

**TUSCOLA COUNTY BOARD OF COMMISSIONERS  
MEETING AGENDA**

**THURSDAY, MAY 26, 2016 – 8:00 A.M.**

**H. H. PURDY BUILDING BOARD ROOM  
125 W. Lincoln Street  
Caro, MI**

125 W. Lincoln Street  
Caro, MI 48723

Phone: 989-672-3700  
Fax : 989-672-4011

- 8:00 A.M. Call to Order – Chairperson Bardwell  
Prayer – Commissioner Bardwell  
Pledge of Allegiance – Commissioner Young  
Roll Call – Clerk Fetting  
Adoption of Agenda  
Action on Previous Meeting Minutes (See Correspondence #1)  
Brief Public Comment Period  
Consent Agenda Resolution (See Correspondence #2)  
New Business  
    -Health Department Various Requested Board of Commissioner  
        Actions  
    -MAEAP Awards (See Correspondence #3)  
    -Capital Improvement Fund 2016 Budget (See Correspondence #4)  
    -Indian Creek Intercounty Drain Financing  
    -Child Care Fund Budget Amendments (See Correspondence #5)  
    -MDOC Plan and Application for Funding (See Correspondence #6)  
Old Business  
Correspondence/Resolutions

**COMMISSIONER REPORTS**

YOUNG

BARDWELL

BIERLEIN

TRISCH

KIRKPATRICK

Closed Session (If Necessary)

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

## CORRESPONDENCE

- #1 May 12, 2016 Full Board Minutes
- #2 Consent Agenda Resolution
- #3 MAEAP Award Letters
- #4 Capital Improvement Fund 2016 Budget
- #5 Child Care Fund Budget Amendments
- #6 Michigan Dept. of Corrections Application
- #7 May 23, 2016 Committee of the Whole Minutes
- #8 May 16, 2016 Senior Advisory Council Meeting Minutes
- #9 May 2016 Health Department Report
- #10 May 5, 2016 Road Commission Minutes

*Draft*  
TUSCOLA COUNTY BOARD OF COMMISSIONERS  
May 12, 2016 Minutes  
H. H. Purdy Building

Commissioner Thomas Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H Purdy Building in the City of Caro, Michigan, on the 12th day of April 2016, to order at 8:00 o'clock a.m. local time.

Prayer – Commissioner Trisch

Pledge of Allegiance – Commissioner Bierlein

Roll Call – Clerk Jodi Fetting

Commissioners Present: District 1 - Thomas Young, District 2 – Thomas Bardwell, District 3 - Christine Trisch, District 4 – Craig Kirkpatrick, District 5 – Matthew Bierlein

Commissioner Absent: None

Also Present: Mike Hoagland, Clerk Jodi Fetting, Tisha Jones, Eean Lee, Undersheriff Glen Skrent, Kim Vaughan, Brian Neuville, Jeff Bliss, Sandy Nielsen, Register John Bishop

*Adoption of Agenda -*  
16-M-074

Motion by Bierlein, seconded by Trisch to adopt the agenda. Motion Carried.

*Action on Previous Meeting Minutes -*  
16-M-075

Motion by Trisch, seconded by Young to adopt the meeting minutes from the April 28, 2016 meeting. Motion Carried

*Brief Public Comment Period - None*

*Consent Agenda Resolution -*  
16-M-076

Motion by Bierlein, seconded by Kirkpatrick that the following Consent Agenda Resolution from the May 9, 2016 Committee of the Whole Meeting be adopted. Motion Carried.

**CONSENT AGENDA**

- Agenda Reference:** A
- Entity Proposing:** COMMITTEE OF THE WHOLE 5/9/16
- Description of Matter:** Move that per the recommendation of the Human Development Commission that CDBG Housing program income and grant funds be used to conduct required lead inspections.
- Agenda Reference:** B
- Entity Proposing:** COMMITTEE OF THE WHOLE 5/9/16
- Description of Matter:** Move that the Investment Report as presented by the County Treasurer be received and placed on file.
- Agenda Reference:** C
- Entity Proposing:** COMMITTEE OF THE WHOLE 5/9/16
- Description of Matter:** Move that the County Building Code activity report be received and placed on file.
- Agenda Reference:** D
- Entity Proposing:** COMMITTEE OF THE WHOLE 5/9/16
- Description of Matter:** Move that in order to reduce telephone system costs and strengthen system capabilities, authorization is provided for the lease/purchase of a Voice Over Internet Protocol telephone system from Millennia. Said system will be leased/purchased over a five-year agreement period. Said system will include: Courthouse, Sheriff's Department, Annex and Purdy Building. Monthly purchase costs will be paid from the current telephone line item in the Buildings and Grounds Budget. Also, all appropriate signatures for the agreement are authorized.
- Agenda Reference:** E
- Entity Proposing:** COMMITTEE OF THE WHOLE 5/9/16
- Description of Matter:** Move that the March 9, 2016 to December 31, 2016 Agreement for Extension Services from Michigan State University Extension services be approved and all appropriate signatures are authorized.

- Agenda Reference:** F
- Entity Proposing:** COMMITTEE OF THE WHOLE 5/9/16
- Description of Matter:** Move that staff be authorized to begin the steps necessary to fill the Equalization Director position which will become vacant at the end of 2016 with the following actions:
- Approve the revised Equalization job description as reviewed at the May 9, 2016 Committee of the Whole meeting.
  - Approve posting the Equalization Director position in the June issue of Michigan Assessors Association Magazine.
  - Approve the job description and posting be placed on the Tuscola County website.
  - Approve an interview team that includes: Human Resources Coordinator, Current Equalization Director, Board Chairperson and Controller-Administrator.
- Agenda Reference:** G
- Entity Proposing:** COMMITTEE OF THE WHOLE 5/9/16
- Description of Matter:** Move to receive and place on file the letter of retirement from Lieutenant James Giroux with said retirement to be effective May 31, 2016.
- Agenda Reference:** H
- Entity Proposing:** COMMITTEE OF THE WHOLE 5/9/16
- Description of Matter:** Move that per the May 4, 2016 letter of request from the Sheriff to temporarily lift the hiring freeze and authorize the following personnel actions:
- Replace the vacant Lieutenant position from currently eligible Sergeants.
  - Refill the vacant Sergeant Position who is promoted to Lieutenant Position.
  - Replacement of Road Deputy position created by the resignation of Deputy Jason Oliver (Position is funded from the Road Patrol Fund).

**Agenda Reference:** I

**Entity Proposing:** COMMITTEE OF THE WHOLE 5/9/16

**Description of Matter:** Move that per the April 26, 2016 memorandum from the Chief Judge to temporarily lift the hiring freeze and authorize to refill the vacant District Deputy Court Clerk position.

*New Business*

-Repayment Alternatives for a Community Development Block Grant (CDBG) Housing Rehabilitation Loan - Brian Neville and Jeff Bliss explained the potential repayment of consumer's CDBG Rehabilitation Loan as that person now has two mortgages which disqualifies the person from the program. Board discussed options available.

16-M-077

Motion that per the recommendation of the Human Development Commission that the issue with the party referenced at the Board of Commissioners meeting on May 12, 2016 involving the unpaid portion of the outstanding primary mortgage be repaid through the sale of the home through a licensed real estate agent. A 6-month time period shall be allowed to sell the home. Any remaining funds after the repayment of the primary mortgage are to be repaid to the county for the previously awarded Michigan State Housing Development Authority (MSHDA) housing rehabilitation grant funds to the county. Motion Carried.

-Sheriff Department Body Mounted Cameras - Undersheriff Skrent explained the need to purchase the Body Mounted Cameras for the Road Patrol Deputies.

16-M-078

Motion by Trisch, seconded by Kirkpatrick that per the recommendation of the Undersheriff that funds be appropriated from the Forfeiture Fund to purchase body mounted cameras for Sheriff Department Deputies. Also, maintenance costs estimated at \$3,420 for the cameras be paid from the general fund computer operating budget. (No budget amendment is required for maintenance because service contract for other already budgeted software costs has been eliminated to offset the cost of the body mounted cameras). Motion Carried.

-Adult Probation Telephone System Replacement Request - Adult Probation Supervisor Charlie Walker explained the need to upgrade the phone system within the Probation Building. Board would like to compare the cost of replacing the current system with an upgraded system from Centurytel versus the possibility of installing a Voice Over Internet Protocol system. Eean Lee will work with Charlie in looking at the various options.

Recessed at 8:45 a.m.

Reconvened at 9:03 a.m.

*-Closed Session 9:00 a.m. - Consider the Purchase of Real Property*

16-M-079

Motion by Bierlein, seconded by Kirkpatrick that the Board meet in closed session at 9.03 a.m. under section 8(e) of the Open Meetings Act to discuss the purchase of real property. Roll Call Vote - Young - yes, Trisch - yes, Bierlein - yes; Kirkpatrick - yes; Bardwell - yes. Motion Carried.

Reconvened from Closed Session at 10:41 a.m.

Recessed at 10:41 a.m.

Reconvened at 10:48 a.m.

16-M-080

Motion by Bierlein, seconded by Kirkpatrick that in order to evaluate the potential acquisition of land from the State of Michigan (near the Caro Regional Center) authorization is given to obtain assistance from the county attorneys to work with Senator Green and other state officials to determine if a draft satisfactory land conveyance document can be developed for further review and consideration by the Board of Commissioners up to 60 billable hours, contingent on the sale of 25 acres of county property to the Tuscola County Medical Facility. Final approval of a conveyance document is contingent upon completion of a Baseline Environmental Assessment with findings that are acceptable to the Board of Commissioners. Motion Carried with Commissioner Trisch voting nay.

