

**TUSCOLA COUNTY BOARD OF COMMISSIONERS
MEETING AGENDA**

THURSDAY, MAY 14, 2015 – 7:30 A.M.

**H. H. PURDY BUILDING BOARD ROOM
125 W. Lincoln Street
Caro, MI**

125 W. Lincoln Street
Caro, MI 48723

Phone: 989-672-3700
Fax : 989-672-4011

- 7:30 A.M. Call to Order – Chairperson Bardwell
Prayer – Commissioner Allen
Pledge of Allegiance – Commissioner Bardwell
Roll Call – Clerk Fetting
Adoption of Agenda
Action on Previous Meeting Minutes (See Correspondence #1)
Brief Public Comment Period
Consent Agenda Resolution (See Correspondence #2)
New Business
 -Mosquito Abatement Maintenance Storage Garage Bids (See
 Correspondence #3)
 -Information Technology Director Update (See Correspondence #4)
 -Emergency Services Director Update
 -CLOSED SESSION – Labor Negotiations (8:30 A.M.)
 -Update from the Michigan Municipal Risk Management Authority
 (Tim McClorey) (9:00 A.M.)
Old Business
Correspondence/Resolutions

COMMISSIONER LIAISON COMMITTEE REPORTS

ALLEN

Dispatch Authority Board
County Road Commission
Board of Public Works
Senior Services Advisory Council
Mid-Michigan Mosquito Control Advisory Committee
Saginaw Bay Coastal Initiative
Parks & Recreation
Local Unit of Government Activity Report

KIRKPATRICK

Board of Health
Community Corrections Advisory Board
Dept. of Human Services/Medical Care Facility Liaison
Land Acquisition
MI Renewable Energy Coalition
MEMS All Hazards
MAC-Environment Energy Land Use
Oil/Shale Work Group
Cass River Greenways Pathway
Local Unit of Government Activity Report
Tuscola In Sync
NACO- Energy, Environment & Land Use

BARDWELL

NACo
NACo Rural Action Caucus
Economic Development Corp/Brownfield Redevelopment
Caro DDA/TIFA
MAC Economic Development/Taxation
MAC 7th District
Local Unit of Government Activity Report
TRIAD
Human Services Collaborative Council

BIERLEIN

Thumb Area Consortium/Michigan Works
Human Development Commission (HDC)
Tuscola 2020
Recycling Advisory Committee
Local Emergency Planning Committee (LEPC)
Great Start Collaborative Council
Local Unit of Government Activity Report
Tuscola In-Sync
MAC Board of Directors
Human Services Collaborative Council
Region VI Economic Development Planning
MAC-Economic Development & Taxation

TRISCH

Board of Health
Planning Commission
Economic Development Corp/Brownfield Redevelopment
Local Unit of Government Activity Report
Behavioral Health Systems Board
Animal Control
Solid Waste Management
Thumb Works

Closed Session (If Necessary)

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

CORRESPONDENCE

- #1 April 30, 2015 Full Board & Statutory Finance Minutes
- #2 Consent Agenda Resolution
- #3 Mosquito Abatement Building Bids – TSSF Architects
- #4 Information Systems GIS Agreement
- #5 May 11, 2015 Committee of the Whole Minutes
- #6 Chippewa County Resolution in Support of Appeal of Tax Tribunal Ruling
- #7 Huron County Resolution Opposing State Consolidations
- #8 April 23, 2015 Road Commission Minutes
- #9 House Subcommittee Bigger-Truck Provisions
- #10 Region VII Area Agency on Aging – Letters of Intent

Draft
TUSCOLA COUNTY BOARD OF COMMISSIONERS
April 30, 2015 Minutes
H. H. Purdy Building

Commissioner Thomas Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 30th day of April, 2015 to order at 7:30 o'clock a.m. local time.

