

**TUSCOLA COUNTY BOARD OF COMMISSIONERS  
MEETING AGENDA**

**THURSDAY, OCTOBER 1, 2015 – 7:30 A.M.**

**H. H. PURDY BUILDING BOARD ROOM  
125 W. Lincoln Street  
Caro, MI**

125 W. Lincoln Street  
Caro, MI 48723

Phone: 989-672-3700  
Fax : 989-672-4011

- 7:30 A.M. Call to Order – Chairperson Bardwell  
Prayer – Commissioner Kirkpatrick  
Pledge of Allegiance – Commissioner Bierlein  
Roll Call – Clerk Fetting  
Adoption of Agenda  
Action on Previous Meeting Minutes (See Correspondence #1)  
Brief Public Comment Period  
Consent Agenda Resolution (See Correspondence #2)  
New Business  
    -Independent Contractor Agreement for Services to Families with  
        Probate/Family Court Foster Care Cases (Laura Nowlen) (See  
        Correspondence #3)  
    -Sheriff Request to Refill Vacant Corrections and Road Patrol  
        Positions (See Correspondence #4)  
    -Homeland Security Funding of Mobile Data Terminals  
    -Agreement for Communications at Caro Community Hospital  
    -2016 Budget Development Update  
    -House Bill 4904 February/March County Elections (See  
        Correspondence #5)  
    -County Park Ordinance (See Correspondence #6)  
    -MSU-e/4-H Ballot Language (See Correspondence #7)  
    -Register Request to Amend Automation Fund  
Old Business  
Correspondence/Resolutions

**COMMISSIONER LIAISON COMMITTEE REPORTS**

KIRKPATRICK

Board of Health  
Community Corrections Advisory Board  
Dept. of Human Services/Medical Care Facility Liaison  
Land Acquisition  
MI Renewable Energy Coalition  
MEMS All Hazards  
MAC-Environment Energy Land Use

Oil/Shale Work Group  
Cass River Greenways Pathway  
Local Unit of Government Activity Report  
Tuscola In Sync  
NACO- Energy, Environment & Land Use

BARDWELL

Economic Development Corp/Brownfield Redevelopment  
Caro DDA/TIFA  
MAC Economic Development/Taxation  
MAC 7<sup>th</sup> District  
Local Unit of Government Activity Report  
TRIAD  
Human Services Collaborative Council

BIERLEIN

Thumb Area Consortium/Michigan Works  
Human Development Commission (HDC)  
Tuscola 2020  
Recycling Advisory Committee  
Local Emergency Planning Committee (LEPC)  
Great Start Collaborative Council  
Local Unit of Government Activity Report  
Tuscola In-Sync  
MAC Board of Directors  
Human Services Collaborative Council  
Region VI Economic Development Planning  
MAC-Economic Development & Taxation

TRISCH

Board of Health  
Planning Commission  
Economic Development Corp/Brownfield Redevelopment  
Local Unit of Government Activity Report  
Behavioral Health Systems Board  
Animal Control  
Solid Waste Management  
Thumb Works

ALLEN

Dispatch Authority Board  
County Road Commission  
Board of Public Works  
Senior Services Advisory Council  
Mid-Michigan Mosquito Control Advisory Committee  
Saginaw Bay Coastal Initiative  
Parks & Recreation  
Local Unit of Government Activity Report

Closed Session (If Necessary)

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

## CORRESPONDENCE

- #1 September 17, 2015 Full Board & Statutory Finance Minutes
- #2 Consent Agenda Resolution
- #3 Independent Contractor Agreement
- #4 Sheriff Request to Refill Vacant Positions
- #5 House Bill 4904 to Amend 1954 PA 116 Regarding Elections
- #6 County Park Ordinance
- #7 MSU-e 4H Ballot Language
- #8 September 28, 2015 Committee of the Whole Minutes
- #9 September 10 and September 17, 2015 Road Commission Minutes
- #10 Mass Notification for 911

*Draft*  
TUSCOLA COUNTY BOARD OF COMMISSIONERS  
September 17, 2015 Minutes  
H. H. Purdy Building

Commissioner Thomas Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 17th day of September, 2015 to order at 7:30 o'clock a.m. local time.

Prayer – Commissioner Bardwell

Pledge of Allegiance – Commissioner Trisch

Roll Call – Clerk Jodi Fetting

Commissioners Present: District 1 - Roger Allen, District 2 – Thomas Bardwell (excused at 10:20 a.m.), District 3 - Christine Trisch (excused at 9:40 a.m.), District 4 – Craig Kirkpatrick, District 5 – Matthew Bierlein

Commissioner Absent: None

Also Present: Mike Hoagland, Clerk Jodi Fetting, Mary Drier, Tisha Jones, Mike Miller, Eean Lee, Sandy Nielsen, Brian Neuville, Judge Nancy L. Thane, Sheila Long, Jim McLoskey, Steve Anderson, Attorney Laura Brown, Sheriff Lee Teschendorf, Erica Dibble

*Adoption of Agenda -*

15-M-146

Motion by Kirkpatrick, seconded by Allen to adopt the agenda as amended.  
Motion Carried.

*Action on Previous Meeting Minutes -*

15-M-147

Motion by Bierlein, seconded by Kirkpatrick to adopt the meeting minutes from the August 27, 2015 meeting. Motion Carried.

*Brief Public Comment Period -*

-Jim McLoskey attended the Board meeting on behalf of Senator Mike Green. Jim updated the Board regarding the funding cuts that the Michigan Economic Development Commission will be experiencing. There will be restructuring within the Commission to help offset the cuts. It is hoped the local programs will not be affected. Jim also extended an invitation to the Exchange Club Trail Walk on Saturday, September 19, 2015.

*Consent Agenda Resolution -*  
15-M-148

Motion by Bierlein, seconded by Trisch that the following Consent Agenda Resolution be adopted. Motion Carried.

### CONSENT AGENDA

- Agenda Reference:** A
- Entity Proposing:** COMMITTEE OF THE WHOLE 9/14/15
- Description of Matter:** Move that per the recommendation of county bond council that the Board of Public Works Chairperson be authorized to sign to rescind the original water project agreement between the Bloomfield Reese Water Authority, the Township of Denmark, the Township of Gilford and the Tuscola County Board of Public Works.
- Agenda Reference:** B
- Entity Proposing:** COMMITTEE OF THE WHOLE 9/14/15
- Description of Matter:** Move to concur with the County Medical Examiner request to increase the number of part-time Medical Examiner Investigators (MEI) so enough are available to meet needs especially with the limited availability of MEI at certain times of the year. (Other than the purchase of a two iPads, this change does not increase costs because MEI are paid \$150 per case).
- Agenda Reference:** C
- Entity Proposing:** COMMITTEE OF THE WHOLE 9/14/15
- Description of Matter:** Move that the form used to certify the County-Wide Cost Allocation Plan for Indirect Costs be approved and all appropriate signatures are authorized.
- Agenda Reference:** D
- Entity Proposing:** COMMITTEE OF THE WHOLE 9/14/15
- Description of Matter:** Move that the amount of general fund monies escrowed for the NextEra wind turbine appeal be increased from \$70,000 to \$237,000 for 2015.

