

**TUSCOLA COUNTY BOARD OF COMMISSIONERS
MEETING AGENDA**

THURSDAY, SEPTEMBER 17, 2015 – 7:30 A.M.

**H. H. PURDY BUILDING BOARD ROOM
125 W. Lincoln Street
Caro, MI**

125 W. Lincoln Street
Caro, MI 48723

Phone: 989-672-3700
Fax : 989-672-4011

- 7:30 A.M. Call to Order – Chairperson Bardwell
Prayer – Commissioner Bardwell
Pledge of Allegiance – Commissioner Trisch
Roll Call – Clerk Fetting
Adoption of Agenda
Action on Previous Meeting Minutes (See Correspondence #1)
Brief Public Comment Period
Consent Agenda Resolution (See Correspondence #2)
New Business
 -Policy Regarding Electronic Sale of County Assets (See
 Correspondence #3)
 -Request for Funding from Senior Millage (See Correspondence #4)
 -Smart 911 Agreement
 -Thumb Area Regional Community Corrections Advisory Board
 Service Agreement (See Correspondence #13)
 -CLOSED SESSION – Pending Litigation (8:30 A.M.)
Old Business
Correspondence/Resolutions

COMMISSIONER LIAISON COMMITTEE REPORTS

BARDWELL

Economic Development Corp/Brownfield Redevelopment
Caro DDA/TIFA
MAC Economic Development/Taxation
MAC 7th District
Local Unit of Government Activity Report
TRIAD
Human Services Collaborative Council

BIERLEIN

Thumb Area Consortium/Michigan Works
Human Development Commission (HDC)
Tuscola 2020
Recycling Advisory Committee
Local Emergency Planning Committee (LEPC)
Great Start Collaborative Council
Local Unit of Government Activity Report
Tuscola In-Sync
MAC Board of Directors
Human Services Collaborative Council
Region VI Economic Development Planning
MAC-Economic Development & Taxation

TRISCH

Board of Health
Planning Commission
Economic Development Corp/Brownfield Redevelopment
Local Unit of Government Activity Report
Behavioral Health Systems Board
Animal Control
Solid Waste Management
Thumb Works

ALLEN

Dispatch Authority Board
County Road Commission
Board of Public Works
Senior Services Advisory Council
Mid-Michigan Mosquito Control Advisory Committee
Saginaw Bay Coastal Initiative
Parks & Recreation
Local Unit of Government Activity Report

KIRKPATRICK

Board of Health
Community Corrections Advisory Board
Dept. of Human Services/Medical Care Facility Liaison
Land Acquisition
MI Renewable Energy Coalition
MEMS All Hazards
MAC-Environment Energy Land Use
Oil/Shale Work Group
Cass River Greenways Pathway
Local Unit of Government Activity Report
Tuscola In Sync
NACO- Energy, Environment & Land Use

Closed Session (If Necessary)

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

CORRESPONDENCE

- #1 August 27, 2015 Full Board & Statutory Finance Committee Minutes
- #2 Consent Agenda Resolution
- #3 Policy Regarding Electronic Sale of County Assets
- #4 Senior Millage Funding Request
- #5 September 14, 2015 Committee of the Whole Minutes
- #6 Invitation to Tuscola County Senior Ball
- #7 August 27, 2015 Road Commission Minutes
- #8 July 30, 2015 Road Commission Minutes
- #9 August 13, 2015 Road Commission Minutes
- #10 September 3, 2015 Road Commission Minutes
- #11 July 16, 2015 Road Commission Minutes
- #12 Notice of Public Hearing – City of Vassar Industrial Development District
& Facilities Exemption Certificate
- #13 Thumb Area Regional Community Corrections Advisory Board Service
Agreement

Draft
TUSCOLA COUNTY BOARD OF COMMISSIONERS
August 27, 2015 Minutes
H. H. Purdy Building

Commissioner Thomas Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 27th day of August, 2015 to order at 7:30 o'clock a.m. local time.

Prayer – Commissioner Bierlein

Pledge of Allegiance – Commissioner Allen

Roll Call – Clerk Jodi Fetting

Commissioners Present: District 1 - Roger Allen, District 2 – Thomas Bardwell, District 4 – Craig Kirkpatrick, District 5 – Matthew Bierlein

Commissioner Absent: District 3 - Christine Trisch

Also Present: Mike Hoagland, Clerk Jodi Fetting, Mary Drier, Tisha Jones, Mike Miller, Register John Bishop, Charles Kurtansky, Lorraine Kurtansky, Beth Asperger, Clayette Zechmeister, Erica Dibble, Mark Putnam, Curtis Stowe, Jim Matson, Kim Green, Steve Anderson, Undersheriff Glen Skrent, Walt Schlichting, Attorney John Axe, Meredith Shanle, Eean Lee

Adoption of Agenda -
15-M-137

Motion by Allen, seconded by Kirkpatrick to adopt the agenda. Motion Carried.

Action on Previous Meeting Minutes -
15-M-138

Motion by Allen, seconded by Kirkpatrick to adopt the meeting minutes from the August 13, 2015 meeting. Motion Carried.

Brief Public Comment Period -

-Clerk Jodi Fetting informed the Board that she was sworn in as the Michigan Association of County Clerk's 2nd Vice President for the 2016 year.

Consent Agenda Resolution -
15-M-139

Motion by Allen, seconded by Bierlein that the following Consent Agenda Resolution be adopted with the removal of Agenda Reference A. Motion Carried.

CONSENT AGENDA

- Agenda Reference:** B
- Entity Proposing:** COMMITTEE OF THE WHOLE 8/24/15
- Description of Matter:** Move that per the August 20, 2015 letter from the Veterans Affairs Director that the general fund appropriation to the soldiers and sailors relief fund be increased by \$7,000 with appropriate budget amendments authorized. Also, the general fund be reimbursed for this \$7,000 increased expense when Veterans millage funds become available in 2016.
- Agenda Reference:** C
- Entity Proposing:** COMMITTEE OF THE WHOLE 8/24/15
- Description of Matter:** Move that per the recommendation of the Chief Judge and Department of Health and Human Services Director, the 2015/2016 Child Care Fund budget as presented at the August 24, 2015 Committee of the Whole meeting be approved for submittal to the state and all appropriate signatures are authorized.
- Agenda Reference:** D
- Entity Proposing:** COMMITTEE OF THE WHOLE 8/24/15
- Description of Matter:** Move that per the recommendation of the Register of Deeds that the contract with Simplifile, to provide the ability for certain electronic transactions between the Register's office and other entities, be approved and all appropriate signatures are authorized.
- Agenda Reference:** E
- Entity Proposing:** COMMITTEE OF THE WHOLE 8/24/15
- Description of Matter:** Move that per the request of the Register of Deeds that a general fund budget amendment of \$1,320 be authorized to purchase book binders.
- Agenda Reference:** F
- Entity Proposing:** COMMITTEE OF THE WHOLE 8/24/15
- Description of Matter:** Move that the 2014 Comprehensive Annual Financial Report as presented by the county auditors be received and placed on file and forwarded to all

appropriate parties as the official statement of the year end 2014 county financial position.

Agenda Reference: G

Entity Proposing: COMMITTEE OF THE WHOLE 8/24/15

Description of Matter: Move that per the recommendation of the Board of Health and Health Officer that the Michigan Thumb Public Health Alliance Memorandum of Understanding be approved and all appropriate signatures are authorized.

Agenda Reference: H

Entity Proposing: COMMITTEE OF THE WHOLE 8/24/15

Description of Matter: Move that per the recommendation of the Board of Health and Health Officer that the agreement for the Tuscola County Health Department staff to train Sanilac County Health Department staff to conduct food inspections be approved and all appropriate signatures are authorized.

Agenda Reference: I

Entity Proposing: COMMITTEE OF THE WHOLE 8/24/15

Description of Matter: Move that per the recommendation of the Recycling Coordinator that temporary part-time staff be authorized to be hired per the terms of the P2 grant agreement which paid for an additional recycling trailer for county use.

Agenda Reference: J

Entity Proposing: COMMITTEE OF THE WHOLE

Description of Matter: Move that in order to comply with Department of Corrections (DOC) jail requirements the moratorium on capital improvement projects be lifted and the Skylight replacement at the jail is authorized so the county is able to comply with DOC requirements.

