

Recycling Advisory Committee
Local Emergency Planning Committee (LEPC)
Great Start Collaborative Council
Local Unit of Government Activity Report
Tuscola In-Sync
MAC Board of Directors
Human Services Collaborative Council
Region VI Economic Development Planning
MAC Judiciary Committee

TRISCH

Board of Health
Planning Commission
Economic Development Corp/Brownfield Redevelopment
Local Unit of Government Activity Report
Animal Control
Solid Waste Management

KIRKPATRICK

Board of Health
Community Corrections Advisory Board
Dept. of Human Services/Medical Care Facility Liaison
Land Acquisition
MI Renewable Energy Coalition
MEMS All Hazards
MAC-Environment Energy Land Use
Oil/Shale Work Group
Cass River Greenways Pathway
Local Unit of Government Activity Report
Tuscola In Sync
NACO- Energy, Environment & Land Use

YOUNG

Dispatch Authority Board
County Road Commission
Board of Public Works
Senior Services Advisory Council
Mid-Michigan Mosquito Control Advisory Committee
Saginaw Bay Coastal Initiative
Parks & Recreation
Local Unit of Government Activity Report
MAC Economic Development & Taxation Committee

Closed Session (If Necessary)

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

CORRESPONDENCE

- #1 April 28, 2016 Full Board and Statutory Finance Minutes
- #2 Consent Agenda Resolution
- #3 May 9, 2016 Committee of the Whole Minutes
- #4 Circuit Court Administrator Position Vacancy
- #5 April 21, 2016 Road Commission Minutes

Draft
TUSCOLA COUNTY BOARD OF COMMISSIONERS
April 28, 2016 Minutes
H. H. Purdy Building

Commissioner Thomas Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 28th day of April 2016, to order at 8:00 o'clock a.m. local time.

Prayer – Commissioner Young

Pledge of Allegiance – Commissioner Kirkpatrick

Roll Call – Clerk Jodi Fetting

Commissioners Present: District 1 - Thomas Young, District 2 – Thomas Bardwell, District 3 - Christine Trisch (excused at 11:09 a.m.), District 4 – Craig Kirkpatrick, District 5 – Matthew Bierlein

Commissioner Absent: None

Also Present: Mike Hoagland, Clerk Jodi Fetting, Tisha Jones, Eean Lee, Mike Miller, Sandy Nielsen, Margot Roedel, Maggie Root, Nancy Barrios, Kim Vaughan, Register John Bishop, Walt Schlichting, Angie Daniels

Adoption of Agenda -
16-M-062

Motion by Bierlein, seconded by Trisch to adopt the agenda as amended. Motion Carried.

Action on Previous Meeting Minutes -
16-M-063

Motion by Kirkpatrick, seconded by Young to adopt the meeting minutes from the April 14, 2016 meeting. Motion Carried.

Brief Public Comment Period - None

Consent Agenda Resolution - None

New Business -

-Update Regarding Potential Purchase of County Land by Medical Care Facility - Margot Roedel explained the desire to expand the Medical Care Facility and the need to acquire the land that is adjacent to the Facility. She would like to transition the Facility to a person centered care facility. Board discussed the steps that would need to be followed if the acquisition happened. Commissioner Bardwell wanted to verify the land can be sold without putting it out to bid. Mike Hoagland will contact the County Attorney to verify the procedure that should be followed.

-National Institute of Corrections (NIC) Conference - Mike Hoagland explained the details that will be discussed at the Conference. NIC is offering to pay for the Undersheriff, Jail Administrator, a Commissioner and the Controller to attend the conference. Mike Hoagland is gathering further information to be presented at the next meeting. Board discussed if other employees should attend the conference in addition to the four employees paid for such as Mike Miller. Matter tabled until next Board meeting.

-Architectural Assistance to Develop Specifications for Jail Water/Plumbing Needs - Matter discussed by the Board. Nancy Barrios suggested preparing a needs assessment prior to attending the NIC Conference.

16-M-064

Motion by Kirkpatrick, seconded by Young that the Building and Grounds Director be authorized to obtain professional assistance from Landmark Architects to develop specifications to replace the current plumbing/water system in the Jail which is over 50 years old and has had to be repaired many times at increasing costs. (Estimated Architectural costs are 5% of project costs). Motion Carried.

