

**TUSCOLA COUNTY BOARD OF COMMISSIONERS  
MEETING AGENDA  
MONDAY, JULY 20, 2015 – 7:30 A.M.**

**H. H. PURDY BUILDING BOARD ROOM  
125 W. Lincoln Street  
Caro, MI**

125 W. Lincoln Street  
Caro, MI 48723

Phone: 989-672-3700  
Fax : 989-672-4011

- 7:30 A.M. Call to Order – Chairperson Bardwell  
Prayer – Commissioner Kirkpatrick  
Pledge of Allegiance – Commissioner Bierlein  
Roll Call – Clerk Fetting  
Adoption of Agenda  
Action on Previous Meeting Minutes (See Correspondence #1)  
Brief Public Comment Period  
Consent Agenda Resolution (See Correspondence #2)  
New Business
- Contracts for Parent Education & Supervised Visitation Program
  - Introduction of Veteran Affairs Director (See Correspondence #3)
  - Residential Detention Support Services (See Correspondence #4)
  - Saginaw Bay Cooperative Invasive Species Management Agreement (See Correspondence #5)
  - Resolution in Support of and Participation in Michigan Invasive Species Grant Program (Phragmites)
  - Michigan Works Agreement (See Correspondence #6)
  - Vassar Township Parks & Recreation Master Plan
  - HVAC Service Contract Bids
  - 2016 CRP Contract for Friend of the Court (See Correspondence #7)
  - Prosecutor Staffing Request (See Correspondence #8)
  - Medical Examiner Budget Amendment (See Correspondence #13)
  - Sanilac County Joining IP Phone System Project (See Correspondence #14)
  - Health Department Fee Schedule Change (See Correspondence #16)
- Old Business  
Correspondence/Resolutions

**COMMISSIONER LIAISON COMMITTEE REPORTS**

KIRKPATRICK  
Board of Health  
Community Corrections Advisory Board  
Dept. of Human Services/Medical Care Facility Liaison

Land Acquisition  
MI Renewable Energy Coalition  
MEMS All Hazards  
MAC-Environment Energy Land Use  
Oil/Shale Work Group  
Cass River Greenways Pathway  
Local Unit of Government Activity Report  
Tuscola In Sync  
NACO- Energy, Environment & Land Use

BARDWELL

NACo  
NACo Rural Action Caucus  
Economic Development Corp/Brownfield Redevelopment  
Caro DDA/TIFA  
MAC Economic Development/Taxation  
MAC 7<sup>th</sup> District  
Local Unit of Government Activity Report  
TRIAD  
Human Services Collaborative Council

BIERLEIN

Thumb Area Consortium/Michigan Works  
Human Development Commission (HDC)  
Tuscola 2020  
Recycling Advisory Committee  
Local Emergency Planning Committee (LEPC)  
Great Start Collaborative Council  
Local Unit of Government Activity Report  
Tuscola In-Sync  
MAC Board of Directors  
Human Services Collaborative Council  
Region VI Economic Development Planning  
MAC-Economic Development & Taxation

TRISCH

Board of Health  
Planning Commission  
Economic Development Corp/Brownfield Redevelopment  
Local Unit of Government Activity Report  
Behavioral Health Systems Board  
Animal Control  
Solid Waste Management  
Thumb Works

ALLEN

Dispatch Authority Board  
County Road Commission  
Board of Public Works  
Senior Services Advisory Council  
Mid-Michigan Mosquito Control Advisory Committee  
Saginaw Bay Coastal Initiative  
Parks & Recreation  
Local Unit of Government Activity Report

Closed Session (If Necessary)

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

## CORRESPONDENCE

- #1 June 25, 2015 Full Board & Statutory Finance Minutes
- #2 Consent Agenda Resolution
- #3 New Veterans Affairs Director/Department Information
- #4 Residential Detention Support Services Training Request
- #5 Saginaw Bay Cooperative Invasive Species Management Agreement
- #6 GST Michigan Works! Agreement
- #7 2016 CRP Contract for Friend of the Court
- #8 Prosecutor Staffing Request
- #9 July 13, 2015 Committee of the Whole Minutes
- #10 June 18, 2015 Road Commission Minutes
- #11 Human Development Commission Application to Region VII Area Agency on Aging
- #12 Michigan Office of the Great Lakes Water Strategy Community Conversation
- #13 Medical Examiner Budget Amendment
- #14 Request for Sanilac County to Join IP Phone System Project
- #15 County Jail Population Information
- #16 Health Dept. Fee Schedule Change

*Draft*  
TUSCOLA COUNTY BOARD OF COMMISSIONERS  
June 25, 2015 Minutes  
H. H. Purdy Building

Commissioner Thomas Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 25th day of June, 2015 to order at 7:30 o'clock a.m. local time.

Prayer – Commissioner Bardwell

Pledge of Allegiance – Commissioner Trisch

Roll Call – Clerk Jodi Fetting

Commissioners Present: District 1 - Roger Allen, District 2 – Thomas Bardwell, District 3 - Christine Trisch, District 4 – Craig Kirkpatrick, District 5 – Matthew Bierlein

Commissioner Absent: None

Also Present: Mike Hoagland, Jodi Fetting, Mary Drier, Tisha Jones, Eean Lee, Mike Miller, Steve Anderson, Register John Bishop, Sandy Nielsen, Judge Amy Grace Gierhart, Kim Vaughan, Pam Shook, Beth Asperger, Mark Ransford, Erica Dibble, Gretchen Tenbusch, Brian Neuville, Jeff Bliss, Lieutenant Brian Harris, Matt Brown

*Adoption of Agenda -*

15-M-094

Motion by Trisch, seconded Allen by to adopt the agenda. Motion Carried.

*Action on Previous Meeting Minutes -*

15-M-095

Motion by Bierlein, seconded by Allen to adopt the meeting minutes from the June 11, 2015 meeting. Motion Carried.

*Brief Public Comment Period -*

-Steve Anderson requested the Board to sign a Declaration regarding the tornado damage from the storm on Monday, June 22, 2015.

15-M-096

Motion by Allen, seconded by Trisch to approve and sign the Emergency Management Declaration regarding the storm that occurred on June 22, 2015 declaring a state of emergency. Motion Carried.

-Sandy Nielsen reported on the activity at the 911 Dispatch Center on Monday, June 22, 2015 due to the storm. The team handled 34 calls to 911 with 18 calls being in the first hour of the storm. There was 53 separate incidents reported with 23 of those calls regarding downed wires. There were 7 residents that called in regarding their homes being destroyed by the tornado. Also, the 911 Dispatch Center received 3 medical calls not in the area effected by the tornado.

*Consent Agenda Resolution -  
15-M-097*

Motion by Bierlein, seconded by Allen that the following Consent Agenda Resolution be adopted. Motion Carried.

## CONSENT AGENDA

- Agenda Reference:** A
- Entity Proposing:** COMMITTEE OF THE WHOLE 6/22/15
- Description of Matter:** Move that the grant agreement with the Department of Environmental Quality for the Tuscola County Recycling Trailer project be approved and all appropriate signatures are authorized.
- Agenda Reference:** B
- Entity Proposing:** COMMITTEE OF THE WHOLE 6/22/15
- Description of Matter:** Move that the agreement with the Tuscola County Community Foundation be approved to administer the unendowed funds for the county at no cost and all appropriate signatures are authorized.
- Agenda Reference:** C
- Entity Proposing:** COMMITTEE OF THE WHOLE 6/22/15
- Description of Matter:** Move that the 2014 investment report from the County Treasurer be received and placed on file.
- Agenda Reference:** D
- Entity Proposing:** COMMITTEE OF THE WHOLE 6/22/15
- Description of Matter:** Move that a communication be sent to elected and appointed officials as a reminder that under the law it is the Board of Commissioners that review and approve all contracts that obligate the county.
- Agenda Reference:** E
- Entity Proposing:** COMMITTEE OF THE WHOLE 6/22/15
- Description of Matter:** Move to concur with the recommendation of the law firm assigned by the county insurance company that represents the county in the FOIA lawsuit involving the Prosecutor's Office be authorized to be settled for an amount not to exceed \$3,000.

- Agenda Reference:** F
- Entity Proposing:** COMMITTEE OF THE WHOLE 6/22/15
- Description of Matter:** Move that per the June 17, 2015 letter from the County Sheriff that the hiring freeze be temporarily lifted and authorization is given to fill the vacancy on the road patrol with Deputy Cory Jacobs which was created by the resignation of Deputy Jason Holsapple. (Since the road patrol is funded with a dedicated millage, there is no financial impact on the general fund of the county).

*New Business*

-Vanderbilt Park Update -

-Kim Vaughan from the Parks and Recreation Committee presented to the Board ideas on how to improve the Park.

- Improve the road.
- Install water to the campground.
- Improve/move the volleyball court and horseshoe pit.
- Make the park a place for families to gather for family reunions and graduation parties.

Mike Miller has received bids to have the 3 oak trees removed: Kappen Tree Service - \$1,900.00; Trees R Us - \$1,125.00; A Cut Above Tree Service - \$1,050.00.

Mike Miller has sent an email to the State requesting a sign to be placed at the boat launch.

15-M-097

Motion by Allen, seconded by Kirkpatrick that \$1,050.00 be allocated to implement the following improvements at Vanderbilt Park as recommended by the County Parks and Recreation Commission in the interest of public safety and in the interests of making basic improvements to increase the usability of the park:

- Removal of 3 dead oak trees to improve safety with work to be conducted by A Cut Above Tree Service for an amount not to exceed \$1,050.00.

With appropriate budget amendments approved. Motion Carried.

-Mike Miller to follow-up with Pam Shook to make contact with the gentleman that has volunteered to repair the park road. Mike will also look at locations to move the dumpster to a better location and obtain bids for a pad to place the dumpster.

BOC meeting recessed at 8:30 a.m. for the public hearing for the MHSDA Rental Rehabilitation Grant Application.

MHSDA Rental Rehabilitation Grant Application Public Hearing concluded at 8:44 a.m. and the Board of Commissioners meeting recessed at 8:44 a.m.

Board of Commissioner's Meeting reconvened at 9:00 a.m.

-Vanderbilt Park Update continued -

Commissioner Allen would like to see improved marketing for the Park. Eean Lee has been reaching out to neighboring counties and other agencies for ways to improve the marketing approach. Matter will be discussed further when more information is available.

-Concierge Corrections Proposal -

Lieutenant Harris and Matt Brown explained the proposal of the contract for Asset Recovery and Management Services. They assist in recouping medical costs incurred by the County when a prisoner receives medical treatment. Matt Brown and his team have avenues to explore that the County may not have access to. Matter discussed.

15-M-098

Motion by Kirkpatrick, seconded by Trisch that the contract for Asset Recovery and Management Services with Concierge Corrections to recover county inmate medical expenses from insurance companies and other responsible paying parties be approved contingent upon final review and approval of corporate council. Also, all appropriate signatures are authorized. Motion Carried.

-Region VII Area Agency on Aging 2016 Annual Implementation Plan -

Brian Neuville explained the changes that were made in the Annual Implementation Plan. Brian believes the funding is currently following the need.

15-M-099

Motion by Bierlein, seconded by Trisch that the Region VII Area on Aging 2016 Annual Implementation Plan be accepted. Motion Carried.

-Health Department Personnel Policy Changes -

Gretchen Tenbusch reviewed the changes and additions that were implemented in the Health Department Personnel Policy.

15-M-100

Motion by Allen, seconded by Kirkpatrick that the Health Department personnel policy changes as recommended by the Board of Health and as reviewed at the June 25, 2015 Board of Commissioners meeting be approved. Motion Carried.

-Gretchen invited the Board to a presentation given by Dr. McFadden on wind turbines and if there are health effects from them on July 14, 2015 at 9:00 a.m. at the Huron County Board of Commissioner's meeting.

- ACA Compliance with Reporting Requirements -
- Mike Hoagland presented different technology options to assist the County with reporting requirements.

**15-M-101**

Motion by Allen, seconded by Bierlein that assistance from Health Decisions be approved to support completing the new reporting requirements of the Affordable Care Act. Also, a one year contract with this company is authorized for an amount not to exceed \$6,000. The \$6,000 cost shall be spread to the general fund and other county funds on a per capita basis.

Matter discussed.

Motion Carried.

- Resolution Honoring USA State Champion Softball Team -

**15-M-102**

Motion by Allen, seconded by Kirkpatrick that the resolution honoring the USA Patriot Girls softball team for their tremendous accomplishment by winning the 2015 MHSAA Division 4 Girls State Softball Championship be approved and forwarded to USA Officials for permanent display of this memorable victory.

Matter Discussed.

Motion Carried.

*Old Business - None*

***Correspondence/Resolutions -***

- Communication regarding FY 2016 Transportation, Housing and Urban Development bill was reviewed.
- Road Commission minutes presented.
- Equalization Director Level 3 extension. Matter discussed.
- MHSDA grant of \$295,000 grant request was approved per letter received.

**COMMISSIONER LIAISON COMMITTEE REPORTS**

BARDWELL - No updates to provide

NACo

NACo Rural Action Caucus

Economic Development Corp/Brownfield Redevelopment

Caro DDA/TIFA

MAC Economic Development/Taxation

MAC 7<sup>th</sup> District

Local Unit of Government Activity Report

TRIAD

Human Services Collaborative Council

BIERLEIN

Thumb Area Consortium/Michigan Works - GST (Genesee, Shiawasee, Thumb) Michigan Works will be the new name to identify the team. There will be two board members from the private sector from Tuscola County. Genesee County will have a majority in the "house" and the Commissioners will have an equal vote in the "senate".

Human Development Commission (HDC)

Tuscola 2020

Recycling Advisory Committee

Local Emergency Planning Committee (LEPC)

Great Start Collaborative Council

Local Unit of Government Activity Report

Tuscola In-Sync

MAC Board of Directors

Human Services Collaborative Council

Region VI Economic Development Planning

MAC-Economic Development & Taxation

TRISCH - No updates to provide

Board of Health

Planning Commission

Economic Development Corp/Brownfield Redevelopment

Local Unit of Government Activity Report

Behavioral Health Systems Board

Animal Control

Solid Waste Management

Thumb Works

ALLEN

Dispatch Authority Board - Sandy updated that the phone system is tentatively scheduled to be installed the beginning of November

County Road Commission

Board of Public Works - Quarterly meeting scheduled for July 7, 2015.

Senior Services Advisory Council - 94,000 home delivered meals in the tri-county area so far in 2015!

Mid-Michigan Mosquito Control Advisory Committee

Saginaw Bay Coastal Initiative - Commissioner Allen discussed a plan to have the phragmites removed for the coast line which requires a 10-year contract to be signed. DNR is holding back on signing this contract which is holding the project up.

Parks & Recreation - Commissioner Allen met with Prosecutor Reene in possible solutions for policing the park entry fee being paid by users.

Local Unit of Government Activity Report

KIRKPATRICK

Board of Health

Community Corrections Advisory Board - Grant application has been submitted.

Dept. of Human Services/Medical Care Facility Liaison - Child care fund participants have been reduced. Medical Care Facility small houses are nearing completion and staff training will begin. The Medical Care Facility retirement fund is funded at 98%.

Land Acquisition

MI Renewable Energy Coalition

MEMS All Hazards - Airboat project funding has been approved.

MAC-Environment Energy Land Use

Oil/Shale Work Group - Commissioner Kirkpatrick provided an update.

Cass River Greenways Pathway

Local Unit of Government Activity Report

Tuscola In Sync

NACo- Energy, Environment &amp; Land Use

Closed Session - None

Other Business as Necessary -

-Commissioner Trisch will meet with Mike Bearden and Matt Cook on July 6th for arrangements to raise money for county services using a Foundation development effort.

-Commissioner Bardwell and Commissioner Trisch is wondering if the pool car policy is being used by county employees. Matter discussed and to be placed on a future Committee of the Whole.

Commissioner Trisch excused at 10:22 a.m.

Extended Public Comment -

-Clerk Jodi Fetting - The National Night Out for Tuscola County will be held on Thursday, August 6, 2015 from 4:00 p.m. to 7:00 p.m. at the Tuscola Technology Center. This event is being held in conjunction with the Caro Area Camp 911. This is a FREE event and open to the public.

- Register John Bishop observed that the wind mill health concern is similar to the health concern years ago with the high voltage power lines. Also, he updated the Board regarding the time frame that documents need to be documented within the time guidelines. A flat fee is being researched to be charged to the the title companies and others. The Register's Association is also looking at establishing an e-filing system.