- Agenda Reference:** E
- Entity Proposing:** COMMITTEE OF THE WHOLE 9/14/15
- Description of Matter:** Move that the amount of budgeted general fund property tax revenue be increased for 2015 from \$5,639,000 to \$5,724,000 per updated projection from the Equalization Department.
- Agenda Reference:** F
- Entity Proposing:** COMMITTEE OF THE WHOLE 9/14/15
- Description of Matter:** Move that the Website Development and Maintenance Agreement between Tuscola County Information System Department and Tuscola Township be approved and all appropriate signatures are authorized.
- Agenda Reference:** G
- Entity Proposing:** COMMITTEE OF THE WHOLE 9/14/15
- Description of Matter:** Move that per the recommendation of the Mosquito Abatement Director, that authorization is given to purchase a truck mounted sprayer from Adapco for an amount of \$6,499.00.
- Agenda Reference:** H
- Entity Proposing:** COMMITTEE OF THE WHOLE 9/14/15
- Description of Matter:** Move that per the September 14, 2015 letter of request from the Mosquito Abatement Director that approval to change the Biologist position from part-time to full-time and continue as an hourly employee is granted and all appropriate budget amendments are authorized. Said change to be effective September 26, 2015 (Background check and physical were previously conducted).
- Agenda Reference:** I
- Entity Proposing:** COMMITTEE OF THE WHOLE 9/14/15
- Description of Matter:** Move that per the September 14, 2015 letter of request from the Mosquito Abatement Director that approval to change the temporary part-time office position to permanent part-time General Office Clerk effective September 26, 2015 is granted and all appropriate budget amendments are authorized. (Background check and physical were previously conducted).

- Agenda Reference:** J
- Entity Proposing:** COMMITTEE OF THE WHOLE 9/14/15
- Description of Matter:** Move that per the August 31, 2015 correspondence from Dave Kolacz requesting use of the Courthouse Lawn on October 10, 2015 for Lady of Fatima National Rosary Day be granted and the Building and Grounds Director notify the requesting party that the request was granted.
- Agenda Reference:** K
- Entity Proposing:** COMMITTEE OF THE WHOLE 9/14/15
- Description of Matter:** Move that the new MSU-Extension request and Recycling millage renewal be put on the August Primary ballot of 2016 and the Primary Roads and Bridge millage renewals be put on the November 2016 general election ballot.

#### *New Business*

-Child Care Fund Request, Sheila Long (matter added) - Sheila Long updated the Board regarding the change within the budget. The change was a decrease within the wages and benefits due to an employee being off from work.

#### 15-M-149

Motion by Bierlein, seconded by Trisch to accept the State of Michigan Child Care Fund Budget as presented and amended for Fiscal Year 2016. Motion Carried,

-Request for Funding from Senior Millage, Brian Neuville - Brian Neuville updated the Board regarding the projected summary of Tuscola County Senior Services provided during October 1, 2014 to September 30, 2015. Brian is requesting a fund balance transfer of millage funds to offset the shortfall. Brian is also requesting funds to allow for the relocation of the Adult Day Care Center in Caro and some upgrades that will be necessary.

#### 15-M-150

Motion by Allen, seconded by Kirkpatrick that per the request of the Human Development Commission to amend the 2015 Senior Millage Fund Budget in the amount of \$14,744 to fund the client contribution shortfall for clients receiving services in Tuscola County. Also, per the request of the Human Development Commission the 2015 Senior Millage Fund Budget be amended in the amount of \$7,538 (October through December 2015 - ¼ of \$30,150.00) as a permanent increase to the base funding for senior services based upon increased cost to provide services. Motion Carried.

## 15-M-151

Motion by Allen, seconded by Kirkpatrick that per the request of the Human Development Commission to incorporate in the 2016 Senior Millage Fund Budget the amount of \$10,000 to fund the upgrades/relocation of the Adult Day Care Center in Caro. Also, per the request of the Human Development Commission the 2016 Senior Millage Fund Budget incorporate the amount of \$22,612.50 (January through December 2016  $\frac{3}{4}$  of \$30,150.00) as a permanent increase to the base funding for senior services based upon increased cost to provide services. Motion Carried.

Brian also informed the Board that the THAW program will not be available to assist clients this year. There will still be other programs available through the Human Development Commission.

-Policy Regarding Electronic Sale of County Assets - Mike Hoagland updated the Board on the progress made in establishing a policy.

## 15-M-152

Motion by Trisch, seconded by Kirkpatrick that the Electronic Sale of County Assets Policy be adopted and forwarded to County officials and explained that this is the method that will be used for electronic sale of county assets. Motion Carried.

-Smart 911 Agreement - Sandy Nielsen requested approval to proceed with the Smart 911 Agreement.

## 15-M-153

Motion by Allen, seconded by Kirkpatrick that per the recommendation of the Dispatch Director the Smart 911 Agreement be approved and all appropriate signatures are authorized (legal review and approval has been obtained). Motion Carried.

-Thumb Area Regional Community Corrections Advisory Board Service Agreement - Mike Hoagland explained the Agreement to the Board.

## 15-M-154

Motion by Trisch, seconded by Bierlein to approve the 2015/2016 service agreement between the Thumb Area Regional Community Corrections Advisory Board and Tuscola County and all appropriate signatures are authorized. Motion Carried.

Recessed at 8:21 a.m.

Reconvened at 8:34 a.m.

-CLOSED SESSION – Pending Litigation scheduled at 8:30 a.m. - Commissioner Bardwell announced the Board will be going into Closed Session and notified the audience that Sheriff Teschendorf and Erica Dibble will be requested to attend the closed session. There was no opposition to that request.

15-M-155

Motion by Bierlein, seconded by Kirkpatrick that the Board meet in closed session under section 8(e) of the Open Meetings Act to discuss pending litigation with Attorney Laura Brown at 8:35 a.m. Sheriff Lee Teschendorf and Erica Dibble are authorized to attend the closed session. Roll Call Vote - Allen - yes; Bardwell - yes; Kirkpatrick - yes; Bierlein - yes; Trisch - absent. Motion Carried.

Board reconvened from Closed Session at 9:40 a.m.

Recessed at 9:40 a.m.

Commissioner Trisch excused at 9:40 a.m.

Reconvened at 9:43 a.m.

*Old Business - None*

*Correspondence/Resolutions - None*

#### COMMISSIONER LIAISON COMMITTEE REPORTS

##### BARDWELL

Economic Development Corp/Brownfield Redevelopment - EDC will be paying off their current lease and have relocated their office.

Caro DDA/TIFA

MAC Economic Development/Taxation

MAC 7<sup>th</sup> District

Local Unit of Government Activity Report

TRIAD

Human Services Collaborative Council

##### BIERLEIN

Thumb Area Consortium/Michigan Works - New staff is in place and the transition is going well.

Human Development Commission (HDC) - Working to provide current services with a smaller budget.

Tuscola 2020

Recycling Advisory Committee

Local Emergency Planning Committee (LEPC)

Great Start Collaborative Council

Local Unit of Government Activity Report

Tuscola In-Sync

MAC Board of Directors - Matt has announced that he is seeking the 2nd Vice President on the MAC Board of Directors.

Human Services Collaborative Council

Region VI Economic Development Planning

MAC-Economic Development & Taxation

TRISCH - excused at 9:40 a.m.

Board of Health

Planning Commission

Economic Development Corp/Brownfield Redevelopment

Local Unit of Government Activity Report

Behavioral Health Systems Board

Animal Control

Solid Waste Management

Thumb Works

ALLEN

Dispatch Authority Board - Smart911 Agreement presented today.

County Road Commission

Board of Public Works - Quarterly meeting will be scheduled.

Senior Services Advisory Council

Mid-Michigan Mosquito Control Advisory Committee - Working on Fall spraying.

Saginaw Bay Coastal Initiative - Looking at Vanderbilt Park and Oakhurst Park although Thomas Marine area and Bay Park has had previous success.

Parks & Recreation - Commissioner Allen would like to improve opportunities for communication and ways to improve the park.