*Old Business - None*

*Correspondence/Resolutions -*

- The Chief Judge sent communication regarding refilling the Court Administrator and Law Clerk positions within Circuit Court. Mike Hoagland reviewed.
- Ann Hepfer sent a survey regarding Rural Hospitals and Mike Hoagland will forward to the Commissioners.
- Region VIII sent a letter that was sent in regards to services provided.

#### **COMMISSIONER LIAISON COMMITTEE REPORTS**

Commissioner Trisch requested that Liaison Committee Reports be waived for this meeting due to time constraints. Board agreed with the request. She also requested that the reports are only on the agenda once per month as most committees meet only once per month. It was decided by the Board that there be an agenda item for Commissioner Reports on each Board agenda but to not list each Commissioner and the respective committee. This will allow a Commissioner to provide an update if necessary. It was discussed to add Committee Assignments to the website under the appropriate Commissioner.

BARDWELL

Economic Development Corp/Brownfield Redevelopment  
Caro DDA/TIFA  
MAC Economic Development/Taxation  
MAC 7<sup>th</sup> District  
Local Unit of Government Activity Report  
TRIAD  
Human Services Collaborative Council  
Behavioral Health Systems Board

BIERLEIN

Genesee Shiawassee Thumb Works  
Human Development Commission (HDC)  
Tuscola 2020  
Recycling Advisory Committee  
Local Emergency Planning Committee (LEPC)  
Great Start Collaborative Council  
Local Unit of Government Activity Report  
Tuscola In-Sync  
MAC Board of Directors  
Human Services Collaborative Council  
Region VI Economic Development Planning  
MAC Judiciary Committee

TRISCH

Board of Health  
Planning Commission  
Economic Development Corp/Brownfield Redevelopment  
Local Unit of Government Activity Report  
Animal Control  
Solid Waste Management

KIRKPATRICK

Board of Health  
Community Corrections Advisory Board  
Dept of Human Services/Medical Care Facility Liaison  
Land Acquisition  
MI Renewable Energy Coalition  
MEMS All Hazards  
MAC-Environment Energy Land Use  
Oil/Shale Work Group  
Cass River Greenways Pathway  
Local Unit of Government Activity Report  
Tuscola In Sync  
NACO- Energy, Environment & Land Use

YOUNG

Dispatch Authority Board  
County Road Commission  
Board of Public Works  
Senior Services Advisory Council  
Mid-Michigan Mosquito Control Advisory Committee  
Saginaw Bay Coastal Initiative  
Parks & Recreation  
Local Unit of Government Activity Report  
MAC Economic Development & Taxation Committee

*Closed Session* - Previously held.

*Other Business as Necessary* - None

*Extended Public Comment*

-Tisha Jones announced that Deford and Millington Rocket Teams are heading to the National Competition.

Meeting adjourned at 11:04 a.m.

Jodi Fetting  
Tuscola County Clerk

Statutory Finance Committee Minutes  
May 12, 2016  
H.H. Purdy Building  
125 W. Lincoln St, Caro MI

Meeting called to order at 11:04 a.m.

Commissioners Present: Young, Bardwell, Trisch, Kirkpatrick, Bierlein

Commissioners Absent: None

Also Present: Mike Hoagland, Clerk Jodi Fetting, Tisha Jones

Claims and Per Diems were reviewed and approved.

Public Comment - None

Meeting adjourned at 11:06 a.m.

Jodi Fetting  
Tuscola County Clerk

**'DRAFT'**

**COUNTY OF TUSCOLA**

**STATE OF MICHIGAN**

**RESOLUTION TO ADOPT CONSENT AGENDA**

At a regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the Village of Caro, Michigan, on the 26<sup>th</sup> day of May, 2016 at 8:00 a.m. local time.

COMMISSIONERS PRESENT:

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COMMISSIONERS ABSENT:

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It was moved by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_ that the following Consent Agenda Resolution be adopted:

**CONSENT AGENDA**

**Agenda Reference:** A

**Entity Proposing:** COMMITTEE OF THE WHOLE 5/23/16

**Description of Matter:** Move that per the May 2016 letter of request from the Human Development Commission that the county appropriation from the Senior Citizens Millage Fund be increased by \$18,130 to cover the cost of extra Home Delivered Meals in 2016 which will allow continued provision of service to those in need and avoid placing customers on a waiting list. (It was noted that the Senior Millage Fund has a limited remaining fund balance).

**Agenda Reference:** B  
**Entity Proposing:** COMMITTEE OF THE WHOLE 5/23/16  
**Description of Matter:** Move that the tax rate request form for the 2016 summer tax levy be approved and appropriate signatures are authorized to spread the General Fund operating millage on the 2016 summer tax bills.

**Agenda Reference:** C  
**Entity Proposing:** COMMITTEE OF THE WHOLE 5/23/16  
**Description of Matter:** Move that the letters of resignation from the members of the Jury Board (Mary Lou Burns, Carolyn Berry and Karl DeSimpelare) be received and place on file.

**Agenda Reference:** D  
**Entity Proposing:** COMMITTEE OF THE WHOLE 5/23/16  
**Description of Matter:** Move that per the May 18, 2016 letter of recommendation of the Chief Judge that John Hunter (Democrat term expiring in December 2017), Beverly Read (Democrat term expiring in December 2017 and Patricia Sauber (Republican term expiring in 2019) be appointed to the Jury Board effective immediately.

**Agenda Reference:** E  
**Entity Proposing:** COMMITTEE OF THE WHOLE 5/23/16  
**Description of Matter:** Move to concur with the appointment of Ryan LaFlure to fill a vacant full-time road deputy position created by Jason Oliver leaving employment. Ryan's full-time start date will be June 4, 2016.

**Agenda Reference:** F  
**Entity Proposing:** COMMITTEE OF THE WHOLE 5/23/16

**Description of Matter:** Move to authorize the hiring of a full-time road deputy to fill the vacancy created by the promotions of Sgt. Hull to Lieutenant and Road Deputy Herman to Sergeant.

**Agenda Reference:** G

**Entity Proposing:** COMMITTEE OF THE WHOLE 5/23/16

**Description of Matter:** Move that the resolution honoring the many years of excellent police service provided to Tuscola County by Lieutenant Giroux be approved.

**IT IS FURTHER RESOLVED** that any motion, resolution, or other act of Tuscola County inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS:

NAYS:

ABSTENTIONS:

RESOLUTION ADOPTED.

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Thomas Bardwell, Chairperson  
Tuscola County Board of Commissioners

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Jodi Fetting  
Tuscola County Clerk



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF AGRICULTURE  
AND RURAL DEVELOPMENT

JAMIE CLOVER ADAMS  
DIRECTOR

November 19, 2015

Mr. Brent Robinson  
Paramount Enterprises Dairy  
2647 East Caro Road  
Caro, MI 48723

Dear Mr. Brent Robinson:

On August 25, 2015, Mr. Tom Young from the Michigan Department of Agriculture & Rural Development (MDARD) visited your farm located at 2647 East Caro Road, Caro, Michigan, to reverify your farming operation through the Michigan Agriculture Environmental Assurance Program (MAEAP). This visit was made at your request to complete the reverification requirements of the MAEAP Cropping System. Your MAEAP reverification risk assessment was completed by Mr. Steve Schaub, with the Tuscola Conservation District.

After reviewing your Cropping System Improvement Action Plan and the required components of your Crop\*A\*Syst, MDARD staff has verified that you continue to meet requirements set forth by the MAEAP Cropping System at the time of the farm inspection.

The MAEAP Cropping System reverification is valid for five years from the date of the farm visit. This reverification is approved on the basis that you have disclosed to the best of your knowledge, all requested information pertaining to your Cropping System Improvement Action Plan. We understand that you intend to manage your cropping operation as reviewed and follow the applicable Generally Accepted Agricultural and Management Practices (GAAMPs). Changes in your farming operation may necessitate a review of your Crop\*A\*Syst.

Reverification in good standing is contingent on updating your nutrient plan as crops or conditions change on your farm as well as staying in compliance with applicable state and federal laws and following the identified MAEAP standards.

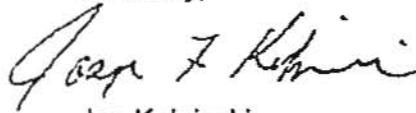
We encourage you to display a sign proudly at your verified site as a sign of your commitment to agricultural pollution prevention and successful completion of the MAEAP Cropping System requirements.

Mr. Brent Robinson  
November 19, 2015  
Page 2

Congratulations on your accomplishment. Thank you for your continuing effort to safeguard Michigan's natural resources for the benefit of future generations.

If I can be of any assistance to you, please don't hesitate to contact me.

Sincerely,



Joe Kelpinski  
Program Manager, MAEAP  
(517) 284-5609

JFK:FG

Enclosures

cc: Ellington Township Clerk  
Mr. Steve Schaub, MAEAP Technician  
Ms. Delores Damm, Chair, Tuscola Conservation District  
Mr. Jim Kratz, Administrator, Tuscola Conservation District  
Mr. Thomas Bardwell, Chair, Tuscola County Board of Commissioners  
Senator Mike Green  
Representative Ed Canfield  
Mr. Dan Wyant, Director, MDEQ  
Ms. Jamie Clover Adams, Director, MDARD  
Mr. James Johnson, Environmental Stewardship Division Director, MDARD



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF AGRICULTURE  
AND RURAL DEVELOPMENT

JAMIE CLOVER ADAMS  
DIRECTOR

January 8, 2016

Mr. Bruce Findlay  
Bruce Findlay Farm  
350 East Elmwood Road  
Caro, MI 48723

Dear Mr. Bruce Findlay:

On September 16, 2015, Mr. Tom Young from the Michigan Department of Agriculture & Rural Development (MDARD) visited your farm located at 350 East Elmwood Road, Caro, Michigan, to verify your farming operation through the Michigan Agriculture Environmental Assurance Program (MAEAP). This visit was made at your request to complete the verification requirements of the MAEAP Cropping System. Your MAEAP verification risk assessment was completed by Mr. Steve Schaub, with the Tuscola Conservation District.