-Sandy Nielsen provided an update on the audit and review of the 911 surcharge report received from Maner Costerisan.

Meeting adjourned at 10:31 a.m.

Jodi Fetting  
Tuscola County Clerk

Statutory Finance Committee Minutes  
June 25, 2015  
H.H. Purdy Building  
125 W. Lincoln St, Caro MI

Meeting called to order at 10:31 a.m.

Commissioners Present: Allen, Bardwell, Kirkpatrick, Bierlein

Commissioners Absent: Trisch (Commissioner Trisch reviewed and signed the Claims and Per Diems prior to being excused from the Board of Commissioner's meeting.)

Also Present: Mike Hoagland, Clerk Jodi Fetting, Mary Drier, Tisha Jones, Mike Miller

Claims and Per Diems were reviewed and approved.

Public Comment - None

Meeting adjourned at 10:36 a.m.

Jodi Fetting  
Tuscola County Clerk

TUSCOLA COUNTY  
MSHDA Rental Rehabilitation Program  
Public Hearing  
June 25, 2015  
HH Purdy Building

Commissioner Bardwell called the MSHDA Public Hearing to order at 8:30 a.m. held at the HH Purdy Building in the City of Caro, Michigan.

Present: Commissioner Allen, Commissioner Bardwell, Commissioner Trisch, Commissioner Kirkpatrick, Commissioner Bierlein, Mike Hoagland, Clerk Jodi Fetting, Mary Drier, Tisha Jones, Brian Neuville, Jeff Bliss, Mark Ransford, Judge Amy Grace Gierhart, Erica Dibble, Beth Asperger, Sandy Nielsen, Register John Bishop, Pam Shook, Mike Miller, Lieutenant Brian Harris, Matt Brown

Mike Hoagland stated that no written comments were received at the County Controller's Office.

Brian Neuville provided an explanation of the grant request in the amount of \$120,000.00. The grant funds will be used for rental rehabilitation which will result in three newly created housing units in the City of Caro downtown area. Tuscola County will continue to use the Human Development Commission (HDC) as its third-party administrator for this affordable housing project. Rental Rehabilitation provides safe, decent and affordable rental housing in vibrant, walkable downtown communities.

Mark Ransford provided the overview of the positivity that can be created for the downtown area by encouraging residents to live, work and play in the City of Caro.

Public Comment - None

15-M-99

Motion by Trisch, seconded by Bierlein to approve the resolution for the 2014 – 2015 MSHDA Housing Resource Fund, a rental rehabilitation grant targeting the City of Caro, and authorize the chairperson to sign all appropriate documents. Roll Call Vote - Allen ~yes; Bardwell ~ yes; Trisch ~ yes; Kirkpatrick ~ yes; Bierlein ~ yes. Motion Carried with all yes votes.

Public hearing adjourned at 8:44 a.m.

Jodi Fetting  
Tuscola County Clerk

**'DRAFT'**

**COUNTY OF TUSCOLA**

**STATE OF MICHIGAN**

**RESOLUTION TO ADOPT CONSENT AGENDA**

At a regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the Village of Caro, Michigan, on the 20<sup>th</sup> day of July, 2015 at 7:30 a.m. local time.

COMMISSIONERS PRESENT:

\_\_\_\_\_

COMMISSIONERS ABSENT:

\_\_\_\_\_

It was moved by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_ that the following Consent Agenda Resolution be adopted:

**CONSENT AGENDA**

**Agenda Reference:** A

**Entity Proposing:** COMMITTEE OF THE WHOLE 7/13/15

**Description of Matter:** Move that a letter be authorized to be sent to the USDA RD State Office in support of Findlay Farms, Inc. application for the USDA Value-Added Producer Planning Grant.

**Agenda Reference:** B

**Entity Proposing:** COMMITTEE OF THE WHOLE 7/13/15

**Description of Matter:** Move that authorization is given to submit a claim form so the county can receive its share of the settlement amount involving the class action lawsuit against Stericycle, Inc. for alleged violation of the federal Telephone Consumer Protection Act by sending unsolicited advertisements by fax.

**Agenda Reference:** C

**Entity Proposing:** COMMITTEE OF THE WHOLE 7/13/15

**Description of Matter:** Move that per the recommendation of the Tuscola Behavioral Health System's Board of Directors, that Kenneth Partridge be appointed to the Tuscola Behavioral Health System's Board to complete the remainder of Mark Putnam's term which expires in March of 2017.

**Agenda Reference:** D

**Entity Proposing:** COMMITTEE OF THE WHOLE 7/13/15

**Description of Matter:** Move that the county exercise its right to opt out under the Mental Health Parity Act and all appropriate signatures are authorized.

**Agenda Reference:** E

**Entity Proposing:** COMMITTEE OF THE WHOLE 7/13/15

**Description of Matter:** Move that per the recommendation of the County Treasurer and Equalization Director, that current 4 day per week part-time employee in the Equalization Department be changed to work on a two month trial basis 2 days per week in the Treasurer's Office and 2 days per week in the Equalization Department. Also appropriate budget amendments be implemented which will reduce general fund costs by charging the 2 days per week in the Treasurer's Office to the Foreclosure Fund.

**Agenda Reference:** F

**Entity Proposing:** COMMITTEE OF THE WHOLE 7/13/15

**Description of Matter:** Move that the County Clerk be authorized to advertise to fill a vacancy on the Board of Public Works.

**IT IS FURTHER RESOLVED** that any motion, resolution, or other act of Tuscola County inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS:

NAYS:

ABSTENTIONS:

RESOLUTION ADOPTED.

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Thomas Bardwell, Chairperson  
Tuscola County Board of Commissioners

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Jodi Fetting  
Tuscola County Clerk

#

## Application and Grant Process for Funding New County Department of Veteran Affairs, Additional Accredited County Veteran Counselors and Technology Upgrades and Investments

### Part I Priority of Dissemination

Under PA 252, of 2014 Article XIV, Part I, Section 400 (5) the State of Michigan has allocated funds for a grant program intended to enhance the capacity and capabilities of counties in providing benefit claims assistance. These funds shall be used to continue the implementation of an Internet-based data system, increase the number of county veteran counselors and increase the number of counties that provide service to veterans through an established county department of veteran affairs.

Applications will be accepted for consideration with priority given to counties without an established veteran service office or department. Applications will also be accepted from counties with minimal staffing who are seeking to increase or enhance their provision of advocacy to significant veteran populations or to counties entering into agreements to provide veterans advocacy to neighboring or adjacent counties. Applications must be received by the Michigan Veterans Affairs Agency no later than June 30, 2015.

Priority for the dissemination of appropriations is as follows:

- (1) Up to \$20,000.00 for establishing a new (previously non-existing) County Department of Veteran Affairs to include employment of a full time accredited county veteran counselor.
  - a. Evidence of establishment of previously non-existing County Veterans Affairs Office
  - b. Completed VA Form 21, Application for Accreditation as Service Organization Representative.
  - b. Complete MOU with State of Michigan
- (2) Up to \$15,000.00 for the hiring of full time accredited county veteran counselor
  - a. Completed VA Form 21, Application for Accreditation as Service Organization
  - b. Complete MOU with the State of Michigan

A County governance or County Department of Veterans Affairs which hires a new or an additional "accredited counselor" within the period of eligibility (1 January 2014 through 30 September 2015); will be eligible for grant consideration.

- (3) Up to \$10,000.00, for the hiring of a part time accredited county veteran counselor, or for entering into or contract with a neighboring or adjacent county with accredited county veterans counselors to provide veteran advocacy and assistance.
  - a. Completed VA Form 21, Application for Accreditation as Service Organization
  - b. Evidence of contractual agreement
  - b. Complete MOU with the State of Michigan

(4) Up to \$3,000.00 for the purchase of automated data processing system totally devoted to the accessing of Michigan's automated veteran's benefits delivery system.

- a. Complete MOU with State of Michigan.

## Part II Application Process

Applicants can find the Common Grant Form on line on the Michigan Association of County Veterans Counselors or Michigan Association of Counties web sites. Only page one of the grant application is required; but must define the specific intended use for the solicited appropriations.

## Part III Dissemination of Appropriations for Approved Grant

All approved grants will be forwarded to the State of Michigan Department of Military and Veterans Affairs finance department along with a Request for Purchase or Service (Form 6-1). The finance department will process the purchase request and make payment to the recipient county in accordance with established policy for dissemination of appropriations to county departments of government.

STATE OF MICHIGAN  
54<sup>TH</sup> CIRCUIT COURT  
71B DISTRICT COURT  
TUSCOLA COUNTY PROBATE COURT  
440 NORTH STATE STREET  
CARO, MI 48723  
TELEPHONE: (989) 672-3800

HON. KIM DAVID GLASPIE  
CHIEF JUDGE

SHEILA M. LONG, COURT ADMINISTRATOR

## MEMORANDUM

DATE: July 9, 2015

TO: Tuscola County Board of Commissioners  
Mike Hoagland

FROM: Sheila Long, Court Administrator  
Tuscola County Courts

RE: RDSS Training

The Court has a contract with the Department of Health and Human Services for Residential Detention Support Services (RDSS). RDSS provides transportation for youth to and from court/detention, supervision of youth in holdover at the jail, and supervision of youth in home-detention. Funds for these services are paid by the County out of the Child Care Fund Budget and then reimbursed by DHHS. RDSS workers must complete a 2 day training prior to providing service. There is a training tentatively scheduled for August 20-21, 2015. The Court currently only has two trained RDSS workers. We have found that this is not enough to provide adequate coverage. With a training opportunity for new RDSS workers upcoming, we intend on accepting applications for additional RDSS workers and would ask that the County concur in our decision to do this.

**mhoagland@tuscolacounty.org**

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**From:** Laura Ogar <OgarL@baycounty.net>  
**Sent:** Thursday, July 09, 2015 4:04 PM  
**To:** Tuscola Co. Brd of Commissioners -Michael Hoagland  
**Cc:** Tom Hickner  
**Subject:** FW: Board Agenda Item - Ways and Means  
**Attachments:** CISMA MOU.pdf; MISGP-2015-prep-template\_491805\_7.docx; CISMA<sub>s</sub>\_in\_Michigan\_Final\_472442\_7.pdf; 20150629182754609.pdf; CISMA MOU2Board7715.pdf; Fwd: State announces \$3.6 million in available grant funding to combat i... (32.0 KB)

Hi Mike, here a couple docs I have sent on for our County Board of Commissioners for their approval. It's a lot of information here but a couple items are most important:

- 1) Tuscola County should sign onto the CISMA MOU above. This will make you eligible for the grant funding.
- 2) Tuscola County should pass a resolution in support of and as a participant in the Phrag grant, if awarded. The commitment would be to keep records of any time commitment, monitoring, etc.

If you would for me, please identify the main point of contact, would that be Roger as he has voiced some concerned about Phrag and we've worked to get them addressed. Anyone is fine I just need to know who, in addition to you, I should be coordinating with.

Thanks.

Laura Ogar, Bay County Director  
 Environmental Affairs and Community Development  
 Bay County Building  
 515 Center Avenue, Suite 500  
 Bay City, Michigan 48708  
 T 989-895-4135  
 F 989-895-4068  
[ogarl@baycounty.net](mailto:ogarl@baycounty.net)

**From:** Laura Ogar  
**Sent:** Monday, June 29, 2015 9:43 PM  
**To:** Deanne Berger; Tom Hickner; Mike Duranczyk; lutzbrothers@charter.net; Ernie Krygier; Kim Coonan (kjcwcc@att.net)  
**Cc:** Robert Redmond; Crystal Hebert; Shawna Walraven; Cynthia Gaul; Debra Russell  
**Subject:** Board Agenda Item - Ways and Means

Please read if you have an interest in Phragmites control...

Greetings, the Phragmites grant season is upon us and I request:

- 1.) the attached MOU be placed on the agenda for the next Ways and Means meeting July 7th, where I have asked Michelle Vanderharr of the US Fish and Wildlife Service (USFW) to attend and provide background information and answer any questions you might have on the regional cooperative effort to control Phragmites...work driven by our partners in the Saginaw Bay Coastal Initiative (SBCI).
- 2.) Also I request authorization to apply for the State Invasive Species grant. The second annual round of state (DNR/DEQ) Invasive Species grants are due in pre-proposal stage on July 31, 2015. The state has recently modified the criteria this year (especially for us) in order to allow for the Hampton Township and Quanicasse

(Tuscola) area to be included. It is critical that we sign on to be a partner and signatory to the regional Cooperative Invasive Species Management Area (CISMA) MOA in order to be considered for funding. Part of the whole statewide criteria for phrag control efforts is based on regional partnerships...and the state pushed for these regional cooperative areas to be established in order to serve as effective regional control efforts.

The CISMA MOU is an agreement to cooperate whenever possible to the extent we can to take actions to control invasive species and promote effective means to control invasive species in a cooperative shared approach. It does not commit any particular resources or any financial resources. It commits us to work together where we can, and help support on-going efforts within our region. Because of the outreach work involved to develop a meaningful proposal for the state Invasive grant with the various regional stakeholders, including DNR Refuge Managers, Pinconning, Fraser, Kawkawlin & Hampton Township, Consumers Energy, Tuscola Co. regional stakeholder participation effort to apply, I will need to have Board authorization for the CISMA MOU, as a first step in this process. I will not be able to develop a partnership if our own Board is not signed onto the regional effort.

**From:** James Iaquina [<mailto:jim291893@gmail.com>]

**Sent:** Tuesday, June 02, 2015 7:31 AM

**To:** Amy Hamilton; Andrea Wendt; Andrew Bacon; Andrew Beebe; Angela Warren; Ashely E Levin; Bart Heil; Bob Schust; Crystal Beutler; Curt Holsinger; Dan Keane; David Lehnert; Dawn Hergott; Elan Lipschitz; Gren Renn; Heather Shaw; James Hergott; Jason Myers; Jeanette Renn; Jennifer Muladore; Jim Kratz; Julie Spencer; Laura Ogar; Melissa Higbee; Michelle Vander Haar; rmohler; Stan Lilley; Timothy Bohnhoff; Tom Lenon; Trevor Edmonds; Tyler Pederson; Wayne Hodges; Zachary Branigan; Mary Brown; Marya Colpaert; Katy Hintzen; Isabela Kart; Brian Wendling; Kevin Wilson; Bob Zeilinger

**Subject:** Memorandum of Understanding -CISMA

Hello

Attached is a new copy of our MOU for you or your organization to fill out and sign.

The original MOU that you signed or were seriously thinking about signing has been changed for several reasons:

1. The group has changed from a Cooperative Weed Management Area to a Cooperative Invasive Species Management Area (CISMA). This will broaden the scope of our organization to cover all invasives not just plant species.
2. The original MOU had an expiration date of 2 years. The new one has no expiration date.

Please review and if in agreement sign and return to me ASAP, if you would like to mail it or drop it off at the Saginaw Conservation District the address is: 178 N. Graham Road, Saginaw, MI 48609

If you have any questions or concerns please contact me, or if you know you do not want to join this prestigious group I would like to know that as well.

Thanks

Jim



Jim Iaquina  
Invasive Species Coordinator  
Saginaw Conservation District  
989-430-5537



# SAGINAW BAY COOPERATIVE INVASIVE SPECIES MANAGEMENT AREA

(SB)CISMA

## **Memorandum of Understanding**

Public, private and tribal landowners across the Saginaw Bay Watershed are concerned with invasive plant and animal species, which are currently expanding and invading our landscape and those that may be introduced. These infestations reduce the biological, agricultural, recreational, and economic value of the land and water resources, decrease native plant populations, and degrade ecosystems. For management efforts to be successful, a broad-scale, coordinated and systematically integrated approach to managing these invasive species is necessary.

Taking a landscape-scale view places specific plant and animal treatment sites in context with the geographic distribution of invasive species, susceptible habitats and management feasibility. Invasive species management areas typically focus on finding solutions to invasive weeds and animals across a landscape rather than strictly focusing on specific land ownerships.

### **Purpose**

The purpose of this Memorandum of Understanding (MOU) is to recognize the SB-CISMA and to establish the basis for participants to cooperate, coordinate activities, and share resources necessary for the prevention and control of invasive plants and animals on public, private and tribal lands across ownership boundaries within the SB-CISMA.

By creating a framework to accomplish mutually beneficial projects and activities, the MOU promotes cooperation between participants, also known as stakeholders. Each stakeholder will benefit from shared resources, combined expertise, shared responsibilities, unified strategy, consistency of methods, and collective results. The intention is to facilitate active communication and cooperative effort pertinent to landscape stewardship regarding invasive plants and animals. All stakeholders are accepted as equal partners in this agreement.

