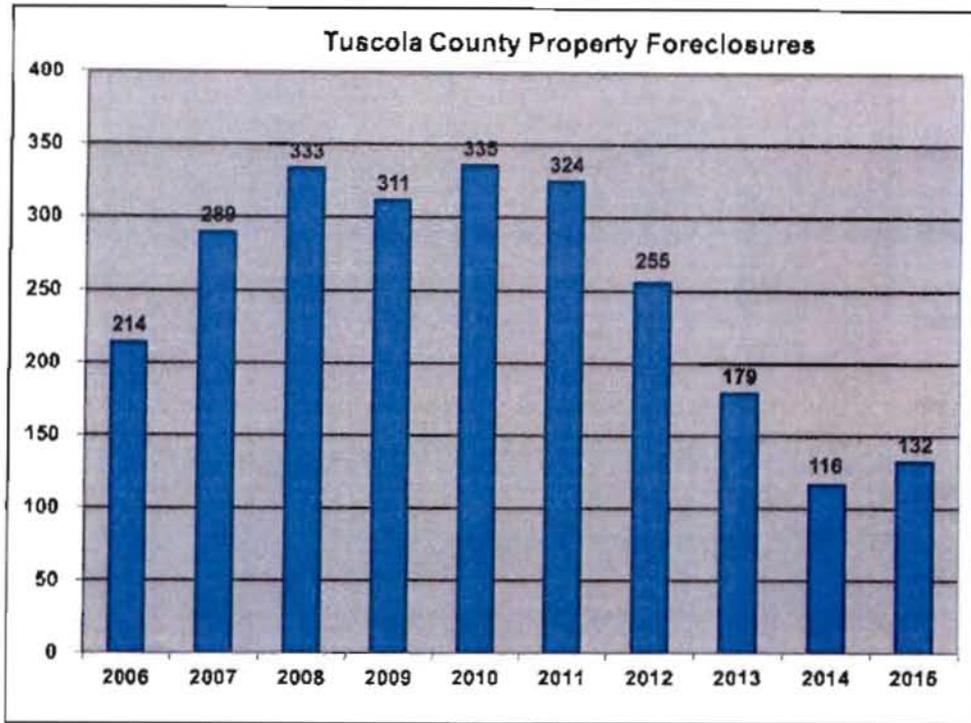
TUSCOLA COUNTY DASHBOARD 2015

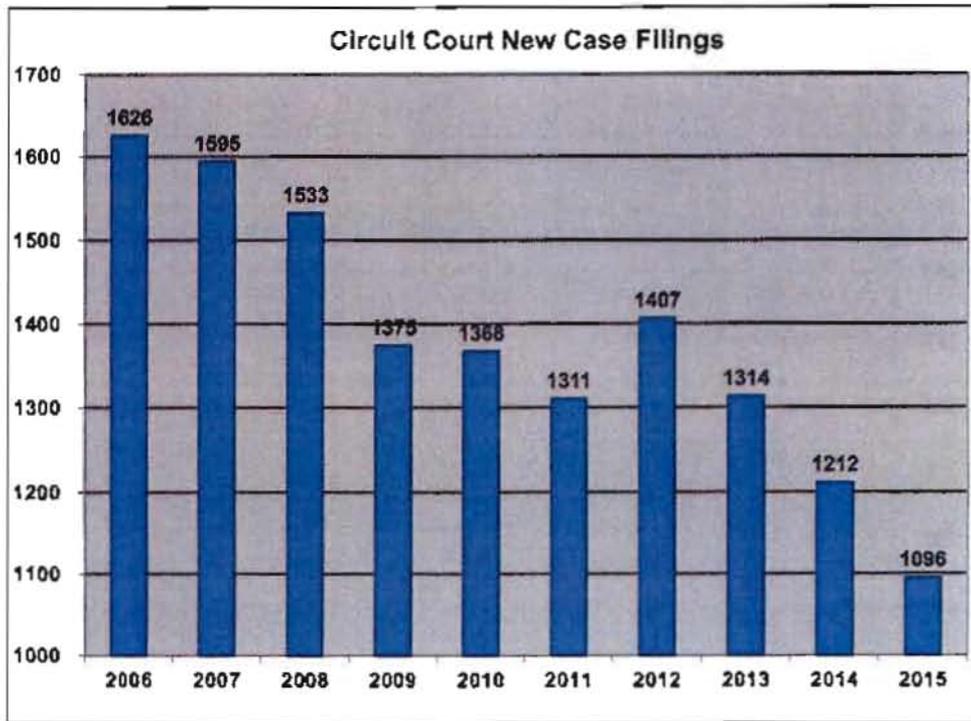
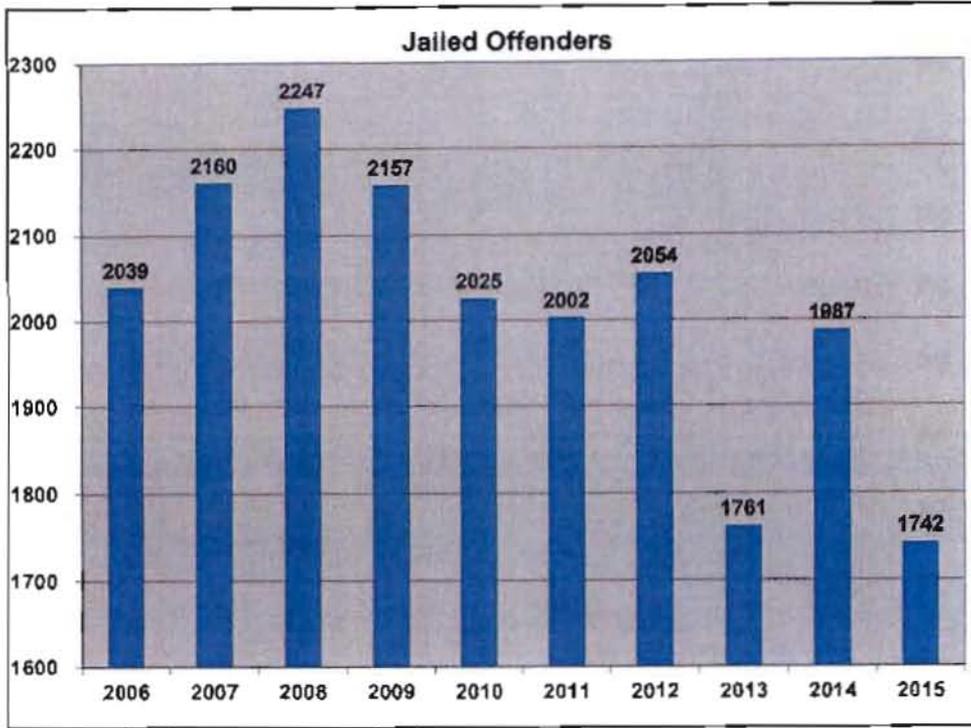
Measurement Factors	Prior Period	Current Period	Progress Positive	Progress Negative
Circuit Court New Case Filings (Source: State Court Administrators Office)	1,212	1,096	↓	
District Court New Case Filings (Source: State Court Administrators Office)	7,111	6,975	↓	
Probate Ct. New Case Filings (Source: State Court Administrators Office)	394	379	↓	
Population Change Long-Term (Source: U.S. Census 2000 to 2014)	58,266	53,777		↓
Population Change Short-Term (Source: U.S. Census)	54,000	53,777		↓
Unemployment Rate (Source: U.S. Bureau of Labor Statistics)	8.5%	7.8%	↓	
Number of Tuscola Residents Employed (Michigan Labor Market Information)	23,442	22,930		↓
Public School Enrollment (Source: Michigan Department of Education)	8,833	8,772		↓