-Final Approval of Agreement with CGI Communications - Mike Hoagland provided an update of the contract that was revised by the County Attorney.

16-M-065

Motion by Bierlein, seconded by Trisch that the Community Video Program Agreement between CGI Communications and Tuscola County be approved and the Controller/Administrator be authorized to sign said agreement to begin implementation of the video program. Also, the CGI sponsorship letter is authorized to be placed on Board of Commissioner Letterhead and to be sent to businesses to notify them of potential program sponsorship. Motion Carried.

-2016 Budgeted Telephone System - Eean Lee presented to the Board the option of installing a Voice Over Internet Protocol (VoIP) system in order to realize a cost savings. The current VoIP service provider is Avaya. Eean is disappointed in the customer service he receives from this company. Eean has researched a variety of companies and feels that ShoreTel would be a good solution for Tuscola County. Millennia Technologies provides the ShoreTel solution. They currently provide the VoIP service for Tuscola County Medical Care Facility and Tuscola County Behavioral Health Systems. Board discussed matter and tabled to the next Board meeting.

Recessed at 9:14 a.m.

Reconvened at 9:30 a.m.

Closed Session – Labor Negotiations

16-M-066

Motion by Bierlein, seconded by Trisch that the Board meet in closed session under section 8(e) of the Open Meetings Act to discuss labor negotiations at 9:31 a.m. Erica Dibble, HR Director, is authorized to attend the closed session. Roll Call Vote: Young - yes; Trisch - yes; Kirkpatrick - yes; Bierlein - yes; Bardwell - yes. Motion Carried.

Reconvened from Closed Session at 11:05 a.m.

Recessed at 11:05 a.m.

Commissioner Trisch excused at 11:09 a.m.

Reconvened at 11:10 a.m.

-County Equalization Report - Walt Schlichting presented the 2016 Tuscola County Equalization Report.

16-M-067

Motion by Kirkpatrick, seconded by Young to accept the 2016 Tuscola County Equalization Report as presented by the County Equalization Director and the report be placed on file. Motion Carried.

-SET MI Green Thumb Regional Economic Development Planning Program - Mike Hoagland updated the Board regarding the program from a meeting he recently attended.

16-M-068

Motion by Bierlein, seconded by Kirkpatrick to commit to being a MI Green Thumb Regional team member for the SET economic development program and a letter be forwarded to all appropriate parties to document this commitment. Motion Carried.

-Michigan Agricultural Environmental Assurance Program - Local Farmers have been recognized for their outstanding performance by the Michigan Agricultural Environmental Assurance Program.

16-M-069

Motion by Kirkpatrick, seconded by Bierlein that Mr. Jerry Vandemark, Jerry Vandemark Farm, be recognized by the County Board of Commissioners for his outstanding commitment to the environment and for assuring that agricultural resources and a quality of life is available for current and future generations by achieving the standards of the Michigan Agricultural Environmental Assurance Program (MAEAP). This Board of Commissioners expresses its gratitude to this dedicated Tuscola County farmer for protecting the environment and accomplishing the high standards of MAEAP. Motion Carried.

16-M-070

Motion by Bierlein, seconded by Kirkpatrick that the Friends of the Thumb Octagon Barn be recognized by the County Board of Commissioners for their outstanding commitment to the environment and for assuring that agricultural resources and a quality of life is available for current and future generations by achieving the standards of the Michigan Agricultural Environmental Assurance Program (MAEAP). This Board of Commissioners expresses its gratitude to the Friends of the Thumb Octagon Barn for protecting the environment and accomplishing the high standards of MAEAP. Motion Carried.

16-M-071

Motion by Young, seconded by Kirkpatrick that Mr. Ben Grady, Ben Grady Home Farm, be recognized by the County Board of Commissioners for his outstanding commitment to the environment and for assuring that agricultural resources and a quality of life is available for current and future generations by achieving the standards of the Michigan Agricultural Environmental Assurance Program (MAEAP). This Board of Commissioners expresses its gratitude to this dedicated Tuscola County farmer for protecting the environment and accomplishing the high standards of MAEAP. Motion Carried.