The signatory parties, hereafter referred to as Stakeholders, propose to work together, within the scope of their respective authorities, towards achieving sustainable, healthy ecosystems that support protected natural lands, agriculture, recreational lands and wildlife habitat. Additionally, all agencies and organizations will seek to supply the public with relevant knowledge and skills, land stewardship practices, awareness related to invasive plant and animal issues, and adaptive management programs.

### **Areas of Agreement**

Stakeholders of the SB-CISMA are aware of the problems caused by invasive species and recognize that active management is necessary to control or to eradicate existing invasive species within the SB-CISMA boundaries and to prevent the establishment of additional invasive species.

Therefore, We, the Stakeholders, collectively agree to the following actions:

1. To minimize the introduction of invasive plants (weeds) by:
  - Recognizing introduction vectors and monitoring for invasive plant and seed importation;
  - Promoting public awareness through education;
  - Requiring that contracts for work that disturbs or imports soil or fill materials to have an invasive plants control and prevention plan, when relevant and appropriate;
  - Support the enforcement of control efforts.
  
2. To promote control of existing weed occurrences by supporting invasive plant management efforts and activities. This support may include:
  - Land access for weed surveys;
  - Sharing scientific and technical expertise;
  - Participation in control efforts;
  - Contribution of work time;
  - Contribution of funds;
  - Sharing of resources when possible, including maps, imagery, reports, surveys and equipment;
  - Serving on committees (minimum 1 every 3 years)
  - In-kind support.
  
3. The Saginaw Conservation District agrees to:
  - Provide lead staff support for the organization, as funding allows;
  - Provide coordination and leadership for the SB-CISMA;
  - Provide all records and equipment to new SB-CISMA sponsor if they are no longer able to sponsor the program.

### **Independent Responsibilities**

Each stakeholder has a primary responsibility to its own governing body and lands under its jurisdiction. Stakeholders agree to provide resources to each other as legal authorities may permit. All stakeholders are responsible and accountable for their own funds, equipment, and personnel.

This MOU in no way restricts stakeholders from participating in similar activities with other public or private agencies, organizations and individuals.

Stakeholders are encouraged to work together to enhance their resource management capabilities and to generally advance the state of knowledge of invasive species within the SB-CISMA.

### **Indemnification**

To the extent allowed under Federal Tort Claims Law, each Stakeholder shall defend, indemnify, and hold harmless each of the other Stakeholders, their officers, employees and agents from any and all liability, loss, expense (including reasonable attorney's fees) or claims for injury or damages arising out of the performance of this MOU but only in proportion to and to the extent of such liability, loss, expense, attorney's fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions by the indemnifying Stakeholders.

### **Modification and Termination**

This agreement will be effective from the date of signature of a Stakeholder and SB-CISMA coordinator.. Any Stakeholder may terminate their involvement in the SB-CISMA by providing written notice to the Board of Directors.

This MOU may be amended as necessary by mutual consent of the Stakeholders by execution of a written amendment signed and dated by all Stakeholders.

This MOU will be reviewed every five (5) years and updated if necessary.

### **SB-CISMA Contact**

The contacts for this agreement are:

**Invasive Species Coordinator**  
Saginaw CD  
178 North Graham Rd.  
Saginaw MI 486098  
[jim291893@gmail.com](mailto:jim291893@gmail.com)

The list of all signatory stakeholders and each signed MOU will be kept on file with the above contact and made available to all, upon request. In addition, the SB-CISMA 5 year Action Plan and all annual plans will be similarly filed and available.

**Saginaw Bay Cooperative Invasive Species Management Area  
(SB-CISMA) Memorandum of Understanding  
Signatory Page**

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(Name of Stakeholder)

**hereby agrees to the terms of the Saginaw Bay Cooperative Invasive Species Management Area Memorandum of Understanding.**

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Authorizing Signature

Date

---

Printed Name

Title

---

Stakeholder Point of Contact for CISMA

Title

---

Address

---

City/State/Zip

Phone Number

Fax Number

---

Email address

**Please Return this page to:**

**Jim Iaquina  
Invasive Species Coordinator  
Saginaw Conservation District  
178 North Graham Road  
Saginaw, MI 48609  
jim291893@gmail.com**

|   | Where   | Conservation Districts Involved                                  | Lead                              | Contact Info   | Lead Organization   |
|---|---|--|-----------------------------------|--|---|
| Central Upper Peninsula CWMA                      | Alger, Delta, Marquette, and Schoolcraft Counties; Hiawatha National Forest.  | Alger, Delta, Marquette County                                   | Abbie Debiak                      | <a href="mailto:cupowma@gmail.com">cupowma@gmail.com</a>   | Superior Watershed Partnership and Land Trust                               |
| Detroit & W. Lake Erie CWMA                       | Wayne, Monroe, and the eastern portion of Lenawee Counties  | Monroe   | Chris May                         | <a href="mailto:cmay@tnc.org">cmay@tnc.org</a>   | The Nature Conservancy  |
| Eastern Upper Peninsula CWMA                      | Chippewa, Mackinac and Luce Counties; Hiawatha National Forest  | Chippewa/Luce/Mackinac   | Nick Cassel                       | <a href="mailto:nick_cassel@macd.org">nick_cassel@macd.org</a>   | Chippewa/Luce/Mackinaw Conservation District                                |
| Keeweenaw CWMA                                    | Houghton, Keweenaw and Baraga Counties; Ottawa National Forest  | Houghton-Keeweenaw   | Meral Jackson                     | <a href="mailto:meral.jackson@macd.org">meral.jackson@macd.org</a>   | Houghton Keweenaw Conservation District                                     |
| Northeast Michigan CWMA                           | Iosco, Alcona, Alpena, Presque Isle, Cheboygan, Otsego, Montmorency, Crawford, Oscoda, Roscommon and Ogemaw Counties  |  | Jennifer Muladore; Tim Engelhardt | <a href="mailto:jennifer@huronpines.org">jennifer@huronpines.org</a><br><a href="mailto:tim@huronpines.org">tim@huronpines.org</a> | Huron Pines RC&D  |
| Northwest Michigan Invasive Species Network (ISN) | Benzie, Grand Traverse, Leelanau, and Manistee Counties   | Benzie, Grand Traverse, Leelanau, Manistee                       | Katie Grzesiak                    | <a href="mailto:kgrzesiak@qtcd.org">kgrzesiak@qtcd.org</a>   | Grand Traverse Conservation District (fiduciary; no true lead organization) |
| Saginaw Bay CWMA                                  | Arenac, Bay, Clare, Genesee, Gladwin, Gratiot, Huron, Iosco, Isabella, Lapeer, Livingston, Mescosta, Midland, Montcalm, Oakland, Ogemaw, Osceola, Roscommon, Saginaw, Sanilac, Shiawassee and Tuscola | Arenac, Bay, Genesee, Huron, Iosco, Saginaw, Shiawassee, Tuscola | Jim Iaquina                       | <a href="mailto:jim291893@gmail.com">jim291893@gmail.com</a>   | Saginaw Conservation District   |
| West Michigan CWMA                                | Kent, Ottawa, Northern Allegan, Muskegon, Newaygo Counties  | Kent, Ottawa   | Becky Huttenga                    | <a href="mailto:becky_huttenga@macd.org">becky_huttenga@macd.org</a>   | Ottawa Conservation District  |
| Western Peninsula Invasive Cooperative (WPIC)     | Gogebic, Iron and Ontonagon Counties; Ottawa National Forest  | Gogebic, Iron County   | Jennifer Ricker                   | <a href="mailto:ironconservationdistrict@gmail.com">ironconservationdistrict@gmail.com</a>   | Iron Conservation District  |
| Wild Rivers Invasive Species Coalition            | Dickinson and Menominee Counties in Michigan; Florence, Forest and Marinette Counties in Wisconsin; Chequamegon-Nicolet National Forest   | Dickinson, Menominee   | Emily Anderson                    | <a href="mailto:wildriverscwma@gmail.com">wildriverscwma@gmail.com</a>   | Dickinson Conservation District   |

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# MICHIGAN INVASIVE SPECIES GRANT PROGRAM PRE-PROPOSAL TEMPLATE

PRE-PROPOSALS ARE DUE FRIDAY, JULY 31, 2015

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## Instructions:

1. Pre-proposal length is 3 pages maximum and should follow the format below. **Use this document by saving a copy, deleting the instruction section here and for each category, and entering your proposed project information.**
2. Font should be Arial, 12 point, .5 inch margins on all sides of page.
3. No letters of support should accompany the pre-proposal.
4. Please refer to the 2015 – Michigan Invasive Species Grant Program (MISGP) Handbook (IC5757) for guidance on overall program goals, objectives and priorities.
5. Questions on the application process should be directed to:
  - Joanne Foreman: [517-284-5814/foremani@michigan.gov](mailto:517-284-5814/foremani@michigan.gov)
  - Kammy Frayre: [517-284-5970/frayrek1@michigan.gov](mailto:517-284-5970/frayrek1@michigan.gov)
6. Email an electronic copy of your proposal to: [MISGPApplication@michigan.gov](mailto:MISGPApplication@michigan.gov) by **3:00 p.m. EST, Friday, July 31, 2015**. Late proposals will not be accepted.

**Project Title:** Use a short, descriptive title that captures the project's purpose or goal (10 words or less).

**Applicant Information:** Please include the name, organization, phone number and email for the primary applicant. List the name, organization and email of project partners and collaborators. Partners (those receiving funding) must be eligible grant applicants. Collaborators may include others who are participating but not receiving funding.

**Focus Area:** Please identify the program area of focus for your project (limit 1).

- Regional Cooperative (FA1)       Terrestrial Invasive Species (FA3)       Phragmites (FA5)  
 Integrated/Novel Approaches (FA2)       Prevention of New Invaders (FA4)       Other Projects (FA6)

**Brief Project Summary:** Briefly describe the proposed project (50 words or less).

**Estimated Project Cost (minimum \$25,000 – maximum \$400,000):**

Total Project Cost: \_\_\_\_\_ MISGP Request: \_\_\_\_\_

Proposed Local Match (minimum 10% of total project cost): \_\_\_\_\_

**Match Sources:** On a separate page, list the sources of the proposed match. Include whether the match is cash or in-kind and the status of matching funds (in-hand, applied for, or plan to seek). The match description page does not count against page limits.

**Proposed Project Dates (grant cycle ends October 27, 2017):**

Start date: \_\_\_\_\_ Completion date: \_\_\_\_\_

***In completing the sections below, refer to the scoring criteria in the handbook as they relate to project purpose and scope, project management and likelihood of success and the specific focus area of the project to ensure key components are addressed.***

**Rationale and Objectives:** Explain why this project should be funded and why the proposed work is significant in relation to the overall Michigan Invasive Species Grant Program goals and the specific focus area. Identify the geographic area of the project and how this area was chosen. Identify the primary and secondary target species to be addressed by the project and why those are considered a priority. Describe specific messages regarding invasive species prevention and control to be delivered and pathways (e.g. recreational boating, movement of firewood, etc.) for invasive species introduction or spread to be addressed. Quantify objectives wherever possible (acres, detections, contacts, responses, etc.)

**Methods:** Provide a concise overview of proposed methods to achieve the project objectives. Details, as relevant, may include: project design, data collection procedures, analytical methods, permits or compliance issues that need to be addressed, plans for pre-and post-project evaluation monitoring reporting and timeframes.

**Relevance:** Briefly describe how the proposal is consistent with regional, state, or national management plans, such as: Michigan Aquatic Invasive Species State Management Plan, Great Lakes Restoration Initiative Action Plan, Lakewide Action and Management Plans (LAMPs) for Lakes Erie, Huron, Michigan and Superior, National Invasive Species Council Invasive Species Management Plan, Michigan Asian Carp Management Plan, and Michigan's Wildlife Action Plan.

**Deliverables:** Provide a description of reports, data/information, acres treated, education and outreach contacts, numbers of early detections and responses and other relevant products (publications, databases, workshops, outreach materials) that will be provided upon completion of the project.

**Resume/Qualifications:** Include a 1 page resume or curriculum vitae focusing on recent and relevant work for each individual contributing to the project. The collective experience of the group should illustrate the ability to successfully complete the described work. This section is not included in the page limit.

**Review:** Pre-proposals are due at 3:00 p.m. EST, Friday, July 31, 2015. Applicants will be notified of the outcome of their pre-proposal in early September 2015. Applicants with successful pre-proposals will be invited to submit a full application packet for their project. Please note that an invitation to submit a full application packet does not guarantee that your project will be funded.



## **SCHEDULE FOR MICHIGAN INVASIVE SPECIES GRANT PROGRAM**

|  |  |
|--|--|
| Request for Pre-Proposals.....                   | June 16, 2015  |
| Electronic Submission of Pre-Proposals Due.....  | July 31, 2015  |
| Request for Full Proposals.....                  | September 1, 2015                                      |
| Electronic Submission of Full Proposals Due..... | October 30, 2015                                       |
| Award Announcement.....                          | end of January 2015                                    |
| Project Period Begins .....                      | Upon execution of grant                                |
| Project Schedule.....                            | Follows work plan in "Appendix A" of Project Agreement |
| Interim Progress Reports Due.....                | April 30 and October 30 of Project Period              |
| Project Period Ends .....                        | October 27, 2017                                       |
| Final Project Report Due.....                    | December 29, 2017                                      |

## INTRODUCTION

The Michigan Invasive Species Grant Program (MISGP) began October 2014 and will operate each year that the state legislature appropriates funding. In 2014, over \$4 million in grant funds were awarded across the state. A minimum of \$3.6 million will be available for the 2015 grant cycle.

The purpose of the MISGP is to provide funding and technical assistance to prevent, detect, eradicate, and control terrestrial and aquatic invasive species. Administration of MISGP is through the Michigan Department of Natural Resources (DNR) working collaboratively with the departments of Environmental Quality (DEQ) and Agriculture and Rural Development (DARD).

## PROGRAM ELIGIBILITY AND REQUIREMENTS

### ELIGIBLE GRANT APPLICANTS

Local, federal, or tribal units of government, nonprofit organizations, and universities may apply for a Michigan Invasive Species Grant for work to be conducted in Michigan. Projects that are collaborative in nature will receive higher scoring than projects representing individual agencies or organizations. State agencies may serve as collaborators on project submissions but may not be a direct recipient of grant funds. Applicants receiving prior funding may apply for new projects or activities.

### GRANT LIMITS, MATCH REQUIREMENT, AND TIMEFRAME

The minimum grant amount is \$25,000 and the maximum grant amount is \$400,000.

The applicant must commit to provide at least 10 percent of the total project cost in the form of local match. Eligible local match includes: cash; donations of materials, equipment or supplies; and staff or volunteer labor.

Applicants with more than 10% match will receive additional points in the scoring process.

Project duration may be from 1 to 2 years, with significant progress expected during the first year of the grant.

### PROGRAM GOALS

This program is designed to address strategic issues of prevention, detection, eradication, and control for both terrestrial and aquatic invasive species in Michigan. The main objectives of the MISGP are to:

- ❖ Prevent new introductions of invasive species through outreach and education.
- ❖ Monitor for new invasive species and expansion of current invasive species.
- ❖ Respond to and conduct eradication efforts for new findings and range expansions.
- ❖ Manage and control key colonized species in a strategic manner.

### PROGRAM AREAS OF FOCUS

Six focus areas are outlined below for the 2015 grant program. These areas were determined to be the priorities for statewide strategic investment in invasive species prevention, detection, eradication and control. Focus Area 1 is intended to provide regional capacity to manage invasive species through collaborative approaches while focus areas 2-6 are statewide in nature on a specific topic. It is expected that projects will only be applicable to one focus area, but applicants may submit separate projects under more than one focus area if there is interest. Projects that demonstrate the greatest strategic advantage and technical merit will receive the highest scores. The intent of the program is to fund the proposals that will provide the strongest outcomes for invasive species in the state. As such, a focus area may not be funded if there is a lack of interested applicants or strength in proposals.