Prayer – Commissioner Kirkpatrick

Pledge of Allegiance – Commissioner Bierlein

Roll Call – Clerk Jodi Fetting

Commissioners Present: District 1 - Roger Allen (via Google Hangouts), District 2 – Thomas Bardwell, District 4 – Craig Kirkpatrick, District 5 – Matthew Bierlein

Commissioner Absent: District 3 - Christine Trisch

Also Present: Mike Hoagland, Clerk Jodi Fetting, Mary Drier, Tisha Jones, Charles Kurtansky, Lorraine Kurtansky, Scott Asperger, Beth Asperger, Pam Shook, Steve Erickson, Vicky Sherry, Bill Bushaw, Register John Bishop, Sandy Nielsen, Mike Miller, Eean Lee, Jim Kratz, Steve Anderson, Dee Ann Summersett, Blake McLean, John McLean

Adoption of Agenda -
15-M-067

Motion by Bierlein, seconded by Kirkpatrick to adopt the agenda as amended.
Motion Carried.

Action on Previous Meeting Minutes -
15-M-068

Motion by Kirkpatrick, seconded by Bierlein to adopt the meeting minutes from the March 26, 2015 meeting. Motion Carried.

Brief Public Comment Period - None

Consent Agenda Resolution -
15-M-069

Motion by Bierlein, seconded by Kirkpatrick that the following Consent Agenda Resolution be adopted. Motion Carried.

CONSENT AGENDA

- Agenda Reference:** A
- Entity Proposing:** COMMITTEE OF THE WHOLE 4/27/15
- Description of Matter:** Move that per the recommendation of the Buildings and Grounds Director that a truck and snow plow be authorized to be purchased from Moore Motors using the state contract purchasing price including the snow plow of \$34,593 (current vehicle has become a safety concern). Also, the Capital Improvement Fund budget be amended for said purchase.
- Agenda Reference:** B
- Entity Proposing:** COMMITTEE OF THE WHOLE 4/27/15
- Description of Matter:** Move that per the recommendation of the Board of Health to approve Section 2 – Part 1 – Family Planning of the Tuscola County Health Department fee schedule effective April 17, 2015 based upon the required cost analysis by the program. The fees derived from the cost analysis will be adjusted based on the ability to pay formula.
- Agenda Reference:** C
- Entity Proposing:** COMMITTEE OF THE WHOLE 4/27/15
- Description of Matter:** Move that per the recommendation of the Dispatch Director the resolution be approved that Peninsular Fiber Network shall be the primary 911 service supplier, employing a common network that enables all other service suppliers within the 911 Plan's Service District to be selectively routed and otherwise access the 911 system and the primary PSAP identified in the Plan. Also, this resolution be authorized for all appropriate signatures.
- Agenda Reference:** D
- Entity Proposing:** COMMITTEE OF THE WHOLE 4/27/15
- Description of Matter:** Move that the budgeted Lawn Tractor be authorized for purchase from Tri-County Equipment using the state contract purchasing pricing of \$5,522.88.
- Agenda Reference:** E
- Entity Proposing:** COMMITTEE OF THE WHOLE 4/27/15

Description of Matter: Move that the county hiring freeze be temporarily lifted and the Buildings and Grounds Director be authorized to fill the budgeted part-time maintenance position.

New Business -

-EDC Update - Steve Erickson provided an update for the City of Vassar tax abatement request and current projects underway. Vicky Sherry updated the Board that the Recycling Center was awarded the recycling grant for the purchase of a recycling trailer and wages for a part-time employee to move the trailer between the 3 communities the trailer will service.

-Soil Conservation District/Agriculture in Tuscola County - Jim Kratz provided an update to the Board regarding the programs that his office offers to the community.

-Huron, Sanilac and Tuscola County Commissioner Meeting - Tuscola County will be hosting the next meeting for Region 6A. The Board discussed possible topics for the agenda.

-Update on Emergency Services Drill - Steve Anderson provided an overview of the exercise drill and the areas that needed improvement. Overall, the exercise went well and was beneficial.

-Security Equipment Maintenance Contract - Matter discussed.

15-M-070

Motion by Kirkpatrick, seconded by Bierlein that the maintenance agreement for the security equipment in the Courthouse with L3 Communication be approved for an amount of \$4,100.00 and appropriate signatures are authorized. Also, all appropriate budget amendments are authorized. Motion Carried.

-Child Advocacy Center

The Commissioners were able to attend a tour on April 27, 2015 of the Child Advocacy Center. The Commissioners were very impressed with the facility. They now have a better understanding of the importance of having this facility in Tuscola County.