-Update Regarding Potential Purchase of County Land by Medical Care Facility (continued) - Mike Hoagland presented the legal opinion stating the land purchase did not have to go out to bid and could be sold directly to the Tuscola Medical Care Facility.

16-M-072

Motion by Bierlein, seconded by Kirkpatrick that the Chairperson of the Tuscola County Board of Commissioners be, and hereby is, authorized to sign the Letter of Intent prepared by the Board of Directors of the Tuscola County Medical Care Facility, d/b/a Tuscola County Medical Care Community ("TCMCF") for the possible sale and purchase of the approximately 25-acre parcel described in the Letter of the Intent and depicted on Exhibit A to the Letter of Intent and that delivery of the signed Letter of Internet to TCMCF is conditioned upon TCMCF acknowledging in writing that: (i) the Letter of Internet is non-binding, except for Section 6 regarding Non-Solicitation which shall be binding on the parties; (ii) neither party will have any other binding rights or obligations unless and until a Purchase and Sale Agreement is signed by the parties within ninety (90) days of the date of the adoption of this motion; and (iii) if a Purchase and Sale Agreement is not signed within said ninety (90) day period, the Letter of Intent shall automatically expire and neither will have any rights or obligations under the Letter of Intent. Motion Carried.

-Concur with Filling of Vacancy in District Court - Mike Hoagland explained the request.

16-M-073

Motion by Bierlein, seconded by Kirkpatrick that per the April 19, 2016 memorandum from the Chief Judge to concur with the refilling of the budgeted vacant Deputy Court Clerk position in District Court. Motion Carried.

Old Business -

-Mike Hoagland provided a brief overview of the MAC meeting held on April 25, 2016.

-Mike Hoagland provided an update from the grant seminar hosted by Senator Green.

Correspondence/Resolutions -

-Commissioner Bardwell read letter received by Representative Canfield regarding the resolution issued by Tuscola County regarding wind energy.

-Commissioner Bardwell received a letter from Michigan Economic Development Corporation.

-Commissioner Bardwell extended invitation for the Great Lakes National Advisory Council Ceremony to be held in Holly on May 29, 2016.

COMMISSIONER LIAISON COMMITTEE REPORTSBIERLEIN

Genesee Shiawassee Thumb Works
Human Development Commission (HDC)
Tuscola 2020
Recycling Advisory Committee
Local Emergency Planning Committee (LEPC)
Great Start Collaborative Council
Local Unit of Government Activity Report
Tuscola In-Sync
MAC Board of Directors
Human Services Collaborative Council
Region VI Economic Development Planning
MAC Judiciary Committee - Update provided as to the discussion of the specialized courts.

TRISCH - excused at 11:09 a.m.

Board of Health
Planning Commission
Economic Development Corp/Brownfield Redevelopment
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Solid Waste Management

KIRKPATRICK

Board of Health
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YOUNG

Dispatch Authority Board

County Road Commission - Commissioner Young did drive the road that Wayne Koper was concerned about it. Wiscoggin Intercounty Drain is part of the issue. Drain Commissioner Mantey is aware of the issue and will work on a possible solution.

Board of Public Works

Senior Services Advisory Council

Mid-Michigan Mosquito Control Advisory Committee

Saginaw Bay Coastal Initiative

Parks & Recreation

Local Unit of Government Activity Report - Columbia Township meeting discussed replacing the bridge over Bay City Forestville Road as many residents cross with their bicycles. The Board discussed the option of installing a bike path. It is planned to install a bike path.

MAC Economic Development & Taxation Committee

BARDWELL

Economic Development Corp/Brownfield Redevelopment

Caro DDA/TIFA

MAC Economic Development/Taxation

MAC 7th District

Local Unit of Government Activity Report

TRIAD

Human Services Collaborative Council

Behavioral Health Systems Board

Other Business as Necessary - None

Extended Public Comment - None

Meeting adjourned at 12:03 p.m.