Consent Agenda Reference A Discussion:

Agenda Reference: A (Matter Removed from Consent Agenda)

Entity Proposing: COMMITTEE OF THE WHOLE 8/24/15

Description of Matter: Move that the following language be approved for the March 2016 ballot proposal regarding funding MSU-e (Language has been reviewed and approved by corporate council and MSU-e):

Tuscola County
Michigan State University Extension
Millage Proposal

For the purpose of sustaining 4-H youth development, agriculture and agribusiness, health and nutrition and other community education programs through Michigan State University Extension services within Tuscola County, shall the County increase the limitation in the total amount of ad valorem taxes which may be imposed for all purposes upon real and personal property in the County, as provided in the Michigan Constitution of 1963, as amended, which would result in a new levy of 0.1 mills (\$0.10 per \$1,000) of taxable valuation, for a period of six (6) years, in the years 2016 to 2021, both inclusive? This levy is estimated to raise \$173,094 in the first year.

Clerk Fetting informed the Board that she was just made aware by the Bureau of Elections that the County is not able to place a local proposal on the March Presidential Primary Election due to the recent changes in law. More information is to be provided by the Bureau of Elections and she will pass that on when it is received. It was discussed the next elections dates would be in May on a special election or in August on the Primary election.

New Business

-Building Codes Update, Curtis Stowe - An update was provided regarding the number of Building, Electrical, Mechanical, Plumbing and Soil Erosion permits issued from 2013, 2014 and to date in 2015.

-Animal Control Update, Jim Matson - A grant was received for a large animal trap and also for Danielle to attend training regarding animal cruelty investigation. Jim asked if there was assistance available to help write grants for the program. Mike will give the contact information for Vicky Sherry to Jim to see if she can provide assistance. Jim also provided an update on the Tuscola County Animal Control Center.

-Region VII AAA Advisory Council Vacancy

15-M-140

Motion by Bierlein, seconded by Allen that Barbara Dawson be appointed to the

Region VII Area Agency on Aging Advisory Council. (This is a partial term expiring December 2016.) Motion Carried.

-Sheriff Dept. Request to Fill Vacancy - A Correction's Officer has taken employment somewhere else causing a vacancy in the Corrections Department.

15-M-141

Motion by Allen, seconded by Kirkpatrick that per the request of the Sheriff that the county hiring freeze be temporarily lifted and authorization is provided to refill a vacant corrections officer position so the county can maintain required staffing levels as required by the Michigan Department of Corrections for the 14 bed jail expansion. Motion Carried.

-Opening Airboat Bids - Steve Anderson received one bid from Midwest Rescue Airboats. Bid was opened and the bid amount is for \$140,907.69.

15-M-142

Motion by Allen, seconded by Kirkpatrick that the contract for the Airboat to serve Tuscola and Huron Counties (Homeland Security Grant) be awarded to Midwest Rescue Airboats who was the only bidder for an amount of \$140,907.69. Also, authorize the Board Chair to sign the contract with Midwest Rescue Airboats to proceed with the purchase. Motion Carried.

15-M-143

Motion by Allen, seconded by Kirkpatrick to authorize the purchase of accessory equipment for the Airboat up to the remaining amount of the grant and local matching funds of \$13,092.31. Motion Carried.

-Pension Bonds Update, Attorney John Axe - The 8% calculation that was used is no longer viable per MERS. The process will start over with a new calculation to assist in not having a shortfall in the end.

15-M-144

Motion by Allen, seconded by Bierlein that the resolution authorizing the insertion of Notice of Intent of the County of Tuscola to Issue Pension Bonds Series 2015 (General Obligation Limited Tax – amount not to exceed \$9,000,000 for 20 years) be approved. Roll Call Vote - Allen - yes; Bardwell - yes; Trisch - absent; Kirkpatrick - yes; Bierlein - yes. Motion Carried.

15-M-145

Motion by Allen, seconded by Bierlein that the resolution authorizing the County of Tuscola to Issue Pension Obligation Bonds, Series 2015 (General Obligation Limited Tax – amount not to exceed \$9,000,000 for 20 years) be approved. Roll Call Vote - Bardwell - yes; Trisch - absent; Kirkpatrick - yes; Bierlein - yes; Allen - yes. Motion Carried.

-Court Vacancies - There are three positions currently vacant within the Courts

and a fourth one to become vacant by the end of the year. The Board discussed at length the vacancies in reference to the current budget. The need versus the emergency was discussed in refilling the positions. The discussion progressed into providing Security at the courthouse. It was discussed if there is a need, if it could be privatized and if they have arrested anyone at the courthouse. The Board would like Commissioner Bardwell and Commissioner Allen to meet with Judge Gaspie to discuss increasing fees, the 2016 Budget and staffing issues.

Old Business - None

Correspondence/Resolutions - None

COMMISSIONER LIAISON COMMITTEE REPORTS

BIERLEIN

Thumb Area Consortium/Michigan Works

Human Development Commission (HDC) - A Go-Fund me account has been set up for the women's shelter.

Tuscola 2020

Recycling Advisory Committee

Local Emergency Planning Committee (LEPC)

Great Start Collaborative Council

Local Unit of Government Activity Report

Tuscola In-Sync

MAC Board of Directors - There have been current staffing changes. The new staff will need to be educated on the MAC policy and procedures.

Human Services Collaborative Council

Region VI Economic Development Planning

MAC-Economic Development & Taxation

TRISCH - absent

Board of Health

Planning Commission

Economic Development Corp/Brownfield Redevelopment

Local Unit of Government Activity Report

Behavioral Health Systems Board

Animal Control

Solid Waste Management

Thumb Works

ALLEN

Dispatch Authority Board

County Road Commission - Commissioner Allen has received complaints regarding corn being planted too close to the road causing vision problems at intersections.

Board of Public Works

Senior Services Advisory Council - Shared recent newsletter from meeting. The annual dinner/dance will be on September 24, 2015 with dinner at 5:00 p.m. at the Polish American Club.

Mid-Michigan Mosquito Control Advisory Committee

Saginaw Bay Coastal Initiative

Parks & Recreation

Local Unit of Government Activity Report - Akron Township held their first meeting in their new hall.

KIRKPATRICK

Board of Health

Community Corrections Advisory Board

Dept. of Human Services/Medical Care Facility Liaison - MCF is still interested in the county owned land for future development. The open house for the new Small Houses is planned for September 24, 2015.

Land Acquisition

MI Renewable Energy Coalition

MEMS All Hazards

MAC-Environment Energy Land Use

Oil/Shale Work Group

Cass River Greenways Pathway

Local Unit of Government Activity Report

Tuscola In Sync

NACO- Energy, Environment & Land Use

BARDWELL

NACo - No longer serving on NACo and can be removed from committee reports.

NACo Rural Action Caucus - No longer serving on NACo and can be removed from committee reports.

Economic Development Corp/Brownfield Redevelopment

Caro DDA/TIFA

MAC Economic Development/Taxation

MAC 7th District

Local Unit of Government Activity Report

TRIAD

Human Services Collaborative Council

Closed Session - None

Other Business as Necessary - Mike Hoagland will contact Joe Bixler regarding the change in the March election. MSU-e also has the annual dinner coming up.

Extended Public Comment -

Register Bishop commented on the cost difference to fund MSU-e longer or hold a special election.

Meeting adjourned at 9:21 a.m.

Jodi Fetting
Tuscola County Clerk

Statutory Finance Committee Minutes
August 27, 2015
H.H. Purdy Building
125 W. Lincoln St, Caro MI

Meeting called to order at 9:22 a.m.

Commissioners Present: Allen, Bardwell, Kirkpatrick, Bierlein

Commissioners Absent: Trisch

Also Present: Mike Hoagland, Clerk Jodi Fetting, Mary Drier, Tisha Jones, Mike Miller, Eean Lee

Claims and Per Diems were reviewed and approved.

Public Comment - None

Meeting adjourned at 9:25 a.m.

Jodi Fetting
Tuscola County Clerk

'DRAFT'

COUNTY OF TUSCOLA

STATE OF MICHIGAN

RESOLUTION TO ADOPT CONSENT AGENDA

At a regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the Village of Caro, Michigan, on the 17th day of September, 2015 at 7:30 a.m. local time.