After reviewing your Cropping System Improvement Action Plan and the required components of your Crop\*A\*Syst, MDARD staff has verified that you have met all of the requirements set forth by the MAEAP Cropping System at the time of the farm inspection.

The MAEAP Cropping System verification is valid for five years from the date of the farm visit. This verification is approved on the basis that you have disclosed to the best of your knowledge, all requested information pertaining to your Cropping System Improvement Action Plan. We understand that you intend to manage your cropping operation as reviewed and follow the applicable Generally Accepted Agricultural and Management Practices (GAAMPs). Changes in your farming operation may necessitate a review of your Crop\*A\*Syst.

Verification in good standing is contingent on updates as necessary as conditions change on your farm as well as staying in compliance with applicable state and federal laws and following the identified MAEAP standards.

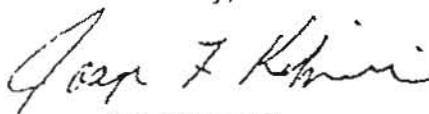
We encourage you to display a sign proudly at your verified site as a sign of your commitment to agricultural pollution prevention and successful completion of the MAEAP Cropping System requirements.

Mr. Bruce Findlay  
January 8, 2016  
Page 2

Congratulations on your accomplishment. Your continued participation in MAEAP is proof that the combined efforts of committed individuals, organizations and agencies can foster voluntary change in the agriculture industry.

If I can be of any assistance to you, please don't hesitate to contact me.

Sincerely,



Joe Kelpinski  
Program Manager, MAEAP  
(517) 284-5609

JFK:FG

Enclosures: Certificate

cc: Almer Township Clerk  
Mr. Steve Schaub, MAEAP Technician  
Ms. Delores Damm, Chair, Tuscola Conservation District  
Mr. Jim Kratz, Administrator, Tuscola Conservation District  
Mr. Thomas Bardwell, Chair, Tuscola County Board of Commissioners  
Senator Mike Green  
Representative Ed Canfield  
Mr. Dan Wyant, Director, MDEQ  
Ms. Jamie Clover Adams, Director, MDARD  
Mr. James Johnson, Environmental Stewardship Division Director, MDARD

Subject: FW: Capital Improvement Fund

DRAFT

Commissioners

One of the decisions made from the 2014 and 2015 multi-year financial planning was to suspend all capital improvement projects because of financial concerns. The capital improvement fund balance had dropped to a multi-year low point of under \$1 million. The county has 15 buildings and grounds to maintain. It is estimated that on average \$400,000 needs to be spent annually to be proactive and maintain these facilities.

On a positive note, the construction of another wind project provided an increase in revenue for 2015 that enabled the transfer of \$649,448 from the general fund to the capital improvement fund. For the past 7-8 years no transfers or very minimal transfers were able to be made resulting in a major reduction of capital improvement funds. The significant 2015 general fund transfer increased the capital improvement fund balance to \$1,590,621 for the start of 2016.

The finance commissioners believe that the suspension of capital improvement projects can now be lifted to meet some of the outstanding capital improvement needs. Taking a cautious approach it is estimated that approximately \$350,000 could be spend on capital improvement projects in 2016 and still maintain the same fund balance to start 2017 shown as follow.

- **2016 beginning fund balance \$1,590,621**
- Plus \$70,000 (first of three year payment to total (\$210,000) for the sale of county property to MCF
- Plus \$250,000 general fund transfer to capital improvement fund
- Minus \$350,000 capital improvement expenditures
- **Estimated 2017 beginning fund balance \$1,560,621**

The finance committee recommends to the buildings and grounds committee the following priority projects be budgeted for 2016. These projects focus on the jail and the major work needed to repair this structure which is over 50 years old.

- Replace jail water supply system \$150,000 – leaks have been reoccurring
- Replace jail windows \$160,000 (may only be enough to replace some of the windows and architectural assistance to develop specifications for this project is approved) – **this is a project that will help to reduce high energy costs**
- Replace sidewalk around the jail \$10,000 – public safety and liability issues
- Tuck Point Courthouse \$10,000 – important maintenance for building structural stability
- Tuck Point DHHS \$10,000 – important maintenance for building structural stability
- Tuck Point Health Department \$10,000 – important maintenance for building structural stability
- **Total \$350,000**

It is the opinion of the finance committee that a second year preliminary capital improvement budget should be established and recommends to the buildings and grounds committee the following projects be budgeted for 2017 which focus on energy efficiency improvements that will produce a return on investment..

- Adult Probation seal parking (1/2 of lot) lot \$2,000 – proactive maintenance
- Jail C-wing air conditioner \$9,000 – proactive maintenance
- Potential expediting of implementation of higher energy efficiency lighting (significant research required to determine approach) - \$50,000
- 911 roof replacement \$30,000 – proactive maintenance
- 911 window replacement \$10,000 – proactive maintenance
- Parking lot sealing projects 5 locations \$11,500 – proactive maintenance
- Adult Probation parking lot replacement (1/2 of lot) \$15,000 – proactive maintenance
- Animal shelter Tuck Pointing \$15,000 – important maintenance for building structural stability
- Potential additional Jail window replacement costs (Cost unknown until project defined and bid) ??
- Jail Electrical (Cost unknown until project defined and bid) ?? – 50 year old building
- **Total without potential additional window and electrical costs - \$142,500**

Departments may also submit valid budget requests for 2017 that should be considered for funding.

Mike

Michael R. Hoagland  
Tuscola County Controller/Administrator  
989-672-3700  
[mhoagland@tuscolacounty.org](mailto:mhoagland@tuscolacounty.org)

**VISIT US ON LINE FOR COUNTY SERVICES @ [www.tuscolacounty.org](http://www.tuscolacounty.org)**



Tuscola County

Renee Francisco &lt;renee@tuscolacounty.org&gt;

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**Re: Committee Agenda**

1 message

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**Sandra Nielsen** <snielsen@tuscolacounty.org>  
To: Renee Francisco <renee@tuscolacounty.org>

Sat, May 21, 2016 at 6:25 AM

**Mike,**

I will not be able to attend the meeting on Monday but would like to bring up a point that I do not see in the minute.

In talking about the capitol improvement fund and the dispatch roof and windows. I believe those costs would come out of the dispatch fund budget. Also, I'm not sure how the finance committee is defining "proactive replacement" but in my opinion it needs to be replaced as I have already a couple of leaks in the both of my equipment rooms.

I just wanted to voice my concerns, if these have already been addressed then a simple acknowledgement of this will be fine.

Thank you for your time.

On Fri, May 20, 2016 at 1:55 PM, Renee Francisco <renee@tuscolacounty.org> wrote:

Good Afternoon,

The agenda for Monday's Committee of the Whole meeting at 8:00 a.m. is now available on the county website, [www.tuscolacounty.org/boc/](http://www.tuscolacounty.org/boc/). A copy is also attached for your convenience.

Enjoy the week-end and beautiful weather!

Renee Francisco  
Administrative Assistant  
Tuscola County Controller's Office  
989-672-3709

—  
Sandra Nielsen, ENP  
Director  
Tuscola County Central Dispatch  
1303 Cleaver Rd  
Caro, MI 48723  
989-673-8738 ext 2  
fax: 989-672-3747

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#5

**County Child Care Budget Summary (DHS-2091)**  
 Michigan Department of Health and Human Services (MDHHS)  
 Children's Services Agency  
 Tuscola County for October 01, 2015 through September 30, 2016

Organization Tuscola County	Court Contact Person Denise M. Slacer - CCF Organization Management	Telephone Number (989) 672-3813	E-Mail Address dslacer@tuscolacounty.org
Fiscal Year October 01, 2015 through September 30, 2016	MDHHS Contact Person Karen Southgate - CCF Organization Fiscal Staff	Telephone Number (989)673-9130	E-Mail Address southgatek@michigan.gov

TYPE OF CARE I. CHILD CARE FUND	ANTICIPATED EXPENDITURES		
	MDHHS	COURT	COMBINED
A. Family Foster Care.....	\$300,000.00	\$62,000.00	\$362,000.00
B. Institutional Care.....	\$300,000.00	\$250,000.00	\$550,000.00
C. In-Home Care.....	\$108,684.00	\$230,213.22	\$338,897.22
D. Independent Living.....	\$15,000.00	\$5,000.00	\$20,000.00
E. SUBTOTALS.....	\$721,684.00	\$537,213.22	\$1,258,897.22
F. Revenue.....	\$20,000.00	\$30,000.00	\$50,000.00
G. Net Expenditure.....	\$701,684.00	\$507,213.22	\$1,208,897.22

<b>COST SHARING RATIOS</b>	County 50% / State 50%
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II. CHILD CARE FUND	COURT	COMBINED
Foster Care During Release Appeal Period.....	\$0.00	\$0.00

<b>COST SHARING RATIOS</b>	County 0% / State 100%
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III. JUVENILE JUSTICE SERVICES FUND	MDHHS	COURT	COMBINED
Basic Grant.....	\$0.00	\$15,000.00	\$15,000.00

<b>COST SHARING RATIOS</b>	County 0% / State 100% \$15,000.00 Maximum
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<b>IV. TOTAL EXPENDITURE.....</b>	\$1,223,897.22
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**BUDGET DEVELOPMENT CERTIFICATION**

THE UNDERSIGNED HAVE PARTICIPATED IN DEVELOPING THE PROGRAM BUDGET PRESENTED ABOVE. We certify that the budget submitted above represents an anticipated gross expenditure for the fiscal year: October 01, 2015 through September 30, 2016; and any requests for reimbursement shall adhere to all state law, administrative rules and child care fund handbook authority.