#### **Focus Area 1. Regional cooperative prevention, detection, eradication, and control (anticipated number of projects funded: 6)**

The project goal for this focus area is to support regional management and control efforts through Cooperative Invasive Species Management Areas (CISMAs) (Appendix A) or similarly coordinated organizations. Priority will be given to proposals that address CISMA development in areas not currently covered by a CISMA and are strategic in scope (e.g. targeting outlying populations, containing large source infestations, working across

jurisdictional boundaries, determining extent of infestations, participating in statewide programs like Clean Boat Clean Waters and Michigan Clean Water Corps Exotic Plant Watch, etc.). Additionally, projects should include a monitoring or detection element, preferably using common or established techniques, to identify new locations of invasive species. Ideal projects will demonstrate how success will be achieved including follow-up treatments and monitoring beyond the grant period and incorporate outreach and education about prevention, detection and control of invasive species.

While all invasive species are considered through this focus area, in certain areas of the state, specific species are prioritized for detection, eradication, and control. Species of specific interest include the following:

- **Southern Lower Peninsula:** develop CISMAs or other collaborative invasive species groups in areas where needed for priority species: invasive phragmites, black and pale swallow-wort, Japanese and giant knotweed, European frogbit, flowering rush, Chinese yam
- **Northern Lower Peninsula:** invasive phragmites, black and pale swallow-wort, Japanese and giant knotweed, baby's breath, flowering rush, European frogbit
- **Eastern Upper Peninsula:** invasive phragmites, European frogbit, Japanese and giant knotweed, garlic mustard
- **Western Upper Peninsula:** invasive phragmites, Japanese and giant knotweed, garlic mustard

**Focus Area 2. Integrated and novel approaches for managing aquatic and terrestrial species emphasizing biocontrol (anticipated number of projects funded: 2)**

The goal of this focus area is to implement and evaluate strategic approaches towards eradicating or controlling invasive species through integrated management approaches or new biocontrol approaches. Projects must demonstrate the ability to evaluate results and provide for future management and guidance towards strategic effective and efficient management of invasive organisms throughout Michigan. Ideal projects will include multiple locations that span both ecological attributes and risk of invasive species transfer.

**Focus Area 3. Implementing high priority projects for terrestrial invasive species (anticipated number of projects funded: 3)**

The goal for projects in this area is to work to reduce or eradicate terrestrial invasive species from private or public lands in entire geographic areas (townships, counties, multi-county regions of the state) in conjunction with activities of state and federal landowners. Projects must demonstrate the ability to identify, positively confirm, establish, and monitor efficacy of activities. Priority will be given to (1) outliers (only known infestation in a geographic area), (2) limited infestations in a geographic area that support state or federal control operations on adjacent properties, (3) infestations that threaten high value timber or recreation or areas of ecologic significance that can be eliminated from a geographic area (as described above) by successful treatment of adjacent private, state, and federal property.

**Focus Area 4. Prevention of new invaders (such as Asian longhorn beetle, hydrilla, bighead or silver carp) through statewide outreach and education (implementing key messages; developing interpretive programming; targeting key pathways and messages; K-12 education modules) (anticipated number of projects funded: 3)**

The intended outcome of this focus area is to equip a broad range of targeted audiences (e.g. arborists, gardeners, boaters, landscapers, consulting and municipal foresters, manufacturing, educators, etc.) and the general public with knowledge and skills to prevent the introduction and spread of invasive species through multiple pathways and to detect and report invasive species early before impacts are widespread. Project applicants must demonstrate in-depth knowledge of messaging regarding priority invasive species issues in Michigan. Proposals should provide details on development of communication messages, target audiences, modes of communication, and evaluation of message effectiveness.

**Focus Area 5. Invasive phragmites management and site restoration in coastal wetland areas (anticipated number of projects funded: 1-2)**

Projects should focus on the development and use of integrative approaches to restoring coastal wetlands through strategic management of invasive phragmites, prioritization of management sites, long-term monitoring and restoration activities, and novel approaches to management and restoration of coastal wetlands. Projects are encouraged to establish a partnership between regional invasive species groups and other experienced planning or management groups for focused strategic planning purposes. Projects submitted in this category should address one of the following:

- Development of a regional or statewide long-term strategic plan for management of invasive phragmites-infested coastal wetlands with a goal of ecosystem restoration, prioritizing specific sites where treatment or management has been implemented in the past, sites adjacent to sites where ongoing management is being successfully conducted on public or private land, and sites which provide unique public benefits (recreational, cultural, economic, etc.). Applicants are encouraged to implement Michigan's "Phragmites Treatment/Management Prioritization Tool," or a similar prioritization method. Projects should also include long-term monitoring, management, and site-specific restoration actions and goals in this plan. Proposed invasive phragmites management techniques should follow the Guide to the Control and Management of Invasive Phragmites, or should provide supporting information for novel approaches to phragmites management and coastal wetland restoration.
- Management of invasive phragmites-infested coastal wetlands through implementation of an existing regional or statewide strategic plan for invasive phragmites management with a long-term goal of ecosystem restoration. Proposals should include information on the existing strategic plan for invasive phragmites management, as well as the method used for prioritization of specific sites ("Phragmites Treatment/Management Prioritization Tool," or a similar prioritization method). On the ground management should follow the Guide to the Control and Management of Invasive Phragmites, or should provide supporting information for novel approaches to invasive phragmites management and coastal wetland restoration. All proposed management should also include long-term monitoring, management, and site-specific restoration actions and goals (including monitoring and restoration goals that may extend beyond this grant period). Applicants are specifically encouraged to focus on the continuation of phragmites management at sites where management has been successfully implemented in the past, sites adjacent to sites where ongoing management is being successfully conducted (public or private), and sites which provide unique public benefits (recreational, cultural, economic, etc.).

**Focus Area 6. Other projects of demonstrated urgent need (anticipated number of projects funded: 1-2)**

Projects that are not a matter of the topic focus areas but pertain to implementing aspects of other plans such as Michigan's Aquatic Invasive Species State Management Plan (Appendix B) will be considered through this granting program but priority scoring will be given to projects that meet the needs of Focus Areas 1-5. Projects submitted in this category should clearly demonstrate an exceptional need as prioritized through planning efforts. Examples of plans are listed in Appendix B.

**ELIGIBLE COSTS**

Only those costs directly associated with completing the project and incurred during the project period are eligible for reimbursement. Categories of eligible costs include:

- ❖ Salaries/wages (including fringe benefits) for paid labor
- ❖ Mileage for compensated workers when using personal vehicle for project travel (see current State Travel Rates: [http://www.michigan.gov/dtmb/0,5552,7-150-9141\\_13132---,00.html](http://www.michigan.gov/dtmb/0,5552,7-150-9141_13132---,00.html))
- ❖ Lodging for compensated workers (volunteers not eligible)
- ❖ Meals for compensated workers in travel status (see current State Travel Rates: [http://www.michigan.gov/dtmb/0,5552,7-150-9141\\_13132---,00.html](http://www.michigan.gov/dtmb/0,5552,7-150-9141_13132---,00.html))
- ❖ Donated services/volunteer labor (credited at minimum wage)

- ❖ Onsite group meals for volunteer laborers (see current State Travel Rates: [http://www.michigan.gov/dtmb/0,5552,7-150-9141\\_13132---,00.html](http://www.michigan.gov/dtmb/0,5552,7-150-9141_13132---,00.html))
- ❖ Supplies and Materials (purchased or donated)
- ❖ Contractual services (competitive bid requirements at \$10,000 or more)
- ❖ Engineering and design (no more than 15% of project cost)
- ❖ Equipment (purchased, donated, or rented). Purchased equipment may not exceed \$2,499 per expenditure. If equipment is purchased in pieces and assembled, the total of the pieces used in assembly may not exceed \$2,499.
- ❖ Fuel costs for equipment used during project construction (if MDOT Schedule "C" Rates are not used or cost is not included in rental agreement). Fuel receipts are required.
- ❖ Program recognition signs
- ❖ Permit application fees for permits required for the project.
- ❖ Indirect (administrative/overhead) costs. Indirect costs for the applicant and partners may not exceed more than 10% of the total project cost.

#### **INELIGIBLE COSTS**

For all projects, the following items are ineligible for reimbursement with grant funds or as part of the local match contribution:

- ❖ Costs incurred outside of the project period specified in the project agreement or amendment
- ❖ Routine maintenance and operation
- ❖ Salaries/wages not directly related to the project
- ❖ Meals, lodging, salary, conference fees and speaker fees for compensated workers attending conferences
- ❖ Lodging or mileage for volunteer laborers
- ❖ Equipment costing greater than \$2,499 per unit
- ❖ Indirect/overhead greater than 10% of total project cost

**From:** Vanderhaar, Michelle <michelle\_vanderhaar@fws.gov>  
**Sent:** Thursday, June 18, 2015 11:29 AM  
**To:** Laura Ogar; Andrew Beebe; Curt Holsinger; Elan Lipschitz; Heise, Jeremiah (DNR); James Hergott; James Iaquina; Kile (DNR); Mary Brown, - NRCS-CD, Lapeer, MI; Trevor Edmonds  
**Subject:** Fwd: State announces \$3.6 million in available grant funding to combat invasive species in Michigan

Laura,

This year's grant offers the opportunity to treat colonized species. It would be great to see an application for treatments in Bay, Huron and Tuscola Counties. Potentially, we could use some data that SVSU would be collecting for source populations.

CWMA Steering Team:

We need to discuss if the CWMA would like to take this project on with additional staff support provided with grant funds. I would suggest that someone besides Saginaw CD be the fiduciary since they already have so much to do with our existing grant.

There are workshops coming up in June and July, I believe. We should discuss this SOON!

Let me know your thoughts!

**Michelle Vander Haar**

Acting Deputy ARD

Science Applications

U.S. Fish and Wildlife Service

6975 Mower Rd.

Saginaw MI 48601

989/777-5930 ext. 12 - office

989/280-4242 - cell

[Michelle\\_Vanderhaar@fws.gov](mailto:Michelle_Vanderhaar@fws.gov)

----- Forwarded message -----

**From:** State of Michigan Invasive Species Program <[MIDEQ@govsubscriptions.michigan.gov](mailto:MIDEQ@govsubscriptions.michigan.gov)>

**Date:** Wed, Jun 17, 2015 at 9:00 AM

**Subject:** State announces \$3.6 million in available grant funding to combat invasive species in Michigan

**To:** [michelle\\_vanderhaar@fws.gov](mailto:michelle_vanderhaar@fws.gov)

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trouble viewing this email? [View it as a Web page.](#)



FOR IMMEDIATE RELEASE  
10/15

For more information, contact Jeanne Foreman, 517-284-5814 or Ed Golder, 517-284-5815

## **DNR announces \$3.6 million in available grant funding to combat invasive species in Michigan**

Proposals for 2015 are now being accepted through the Michigan Invasive Species Grant Program, with an anticipated \$3.6 million available. The program – a joint effort of the Michigan departments of Natural Resources, Environmental Quality and Agriculture and Rural Development – is part of a statewide initiative launched in 2014 to help prevent and control invasive species in Michigan.

A grant program handbook outlining focus areas and information on how to apply is available on the DNR website [www.michigan.gov](http://www.michigan.gov). The Michigan Invasive Species Grant Program supports projects throughout the state that prevent, detect, manage and eradicate invasive species on the ground and in the water. Total grant funding is set by the Legislature and the governor during the annual budget cycle.

Directed by the DNR, the Michigan Invasive Species Grant Program targets four key objectives:

- Reducing new introductions of invasive species through outreach and education.
- Identifying and monitoring for new invasive species as well as expansions of current invasive species.
- Managing and controlling key colonized species in a strategic manner.
- Responding to and conducting eradication efforts for new findings and range expansions.

"These grants offer a great opportunity to expand crucial efforts to battle invasive species in Michigan's woods and waters," said DNR Director

John Creagh. "Proposals like this are vital to protecting our world-class natural resources," Creagh added. "There is an enormous need to work together to control invasive species in our state, and just as big a willingness by residents, agencies and other stakeholders to get the job done. This grant funding is a key step toward achieving that success."

State, local and tribal units of government, nonprofit organizations and universities may apply for funding to support invasive species projects in Michigan. For this 2015 funding cycle, pre-proposals will be accepted through July 31 and requested full proposals are due by October 15.

Grant awards for 2015 projects can range from a minimum of \$25,000 to a maximum of \$400,000. Applicants must commit to provide at least 10 percent of the total project cost in the form of a local match. Proposals with match levels above 10 percent will receive higher ranking.

Successful applications will outline clear objectives, propose significant ecological benefits, demonstrate diverse collaboration and show strong local support.

### **Grant award funding outcomes**

The Michigan Invasive Species Grant Program provided more than \$4 million to fund 19 projects including the development or expansion of Invasive Species Management Areas, which now operate in 66 of Michigan's 83 counties. These cooperatives detect, map and manage species such as Japanese knotweed, flowering rush and other non-native species that can cause economic or environmental harm. Grant awards focused on:

- Testing new approaches to treating aquatic invasive plants.
- Reducing the spread of oak wilt and preventing new forest invaders.
- Increasing public awareness and participation in identifying and reporting invasive species.

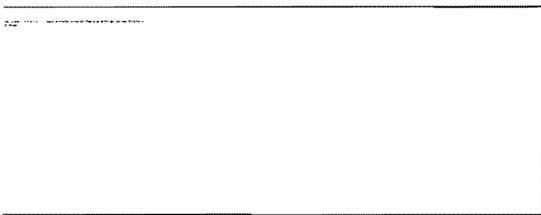
**Annual grant workshops in June and July**

Individuals interested in undertaking invasive species projects in Michigan and considering applying for a grant are encouraged to attend one of the granting workshops scheduled in Mackinaw City (June 25), Munising (June 26), Hastings (June 30) and Detroit (July 7).

Participants will learn about program goals, 2015 focus areas, applicant eligibility and the application procedure. Optional discussion sessions for groups interested in developing Cooperative Invasive Species Management Areas will be held following the workshops at the two locations.

For more information on one of these grant workshops or to learn more about the invasive species initiative, current projects and the 2015 grant program, visit [www.michigan.gov/dnr-grants](http://www.michigan.gov/dnr-grants).

The Michigan Department of Natural Resources is committed to the conservation, protection, management, use and enjoyment of the state's natural resources for current and future generations. For more information, go to [www.michigan.gov/dnr](http://www.michigan.gov/dnr).



Questions?  
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Ph: 800-662-9278

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This email was sent to [michelle\\_vanderhaar@fws.gov](mailto:michelle_vanderhaar@fws.gov) using GovDelivery, on behalf of: Michigan Department of Environmental Quality · Constitution Hall · 525 West Allegan Street · PO Box 30009 · 48809 · 800-662-9278

**BAY COUNTY  
DEPARTMENT OF  
ENVIRONMENTAL AFFAIRS  
& COMMUNITY DEVELOPMENT**

515 Center Avenue, Suite 501  
Bay City, Michigan 48708

Phone 989- 895-4135  
Fax 989-895-4068  
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<http://www.baycounty-mi.gov>



**THOMAS HICKNER**  
County Executive

**LAURA OGAR, DIRECTOR**  
ogarl@baycounty.net

Community Initiatives  
Geographic Information Systems  
Gypsy Moth Suppression Program  
Mosquito Control  
Saginaw Bay Coastal Initiative (SBCI)  
Transportation Planning

**Memo**

Date: June 29, 2015

To: Kim Coonan, Ways and Means Chair

From: Laura Ogar, Director Environmental Affairs and Community Development

Re: Request for Authorization to 1.) Board Chair to Sign onto a Memorandum of Understanding (MOU) regarding Saginaw Bay Invasive Species Management; and 2.) Request Authorization to Apply for State Invasive Species grant for Phragmites Control along the Saginaw Bay

**Background:** The Cooperative Invasive Species Management Area (CISMA) for the Saginaw Bay states: "Public, private and tribal landowners across the Saginaw Bay watershed are concerned with invasive species, which are expanding and invading our landscape. . . These infestations reduce the biological, agricultural, recreational, and economic value of the land and water resources, decrease native plant populations, and degrade ecosystems." The CISMA MOU seeks to show a collaborative approach towards combating invasive species by local stakeholders. These CISMA's have been formed regionally and the MOU's are being signed throughout the state by local units, non-governmental organizations, private landowners, Tribes, etc.

The MOU does not commit any specific resource or monetary contribution, but instead describes that where possible, when possible, to the extent possible, a signatory will coordinate and cooperate and share resources as necessary to prevent and control invasive plants and animals on public, private, and tribal lands across ownership boundaries within the Saginaw Bay CISMA. This may mean having regular field staff (such as Gypsy Moth or Mosquito Control) informed of what invasives look like so that they can report any new sightings, being informed on who to report this too, it may entail partnering on grant proposals for treatments, or supporting other agencies work in our area. Much of this is simply good coordination, "working together" and communicating, and sharing what scarce resources are available, and if none, then simply supporting each other's efforts to the best of our abilities. This is simply the most effective way to combat invasives with very limited resources.