COMMISSIONERS PRESENT:

COMMISSIONERS ABSENT:

It was moved by Commissioner _____ and supported by Commissioner _____ that the following Consent Agenda Resolution be adopted:

CONSENT AGENDA

Agenda Reference: A

Entity Proposing: COMMITTEE OF THE WHOLE 9/14/15

Description of Matter: Move that per the recommendation of county bond council that the Board of Public Works Chairperson be authorized to sign to rescind the original water project agreement between the Bloomfield Reese Water Authority, the Township of Denmark, the Township of Gilford and the Tuscola County Board of Public Works.

Agenda Reference: B

Entity Proposing: COMMITTEE OF THE WHOLE 9/14/15

Description of Matter: Move to concur with the County Medical Examiner request to increase the number of part-time Medical Examiner Investigators (MEI) so enough are available to meet needs especially with the limited availability of MEI at certain times of the year. (Other than the purchase of a two iPads, this change does not increase costs because MEI are paid \$150 per case).

Agenda Reference: C

Entity Proposing: COMMITTEE OF THE WHOLE 9/14/15

Description of Matter: Move that the form used to certify the County-Wide Cost Allocation Plan for Indirect Costs be approved and all appropriate signatures are authorized.

Agenda Reference: D

Entity Proposing: COMMITTEE OF THE WHOLE 9/14/15

Description of Matter: Move that the amount of general fund monies escrowed for the NextEra wind turbine appeal be increased from \$70,000 to \$237,000 for 2015.

Agenda Reference: E

Entity Proposing: COMMITTEE OF THE WHOLE 9/14/15

Description of Matter: Move that the amount of budgeted general fund property tax revenue be increased for 2015 from \$5,639,000 to \$5,724,000 per updated projection from the Equalization Department.

Agenda Reference: F

Entity Proposing: COMMITTEE OF THE WHOLE 9/14/15

Description of Matter: Move that the Website Development and Maintenance Agreement between Tuscola County (Information System Department) and Tuscola Township be approved and all appropriate signatures are authorized.

Agenda Reference: G

Entity Proposing: COMMITTEE OF THE WHOLE 9/14/15

Description of Matter: Move that per the recommendation of the Mosquito Abatement Director, that authorization is given to purchase a truck mounted sprayer from Adapco for an amount of \$6,499.

Agenda Reference: H

Entity Proposing: COMMITTEE OF THE WHOLE 9/14/15

Description of Matter: Move that per the September 14, 2015 letter of request from the Mosquito Abatement Director that approval to change the Biologist position from part-time to full-time and continue as an hourly employee is granted and all appropriate budget amendments are authorized. Said change to be effective September 26, 2015 (Background check and physical were previously conducted).

Agenda Reference: I

Entity Proposing: COMMITTEE OF THE WHOLE 9/14/15

Description of Matter: Move that per the September 14, 2015 letter of request from the Mosquito Abatement Director that approval to change the temporary part-time office position to permanent part-time General Office Clerk effective September 26, 2015 is granted and all appropriate budget amendments are authorized. (Background check and physical were previously conducted).

Agenda Reference: J

Entity Proposing: COMMITTEE OF THE WHOLE 9/14/15

Description of Matter: Move that per the August 31, 2015 correspondence from Dave Kolacz requesting use of the Courthouse Lawn on October 10,

2015 for Lady of Fatima National Rosary Day be granted and the Building and Grounds Director notify the requesting party that the request was granted.

Agenda Reference: K

Entity Proposing: COMMITTEE OF THE WHOLE 9/14/15

Description of Matter: Move that the new MSU-Extension request and Recycling millage renewal be put on the August Primary ballot of 2016 and the Primary Roads and Bridge millage renewals be put on the November 2016 general election ballot.

IT IS FURTHER RESOLVED that any motion, resolution, or other act of Tuscola County inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS:

NAYS:

ABSTENTIONS:

RESOLUTION ADOPTED.

Thomas Bardwell, Chairperson
Tuscola County Board of Commissioners

Jodi Fetting
Tuscola County Clerk

Policy Regarding Electronic Sale of County Assets

The following is a suggested policy to sell county assets to capitalize on the large number of individuals that are reached through the internet. Also, this method provides for open competition. Additionally, this approach assists in reducing storage needs. Items may be sold electronically through the internet according to the following procedures:

1. The Building and Grounds Director (BGD) shall be notified of any item to be sold electronically. A picture of the items will also be forwarded along with an estimate of value. For items purchased with a value of \$5,000 or more, the Controller's office can assist in pricing based on depreciation from the original purchase price. Inquiry will be made by the Buildings and Grounds Director to other departments to determine if the department wants to use or in some cases purchase the item.
2. Specific information concerning the item to be sold will then be forwarded by the (BGD) to the Information Systems Director (ISD) who will electronically list the item for sale using programs such as but not limited to eBay and Craig's list. Michigan sales tax will be charged in addition to final sale price. The item may also be listed and available for sale centrally on the county web page.
3. County employees must follow this process to purchase items.
4. All payment will be made by Electronic Funds Transfer (EFT) following a system established by the ISD. Cash transactions are allowed through the County Treasurer's Office. Proceeds for items sold that were originally purchased from special millage funds will be receipted into the respective special millage fund. State sales tax will be applied upon sale and paid by purchaser. Payment of state sales tax shall be submitted annually by the Controller Office. Items shall be picked up at county offices but proof of purchase from the Treasurer's office shall be obtained before the item is removed from the grounds. Shipping is available at buyers cost.
5. Upon the sale the Controller's Office will be notified so the item can be removed from the fixed asset inventory.

#

Presented: September 17, 2015

Human Development Commission

PROJECTED: Summary of Tuscola County Senior Services October 1, 2014 to September 30, 2015

REQUEST #1 One time only 10/1/14 - 9/30/15

| | Unit | Budgeted Units | 7/31/15 Actual YTD Units | YTD % Units | Budgeted Clients | 7/31/15 Actual YTD Clients | YTD % of Clients | Budgeted Client Contributions | 7/31/15 Actual Contributions | Annual Projected Contributions | Annual Projected Over/Under |
|-----------------------------|------------|----------------|--------------------------|---------------|------------------|----------------------------|------------------|-------------------------------|------------------------------|--------------------------------|-----------------------------|
| Case Coordination & Support | Hour | 2368 | 1755 | 74.11% | 431 | 468 | 108.58% | 2100 | 0 | 0 | 2100 |
| Chore Services | Hour | 386 | 302.5 | 78.37% | 38 | 59 | 155.26% | 1987 | 123 | 148 | 1839 |
| Transportation | 1-WAY TRIP | 1884 | 1663 | 88.27% | 67 | 52 | 77.61% | 215 | 257 | 308 | -93 |
| Congregate Nutrition | Meal | 8099 | 5689 | 70.24% | 200 | 139 | 69.50% | 6304 | 3533 | 4360 | 1944 |
| Home Delivered Meals | Meal | 75383 | 55539 | 73.68% | 465 | 407 | 87.53% | 48969 | 42441 | 50929 | -1960 |
| Respite Care | Hour | 547 | 460 | 84.10% | 20 | 9 | 45.00% | 2140 | 312 | 374 | 1766 |
| Personal Care | Hour | 1891 | 1627 | 86.04% | 40 | 37 | 92.50% | 2244 | 640 | 768 | 1476 |
| Homemaking | Hour | 2812 | 2244 | 80.11% | 82 | 74 | 90.24% | 3204 | 1984 | 2381 | 823 |
| Care Giver Training | Hour | 487 | 334.75 | 68.74% | 51 | 44 | 86.27% | 100 | 0 | 0 | 100 |
| Adult Day Care | Hour | 2501 | 2117 | 84.65% | 21 | 9 | 42.86% | 38225 | 26313 | 31576 | 6649 |
| Minority Outreach** | Hour | 333 | 295.25 | 88.96% | 50 | 148 | 296.00% | 100 | 0 | 0 | 100 |
| Total | | 96491 | 72027.6 | 74.65% | 1486 | 1446 | 98.70% | 106598 | 75703 | 90844 | 14744 |