Presiding Judge	Date
County Director of MDHHS Signature	Date
Chairperson, Board of Commissioner's Signature	Date
And/or County Executive Signature	Date

Michigan Department of Health & Human Services (MDHHS) will not discriminate against any individual or group because of race, religion, age, national origin, color, height, weight, marital status, sex, sexual orientation, gender identity or expression, political beliefs or disability. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you are invited to make your needs known to an

AUTHORITY: Act 87, Publication of 1978, as amended  
 COMPLETION: Required.  
 PENALTY: State reimbursement will be withheld from local government.

*Current budget*

**County Child Care Budget Summary (DHS-2091)**  
 Michigan Department of Health and Human Services (MDHHS)  
 Children's Services Agency  
 Tuscola County for October 01, 2015 through September 30, 2016

Organization Tuscola County	Court Contact Person Denise M. Stacer - CCF Organization Management	Telephone Number (989) 672-3813	E-Mail Address dstacer@tuscolacounty.org
Fiscal Year October 01, 2015 through September 30, 2016	MDHHS Contact Person Karen Southgate - CCF Organization Fiscal Staff	Telephone Number (989)673-9130	E-Mail Address southgatek@michigan.gov

TYPE OF CARE I. CHILD CARE FUND	ANTICIPATED EXPENDITURES		
	MDHHS	COURT	COMBINED
A. Family Foster Care.....	\$260,000.00	\$52,000.00	\$312,000.00
B. Institutional Care.....	\$420,000.00	\$250,000.00	\$670,000.00
C. In-Home Care.....	\$106,684.00	\$230,213.22	\$336,897.22
D. Independent Living.....	\$10,000.00	\$5,000.00	\$15,000.00
E. SUBTOTALS.....	\$796,684.00	\$537,213.22	\$1,333,897.22
F. Revenue.....	\$20,000.00	\$30,000.00	\$50,000.00
G. Net Expenditure.....	\$776,684.00	\$507,213.22	\$1,283,897.22

COST SHARING RATIOS	County 50% / State 50%
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II. CHILD CARE FUND	COURT	COMBINED
Foster Care During Release Appeal Period.....	\$0.00	\$0.00

COST SHARING RATIOS	County 0% / State 100%
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III. JUVENILE JUSTICE SERVICES FUND	MDHHS	COURT	COMBINED
Basic Grant.....	\$0.00	\$15,000.00	\$15,000.00

COST SHARING RATIOS	County 0% / State 100% \$15,000.00 Maximum
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IV. TOTAL EXPENDITURE.....	\$1,298,897.22
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**BUDGET DEVELOPMENT CERTIFICATION**

THE UNDERSIGNED HAVE PARTICIPATED IN DEVELOPING THE PROGRAM BUDGET PRESENTED ABOVE. We certify that the budget submitted above represents an anticipated gross expenditure for the fiscal year: October 01, 2015 through September 30, 2016; and any requests for reimbursement shall adhere to all state law, administrative rules and child care fund handbook authority.

Presiding Judge	Date
County Director of MDHHS Signature	Date
Chairperson, Board of Commissioner's Signature	Date
And/or County Executive Signature	Date

Michigan Department of Health & Human Services (MDHHS) will not discriminate against any individual or group because of race, religion, age, national origin, color, height, weight, marital status, sex, sexual orientation, gender identity or expression, political beliefs or disability. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you are invited to make your needs known to an	AUTHORITY: Act 87, Publication of 1978, as amended COMPLETION: Required. PENALTY: State reimbursement will be withheld from local government.
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*Proposed budget*

# MICHIGAN DEPARTMENT OF CORRECTIONS

## Reentry Administration

*"Committed to Protect, Dedicated to Success"*



## Office of Community Corrections

Community Corrections Plan and Application  
Fiscal Year 2017

CCAB Name: Thumb Area Regional  
Annual/Full

Application Type:

Email the application to:

1. [MDOC-OCC@michigan.gov](mailto:MDOC-OCC@michigan.gov)
2. Grant Coordinator

**DUE DATE: June 1, 2016**

**SECTION I: INTRODUCTION –****Name of CCAB:** Thumb Area Regional**Federal I.D. Number:** 386005780**A: General Contact Information:**

	Contact Person (Manager)	Manager's Direct Supervisor	CCAB Chairperson	Fiscal Agent
<b>Name:</b>	Len Watkins	CCAB Chairperson and Board Members	Jugde Nick Holowka	John Biscoe
<b>Title:</b>	Community Corrections Coordinator		Chief Circuit Court Judge	Controller
<b>Address:</b>	255 Clay Street Room 83		255 Clay Street	255 Clay Street
<b>City:</b>	Lapeer		Lapeer	Lapeer
<b>State:</b>	MI		MI	MI
<b>Zip:</b>	48446		48446	48446
<b>Phone:</b>	810-245-4744		810-245-4816	810-667-0366
<b>Fax:</b>	810-245-4784		810-245-4700	810-667-0369
<b>Email:</b>	lwatkins@lapeercounty.org		asnoblin@lapeercounty.org	jbiscoe@lapeercounty.org

Type of Community Corrections Board: Regional Advisory Board

Counties/Cities Participating in the CCAB: Lapeer County and Tuscola County

Date application was approved by the local CCAB: May 25, 2016

Date application was approved by county board(s) of commissioners (and city council): (pending) Tuscola County on May 26, 2016 and Lapeer County on June 9, 2016.

Date application was submitted to OCC: May 25, 2016

**B: CCAB Membership**

Representing:	Name	Email
County Sheriff:	Lee Teschendorf, Tuscola County Sheriff-vice chairperson/Ron Kalanquin, Lapeer County Sheriff	ttesch@tuscolacounty.org dengelhardt@lapeercounty.org
Chief of Police:	Larry Pack, Chief of Police - Dryden	lpack@drydentownship.com
Circuit Court Judge:	Judge N. Holowka, Chief Circuit Court Judge, Lapeer County - Chairperson/Judge Amy Gierhart, Circuit Court Judge, Tuscola County	asnoblen@lapeercounty.org AGierhart@tuscolacounty.org
District Court Judge:	Judge K. Glaspie, District Court Judge, Tuscola County/Magistrate Greg Wise, District Court, Lapeer County	slong@tuscolacounty.org gwise@lapeercounty.org
Probate Court Judge:	Judge J. Scott, Probate Court Judge, Lapeer County	jscott@lapeercounty.org
County Commissioner(s):	Lennie Schneider, Lapeer County/Craig Kirkpatrick, Tuscola County	lenlaine5b@yahoo.com ckirkpatrick@tuscolacounty.org

Service Area (Up to 3):	Diane List, PH.D., List Psychological, Tuscola County	jthompson@listpsych.com
County Prosecutor:	Timothy Turkelson, Esq., County Prosecutor, Lapeer County/Mark Reene, Esq., County Prosecutor, Tuscola County	tturkelson@lapeercounty.org mreene2011@gmail.com
Criminal Defense:	Philip Fulks, Lapeer County	philipfulks@gmail.com
Business Community:	Vacant	
Communications Media:	Vacant	
Circuit/District Probation:	Charlie Walker, Circuit Court Probation, Tuscola County/Mike Slater, Circuit Court Probation, Lapeer County	walkerc8@michigan.gov SlaterM@michigan.gov
General Public:	Pauline Preisel, Lapeer County	paulinepreisel@live.com
City Councilperson:	Vacant	
Workforce Development:	Jody Kerbyson, Michigan Works	richr@thumbworks.org
Does your CCAB have Bylaws? Yes If yes, have they been revised within the last 2 years? (Please send copy) 2-26-2009		
Describe the contact and frequency of contact between the CCAB Manager and the Probation Supervisor: Often. The Probation Department is located next to the Community Corrections Office in Lapeer and the Tuscola Probation Office communicates via email and telephone as needed.		