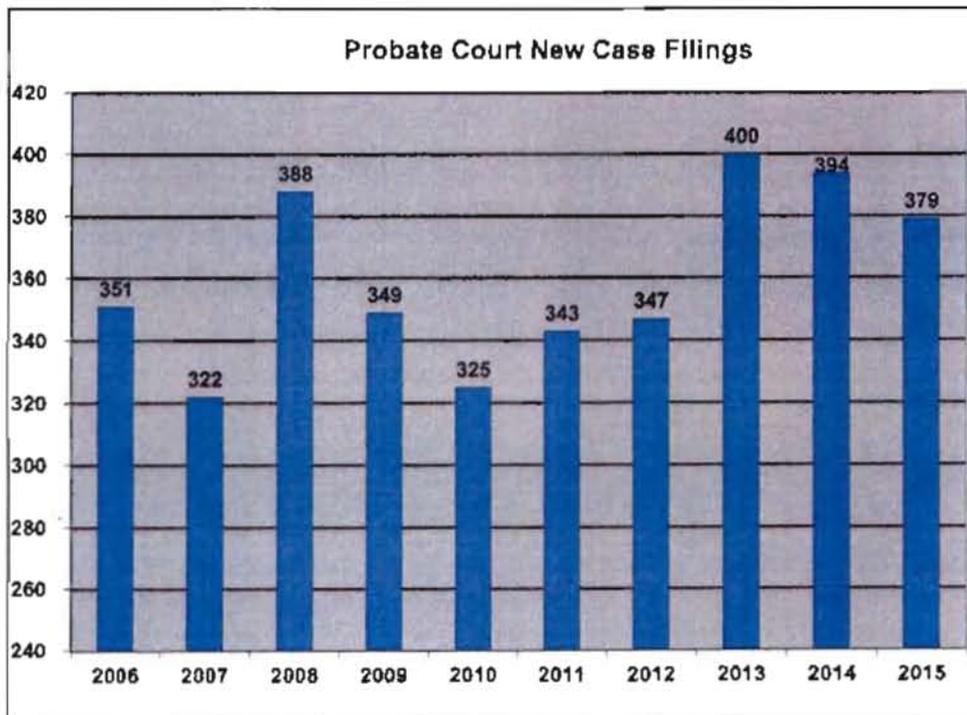
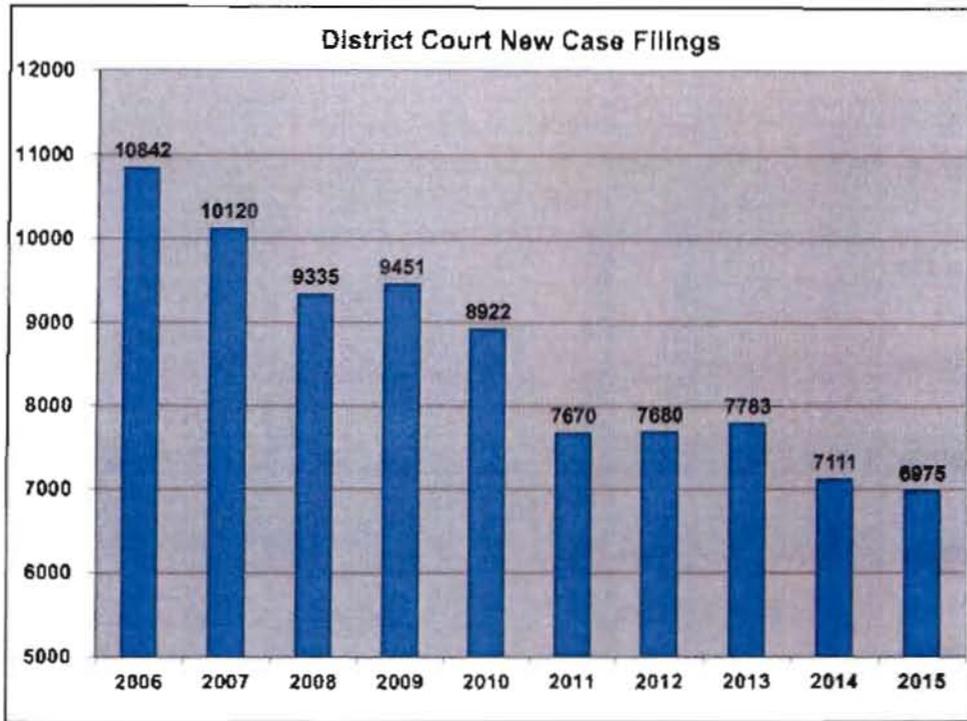


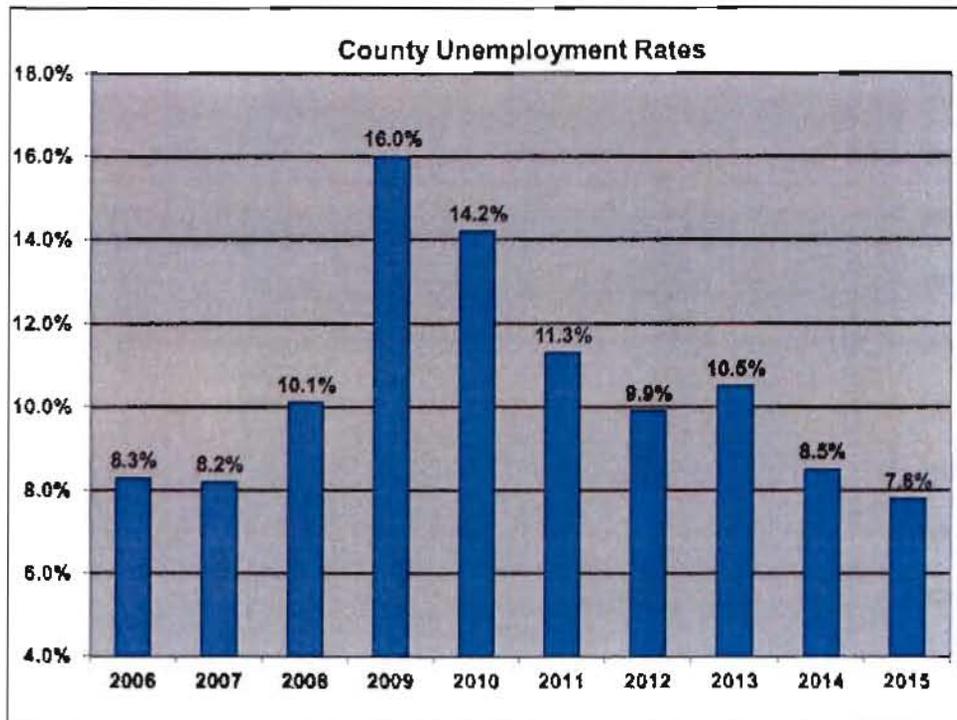
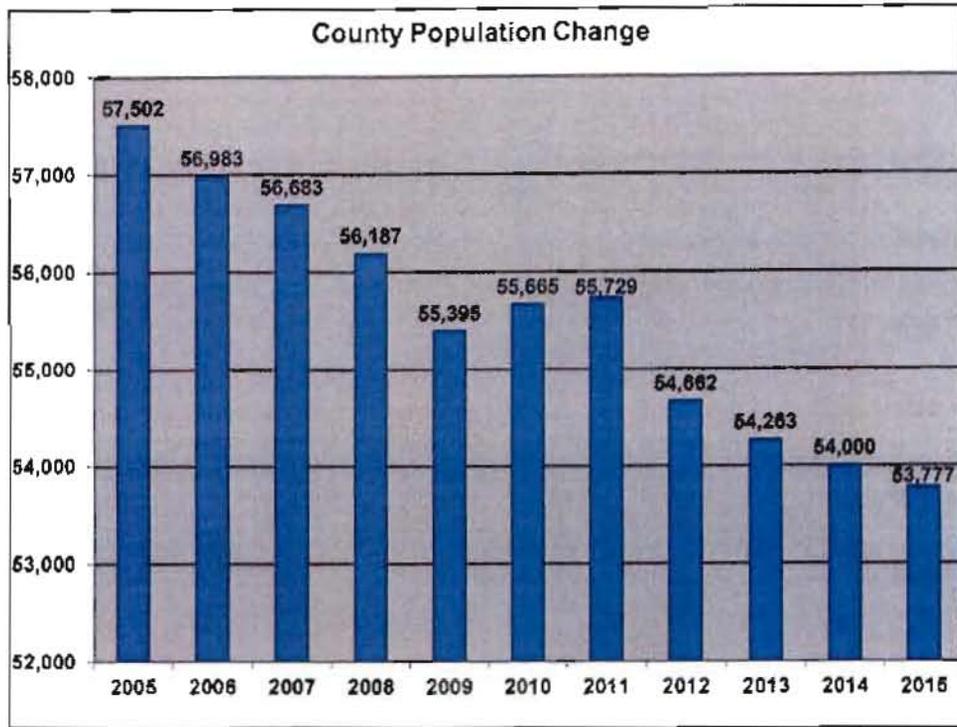