Jodi Fetting

Tuscola County Clerk

Statutory Finance Committee Minutes
April 28, 2016
H.H. Purdy Building
125 W. Lincoln St, Caro MI

Meeting called to order at 12:03 p.m.

Commissioners Present: Young, Bardwell, Kirkpatrick, Bierlein

Commissioners Absent: Trisch

Also Present: Mike Hoagland, Clerk Jodi Fetting, Tisha Jones

Claims and Per Diems were reviewed and approved.

Public Comment - None

Meeting adjourned at 12:06 p.m.

Jodi Fetting
Tuscola County Clerk

'DRAFT'

COUNTY OF TUSCOLA

STATE OF MICHIGAN

RESOLUTION TO ADOPT CONSENT AGENDA

At a regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the Village of Caro, Michigan, on the 12th day of May, 2016 at 8:00 a.m. local time.

COMMISSIONERS PRESENT:

COMMISSIONERS ABSENT:

It was moved by Commissioner _____ and supported by Commissioner _____ that the following Consent Agenda Resolution be adopted:

CONSENT AGENDA

Agenda Reference: A

Entity Proposing: COMMITTEE OF THE WHOLE 5/9/16

Description of Matter: Move that per the recommendation of the Human Development Commission that CDBG Housing program income and grant funds be used to conduct required lead inspections.

Agenda Reference: B

Entity Proposing: COMMITTEE OF THE WHOLE 5/9/16

Description of Matter: Move that the Investment Report as presented by the County Treasurer be received and placed on file.

Agenda Reference: C

Entity Proposing: COMMITTEE OF THE WHOLE 5/9/16

Description of Matter: Move that the County Building Code activity report be received and placed on file.

Agenda Reference: D

Entity Proposing: COMMITTEE OF THE WHOLE 5/9/16

Description of Matter: Move that in order to reduce telephone system costs and strengthen system capabilities, authorization is provided for the lease/purchase of a Voice Over Internet Protocol telephone system from Millennia. Said system will be lease/purchased over a five-year agreement period. Said system will include: Courthouse, Sheriff Department, Annex and Purdy Buildings. Monthly purchase costs will be paid from the current telephone line item in the Buildings and Grounds Budget. Also, all appropriate signatures for the agreement are authorized.

Agenda Reference: E

Entity Proposing: COMMITTEE OF THE WHOLE 5/9/16

Description of Matter: Move that the March 9, 2016 to December 31, 2016 Agreement for Extension Services from Michigan State University Extension services be approved and all appropriate signatures are authorized.

Agenda Reference: F

Entity Proposing: COMMITTEE OF THE WHOLE 5/9/16

Description of Matter: Move that staff be authorized to begin the steps necessary to fill the Equalization Director position which will become vacant at the end of 2016 with the following actions:

- Approve the revised Equalization job description as reviewed at the May 9, 2016 Committee of the Whole meeting

- Approve posting the Equalization Director position in the June issue of Michigan Assessors Association Magazine
- Approve the job description and posting be placed on the county website
- Approve an interview team position that includes: Human Resources Coordinator, Current Equalization Director, Board Chairperson and Controller-Administrator

Agenda Reference: G

Entity Proposing: COMMITTEE OF THE WHOLE 5/9/16

Description of Matter: Move to receive and place on file the letter of retirement from Lieutenant James Giroux with said retirement to be effective May 31, 2016.

Agenda Reference: H

Entity Proposing: COMMITTEE OF THE WHOLE 5/9/16

Description of Matter: Move that per the May 4, 2016 letter of request from the Sheriff to temporarily lift the hiring freeze and authorize the following personnel actions:

- Replace the vacant Lieutenant position from currently eligible sergeants
- Refill the vacant sergeant position who is promoted to Lieutenant position
- Replacement of Road Deputy position created by the resignation of Deputy Jason Oliver (Position is funded from the Road Patrol Fund).

Agenda Reference: I

Entity Proposing: COMMITTEE OF THE WHOLE 5/9/16

Description of Matter: Move that per the April 26, 2016 memorandum from the Chief Judge to temporarily lift the hiring freeze and authorize to refill the vacant Deputy Court Clerk position.