Percentage Received

71.70%

One Time Request to upgrade the Adult Day Care Center

| | |
|--------------------------------------|--------------|
| Stove | \$ 750.00 |
| Refrigerator | \$ 750.00 |
| Window Treatments (blinds, curtains) | \$ 1,000.00 |
| Carpet | \$ 4,000.00 |
| Replace alarmed front door | \$ 1,500.00 |
| Paint/minor repairs | \$ 1,500.00 |
| Small supplies | \$ 500.00 |
| | |
| Total ADS Request | \$ 10,000.00 |

Ongoing Request Annually October 1 to September 30

Increase in operating costs (Last increase to base was 9/28/2006)

| | | |
|--------------------------|--------------|----------------------------------|
| Wage/Fringe Increases | \$ 11,657.00 | No increases since 2012/2013 fis |
| Increased Raw Food Costs | \$ 18,493.00 | |
| | | |
| Total Additional | \$ 30,150.00 | |

BUDGET STATUS REPORT

Fund 257 VOTED SENIOR CITIZENS

Tuscola County

Department 672 HUMAN DEV COMM

Period Ending Date: July 31, 2015

| Account Number Account Name | Previous Actual | Current Year Appropriated Budget | Current Year Total Amended Budget | Month-to-Date Actual | Current Year-to-date Actual | Current Budget Balance | Percentage Spent/Received | 2015 | 2016 |
|---------------------------------------|-------------------|--|---|-------------------------|-----------------------------------|---------------------------|------------------------------|----------------|----------------|
| Fund 257 VOTED SENIOR CITIZENS | | | | | | | | | |
| Fiscal Year 2015 | | | | | | | | | |
| Department 672 HUMAN DEV COMM | | | | | | | | | |
| Revenues | | | | | | | | | |
| 672-402-000 | | | | | | | | | |
| CURRENT/DELINQUENT TAXES | 281,065.63 | 287,254.00 | 287,254.00 | 0.00 | 286,490.60 | 783.40 | 99.75% | 286,500 | 294,000 |
| 672-402-891 | | | | | | | | | |
| CURRENT TAX WIND REVENUE | 18,245.67 | 36,718.00 | 36,718.00 | 0.00 | 36,841.27 | -123.27 | 100.34% | 36,842 | 55,000 |
| 672-662-000 | | | | | | | | | |
| INTEREST REVENUE | 814.39 | 700.00 | 700.00 | 289.06 | 463.18 | 216.82 | 60.93% | 900 | 1,000 |
| Revenues Total | 300,125.69 | 324,672.00 | 324,672.00 | 289.96 | 323,815.05 | 656.95 | 99.74% | 324,142 | 350,000 |
| Expenses | | | | | | | | | |
| 672-700-010 | | | | | | | | | |
| HUMAN DEVELOPMENT COMMISSION | 219,023.00 | 193,623.00 | 193,623.00 | 50,280.75 | 150,842.25 | 42,780.75 | 77.81% | 193,623 | 193,623 |
| 672-700-020 | | | | | | | | | |
| EXTRA HOME DELIVERED MEALS | 7,500.00 | 7,500.00 | 7,500.00 | 0.00 | 0.00 | 7,500.00 | 0.00% | 7,500 | 7,500 |
| 672-700-030 | | | | | | | | | |
| REGION VI AGENCY DUES | 0.00 | 7,500.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% | - | - |
| 672-700-070 | | | | | | | | | |
| HDC VEHICLE MAINT/SUPPORT | 3,500.00 | 3,500.00 | 3,500.00 | 875.00 | 2,625.00 | 875.00 | 75.00% | 3,500 | 3,500 |
| 672-700-090 | | | | | | | | | |
| HDC SENIORS MISC. CARE | 20,000.00 | 20,000.00 | 20,000.00 | 5,000.00 | 15,000.00 | 5,000.00 | 75.00% | 20,000 | 20,000 |
| 672-700-150 | | | | | | | | | |
| VOLUNTEER MILEAGE | 9,842.00 | 9,842.00 | 9,842.00 | 2,480.50 | 7,361.50 | 2,480.50 | 75.00% | 9,842 | 9,842 |
| 672-707-000 | | | | | | | | | |
| SALARIES - PER DIEM | 325.00 | 200.00 | 200.00 | 50.00 | 150.00 | 50.00 | 75.00% | 250 | 250 |
| 672-715-000 | | | | | | | | | |
| F.J.C.A. | 8.30 | 0.00 | 5.00 | 3.83 | 11.48 | -8.48 | 229.80% | 20 | 20 |
| 672-984-000 | | | | | | | | | |
| REFUNDS & REBATES | 166.15 | 500.00 | 500.00 | 0.00 | 570.07 | -170.07 | 134.01% | 1,000 | 1,000 |
| 672-980-100 | | | | | | | | | |
| HDC REPLACEMENT FREEZER | 0.00 | 0.00 | 13,000.00 | 0.00 | 13,000.00 | 0.00 | 100.00% | 13,000 | - |
| 672-999-101 | | | | | | | | | |
| INDIRECT COSTS - SENIORS | 0.00 | 1,507.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% | - | - |
| Expenses Total | 260,391.45 | 244,172.00 | 248,170.00 | 58,670.08 | 189,686.30 | 58,489.70 | 76.43% | - | - |
| HUMAN DEV COMM Dept Total | 35,764.24 | 80,500.00 | 78,502.00 | -6,388.10 | 134,134.75 | -57,632.75 | 175.33% | | |
| Department 673 HEALTH DEPT | | | | | | | | | |
| Expenses | | | | | | | | | |
| 673-700-040 | | | | | | | | | |
| FLU SHOYS | 539.56 | 3,000.00 | 3,000.00 | 0.00 | 78.00 | 2,922.00 | 2.60% | 1,000 | 1,000 |
| 673-700-080 | | | | | | | | | |
| GERIATHIC PROGRAM | 32,647.00 | 32,647.00 | 32,647.00 | 11,089.00 | 20,826.00 | 11,821.00 | 63.78% | 32,647 | 33,340 |

**Tuscola County Board of Commissioners
Committee of the Whole
Monday, September 14, 2015 – 7:30 A.M.
HH Purdy Building
125 W. Lincoln, Caro, MI**

Present: District 2 - Thomas Bardwell, District 3 - Christine Trisch (excused at 9:55 a.m.), District 4 - Craig Kirkpatrick, District 5 - Matthew Bierlein

Absent: District 1 - Roger Allen

Also Present: Mike Hoagland, Clerk Jodi Fetting, Mary Drier, Tisha Jones, Mike Miller, Eean Lee, Drain Commissioner Bob Mantey, Sandy Nielsen, Kim Green, Erica Dibble, Dave Kolacz, Vicky Sherry, Steve Erickson

Committee Leaders-Commissioners Kirkpatrick and Bierlein

Primary Finance

1. **Update Regarding Court Activities - Judge Gierhart and Judge Thane -** Matter tabled to a later meeting.
2. **USGA 3D Elevation Grant Application - Drain Commissioner Mantey -** Drain Commissioner Mantey has an opportunity to apply for a grant which would assist the GIS program. The match can be made in a variety of ways. The approximate amount needed is \$80,000. Drain Commissioner Mantey has a grant that he will be able to use toward the amount needed unless other sources are agreed upon. He will send a commitment letter this week.
3. **Resending Previous Agreement Regarding Denmark Water Project -** Denmark Township would like the June 2012 agreement resent that was between Bloomfield Reese Water Authority, the Township of Denmark and the Tuscola County Board of Public Works. Attorney John Axe did review the request and recommended resending. Matter to be placed on the Consent Agenda.
4. **Senior Millage Funds – Home Delivered Meal Needs -** Mike Hoagland reviewed the need for the program. Brian Neuvillie is planning to attend Thursday's meeting to explain and answer any questions.
5. **Medical Examiner System Update -** Dr. Bush is requesting two more MEIs in the pool to perform Medical Examiner duties. Matter to be placed on the Consent Agenda.