**C: Summary - Briefly summarize the key points of your Community Corrections Plan:**

(all fields permit carriage returns)

1. What programs, practices and policies contribute to a reduction of (or maintenance of low) prison commitment rates: Community Corrections programs have contributed to a PCR that has been stable with a downward trend over recent years even though the numbers are smaller and fluctuations do occur. Community Corrections Programs include the Substance Abuse Program, Thinking Matters Program, Drunk Driver Jail Reduction Program, Day Reporting Program, and the Jail Work Crew Program. They are coordinated together through planning, training, and implementation to attain maximum outcomes. The programs include the policies and objectives outlined and the Community Corrections Plans and Application has been implemented utilizing evidence-based practices and cognitive behavioral therapy in an effort to accomplish the objectives of the Thumb Area Regional Community Corrections Advisory Board which includes lowering and/or maintaining the prison commitment rate.
  - a. How do they contribute to reduced/maintained PCRs? By providing programs to assist clients/offenders in changing their criminal behavior versus continuing actions leading to prison.
  - b. Explain what data/measures show your PA511 funded programs have contributed to reductions in your PCR: The OMNI Disposition Reports are provided only once per year to make available the numbers on prison dispositions, straddle cell prison dispositions, etc. Local reports and spreadsheets along with COMPAS and CCIS reports are also used.
2. What programs, practices and policies contribute to improved recidivism as defined by the State Corrections Board? Recidivism as defined by the State Community Corrections Board relates to probation violations which have been under review in the region for the past several years. Community Corrections programs have contributed to a small percentage of violations during this period. The programs include the policies and objectives outlined and the Community Corrections Plans and Application have been implemented utilizing evidence-based practices and cognitive behavioral therapy in an effort to accomplish the objectives of the Thumb Area Regional Community Corrections Advisory Board which includes lowering and/or maintaining recidivism percentages.
  - a. How do they contribute to improved recidivism? By providing programs to assist clients/offenders in

changing their criminal behavior versus continuing actions leading to prison.

- b. Explain what data/measures show your PA511 funded programs have contributed to improvements in local recidivism: **Local data has been developed since 2013 to track probation violators for clients/offenders that have attended Community Corrections Programs which has been reported on mid-year and year-end reports. This was done in an effort to track recidivism through the funded programs and determine trends and levels.**

## **SECTION II: ANALYSIS & STRATEGIC PLAN**

### **A: INTRODUCTION AND INSTRUCTIONS FOR STRATEGIC PLAN:**

**Strategic Issues, Goals, and Priorities** have been established by the Office of Community Corrections in accordance with Public Act 511 and Key Performance Indicators. CCABs will be required to establish **Objectives and Strategies** based upon OMNI Felony Disposition, JPIS, CCIS and local data that will support State **Goals and Priorities**.

Strategic Issues are identified as *Felony Dispositions, Recidivism* and *Local Priorities*.

OCC will provide the CCABs with **OMNI Felony Disposition** and **JPIS** data. CCABs shall analyze this data along with local **CCIS data** (reports run locally from Case Manager) and develop **Key Objectives** and supporting **Strategies** that will lead toward attainment of **Goals** and **Priorities** established by the State Board and OCC, as well as local objectives and priorities promoted in the comprehensive plan.

A thorough review of the data should include:

- Overall PCRs, rates within sentencing guideline ranges, PCRs within Group 1 and Group 2 offense categories, status at time of offense and technical probation violation PCRs
- Reference to changes in PCRs compared to prior years
- Other changes in your CCAB/area that influence changes (new stakeholders, policies, emerging crimes, offender characteristics, etc.)
- Review your past OCC funding proposals for ideas

### Example:

For the Strategic Issue of Felony Dispositions, consider the stated **Goal** and **Priority** as outlined on the following pages and complete an analysis of your county's prison commitment rate data provided by OCC. Establish objectives related to prison commitment rates. For example:

1. Reduce PV commitment rate from 32% to 25%
2. Reduce the Group 2 Straddle rate to from 43% to 35%

Under each **OBJECTIVE** outline in bullet form those **STRATEGIES** (steps) to be taken, including continuing, new and revised programs, or established and revised policies or practices, that will support the attainment of the objectives you have specified. Identify if these are "new", "continuations," or "modifications," or for short term (this fiscal year) or long term implementation.

Keep in mind that all of the programs for which you are requesting PA511 funding should be identified as strategies. Additionally, policies and practices you propose (such as targeting specific populations or characteristics) are also strategies. Strategies may apply to more than one objective and should be repeated under each objective as appropriate.

For Example, the objective of "Reduce PV rate from 32% to 25%" may have the following strategies:

1. Initiate structured sentencing with jail followed by RS followed by community Cognitive Behavioral Treatment program that targets probation violators. (New, FY 2014)
2. Target PVs as priorities for Residential Services. (Continuation)

The same strategies (with modifications) would be appropriate for the objective of reducing the PCR of Straddle Cell offenders. Further OMNI data analysis may support an additional strategy of:

3. Target CJRP eligible straddle cells, especially those from Group 2 without MDOC status, for local sanctions including \_\_\_\_\_.

## B: Felony Disposition Analysis

(NOTE: Regional CCABs should complete analysis for each county. Carriage returns are permitted in this section.)

### Strategic Issue: Felony Dispositions

Public Act 511 of 1988 stipulates that counties shall develop a community corrections comprehensive plan and provide an explanation of how the county or counties' prison commitment rate will be reduced by diverting non-violent offenders, and promote recidivism reduction while public safety is maintained. The Act is intended to encourage the participation in community corrections programs of offenders who would likely be sentenced to imprisonment in a state

correctional facility or jail, who would not increase the risk to public safety, have not demonstrated a pattern of violent behavior, and do not have a criminal record that indicates a pattern of violent offenses.

**Goal:** Reduce demand for prison resources and related budgetary requirements.

**Priority:** Reduce prison commitment of offenders who can be safely and effectively sanctioned and treated in the community by following the principles of effective intervention (i.e., risk, need, responsibility).

*Your analysis forms the basis for your objectives and strategies. A weak connection between data analysis, objectives and proposed programming (strategies) may result in denial or conditional approval of your plan.*

#### **B-1: Using OMNI Felony Disposition data supplied by OCC for FY 2014 and FY 2015:**

1. Are felony dispositions increasing, decreasing, or stable? Stable
2. Describe changes within SGL categories. Report rates with detailed explanation: OMNI Dispositions for Lapeer County, Tuscola County, and The TARCCAB for FY 2011, 2012, 2013, 2014, and 2015 for Straddle Cell Prison Commitment Rates (PCR):  
FY 2011 (October 2010 thru September 2011); Lapeer - 22.4% Tuscola - 35.6% Region - 30.4% State - 30.7%  
FY 2012 (October 2011 thru September 2012); Lapeer - 33.3% Tuscola - 32.0% Region - 32.5% State - 31.9%  
FY 2013 (October 2012 thru September 2013); Lapeer - 23.6% Tuscola - 23.8% Region - 23.7% State - 32.5%  
FY 2014 (October 2013 thru September 2014); Lapeer - 16.1% Tuscola - 38.5% Region - 27.2% State - 33.2%  
FY 2015 (October 2014 thru September 2015); Lapeer - 16.7% Tuscola - 22.5% Region - 19.4% State N/A  
The objective of 24% has been met with the exception of FY 2012 which was a spike in the trend. The numbers are small and have a big impact on the percentages. The overall PCR are listed in number 6. The region has been in the range of 700-800 in felony dispositions for over 5 years while the individual counties have been stable in the range of 300-400 for the same period.
3. Can you attribute any changes to strategies/programs in your comprehensive plan? There is continuing emphasis on probation violators and straddle cell offenders.
4. Describe any changes in criminal justice system stakeholders that may have contributed to changes in rates: There have been no major changes in criminal justice stakeholders during the past couple of years.
5. Describe any changes in felony populations that warrant a change in your plan: Over the last few years there have been less OWI-3 program enrollments in both counties. This is partially due to straddle cell offenders being ineligible for programming due to a PRV (prior record variable) of over 35.
6. Provide additional analysis you feel necessary to explain your prison commitment rates: OMNI Dispositions for Lapeer County, Tuscola County, and the TARCCAB for FY 2011, 2012, 2013, 2014, and 2015 for Prison Commitment Rates (PCR):  
FY 2011 (October 2010 thru September 2011); Lapeer-9.1% Tuscola-21.9% Region-16.0% State-20.0%  
FY 2012 (October 2011 thru September 2012); Lapeer-10.0% Tuscola-21.1% Region-16.3% State-20.7%  
FY 2013 (October 2012 thru September 2013); Lapeer-10.8% Tuscola-16.8% Region-14.1% State-21.1%  
FY 2014 (October 2013 thru September 2014); Lapeer-13.6% Tuscola-20.4% Region-16.9% State-21.9%  
FY 2015 (October 2014 thru September 2015); Lapeer - 11.0% Tuscola- 17.5% Region-14.0% State- N/A  
The objective of 16% has been the trend and the percentage has been stable over the past 5 years.

#### **B-2: Felony Analysis Key Objectives and Strategies**

**NOTE:**

- Objectives should be measurable and provide sufficient detail so progress can be monitored.
- Each objective should be followed by at least one strategy (step, action, policy, and program) that will help you achieve your objective.
- Your objectives and strategies should be supported by the analysis above. If you did not provide analysis for a PV or Group 2 population, you wouldn't develop an objective related to that population.