IT IS FURTHER RESOLVED that any motion, resolution, or other act of Tuscola County inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS:

NAYS:

ABSTENTIONS:

RESOLUTION ADOPTED.

Thomas Bardwell, Chairperson
Tuscola County Board of Commissioners

Jodi Fetting
Tuscola County Clerk

DRAFT
Tuscola County Board of Commissioners
Committee of the Whole
Monday, May 9, 2016 – 8:00 A.M.
HH Purdy Building - 125 W. Lincoln, Caro, MI

Commissioners Present: District 1 - Thomas Young, District 2 - Thomas Bardwell (Via phone), District 3 - Christine Trisch, District 4 - Craig Kirkpatrick, District 5 - Matthew Bierlein

Absent: None

Also Present: Mike Hoagland, Clerk Jodi Fetting, Mike Miller, Eean Lee, Tisha Jones, Register John Bishop, Treasurer Pat Donovan-Gray, Jeff Bliss, Curtis Stowe, Nancy Barrios, Joe Bixler, Sandy Nielsen, Undersheriff Glen Skrent, Erica Dibble

Finance

Committee Leaders-Commissioners Kirkpatrick and Bierlein

Primary Finance

1. **County Treasurer Investment Report** -Treasurer Donovan-Gray reviewed the Investment Report for Tuscola County. Matter to be placed on the Consent Agenda.
2. **CDBG Program – Request to Use Program Income or Grant for Lead Inspections** - Jeff Bliss explained request to use funds for Lead Paint Inspections. The contractor charges \$450.00 per inspection. Matter to be placed on the Consent Agenda.
3. **Building Codes Activity Report** - Curtis Stowe presented the Activity Report. Matter to be placed on the Consent Agenda.
4. **Request to Purchase Body Cameras and On-Going Maintenance Costs** - Undersheriff Skrent explained the request and the need to purchase Body Cameras. Board requested a breakdown of costs from the Undersheriff to be presented at Thursday’s Board meeting.
5. **Adult Probation Telephones** - Mike Hoagland explained request from Charlie Walker, Adult Probation Supervisor. The Board would like to have further clarification on the request. Mike will invite Charlie to an upcoming meeting.
6. **VOIP New Telephones – IT Director** - Eean Lee explained the financing option for upgrading the courthouse to VOIP system. He also explained the option of how to spend the budgeted money if it is financed instead of purchasing up-front. Commissioner Bierlein supported financing the project. Matter to be placed on the Consent Agenda.

7. **CGI Communications Video** - Mike Hoagland explained the progress on the project.
8. **Michigan State University Extension - Memorandum of Understanding** - Joe Bixler presented the Memorandum to the Board. Matter to be placed on the Consent Agenda.
9. **Medical Examiner System** - Mike Hoagland updated the Board as to the issues that Dr. Busch is facing in retaining Medical Examiners.
10. **National Institute of Corrections Jail Training** - Mike Hoagland updated the Board regarding attending the training.
11. **County Work Program Objectives Update** - Mike Hoagland updated the Board.
12. **Michigan Association of Counties** - Commissioner Bierlein updated the Board on the below topics.
 - House Raises the Age for Juvenile Offenders
 - Gag Order
 - Dark Stores
 - 2017 State Budget – State Revenue Sharing

On-Going Finance

1. Jail Planning Committee - Meeting 5-23-16
2. Road Commission Legacy Cost
3. Dispute Concerning Wind Turbine Assessing/Taxation
4. Update Multi-Year County Financial Plan

Recessed at 8:53 a.m.

Reconvened at 8:59 a.m.

Personnel

Committee Leader-Commissioner Trisch

Primary Personnel

1. **Exemption for Overtime Pay** - Erica Dibble explained the impact on the change in the yearly salary amount has on the County. Erica is attending a conference in May that will provide more information. Commissioner Trisch would like to set up a meeting after the conference with herself, Erica and the Department Heads that will be impacted.
2. **Advertising for Equalization Director** - Mike Hoagland reviewed the timeline ahead with Walt's upcoming retirement. Erica Dibble reviewed the details of the qualifications for the Equalization Director position. Matter discussed. Following matters to be placed on the Consent Agenda - Approval of Job Description; Place ad in the June Assessor magazine (prior to Thursday's Board meeting); Place on Tuscola County's website; Establish the Interview Team Members of Mike Hoagland, Walt Schlichting, Erica Dibble and Commissioner Trisch or Commissioner Bardwell (depending on availability).