-Veterans Director Hiring Status - Mike Hoagland updated the Board with the progress on hiring a new Director.

-2015 Budget Amendments Impacts on Capital Improvement - Mike Hoagland provided an overview of the Capital Improvement fund and the need to begin funding again.

-NextEra Wind Project and Financial Planning - Mike Hoagland is working to put together a future financial plan for Tuscola County. Commissioner Kirkpatrick and Commissioner Bierlein will be working closely with Mike Hoagland on this project.

Recessed at 8:58 a.m.

Reconvened at 9:09 a.m.

-911 Young Hero Award - Sandy Nielsen introduced Blake McLean as the Michigan Chapter of NENA Award recipient for his bravery in calling 9-1-1 when his Dad was in need of an ambulance. Dee Ann Summersett, President of MI-NENA, presented the award to Blake.

Old Business - None

Correspondence/Resolutions -

-Vita Plus Corporation is requesting the Village of Gageton to approve an Industrial Facilities Exemption certificate for machinery. The public hearing is scheduled from May 4, 2015 beginning at 7:00 p.m.

COMMISSIONER LIAISON COMMITTEE REPORTS

KIRKPATRICK

Board of Health - Open house for the small house projects are tentatively scheduled for September 2015.

Community Corrections Advisory Board

Dept. of Human Services/Medical Care Facility Liaison - State is looking to close the Huron County DHHS office.

Land Acquisition

MI Renewable Energy Coalition

MEMS All Hazards

MAC-Environment Energy Land Use

Oil/Shale Work Group

Cass River Greenways Pathway

Local Unit of Government Activity Report

Tuscola In Sync

NACo- Energy, Environment & Land Use

BARDWELL

NACo

NACo Rural Action Caucus

Economic Development Corp/Brownfield Redevelopment - Update provided during meeting.

Caro DDA/TIFA

MAC Economic Development/Taxation

MAC 7th District - No Update.

Local Unit of Government Activity Report

TRIAD

Human Services Collaborative Council

BIERLEIN

Thumb Area Consortium/Michigan Works - Meeting on May 20, 2015 to discuss consolidation.

Human Development Commission (HDC) - No discussion of consolidation at this time.

Tuscola 2020

Recycling Advisory Committee

Local Emergency Planning Committee (LEPC)

Great Start Collaborative Council

Local Unit of Government Activity Report

Tuscola In-Sync

MAC Board of Directors

Human Services Collaborative Council

Region VI Economic Development Planning

MAC-Economic Development & Taxation

TRISCH - absent

Board of Health

Planning Commission

Economic Development Corp/Brownfield Redevelopment

Local Unit of Government Activity Report

Behavioral Health Systems Board

Animal Control

Solid Waste Management

Thumb Works

ALLEN

Dispatch Authority Board

County Road Commission

Board of Public Works

Senior Services Advisory Council - Annual Dinner/Dance will be September 24, 2015. In 2015, there have been 5,090 home delivered meals.

518 meals served at the dining centers.

Mid-Michigan Mosquito Control Advisory Committee

Saginaw Bay Coastal Initiative

Parks & Recreation

Local Unit of Government Activity Report

Closed Session - None

Other Business as Necessary - None

Extended Public Comment -

-Eean Lee - Air Advantage will be at the next Parks and Recreation meeting on May 20th at 1:00 p.m. to answer any questions. The Sheriff's Department new phone system has been installed. There were a few minor issue that are being worked through. The State is changing how they provided support to the Friend of the Court computers. Sandy and Eean are working together to determine the best way to proceed forward.

-Pam Shook is looking for clarification as to who owns the road at Vanderbilt Park; Tuscola County or Tuscola County Road Commission. Matter discussed at length.

Meeting adjourned at 10:02 a.m.

Jodi Fetting
Tuscola County Clerk

Statutory Finance Committee Minutes
April 30, 2015
H.H. Purdy Building
125 W. Lincoln St, Caro MI

Meeting called to order at 10:02 a.m.