This MOU was directed to Corporate Council before it is now being presented to the Board, and it is currently under legal review. However Saginaw Bay CISMA grant proposal participants will need to know Bay County intends to be a signatory to the MOU prior to committing to an arduous grant writing effort. The state Invasive Species grant funds are directed to the regional CISMA's and grant proposals from organizations not participating are unlikely to be funded, as we discovered last year. The Pre-proposals are due July 31, 2015, so if we are to prepare a grant proposal, the MOU must be at least authorized by the Board of Commissioners in order to show commitment, pending legal review and the grant proposal development can be started immediately.

The Director of Environmental Affairs and Community Development requests:

- 1.) The Board Chair to be authorized to sign the Saginaw Bay CISMA MOU, pending Corporate Council approval; and
- 2.) The Director of EA&CD Authorized to apply for the 2<sup>nd</sup> Annual State Invasive Species grant to DNR/DEQ which are due in pre-proposal stage on July 31, 2015. The state has recently modified the criteria this year (especially for us in the Saginaw Bay) in order to allow for the Hampton Township and Quanicasse (Tuscola) area to be included. It is critical that we sign on to be a partner and signatory to the regional Cooperative Invasive Species Management Area (CISMA) MOA in order to be considered for funding.

**Economics:** No General Funds are requested. Match will be met through in-kind services and contributions only. For example, last year, the first round of applications, Consumers Energy committed \$40,000 of their own Phragmites control efforts as match towards this broad stakeholder grant proposal. They have verbally committed to do so again this year. A meaningful proposal for the state Invasive grant will include various regional stakeholders, DNR Refuge Managers, Landowners in Pinconning, Fraser, Kawkawlin & Hampton Township, Consumers Energy, and Tuscola Co. and costs will be developed as we identify the extent of the areas needing treatment, in conjunction with and not to exceed available in-kind match.

Cc: Tom Hickner, Robert Redmond, Debbie Russell, Shawna Walraven, Crystal Hebert, Cyndi Gaul,

**From:** Laura Ogar <OgarL@baycounty.net>  
**Sent:** Tuesday, July 14, 2015 5:17 PM  
**To:** Bonnette, Donald (DNR) (BONNETTED@michigan.gov); sovab@michigan.gov; dybasbergerb@michigan.gov; graft@michigan.gov; Jeremiah Heise (heisej1@michigan.gov); dawn.hergott@mi.nacdnet.net; Rex Ainslie (AINSLIER@michigan.gov); Saginaw Bay Rc&D Area Inc.; Heather Shaw; Robert Luce, Arenac County Commissioner; Tom Foret; Tuscola Co. Brd of Commissioners -Michael Hoagland; Joseph Rivet; Mary A Kulis (mary.kulis@cmsenergy.com); Tom Hickner; Dennis Bragiel (supervisor@kawkawlintwp.org); Zachary Branigan - SBLC; Trevor Edmonds; Mark Galus, Fraser Township Supervisor; denniskula@bangortownship.org  
**Cc:** Ernie Krygier; Mike Duranczyk; lutzbrothers@charter.net  
**Subject:** RE: Phrag grant - info needed

The Bay County Commissioners are interested in ensuring work continues to control Phragmites along the Saginaw Bay coastal area and into the tributaries.

Please let me know ASAP if you are proposing or are interested in proposing and partnering on a Pre-Proposal to apply for Saginaw Bay Coastal Area Phragmites control grant in the latest round of Phrag grants from the state.

They are due July 31, so we must move quickly. I have a copy of a grant proposal we used last time that got good reviews, but was in an area not favorable to treatment (Hampton township & Quanicassee/Tuscola area). The eligible areas have changed and we now have an improved chance and intend to include Hampton Township this time. Tuscola co is interested as well as possibly the Tribe and SBLC...please let me know of your interest and we need to schedule a meeting for next week.

As soon as possible, we will need to identify the actual parcels that need treatment and how many acres in your jurisdiction.

The amount of any cost match, in-kind is fine.

Letters of Support for this effort.

Based on last year's results, we are going to try and include cutting and burning work as a contracted work item, since it was so difficult for landowners to do on their own last year. Do you think it would be realistic to ask landowners to cost share \$100-\$200 (total) or so towards this work? This would be in addition to their own on-going maintenance obligations.. I'd like some feedback on this approach. – Keep in mind there is no other cost to the landowner, so it seems to me a very good deal still.

What we are finding is that the spray "treatment" is the easy part....the dead stands of phrag need to get cut and burned..and that is not as easy as it might seem, even on ice in winter.

Looking forward to your response by this Friday. Please feel free to forward to anyone you think may be interested but I inadvertently missed, ,

Laura Ogar, Bay County Director  
Environmental Affairs and Community Development  
Bay County Building  
515 Center Avenue, Suite 500  
Bay City, Michigan 48708  
T 989-895-4135

STATE OF MICHIGAN

GST MICHIGAN WORKS!  
GOVERNING BOARD  
And

TUSCOLA COUNTY BOARD OF COMMISSIONERS

INTERLOCAL AGREEMENT AND CHARTER WITH GST MICHIGAN WORKS!

THEREFORE, BE IT RESOLVED that the Tuscola County Board of Commissioners hereby approves the Revised Interlocal Agreement and Charter of the GST Michigan Works! Governing Board; as attached; and

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the necessary documents on behalf of the Tuscola County Board of Commissioners and that the Controller/Administrator is authorized to make the necessary budget adjustments to complete this action.

Moved by Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_ to immediately adopt the resolution as presented.

Motion carried by roll call vote:

Roger Allen  
Thomas Bardwell  
Mathew Bierlein

Craig Kirkpatrick  
Christine Trisch

Date \_\_\_\_\_

\_\_\_\_\_  
Thom Bardwell, Chairperson  
Tuscola County Board of Commissioners

I, Jodi Fetting, Tuscola County Clerk, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Tuscola County Board of Commissioners at its regular meeting on July 20, 2015.

Date \_\_\_\_\_

\_\_\_\_\_  
Jodi Fetting  
Tuscola County Clerk

**From:** Jody Kerbyson <KerbysonJ@thumbworks.org>  
**Sent:** Tuesday, July 14, 2015 2:29 PM  
**To:** Jim Ruby; John Hoffman (jhoffmannsafety@gmail.com); Kathy Dorman; ckirkpatrick@tuscolacounty.org; Matt Bierlein (mbierlein@tuscolacounty.org); mhoagland@tuscolacounty.org  
**Subject:** FW: Minor Changes to PA7  
**Attachments:** PA7 Final Final 7-14-15.docx  
**Importance:** High

Good Afternoon Commissioners and County Administrators,

I have attached a revised PA7. Huron County requested a few minor changes to the document prior to signing.

1. On the first page, last paragraph, we added the word Board: If a County is added, its representation on the Governing **Board** will be at the same level...Somehow that word was left out of the document and got by all of us, the State and the Attorney General! Great eye Huron!
2. On page 2, definition #1, we added (WIOA): ACT means the Workforce Innovation and Opportunity Act of 2014(**WIOA**)... Since that acronym was used later in the document, we added it in the definition.
3. On page 5, bullet #3, we added to fifty-one percent, "**which equates to 7 (seven)** Board members and/or alternates." Right now, 51% equates to 7 board members, if St. Clair joins in the future, the document will need to be updated and we can change the number then.
4. On page 2, definition #3, "**or Administration**" was added to the definition of AGENCY. Since the words Agency and Administration are used interchangeably throughout the document, we added the verbiage in the definition.

Please use this document as the final document. Sorry to send this today, however, I just received the requested changes. If you have any questions, please contact me.

AGAIN, I cannot thank all of you enough for being so easy to work with and for!

Jody

**REVISED AGREEMENT AND CHARTER  
OF THE  
GST MICHIGAN WORKS!  
GOVERNING BOARD INTERLOCAL AGREEMENT  
BETWEEN  
GENESEE COUNTY BOARD OF COMMISSIONERS  
HURON COUNTY BOARD OF COMMISSIONERS  
LAPEER COUNTY BOARD OF COMMISSIONERS  
SANILAC COUNTY BOARD OF COMMISSIONERS  
SHIAWASSEE COUNTY BOARD OF COMMISSIONERS  
AND  
TUSCOLA COUNTY BOARD OF COMMISSIONERS**

**ARTICLE 1: ESTABLISHMENT OF THE BOARD**

A. Pursuant to the Michigan Constitution of 1963, Article VII, Section 28, and 1967 PA 7, as amended, being MCLA. 124.501, *et seq.*, the Thumb Area Employment Training Consortium, as established through an Urban Cooperation Agreement initially approved and entered into by the mutual agreement of the duly elected legislative bodies of the Counties of Huron, Lapeer, Sanilac and Tuscola, Michigan in 1999, is hereby renamed the “GST Michigan Works!” (“Agency”), and is expanded to add the Counties of Genesee and Shiawassee, and is revised in its entirety; and the established public Agency shall continue as a separate legal entity and public body corporate pursuant to the Urban Cooperation Act and this Agreement.

B. If an additional county wishes to join the GST Michigan Works!, such a consolidation must meet provisions of the Act. As a prerequisite, such a consolidation request must be approved by a majority of the then participating counties if St. Clair County seeks to join; and the request must be approved by all of the then participating counties if any county other than St. Clair County seeks to join. Approval of requests to join will not be unreasonably withheld. The requesting county must agree to any the terms and conditions required by the Governing Board, as well as agree to the terms of this intergovernmental Agreement. To become an equal partner, at a minimum, a new county joining the GST Michigan Works! must make commitments:

1. To sufficiently support programming consistent with the other counties.
2. For the provision of any local funding equivalent in per capita and level consistent with the other counties.

If a County is added, its representation on the Governing Board will be at the same level as the existing county member with the fewest Board members, unless all of the existing counties agree to another level.

## ARTICLE 2: DEFINITIONS

For the purposes of this Agreement, the following terms shall have the following meanings respectively designated for each:

1. ACT means the Workforce Innovation and Opportunity Act (WIOA) of 2014 (29 USC 3101 *et seq*; P.L. 113-128) and any successor legislation.
2. AGENCY BOARD means the GST Michigan Works! Governing Board.
3. AGENCY or Administration means the GST Michigan Works!.
4. CHIEF ELECTED OFFICIALS means, for the purposes of the Act, the Agency Board, as provided by Section 3(9)(B) of the Act [29 USC 3102(9)(B)].
5. REGION or REGIONAL means the State of Michigan Counties of Genesee, Huron, Lapeer, Sanilac, Shiawassee and Tuscola, and any additional Counties that may be added as provided in Article 1, B, of this Agreement.
6. WDB means GST Michigan Works! Workforce Development Board and any successor board or organization.

## ARTICLE 3: PURPOSE OF THE AGENCY

The AGENCY shall carry out the provisions of the Act and the regulations promulgated in relation thereto, in order to prepare the region's workforce for employment opportunities in order to meet local employer demand. The AGENCY shall work closely with employers to determine future skill requirements and assist in filling available openings. To prepare the workforce, the AGENCY will provide job training and employment opportunities for eligible customers in the AGENCY's six county local area, and shall, to the maximum extent possible, ensure that training and other services lead to employment opportunities and enhance self-sufficiency by establishing flexible local programs. The AGENCY shall carry out, or shall contract for, programs and other services as required. The AGENCY may receive funding from sources other than the Act in order to provide programs and/or services or to contract for programs and/or services for the purposes stated hereunder.

## ARTICLE 4: LIABILITY-ASSETS AND SERVICE DELIVERY AREA

Each county that is a party to this Agreement during a year when the state and/or federal government paid money to the AGENCY that such state and/or federal government is later entitled to recover, shall be liable for a proportionate share of that recovery based on a percentage equal to the percentage of the population of their county to the total population of

the Region as determined by the most recent ten (10) year census (e.g., if a county's population is 20% of the Region's total population, the county's proportionate share will be 20% of the total sum due). Other than such proportionate liability to the state and/or federal government, no county that is a party to this Agreement shall have any liability for the debts, expenses or liabilities of the AGENCY. In the event of a termination of the AGENCY, its assets after dissolution expenses shall be divided based on a percentage equal to the percentage of the population of each county to the total population of the Region and distributed to the counties that are current parties to this Agreement at the time of dissolution, regardless of the actual contribution made by those counties.

The service delivery area shall be as stated below:

|                        | <u>*Population</u> | <u>Percentage</u> |
|------------------------|--------------------|-------------------|
| Genesee County.....    | 425,790            | 59%               |
| Huron County.....      | 33,118             | 5%                |
| Lapeer County.....     | 88,319             | 12%               |
| Sanilac County.....    | 43,114             | 6%                |
| Shiawassee County..... | 70,648             | 10%               |
| Tuscola County.....    | <u>55,729</u>      | <u>8%</u>         |
| TOTAL                  | 716,718            | 100%              |

\*Based on most recent (2010) census figures available from the Bureau of Labor Market Information and Strategic Initiatives for the State of Michigan.

**ARTICLE 5:    ESTABLISHING OF AGENCY BOARD**

The Agency Board shall consist of two (2) members from each county who is represented in this agreement. Said members shall be duly elected county commissioners, appointed by the County Board of Commissioners on which they serve. Alternates may be appointed by the boards of commissioners who shall act with full authority in the absence of the regular commissioner appointee. The alternate(s) shall be a county commissioner(s) or county administrator. Each County Board of Commissioners shall establish its own rules and procedures for selecting eligible representatives to the Board. Board members and alternates may be removed at the will of the County Board of Commissioners which appointed them.

The members of the Agency Board shall be the Chief Elected Officials for the service delivery area.

Organization of AGENCY Board: The Board shall convene on the first Friday of the next month following when this Agreement takes effect. At that time, the Board shall elect officers from among its members. These officers shall serve until the next meeting held in the succeeding January, when a new election shall take place. After the first election, all Board officers shall serve for one (1) year thereafter, and shall be eligible to serve for additional terms if elected. The Board shall be empowered to adopt rules of order that do not conflict with any provision of

this Agreement, express or implied. In each meeting held in January, the Board shall set meeting dates, time and place for the remainder of the year for Board meetings.

Meetings of the AGENCY Board: The Board shall meet in an established place which is accessible to the public, and shall schedule at least four (4) regular meetings in each year, with no more than one (1) regular meeting in any given month. The initial location of the business office of the AGENCY shall be 3270 Wilson Street, Marlette, MI 48453, and may be changed from time to time by the Board. Special meetings of the Board may be called upon the request of any three (3) Board members to the Board Chairperson, submitted in writing a minimum of twenty-four (24) hours prior to the time requested for such a meeting, and upon notification to all Board members. Any special meetings of the Board which are convened shall be limited in scope to discussion of the specific issue for which the meeting was called and notice given. A quorum, as defined in ARTICLE 6, Number 3, shall be required for all meetings. The Open Meetings Act, 1976 PA 267, as amended, shall be complied with and the secretary to the Board shall perform all functions necessary to comply with said Act.

In the event that a quorum is not present at a regularly scheduled meeting, the Board may reconstitute itself as a Committee of the Whole for the purposes of discussion only.

ARTICLE 6: POWERS, DUTIES AND RESPONSIBILITIES OF THE AGENCY BOARD.

The powers, duties and responsibilities of the Board shall be:

1. To establish in conjunction with the WDB, a regional administration and to provide for the hiring and general supervision of a President and CEO who shall be the executive(s)/manager(s) of that administration.
2. To approve, disapprove, modify or amend the service delivery plans developed by the Administration staff and, together with the WDB, submit approved plans to the appropriate authorities. Said plan shall:
  - a. Set forth a description of the services to be provided and performance goals, assure that such services will be administered by or under the supervision of the Board and WDB, describe the geographical area to be served, and assure that to the maximum extent feasible, services will be provided to those individuals who need them most.
  - b. Assure that any monies received for implementation of programs comply with the Act and other funding source requirements.
  - c. Provide assurances that programs/services will be designated for in-demand occupations in which skill shortages exist and that the training will, whenever

possible, result in employment which provides economic self-sufficiency as required by the Act.