- Keep in mind that all programs for which you are requesting funding are considered *strategies*. Be sure to clearly identify them as strategies.
1. Objective #1 is intended to impact the overall prison commitment rate – please state the Objective: **Maintain or reduce the current objective of an overall PCR of 16%.**

Programs in support of Objective #1 (number and separate strategies by using carriage return [enter]):

1. Monitor OMNI reports as they become available in order to identify areas where steps need to be taken to maintain objectives and to utilize Community Corrections Programs (Substance Abuse Program, Thinking Matters Program, Day Reporting Program, Jail Work Crew Program, and DDJR/IOP Program). (Continuing)
2. Utilize Residential Services as a means to decrease prison commitments. (Continuing)
3. Introduce new Community Corrections Programs and update programs to lower and/or maintain PCRs. (Continuing)
4. Place offenders in Community Corrections Programs (Substance Abuse Program, Thinking Matters Program, Day Reporting Program, Jail Work Crew Program, and DDJR/IOP Program) in lieu of prison and/or jail that do not demonstrate a pattern of violent behavior or threaten public safety. (Continuing)

2. Objective #2 is intended to impact the Group 2 Straddle Cell rate – please state the Objective: **Maintain or reduce the current objective of a straddle cell PCR of 24%.**

Programs in support of Objective #2:

1. Monitor OMNI reports as they become available in order to identify areas where steps need to be taken to maintain objectives and to utilize Community Corrections Programs (Substance Abuse Program, Thinking Matters Program, Day Reporting Program, Jail Work Crew Program, and DDJR/IOP Program). (Continuing)
2. Utilize Residential Services as a means to decrease prison commitments. (Continuing)
3. Introduce new Community Corrections Programs and update programs to lower and/or maintain PCRs. (Continuing)
4. Place offenders in Community Corrections Programs (Substance Abuse Program, Thinking Matters Program, Day Reporting Program, Jail Work Crew Program, and DDJR/IOP Program) in lieu of prison and/or jail that do not demonstrate a pattern of violent behavior or threaten public safety. (Continuing)

### B-3: Assessment

- Use OMNI data to track changes in prison commitment rates that were identified as objectives.
- Monitor and report on changes in local circumstances or offender populations/characteristics that prevent attainment of your objectives.
- Use CCIS data to determine the utilization of your programs by your targeted populations.

What steps will you take if you find that you are not meeting your objectives or your strategies are not being implemented as planned? OMNI data is provided only on an annual basis and is not very helpful in monitoring short-term changes. COMPAS and local reports are reviewed monthly to track enrollments, expenses, etc. which are reported at quarterly CCAB meetings to determine if objectives and strategies need to be reevaluated or changed.

### C: Jail Data Analysis:

- Using JPIS or local snapshot data, please provide information pertaining to the number of offenders on record as well as the ADP % of housed inmates for each of the categories below.
- Please fill out each answer for this section completely, with the correct information. Applications with incomplete data may be rejected.

(NOTE: Regional CCABs should complete analysis for each county.)

#### Current Jail Utilization

County	Lapeer	Tuscola				
<b>General Information</b>						
RDC	123	92				

Utilization as % of RDC	95%	95%				
Number of off-line beds	0	0				
<b>Felon Population</b>						
Sentenced Felons	37	39				
Sentenced Prior to Admission	3	10				
Sentenced After Admission	34	29				
Unsentenced Felons	19	41				
<b>Misdemeanant Population</b>						
Sentenced Misdemeanants	12	3				
Sentenced Prior to Admission	3	3				
Sentenced After Admission	9	0				
Unsentenced Misdemeanants	31	0				

1. Does your county have a written county jail population management plan per PA 139 of 2007? **No**
2. In the previous year, did your sheriff initiate a reduction in population because the jail exceeded 95% of RDC for 5 consecutive days per Public Act 140 of 2007? **No**. If YES, explain how this was carried out:
3. In FY 2014 how many times did the county declare an official (in writing) jail overcrowding state of emergency (over 100% of RDC for 7 consecutive days) per Public Act 140 of 2007? **None**
4. Does your jail submit JPIS data? **No**  
If not, please provide a rationale for not submitting JPIS data: **not budgeted for / lack of funds**
5. What vendor or jail management software is used to report jail utilization? **Jamin**

**C-1: Using JPIS data (or local data as available) provide an analysis of local jail utilization including the average daily populations/lengths of stay of jail populations including felon and misdemeanor utilization, sentenced and unsentenced populations, partially sentenced populations, boarders, and offense categories. (Regionals: use carriage return [Enter] to separate information by jail)**

1. This application uses **Local Snapshot Data**
2. Are bookings up, down, or stable? **Stable**
3. Describe changes in ADP or AvLOS for the population groups reported above: **Population levels are stable in Tuscola County but would be significantly higher without jail reduction programs.**
4. Provide additional information to explain your jail utilization here including changes in stakeholders, law enforcement priorities, bed closures, etc.:

**C-2: Describe policies and practices that influence jail population:**

1. Does the jail have a "bed allocation plan"? No
2. Does the county have a "jail task force" in place to address jail utilization issues? No
3. How are sheriff's good time and trustee credits awarded / forfeited? Per Statute--1 day for each 6 days of sentence. Forfeited when there is misconduct--violation(s) of jail rules/regs. Trustees granted PA511 status are given day for day credit. Trustees not granted PA511 are not billed for housing.
4. Is the jail "closed" to certain types of offenses/offenders/warrants? No
5. Does the jail accept boarders from other counties? Nolf YES, what is the daily rate charged for a boarder? Tuscola County accepted boarders for approximately 3 months during 2015. Local inmate population increased so boarding was ceased. They do not currently accept boarders.
6. Does the jail have a county-imposed cap on local bed utilization to provide space for boarding? No If YES, report number of boarders and the % of the RDC for all boarders.
7. Does the jail accept Parole Violators on MDOC detainers? Yes
8. Does the jail accept MDOC or Federal boarders under contract? No If YES, what is the daily rate charged for MDOC and/or Federal boarders?
9. What was the revenue from boarders for the previous year? CY 2015: Lapeer - None / Tuscola - \$33,309.70
10. What was the revenue from County Jail Reimbursement for the previous year? CY 2015 = \$182,717 for Lapeer and \$73,810 for Tuscola
11. Does the jail operate a work release program (offenders leave the jail to work and then return to the jail)? Yes If YES, how many beds (number and % of RDC) are work release beds? Yes, Lapeer 24 beds which is almost 20% of RDC. Tuscola 8  
How much are offenders charged to be on work release? Lapeer: Sliding scale from \$84.00 per week with gross pay thru \$299.00 per week. Tuscola \$175.00 per week (includes Tether Monitoring Fee).
12. Does the jail accept weekend sentences? Yes  
If YES, approximately how many weekenders book in each weekend? Lapeer Yes, Approx. 5 / Tuscola Yes, 2-3
13. Provide additional analysis you feel is necessary to explain your jail utilization:

**D: Recidivism Analysis**

The updated Public Act 511 mandates that CCABs "Provide improved local services for individuals involved in the criminal justice system with the goal of reducing the occurrence of repeat criminal offenses that result in a term of incarceration or detention in jail or prison." As such, CCABs are required to address recidivism within their comprehensive plan, with a specific emphasis on how the plan is intended to impact the local recidivism rates. The State Board has defined recidivism as "Probation Violations, either technical or new sentence, resulting in prison," and has identified Probation Violators as being indicative of performance in this area:

- i. Male Probation Violators with a new felony conviction resulting in a prison sentence
- ii. Female Probation Violators with a new felony conviction resulting in a prison sentence
- iii. Male Technical Probation Violators resulting in a prison sentence
- iv. Female Technical Probation Violators resulting in a prison sentence

Based on OMNI Report 3, please use the following table to report the number of Probation Violators that resulted in a prison disposition for each listed category. Regional CCABs should list the Probation Violation Data for each County separately and provide a total, regional rate at the end of each row.

**D-1: Using OMNI Felony Disposition data supplied by OCC for:**

**2015 Recidivism Rates**

County Name	Lapeer	Tuscola					Totals for Region:
<b>Probation Violation - New Sentence to Prison</b>							
Male	0	3					3

Female	0	0				0
Combined	0	3				3
<b>Probation Violation – Technical to Prison</b>						
Male	1	4				5
Female	0	0				0
Combined	1	4				5

**D-2: Using OMNI Felony Disposition data supplied by OCC for FY 2014 and FY 2015:**

1. Are Probation Violations increasing, decreasing, or stable? **Stable**
2. Describe changes within the Probation Violation data from FY 2014 to FY 2015. Report rates with detailed explanation: **The numbers for FY 2014 were 3 Probation Violators sentenced to prison and 7 Technical Violators sentenced to prison. The number for FY 2015 was 3 Probation Violators sentenced to prison and 5 Technical Violators sentenced to prison. The numbers are small so percentages cannot be utilized since spikes and fluctuations occur. The spreadsheet is maintained locally from offenders enrolled in Community Corrections Programs.**
3. Can you attribute any changes to strategies/programs in your comprehensive plan? **The changes in results are small and the programs have not had major changes in the past few years.**
4. Describe any changes in criminal justice system stakeholders that may have contributed to changes in rates: **There have been no major changes in criminal justice stakeholders during the past couple of years.**
5. Describe any changes in Probation Violation data that warrant a change in your plan: **None**
6. Provide additional analysis you feel necessary to explain your recidivism rates: **For the past several years the TARCCAB has been tracking Probation Violations for offenders enrolled in Community Corrections Programs where the rate of recidivism can be measured. These offenders have violated their probation but have not necessarily been sentenced to prison. These statistics allow for the trending and tracking of probation violations of offenders attending programs.**

**D-3: Recidivism Key Objectives and Strategies**

**NOTE:**

- Objectives should be measurable and provide sufficient detail so progress can be monitored.
- Each objective should be followed by **at least** one strategy (step, action, policy, and program) that will help you achieve your objective.
- Your objectives and strategies should be supported by the analysis above. Keep in mind that all programs for which you are requesting funding are considered **strategies**. Be sure to clearly identify them as strategies.

1. Objective #1 is intended to impact recidivism by targeting: **Probation Violators with a new sentence** State the Objective: **Maintain or reduce the numbers of probation violation offenders sentenced to prison with a new sentence and were enrolled in Community Corrections Programs.**

Programs in support of Objective #1:

**Maintain a spreadsheet for all offenders enrolled in Community Corrections Programs by fiscal year which impact recidivism (Substance Abuse Program, Thinking Matters Program, Day Reporting Program, and DDJR/IOP Program) in order to:**

- track the numbers of violations of offenders with a new sentence during the fiscal year
- analyze the data to determine future method of reducing violations
- project numbers for objective purposes

2. Objective #2 is intended to impact recidivism by targeting: **Technical Probation Violators** State the

Objective: Maintain or reduce the numbers of probation violation offenders sentenced to prison which have been enrolled in Community Corrections Programs.