6. **MSU-e/4-H Millage Ballot Language** - Matter discussed regarding the news of not being able to place the MSUe proposal on the March ballot. The Board decided to place the MSUe proposal on the August election. The other proposals that will need to be considered for the 2016 election cycle are Recycling, Roads and Bridges. The Board is looking to place Recycling on the August election and the Roads and Bridges on the November election. Matter to be placed on the Consent Agenda.
7. **2016 Budget Development** - Mike Hoagland updated the Board on the progress of preparing the 2016 budget. His staff is currently working on the project.
8. **Draft Policy Regarding the Sale of Used County Equipment** - Mike Hoagland has presented the draft policy for Electronic Sale of County Assets to the Auditors. There were a couple of recommended changes that Mike will correct and have a new draft to submit at Thursday's meeting.
9. **Update Regarding Requested Adjustment in District Court Fees and Fines** - Commissioner Bardwell and Commissioner Bierlein met with Judge Kim David Glaspie regarding this topic. Matters discussed were District Court fees and fines, Full-Time Employee Reduction and Court Security. Commissioner Bardwell updated the Board regarding the positive meeting.
10. **Public Hearing - Solid Waste Management Amendment 8:30 A.M. - EDC, Vicky Sherry** - Commissioner Trisch with support from Commissioner Bierlein recommended to recess the Committee of the Whole meeting to begin the Public Hearing for the Solid Waste Management Amendment at 8:27 a.m. See Separate Minutes.

Public Hearing concluded at 8:39 a.m. and the Committee of the Whole meeting was resumed.

Recessed at 8:40 a.m.

Reconvened at 8:45 a.m.

11. **County Information System Assistance with Tuscola Township Web Page** - Eean Lee provided an update regarding providing service to Tuscola Township to design a web page for the Township. Eean has submitted a contract to them to provide this service. Matter to be placed on the Consent Agenda.
12. **Certification of County-Wide Cost Allocation Plan** - Mike Hoagland explained the allocation plan. Matter to be placed on the Consent Agenda.
13. **2015 General Fund Budget Amendment - Escrowed Funds** - Mike Hoagland updated the Board regarding the wind energy revenue and the projected amount that could be needed in the future. Additional money should be placed in the escrow account. Matter to be placed on the Consent Agenda.
14. **2015 General Fund Budget Amendment - Property Tax Revenue** - Mike Hoagland updated the Board regarding the need for the Budget Amendment. Matter to be placed on the Consent Agenda.

- 15. Purchase of Mosquito Abatement ULV Truck Mounted Sprayer** - Parts are difficult, if even possible, to purchase to repair the old sprayers. They have kept broken sprayers in order to have parts to use to fix the current sprayers. They have one sprayer that is broken and parts cannot be obtained. Kim Green has researched a sprayer from a new company and was given the opportunity to demo it. She has been happy with the performance of this sprayer. The unit that they have demoed is being offered to Kim to purchase at a discounted price. This item was budgeted for. Matter to be placed on the Consent Agenda.

On-Going Finance

1. Multi-Year Financial Planning - No Update.
2. Road Commission Legacy Cost - No Update.
3. Tuscola County Community Foundation and Next Steps - No Update.
4. MAC 7th District Meeting in Tuscola County - No Update.

Personnel

Committee Leader-Commissioner Trisch

Primary Personnel

1. **Mosquito Abatement Request to Change Part-Time Biologist to Full-Time** - Kim Green explained to the Board the need to change the Biologist from part-time to full-time. She has had some unexpected staff changes that has shorted the Biologist Department. This position was previously budget. Matter to be placed on the Consent Agenda.
2. **Mosquito Abatement Request to Change Office Position from Seasonal to Permanent Part-Time General Office Clerk** - Kim Green explained the savings and benefits from paying unemployment vs having a permanent part-time employee. Matter to be placed on the Consent Agenda.

On-Going Personnel

1. DOL Proposes Rule Changes to Exempt Employees - Erica provided an update to the Board and is continuing to monitor. Commissioner Trisch will meet with Erica to follow-up.

Building and Grounds

Committee Leader-Commissioner Bierlein

Primary Building and Grounds

1. **Parking Ordinance Development** - Attorney Clayton Johnson presented a draft policy for Vanderbilt Park. Draft Policy to be reviewed.
2. **Vanderbilt Park Grant Application Development** - Mike Hoagland updated the Board as to where the grant application is in the process.
3. **Request to Use Courthouse Lawn** - Mike Hoagland provided the request to the Board. Matter to be placed on the Consent Agenda.

4. **Phragmites Grant Application Update** - Mike Hoagland updated the Board on the progress of the grant application. The next step is to provide the locations where the Board would like the phragmites removed. Mike will follow up with Laura Ogar.
5. **County Land Lease Agreement** - The current lease with Brian Schriber expires this year. He would like the opportunity to continue the current lease. Board would like to put the lease out to bid. Matter to be placed on the Consent Agenda.

On-Going Building and Grounds - None

Other Business as Necessary

1. **Open House September 24, 2015 Medical Care Small House Project** - Commissioner Kirkpatrick reviewed the aerial photograph with the Board as the Medical Care Facility is interested in obtaining a portion of the land the county owns.
2. **Foreclosure Case** - Commissioner Bierlein is requesting an update regarding the foreclosure case from the Treasurer's Office.
3. **Communication from Department of Health and Human Services (DHHS)** - Commissioner Bardwell received a letter from DHHS regarding the Child Care Fund. He gave the letter to Mike Hoagland.
4. **MHSDA Ceremony** - Senator Green and Representative Canfield will present a check for the MSHDA grant received in the amount of \$250,000 on September 21, 2015 at 9:00 a.m.
5. **Oceana County Resolution** - Oceana County adopted a resolution recognizing the 228th anniversary of the United States Constitution.
6. **Waters of the United State Update** -Mike Hoagland updated the Board.
7. **Sheriff's Department Recognition** - Deputy Robinson was on a traffic stop due to the driver not having his seatbelt on. During the traffic stop, Deputy Robinson noticed the driver had a low tire. Going above and beyond, Deputy Robinson assisted in changing the tire. The gentleman that was stopped was appreciative of his assistance.

Commissioner Trisch excused at 9:55 a.m.

Public Comment Period - None

Meeting adjourned at 10:05 a.m.

Jodi Fetting
Tuscola County Clerk



Heritage Hill
— Assisted Living —

August 31 2015

Tuscola County Commissioners
125 W Lincoln St.
Caro MI 48723

To whom it may concern

We would like to extend an invitation to you to attend the Tuscola County Senior Ball. This event is an annual dance that is enjoyed by all. Please join us on October 15, 2015 at 1:00pm held at the KC Hall in Caro. We would love to have you be a part of a fun afternoon and also be the 2015 judges for the event.

Thank you for your support as we look forward in sharing day with you. I can be reached at Heritage Hill Assisted Living, 989-672-2900.

Regards

Katie Creason
Committee Member for the Tuscola County Senior Alliance



August 27, 2015

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, August 27, 2015 at 8:00 A.M.

Present: Road Commissioners John Laurie, Gary Parsell, Mike Zwerk, Julie Matuszak, and Pat Sheridan; County Highway Engineer Michele Zawerucha, Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey.

Motion by Parsell seconded by Matuszak that the minutes of the August 13, 2015 regular meeting of the Board be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Payroll in the amount of \$88,674.27 and bills in the amount of \$1,127,423.82 covered by vouchers #15-40, #15-41, and #15-42 were presented and audited.

Motion by Zwerk seconded by Parsell that the payroll and bills be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Brief Public Comment Segment:

(1) Almer Township Supervisor Jim Miklovic thanked the Board for the good job completed by the asphalt patch contractor this season.

Motion by Parsell seconded by Sheridan that the bids for Grader Blades taken and accepted at the August 13, 2015 regular meeting of the Board be awarded to the low bidder, Michigan Cat. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Matuszak to grant the request from Consumers Energy to open-cut a portion of French Road, all in accordance with their R.O.W. Permit including contingencies for road repairs over a two (2) year period. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Zwerk that the Road Commission hire Amy Huizar as a full time employee in the classification of Administrative Assistant effective immediately pending drug & alcohol testing and a background investigation, as recommended by the Director of Finance. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Sheridan that the Road Commission hire Jennifer Heida as a full time employee in the classification of Administrative Assistant effective immediately pending drug & alcohol testing and a background investigation, as recommended by the Director of Finance. Yeas: Sheridan, Matuszak, Zwerk, Parsell / Nays: Laurie --- Motion Carried.