Commissioners Present: Bardwell, Kirkpatrick, Bierlein

Commissioners Absent: Trisch, Allen

Also Present: Mike Hoagland, Jodi Fetting

Claims and Per Diems were reviewed and approved.

Public Comment - None

Meeting adjourned at a.m.

Jodi Fetting
Tuscola County Clerk

'DRAFT'

COUNTY OF TUSCOLA

STATE OF MICHIGAN

RESOLUTION TO ADOPT CONSENT AGENDA

At a regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the Village of Caro, Michigan, on the 14th day of May, 2015 at 7:30 a.m. local time.

COMMISSIONERS PRESENT:

COMMISSIONERS ABSENT:

It was moved by Commissioner _____ and supported by Commissioner _____ that the following Consent Agenda Resolution be adopted:

CONSENT AGENDA

Agenda Reference: A

Entity Proposing: COMMITTEE OF THE WHOLE 5/11/15

Description of Matter: Move that the Highway Safety Project grant (number PT-15-47) be approved and authorized for signature in the amount of \$15,004. Said grant will be used for alcohol and seat belt enforcement.

Agenda Reference: B

Entity Proposing: COMMITTEE OF THE WHOLE 5/11/15

Description of Matter: Move that the 2015 millage levies for the county are authorized and the 2015 Tax Rate Request form as provided by the Equalization Department be approved and authorized for signature.

Agenda Reference: C

Entity Proposing: COMMITTEE OF THE WHOLE 5/11/15

Description of Matter: Move that the Consent Agenda item A from the April 30, 2015 Board of Commissioners meeting minutes be corrected to state that the budget amendment to purchase the Maintenance Truck and Plow be made to the Equipment Fund (Number 244) instead of the Capital Improvement Fund (Number 483).

Agenda Reference: D

Entity Proposing: COMMITTEE OF THE WHOLE 5/11/15

Description of Matter: Move that the budgeted phase 2 Courthouse sprinkler system for the Courthouse be awarded to Marlo Company for an amount of \$1,957.

Agenda Reference: E

Entity Proposing: COMMITTEE OF THE WHOLE 5/11/15

Description of Matter: Move that as in previous years South Central Construction Code Commission be approved for the administration and enforcement for plan review and inspection of school buildings. Also, authorizing documents are approved for signature. (Annual approval of this inspection work is a requirement of the State).

Agenda Reference: F

Entity Proposing: COMMITTEE OF THE WHOLE 5/11/15

Description of Matter: Move that the following individuals be recognized for their outstanding commitment to the environment and for assuring that agricultural resources and a quality of life are available for current and future generations by achieving the standards of the Michigan Agricultural Environmental Assurance Program (MAEAP).

- Mr. & Mrs. Tim and Kathy Howell
- Mr. Greg Ackerman

- Mr. & Mrs. Bill and Linda Gray
- Mr. Bruce Walls
- Mr. Don Jaster
- Mr. Bob Battel
- Mr. Jerry Vandemark
- Mr. Chris Hecht
- Mr. & Mrs. Brian and Jena Becker
- Ms. Joyce Koglin and Mr. Michael Koglin

IT IS FURTHER RESOLVED that any motion, resolution, or other act of Tuscola County inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS:

NAYS:

ABSTENTIONS:

RESOLUTION ADOPTED.

Thomas Bardwell, Chairperson
Tuscola County Board of Commissioners

Jodi Fetting
Tuscola County Clerk

TSSF TSSF ARCHITECTS, INC.
 ARCHITECTS PLANNERS
 122 N. WASHINGTON AVENUE SAGINAW, MICHIGAN

May 12, 2015

Tuscola County Board of Commissioners
125 West Lincoln
Caro, Michigan 48734

Attn: Mike Hoagland - County Controller
Re: Tuscola County Mosquito Abatement
New Storage/Maintenance Building

Dear Mike:

Bids we received and publicly read aloud on April 30, 2015, at Mosquito Abatement. Attached is a Bid Tabulation. The bids ranged from \$575,000.00 to \$696,700.00. We thanked all Bidders for their time and effort and notified them we would conduct post bid interviews with the two Apparent Low Bidders (Wm. Bronner & Son and Booms Construction).