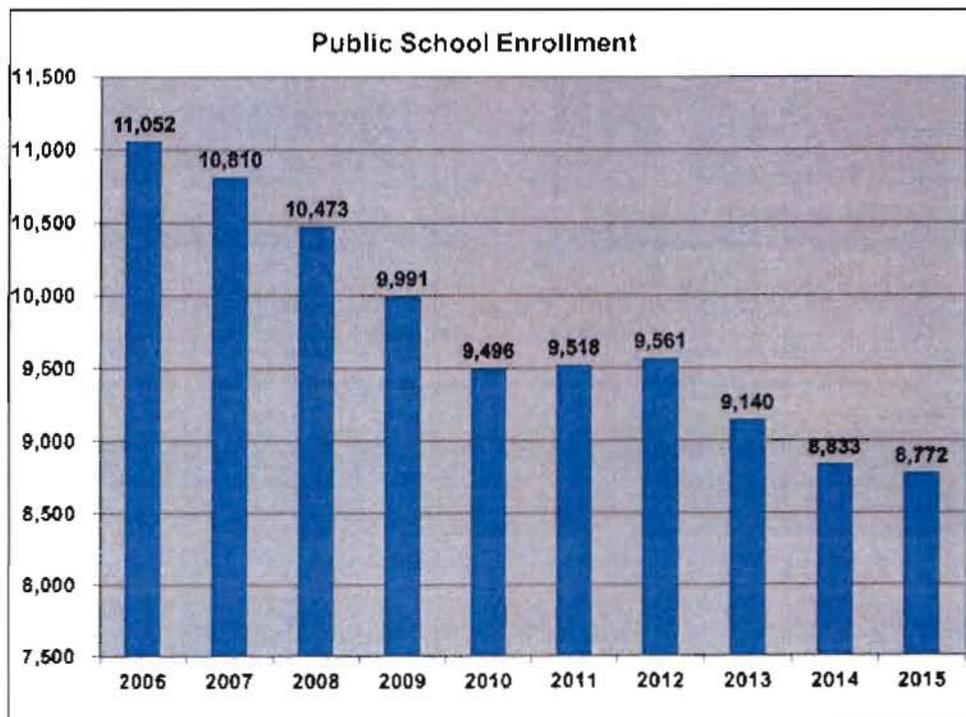
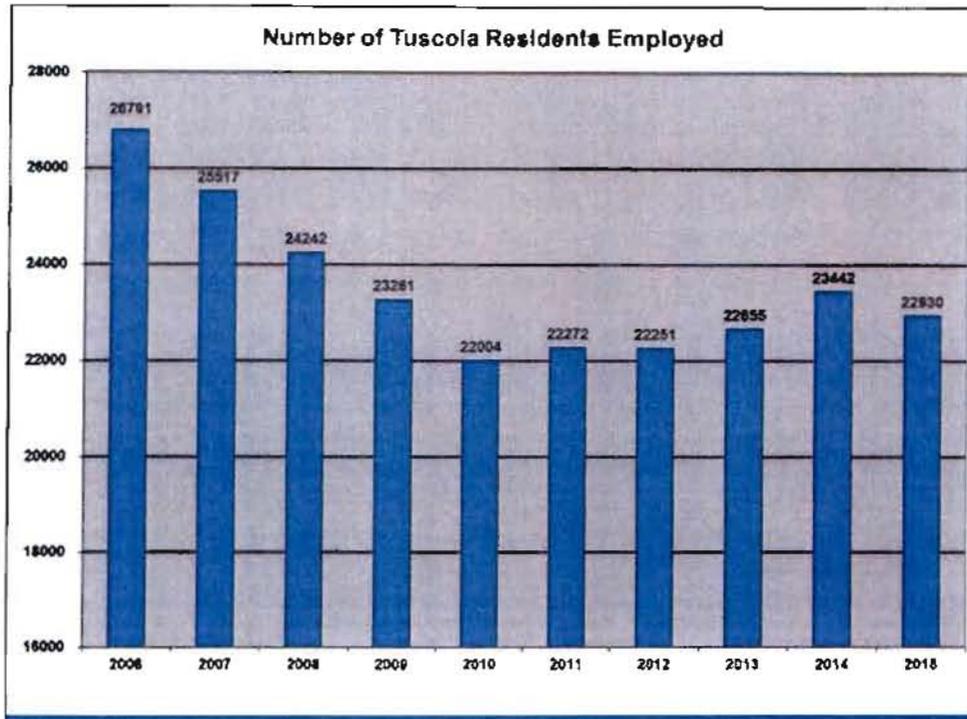


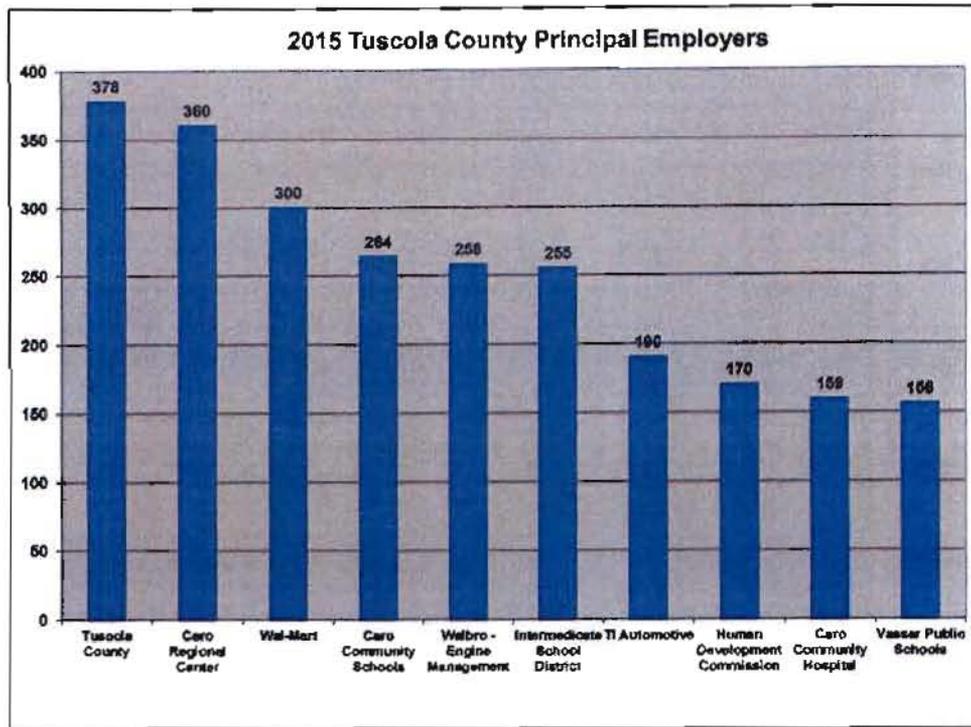






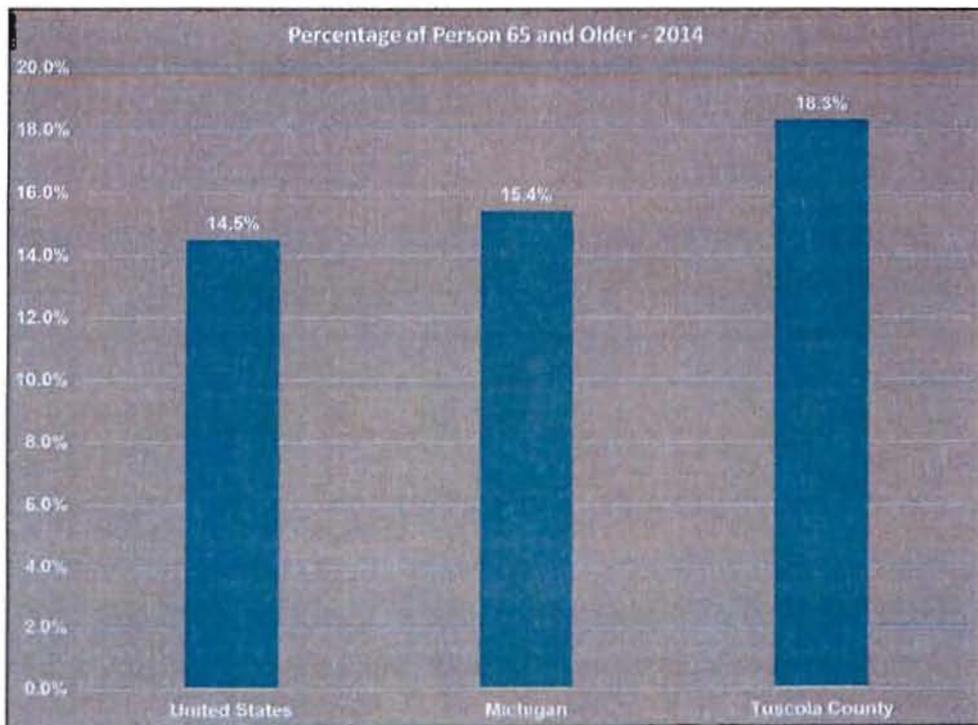
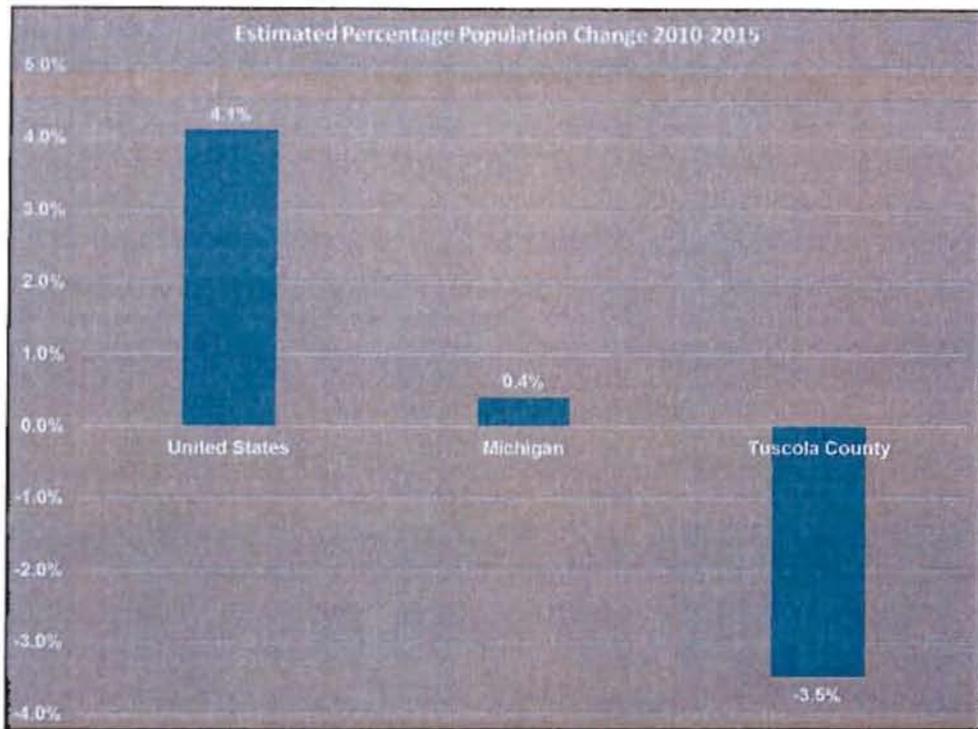