Programs in support of Objective #2:

Maintain a spreadsheet for all offenders enrolled in Community Corrections Programs by fiscal year which impact recidivism (Substance Abuse Program, Thinking Matters Program, Day Reporting Program, and DDJR/IOP Program) in order to:

- track the numbers of violations of offenders with a technical violation during the fiscal year
- analyze the data to determine future method of reducing violations
- project numbers for objective purposes

### **E: COMPAS Criminogenic Needs Profile**

Please list the top 3 needs scales as identified within the COMPAS Criminogenic Needs and Risk Profile provided by OCC. Additionally, present both the local and OCC strategies that will impact the identified needs scales:

The last information provided by MDOC indicated that substance abuse is the number one need in the region. The number two need is vocational/educational. The number three need is cognitive/other. The three needs have been addressed in this Comprehensive Plan and Services. A Substance Abuse Program, Reemployment Program, and Cognitive Thinking Matters Program are in place to provide offender assistance in these areas.

### **F: Vocational/Educational Initiatives**

Please explain in detail what is being done locally to address the local vocational/employment needs of offenders. Include the local caseload unemployment rates and any initiatives to address the "Hot Jobs" list:

Community Corrections has been working locally with Michigan Works and have developed reemployment classes for offenders which consists of training on resumes, applications, interviewing, etc. The facilitator is a certified employment counselor that works with individuals with employment issues. Michigan Works is knowledgeable of local employment, hiring, training needs, vocational needs, etc. Michigan Works participates on the Thumb Area Regional Community Corrections Advisory Board.

### **G: Substance Abuse Testing Initiatives**

Please explain in detail what initiatives are in place to address offender drug testing needs. Include the local percentage of positive tests as well as the top three drugs of choice in the region:

Community Corrections does not have a drug testing program or receive grant funding. Drug testing is available through some of the funded programs. Adult probation drug tests offenders on probation and requiring testing.

### **H: Other Local Strategies**

1. Present any local priorities such as development of criminal justice coordinating councils, Specialty Courts, public education, etc., which have not been identified in the above sections, but have an impact on the performance indicators: The TARCCAB has been developing reports, spreadsheets, and other pertinent data and reconciling this information against COMPAS, OMNI, CCIS, and other data in an effort to develop trends and project future performance indicators for the area and ultimately maintain or improve results. The numbers in smaller counties fluctuate rapidly which makes analysis and forecasting results difficult.
2. Please explain how the Comprehensive Plan, in coordination with the above Local Strategies, will impact the State Board Priorities, and ultimately offender success: The Plan was developed utilizing State Board Priorities, which are consistent with local priorities, and have been successful in attaining positive results.

*DRAFT*  
**Tuscola County Board of Commissioners**  
**Committee of the Whole**  
**Monday, May 23, 2016 – 8:00 A.M.**  
**HH Purdy Building - 125 W. Lincoln, Caro, MI**

Commissioners Present: District 1 - Thomas Young, District 2 - Thomas Bardwell,  
District 4 - Craig Kirkpatrick, District 5 - Matthew Bierlein

Absent: District 3 - Christine Trisch

Also Present: Mike Hoagland, Clerk Jodi Fetting (excused at 10:15 a.m.), Mike Miller,  
Eean Lee, Tisha Jones, Register John Bishop, Judge Amy Grace Gierhart, Brian  
Neuville, Drain Commissioner Bob Mantey, Nancy Barrios, Erica Dibble, Rita Papp

**Finance**  
Committee Leaders-Commissioners Kirkpatrick and Bierlein

**Primary Finance**

1. **HDC Senior Home Delivered Meal – Request to Increase Funding** - Brian Neuville explained the need to request more funding for the home delivered meal program. He is requesting an additional \$18,300.00 from the Tuscola County Senior Millage fund. Matter to be placed on the Consent Agenda.  
-Brian also updated the Board regarding a decrease in funding to the Human Development Commission and how that could affect their programs.
2. **Indian Creek Intercounty Drain Financing** - Drain Commissioner Mantey explained the need for financing of the Indian Creek Drain. Matter to be added to Thursday's Board meeting for a Roll Call Vote.

Recessed at 8:51 a.m.  
Reconvened at 8:58 a.m.

3. **Finance Committee Recommendations for Capital Improvement Fund** - Mike Hoagland reviewed the projects for the capital improvement fund for 2016. Commissioner Young and Mike Miller to work on prioritization of the projects to bring back to the Board.
4. **Legislative Retirement System Alternative** - Erica Dibble explained the need to decide if Commissioners should be included in the MERS benefit program. A resolution would need to be adopted if they should be included. The question arose if the change would have needed to have been made prior to the filing

deadline or if it can be made prior to the term start date. Erica will contact MERS for clarification.

5. **Insurance Company Recommendations to Reduce Claim Exposure** - Mike Hoagland explained the recommendations provided by MMRMA. Matter discussed. Mike Hoagland will review further and propose language for a possible county policy. Matter to be placed on the Board Agenda for a future meeting.
6. **Eean Work for Local Unit of Government – Reese and Mayville** - Eean Lee provided an update to the Board. A draft agreement has been presented to the County Attorney to review for providing services to local unit of governments.
7. **Media Coverage Regarding Funding Local Government** - Mike Hoagland updated the Board regarding the media coverage. Mike will continue to monitor and update the Board as needed.
8. **2016 Tax Rate Form** - Mike Hoagland presented the Tax Rate Form for approval. Matter to be placed on the Consent Agenda.
9. **Success of Changing New Hire Retirement from DB to DC and Bonding** - Clayette explained the changes and believes we are moving in the right direction. Although, MERS Investment Reports will need to be monitored closely.
10. **Michigan Association of Counties** - Matter to be placed on the agenda for Thursday's Board meeting.
  - **House Raises the Age for Juvenile Offenders**
  - **Dark Stores**
  - **2017 State Budget – State Revenue Sharing**

On-Going Finance - No updates provided.

1. Jail Planning Committee - Meeting 5-23-16
2. Road Commission Legacy Cost
3. Dispute Concerning Wind Turbine Assessing/Taxation
4. Update Multi-Year County Financial Plan
5. Adult Probation Telephones
6. VOIP New Telephones – IT Director
7. CGI Communications Video
8. Medical Examiner System
9. National Institute of Corrections Jail Training

### **Personnel**

Committee Leader-Commissioner Trisch

#### **Primary Personnel**

1. **Jury Board Resignation** - Judge Gierhart recommended the Board appoint Patricia Sauber, John Hunter and Beverly Read to the Jury Board effective immediately. Matter to be placed on the Consent Agenda.

-Judge Gierhart updated the Board that Circuit Court and Probate Court are working together and combining their Jury Panels. Two of the benefits are to lessen the burden to the citizens of Tuscola County and to realize a cost savings for the County Budget.

-Judge Gierhart stated there has been a Bond Schedule developed to allow a person charged with a misdemeanor to not have to see the Magistrate in order to have a bond set. This will provide a benefit to the Prosecutor's Office as staff will not have to come in on the weekend and to the Sheriff's Department as jail beds will not be taken. Per the bond schedule, jail staff can determine the bond amount to allow a person to post bond and be released.

-Judge Gierhart addressed the Court's staffing needs in reference to the Court Administrator position and the Law Clerk position. The Law Clerk position was removed from the court budget without her knowledge.

2. **Sheriff Hiring Requests** -Mike Hoagland explained the request. There will be additional hiring approvals to fill in the vacancies. Erica explained the vacancy flow chart. Matter to be placed on Consent Agenda.
3. **Updating Driving Record for County Vehicle Operations** - Erica would like to put a policy in place to check employee's driving record on a yearly basis for employees that drive county cars or drive for county business. Matter to be placed on the Board Agenda for a future meeting.
4. **Exemption for Overtime Pay** - Erica explained the ruling came through declaring the wage amount is \$47,476. If an employee makes less than that, they do not qualify for the overtime exemption. It will affect court personnel most and takes effect December 1st. Matter to be discussed further at a future Board meeting.
5. **Resolution in Honor of Lieutenant Service** - Matter to be placed on Consent Agenda.

On-Going Personnel - No update provided.

1. Refilling Equalization Director
2. Employee Personnel Policy Update
3. Employee Handbook

**Building and Grounds**  
Committee Leader-Young

**Primary Building and Grounds**

1. **Michigan Agricultural Environmental Assurance Program Awards** - No update provided.
2. **Jail Plumbing Update** -Mike Miller gave update. To be discussed at next meeting with Tom Young.

## On-Going Building and Grounds

1. Vanderbilt Park Grant Application - Mike Hoagland updated on progress.
2. Courthouse Stain Glass Window - Mike Miller said it is a holding pattern until the next meeting.

## Other Business as Necessary -

Thomas Bardwell presented correspondence:

Michigan DNR Region #6 - New DNR Regional Coordinator George Lauinger

Tri County Letter - Convention Facility Tax 4%.

State Tax Commission Evaluation Value Report.

Thomas Kern's last day in the county is today.

Bonnie Kappen passed away. She was a frequent visitor to the county.

Carrie (past HR Director) has received her Master's Degree. Thomas Bardwell commended her achievement.