A Post Bid Addendum (attached) was prepared so the two Low Bidders could revise bids to bring the Project closer to the budget and telephone conference interviews were conducted May 7 at 3:00PM and 3:30PM. The attendees were Kim Green, Gary Booms of Booms Construction and myself. The 3:30PM slot had Matt Bronner of Wm. Bronner & Son in lieu of Gary Booms.

Both were confident of their bids and the cost reductions. Booms provided an e-mail with a total revised bid of \$487,000.00 and it was noted that he would start after the July 4th weekend. Wm. Bronner & Son provided an itemized break down (attached) and would begin construction within (10) days of notice to proceed. Wm. Bronner & Son's reduced price was \$498,829.00.

Both Contractors are very reputable and we at TSSF Architects, Inc. have had excellent experiences with them on past projects. In further discussions with Kim it is desirable to start the Project earlier so there will be help to move utilizing her own employees prior to lay-off for the winter. It is also desired to have the entire parking lot paved at this time in lieu of waiting until next spring.

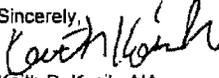
Based upon this information TSSF Architects, Inc. is recommending Tuscola County approve Wm. Bronner & Son Construction, Inc. for the amount of \$530,718.00

Proposal Dated 4-10-15	\$575,000.00
Post Bid Addendum #1	<u>(44,282.00)</u>
	\$530,718.00

This is derived from the reduced price of \$489,829.00 plus the \$31,889.00 to pave the parking and drives.

This amount includes paving lot/drives but does not include a contingency allowance. We will continue to value engineer further reductions in cost which would create an allowance for contingencies as they occur.

Please contact us should you require additional information at (989) 752-7311. If not, I will see you at the Board Meeting on May 14, 2015 at 7:30AM.

Sincerely,

 Keith D. Kosik, AIA

Attachments: Bid Tabulation, Post Bid Addendum #1 and E-mails from Bronner and Booms.

Cc: Kim Green

122 N. Washington Avenue
Saginaw, MI 48607

Phone: (989)752-7311

Fax Phone: (989) 752-7313

Tuscola County Mosquito Abatement
 Tuscola County
 Caro, MI 48723

TSSF Architects, Inc.
 122 N. Washington Ave.
 Saginaw, MI 48607
 Project #1412

BID TABULATION
 April 30, 2015

BIDDER	Base Bid	Add # 1	Add # 2	Alternate #1 Covered Wash Bay	Alternate #2 Standing Seam Metal Roof	REMARKS
Gerald Bergman G.C.	\$660,000.00	X	X	\$ 35,500.00	\$ 20,300.00	
Wm. Bronner & Son	\$575,000.00	X	X	\$ 42,000.00	\$ 9,400.00	
Booms Construction	\$624,000.00	X	X	\$ 30,000.00	\$ 11,400.00	
Gilmour Construction	\$654,500.00	X	X	\$ 39,358.00	\$ 19,950.00	
Graham Construction	\$629,000.00	X	X	\$ 29,000.00	\$ 32,000.00	
Serenus Johnson & Son	\$696,700.00	X	X	\$ 29,000.00	\$ 24,900.00	
Wobig Construction	\$665,399.00	X	X	\$ 7,000.00	\$ 35,000.00	

Tuscola County
Mosquito Abatement
1500 Press Drive
Caro, MI 48734

TSSF Architects, Inc.
122 N. Washington Ave.
Saginaw, MI 48607

POST BID ADDENDUM #ONE

Date: May 4, 2015
TSSF Project #1412

This addendum authorizes the following revisions to the plans and specs for the above named project and will be considered fully a part of said plans.