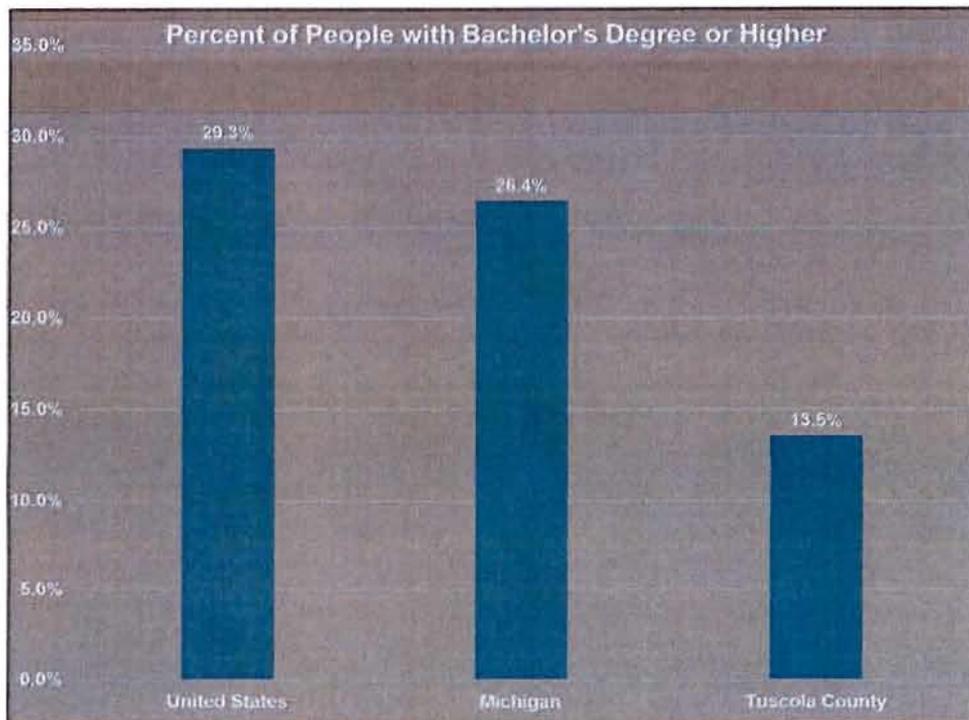
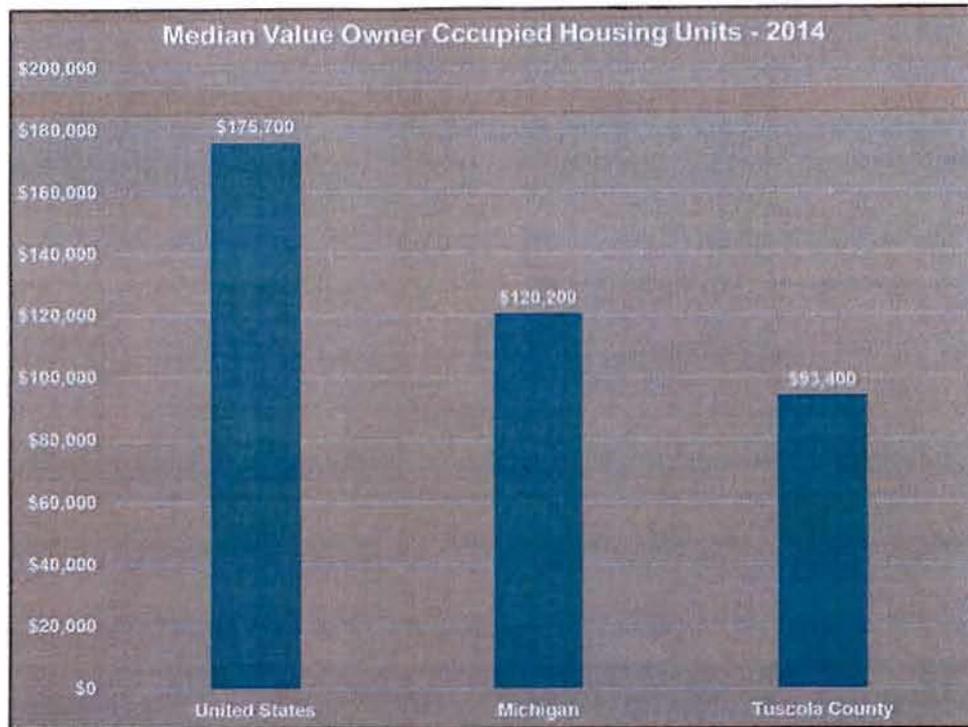


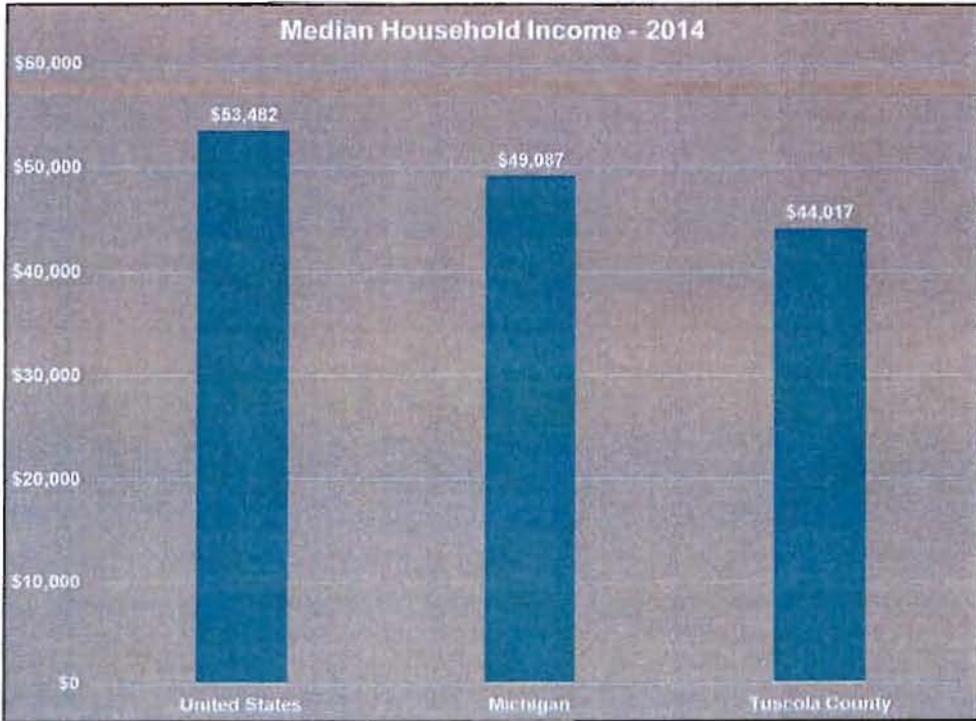
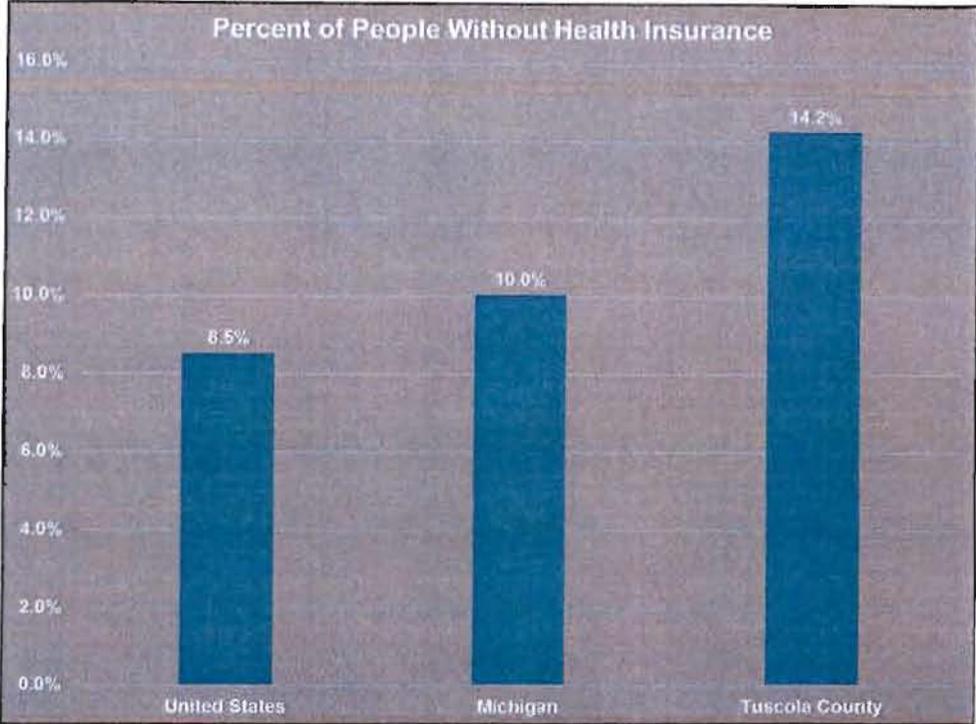