Local Unit of Government Activity Report

KIRKPATRICK

Board of Health

Community Corrections Advisory Board - Currently, the jail is at capacity.

Dept. of Human Services/Medical Care Facility Liaison - The land that the Medical Care Facility is interested in has interest from other county programs also.

Land Acquisition - Commissioner Kirkpatrick is still interested in acquiring the state land offered by Senator Green. Matter was discussed at length regarding the possibility of Tuscola County acquiring the property.

MI Renewable Energy Coalition

MEMS All Hazards

MAC-Environment Energy Land Use

Oil/Shale Work Group

Cass River Greenways Pathway

Local Unit of Government Activity Report

Tuscola In Sync

NACO- Energy, Environment & Land Use

*Other Business as Necessary -*

- There will be a grant presentation on Monday at 9:00 a.m.
- Mike Hoagland has become involved in the MMR Building inspections.
- Laura Ogar has sent communication regarding phragmites.
- Bay County Resolution was received and Mike Hoagland will include in a future packet.
- Karen Southgate has expressed concern regarding the county issued contracts regarding foster care services.

Commissioner Bardwell excused at 10:20 a.m.

*Extended Public Comment -*

-Eean Lee recently attended an IT conference which was very beneficial and informational to him. Leaving the conference he has set priorities to accomplish: Cyber security; Top quality staff; Increasing the ability of our website to be accessed by mobile devices. Tuscola County's website structure was planned out well and we are ahead of the curve. Eean would like to add a "How Do I" section to the website. He is going to review our licenses to verify we are in compliance. Another area he would like to improve is the system used to store videos from body cameras. He is also working on the future advancement of the GIS system.

-Mike Miller explained the need for storage space now and in the future. Mike Miller has worked with Clerk Fetting to be able to build more shelving in the current storage space the Clerk uses. That space was used by Building and Grounds to store items to be sold. Matter discussed.

-Steve Anderson updated the Board on the progress of the Hazard Mitigation Plan. There have been two public hearings held which allowed for comments. The plan is on the website under the top news. Matter discussed.

Meeting adjourned at 10:38 a.m.

Jodi Fetting  
Tuscola County Clerk

Statutory Finance Committee Minutes  
September 17, 2015  
H.H. Purdy Building  
125 W. Lincoln St, Caro MI

Meeting called to order at 10:40 a.m.

Commissioners Present: Allen, Kirkpatrick, Bierlein

Commissioners Absent: Bardwell, Trisch (both signed prior to being excused from Board meeting)

Also Present: Mike Hoagland, Clerk Jodi Fetting

Claims and Per Diems were reviewed and approved.

Public Comment - None

Meeting adjourned at 10:42 a.m.

Jodi Fetting  
Tuscola County Clerk

**'DRAFT'**

**COUNTY OF TUSCOLA**

**STATE OF MICHIGAN**

**RESOLUTION TO ADOPT CONSENT AGENDA**

At a regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the Village of Caro, Michigan, on the 1<sup>st</sup> day of October, 2015 at 7:30 a.m. local time.

COMMISSIONERS PRESENT:

\_\_\_\_\_

COMMISSIONERS ABSENT:

\_\_\_\_\_

It was moved by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_ that the following Consent Agenda Resolution be adopted:

**CONSENT AGENDA**

- Agenda Reference:** A
- Entity Proposing:** COMMITTEE OF THE WHOLE 9/28/15
- Description of Matter:** Move that per the recommendation of the Recycling Coordinator that the 2016 Clean Sweep Grant Contract in the amount of \$25,000 be approved and all appropriate signatures are authorized.
- Agenda Reference:** B

**Entity Proposing:** COMMITTEE OF THE WHOLE 9/28/15

**Description of Matter:** Move that per the recommendation of the Board of Health that the revised Health Department Organizational Chart be approved and placed on file.

**Agenda Reference:** C

**Entity Proposing:** COMMITTEE OF THE WHOLE 9/28/15

**Description of Matter:** Move that the Medical Care Facility millage transfer request of \$24,515 from the voted to the general Medical Care Facility Fund be approved for the items explained in the September 18, 2015 letter of request.

**Agenda Reference:** D

**Entity Proposing:** COMMITTEE OF THE WHOLE 9/28/15

**Description of Matter:** Move that per the recommendation of corporate council that the American Institute of Architects Contract for the Mosquito Abatement Building Construction be approved and all appropriate signatures are authorized.

**Agenda Reference:** E

**Entity Proposing:** COMMITTEE OF THE WHOLE 9/28/15

**Description of Matter:** Move that the county hiring freeze be temporarily lifted and the Sheriff be authorized to refill the vacancy created by the resignation of Road Patrol Deputy Matt Meisel who is leaving employment September 30, 2015.

**Agenda Reference:** F

**Entity Proposing:** COMMITTEE OF THE WHOLE 9/28/15

**Description of Matter:** Move that per the recommendation of the Board of Health to approve the wage ban for the new Veteran's Affairs Assistant

position which will be filled in 2016 using the new Voted Veteran's Millage fund.

**IT IS FURTHER RESOLVED** that any motion, resolution, or other act of Tuscola County inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS:

NAYS:

ABSTENTIONS:

RESOLUTION ADOPTED.

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Thomas Bardwell, Chairperson  
Tuscola County Board of Commissioners

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Jodi Fetting  
Tuscola County Clerk

#

**INDEPENDENT CONTRACTOR AGREEMENT  
TUSCOLA COUNTY, MI  
CONTRACTOR NAME**

This agreement, made and entered into this 1<sup>st</sup> of October, 2015, by and between Tuscola County, party of the first part, and Contractor Name, an individual, hereinafter referred to as the "contractor" party of the second part;

**WHEREAS**, Tuscola County desires to establish an independent contractor relationship for providing services as Tuscola County deems necessary,

**WHEREAS**, Contractor Name is ready, willing and able to provide services as desired by Tuscola County and is recognized as an *independent contractor*;

**NOW THEREFORE**, in consideration of this mutual agreement hereinafter contained, subject to the terms and conditions, hereby understood, and agreed by the parties hereto as follows:

**ELIGIBLE CLIENTS:** The Contractor shall provide services to families or children who have active Tuscola County Probate/Family Court Foster Care Cases with children under the age of 18. Referrals will have approval of the caseworker's supervisor. Services may continue if a move occurs into adjacent counties.

**PROFESSIONAL SERVICES:** Contractor shall:

- Initiate contact with the referring worker;
- Confirm referral;
- Discuss case dynamics;
- Identify family needs;
- Develop service goals and objectives;
- Establish time frames and a schedule of contacts.

Initial contact with the family shall occur within seven working days of receiving a written referral. Initial meeting shall be coordinated with the referral worker with the family to develop goals and objectives with time frames. All parties to receive a copy of the action plan.

The action plan is to be case specific addressing needs of the child/family. These services address the need for child care techniques, education, home management, budgeting, stable housing, nutritional information, employment, treatment opportunities.

Implementation of services can include but are not limited to mentoring and teaching of skills addressing nutrition, parenting, money management, adequate home maintenance, communication skills, supervised visitation and facilitating connections to community resources.

Arrangements will be made for transportation to necessary activities when warranted, such as;

visitations, shopping, paying of bills and counseling services as examples.