- Item 1: Delete installation of (3) each roof curb, cupola, louver. Provide continuous ridge vent.
- Item 2: Delete installation of (4) roof dormers, framing, siding, sheathing and roof valleys.
- Item 3: Provide exposed fastener steel siding and roofing in lieu of concealed.
- Item 4: Provide R-38 minimum batt insulation in ceiling in lieu of cellulose.
- Item 5: Delete paving of parking lot and drives which will be completed next year.
- Item 6: Provide vinyl windows in lieu of aluminum.
- Item 7: Delete Xypex concrete additive.
- Item 8: Delete door 103 hardware set and frame. Locate door 104 in center of bay.
- Item 9: Delete (2) Type S1 satellites, poles, foundations, etc.
- Item 10: Delete (4) ceiling circulating fans in Storage Area.
- Item 11: Reduce quantity of unit heaters to (1) per bay in lieu of (2).
- Item 12: Change light fixtures to fluorescent in lieu of LED.
- Item 13: Revise fencing as indicated on attached re-issued Sheet A1.0.
- Item 14: Delete 2 x 12 platform framing, ¾ inch plywood platform deck and 2 x 4 curbs. Extend walls of Office and Restroom to underside of trusses. Suspend make-up air unit "A" and locate south of Restroom. Ceilings shall be suspended gypsum board in Restroom and Office.
- Item 15: Reduce truss bearing to 12'-0" in lieu of 14'-0".

Attachments: Sheet A1.0

Keith Kosik

From: Matthew Bronner <matl@bronnerconstruction.com>
Sent: Thursday, May 07, 2015 1:47 PM
To: Keith Kosik
Subject: Post bid pricing
Attachments: Post bid Pricing.pdf

Keith,
Attached please find the post bid pricing.
Hope I got everything.
See you at 3:30

Matt Bronner

Matt Bronner
Wm. Bronner & Son Contr., Inc.
393 List St.
Frankenmuth, MI 48734
Ph; 989-652-3229

Wm. Bronner & Son Contr. Inc

Item #1

	<u>Description Of Work</u>	<u>Price</u>	<u>Contractor</u>
1	Carpentry	\$ (300.00)	
2	Roofing	\$ (175.00)	
3	Vents	\$ (5,460.00)	
4		\$ -	
	Total	\$ (5,935.00)	
	Overhead	\$ -	
	Grand Total	\$ (5,935.00)	

Item #2

	<u>Description Of Work</u>	<u>Price</u>	<u>Contractor</u>
1	Carpentry	\$ (800.00)	
2	Roofing	\$ (440.00)	
3	Siding	\$ (200.00)	
4		\$ -	
	Total	\$ (1,440.00)	
	Overhead	\$ -	
	Grand Total	\$ (1,440.00)	

Item #3 Siding

	<u>Description Of Work</u>	<u>Price</u>	<u>Contractor</u>
1	Omit siding	\$ (13,370.00)	
2	Omit siding install	\$ (8,000.00)	
3	Siding Materials	\$ 6,000.00	
4	siding install	\$ 6,000.00	
	Total	\$ (9,370.00)	
	Overhead	\$ -	
	Grand Total	\$ (9,370.00)	

Item #3A Roofing

	<u>Description Of Work</u>	<u>Price</u>	<u>Contractor</u>
1	Omit Roofing	\$ -	
2	Metal Roof	\$ -	
3		\$ -	
4		\$ -	
	Total	\$ -	
	Overhead	\$ -	
	Grand Total	\$ -	

Item #4

	Description Of Work	Price	Contractor
1	Insulation	\$ 1,360.00	
2		\$ -	
3		\$ -	
4		\$ -	
	Total	\$ 1,360.00	
	Overhead	\$ 68.00	
	Grand Total	\$ 1,428.00	

Item #5

	Description Of Work	Price	Contractor
1	Omit Paving	\$ (31,889.00)	
2		\$ -	
3		\$ -	
4		\$ -	
	Total	\$ (31,889.00)	
	Overhead	\$ -	
	Grand Total	\$ (31,889.00)	

Item #6

	Description Of Work	Price	Contractor
1	Winco Windows	\$ (3,700.00)	
2	Vinyl Windows	\$ 700.00	
3	Labor	\$ 300.00	
4		\$ -	
	Total	\$ (2,700.00)	
	Overhead	\$ -	
	Grand Total	\$ (2,700.00)	

Item #7

	Description Of Work	Price	Contractor
1	Xypex	\$ (3,640.00)	
2		\$ -	
3		\$ -	
4		\$ -	
	Total	\$ (3,640.00)	
	Overhead	\$ -	
	Grand Total	\$ (3,640.00)	