At 8:30 A.M. the following bid was opened for the Box Culvert on Phillips Road north of Severance Road over the Deerlick Drain in Sections 17 and 18 of Novesta Township:

| <u>Bidder</u> | <u>Total Price</u> |
|-----------------|--------------------|
| Mack Industries | \$ 64,050.00 |

Motion by Parsell seconded by Matuszak that the bid for the Box Culvert on Phillips Road north of Severance Road over the Deerlick Drain in Sections 17 and 18 of Novesta Township be accepted, and awarded to Mack Industries. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak that the Road Commission apply brine to Huron Line Road in conjunction with the Thumb Octagon Barn "Fall Family Days Event". Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak that the meeting be adjourned at 9:20 A.M. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Chairman

Secretary-Clerk of the Board

July 30, 2015

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, July 30, 2015 at 8:00 A.M.

Present: Road Commissioners John Laurie, Gary Parsell, Mike Zwerk, and Julie Matuszak; County Highway Engineer Michele Zawerucha, Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey.

Absent: Road Commissioner Pat Sheridan.

Motion by Parsell seconded by Matuszak that the minutes of the July 16, 2015 regular meeting of the Board be approved. Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Parsell that the minutes of the closed session of the Board dated July 16, 2015 be approved. Matuszak, Zwerk, Parsell, Laurie --- Carried.

Payroll in the amount of \$97,311.52 and bills in the amount of \$274,299.11 covered by vouchers #15-33, #15-34, #15-35, #15-36, and #HRA-32 were presented and audited.

Motion by Zwerk seconded by Matuszak that the payroll and bills be approved. Matuszak, Zwerk, Parsell, Laurie --- Carried.

Brief Public Comment Segment:

(1) Mr. Jason Root thanked the Board for his recent promotion to the Akron Division Foreman position.

Motion by Zwerk seconded by Parsell that the following Resolution be adopted:

RESOLUTION

WHEREAS, Frank Storm has given nearly twenty-three years of loyal service to the Tuscola County Road Commission beginning his career on November 13, 1992, and

WHEREAS, during these many years Frank has been a dedicated, hard working and loyal employee. Frank has performed his job in a professional manner and was always dependable during his years of serving the public, and

WHEREAS, his attitude and dedication has earned him respect and admiration of all his co-workers. Frank will be greatly missed by his fellow employees and associates of the Tuscola County Road Commission, all of whom wish him much happiness in his retirement effective July 30, 2015.

THEREFORE, BE IT RESOLVED, that this Tuscola County Board of Road Commissioners acknowledges its debt and gratitude to Frank Storm.

BE IT FURTHER RESOLVED, that this resolution be spread upon the official records of the Tuscola County Road Commission and that on behalf of the Citizens of Tuscola County we thank you.

Matuszak, Zwerk, Parsell, Laurie – Carried.

Motion by Parsell seconded by Matuszak that bid item #61 for the Village of Reese of the 2015 bituminous resurfacing bids be awarded to the low bidder, Astec Asphalt Inc. Matuszak, Zwerk, Parsell, Laurie --- Carried.

County Highway Engineer Zawerucha presented to the Board additional information regarding the vacant engineering position. After further discussion, the following motion was introduced:

Motion by Parsell seconded by Matuszak to table the discussion of the vacant engineering position until reviewing additional information regarding the Road Commission's pension plans. Matuszak, Zwerk, Parsell, Laurie --- Carried.

County Highway Engineer Zawerucha presented to the Board a listing of Tuscola County bridges, and discussed the Federal Aid Local Bridge Program. The Board reviewed the bridge listing and discussed the priorities for funding. After review and discussion, the following motion was introduced:

Motion by Zwerk seconded by Parsell to approve the revised priority listing of Tuscola County bridges to apply for Federal Aid Local Bridge Funding. Matuszak, Parsell, Zwerk, Laurie --- Carried.

County Highway Engineer Zawerucha reported to the Board an update regarding the Remington Road Bridge Replacement Project.

Motion by Parsell seconded by Zwerk that the meeting be adjourned at 8:40 A.M. Matuszak, Zwerk, Parsell, Laurie --- Carried.

Chairman

Secretary-Clerk of the Board

August 13, 2015

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, August 13, 2015 at 8:00 A.M.

Present: Road Commissioners Gary Parsell, Mike Zwerk, Julie Matuszak, and Pat Sheridan; County Highway Engineer Michele Zawerucha, Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey.

Absent: Road Commissioner John Laurie.

Motion by Matuszak seconded by Zwerk that the minutes of the July 30, 2015 regular meeting of the Board be approved. Sheridan, Matuszak, Zwerk, Parsell --- Carried.

Payroll in the amount of \$97,307.99 and bills in the amount of \$1,741,192.30 covered by vouchers #15-37, #15-38, and #15-39 were presented and audited.

Motion by Matuszak seconded by Zwerk that the payroll and bills be approved. Sheridan, Matuszak, Zwerk, Parsell --- Carried.

Brief Public Comment Segment:
None.

Motion by Zwerk seconded by Matuszak to approve the revised Statement of Agreement for National Functional Classification of Roads with the Michigan Department of Transportation, as recommended by the County Highway Engineer. Sheridan, Matuszak, Zwerk, Parsell --- Carried.

Motion by Julie Matuszak seconded by Pat Sheridan to authorize Vice-Chairman Gary Parsell and Member Mike Zwerk to sign the Michigan Department of Transportation Contract #15-5384 for the improvements at the intersection of Bray Road and Ormes Road, and all together with necessary related work. Yeas: Sheridan, Matuszak, Zwerk, Parsell / Absent: Laurie --- Carried.

Motion by Zwerk seconded by Matuszak that the agreement between Michigan Aggregate Products, LLC and the Tuscola County Road Commission allowing Designated and Special Designated All-Season loads on Snover Road from its establishment east to Leix Road be extended for two (2) years with the conditions specified in the agreement. Sheridan, Matuszak, Zwerk, Parsell --- Carried.

Motion by Matuszak seconded by Zwerk that the agreement between L. Walther & Sons, Inc. and the Tuscola County Road Commission allowing Designated and Special Designated All-Season loads on Wilsie Road from its westerly end east to Cemetery Road be extended for two (2) years with the conditions specified in the agreement. Sheridan, Matuszak, Zwerk, Parsell --- Carried.

Motion by Sheridan seconded by Zwerk that a permit be issued to the Thumb Octagon Barn allowing for the closure of Richie Road between Bay City-Forestville Road and Huron Line Road from 8:00 A.M. to 6:00 P.M. on September 12-13, 2015 in conjunction with the annual "Fall Family Days Event"; and that the Road Commission will provide standard traffic control signs for the closure. Sheridan, Matuszak, Zwerk, Parsell --- Carried.

Motion by Zwerk seconded by Matuszak that the Tuscola County Road Commission cast a ballot for Deb Kestner of Saginaw County to serve as a Board of Director of the Association of Southern Michigan Road Commissions. Sheridan, Matuszak, Zwerk, Parsell --- Carried.

Motion by Zwerk seconded by Matuszak that the Tuscola County Road Commission cast a ballot to adopt the proposed revised by-laws of the Association of Southern Michigan Road Commissions. Sheridan, Matuszak, Zwerk, Parsell --- Carried.

Michigan State House Representative Edward Canfield appeared before the Board with an update from the legislature in Lansing.

At 8:30 A.M. the following bids were opened for Grader Blades (Item A - 3/4" x 8" x 6' single bevel curved, through hardened and Item B - 3/4" x 8" x 7' double bevel curved, through hardened):

| <u>Bidder</u> | <u>Item A Unit Price</u> | <u>Item B Unit Price</u> |
|-----------------------------|------------------------------|------------------------------|
| St. Regis Culvert, Inc. | \$ 90.00 | \$ 96.25 |
| Tupes of Saginaw | 112.00 | 109.50 |
| Michigan Cat | 85.63 | 93.98 |
| Truck & Trailer Specialties | 112.03 * | 109.31 * |
| Winter Equipment Company | 93.06 | 108.57 |
| Shults Equipment | 112.18 | 130.87 |

* = Alternate Bid

Motion by Zwerk seconded by Sheridan that the bids for Grader Blades be accepted, reviewed by Management, and tabled until the next regular meeting of the Board. Sheridan, Matuszak, Zwerk, Parsell --- Carried.