**DOCUMENTATION:**

- A program plan of action is to be submitted within 15 days from date of referral. The plan of action shall be case specific addressing needs and strengths, goals and objectives, services, safety issues, visitation program with time frames in supporting families' success.
- A summary and contact report is due within 5 days of each family visit. This report addresses the action plan, how the family has or has not met the goals and objectives, strengths, weaknesses, interventions, preparation for the visit, activities, subjects discussed and any barriers in meeting the plan of action.
  - Attached to the report shall be a summary of the visitation contact narrative.
- A Termination Summary report is due upon closure of the case. Report shall address:
  - Closure reason
  - Safety issues, anticipated concerns, safety plan
  - Placement/living arrangement of children at closure
  - Closing summary

**COMMUNICATION:** Communication with the referral worker and /or supervisor in absence of the referring caseworker shall occur weekly informing of the progress or lack of progress that is being made. This communication can be by phone, email or face to face.

Contractor will provide a business phone number and answering point for the client, referring worker, supervisor, Tuscola County, or other community members to establish contact and/or leave a message.

**CLIENT RECORDS:** Contractor shall maintain and be able to produce upon request the following documents:

- Referral form;
- Date of contacts – contact summaries;
- Methods of service delivery;
- All contacts with client;
- Documentation of events;
- Any other documentation that may pertain to clients;
- Total number of units of service delivered to each client

All records and documentation shall be maintained in a safe and secure location.

**COMPENSATION:** Contractor shall submit monthly payment vouchers for verification of units provided and contacts during the billing cycle with the unit rate. Reimbursement shall be made on a monthly basis. Requests for payment over 30 day period may be denied for payment. A unit is defined as one hour of face/face, email, contacts with caseworker/supervisors, agencies affiliated with the family and report writing, travel, phone, or any contacts visit with referred client. Units may be billed in one quarter of an hour increments. Contractor shall provide up to 1400 hours at the unit rate of \$21.07 per hour. A 3% cost of living increase will be allowed after each consecutive year of the contract not to exceed \$25.00 per hour. In addition, Contractor is allowed \$500.00 in Specific Assistance reimbursement of approved purchases made on behalf of the family and \$4000.00 in mileage reimbursement from Contractor's home or 440 N. State St., Caro, MI whichever is closer. Total contract cost not to exceed \$29,498.

No other funding through fees or charges to any client is permitted under this Agreement.

**INDEPENDENT CONTRACTOR:** It is agreed that the contractor is acting as an independent contractor, representing herself to the general public as an independent contractor for the other work or contracts as she desires; furthermore, it is agreed that Tuscola County will not discourage or inhibit the contractor to enter into any other contracts for like or similar services; furthermore, it is agreed this agreement is not exclusive.

**CONFIDENTIALITY:** The use or disclosure of information concerning services to applicants or recipients obtained in connection with the performance of the Agreement shall be restricted to purpose directly connected with the administration of the programs implements by this Agreement. The Contractor shall at all times treat each individual they are providing services with dignity and respect.

**TAXES:** It is agreed that the Contractor shall accept full responsibility for any and all taxes that may be lawfully due to any governmental unit as a result of payments made by Tuscola County. Tuscola County shall provide Form 1099 at the end of the year for tax purposes.

**INSURANCE COVERAGE:** The Contractor shall provide general liability insurance in such amount as necessary to cover all claims which may arise out of the Contractor's operations with copy of the insurance coverage provided to Tuscola County. Unemployment compensation coverage, and worker's compensation insurance shall be maintained in accordance with the applicable Federal and State law and regulations.

Contractor shall at all times be regarded as an independent contractor and shall not at any time as an agent for Tuscola County.

**LIABILITY:** The Contractor shall indemnify, save and hold harmless Tuscola County against any and all expenses and liability of any kind which Tuscola County may sustain, incur or be required to pay arising out of this Agreement. Further, if the Contractor becomes involved in or is threatened with litigation, the Contractor shall immediately notify Tuscola County.

**TERM:** This agreement shall cover the period from October 1, 2015 through September 30, 2016.

**TERMINATION OF AGREEMENT:** Payment source is solely grant based, and if availability of the grant no longer exists, the agreement is terminated immediately.

Either party may terminate the Agreement with 30 days written notice, submitted to Tuscola County.

**CHANGES:** A review of the contract will be annually. Any changes in the terms and conditions provided for under this agreement shall be agreed upon in advance by both parties in writing. Failure to agree upon such changes or failure to sign such changes shall terminate the agreement immediately.

**IN WITNESS WHEREOF:** The parties hereto have caused this agreement to be executed by their respective officers duly authorized to do so.

\_\_\_\_\_  
Contractor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Thomas Bardwell, Chairperson, Tuscola County Board of Commissioners

\_\_\_\_\_  
Date



## Tuscola County Sheriff's Office

420 Court Street • Caro, MI 48723

Lee Teschendorf, Sheriff  
Glen Skrent, Undersheriff

Phone (989) 673-8161  
Fax (989) 673-8164

September 29, 2015

Tuscola County Board of Commissioners  
Mr. Michael Hoagland, County Controller

I am requesting a waiver of the county hiring freeze to fill the following full-time corrections and road patrol positions.

We have two vacancies in the corrections division caused by the resignations of Tyler Erla on 08/28/2015 and Barbara Thayer effective 10/09/2015. As you are aware the Michigan Department of Corrections and the county agreed to a staffing level with the increase in jail beds and filling these two openings will maintain that minimum.

Additionally we have an opening in the patrol division with the resignation of Matthew Meisel effective 09/30/2015. This position will be funded by the road patrol millage and will have no impact on county general funds.

We hope to fill the vacancies as soon as qualified candidates can be hired.

Sincerely,

A handwritten signature in cursive script that reads "Leland Teschendorf".

Leland Teschendorf, Sheriff

# HOUSE BILL No. 4904

September 22, 2015, Introduced by Rep. McBroom and referred to the Committee on Elections.

A bill to amend 1954 PA 116, entitled "Michigan election law," by amending sections 641 and 646a (MCL 168.641 and 168.646a), section 641 as amended by 2015 PA 101 and section 646a as amended by 2013 PA 253.

THE PEOPLE OF THE STATE OF MICHIGAN ENACT:

1       Sec. 641. (1) Except as otherwise provided in this section,  
2 ~~and section 613a,~~ an election held under this act shall be held on  
3 1 of the following regular election dates:

4       (a) The May regular election date, which is the first Tuesday  
5 after the first Monday in May.

6       (b) The August regular election date, which is the first  
7 Tuesday after the first Monday in August.

8       (c) The November regular election date, which is the first  
9 Tuesday after the first Monday in November.

1 (D) IN EACH PRESIDENTIAL ELECTION YEAR WHEN A STATEWIDE  
2 PRESIDENTIAL PRIMARY ELECTION IS HELD, THE DATE OF THE STATEWIDE  
3 PRESIDENTIAL PRIMARY ELECTION AS PROVIDED IN SECTION 613A.

4 (2) If an elective office is listed by name in section 643,  
5 requiring the election for that office to be held at the general  
6 election, and if candidates for the office are nominated at a  
7 primary election, the primary election shall be held on the August  
8 regular election date.

9 (3) Except as otherwise provided in this subsection and  
10 subsection (4), a special election shall be held on a regular  
11 election date. A special election called by the governor under  
12 section 145, 178, 632, 633, or 634 to fill a vacancy or called by  
13 the legislature to submit a proposed constitutional amendment as  
14 authorized in section 1 of article XII of the state constitution of  
15 1963 may, but is not required to be, held on a regular election  
16 date.