Item #8

Description Of Work	Price	Contractor
1 Carpentry	\$ (180.00)	
2 Door, frame & Hdwe	\$ (3,000.00)	
3	\$ -	
4	\$ -	
Total	\$ (3,180.00)	
Overhead	\$ -	
Grand Total	\$ (3,180.00)	

Item #9

Description Of Work	Price	Contractor
1 Concrete	\$ (800.00)	
2 electrical	\$ (3,531.00)	
3	\$ -	
4	\$ -	
Total	\$ (4,331.00)	
Overhead	\$ -	
Grand Total	\$ (4,331.00)	

Item #10

Description Of Work	Price	Contractor
1 electrical	\$ (1,000.00)	
2	\$ -	
3	\$ -	
4	\$ -	
Total	\$ (1,000.00)	
Overhead	\$ -	
Grand Total	\$ (1,000.00)	

Item #11

Description Of Work	Price	Contractor
1 Electrical	\$ (302.00)	
2 HVAC	\$ (3,565.00)	
3 Plumbing	\$ (1,264.00)	
4	\$ -	
Total	\$ (5,131.00)	
Overhead	\$ -	
Grand Total	\$ (5,131.00)	

Item #12

	Description Of Work	Price	Contractor
1	Electrical	\$ (5,146.00)	
2		\$ -	
3		\$ -	
4		\$ -	
	Total	\$ (5,146.00)	
	Overhead	\$ -	
	Grand Total	\$ (5,146.00)	

Item #13

	Description Of Work	Price	Contractor
1	Fencing	\$ 1,500.00	
2		\$ -	
3		\$ -	
4		\$ -	
	Total	\$ 1,500.00	
	Overhead	\$ 150.00	
	Grand Total	\$ 1,650.00	

Item #14

	Description Of Work	Price	Contractor
1	Carpentry	\$ (780.00)	
2	Drywall Acoustic	\$ 80.00	
3			
4			
	Total	\$ (700.00)	
	Overhead	\$ -	
	Grand Total	\$ (700.00)	

Item #15

	Description Of Work	Price	Contractor
1	Carpentry	\$ (1,528.00)	
2	Drywall	\$ (1,015.00)	
3	Painting	\$ (558.00)	
4	Siding	\$ (1,686.00)	
	Total	\$ (4,787.00)	
	Overhead	\$ -	
	Grand Total	\$ (4,787.00)	
	TOTAL ALL Items	\$ (76,171.00)	

Keith Kosik

From: Gary S. Booms <gary@boomsinc.com>
Sent: Thursday, May 07, 2015 1:16 PM
To: Keith Kosik
Subject: Re: FW: Tuscola Co. Mosquito Abatement Post Bid Adden. #1

Keith,

TOTAL BASE BID PER POST BID ADDENDUM #1
\$487,000.00

Voluntary Alternate - Supply and install 6 x 6 x W2.9 x W2.9 wire mesh with chairs for the interior slab in lieu of #4 rebar at 12" on center both ways.
DEDUCT: <\$3,000.00>

Let me know if you have any questions.

Thanks,

Gary S. Booms
Booms Construction, Inc.
Bad Axe, MI
P: (989) 269-8562
F: (989) 269-3171
C: (989) 550-7712

On 5/4/2015 1:55 PM, Keith Kosik wrote:

Attached in PDF format is the Post Bid Addendum #1 for Tuscola County Mosquito Abatement.

I will be back in the office tomorrow morning.

Thank you,
Keith Kosik

No virus found in this message.
Checked by AVG - www.avg.com
Version: 2015.0.5863 / Virus Database: 4339/9694 - Release Date: 05/04/15



Tuscola County Information Systems
207 E Grant St, Caro, MI 48723

This Agreement is made between Tuscola County, through its Information Systems Department and it's Geographic Information Systems Department (GIS), along with _____ for the purpose of accessing Tuscola County's Digital Information.

This Agreement will begin on _____ and will be ongoing for project entitled _____.