3. **Sheriff Department Letter of Resignation** - Matter to be placed on the Consent Agenda.
4. **Sheriff Hiring Requests** - Matter to be placed on the Consent Agenda.
5. **Request to Refill Vacancy in District Court** - Matter to be placed on the Consent Agenda.
6. **Concur with Hiring in Prosecutor's Office** - Matter to be placed on the Consent Agenda.
7. **ACA Compliance** - Erica Dibble provided an update to the Board.
8. **Circuit Court Administrator/Law Clerk** - Mike Hoagland explained the potential need to separate the position. Commissioner Trisch will discussed with Judge Gierhart for further information.

On-Going Personnel -None

Building and Grounds
Committee Leader-Young

Primary Building and Grounds

1. **Jail Plumbing Update** - Mike Miller provided an update to the Board.

On-Going Building and Grounds

1. Vanderbilt Park Grant Application - Application has been submitted.
2. Courthouse Stain Glass Window - Mike Miller will be scheduling a meeting in June.

Other Business as Necessary

1. **April 25, 2016 Letter Expressing Concerns with Smart Meters** - Board received a letter from John Kurczewski regarding smart meters. Matter discussed.
2. **Reminder Cyber Security Training – May 11, 2016 Purdy Building** - Eean Lee provided an update to the Board.
3. **Notification of North Almer Street Improvements** - City of Caro is hosting an Open House to discuss the project on May 16, 2016 from 6:30 p.m. to 7:30 p.m. at the Caro Municipal Building.

Public Comment Period

- Nancy Barrios asked if there has been any progress on acquiring the State property. Commissioner Kirkpatrick explained there is a meeting scheduled tomorrow with an Environmental Company.
- Mike Hoagland forwarding grant opportunities to Vicky Sherry showcased by Michigan Association of Counties.
- Mike Hoagland explained that he has met with Risk Management and the Department Heads that are involved.
- Eean Lee expressed his concern with how technology is moving forward and smart meters are just the beginning.

Meeting adjourned at 9:36 a.m.

Jodi Fetting
Tuscola County Clerk

4

STATE OF MICHIGAN

HON. AMY GRACE GIERHART
CIRCUIT COURT JUDGE

54TH JUDICIAL CIRCUIT COURT
440 NORTH STATE STREET
CARO, MICHIGAN 48723

(989) 672-3720

Memorandum

TO: Mike Hoagland

FROM: Hon. Amy Grace Gierhart

RE: Court Administration

DATE: 5/6/16



Please be advised that Adam Pavlik is stepping down as Circuit Court Administrator later this summer. The precise details of exactly when he comes off the payroll will need to be worked out with Erica Dibble, but his first day at his new position will be August 29th, and he is aiming at having his last day at work be August 12th. We intend on posting the vacancy no later than June 1st, with an application deadline of around June 20th and a hoped-for start date for our new person of July 18th. In this way, Mr. Pavlik can acclimate our new administrator for a few weeks.

At this time, it is unknown whether we will be able to continue the merger of the Circuit Court Administrator and Law Clerk positions. It will depend in large part on the capabilities of the applicants we get. If qualified people with a legal background apply, we may be able to continue the arrangement. If not, I will need to fill the Law Clerk position at the previously established salary of \$45,000.

Please contact me if you have any questions.

April 21, 2016

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, April 21, 2016 at 8:00 A.M.

Present: Road Commissioners John Laurie, Gary Parsell, Mike Zwerk, Julie Matuszak, and Pat Sheridan; County Highway Engineer Michele Zawerucha, Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey.

Also present: County Commissioner Thomas Young.

Motion by Parsell seconded by Matuszak that the minutes of the April 7, 2016 regular meeting of the Board be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Sheridan that the minutes of the April 7, 2016 closed session of the Board be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Payroll in the amount of \$95,046.24 and bills in the amount of \$476,330.82 covered by vouchers #16-19, #16-20, #16-21 and #HRA-34 were presented and audited.