17 (4) A school district may call a special election to submit a  
18 ballot question to borrow money, increase a millage, or establish a  
19 bond if an initiative petition is filed with the county clerk. The  
20 petition shall be signed by a number of qualified and registered  
21 electors of the district equal to not less than 10% of the electors  
22 voting in the last gubernatorial election in that district or 3,000  
23 signatures, whichever number is lesser. Section 488 applies to a  
24 petition to call a special election for a school district under  
25 this section. In addition to the requirements set forth in section  
26 488, the proposed date of the special election shall appear beneath  
27 the petition heading, and the petition shall clearly state the

1 amount of the millage increase or the amount of the loan or bond  
2 sought and the purpose for the millage increase or the purpose for  
3 the loan or bond. The petition shall be filed with the county clerk  
4 by 4 p.m. of the twelfth Tuesday before the proposed date of the  
5 special election. The petition signatures shall be obtained within  
6 60 days before the filing of the petition. Any signatures obtained  
7 more than 60 days before the filing of the petition are not valid.  
8 If the special election called by the school district is not  
9 scheduled to be held on a regular election date as provided in  
10 subsection (1), the special election shall be held on a Tuesday. A  
11 special election called by a school district under this subsection  
12 shall not be held within 30 days before or 35 days after a regular  
13 election date as provided in subsection (1). A school district may  
14 only call 1 special election pursuant to this subsection in each  
15 calendar year.

16 (5) The secretary of state shall direct and supervise the  
17 consolidation of all elections held under this act.

18 (6) This section shall be known and may be cited as the  
19 "Hammerstrom election consolidation law".

20 Sec. 646a. (1) If a local officer is to be elected at a  
21 general November election, candidates for the local office shall be  
22 nominated in the manner provided by law or charter, subject to  
23 sections 641 and 642. If candidates for the local office are to be  
24 nominated at caucuses, the caucuses shall be held on a date before  
25 the date set for the primary election or on the Saturday before the  
26 day of the primary election as determined by the local legislative  
27 body at least 20 days before the date of the caucus. If candidates

1 are nominated by filing petitions or affidavits, they shall be  
2 filed at a time provided by charter, but not later than the date of  
3 the primary. Except as provided in section 642, the local primary  
4 election shall be held on the same day as a state or county primary  
5 election. If a state or county primary is being held on the same  
6 day, the last day for local candidates to file nominating petitions  
7 is the same as the last date to file petitions for state and county  
8 offices. The names of all local candidates and titles of office  
9 shall be certified to the county clerk by the local clerk within 5  
10 days after the last day for filing petitions, and certification of  
11 nominees shall be made to that clerk within 5 days after the date  
12 on which the primary or caucus was held.

13 (2) If a ~~local, school district, or county~~ ballot question OF  
14 A POLITICAL SUBDIVISION OF THIS STATE INCLUDING, BUT NOT LIMITED  
15 TO, A COUNTY, CITY, VILLAGE, TOWNSHIP, SCHOOL DISTRICT, SPECIAL USE  
16 DISTRICT, OR OTHER DISTRICT is to be voted on at a regular election  
17 date or special election, the ballot wording of the ballot question  
18 shall be certified to the PROPER local or county clerk not later  
19 than 4 p.m. on the twelfth Tuesday before the election. If the  
20 wording is certified to a clerk other than the county clerk, the  
21 clerk shall certify the ballot wording to the county clerk at least  
22 82 days before the election. Petitions to place a county or local  
23 ballot question on the ballot at the election shall be filed with  
24 the clerk at least 14 days before the date the ballot wording must  
25 be certified to the local clerk.

26 (3) The provisions of this section apply TO AND CONTROL THE  
27 FILING DEADLINES FOR CANDIDATES FOR LOCAL OFFICE TO BE ELECTED AT

1 THE GENERAL NOVEMBER ELECTION AND FOR ALL BALLOT QUESTIONS OF A  
2 POLITICAL SUBDIVISION OF THIS STATE AT ANY REGULAR ELECTION,  
3 PRIMARY ELECTION, OR SPECIAL ELECTION notwithstanding any  
4 provisions of law or charter to the contrary. ~~, unless an earlier~~  
5 ~~date for the filing of affidavits or petitions, including~~  
6 ~~nominating petitions, is provided in a law or charter, in which~~  
7 ~~case the earlier filing date is controlling.~~

8 Enacting section 1. This amendatory act takes effect 90 days  
9 after the date it is enacted into law.

10 Enacting section 2. This amendatory act is curative and  
11 intended to correct any misinterpretation of legislative intent by  
12 the Michigan court of appeals in Meridian Charter Township v Ingham  
13 County Clerk, 285 Mich App 581 (2009). It is the intent of the  
14 legislature that this amendatory act expresses the original intent  
15 of the legislature that MCL 168.646a(3) supersedes any and all  
16 conflicting provisions of law or charter prescribing the filing  
17 deadlines for candidates for local office to be elected at the  
18 general November election and for all ballot questions of a  
19 political subdivision of this state at any regular election,  
20 primary election, or special election.

[mhoagland@tuscolacounty.org](mailto:mhoagland@tuscolacounty.org)

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**From:** Clayton J. Johnson <CLAJOH@BraunKendrick.com>  
**Sent:** Monday, August 31, 2015 10:56 AM  
**To:** 'MHoagland@TuscolaCounty.org'  
**Subject:** Park Ordinance  
**Attachments:** Tuscola County Park Ordinance (S1264104).DOCX; Procedure for Adopting Park Ordinance (S1264124).PDF

Hello Mike:

As we discussed, please find attached a draft of a proposed ordinance regarding County Park rules, specifically requiring payment of park fees. The language that I have prepared is a little broader than just enforcement of park fees, to include enforcement of some additional rules, which I would be happy to adjust as the Board may prefer. The statutory limit on the fine for a violation of the ordinance is \$500, but the draft reflects a fine of \$100 for the first violation and up to \$500 for subsequent offenses.

Also attached is a brief memorandum regarding the procedure for adopting the ordinance. Please feel free to contact us with any questions at all regarding the ordinance language or the procedural aspects.

Thank you,

Clay



BRAUN KENDRICK

CLAYTON J. JOHNSON  
Attorney  
Tel: 989.399.0606  
Fax: 989.799.4666  
Email: [clajoh@braunkendrick.com](mailto:clajoh@braunkendrick.com)

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COUNTY OF TUSCOLA

Ordinance No. 2015-\_\_\_

**ORDINANCE GOVERNING ACTIVITIES AT ALL TUSCOLA COUNTY PARKS AND RECREATION AREAS**

THE COUNTY OF TUSCOLA, STATE OF MICHIGAN, ORDAINS:

**Section 1 - Purpose and Authority**

The Tuscola County Board of Commissioners determines that it is necessary to consolidate the rules which regulate acts at all Tuscola County parks and recreation areas, specifically including Vanderbilt County Park and Campground, and to provide penalties for violation of the rules. MCL 46.11 authorizes the County Board of Commissioners to pass ordinances relating to County affairs. The Ordinance is intended to regulate the use of County parks and recreation areas and therefore comes under the authority granted within that statute.

**Section 2 - Prohibitions**

The following activities are prohibited at all County parks and recreation areas:

1. Littering or dumping.
2. Camping without prior payment of the applicable fee and display of an appropriate permit.
3. Parking upon the premises without prior payment of the applicable fee and display of an appropriate parking pass.
4. Defacing or destroying of park property, facilities, furnishings or equipment.
5. Any sound or noise generated by a group, person or device which is excessive or profane.
6. Interfering with, obstructing or disobeying park personnel when discharging their lawful duties.
7. Any other activities which are prohibited by such rules as may be posted from time to time in writing at the park under the authority of the County.