3. A quorum shall consist of at least fifty-one percent (51%), which equates to 7 (seven) Board members and/or alternates. A quorum shall be required in order to conduct business. A majority of affirmative votes shall be required in order to pass any motion or resolution. Votes on all measures shall be recorded by the secretary.
4. To review, approve, disapprove, modify or amend a budget for all operations in each fiscal year.
5. The Chairperson of the Board, or in his/her absence, the Vice-Chairperson, is hereby granted the power to sign, execute and do all things incident and necessary to properly submit grant applications and any necessary modifications thereto regarding the Act, or other grants. The Chairperson, or in his/her absence, the Vice-Chairperson, shall also have the power to sign all documents, including, but not limited to, contracts.
6. To implement and operate or to contract for implementation and operation of programs and services approved by the Board and WDB.
7. To request from the AGENCY regular reports concerning the status, both financial and operational, of all AGENCY programs.
8. The Board and WDB are prohibited from deficit financing and have no authority to tax or to borrow.
9. To obtain liability insurance.

#### ARTICLE 7: STRUCTURE OF THE REGIONAL ADMINISTRATION

The local Administration may be composed of a President and a CEO, who shall be the executives/managers of the Administration and other subordinate staff deemed necessary to facilitate the planning, implementation, operation, monitoring and evaluation of programs for the region. The President and CEO will serve at the pleasure of the Board. The President and CEO of the Administration are empowered to fill all staff positions provided for in the Administration budget. Subordinate staff may be removed from employment by the President and/or CEO.

#### ARTICLE 8: ESTABLISHMENT, DUTIES AND RESPONSIBILITIES OF THE WDB

The WDB shall consist of the number of members established in its By-Laws appointed by the Agency Board from the public and private sectors in accordance with the procedures established in the WIOA and/or in amendments thereto, and successor legislation rules and

regulations promulgated pursuant to the WIOA, and by the State of Michigan Workforce Development Agency.

The WDB shall appoint a chairperson from among its members, as required by the Act. The WDB shall submit recommendations regarding overall programs, plans and basic goals, policies and procedures to the Board. The WDB shall also provide oversight review of employment, training, education and/or economic development programs conducted in the region by the AGENCY, as well as a continuous analysis of needs for employment, training and related services in the six county local area. The WDB shall perform such other duties as required by the Act.

The By-Laws of the WDB and any amendments thereto shall not become effective until ratified by the Board.

ARTICLE 9: DUTIES AND RESPONSIBILITIES OF THE ADMINISTRATION

The Administration shall have the following duties and responsibilities and such other duties as may be required or directed by the Board and/or WDB from time to time:

1. To prepare plans as directed by the Board and the WDB for the region which:
  - a. address the skill requirements of the workforce in the region and work with employers to cooperatively meet their hiring needs,
  - b. assess the employment and training potential of the regional labor market,
  - c. assure that outreach work occurs which makes both the business sector and citizens of the region aware of the availability of services,
  - d. provide for orientation, counseling, education and institutional and work-based skill training designed to prepare individuals living in the region to enter the regional labor market or to qualify for more productive job opportunities in that labor market,
  - e. provide flexible training opportunities,
  - f. provide services to individuals to enable them to retain employment,
  - g. provide supportive services to enable individuals to take advantage of employment opportunities, including necessary health care and medical services, child care, residential support, or any other necessary service incident to employment and allowable within the funding source,

- h. develop information concerning the labor market and activities,
  - i. develop progressive training, employment opportunities and related services by regionally based organizations.
- 2. The Administration shall develop a budget for submission to the Board and the WDB, which is prepared in accordance with federal and state guidelines and the provision of the Act.
- 3. The Administration shall provide professional, technical and clerical support to the Board and the WDB in all matters relating to the planning, operation, monitoring, oversight and evaluation of programs in the region.
- 4. The Administration shall develop and carry out a program to monitor and evaluate programs authorized by the Board and/or the WDB. It shall perform such other duties as are directed by the Board and/or the WDB.
- 5. The Administration shall operate all programs which are carried on under the direct authority of the Board and the WDB.

ARTICLE 10: DESIGNATION OF LOCAL GRANT SUB-RECIPIENT

The AGENCY shall act as the Local Grant Sub-Recipient for the acceptance of gifts, grants, assistance funds, bequests, or any other federal, state, local or private funding.

ARTICLE 11: DESIGNATION OF LOCAL FISCAL AGENT

The AGENCY shall act as the Local Fiscal Agent. The AGENCY shall provide for an annual independent audit of all receipts and disbursements. Said audit report shall be presented to each of the counties who are parties to this Agreement.

ARTICLE 12: AMENDMENT PROCEDURES

This Agreement may be amended only by mutual written agreement of the counties of Genesee, Huron, Lapeer, Sanilac, Shiawassee and Tuscola and approved by the Governor as required by the 1967 PA 7, as amended, being MCLA 124-501 et seq.

ARTICLE 13: TERMINATION OF AGENCY

This Agreement and the AGENCY shall continue until such time that the Act is repealed by Congress, and all necessary close out functions are completed or when its termination and/or dissolution is mutually agreed upon by the legislative bodies of each of the local governmental units composing membership in the AGENCY. However, notwithstanding the above, any

governmental unit which is a party to this Agreement may withdraw from the AGENCY upon prior written notice of one hundred twenty (120) days before the end of any AGENCY fiscal year, to the respective legislative bodies composing membership in the AGENCY. However, any withdrawing governmental unit shall remain responsible for any liability that could accrue under Article 4 of this Agreement through the fiscal year of their withdrawal.

ARTICLE 14: STATUS

The AGENCY shall have separate legal entity status, and may sue and be sued.

ARTICLE 15: CONFLICT AND AUTHORITY

If there is any conflict between the Act and this Agreement, the Act shall prevail. Each of the constituent members of the AGENCY possess the power and authority to enter into this Agreement.

ARTICLE 16: NONDISCRIMINATION

The AGENCY, as required by law, shall not discriminate against a person to be served or an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, disability that is unrelated to the individual's ability to perform the duties of a particular job or position, height, weight, or marital status. The AGENCY shall adhere to all applicable Federal, State and local laws, ordinances, rules and regulations prohibiting discrimination, including, but not limited to, the following:

- A. The Elliott-Larsen Civil Rights Act, 1976 PA 453, as amended (MCL 37.2101 *et seq*).
- B. The Persons with Disabilities Civil Rights Act, 1976 PA 220, as amended (MCL 37.1101 *et seq*).
- C. Section 504 of the Federal Rehabilitation Act of 1973, P.L. 93-112, 87 Stat 394, and regulations promulgated thereunder.
- D. The Americans with Disabilities Act of 1990, P.L. 101-336, 104 Stat 328 (42 USC §12101 *et seq*), as amended, and regulations promulgated thereunder.

ARTICLE 17: ARTICLE TITLES

The Titles of the ARTICLES set forth in this Agreement are inserted for the convenience and reference only and shall be disregarded when construing or interpreting any of the provisions of this Agreement.

ARTICLE 18: SEVERABILITY OF PROVISIONS

If any part of this Agreement is or at any time becomes invalid, unconstitutional or beyond the authority of the Board of Commissioners of the counties of Genesee, Huron, Lapeer, Sanilac, Shiawassee and Tuscola to enter into or carry out, such part shall be deemed deleted and shall not affect the validity of the remainder of this Agreement which shall continue in full force and effect. If the removal of such provision would result in the illegality and/or unenforceability of this Agreement, this Agreement shall terminate as of the date in which the provision was found invalid, unconstitutional or beyond the authority of the Board of Commissioners of the Counties of Genesee, Huron, Lapeer, Sanilac, Shiawassee and Tuscola.

ARTICLE 19: REPLACEMENT OF PREVIOUS AGREEMENTS

The Interlocal Agreements which were in effect prior to this agreement for Thumb Area Employment & Training Consortium and the Genesee, Shiawassee and City of Flint LEO Agreement are being replaced by this Agreement and shall be considered to be cancelled in their entirety as of the effective date of this Agreement.

ARTICLE 20: EFFECTIVE DATE OF AGREEMENT

This Agreement shall take effect following approval of the Boards of Commissioners of the counties of Genesee, Huron, Lapeer, Sanilac, Shiawassee and Tuscola, and after approval by the Governor of Michigan and the Michigan Workforce Development Agency, as required by 1967 PA 7, as amended, being MCL 124.501 *et seq.*

ARTICLE 21: AUTHORITY

Each of the signatories to this Agreement hereby certify that they possess the power and authority to execute this document.

SIGNATURE PAGE

COUNTY OF GENESEE:

By: \_\_\_\_\_  
Jamie Curtis, Chairperson  
Board of Commissioners

Dated: \_\_\_\_\_

COUNTY OF HURON:

By: \_\_\_\_\_  
John Nugent, Chairperson  
Board of Commissioners

Dated: \_\_\_\_\_

COUNTY OF LAPEER:

By: \_\_\_\_\_  
Gary Roy, Chairperson  
Board of Commissioners

Dated: \_\_\_\_\_

COUNTY OF SANILAC:

By: \_\_\_\_\_  
Justin Faber, Chairperson  
Board of Commissioners

Dated: \_\_\_\_\_

COUNTY OF SHIAWASSEE:

By: \_\_\_\_\_  
Hartmann Aue, Chairperson  
Board of Commissioners

Dated: \_\_\_\_\_

COUNTY OF TUSCOLA:

By: \_\_\_\_\_  
Thomas Bardwell, Chairperson  
Board of Commissioners

Dated: \_\_\_\_\_

*Drafted By:*  
COHL, STOKER & TOSKEY, P.C.  
601 North Capitol  
Lansing, MI 48933  
(517) 372-9000  
7-14-2015

**mhoagland@tuscolacounty.org**

---

**From:** mhoagland@tuscolacounty.org  
**Sent:** Monday, July 13, 2015 1:01 PM  
**To:** 'Sandra Erskine'  
**Subject:** RE: FW: Sent to Contractor CSFOC13-79001 Amendment # 4 County Of Tuscola

Sandy

The next meeting of the Board of Commissioners is July 20, 2015 beginning at 7:30 A.M. I will schedule your agenda item for this meeting.

Mike

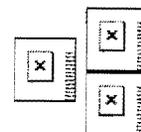
**From:** Sandra Erskine [mailto:serskine@tuscolacounty.org]  
**Sent:** Friday, July 10, 2015 5:49 PM  
**To:** Clayette Zechmeister; Mike Hoagland  
**Subject:** Fwd: FW: Sent to Contractor CSFOC13-79001 Amendment # 4 County Of Tuscola

Greetings Mike and Clayette:

Rather than doing a 3 year contract, the state has elected to do a one year extension of the 2016 CRP contract. This decision is state wide. As such, I need to ask the Board of Commissioner for approval of the extension. Will you please add me to the agenda at the next meeting. Also, please see Donna's email below for more information.

Thanks and have a great weekend.  
Sandy

-----  
Donna Smigiel



The Office of Child Support (through EGrAMS) has or will be notifying you that your FY 2016 Amendment is ready to be electronically signed. They would like these back ASAP (within two weeks if possible). The rush is that we can't amend or prepare any LIT's for FY 2015 until FY 2016 is fully executed.

**The FY 2016 Contract Amendment will need to be electronically signed in EGrAMS:**

- **First – Chairman – County Board of Commissioners**
- **Second – Circuit Court Judge**

**Signing process (for both – must go in order)**

- 1. Login into egrams**
  - a. Grantee, Project Director, Application Status**
  - b. Hit the GREEN GO button**
  - c. Click on the Title IV-D Cooperative Reimbursement Program – 2013**
  - d. Scroll down until you see the Contract Signed button**

**This amendment will require board approval so you are encouraged to get on an agenda as quickly as you can in order to meet the States' deadline – unless you already have board approval.**

As always please contact me if you require assistance!!

**Donna J. Smigiel**

**Senior Consultant**

**MGT of America**

[dsmigiel@mgtamer.com](mailto:dsmigiel@mgtamer.com)

Office: (989) 316-2220

Fax: (989) 316-2443

cell: (989) 450-7701

----- Forwarded message -----

From: **Walker, Debra Lynn (DHS)** <[WalkerD5@michigan.gov](mailto:WalkerD5@michigan.gov)>

Date: Fri, Jul 10, 2015 at 5:07 PM

Subject: FW: Sent to Contractor CSFOC13-79001 Amendment # 4 County Of Tuscola

To: "Sandra Erskine ([serskine@tuscolacounty.org](mailto:serskine@tuscolacounty.org))" <[serskine@tuscolacounty.org](mailto:serskine@tuscolacounty.org)>

So sorry Sandy, this is what was sent to Tuscola. Sorry about that.

**From:** [grants@egrans-mi.com](mailto:grants@egrans-mi.com) [mailto:[grants@egrans-mi.com](mailto:grants@egrans-mi.com)]  
**Sent:** Friday, July 10, 2015 4:00 PM  
**To:** [d71bglaspie@gmail.com](mailto:d71bglaspie@gmail.com)  
**Cc:** DHS-OCP; Walker, Debra Lynn (DHS)  
**Subject:** Sent to Contractor CSFOC13-79001 Amendment # 4 County Of Tuscola

Dear Grantee:

The proposed amendment to your contract with the Michigan Department of Human Services (DHS) is ready for your approval.

To electronically sign your amendment, please have the authorized official login to EGrAMS, go to Grantee, Project Director, Application Status, and click go. Choose your grant program (Title IV-D Cooperative Reimbursement Program - 2013), click the Find button, scroll down and click the Contract Signed button.

Upon your approval, DHS will be notified. Several processes and approvals within DHS must be completed before DHS makes a final decision to approve the proposed amendment. The amendment is not executed until DHS approves. You will be notified when that occurs.

DHS has no financial responsibility for activities the Grantee may undertake subject to the terms of the amendment unless the amendment is fully executed.

Please do not reply directly to this system-generated email. If you have any questions, please contact D. Lynn Walker at [\(517\) 241 5011](tel:5172415011) or [walkerd5@michigan.gov](mailto:walkerd5@michigan.gov).

This message was delivered by MDaemon - <http://www.altn.com/MDaemon/>

OFFICE OF PROSECUTING ATTORNEY  
COUNTY OF TUSCOLA  
STATE OF MICHIGAN

MARK E. REENE  
Prosecuting Attorney

ERIC F. WANINK  
Chief Assistant Prosecutor

SARA K. COASTER  
Assistant Prosecuting Attorney

KATHLEEN A. MILLER  
Assistant Prosecuting Attorney

MILA C. SACKETT  
Assistant Prosecuting Attorney

207 E. Grant Street, Suite 1  
Caro, Michigan 48723  
(989) 672-3900  
Fax: (989) 673-8612

MEMORANDUM

DATE: July 6, 2015

TO: Tuscola County Board of Commissioners

FROM: Mark E. Reene *MR*  
Prosecuting Attorney

RE: Resignation of Mila C. Sackett as Assistant Prosecuting Attorney and  
Request to Immediately Fill the Position

This Memorandum is being forwarded to confirm the resignation of Mila C. Sackett from the position of Assistant Prosecuting Attorney (See letter attached). The effective date of Ms. Sackett's resignation will be Friday, July 24, 2015. Due to personal circumstances Ms. Sackett is relocating to the western side of the State.

As you are aware Ms. Sackett's position is significantly funded through Cooperative Reimbursement and we are seeking to fill the position as soon as possible. Unfortunately our Office will also be experiencing the absence of Assistant Prosecuting Attorney Sara K. Coaster for a period of time commencing July 21, 2015. Due to a pending medical procedure Ms. Coaster will be out of the Office for at least two weeks but unfortunately could be unavailable for a significantly longer period of time due to the nature of the procedure.

Thank you in advance for your approval and consideration of our request to immediately fill Ms. Sackett's position. Even by doing so our ability to effectively and efficiently maintain our myriad of daily obligations both in court and in the Office will be substantially challenged.

OFFICE OF PROSECUTING ATTORNEY  
COUNTY OF TUSCOLA  
STATE OF MICHIGAN

MARK E. REENE  
Prosecuting Attorney

ERIC F. WANINK  
Chief Assistant Prosecuting Attorney

KATHLEEN A. MILLER  
Assistant Prosecuting Attorney

Tuscola County Courthouse  
207 E. Grant Street  
Caro, Michigan 48723-1589  
(989) 672-3900

SARA K. COASTER  
Assistant Prosecuting Attorney

MILA C. SACKETT  
Assistant Prosecuting Attorney

July 6, 2015

To Whom It May Concern:

Please let this letter serve as formal, written notice that my resignation date will be Friday, July 24, 2015. I tendered verbal notice to Chief Assistant Prosecuting Attorney Eric Wanink on Monday June 29, 2015.