Management and the Board continued discussions with Michigan State House Representative Edward Canfield.

Management and the Board discussed the Road Commission's current staffing levels.

Motion by Zwerk seconded by Matuszak to approve and sign the title sheet for the Kingston Road Federal Aid Project, and to move forward with letting the project. Sheridan, Matuszak, Zwerk, Parsell --- Carried.

County Highway Engineer Zawerucha reported to the Board an update of the Remington Road Bridge Replacement Project and the Cemetery Road Bridge Replacement Project.

Motion by Zwerk seconded by Matuszak that the meeting be adjourned at 9:40 A.M. Sheridan, Matuszak, Zwerk, Parsell --- Carried.

Chairman

Secretary-Clerk of the Board

September 3, 2015

A special meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, September 3, 2015 at 8:00 A.M. The purpose of the special meeting is to further discuss the Road Commission's pension plans.

Present: Road Commissioners John Laurie, Gary Parsell, Mike Zwerk, Julie Matuszak, and Pat Sheridan; County Highway Engineer Michele Zawerucha, Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey.

Brief Public Comment Segment:

None.

Bills in the amount of \$111,070.93 covered by voucher #15-43 were presented and audited.

Motion by Zwerk seconded by Parsell that the bills be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie -- Carried.

Motion by Zwerk seconded by Matuszak that the Letter of Resignation received from Joe Miklovic be accepted. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Parsell to approve the Road Commission internally post one (1) hourly job opening within the Diesel Mechanic classification, all in accordance with the Union Labor Agreement; and to publically advertise for the opening if it should remain unfilled internally. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Management and the Board further discussed the Road Commission's pension plans.

M.E.R.S. of Michigan Regional Manager Marne Carlson appeared before the Board to review and discuss the Road Commission's pension plans. After review and discussion, the Board will further review the pension plans and the available options, and will further discuss the options with Ms. Carlson at another special meeting of the Board.

Motion by Parsell seconded by Matuszak that the meeting be adjourned at 11:15 A.M. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Chairman

Secretary-Clerk of the Board

July 16, 2015

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, July 16, 2015 at 8:00 A.M.

Present: Road Commissioners Gary Parsell, Mike Zwerk, Julie Matuszak, and Pat Sheridan; County Highway Engineer Michele Zawerucha, Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey.

Absent: Road Commissioner John Laurie.

Motion by Zwerk seconded by Sheridan that the minutes of the July 2, 2015 regular meeting of the Board be approved. Sheridan, Matuszak, Zwerk, Parsell --- Carried.

Motion by Matuszak seconded by Zwerk that the minutes of the closed session of the Board dated July 2, 2015 be approved. Sheridan, Matuszak, Zwerk, Parsell --- Carried.

Payroll in the amount of \$95,009.33 and bills in the amount of \$438,733.83 covered by vouchers #15-31 and #15-32 were presented and audited.

Motion by Zwerk seconded by Matuszak that the payroll and bills be approved. Sheridan, Matuszak, Zwerk, Parsell --- Carried.

Brief Public Comment Segment:
None.

Management and the Board further discussed the Road Commission's group health insurance plan. Director of Finance Michael Tuckey reported to the Board of certain impacts in the plan years of 2016 and 2017 for large groups vs. small groups in accordance with the Health Care Reform Affordable Care Act. After further discussion, the following motion was introduced:

Motion by Matuszak seconded by Zwerk that the Tuscola County Road Commission continue its current group health insurance plan as a large group for the 2016 plan year, as recommended by the Director of Finance and the Burnham & Flower Insurance Agent. Sheridan, Matuszak, Zwerk, Parsell --- Carried.

Motion by Sheridan seconded by Zwerk to approve the promotion of Linal Baur from the Laborer job classification to the Light Equipment Operator job classification, as recommended by the Superintendent/Manager. Sheridan, Matuszak, Zwerk, Parsell --- Carried.

County Highway Engineer Michele Zawerucha presented to the Board salary ranges for different levels of engineering staff in order to fill the vacant engineering position. Management and the Board also further discussed the benefit package available to new employees. After further discussion, the Board will review the information and further discuss at the next regular meeting of the Board.

Motion by Zwerk seconded by Sheridan to approve the request from the Michigan Department of Transportation for a traffic detour route using Vassar Road, M-81, and Ringle Road during their railroad crossing project on M-46 in year 2016, with conditions of pavement marking, shoulder gravel, and P.A.S.E.R. Rating. Sheridan, Matuszak, Zwerk, Parsell --- Carried.

Motion by Sheridan seconded by Matuszak to grant the request from Marlette Excavating for an extension through July 21, 2015, without penalty fees, in order to complete the Remington Road Bridge Replacement Project. Sheridan, Matuszak, Parsell, Zwerk --- Carried.

Management and the Board reviewed and discussed the Road Commission's 2014 Act-51 Reports, which is filed annually with the Michigan Department of Treasury.

PUBLIC HEARING

At 9:00 A.M. a public hearing was held for the proposed improvements to Quanicassee Road from Darbee Road to Dutcher Road in Sections 8 and 9 of Gilford Township. County Highway Engineer Zaverucha presented the plans for the project. Members of the public were given the opportunity to speak at the hearing, of which a complete transcript of the hearing is available at the Road Commission Office. After hearing comments from the public, the following motion was introduced:

Motion by Sheridan seconded by Matuszak to close the public hearing and forward the transcript of the hearing to the Gilford Township Board for their further review regarding the proposed improvements to Quanicassee Road from Darbee Road to Dutcher Road in Sections 8 and 9 of Gilford Township. Sheridan, Matuszak, Zwerk, Parsell --- Carried.

Motion by Zwerk seconded by Matuszak that the Board go into closed session at 9:25 A.M. for the purpose of discussing union negotiations. Sheridan, Matuszak, Zwerk, Parsell --- Carried.

At 9:50 A.M. the Board returned to open session.

Motion by Sheridan seconded by Matuszak to grant Ken Graichen a Medical Leave of Absence for a final six (6) month term ending January 16, 2016. Sheridan, Matuszak, Zwerk, Parsell --- Carried.

Motion by Sheridan seconded by Matuszak to approve County Highway Engineer Michele Zaverucha assist the Cass River Greenway Trail Committee with the permitting process for their canoe launch project at the M-46 State Park. Sheridan, Matuszak, Zwerk, Parsell --- Carried.

Motion by Sheridan seconded by Zwerk to approve Jason Root be promoted to the Akron Division Foreman position effective July 27, 2015, as recommended by the Superintendent/Manager. Sheridan, Matuszak, Zwerk, Parsell --- Carried.

Motion by Sheridan seconded by Zwerk that the Road Commission internally post the three (3) vacant positions of Working Foreman in the Akron Division, Vassar Division, and Caro Division. Sheridan, Matuszak, Zwerk, Parsell --- Carried.

Motion by Zwerk seconded by Matuszak that the meeting be adjourned at 10:25 A.M. Sheridan, Matuszak, Zwerk, Parsell --- Carried.