**Section 3 - Special Rules**

The following special rules apply:

1. The park shall be open during posted hours only.
2. Swimming is allowed in designated areas only.
3. Glass containers are not permitted on bathing beaches.
4. Fishing is permitted in designated areas only, if the appropriate Michigan license(s) is possessed.
5. All pets, when allowed, must be on a leash and must remain under the owner's immediate control at all times. Any dog or pet deemed by park personnel to be a public nuisance or danger shall be removed from the premises.
6. The Michigan Motor Vehicle code is applicable on all County park roadways, including posted speed limits.
7. All park patrons must purchase and display or show all required permits, receipts and passes.

8. Parking is allowed in designated spaces or areas only. Vehicles parked in roadways, fire lanes, connecting drives, or other designated areas may be fined and/or towed at owner's expense.
9. Deviations or exceptions to the mandates of this Ordinance may be granted only by special permission from the Tuscola County Parks and Recreation Commission.

**Section 4 - Penalties**

A person violating any of the terms of this Ordinance may be immediately evicted from the park and future park privileges may be suspended. Any violation of the provisions of this Ordinance is also a civil infraction, punishable by a civil fine of ~~\$100.00~~ for the first offense and up to ~~\$500.00~~ for second or subsequent offenses, plus court cost <sup>\$25</sup> subject to the provisions of MCL 46.10b and MCL 257.907.

**Section 5 - Enforcement**

~~All employees of the Tuscola County Parks and Recreation Department and~~ All law enforcement officers in Tuscola County shall have the authority to issue civil infraction citations for any violation of this Ordinance. The County Prosecutor shall act as the prosecutorial arm for the enforcement of this Ordinance.

**Section 6**

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be declared a separate, distinct and independent provision, and such holdings shall not affect the validity of the remaining portion or provisions of this Ordinance.

**Section 7 - Effective Date**

This Ordinance shall take effect and be in force from and after the date when notice of the adoption is published in a newspaper of general circulation in the county.

This Ordinance is adopted by action of the County of Tuscola Board of Commissioners this \_\_\_\_ day of \_\_\_\_\_ 2015.

\_\_\_\_\_  
 Chairperson  
 Tuscola County Board of Commissioners

CERTIFICATION

I, \_\_\_\_\_, Clerk of the County of Tuscola, do hereby certify that this is a true and correct copy of the Ordinance duly adopted by the County of Tuscola Board of Commissioners on the \_\_\_\_ day of \_\_\_\_\_ 2015.

\_\_\_\_\_  
 Tuscola County Clerk

MEMORANDUM

TO: MIKE HOAGLAND  
FROM: BRAUN KENDRICK FINKBEINER PLC  
DATE: AUGUST 31, 2015  
SUBJECT: TUSCOLA COUNTY / PROCEDURE TO ADOPT PARK ORDINANCE

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The following procedures should be followed in order to adopt an ordinance regarding the County Park:

- **Vote to Adopt.** At a properly noticed public meeting of the board of Commissioners, the affirmative vote of the majority of the Board of Commissioners elected and serving is required in order to adopt the ordinance. MCL 46.11(j). The names and votes of members of the Board must be recorded. MCL 46.3a.
- **Certification of Ordinance.** Once adopted, the ordinance must be signed by the chairperson of the Board of Commissioners and certified by the clerk of the Board of Commissioners. MCL 46.11(j).
- **Publish Notice of Adoption in Newspaper.** The ordinance becomes effective when notice of the adoption is published in a newspaper of general circulation in Tuscola County. MCL 46.11(j).
- **Public's Right to Referendum.** Once notice of the adoption is published in the newspaper, the amended ordinance will be remain effective, unless a petition requesting that a public ballot be held as to whether the amendment should be approved or rejected is submitted to the Tuscola County Clerk within fifty (50) days after adoption of the ordinance. The petition must be signed by at least twenty percent (20%) of the County's registered voters. Once the petition is filed, the amendment ceases to be effective until approved by a majority vote of the electors. MCL 46.11(j).

## Consent Agenda Reference A Discussion:

**Agenda Reference:** A (Matter Removed from Consent Agenda)

**Entity Proposing:** COMMITTEE OF THE WHOLE 8/24/15

**Description of Matter:** Move that the following language be approved for the March 2016 ballot proposal regarding funding MSU-e (Language has been reviewed and approved by corporate council and MSU-e):

Tuscola County  
Michigan State University Extension  
Millage Proposal

For the purpose of sustaining 4-H youth development, agriculture and agribusiness, health and nutrition and other community education programs through Michigan State University Extension services within Tuscola County, shall the County increase the limitation in the total amount of ad valorem taxes which may be imposed for all purposes upon real and personal property in the County, as provided in the Michigan Constitution of 1963, as amended, which would result in a new levy of 0.1 mills (\$0.10 per \$1,000) of taxable valuation, for a period of six (6) years, in the years 2016 to 2021, both inclusive? This levy is estimated to raise \$173,094 in the first year.

Clerk Fetting informed the Board that she was just made aware by the Bureau of Elections that the County is not able to place a local proposal on the March Presidential Primary Election due to the recent changes in law. More information is to be provided by the Bureau of Elections and she will pass that on when it is received. It was discussed the next elections dates would be in May on a special election or in August on the Primary election.

## New Business

-Building Codes Update, Curtis Stowe - An update was provided regarding the number of Building, Electrical, Mechanical, Plumbing and Soil Erosion permits issued from 2013, 2014 and to date in 2015.

-Animal Control Update, Jim Matson - A grant was received for a large animal trap and also for Danielle to attend training regarding animal cruelty investigation. Jim asked if there was assistance available to help write grants for the program. Mike will give the contact information for Vicky Sherry to Jim to see if she can provide assistance. Jim also provided an update on the Tuscola County Animal Control Center.

**Tuscola County Board of Commissioners  
Committee of the Whole  
Monday, September 28, 2015 – 7:30 A.M.  
HH Purdy Building  
125 W. Lincoln, Caro, MI**

Present: District 1 - Roger Allen, District 2 - Thomas Bardwell, District 3 - Christine Trisch, District 4 - Craig Kirkpatrick, District 5 - Matthew Bierlein

Absent: None

Also Present: Clayette Zechmeister, Clerk Jodi Fetting, Mary Drier, Tisha Jones, Mike Miller, Ziggy Dworzecki, Judge Amy Grace Gierhart

**Finance**

Committee Leaders-Commissioners Kirkpatrick and Bierlein

**Primary Finance**

1. **Mobile Medical Response Building Construction and Building Codes** - No update.
2. **2016 Clean Sweep Grant Contract** - Mike Miller is requesting approval for signature on a grant in the amount of \$25,000 for the Recycling Center. Matter to be placed on the Consent Agenda.
3. **Health Department Organizational Chart Recommended Changes** - Clayette explained the changes in the Organizational Chart. Matter to be placed on the Consent Agenda.
4. **Medical Care Facility Millage Transfer Request** - Request has been received to transfer funds. Matter to be placed on the Consent Agenda.
5. **Approval to Sign AIA Contract for Mosquito Abatement Building** - Mike Miller requested approval to sign the Contract. Matter to be placed on the Consent Agenda.

**On-Going Finance**

1. Road Commission Legacy Cost (Schedule)
2. Tuscola County Community Foundation and Next Steps
3. MAC 7<sup>th</sup> District Meeting in Tuscola County
4. MSU-e/4-H Millage Ballot Language – Approval Needed - There has been legislation proposed to allow a proposal to be placed on the March election.
5. 2016 Budget Development
6. Revisions to Foster Care Contracts (Karen Southgate)

**Personnel**  
Committee Leader-Commissioner Trisch

**Primary Personnel**

1. **Sheriff Department Vacancy – Road Patrol** - Due to a resignation, the Sheriff's Department needs to refill a Road Patrol position. Matter to be placed on the Consent Agenda.
2. **Approval of Wage Band and Job Description for Veteran's Affairs Assistant** - This position of an assistant was included in the millage request. Matter to be placed on the Consent Agenda.