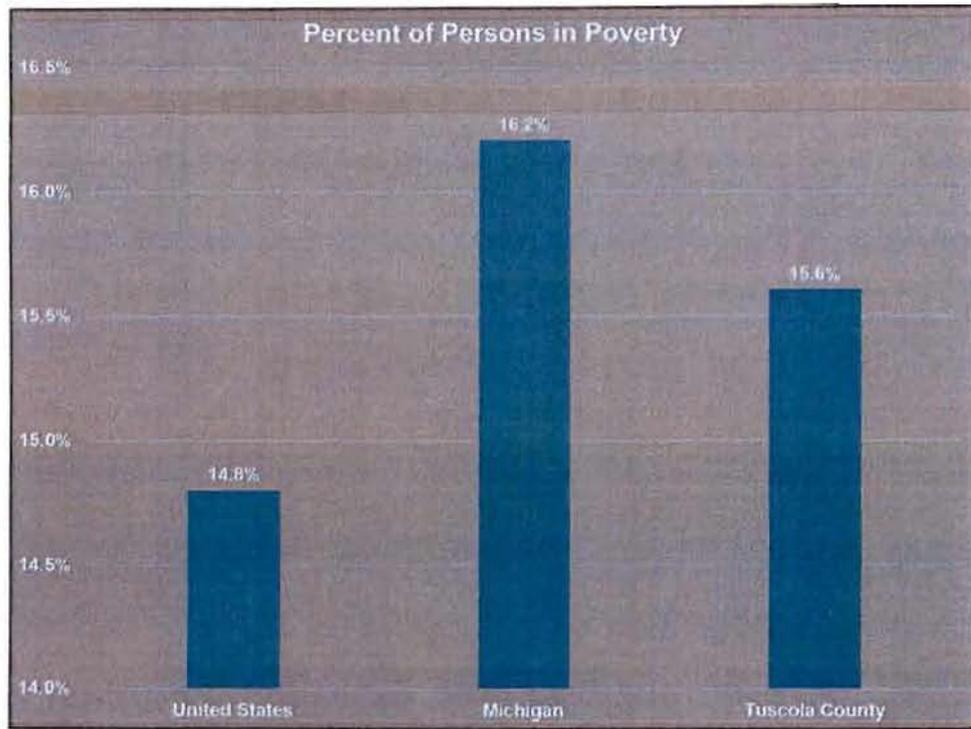
Tuscola County Socio/Economic Comparisons to Michigan and United States

Statistic Compared	United States	Michigan	Tuscola County
Estimated population change 2010-2015	4.1%	0.4%	-3.5%
Person 65 and older - 2014	14.5%	15.4%	18.3%
Percent of population white - 2014	77.4%	79.9%	96.6%
Owner occupied housing units - 2014	64.4%	71.5%	81.8%
Median value owner occupied housing units - 2014	\$175,700	\$120,200	\$93,400
Median monthly owner costs with a mortgage - 2014	\$1,522	\$1,295	\$1,084
Medium gross rent - 2014	\$920	\$780	\$638
Language other than English spoken at home	20.9%	9.1%	3.0%
High school graduate or higher - 2014	88.3%	89.3%	88.2%
Bachelor's degree or higher - 2014	29.3%	26.4%	13.5%
Persons under 65 with a disability - 2014	8.5%	10.2%	13.7%
Percent of people without health insurance	8.5%	10.0%	14.2%
Retail sales per capita	\$13,443	\$12,071	\$8,816
Median household income - 2014	\$53,482	\$49,087	\$44,017
Per capita income - 2014	\$28,555	\$26,143	\$21,449









From: Michigan Association of Counties <conference@micounties.org>
Sent: Tuesday, May 31, 2016 7:37 AM
To: mhoagland@tuscolacounty.org
Subject: MAC Regional Summits will examine infrastructure, property tax crises

	
When/Where	Dear Michael,
June 14	MAC's Regional Summits are single-day conferences designed to give county leaders a quick, but in-depth, briefing on some of the most pressing public policy topics in our state.
Kendall Center 50 Jackson St. W Battle Creek, 49017	Presentations will vary slightly by location, so be sure to review the descriptions below to help you select the site and date that best meets your needs. Your \$25 fee covers all summit activities, including lunch.
July 18	Overview of the Michigan Tax Tribunal
Bay College 2001 N. Lincoln Rd. Escanaba, 49829	Description: The crisis brought on by the Dark Stores valuation loophole has brought the Michigan Tax Tribunal and its role in property taxation to the fore. Attorney Jack Van Coevering will provide an overview of the tribunal and its operations, focusing on how the MTT affects Michigan counties
Aug. 16	Locations: Battle Creek, Escanaba, Gaylord
University Center 80 Livingston Blvd. Gaylord, 49735	Presenter: Jack Van Coevering, Foster Swift law firm Jack Van Coevering is an expert in state and local tax law. Prior to joining Foster Swift, Jack served as chief judge and chairman of the Michigan Tax Tribunal, assistant attorney general in the revenue division of the Michigan Department of Treasury's legal division. He has advised MAC extensively on the Dark Stores property tax issue.
Time	Michigan's Economic Development Programs
9 a.m. to 1:30 p.m.	Description: The independent Citizens Research Council started in 2001 a survey of available economic development programs in Michigan. The third edition, Survey of Economic Development Programs in Michigan, was recently released and CRC President Eric Lupher will present findings and analyze the trends.
	Locations: Battle Creek, Gaylord
	Presenter: Eric Lupher, Citizens Research Council of Michigan Eric Lupher has been president of the Citizens Research Council since September 2014. He has been with the CRC since 1987. He has researched such issues as state taxes, state revenue sharing, highway funding, unemployment

insurance, economic development incentives, and stadium funding. His recent work has focused on local government matters, including intergovernmental cooperation, governance issues and municipal finance.

Assessing Your Infrastructure Needs

Description: The crisis in Flint is a stark reminder of the many and varied infrastructure challenges confronting our state. This presentation will brief county leaders on the infrastructure situation statewide and offer tips on how county governments can work to get ahead of the problem.

Locations: Battle Creek, Escanaba, Gaylord

Presenter: TBA

The Future of Logging in the Upper Peninsula

Description: A panel of industry leaders will discuss the impact of the forest products industry in the Upper Peninsula, with a focus on the total supply chain -- planting, harvesting, transport, milling and product management. The panelists also will discuss how they protect, promote and sustain Michigan's forest products economy.

Location: Escanaba

Presenters: Matt Archambeau, Verso Paper; Charlie Becker, Weyerhaeuser; and Scott Robbins, Michigan Forest Products Council

Charlie Becker is an area manager for Weyerhaeuser. He has BS and MS degrees in forestry from Michigan Tech and began his career with Mead Corporation in Escanaba. He started as a research forester involved with containerized seedling production and plantation establishment issues.

Scott Robbins is director of SFI and forest policy director with the Michigan Forest Products Council. Robbins received formal forestry education at Michigan Tech and has had many forestry-related positions.

Matt Archambeau is manager of the Verso Escanaba Mill. Born in Duluth, Minn., he earned his chemical engineering degree at the University of Minnesota-Duluth in 1994. Archambeau has served as mill manager in Bucksport, Me., Sartell, Minn., and now Escanaba.

MAC Legislative Update

Description: Members of MAC's Governmental Affairs Team will brief county officials on the status of our legislative agenda in 2016, and what is expected when lawmakers return to the State Capitol in the fall.

Locations: Battle Creek, Escanaba, Gaylord

Presenter: MAC staff

Click on the link below to register



TUSCOLA COUNTY RECYCLING FACILITY ANNUAL REPORT

About Tuscola County Recycling Facility:

Tuscola County Recycling began operation in 1996, thanks to the County residents who saw a need for recycling and approved a millage. The Facility has grown over the years adding materials taken, and we have also had to discontinue materials for which we could not find a consistent market. It is now 2015 and the operation is still going strong, we are always looking for opportunities to add more items to the list of recyclables that we accept.

In 2015 the Recycling Committee began looking at the possibility of moving the Facility to a location that has more land available for expansion. We currently lease one acre from the City of Caro. This location has served the Center since the beginning. With the current location, because of limited space, we are limited in which types of materials we can take. Some items require us to have a truck load (40,000lbs) to ship. We do not have the storage space needed at the current location, nor do we have the option to expand our current buildings due to the limited land size.

Three full-time and three part-time employees operate the Facility. The Recycling Coordinator oversees the operation, and is also the County Buildings & Grounds Director. The Center offers Community service opportunities, and we also work with Highland Pines School to provide a worksite for the developmentally disabled.

What we do:

Tuscola County Recycling is open to all County residents. The Facility accepts material Monday – Friday from 8 A.M. to 4 30 P.M. Residents can bring their recyclables to us and sort them out themselves by using the containers we have set up inside the building, or if they prefer our employees will assist them.

In 2015 the Facility also provided trailers to four townships for weekend collections. They were, Akron, Elmwood, Fostoria, and Juniata. The trailers are normally dropped off at the township on Friday, and on Monday the trailer is brought back to the Facility for processing. Townships provide their own people to staff the trailer.

The Facility also provides weekly or by-weekly pick-ups to over 100 businesses in Tuscola County.