Chairman

Secretary-Clerk of the Board

PUBLIC NOTICE OF HEARING

Public Hearing on the Establishment of an Industrial Development District in the City of Vassar

Notice is hereby given that on Monday October 5, 2015 at 7:00 pm at the Vassar Municipal Building, 287 E. Huron Avenue, Vassar, Michigan, a public hearing will be held before the Vassar City Council pursuant to Act 198 of the Michigan Public Acts of 1974, as amended on the request of BIO-IYA, LLC for the establishment of an Industrial Development District on the property described as follows:

T11N R8E

PART OF LOT 1 BLK 10 NORTH'S ADDITION TO CITY OF VASSAR DESC AS FOLLOWS: COMM AT WATERS EDGE ON S RIVER BANK AT A PT WHICH IS 90.0 FT MEASURED PARALLEL WITH S LINE OF LOT 1 W OF E LINE OF LOT 1; TH S 01 DEG 29' 00" E 153 FT; TO PT WHICH IS N 01 DEG 29' W 195.0 FT FROM S LINE OF LOT 1; TH N 89 DEG 30' E 12.0 FT; TH S 01 DEG 29' E 40.0 FT; TH N 89 DEG 30' E 8.0 FT; TH S 01 DEG 29' E 155.0 FT TO PT ON S LINE OF LOT 1 WHICH PT IS S 89 DEG 30' W FROM SE CORN OF LOT 1;

TH S 00 DEG 30' E 10.0 FT TH S 89 DEG 30' W 466.97 FT; TH N 22 DEG 28' W 10.78 FT TO S LINE OF LOT 1; TH S 89 DEG 30' W ON N LINE OF WATER STREET 36.39 FT; TH S 52 DEG 29' W 93.46 FT; TH N 22 DEG 28' W 169.78 FT; TH N 56 DEG 13' E 126.45 FT TO PT ON WLY LINE OF LOT 1; TH N 22 DEG 28' W ON WLY LOT LINE 21.0 FT (WATERS EDGE) TH NELY ALONG WATERS EDGE TO POB EXCEPTING THEREOF THE FOLLOWING: COMM AT SE CRON OF SAID LOT; TH S 89 DEG 30' W 70.0 FT ALONG THE N LINE OF WATER ST; TH S 01 DEG 29' E 10.0 FT ALONG VACATED PORTION OF WATER ST; TH S 89 DEG 30' W 26.23 FT TO POB OF EXCEPTION; TH CONT S 89 DEG 30' W 300.61 FT; TH N 00 DEG 08' 50" E 74.21 FT; TH N 89 DEG 49' 47" E 163.84 FT; TH S 00 DEG 20' 03" E 16.37 FT TO EXISTING BLDG AND A COMMON WALL LINE; TH ALONG THE COMMON WALL THE FOLLOWING NINE COURSES: S 00 DEG 20' 03" E 16.67 FT; N 89 DEG 39' 57" E 18.0 FT; N 00 DEG 20' 03" W 12.0 FT; N 89 DEG 39' 57" E 11.0 FT; S 00 DEG 20' 03" E 12.0 FT; N 89 DEG 39' 57" E 29.56 FT; N 00 DEG 20' 03" W 40.23 FT; N 89 DEG 39' 57" E 77.59 FT; S 00 DEG 20' 03" E 80.06 FT ALONG SAID COMMON BLDG LINE EXTENDED TO POB PART OF LOT 1 BLK 10 NORTH'S ADDITION TO CITY OF VASSAR

The owners of all real property within the Industrial Development District, together with any other residents or taxpayers of the City of Vassar, shall have the right to appear and be heard.

PUBLIC NOTICE OF HEARING

Public Hearing on an Approval of an Industrial Facilities Exemption Certificate on New Facility for BIO-IYA, LLC in the City of Vassar

Notice is hereby given that on Monday October 5, 2015 at 7:00 pm at the Vassar Municipal Building, 287 E. Huron Avenue, Vassar, Michigan, a public hearing will be held before the Vassar City Council pursuant to Act 198 of the Michigan Public Acts of 1974, as amended on the request of BIO-IYA, LLC for the establishment of an Industrial Development District on the property described as follows:

T11N R8E

PART OF LOT 1 BLK 10 NORTH'S ADDITION TO CITY OF VASSAR DESC AS FOLLOWS: COMM AT WATERS EDGE ON S RIVER BANK AT A PT WHICH IS 90.0 FT MEASURED PARALLEL WITH S LINE OF LOT 1 W OF E LINE OF LOT 1; TH S 01 DEG 29' 00" E 153 FT; TO PT WHICH IS N 01 DEG 29' W 195.0 FT FROM S LINE OF LOT 1; TH N 89 DEG 30' E 12.0 FT; TH S 01 DEG 29' E 40.0 FT; TH N 89 DEG 30' E 8.0 FT; TH S 01 DEG 29' E 155.0 FT TO PT ON S LINE OF LOT 1 WHICH PT IS S 89 DEG 30' W FROM SE CORN OF LOT 1;

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The owners of all real property within the Industrial Development District, together with any other residents or taxpayers of the City of Vassar, shall have the right to appear and be heard.

THUMB AREA REGIONAL
COMMUNITY CORRECTIONS ADVISORY BOARD
SERVICE AGREEMENT

For
TUSCOLA COUNTY COMMUNITY CORRECTIONS SERVICES

This Service Agreement is entered into on the 1st day of October, 2015, by and between the Thumb Area Regional Community Corrections Advisory Board and Tuscola County.

It is agreed between the parties as follows:

Tuscola County will provide Gatekeeper Services (J25), Community Service - Work Crew – Inmate (A25), and Supervision Services - Day Reporting (D04) to targeted offenders as approved within the applicable grant award approved by the Michigan Department of Corrections – Office of Community Alternatives. All services must be provided in accordance with P.A. 511 (1988).

The County shall use the following funds to operate the three aforementioned programs and services based on the grant award for the period from October 1, 2015, to September 30, 2016.

| | |
|--|-----------------|
| Gatekeeper Services (J25) | \$ 9,120 |
| Community Service - Work Crew – Inmate (A25) | \$ 13,400 |
| Supervision Services - Day Reporting (D04) | <u>\$ 9,600</u> |
| Total | \$ 32,120 |

Tuscola County may use the funds to pay staff, contractors, suppliers and other such vendors as deemed appropriate to operate the above listed programs. Tuscola County agrees to follow all State guidelines, restrictions and contractual obligations placed on Community Corrections Funds by the State of Michigan. In the event that the State of Michigan determines that expenditures were inappropriate and subject to reimbursement of the State, Tuscola County agrees to be responsible for the replacement of the disallowed expended funds.

Tuscola County agrees to provide appropriate statistical and narrative reports on program performance, as determined by the Thumb Regional Community Corrections Advisory Board.

Tuscola County agrees to provide the required space in the Tuscola County Sheriff’s Department Jail Facility to conduct in-house programs.

Invoices for Tuscola County expenses must be submitted to Thumb Area Regional Community Corrections Advisory Board by the tenth day of each calendar month. Actual costs will be reimbursed as soon as prudently possible due to economic circumstances created by a delay in payments and pass through from the State up to an allocated maximum annualized amount of \$32,120.

It is understood by both parties that this program is currently funded exclusively by P.A. 511 funding provided through the FY 2015 Thumb Area Community Corrections Advisory Board Application for Community Corrections Funds. Any fees, revenues, or other non-CCAB funding generated as a result of funding awarded pursuant to P.A. 511 by the programs will be deposited with the special revenue fund established by the Thumb Area Regional Community Corrections Board to be utilized solely in support of community corrections programming in Tuscola County. Tuscola County will provide the Thumb Regional Community Corrections Advisory Board with

a monthly summary report of all revenues and "bed days saved" generated by these three programs.

It is understood that the Michigan Office of Community Corrections funds referred to above can be used to match or leverage other funds for this program should such funds be identified. The use of the funds must be cleared with all signatories prior to their use in this manner. The Thumb Area Regional Community Corrections Advisory Board reserves the right to re-negotiate the use of such funds in future years.

Substance abuse programming and data entry activity shall be provided by List Psychological Services as outlined and not to exceed the funding levels provided in the "Thumb Area Regional Community Corrections Advisory Board Service Agreement for Substance Abuse Outpatient Services (G-18), DDJR – Intensive Outpatient, and Cognitive Change - Thinking Matters Program (C01)."

The financial, data, and programmatic reporting requirements of the Agreement between the State of Michigan Department of Corrections and Lapeer County shall be incorporated herein. All services will be provided in accordance with the existing contractual agreement between Lapeer County and MDOC – Office of Community Alternatives.

Any of the parties of this agreement may terminate the agreement by providing written notification to the other parties of its intent to do so thirty days prior to the actual date of termination.

The individual provisions of this agreement are severable. If any of the provisions are found to be in violation of State law, the remaining provisions shall remain in effect.

This agreement shall automatically terminate on September 30, 2016.

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|---|-------|---------|-------|
| _____ | _____ | _____ | _____ |
| Chairperson – Board of Commissioners | Date | Witness | Date |

| | | | |
|---|-------|---------|-------|
| _____ | _____ | _____ | _____ |
| Chairperson – Board of Commissioners | Date | Witness | Date |

| | | | |
|----------------------|-------|---------|-------|
| _____ | _____ | _____ | _____ |
| Regional Coordinator | Date | Witness | Date |