**On-Going Personnel**

1. DOL Proposes Rule Changes to Exempt Employees

**Building and Grounds**  
Committee Leader-Commissioner Allen

**Primary Building and Grounds**

1. **Vanderbilt Parking Ordinance Development** - Ordinance under review.
2. **Vanderbilt Park Grant Compliance Report** - No update.
3. **Vanderbilt Park Grant Application** - Application is being worked on by the Parks and Recreation Committee.
4. **County Storage Needs – Use of Technology** - Mike Miller is looking at ways that will help the future needs of storage within the County. This may also require legislation changes.
5. **Developing a Plan/Grant Funding for Energy Efficient to County Buildings – USDA** - Mike Miller is working with DTE Energy to determine if there are any improvements that can be made to help save money.

**On-Going Building and Grounds**

1. Phragmites Grant Application Update
2. County Land Farmland Lease Agreement – Bidding
3. Vanderbilt Park Road Grading
4. Fixed Assets Inventory Update

**Other Business as Necessary**

1. **Frankenmuth Fish Ladder** - Commissioner Kirkpatrick explained the construction of the Fish Ladder.

**Public Comment Period -**

-Ziggy Dworzecki updated the Board regarding a grant that SVSU is using to test the waters along the bay to help determine the cause of E. coli breakouts.

-Judge Amy Grace Gierhart requested approval and signature for the Child Care Budget Summary. Commissioner Bardwell signed the summary.

Meeting adjourned at 7:54 a.m.

Jodi Fetting  
Tuscola County Clerk

September 10, 2015

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, September 10, 2015 at 8:00 A.M.

Present: Road Commissioners John Laurie, Gary Parsell, Mike Zwerk, Julie Matuszak, and Pat Sheridan; County Highway Engineer Michele Zaverucha, Superintendent/Manager Jay Tuckey.

Absent: Director of Finance/Secretary-Clerk Michael Tuckey.

Motion by Parsell seconded by Sheridan that Michele Zaverucha be named acting Clerk and that Amy Hadaway be named acting Secretary in the absence of Michael Tuckey. Sheridan, Matuszak, Zwerk, Parsell, Laurie -- Carried.

Motion by Parsell seconded by Matuszak that the minutes of the August 27, 2015 regular meeting of the Board be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Matuszak that the minutes of the September 3, 2015 special meeting of the Board be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Payroll in the amount of \$90,398.51 and bills in the amount of \$487,450.87 covered by vouchers #15-44 and #15-45 were presented and audited.

Motion by Zwerk seconded by Parsell that the payroll and bills be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Brief Public Comment Segment:  
None.

Motion by Sheridan seconded by Zwerk that the proposals for Survey & Design Work for Akron Township be accepted and awarded to R.S. Scott & Associates; and that Road Agreements be sent to the Akron Township Board for their approval. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Parsell that the Road Commission will cancel the remaining Chipseal projects scheduled this season if the contractor does not arrive in Tuscola County by September 21, 2015. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

At 8:15 A.M. the following proposals were opened for furnishing Chloride Sand for the 2015-16 winter season:

	Delivered To
<u>Company</u>	<u>All TCRC Garages</u>
Mark Martin & Sons, Inc.	\$ 17.45/ton

Motion by Parsell seconded by Matuszak that the proposals for furnishing Chloride Sand for the 2015-16 winter season be accepted and awarded to Mark Martin & Sons, Inc. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak that the meeting be adjourned at 8:40 A.M. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

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Chairman

---

Secretary-Clerk of the Board

September 17, 2015

A special meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, September 17, 2015 at 8:00 A.M. The purpose of the special meeting is to further discuss the Road Commission's pension plans.

Present: Road Commissioners John Laurie, Gary Parsell, Mike Zwerk, Julie Matuszak, and Pat Sheridan; County Highway Engineer Michele Zaverucha, Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey.

Brief Public Comment Segment:

None.

Bills in the amount of \$79,695.06 covered by voucher #15-46 were presented and audited.

Motion by Zwerk seconded by Matuszak that the bills be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Sheridan to approve the Road Commission internally post one (1) hourly job opening within the Heavy Equipment Operator classification, all in accordance with the Union Labor Agreement. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Management and the Board discussed the Road Commission's open Diesel Mechanic position.

Motion by Parsell seconded by Zwerk that the Road Commission advertise for bids for Refurbishing Two (2) Dump Trucks, as part of the 2016 Capital Outlay Budget. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Director of Finance Michael Tuckey presented to the Board a letter from Burnham & Dells Advisors regarding the Road Commission's M.E.R.S. pension plans. The Board reviewed and discussed the analysis and recommendations outlined by Burnham & Dells Advisors.

M.E.R.S. of Michigan Regional Manager Marne Carlson appeared before the Board to further review and discuss the Road Commission's pension plans. After review and discussion, the following two (2) motions were introduced:

Motion by Sheridan seconded by Matuszak that the Tuscola County Road Commission's M.E.R.S. of Michigan Pension Plan Document be revised to eliminate the clause for prior service credits for employees transferring into the M.E.R.S. System effective September 1, 2015. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Parsell that the Tuscola County Road Commission create a third division of its M.E.R.S. of Michigan Pension Plan Document by adding a M.E.R.S. Hybrid Plan (1% defined benefit and 3% defined contribution match) for all new eligible employees hiring or transferring into the M.E.R.S. System effective September 1, 2015. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Parsell that the Tuscola County Road Commission contract with Burnham & Dells Advisors to review its Massachusetts Mutual Pension Plan. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak that the meeting be adjourned at 9:55 A.M. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

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Chairman

---

Secretary-Clerk of the Board

RAVEAlert



### Prepare. Communicate. Respond.

#### Emergency Alerting – Fast, Easy, Complete

- > **Easy to Use** – 2-click “Snap Send” from any internet connected device sends alerts to all channels simultaneously.
- > **Multi-Modal** – send alerts using voice, SMS, email, social media, IPAWS-OPEN, RSS, and CAP supported systems.
- > **High Performance** – Unmatched throughput for voice, SMS Text, and email – backed by comprehensive delivery reporting.
- > **Most Reliable** – Geo-redundant data centers connected to multiple carriers, carrier networks, and aggregators ensure delivery.

#### Emergency Alerting Driven by Community Insight

How well do you know your community? Rave Alert's citizen provided data gives you a consolidated and segmentable vision of your community. It identifies those who may need help in emergencies – and makes that information available online before, during, or post incident. You can base your emergency planning and communications on community insight in real-time.



Rave Alert gives you interactive views of your community allowing you to execute micro-strategies for residents with medical, access, or functional needs, and allocate resources.



*"We would not have survived the tremendous demands on our communications office and the Judiciary in general during Superstorm Sandy without our Rave accounts. We kept the entire state, and especially the shore and the inland communities that were devastated by the storm, fully informed and updated all day, every day."*

– Winnie Comfort, Director Communications & Community Relations, New Jersey Courts

## Citizen Provided Data. Managed by Rave. Available to You 24/7.

With Rave Alert, information is provided and kept current by your residents and visitors. Rave stores that information in secure geo-redundant data centers where you can access it any time for analysis, planning, and actual emergencies.