Permanent trailers are placed at the Tuscola County Medical Care Facility in Caro, Family Dollar in Caro, Kingston High School, Hills and Dales Hospital in Cass City, Rosati's Marketplace in Millington, and Dollar Tree in Caro. These trailers are brought back to the Facility weekly or Bi-weekly for processing.



New trailers for pick ups



New pilot program trailer

Where do your recyclables go?

The Center is proud to say that 90% of the material we ship out goes to companies here in Michigan.

- Cardboard ships through Metro Recycling Solutions (office is in Sylvan Lake), and delivered to Packaging Corporation of America in Filer City, Michigan. They use the corrugated cardboard to make new boxes.
- Mixed Paper and Magazines ships through Metro Recycling Solutions, and is delivered to Royal Oak Recycling in Royal Oak, Michigan.
- Newsprint ships through Metro Recycling Solutions and is delivered to Nu-Wool in Jenison, Michigan. They use it to make cellulose insulation.
- Metals are shipped to either North Lapeer Recycling in Deerfield or Thumb Auto Core in Caro.
- Plastic ships through and to Clean Tech in Dundee, Michigan. They make plastic bottles for all major brands of products.
- Glass ships through and to Glass Recyclers in Detroit, Michigan. They sell the processed glass.
- Polystyrene ships through and to Dart Container Corporation in Mason, Michigan.
- Inkjet Cartridges ship via UPS to E-Cycle Group in Pennsylvania
- Rechargeable Batteries ship through UPS to Call2recycle, Inc. in Ellwood City, PA.
- Scrap Tires are shipped through and to C.M. Rubber in Coleman Michigan.
- Clothing ships through and to the Salvation Army in Flint, Michigan.
- Cell Phones ship through FedEx to GRC Wireless in Florida.
- Batteries ship through and to ERG Environmental Services.
- Computers and Electronics ship through and to Comprenew.
- Vinyl siding ships through Metro Recycling Solutions to Fryman Recycling in Dowagiac, Michigan.

Materials recycled:

For the year 2015 we collected 1,269,753 pounds or 635 tons of recyclable material. This is down from last year's number of 1,321,442. This is due in part, to the fact that during the Christmas season we opted to wait on shipping out the material. Here is the breakdown on some of the numbers (all numbers are in pounds):

Cardboard – 500,052

Paper – 535,726

Plastics – 34,927

Glass – 27,440

Metals – 38,753

Tires – 17,520

Hazardous Waste – 14,321

Electronics – 69,695

As much as the Facility tries to recycle everything that comes to us, unfortunately we can't. The Facility has one six yard dumpster that is emptied once a week. We estimate that we send 312 cubic yards or 15,600 pounds of materials to the landfill. Most of this material is household trash brought in with the recyclables.

Based on the national average of \$44 per ton for tipping fees at landfills, an estimated \$27,940 was saved on the 635 tons of material recycled at the Facility.

Future Objectives:

To continue exploring options for moving the Facility to a location that would provide more storage space for materials.

Continue educating the residents on the importance of recycling.

To divert as much material as possible from landfills by increasing our capacity when possible.

Work with County businesses to continue their recycling efforts, and to continue adding more businesses.

Continue looking for materials that can be added to our accepted material list.



New signage at the Facility

Education:

Tuscola County Recycling Facility education report includes: seven recycling demonstrations, three composting demonstrations, five facility tours and five events/ displays for the year 2015. The number of attendees for the demonstrations and tours amounted to 376 adults and children.

These numbers are affected by a number of factors. One factor is the amount of time allotted within the schools for outside presentations. Secondly all presentations must coincide with the school curriculums. Recycling is not always included in their curriculum every year, so we may only be asked to come in for a presentation every few years. Tuscola County Recycling Facility is not the only recycling facility to find it harder to get into the schools. Many recycling facilities across the state are frustrated by the same situation. Facility tours are affected by school districts having limited budgets that do not include funding for busing and staff to bring students out for tours. The groups who do come for tours are brought by parents and volunteers.

Letters are sent twice a year to all schools in the district informing them that we do offer free presentations to classrooms. Most presentations are scheduled around Earth Day and America Recycles Day per requests from participating schools.

Tuscola County Recycling is currently using social media, our website, community events and advertisements to educate the public.

Financial Summary:

Revenue Highlights:

Millage215,029.04
Wind.....27,630.53
DEQ Clean Sweep Grant.....20,134.79
DEQ Scrap Tire Grant..... 10,000.00
Sales of Material/Services.....56,824.92
Interest.....2,396.19
Total revenues for 2015.....\$332,016.47

Expense Highlights:

Salaries.....139,059.40
Fuel.....4,944.89
Advertising.....3,082.00
Utilities.....4,797.97
Equipment repairs.....10,139.96
Tires.....12,055.55
Indirect costs.....34,228.00
Total Expenses for 2015. . . \$338,004.40
Fund Balance
Fund Balance\$367,818.48

Contact Us

Give us a call for more information about our services and products

Tuscola County
Recycling Facility

1123 Mertz Road (M24)
Caro, MI 48723

(989) 672-1673

Email:
recycle@tuscolacounty.org

Website:
www.tuscolacounty.org

Facebook:
Tuscola County Recycling

TUSCOLA COUNTY BOARD OF COMMISSIONERS

125 W. Lincoln Street
Suite 500
Caro, MI 48723

Telephone: 989-672-3700
Fax: 989-672-4011

RESOLUTION

Honoring Deford Dazzlers 4-H Club Rocket Team

WHEREAS, in 2016 the extraordinary Deford Dazzlers 4-H Club Rocket Ream claimed the exceptional award of being the second best student rocketry team in the nation; and

WHEREAS, the Deford Dazzler 4-H Rocketeers have sent a team to the finals of the Team America Rocketry Challenge for five consecutive years; and

WHEREAS, these dedicated, hardworking, intelligent Rocketeers team members include Peter Hansen, Chrysler Parrish and Alexander Hansen; and

WHEREAS, even with menacing weather conditions, this established team used their experience and knowledge to launch their best rockets ever in The Plains, Virginia; and

WHEREAS, this outstanding team was then awarded a generous scholarship pool for both the team members and the 4-H club.

THEREFORE, BE IT RESOLVED that the Tuscola County Board of Commissioners takes this opportunity to congratulate the Deford Dazzlers 4-H Club Rocket Team for this exceptional accomplishment.

BE IT FURTHER RESOLVED, that this resolution be spread upon the official records of Tuscola County and that a copy be presented to the Deford Dazzlers 4-H Club Rocket Team.

Date _____

Thomas Bardwell, Chairperson
Tuscola County Board of Commissioners

I, Jodi Fetting, Tuscola County Clerk, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Tuscola County Board of Commissioners at a regular meeting held on June 16, 2016

Date _____

Jodi Fetting
Tuscola County Clerk

TUSCOLA COUNTY BOARD OF COMMISSIONERS

125 W. Lincoln Street
Suite 500
Caro, MI 48723

Telephone: 989-672-3700
Fax: 989-672-4011

RESOLUTION

Honoring Millington High School Rocket Teams

WHEREAS, the extraordinary Millington High School Rocket Teams are a student club that studies physics, engineering and rocketry that have competed in the Team America Rocketry Challenge for over ten years; and

WHEREAS, these exceptional teams have placed in the top 25 in the Team America Rocketry Challenge numerous times; which gave them the privilege of being chosen to participate in the Student Launch Initiative at NASA in both 2008 and 2013; and

WHEREAS, these dedicated, hardworking, intelligent 2016 Millington Rocket Team members include Elizabeth McVay, Chadd Kinsey, Brookelle Mathely, Brian Wood, Aaron Knoll, Erica Hall, Gabe Piper, Jordan Hetzer, Emma Trickey-Wazny and Emilia Colman; and

WHEREAS, even with difficult weather conditions, this established team used their experience and knowledge to place in the top 50 in 2016.

THEREFORE, BE IT RESOLVED that the Tuscola County Board of Commissioners takes this opportunity to congratulate the Millington High School Rocket Teams for their exceptional accomplishments over the past 10 years.

BE IT FURTHER RESOLVED, that this resolution be spread upon the official records of Tuscola County and that a copy be presented to the Millington High School Rocket Teams.

Date _____

Thomas Bardwell, Chairperson
Tuscola County Board of Commissioners

I, Jodi Fetting, Tuscola County Clerk, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Tuscola County Board of Commissioners at a regular meeting held on June 16, 2016

Date _____

Jodi Fetting
Tuscola County Clerk

9-1-1**Tuscola County Central Dispatch**

Sandra Nielsen, Director

June 15, 2016

Tuscola County Board of Commissioners
Mr. Michael Hoagland, County Controller

I am requesting authorization to advertise and accept applications to hire a full time dispatcher to fill a vacant dispatcher position.

Central Dispatch has the required funds in the budget to fill this position. The dispatch operating fund comes from 911 telephone surcharge and does not affect the general fund. Central Dispatch has been continually working on obtaining full manning for the last two years and request your continued support in order to do so.

Thank you for your consideration and should you have any questions please feel free to contact me.