Motion by Zwerk seconded by Matuszak that the payroll and bills be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Brief Public Comment Segment:
None.

Tuscola County Drain Commissioner Bob Mantey appeared before the Board to discuss drain projects in the county. Mr. Mantey reported to the Board that the Wiscoggin Drain Project conducted last season was a success. Mr. Mantey also asked the Board if the Road Commission would be interested in participating in a similar project for the next stretch of the Wiscoggin Drain on Graf Road south of Deckerville Road. Almer Township Supervisor Jim Miklovic was also in attendance, and reported that the Almer Township Board will be discussing the proposed project. After discussion, the Board recommended that Mr. Mantey further review the possibility of conducting another Wiscoggin Drain Project.

At 8:30 A.M. the following bids were opened for an In-Ground Hoist Upgrade for the Caro Shop (Re-Bid):

<u>Bidder</u>	<u>Total Cost</u>
Allied, Inc.	\$ 97,985.00

Motion by Parsell seconded by Matuszak that the bid for the In-Ground Hoist Upgrade for the Caro Shop be accepted, reviewed by Management, and tabled until the next regular meeting of the Board. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Zwerk that the bids for the Dickerson Road over the Akron-Centerline Drain Box Culvert Installment Project taken and accepted at the last regular meeting of the Board be awarded to Heystek Contracting, Inc.; as recommended by the County Highway Engineer. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak to approve the Road Commission change to its summer operating hours effective Monday, May 2, 2016; as recommended by the Superintendent/Manager. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Sheridan to approve the request from the Arbela Township Board to install Truck Crossing Signs on Arbela Road east of Bray Road, as recommended by the County Highway Engineer. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak to approve the revised Tuscola County Road Commission Soil Erosion and Sedimentation Control Policy as presented. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Zwerk to approve the revised Tuscola County Road Commission's Permit Standards for Underground Utility Installations as presented. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Parsell to approve Scott Jacoby be promoted to the Vassar Division Working Foreman position effective May 2, 2016, as recommended by the Superintendent/Manager. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Matuszak seconded by Parsell to approve and sign the title sheet for the Bay City-Forestville Road Federal Aid Project, and to move forward with letting the project. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Management and the Board further discussed the fixed object and tree removal safety grant project. County Highway Engineer Zaverucha reported to the Board the current status of the project plans. After discussion, the Board recommended that Management further review the requested exceptions on Birch Run Road, and report back to the Board.

Management and the Board reviewed and discussed a proposed agenda for the upcoming Township Supervisors and Commissioners meetings to be held in May. After review and discussion, the following motion was introduced:

Motion by Sheridan seconded by Zwerk to approve the proposed agenda for the upcoming Township Supervisors and Commissioners meetings, and follow the same meeting format as last year. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Road Commissioner Gary Parsell reported to the Board a summary of the recent County Road Association of Michigan's Commissioners Seminar.

Motion by Sheridan seconded by Matuszak that bid items #9, #10, #11, and #12 for Almer Township, and bid item #17 for Dayton Township, and bid item #23 for Ellington Township, and bid item #31 for Kingston Township, and bid items #45 and #47 for Vassar Township, and bid item #50 for Wells Township of the 2016 bituminous resurfacing bids be awarded to the low bidder, Albrecht Sand & Gravel Company. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak to grant Wells Township a one-year variance of the Local Road Improvement and Township Allowance Policy for the 2016 season approving to resurface Riley Road from Hurds Corner Road to Plain Road in 2016, although this mile of road isn't fifteen years old or older. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Sheridan to approve the request from the Fremont Township Board to fund the O'Brien Road from Leix Road to Conrad Road paving project over a two (2) year period. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Matuszak to approve the revised TCRC 2016 Engineer Estimate for Primary Road Preservation Improvements by adding Crushing/Shaping/Stabilization with Cement to the Dickerson Road paving project. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Management and the Board discussed office personnel and operations.

Motion by Parsell seconded by Matuszak that the meeting be adjourned at 11:15 A.M. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Chairman

Secretary-Clerk of the Board