Should you have any questions or concerns please feel free to contact me.

Sincerely,



Mila C. Sackett  
Assistant Prosecuting Attorney

*DRAFT*  
**Tuscola County Board of Commissioners  
Committee of the Whole  
Monday, July 13, 2015 – 7:30 A.M.  
HH Purdy Building  
125 W. Lincoln, Caro, MI**

Present: District 1 - Roger Allen, District 2 - Thomas Bardwell, District 3 - Christine Trisch (excused at 10:05 a.m.), District 4 - Craig Kirkpatrick, District 5 - Matthew Bierlein

Absent: None

Also Present: Mike Hoagland, Clerk Jodi Fetting, Mary Drier, Angie Daniels, Mike Miller, Eean Lee, Adam Pavlik, Clayette Zechmeister, Register John Bishop, Joddy Ehrenberg, Treasurer Pat Donovan-Gray, Erica Dibble, Sandy Nielsen, Steve Anderson

**Finance**

Committee Leaders-Commissioners Kirkpatrick and Bierlein

**Primary Finance**

1. **Multi-Year Financial Planning** - Commissioner Kirkpatrick stated the Capital Improvement Fund is in desperate need to have money contributed to it. He stated that we need to look at long range goals to improve the position of the County. Mike Hoagland reviewed the Finance Committee's goals: Seize opportunities to reduce personnel costs through attrition instead of layoffs, monitor wind revenue and the projection of future wind revenue, to project non-wind property tax revenue. The Board is asking all Department Heads for recommendations and suggestions to help the Finance Committee with the financial planning.

Finance Committee Recommendations:

- Request MSU-e special purpose millage - if not approved then discontinue service.
- Establish mandatory cost reduction restructuring when an employee leaves employment.
- Reduce approximately 11 full-time general fund position equivalents from 2016 to 2019 using the following methods:
  - Combine the County Clerk and County Register of Deeds positions
  - Attrition and mandatory restructuring
  - Early retirement incentives

- Percentage cut to all department personnel line item budgets
- Reduce full-time work hours
- If necessary, layoffs
- Establish a minimum contingency reserve in the capital improvement fund of \$800,000.00.
- Postpone 2015 budgeted capital improvement projects until adequate funding is achieved.
- Pending outcome of Nextera appeal transfer any available escrowed funds to capital fund.
- Discuss with Chief Judge the potential of increasing court revenue to defray court costs.
- Negotiate significant reductions in employer share of health insurance costs.
- Require Vanderbilt Park to achieve self-funding or discontinue operation.
- Evaluate asking for a Headlee Override.
- Evaluate asking for a special purpose millage to fund the County EDC.
- Complete implementation of bonding retirement liability & changing new hires to DC plan.
- Other considerations for further discussion:
  - Out of state travel moratorium
  - Use of county pool cars
  - Work to reduce the number of county printers, fax and copy machines
  - Renegotiate service contracts
  - Establish a foundation to allow people to donate to fund certain services
  - Target implementation of energy efficiency measures to reduce utility costs
  - Work to cross-train staff within and between offices
  - Increase use of technology and online services
  - Evaluate eliminating certain non-mandated boards and commissions

The Financial Plan was discussed at length. The Potential Initial Actions to Implement the Five Year Financial Plan will be discussed one by one at the Board meeting on July 20, 2015.

Recessed at 9:02 a.m.

Reconvened at 9:15 a.m.

- 2. Tuscola County Community Foundation and Next Steps** - Mike Hoagland met with Mike Bearden and Matt Koch regarding establishing an unendowed fund.

3. **Hazard Mitigation Plan Update** - Public Meeting will be held on Wednesday, July 15, 2015 from 4:00 p.m. - 6:00 p.m. at the Tuscola Technology Center. Commissioner Kirkpatrick thanked Steve Anderson for a job well done during the tornado. Steve informed the Board that approximately 30 people from Tuscola County, between local departments and CERT Team, assisted in the search for the missing boy in Davison. Steve is also finalizing the paperwork to purchase the airboat.
4. **Vehicle Policy Review** - Commissioner Trisch would like the policy tighter for the use of county car vs. personal car and when mileage is claimed.
5. **USDA Value Added Producer Planning Grant** - Letter of support was signed in support of Findlay Farms Inc.'s application for the USDA Grant. Matter to be placed on the Consent Agenda.
6. **Class Action Lawsuit** - Notice of Class Action Settlement with Attached Claim Form was discussed. Matter to be placed on the Consent Agenda.

#### On-Going Finance

1. Update Regarding Road Commission Tree Removal Grant - No Update.
2. County Solid Waste Management Plan - Mike is working on this project.
3. Review of Bank Accounts without County Treasurer Signature - Treasurer Donovan-Gray to meet with the Finance Committee.
4. Road Commission Legacy Cost - No update.
5. Tuscola County Broadband Certification - Eean Lee is working on the certification.

#### Personnel

Committee Leader-Commissioner Trisch

#### Primary Personnel

1. **Behavioral Health Vacancy** - Mary Davis and Kenneth Partridge have completed the interview with the Board of Health. Cindy Mitchell advised Clerk Fetting that the Board is recommending Kenneth Partridge be appointed to complete Mark Putnam's term which will expire in March 2017. Matter to be placed on the Consent Agenda.
2. **DOL Proposes Rule changes to exempt employees** - Erica Dibble explained the proposed changes.
3. **Mental Health Parity Opt Out for Health Insurance** - Erica Dibble explained the Opt Out. Matter to be placed on the Consent Agenda.
4. **Michigan Works New Agreement** - Commissioner Bierlein provided an update for Michigan Works. Matter to be placed on the Board Agenda with a formal resolution to be prepared.

5. **Equalization/Treasurer Proposed Staffing Consolidation** - The two Departments will be sharing an employee with two days each week to be paid from the foreclosure fund to begin on July 20th. Matter to be placed on the Consent Agenda.
6. **County Prosecutor Request to Refill Vacant Position** - Mike Hoagland to get more information together. The Board is wondering the cost to the County and the staff size of our Prosecutor's office compared to counties of similar size.
7. **New Hire DC Plan Negotiations Update** - Contact has been made with all of the union groups. Final details are being worked on with the county attorney.

-RDSS is a service that provides transportation for Juveniles to and from detention. Adam Pavlik provided a brief overview and the matter will be placed on the Board Agenda for July 20th.

Commissioner Trisch excused at 10:05 a.m.

On-Going Personnel - None

### **Building and Grounds** Committee Leader-Commissioner Allen

#### **Primary Building and Grounds**

1. **Vanderbilt Park – Packaging Needs into an April Grant Application** - Commissioner Allen has worked with Mike Miller in putting various items for the park in a grant application for assistance in improving the park.
2. **Vanderbilt Park – Marketing Ideas** - Waiting for approval for the sign to be able to place it on M-25.

-Commissioner Allen addressed advertising for a vacant position on the Board of Public Works. Matter to be placed on the Consent Agenda.

On-Going Building and Grounds - None

#### **Other Business as Necessary**

1. **Wind Generator Meeting in Huron County** - Meeting scheduled for July 14, 2015 at 9:00 a.m.
2. **Information from Lakeshore Legal Aid** - Letter received from Lakeshore Legal Aid explaining the services they offer.

**Correspondence**

-HDC summary of their budget services received by Commissioner Bardwell and he provided that copy to Mike Hoagland.

**Public Comment Period - None**

Meeting adjourned at 10:13 a.m.

Jodi Fetting  
Tuscola County Clerk

#1

June 18, 2015

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, June 18, 2015 at 8:00 A.M.

Present: Road Commissioners John Laurie, Gary Parsell, Mike Zwerk, and Pat Sheridan; County Highway Engineer Michele Zaverucha, Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey.

Absent: Road Commissioner Julie Matuszak.

Motion by Parsell seconded by Zwerk that the minutes of the June 4, 2015 regular meeting of the Board be approved. Sheridan, Zwerk, Parsell, Laurie --- Carried.

Payroll in the amount of \$96,700.28 and bills in the amount of \$250,994.91 covered by vouchers #15-26, #15-27, and #15-28 were presented and audited.

Motion by Zwerk seconded by Parsell that the payroll and bills be approved. Sheridan, Zwerk, Parsell, Laurie --- Carried.

Brief Public Comment Segment:

None.

Motion by Parsell seconded by Zwerk that bid item #49 for Millington Township, and bid item #50 for Almer Township of the 2015 bituminous resurfacing bids be awarded to the low bidder, Albrecht Sand & Gravel Company. Sheridan, Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Parsell that bid item #18 for Millington Township of the 2015 Furnishing & Placing Crushed Limestone bids be awarded to the low bidder, Burroughs Materials. Sheridan, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Sheridan to approve the proposed Cellular Phone Plan from Thumb Cellular to be used by the Engineering Department and the Wind Farm Inspector for Road Commission communication purposes. Sheridan, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Zwerk to approve the Union's request for the "Floating Holiday" to be observed on Tuesday, July 7, 2015. Sheridan, Zwerk, Parsell, Laurie --- Carried.

Motion by Mike Zwerk seconded by Pat Sheridan to authorize Chairman John Laurie and Vice-Chairman Gary Parsell to sign the Michigan Department of Transportation Contract #15-5291 for the hot mix asphalt resurfacing work along Birch Run Road from M-15 to Sheridan Road, and all together with necessary related work. Sheridan, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Parsell that the Road Commission internally post the Akron Division Foreman position with the current pending retirement, and that the Superintendent/Manager interview the top three (3) candidates to fill the position. Sheridan, Zwerk, Parsell, Laurie --- Carried.

Management and the Board further discussed the Road Commission's pension plans. Management will continue to review the pension plans, and report back to the Board.

Motion by Zwerk seconded by Parsell that the quotes for the Survey & Design of the Fixed Object and Tree Removal Safety Grant Project be awarded to R.S. Scott & Associates, as recommended by the County Highway Engineer. Sheridan, Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Parsell that the Board go into closed session at 9:40 A.M. for the purpose of discussing union negotiations. Sheridan, Zwerk, Parsell, Laurie --- Carried.

At 11:15 A.M. the Board returned to open session.

Motion by Parsell seconded by Sheridan that the meeting be adjourned at 11:20 A.M. Sheridan, Zwerk, Parsell, Laurie --- Carried.

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Chairman

---

Secretary-Clerk of the Board



429 Montague Avenue • Caro, MI 48723  
PH. (989) 673-4121 • Fax (989) 673-2031

- BAD AXE PH. (989) 269-9502  
Fax (989) 269-6166
- LAPEER PH. (810) 664-7133  
Fax (810) 664-2649
- SANDUSKY PH. (810) 648-4497  
Fax (810) 648-5422

June 25, 2015

Thomas Bardwell, Chairperson  
Tuscola County Board of Commissioners  
125 W. Lincoln Street  
Caro, MI 48723

Dear Commissioner Bardwell:

The Human Development Commission (HDC) is submitting a non-competitive application to the Region VII Area Agency on Aging to continue providing high-quality services for older adults in Tuscola County. As instructed, a *Senior Services and Budget Summary* for the period beginning October 1, 2015 and concluding September 30, 2016 is enclosed for your review.

In Tuscola County, HDC will continue to provide the much-needed elder care services of:

- |                               |                      |                                  |
|-------------------------------|----------------------|----------------------------------|
| • Case Coordination & Support | • Respite Care       | • Congregate Nutrition           |
| • Transportation              | • Homemaking         | • Home Delivered Meals           |
| • Chore                       | • Adult Day Care     | • Minority Outreach/<br>Advocacy |
| • Personal Care               | • Caregiver Training |                                  |

Thank you for your continued support as HDC strengthens its capacity to deliver high-quality services for older adults, especially the frail elderly and homebound, in Tuscola County. If you have any questions regarding the enclosed *Senior Services and Budget Summary*, please contact me at 989.673.4121 or [lorio@hdc-caro.org](mailto:lorio@hdc-caro.org).

Sincerely,

Lori K. Offenbecher  
Executive Director

Enclosure

**HUMAN DEVELOPMENT COMMISSION**  
*Fiscal Year 2016 Summary of Senior Services*

The Human Development Commission (HDC) is submitting a non-competitive application to the Region VII Area Agency on Aging to continue providing the following services for adults age 60 and over (unless otherwise indicated) who reside in Huron, Sanilac, or Tuscola County. In addition to each county's Board of Commissioners, the Region VII Area Agency on Aging is a principal funding investor of the *Senior Services* highlighted below.

**1. Case Coordination and Support**

Case Coordination and Support provides a single point of entry/single point of contact to address health, social, and emotional needs of seniors and their caregivers. The outcome of this case management activity is to help seniors live as independently as possible by identifying and coordinating access to appropriate community resources.

HDC's Senior Services Specialist performs an in-depth assessment to determine each senior's specific needs such as home delivered meals, weatherization services, or utility assistance. Assessments are completed within ten days of the initial request, and reassessments occur at six-month intervals. A Client Service Plan is developed with the senior and their caregiver, when appropriate. The plan identifies needs, potential services/ resources, applicable timetables, and persons/groups responsible for service delivery. The plan is carefully monitored (and modified) to safeguard the health and general well-being of each valued customer.

**2. Transportation**

The Transportation service uses volunteer drivers to assist seniors who cannot drive or who are hesitant to travel great distances on their own. Transportation targets the disabled senior or frail elderly with limited, if any, familial support network. Examples of destinations include:

- Physician, dentist, podiatrist, or optometrist
- Hospital for tests, lab work, physical therapy, or other treatment
- Visiting a hospitalized spouse or other family member
- Department of Veterans Affairs or other service agency
- Local business (e.g., pharmacy, grocery store, etc.)
- One of HDC's senior dining centers

**3. Chore**

The Chore service assists seniors with non-routine household tasks that increase home safety and foster independent living. Examples of eligible chore tasks include:

- Washing walls and ceilings
- Washing windows
- Cleaning basements or attics
- Installing screens/storm windows
- Scrubbing/waxing floors
- Cleaning garages

HDC will employ a part-time handyman to perform the cumbersome household tasks. The handyman will contact eligible seniors to schedule convenient dates/times for the Chore service. Upon completion of the assigned work task(s), the senior signs a work order indicating that the service was completed satisfactorily.

**HUMAN DEVELOPMENT COMMISSION**  
*Fiscal Year 2016 Summary of Senior Services*

**4. Personal Care**

Personal Care fosters independence and self-reliance among seniors with functional or cognitive limitations by providing assistance with Activities of Daily Living (ADL). HDC uses independent contractors to perform personal care needs, which include such ADLs as ambulating, bathing, dressing, eating, grooming, and toileting.

**5. Respite Care**

Respite Care provides a temporary relief for caregivers whose care recipients (often an aging parent or spouse with cognitive limitations) require continual supervision. HDC uses independent contractors to provide the in-home care assistance, which may include:

Attendant Care (senior is not bed-bound):

- Companionship and assistance with toileting, eating, and ambulating.

Basic Care (senior may or may not be bed-bound):

- Assistance with ADLs, routine exercise schedule, and supervision of medications.

**6. Homemaking**

The Homemaking service fosters independence and self-reliance among seniors with functional or cognitive limitations by providing assistance to maintain a safe living environment. HDC uses independent contractors to perform routine household tasks, which may include light housekeeping, shopping, laundry, ironing, and meal preparation. Independent contractors may also provide social and emotional support for seniors while performing the needed Homemaking service.

**7. Adult Day Care**

Adult Day Care (ADC) fosters independence and self-reliance for adults with functional impairments who are at least 18 years of age and require continual supervision and assistance with ADLs. This activity also provides a welcome respite for the primary caregiver, generally a family member. HDC provides facility-based, high quality daytime care within a warm, caring social environment at one of three ADC centers in Bad Axe (Huron County), Sandusky (Sanilac County), and Caro (Tuscola County).

**8. Caregiver Training**

Caregiver Training provides services for adults who are caring for the frail elderly, the disabled, and the chronically ill in Huron, Sanilac, or Tuscola County. Eligible caregivers include persons who are: (a) age 60 and over and caring for someone who is age 60 and over, (b) age 60 and over and caring for someone who is under age 60, or (c) under age 60 and caring for someone who is age 60 and over.

HDC will offer individual and support counseling for caregivers that focuses on managing the emotional and physical stresses of caregiving. Individual counseling is provided at HDC offices, the caregiver's home, or other agreed upon locations. Support group counseling is provided at accessible locations like local hospitals and area churches in each county.