Sincerely,



Sandra Nielsen, Director

#12

No. 16- 69C

RESOLUTION

To: The Honorable Board of Commissioners
Huron County
Michigan

WE, the LEGISLATIVE COMMITTEE, respectfully beg leave to submit the following resolution for your consideration:

WHEREAS, the Michigan Tax Tribunal (MTT) has interpreted the law for tax assessments in a way that dramatically reduces the property tax liabilities of major "big box" retailers by assessing currently used buildings as though they are empty and dark; and

WHEREAS, under the "dark store" theory, big box stores are appealing their property tax assessments to the MTT, arguing that the fair market value of their operating store should be based on comparisons to sales of similar properties that are vacant and abandoned, or are now used for a different, less valuable purpose; and

WHEREAS, the MTT has upheld this theory and cut property tax assessments by as much as 50% and, as a result, townships and local units are losing millions of dollars, impacting services to their residents; and

WHEREAS, additionally, big box stores are putting deed restrictions on their properties that severely limit how the building can be used once it's vacant resulting in buildings being kept empty and adding to the blight problem in Michigan townships; and

WHEREAS, the issue is already spreading to restaurants, apartment complexes, auto part stores, and many other businesses, and without action, the problem will only get worse; and

WHEREAS, the reduction of property tax liabilities creates huge cuts in the funding to state and local units of government like cities, counties, townships, and school districts; and

WHEREAS, the decisions of the MTT are a catastrophic departure from the tax assessment process required by law and all precedents in the matter, once again reducing the rightful tax to businesses and the wealthy, thus, once again, placing the tax burden on the poor and middle class; now

THEREFORE, BE IT RESOLVED that the Huron County Board of Commissioners strongly supports a legislative fix that addresses three (3) issues:

1. ALL properties, including big box stores, must be assessed at their highest and best use;
2. Deed restrictions should NOT be a factor in determining a property's true cash value; and
3. The Michigan Tax Tribunal should be required to consider all three (3) methods of assessing – 'cost minus depreciation', 'sales comparison', and 'income' – when determining a property's true cash value, and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to all Michigan Counties, Representative Ed Canfield, Senator Phil Pavlov, Governor Snyder, and the Michigan Association of Counties.

May 19, 2016

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, May 19, 2016 at 8:00 A.M.

Present: Road Commissioners John Laurie, Gary Parsell, Mike Zwerk, Julie Matuszak, and Pat Sheridan; County Highway Engineer Michele Zaverucha, Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey.

Also present: County Commissioner Thomas Young.

Motion by Parsell seconded by Matuszak that the minutes of the May 5, 2016 regular meeting of the Board be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Payroll in the amount of \$89,766.17 and bills in the amount of \$189,795.44 covered by vouchers #16-24, #16-25, and #16-26 were presented and audited.

Motion by Zwerk seconded by Sheridan that the payroll and bills be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Brief Public Comment Segment:
None.

Management and the Board discussed the recent meeting with the Tuscola County Commissioner's Finance Committee regarding the Road Commission's Other Post-Employment Benefits.

Management and the Board further discussed the fixed object and tree removal safety grant project. County Highway Engineer Zaverucha reported to the Board the current status of the project plans. After discussion, the following motion was introduced:

Motion by Parsell seconded by Sheridan that the County Highway Engineer continue to work with the property owners at 8813 and 8831 Birch Run Road regarding the fixed object and tree removal safety grant project, with an estimated budget of up to \$2,000.00 for tree reimbursement. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Matuszak seconded by Parsell that bid items #15, #16 for Columbia Township, and bid item #59 for Fremont Township, and bid items #29, #56, #57 for Indianfields Township of the 2016 bituminous resurfacing bids be awarded to the low bidder, Albrecht Sand & Gravel Company. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Sheridan that bid items #7, #16 for Columbia Township of the 2016 Furnishing & Placing Crushed Limestone bids be awarded to the low bidder, Burroughs Materials. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Matuszak to approve the request from the Indianfields Township Board to carry a portion of their 2016 road work balance into the 2017 season. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Sheridan to adopt the Road Commission's new Permit Standards for Overhead Utility Installations, as recommended by the County Highway Engineer. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Matuszak to approve the Road Commission's revised Permit Fee Schedule by adding a \$50.00 fee for Utility Aerial Work, as recommended by the County Highway Engineer. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Zwerk that the Road Commission share in the cost of the Tuscola County Sheriff's Department's Traffic Suite Equipment Trailer at an annual cost of \$1,500.00, for the purpose of conducting traffic counts and speed studies. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Parsell to approve the County Highway Engineer sign a contract with DTE Energy for the utility pole relocation, and approve the tree removal with property owner's permission; all in accordance with the Frankford Road Bridge Federal Aid Project. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Parsell to request reimbursement from the Michigan Department of Transportation in the amount of \$10,000.00 for payments made during the period of July 1, 2015 through June 30, 2016 to a licensed professional engineer employed by the Tuscola County Road Commission in accordance with Section 12(2) of Act 51 as amended. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Superintendent/Manager Jay Tuckey reported to the Board the current condition of the Vassar Garage building and roof. The Board recommended that Management further review the options for the Vassar Garage, and report back to the Board.

Motion by Sheridan seconded by Parsell granting Joe Male a Medical Leave of Absence through June 3, 2016, all in accordance with the Union Agreement. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Sheridan granting Jeff LeValley a Medical Leave of Absence through June 16, 2016, all in accordance with the Union Agreement. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak to deny the request from the Indianfields Township Board for a posted speed limit on Center Road at the Caro Center. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Matuszak seconded by Parsell that the agreement between Russell Farms and the Tuscola County Road Commission allowing Designated and Special Designated All-Season loads for Darbee Road from their farm on Darbee Road easterly to M-24 be extended for an additional two (2) years with the conditions specified in the agreement. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Zwerk that the agreement between LaBudde Group, Inc. and the Tuscola County Road Commission allowing Designated and Special Designated All-Season loads for Rayl Road from the north village limits of the Village of Akron north to their driveway on Rayl Road be extended for an additional two (2) years with the conditions specified in the agreement. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak that the agreement between Bay Shore Farms, Inc. and the Tuscola County Road Commission allowing Designated and Special Designated All-Season loads for Cook Road and Bay Park Road from their establishment to M-25 be extended for an additional two (2) years with the conditions specified in the agreement. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Matuszak to approve the County Highway Engineer attend the County Road Association of Michigan's U.P. Road Builders Association Summer Meeting on June 8-9, 2016. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Management and the Board further discussed the Cain #1 Brine Well located on Swaffer Road. Superintendent/Manager Jay Tuckey reported to the Board the current status of compliance with the MDEQ. After further discussion, the following motion was introduced:

Motion by Parsell seconded by Matuszak that the Road Commission continue to work with Superior Environmental Corporation to continue monitoring, testing, and delineating the site of the Cain #1 Brine Well, all in compliance with the MDEQ guidelines. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

The Board recessed at 9:45 A.M.

At 10:00 A.M. the Board met with various township officials and county commissioners to discuss roadwork completed in 2015 and roadwork to be completed in 2016.

The following township officials were present for the roadwork discussion: Almer Township Supervisor Jim Miklovic, Arbel Township Supervisor Ken Panek, Dayton Township Supervisor Robert Cook, Denmark Township Supervisor Charles Heinlein, Fremont Township Supervisor Henry Wymore, Fremont Township Treasurer Charles Sherwin, Koylton Township Supervisor Doug Kramer, Millington Township Supervisor Terry Jones, and Vassar Township Supervisor Bob Forbes.

The following county commissioners were present for the roadwork discussion: None.

Also, the following Road Commission employees were present for the roadwork discussion: Akron Division Foreman Jason Root, Deford Division Foreman Allen Jacobs, and Vassar Division Foreman David Kennard.

The following agenda topics were discussed: 2016 planned primary roadwork, 2016 federal aid projects, Local Road Improvement and Maintenance & Township Allowance Policy, procedures for a successful local road project, and Local Road Brush Spray Policy. Other discussion included the Road Commission's safety grant funding for fixed object and tree removal.

Motion by Sheridan seconded by Zwerk that the meeting be adjourned at 11:15 A.M. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Chairman

Secretary-Clerk of the Board

CUNNINGHAM
DALMAN PC
ATTORNEYS AT LAW

Andrew J. Mulder
Joel G. Bouwens
Kenneth B. Breese
Jeffrey K. Helder
Ronald J. Vander Veen
David M. Zessin
Randall S. Schipper
Susan E. Vroegop
Gregory J. McCoy
P. Haans Mulder
Vincent L. Duckworth

14
Kenneth M. Horjus
Nicholas R. Dekker
Jessica Arends
Paul F. Kraus
Alexandre M. Zucco

Of Counsel:
Gordon H. Cunningham
Ronald L. Dalman
James A. Bidol

June 9, 2016

Tuscola County Sheriff's Dept.
ATTN: Lee Teschendorf
125 West Lincoln Street
Caro, MI 48723

Central Dispatch – 911 Building
1303 Clever Road
Caro, MI 48723

Mobile Medical Response
834 S. Washington Avenue
Saginaw, MI 48603

Tuscola County Sheriff's Department
Office of Emergency Services
125 West Lincoln Street
Caro, MI 48723

Tuscola County
ATTN: Michael Hoagland, Controller
125 West Lincoln Street
Caro, MI 48723

RE: Resolution Terminating Fire Department Services by the City of Caro to
Indianfields Township

Dear Gentlemen:

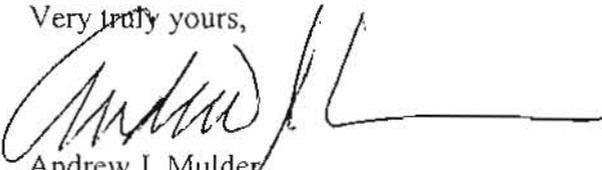
I am special counsel for the City of Caro. Enclosed please find a copy of the Resolution which was adopted by the City Council for the City of Caro at its meeting on June 6, 2016 terminating fire department services by the City of Caro to Indianfields Township. Please note that the effective date of this termination would be July 1, 2016. The Resolution is contingent upon Indianfields Township signing a Fire Department Services Contract ("Contract") which is attached to the Resolution as Exhibit G. In the event the Contract is received by the City of Caro

June 9, 2016

Page 2

on or before June 30, 2016, the Resolution will be rescinded. The purpose of this letter and copy of the Resolution is to give record notice to appropriate law enforcement, 911, and other emergency services for purposes of planning. Thank you.