Mike Hoagland gave an update on the financials. Some things to keep in mind; Walt - Equalization Director retiring, Law Clerk Vacancy, Child Care Funding Issues, and other variables that will affect the 2016-2017 Budget.

## Public Comment Period -

Tisha Jones - The Deford Rocket Team placed 2nd on the nation. They received \$15K in scholarships, \$1K for the Rocket Program, and a Flag was placed on the Orion in space. Matt Bierlein would like to have the teams invited to a board meeting for recognition.

Thomas Bardwell updated the board about the issues that Elkland Township is having in regard to the Potential Windmill Farm.

Thomas Bardwell informed the board that Mary Drier has been released from The Tuscola County Advertiser.

Meeting adjourned at 10:39 am.

Jodi Fetting  
Tuscola County Clerk

Rita Volz  
Deputy Clerk

TUSCOLA COUNTY SENIOR ADVISORY COUNCIL  
MAY 16, 2016 at the VASSAR DINNING CENTER

Meeting was called to order by Chairman Jerald Gamm at 11:00 am  
Pledge to the Flag was said by all

Minutes from the April 18, 2016 was read and approved. Motion to approve minutes made by Barb Dawson seconded by Connie Pliska

Treasurer Report was read. Motion to approve Treasurer Report made by Henry Wymore seconded by Sandra Williamson

HDC Report was given by Shelly Schulz--

Total serving days for the month of April was 12

502 meals served at dining center

7830 home delivered meals

Average donation for congregate meals was \$2.32

Home delivered meals was \$.58

Motion to accept HDC Report -made by Sandra Williamson and seconded by Bill Sanders

A new Senior Service Specialist has been hired for Tuscola County to help with the case leads.

Discussion about Senior Dinner Dance—Date September 22, 2016

Jerry contacted Don Poliski Hall-- to reserve hall for Dance would be \$300.00

Motion made by Henry Wymore - seconded by Sandra Williamson to reserve hall-motion approved  
Discussion was also held about the Dinner menu

Motion made by Sandra Williamson to have the same menu as last year-seconded by Henry Wymore-motion approved

Discussion was also held about getting tickets and fliers ordered -Shelly Schulz will be getting with HDC to get them done-also HDC will be providing the Coffee and Punch . Members should be looking for prizes for give raffle and drawings. Bill Sanders said he also had 200 ink pens from Region 7 to put on tables.

Gene Davison has some questions for Shelly about the Caro Dining which Shelly answered for him.

Meeting was adjourned

Those in attendance were—Connie Pliska, Shelly Schulz HDC, Sandra Williamson, Anthony and Caroline Scigel, Jerry Gamm, Henry and Carolyn Wymore, Barb Dawson, Clifton and Maddie White, Doroty and Marvin Dowe, Bill Sanders and Eugene Davison

#9

## Tuscola County Health Department Board of Commissioners Monthly Report for May 2016

Prepared by: Gretchen Tenbusch, RN, MSA, Health Officer

Visit our website at [www.tchd.us](http://www.tchd.us)

### Outcomes for the Month:

- 340B Drug Recertification has been completed for the Health Department.
- We participated in a Functional Drill on May 19<sup>th</sup>. The functional drill was aimed at testing how many residents we can get through a dispensing site.

### Issues under consideration by the Local Health Department:

- Point of Sale legislative workgroup has been convened to start working on bill changes.
- It appears that Health Plans will be required to have case management conducted on all children with a venous blood lead 5 or higher. The MDHHS is proposing that local health departments provide the case management function.
- Health Plus has been taken over by the Health Alliance Plan (HAP). We already have agreements with HAP so there should be no impact upon the Health Department.
- Dr. Bush and I are participating in a Committee to deal with the Backup Medical Director issue. This issue was brought to the forefront with the unexpected death of a Health Department Medical Director and the halt in Health Department services in that jurisdiction as a result.
- The Health Department has been wrestling with a building security issue for several years. After lengthy review, consultation with Building Maintenance, Building Codes, and employees, the Administrative staff believe there is only one fiscally responsible option to secure the building. Therefore, effective June 6, 2016, all the public will enter the Health Department section of the building through the main entrance only. Signage will be established informing clients that the EH Doors are no longer public access. With prior arrangement the EH entrance will still be used for veterans that have a severe disability that inhibit them or cause increased hardship by having to come through the main lobby.

### Issues to be brought to Board of Commissioners:

- Approval is needed to eliminate the Level 0.5 on the TCHD Wage Scale and place the Breastfeeding Peer Mentor on Level 2 on the TCHD Wage Scale effective 6/4/16. We are having great difficulty in keeping anyone in this classification because of the wage. The State is allowing us to reduce the FTE requirement to compensate for the increase in wage. In the last 4 months we have had 2 people in this position and without this wage increase we would be looking for a third. Training for this position is a full week in Lansing and is very expensive to keep training new people for this position.

May 5, 2016

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, May 5, 2016 at 8:00 A.M.

Present: Road Commissioners John Laurie, Gary Parsell, Mike Zwerk, Julie Matuszak, and Pat Sheridan; County Highway Engineer Michele Zawerucha, Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey.

Motion by Parsell seconded by Matuszak that the minutes of the April 21, 2016 regular meeting of the Board be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Payroll in the amount of \$95,009.25 and bills in the amount of \$112,293.74 covered by vouchers #16-22 and #16-23 were presented and audited.

Motion by Zwerk seconded by Matuszak that the payroll and bills be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Brief Public Comment Segment:

None.

Indianfields Township Supervisor Ray Rendon appeared before the Board to discuss their property at the Indianfields Township Hall. Mr. Rendon asked the Board if the Road Commission would be interested in selling another one-half (1/2) acre of land to Indianfields Township in order to improve their parking lot. After discussion, the following motion was introduced:

Motion by Parsell seconded by Matuszak that the Road Commission sell to Indianfields Township one-half (1/2) acre of land south of their township hall at a price of \$1.00 in order to improve their parking lot. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak that the bid for the In-Ground Hoist Upgrade for the Caro Shop taken and accepted at the last regular meeting of the Board be awarded to Allied, Inc. for the purchase and installation of one (1) Unit at a total cost of \$49,985.00, all in accordance with the 2016 Capital Outlay Budget. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Sheridan that bid items #3, #4, #5, #6, #7, #8 for Akron Township, and bid items #18, #19, #20 for Denmark Township, and bid items #27, #28 for Gilford Township, and bid item #53 for Juniata Township, and bid items #39, #41 for Tuscola Township, and bid items #48, #49 for Watertown Township of the 2016 bituminous resurfacing bids be awarded to the low bidder, Albrecht Sand & Gravel Company. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Sheridan that bid items #1, #2, #3, #4, #5, #6 for Akron Township, and bid item #15 for Gilford Township of the 2016 Furnishing & Placing Crushed Limestone bids be awarded to the low bidder, Burroughs Materials. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

County Highway Engineer Zawerucha reported to the Board that the Indianfields Township Board has requested a posted speed limit on Center Street at the Caro Center. After discussion, the following motion was introduced:

Motion by Matuszak seconded by Sheridan to table the request from the Indianfields Township Board for a posted speed limit on Center Street at the Caro Center.

County Highway Engineer Zawerucha reported to the Board an update of the Frankford Road Bridge Federal Aid Project. Zawerucha reported that there is a need to re-locate a power line for the project. The Board recommended that Management continue working with Detroit Edison regarding the issue, and report back to the Board.

Director of Finance Michael Tuckey reviewed with the Board documents of the Road Commission's Other Post-Employment Benefits in preparation of the meeting scheduled with the Tuscola County Commissioner's Finance Committee.

County Highway Engineer Zawerucha reported to the Board that the Caro Community Hospital has requested a temporary road closure of Colling Road for the Team One Wine Run. After reviewing the route and further discussion, the following motion was introduced:

Motion by Parsell seconded by Matuszak that Management further review the request from the Caro Community Hospital to close a portion of Colling Road for the Team One Wine Run in hopes of establishing an alternate route within the city limits of the City of Caro, otherwise Colling Road would be closed between Gilford Road and M-24 for the duration of the event, in accordance with Road Commission procedures. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Matuszak to approve the County Highway Engineer be allowed to mentor a job shadow student interested in engineering, all with the appropriate waiver of liability documentation. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

The Board recessed at 9:15 A.M.

At 10:00 A.M. the Board met with various township officials and county commissioners to discuss roadwork completed in 2015 and roadwork to be completed in 2016.

The following township officials were present for the roadwork discussion: Akron Township Supervisor Don Schmuck, Akron Township Treasurer Deana Jacoby, Columbia Township Supervisor Ed Spannagel, Columbia Township Trustee Kathy Trischler, Elkland Township Supervisor Dan Erla, Juniata Township Supervisor Neil Jackson, and Novesta Township Supervisor Ralph Zinnecker.

The following county commissioners were present for the roadwork discussion: District 1 Tuscola County Commissioner Thomas Young.

Also, the following Road Commission employees were present for the roadwork discussion: Akron Division Foreman Jason Root, Deford Division Foreman Allen Jacobs, Vassar Division Foreman David Kennard, and Engineer Tech William Green.

The following agenda topics were discussed: 2016 planned primary roadwork, 2016 federal aid projects, Local Road Improvement and Maintenance & Township Allowance Policy, procedures for a successful local road project, and Local Road Brush Spray Policy.

Motion by Parsell seconded by Matuszak to approve replacing windows in the Road Commission's board room. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Matuszak that the meeting be adjourned at 11:20 A.M. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

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Secretary-Clerk of the Board