**HUMAN DEVELOPMENT COMMISSION**  
*Fiscal Year 2016 Summary of Senior Services*

**9. Congregate Nutrition**

Congregate Nutrition provides well-balanced meals for seniors at dining centers located throughout Huron, Sanilac, and Tuscola County. Congregate Nutrition promotes better health through improved nutrition, social interaction, and planned activities. HDC strictly adheres to local, state, and federal regulations governing the provision of meals for seniors. Areas of regulatory requirements include:

- Menus and meal content
- Portion control
- Food preparation and storage
- Meal temperatures
- Inventory control and ordering
- Meal delivery
- Form completion and submission
- Site attendance

**10. Home Delivered Meals**

Home Delivered Meals (HDM) assists seniors who are homebound or otherwise unable to prepare their own meals in Huron, Sanilac, or Tuscola County. The need for HDMs may be temporary due to a recent hospitalization, or the need may be permanent because of a lasting disability or prolonged illness.

Volunteer drivers receive travel reimbursement when delivering HDMs. Hot meals are delivered three days each week on Monday, Tuesday, and Thursday. Frozen meals may also be delivered on these days for consumption during the remaining days of the week. Emergency meals are stored in the home, especially during the winter months, as inclement weather may prohibit delivery.

**11. Minority Outreach/Advocacy**

Minority Outreach/Advocacy ensures persons age 60 and over have knowledge of and access to needed services. The purpose of outreach/ advocacy is two-fold. First, older adults gain access to services that improve functional independence and self-reliance. Second, older adults who lack economic, social, and familial networks have someone to advocate on their behalf and represent their interests in a complex, often confusing, system of human services. Minority Outreach/ Advocacy involves the identification of and subsequent contact with isolated older adults and/or older adults in greatest social or economic need with an emphasis on low-income minority seniors.



# Minority Outreach All Three Counties Budget 15/16 Worksheet of Funding

| Completed         | Original Allocation | Total Allocation | Rate  | AAA Rate 90% | Units | Total AAA Cost | Clients    | Cost per Client |
|-------------------|---------------------|------------------|-------|--------------|-------|----------------|------------|-----------------|
| Minority Outreach | 20,000.00           | 20,000.00        | 22.24 | 20.02        | 999   | 22,222         | 150        | 148.15          |
| <b>TOTAL</b>      | <b>20,000.00</b>    | <b>20,000.00</b> |       |              |       |                | <b>150</b> |                 |

mhoagland@tuscolacounty.org

---

**From:** Cynthia Gaul <GaulC@baycounty.net>  
**Sent:** Tuesday, July 14, 2015 11:24 AM  
**To:** Cynthia Gaul  
**Subject:** Community Conversation Meeting - Sustaining Michigan Water Heritage, A Strategy for the Next Generation  
**Attachments:** deq-ogl-Draft\_Water\_Strategy\_and\_Appendices\_\_06-04-2015\_491266\_7.pdf  
**Importance:** High

07/14/15

Good Morning!

I know progress is slow, but we are advancing, making progress and our hard work to increase access to the Saginaw Bay is paying off.

The draft "**Sustaining Michigan Water Heritage, A Strategy for the Next Generation**" outlines Michigan's path and water related priorities for the next 30 years. It was initiated by Governor Snyder, directed through Michigan's Office of the Great Lakes and has been over two years in the making.

One key advancement is that Bay County officials pushed hard to ensure that our (your) local concerns to increase access to the Saginaw bay shoreline and to allow clean-up of the beaches were included within this important statewide 30 year Strategy. Please see the above attachment particularly **Page 86 at Appendix 2d** for a short description of local needs, including (finally) recognition of the need for a pier into Saginaw Bay. This is a critical step and as we continue to work through the red tape to improve our shoreline, this achievement will facilitate future grant funding towards the pier and other access improvements.

Michigan's Office of the Great Lakes will be hosting a Water Strategy Community Conversation to invite comment on the draft Strategy. If your schedule allows, please take this good opportunity to attend and comment to re-emphasize support of our shoreline access needs and the need for a clean beach.

The Community Conversation meeting will be this Thursday, July 16<sup>th</sup> at 7pm at SVSU University Center, Curtiss Hall, Ballroom A, 7400 Bay Road, Saginaw, MI 48710.

Your input at the meeting or in writing is an important way to show our community support and remind state officials of the local commitment we have to ensure better access to the Saginaw Bay.

Written comments on the draft strategy may be submitted to the Office of the Great Lakes, DEQ, P.O. Box 30473-7973, Lansing, Michigan 48909, by fax at 517-335-4053 or by emailing [Mi-waterstrategy@michigan.gov](mailto:Mi-waterstrategy@michigan.gov). **Comments are due by Friday, August 28, 2015.**

Laura Ogar, Director  
Bay County Environmental Affairs & Community Development  
515 Center Avenue, Suite 501  
Bay City, Michigan 48708  
989-895-4135  
ogarl@baycounty.net

 Before printing this message, please be sure it is necessary.

*for Monday  
bud meeting*

July 15, 2015

Mike,

I need a motion to amend the Medical Examiner Budget

Due to Federal guidelines on employee classifications M.E.S.I we re-classed as employees not contractual and the budget was adopted for them to be paid from 101-648-801-010 (Contractual) I need the budget moved to 101-648-705-000 Salaries PT

Because this is a payroll related budget amendment I need board action.

Move \$18,000 from Contractual to Salaries

Thanks

Clayette



**mhoagland@tuscolacounty.org**

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**From:** Sandra Nielsen <snielsen@tuscolacounty.org>  
**Sent:** Tuesday, July 14, 2015 4:37 PM  
**To:** Mike Hoagland  
**Subject:** Board Agenda

Mike,

Can you please add me to the board agenda for Monday 7/2015 in reference to Sanilac County joining the IP phone system project.

Will need a motion "that Sanilac County be allowed to join the three county agreement and become part of the Next Generation 9-1-1 System and appropriate documents regarding this matter be authorized for signature."

--  
Sandra Nielsen, ENP  
Director  
Tuscola County Central Dispatch  
1303 Cleaver Rd  
Caro, MI 48723  
989-673-8738 ext 7  
fax: 989-672-3747

**mhoagland@tuscolacounty.org**

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**From:** Emilia Istrate <research@naco.org>  
**Sent:** Wednesday, July 08, 2015 12:10 PM  
**To:** mhoagland@tuscolacounty.org  
**Subject:** New Research: Majority of county jail population is pretrial, low risk, NACo report shows

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Hello,

I'm writing to let you know about a new research report that the National Association of Counties (NACo) released today *County Jails at a Crossroads: An Examination of the Jail Population and Pretrial Release*, accompanied by data layers in our interactive map County Explorer and two case studies.

This research sheds light on the pretrial population, policies and practices in county jails. Counties own 87 percent of jails in the United States through which they provide supervision, detention and other correctional services to over 700,000 people to maintain public safety and reduce recidivism. Many counties are at a crossroads between judges' decisions and increases in jail populations and costs. Using the results of a 2015 NACo survey of county jails, we find that the majority of the confined county jail population is both pretrial and low risk and some jails supervise pretrial individuals outside of confinement.

The report has an interactive website and a short video with an interview with the author of the report, Dr. Natalie Ortiz, explaining the main findings.

See all the products here at:

[www.naco.org/CountyJails](http://www.naco.org/CountyJails)

Thank you and please contact us if you have any questions.

Sincerely,

Natalie Ortiz, Ph.D.

NACo Senior Justice Research Analyst

**NATIONAL ASSOCIATION OF COUNTIES**



New research sheds light on the pretrial population, policies and practices involved in county jails. Counties own 87 percent of jails in the United States through which they provide supervision, detention and other correctional services to over 700,000 people to maintain public safety and reduce recidivism. Many counties are at a crossroads between judges' decisions and increases in jail populations and costs. Meanwhile, the majority of the confined county jail population is both pretrial and low risk, according to research released today by the National Association of Counties (NACo).

*County Jails at a Crossroads: An Examination of the Jail Population and Pretrial Release* is a comprehensive analysis of pretrial populations and the policies impacting pretrial release in county jails, based on a 2015 NACo survey.



## **The majority of the confined county jail population is pretrial and low risk.**

Two-thirds of the confined population in county jails is pretrial and the proportion reaches three-quarters in almost half of county jails. This trend is more pronounced in jails located in small (less than 50,000 residents) and medium-sized (between 50,000 and 250,000 residents) counties. Most often, jails that use a validated risk assessment at booking identify a majority of their confined jail population as low risk.



## **County jails are caught between courts' decision-making and increases in jails' populations and costs.**

Pretrial release decision-making is a product of the court. Understanding the impact of courts' decision-making, especially during pretrial, on the jail population is important for counties with rapidly rising jail populations and costs. According to the U.S. Bureau of Justice Statistics, the jail population increased by 20 percent between 2000 and 2012 with the pretrial population comprising a rising share, while county corrections costs soared by 74 percent. Reducing the jail population, especially the number of people with mental illnesses, is a priority for nearly three quarters of responding jails.

## Some county jails supervise pretrial detainees outside of confinement.

A third of county jails that responded to the NACo survey release pretrial detainees from custody and supervise them in the community through different types of community based programs. These programs may be focused specifically on pretrial supervision, or deal with both pretrial and convicted populations through health treatment, electronic monitoring, home arrest and work release. Overall, few pretrial detainees are placed in these programs. Only 28 percent of the detainees released by respondent jails in 2014 were pretrial.



"One of the fundamental roles of counties is to maintain safe and secure communities," said Dr. Natalie Ortiz, NACo senior research analyst. "Counties own 87 percent of jails in America, and that comes with great responsibility to effectively manage the jail population."

The report and companion case studies provide in-depth analysis of the data and snapshots of county models across the country. To read the full report and companion case studies, visit [www.naco.org/CountyJails](http://www.naco.org/CountyJails).

To access the companion interactive map, go to NACo's County Explorer at [www.naco.org/countyexplorer](http://www.naco.org/countyexplorer) and select the "Justice & Public Safety" indicator, then select the "County Jails" data set.



**The National Association of Counties (NACo) unites America's 3,069 county governments.** Founded in 1935, NACo brings county officials together to advocate with a collective voice on national policy, exchange ideas and build new leadership skills, pursue transformational county solutions, enrich the public's understanding of county government, and exercise exemplary leadership in public service

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**mhoagland@tuscolacounty.org**

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**From:** Kathy O'Dell <kodell@tchd.us>  
**Sent:** Thursday, July 16, 2015 2:06 PM  
**To:** Mike Hoagland  
**Subject:** Fee Schedule  
**Attachments:** Fee Schedule Revisions TCHD.pdf

Good Afternoon,

Gretchen asked me to forward a change to our Fee Schedule to place on the BOC agenda for Monday if possible. This is in relation to the new FOIA policy initiated by the County. Please see the attachment showing our changes. We need a motion to approve these revisions effective on July 17, 2015 when it is approved by BOH. Thank you.

*Kathy O'Dell*

Administrative Services Coordinator  
Medical Examiner Secretary  
Tuscola County Health Department  
1309 Cleaver Road, Suite B  
Caro, MI 48723-9160  
Telephone: (989) 673-8114, Ext. 119  
Direct Dial: (989) 673-1857  
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**TUSCOLA COUNTY HEALTH DEPARTMENT  
FEE SCHEDULE**

|                         |  |                              |  |
|-------------------------|--|------------------------------|--|
| <b>SECTION</b>          | <b>1 (Part 2)</b>                                      | <b>SUBJECT</b>               | Immunization Program                       |
| <b>PURPOSE</b>          | To establish fees to be charged for services rendered. |                              |  |
| <b>EFFECTIVE DATE</b>   | <del>08/01/2014</del> <u>07/17/2015</u>                | <b>LAST REVIEW</b>           | <del>07/10/2014</del><br><u>06/26/2015</u> |
| <b>DATE ESTABLISHED</b> | 01/26/1999   | <b>LAST REVISION DATE</b>    | <del>07/10/2014</del> <u>07/17/2015</u>    |
| <b>BOH ADOPTED DATE</b> | 01/15/1999   | <b>BOH ADOPTED DATE</b>      | <del>07/18/2014</del> <u>07/17/2015</u>    |
| <b>BOC ADOPTED DATE</b> | 01/26/1999   | <b>BOC RATIFICATION DATE</b> | <del>07/31/2014</del> <u>07/20/2015</u>    |

| Service                                     | Fee  |
|---|--|
| Kinrix (Dtap & inactivated Polio)           | \$20 Administration Fee and Vaccine Cost + 20% (unless covered by VFC/VRP) |
| Pentacel (Dtap/HIB/IPV)                     | \$20 Administration Fee and Vaccine Cost + 20% (unless covered by VFC/VRP) |
| Varicella                                   | \$20 Administration Fee and Vaccine Cost + 20% (unless covered by VFC/VRP) |
| Pediarix (DTap/IPV/Hep B)                   | \$20 Administration Fee and Vaccine Cost + 20% (unless covered by VFC/VRP) |
| Rotovirus                                   | \$20 Administration Fee and Vaccine Cost + 20% (unless covered by VFC/VRP) |
| ProQuad                                     | \$20 Administration Fee and Vaccine Cost + 20%                             |
| RIG(Rabies Immune Globulin)                 | \$20 Administration Fee and Vaccine Cost + 20%                             |
| Rabies - Pre-Exposure/ Post-Exposure        | \$20 Administration Fee and Vaccine Cost + 20% (unless covered by MDCH)    |
| Rabies - Titer                              | \$20 per titer   |
| Meningococcal Vaccine (Menomune)            | \$20 Administration Fee and Vaccine Cost + 20% (unless covered by MDCH)    |
| Menactra Vaccine                            | \$20 Administration Fee and Vaccine Cost + 20%                             |
| Green-Immunization Record - Initial         | Free   |
| Green- Duplicate Immunization Record - Copy | \$2  |
| Gardasil                                    | \$20 Administration Fee and Vaccine Cost + 20%                             |
| Twinrix (Hep A/B combo)                     | \$20 Administration Fee and Vaccine Cost + 20%                             |

Note: Different Fees may be negotiated with Qualified Health Plans and other Health Insurance Provider as long as they are delineated in a contract which is approved by the Tuscola County Board of Health/Board of Commissioners.

**TUSCOLA COUNTY HEALTH DEPARTMENT  
FEE SCHEDULE**

|                         |  |                              |                                     |
|-------------------------|--|------------------------------|-------------------------------------|
| <b>SECTION</b>          | <b>4</b>   | <b>SUBJECT</b>               | Miscellaneous Fees                  |
| <b>PURPOSE</b>          | To establish fees to be charged for services rendered. |                              |                                     |
| <b>EFFECTIVE DATE</b>   | <b>03/01/2015</b><br><b>07/17/2015</b>                 | <b>LAST REVIEW</b>           | <b>02/05/2015</b> <b>06/26/2015</b> |
| <b>DATE ESTABLISHED</b> | 01/26/1999   | <b>LAST REVISION DATE</b>    | <b>02/05/2015</b> <b>07/17/2015</b> |
| <b>BOH ADOPTED DATE</b> | 01/15/1999   | <b>BOH ADOPTED DATE</b>      | <b>02/20/2015</b> <b>07/17/2015</b> |
| <b>BOC ADOPTED DATE</b> | 01/26/1999   | <b>BOC RATIFICATION DATE</b> | <b>02/26/2015</b> <b>07/20/2015</b> |

| Service   | Fee  |
|---|--|
| Lead  | \$25   |
| Immune Status Titers:<br>FB146 – Medical/Nursing Student – Measles, Mumps, Rubella, Anti-HBs, Varicella Zoster<br>FB147- Health Care Worker – Measles, Mumps, Rubella, Varicella Zoster | Actual Cost of Lab Tests/Kits (when test kits available)                   |
| Lead Nursing Home Visit – First Visit & Second T1028  | \$85   |
| Lead Environmental Health Home Visit – First Visit & Second T102  | \$205  |
| Court Ordered Testing   | \$141  |
| Public Health Nurse/Health Educator Presentation  | \$75/Hour (min. 1 hour charge)   |
| Disinterment/Reinterment Permit   | \$10   |
| Record Copy Cost (per page)   | <del>25¢ per page</del> .02 per page (FOIA related – first 30 copies free) |
| BCCCP Initial Exam (40-64)  | \$253.37   |
| BCCCP Established Exam (40-64)  | \$190.78   |
| Dental Varnish Screening Exam (Children under the age of 3 – Medicaid only)   | \$14.89  |
| Dental Varnish Application (Children under the age of 3 – Medicaid only)  | \$9.00   |