This solves the problem with collecting, updating, and managing registry information, which has always been expensive, time consuming, and resource intensive. Using a secure online system, individuals enter information beyond contact information including descriptions of themselves, their families, and any information they wish to share for emergency planning,

response, and recovery. People can also identify when and how they are alerted and communicated with before, during, and after emergencies.

You can tailor the data you collect to reflect the unique requirements of your community. You can add questions, categories, or other data input fields and brand Rave Alert to your organization or community.

You can also integrate existing databases or load third party sources of information (e.g. ALI or directory listings) to supplement community provided data. Once information is entered, emergency managers can access it via our map-based, flexible query tools.

### Beyond Special Needs Registries – How Rave Alert Works



Residents register at a secure website, providing essential emergency data such as contacts, medical, or household access information.



Information is securely stored in Smart911's national, public safety grade database.



Rave Alert displays the data in its queryable, map-based UI, allowing for quick needs assessment.

- > **Interactive maps let managers identify those most at-risk.** Individuals or groups with access or functional needs (or any query criteria you choose) are pinpointed on the map so emergency managers can quickly assess incident impact and allocate resources to the right places.
- > **Interactive maps and queries** also form the basis of targeted alerts – allowing rapid identification and alerting to a segment or your entire community.

- > **Accurate citizen-provided information** lets emergency managers identify resource gaps for vulnerable population segments before an incident strikes.
- > **GIS-based selection of opt-in and directory loaded users** provides broad community coverage for emergency notification.
- > **National database** facilitates interoperability at the local, regional, state, and national levels.

## National Database

Rave Alert shares registrations with Smart911. Citizens can opt-in to both, and that information will be available to 9-1-1 and emergency managers. Because the database is national in scope, it facilitates interoperability on the local, regional, and national levels. It helps your citizens stay safe whether at home or requesting help when out of town.

## Proven Emergency Notification

Rave Alert is used by thousands of institutions and agencies every day. Our infrastructure routinely sends millions of messages per day to phones, email, Twitter, and Facebook. It performs flawlessly in the most demanding situations such as Superstorm Sandy and the Boston Marathon bombing. And our real-time reporting validates and ensures your whole community is informed.

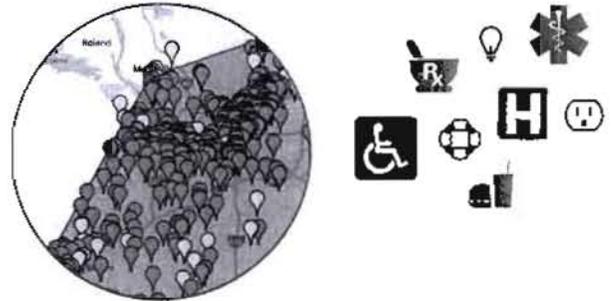
Our data collection and management methods capture essential information about individuals in your community. That data lets you identify and communicate with people and groups that have specific needs, and create an ongoing dialog with them before, during, and after an emergency.

Rave Alert leverages citizen provided data to:

- › **Create and save** interactive map-based queries that identify at-risk geographies or populations that meet your criteria.
- › **Use real time data** for resource planning and pre-emergency exercises.
- › **Deliver the right message** to the right person using their preferred communication method.
- › **Collect citizen response** to alerts to adjust your on-going incident management.
- › **Target messages** to only affected recipients to help prevent “alert fatigue.”

## The Right Message to the Right Person at the Right Time

Rave Alert lets you identify at-risk individuals in your community, then communicate, manage, and scale your response appropriately.



**Prepare.** Rave Alert lets you identify at-risk segments in your community by location and specific need. When an emergency event requires evacuation you can use interactive maps to target your audience by geography and special need.



**Communicate.** With accurate, detailed knowledge of the community you can send the right actionable message to each individual – not just a broadcast notification. For example, you could send an inquiry by text and voice to your at-risk segment to determine their need.



**Respond.** By knowing your community and using Rave Alert’s two way messaging, you can triage and focus your valuable resources where they will have the most impact; prior to, during, or post incident.

## Benefits

- > **Secure, national, geo-redundant database** – Shared data promotes interoperability among agencies.
  - > **Citizen self-managed information** – With automatic reminders to update and verify information.
  - > **Dynamic visual mapping** – With on demand web-based mobile friendly design.
  - > **Multiple report and export options** with detail to the individual level.
- 
- > **Branded citizen opt-in portal** – Citizens can opt-in to your alert system with preferences you define.
  - > **Integrate with existing lists** – Loads your ALI or other directories.
  - > **Define message targets** – Geographically target alert recipients, using citizen opt-in data and/or pre-loaded contact information.
  - > **Internal group/list management notifications** – Separate your management and operations into distinct notification groups.
  - > **Automated conference bridge calling** – Quickly assemble your team with a one click message.
  - > **Pre-emergency planning** – Identify and create at-risk groups and individuals. Identify and stage resources in advance.
  - > **Unlimited preset templates** – Tailored for specific emergency types.
  - > **Unlimited usage model** – Allows accurate budget planning.
  - > **Helpful alert templates and best practice documents** assist with communications and emergency planning.
  - > **Quick-Send** – Send pre-configured emergency notifications with a simple two-click process.
  - > **Delivery rates** – Industry leading capacity ensures your entire population is notified in minutes no matter how big or small.
  - > **Send from anywhere** – Cloud-based technology lets you send messages from any device.
  - > **Reporting** – Detailed “by recipient” reports show date/time, delivery methods, destination phone number and email, success/failure, calls connected, unconnected, busy, or operator intercepts.
  - > **Proven system** – During the Boston Marathon bombing and Superstorm Sandy, our emergency notification system flawlessly delivered millions of messages to a wide range of recipients.
- 
- > **2-way SMS/Voice** – Send and receive voice and text messages.
  - > **Powerful voice features** – Custom caller ID, proactive and reactive throttling, and Automatic TTY/TDD Detection. Configurable voice message delivery profiles include: custom Caller-ID, message playback, answering machine detection, multiple retry rules, and touch-tone response options.
  - > **Simple integration** to Facebook, Twitter, websites, digital signage.
  - > **Multi-language** – Auto translate in 34 languages.
  - > **CAP support** – Trigger alerts or activate other systems, via the Common Alerting Protocol.
  - > **IPAWS for WEA/EAS notifications** – Lets you access FEMA's Integrated Public Alert and Warning System (IPAWS), the nation's latest, most modern alert and warning infrastructure.
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- > **Availability** – Backed by geo-redundant data centers, our infrastructure ensures high performance and unmatched availability.
  - > **Redundancy/Failover** – Direct connections to multiple wireless carriers, carrier networks, and SMS Text using Tier1 SMPP aggregators keep messages moving in every emergency scenario.
  - > **Access Control** – Granular system access control through role-based permissions. Delegate tasks through granting users access to only their required functions.
  - > **Security** – Our data centers are SAS70/SSAE 16 compliant and complete regular 3rd party security audits.
  - > **Easy setup and maintenance** – Software-as-a-Service (SaaS); hosted, branded, web-based solution requires no on-site installation or maintenance; is rapidly deployed and configured to your specifications.
  - > **Advanced data management** – Ensures opt-in phone numbers are up to date; national database allows opt-in across regions and facilitates interoperability.
  - > **Integrates** with award winning Smart911 national database.

With Rave Support you get more than a phone number. You get 24/7/365 access to live technical support provided by Rave employees. Your team always has access to Rave product professionals for advice or general questions. We also provide on-going live training webinars.

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MOBILE SAFETY

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## Rave Alert

Rave Alert is part of Rave's full suite of safety and preparedness solutions. Rave Alert, Rave Guardian, Rave EyeWitness, Rave Panic Button, SmartPrepare™, and Smart911™