Very truly yours,



Andrew J. Mulder

AJM/lc
Enclosures

#15

MiTEAM Kickoff Event

August 11, 2016 9am-12pm

The Department of Health and Human Services welcomes you to join the implementation of an enhanced model of service delivery for child welfare programs.

The model involves engagement of families and communities to collectively resolve barriers for individuals involved with services.

Please join us for this event!

Highland Pines School Gymnasium

1381 Cleaver Rd., Caro, MI

For More Information Contact:

Karen Southgate at 989-673-9130



Why MiTEAM?

The MiTEAM Practice Model is an *enhancement of current practice*.
It builds upon the strengths of teaming processes

The MiTEAM Key Competencies

Teaming
Engagement
Assessment
Mentoring

Before MiTEAM

DHHS drives planning
Agencies operating in silos

With MiTEAM

Teams of providers working toward common goals
Trauma Informed Foundation
Better relationships with families
Decreased staff frustration
Improved Secondary Trauma Response
Continuous Quality Improvement

RESOLUTION

To: The Honorable Board of Commissioners
Huron County
Michigan

WE, the LEGISLATIVE COMMITTEE, respectfully beg leave to submit the following resolution for your consideration:

WHEREAS, the United States Geological Survey (USGS) of the Bureau of the United States Department of the Interior has stated that Hydrologic Fracturing (Fracking), a mining technique employed to shatter subsurface shale rock to release oil and gas, destabilizes the underlying shale which in turn has resulted in man-made earthquakes; and

WHEREAS, the millions of gallons of water-based friction-reducing fluids (approximately one hundred and twenty million gallons of water per well) used in fracking contains a combination of dangerous chemicals; fluids if leaked or spilled will contaminate our ground water; and

WHEREAS, over half of all Michigan residents rely on well water to provide for drinking, cooking, and bathing; and if their wells are contaminated they will be placed at grave physical and financial risk; and

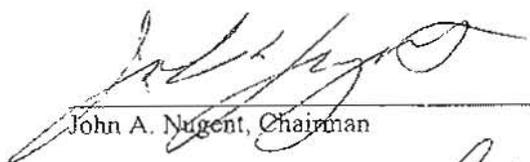
WHEREAS, fracking operators attempt to eliminate ground water contamination by sealing the fracking wells; but despite their best efforts to reduce ground water contamination, seals have failed releasing the polluted fracking fluids into the ground water; now

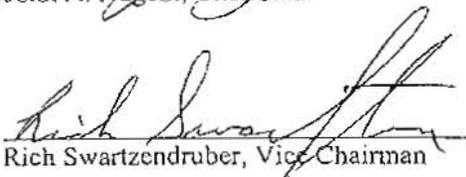
THEREFORE, BE IT RESOLVED that the Huron County Board of Commissioners opposes fracking in Huron County and the State of Michigan and begs our representatives to recognize the risks of fracking and outlaw this dangerous practice before a catastrophic event occurs; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to all Michigan Counties, Representative Ed Canfield, Senator Phil Pavlov, Governor Snyder, and the Michigan Association of Counties.

Respectfully submitted,

LEGISLATIVE COMMITTEE


John A. Nugent, Chairman


Rich Swartzendruber, Vice Chairman


David G. Peruski, Member

Dated: June 14, 2016

VOICE / ROLL CALL VOTE:

COMMISSIONER	YES	NO	ABSENT	COMMISSIONER	YES	NO	ABSENT
SAMI KHOURY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	JOHN L. BODIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DAVID G. PERUSKI	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	RON WRUBLE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CLARK ELFTMAN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	JOHN A. NUGENT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RICH SWARTZENDRUBER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				

RESOLUTION: ADOPTED DEFEATED TABLED

June 2, 2016

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, June 2, 2016 at 8:00 A.M.

Present: Road Commissioners John Laurie, Gary Parsell, Mike Zwerk, Julie Matuszak, and Pat Sheridan; County Highway Engineer Michele Zaverucha, Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey.

Also present: County Commissioner Thomas Young.

Motion by Parsell seconded by Matuszak that the minutes of the May 19, 2016 regular meeting of the Board be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Payroll in the amount of \$92,290.55 and bills in the amount of \$129,509.52 covered by vouchers #16-27 and #16-28 were presented and audited.

Motion by Zwerk seconded by Matuszak that the payroll and bills be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Brief Public Comment Segment:

- (1) Mr. Terry Houthoofd appeared before the Board asking for a variance to install a septic field within the road right-of-way on Garner Road in Oakhurst Park. Superintendent/Manager Jay Tuckey reviewed the location and explained the scope of the plans. After discussion, the Board recommended that Management ask the Wisner Township Board for approval of his request, and report back to the Board.
- (2) Mr. Lawrence Corell appeared before the Board to discuss a number of issues. Mr. Corell reported there was excess stone in his yard after the chipseal project in Dayton Township last season. County Highway Engineer Zaverucha explained the scope of the chipseal project, and reported that the project was conducted in standard procedure. Mr. Corell also reported that Chantiny Road is in poor condition. The Board recommended that Mr. Corell contact the Dayton Township Board and request the needed improvements to Chantiny Road. Mr. Corell also asked the Board who sets the speed limits in Arden Park. Superintendent/Manager Jay Tuckey reported that the roads in Arden Park are private roads and not under the jurisdiction of the Road Commission.

Motion by Parsell seconded by Matuszak that bid item #60 for Fairgrove Township, and bid item #32 for Millington Township of the 2016 bituminous resurfacing bids be awarded to the low bidder, Albrecht Sand & Gravel Company. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Zwerk to approve the request from the Kingston Township Board for the installation of a "Cattle Crossing" Specialty Sign on Lamton Road, as recommended by the County Highway Engineer. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Zwerk to approve the request from the MSU Extension to close a portion of Waterman Road and Kreuger Road in Denmark Township on August 24, 2016 for their Field Day Event. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

NOTICE OF ABANDONMENT

At 8:30 A.M. an abandonment hearing was held to determine the advisability of abandoning and discontinuing that portion of Castle Road lying east of North Lake Road located in Section 32 of Watertown Township. Members of the public were given the opportunity to speak at the hearing, of which a complete transcript of the hearing is available at the Road Commission Office. After discussion and hearing comments from the public, the following resolution was introduced:

RESOLUTION OF ABANDONMENT

WHEREAS, a Petition has been filed by the owners of record and the occupants of land described as: That statute right-of-way portion of Castle Road lying east of North Lake Road in Section 32 of Watertown Township.

WHEREAS, it appears that it is in the best interest of the public that such statute right-of-way portion of Castle Road lying east of North Lake Road in Section 32 of Watertown Township be absolutely abandoned and discontinued.

NOW THEREFORE, it is hereby resolved that the statute right-of-way portion of Castle Road lying east of North Lake Road in Section 32 of Watertown Township is hereby absolutely abandoned and discontinued.

Motion by Parsell, Seconded by Sheridan to accept the above resolution, as stated.

Ayes: 5 Nays: 0

Motion: Carried

Motion by Parsell seconded by Matuszak to close the Abandonment Hearing of Castle Road, and to direct Attorney Schrope to complete and record the road right-of-way abandonment documents. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Management and the Board further discussed the fixed object and tree removal safety grant project. County Highway Engineer Zawerucha presented to the Board the current status of the project plans, and further discussed the trees located at 8813 and 8831 Birch Run Road. After further discussion and review with the property owner in attendance, the following motion was introduced:

Motion by Sheridan seconded by Parsell that all trees will be removed within the ten (10) foot clear zone at 8813 and 8831 Birch Run Road, all in accordance with the fixed object and tree removal safety grant project. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Zwerk to approve the County Highway Engineer send a letter to the Townships involved with the fixed object and tree removal safety grant project, so that the letter may be mailed to the property owners affected with their summer tax statements. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak to approve replacing windows in the Road Commission's Caro Office and Caro Breakroom. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Sheridan to deny the request from the Denmark Township Board for a posted speed limit on Tressla Road, as recommended by the County Highway Engineer after conducting traffic counts and a speed study. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Sheridan that the Road Commission take next season's bids for Hot Mixed Asphalt on February 21, 2017, and for Crushed Limestone Hauling on February 23, 2017. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Zwerk that the meeting be adjourned at 9:50 A.M. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Chairman

Secretary-Clerk of the Board