This Agreement is made for the purpose of providing digital data for use only for the above entity's internal use for the time period described. It is understood that within **15 days of the Agreement's/Project's termination date**, the digital data will be removed from the subscriber's hardware, software, and any/all copies will be returned to Tuscola County. _____ will not retain any copies or portions of the data and the following person representing _____ is responsible to ensure this provision is complied with:

Responsible Contact's Full Name and position

INITIALS _____

Further:

1. All digital parcel information on electronic media or products shall remain the property of Tuscola County.
2. _____ agrees that the use of this digital data is provided in consideration that _____ pledge that it will not sell, duplicate, provide, use for any other purpose outside of internal use, except as required by law, nor modify in any way, the digital parcel information provided under this Agreement.
3. Since the digital information provided under this Agreement is frequently updated and conditions on the ground can change, Tuscola County makes no warranty that the information provided will remain accurate or up-to-date after the date the information is provided to _____.
4. _____ agrees that Tuscola County and its agents are not liable and are hereby released from any damages caused to _____ by mistakes, omissions, or delays in operation, or transmission of information supplied or sought under this Agreement.
5. Either party may terminate this Agreement immediately upon written notice, with all other provisions to be enforceable.
6. All maps or other documents produced using data or data products supplied through this agreement should contain a data source credit, prominently displayed, such as "source data supplied by the Tuscola County Geographic Information Systems. These maps or documents are also to be limited to internal use only and will not be disseminated or distributed under this Agreement.

Tuscola County:

Date:

Eean Lee, Information Systems Director

Walter Schlicting, GIS Director

Subscribing Entity:

Full Name

All digital data provided to _____ shall be removed from all computer hardware, software, and any and all copies will be returned to Tuscola County within 15 days of the above listed project end date and/or upon termination of this agreement.

Purpose:

Establishing an on-going relationship between Tuscola County local governments and GIS.

Reasoning:

The county, local governments and citizens will all benefit from on-going use of GIS technology in Tuscola County. To aid in adoption and use of GIS technology, please amend the current pricing guide, with the following fee structure for all local governments within Tuscola County:

“Services available:

Access to online Fetch GIS for all local government officials for internal local government use.

Local government unit parcel shapefile and aerial photograph for internal use by the local government.

Annual cost to local government w annual subscription:

\$225.00”

DRAFT
**Tuscola County Board of Commissioners
Committee of the Whole
Monday, May 11, 2015 – 7:30 A.M.
HH Purdy Building
125 W. Lincoln, Caro, MI**

Present: District 2 - Thomas Bardwell, District 3 - Christine Trisch (excused at 10:43 a.m.), District 4 - Craig Kirkpatrick

Absent: District 5 - Matthew Bierlein, District 1 - Roger Allen

Also Present: Mike Hoagland, Chief Deputy Clerk Cindy McKinney-Volz, Eean Lee, Erica Dibble, Register John Bishop, Beth Asperger, Undersheriff Glen Skrent, Jim McLoskey, Steve Anderson

Primary Finance

1. **Affordable Care Act Reporting Assistance B** - Information was provided by Mike Hoagland and Erica Dibble on mandatory reporting requirements. Erica Dibble will work with Eean Lee to determine if there is any way we can do this in house versus hiring out this task.
2. **Preliminary Five Year Financial Planning Information** - Mike Hoagland provided an update on the projected five year financial planning.
3. **Huron, Sanilac and Tuscola Meeting May 27, 2015** - Mike Hoagland provided an agenda for the upcoming meeting.
4. **Approval of Sheriff Department Office of Highway Safety Grant** - Matter to be placed on the Consent Agenda.
5. **2015 Tax Rate Form** - Matter to be placed on the Consent Agenda.
6. **Summary of Recycling Summit** - Mike Miller attended a Recycling Summit. Emmet County is a recycling leader in the state. Mike Miller believed that the advertising in Emmet County is very helpful and will look to use some of their ideas in Tuscola County. The DEQ grant that was received will help with the costs. Tire collection is intended for individuals, not for businesses or farm tractor tires.
7. **State Senator Green Overview of State Activities 8:30 A.M.** - Senator Green addressed several topics including revenue sharing, renewable energy standards, consolidations such as Department of Human Services, economic development strategies for the Thumb region, and electronic attendance at meetings.

Recessed at 9:50 a.m.

Reconvened at 10:05 a.m.

8. **Federally Qualified Health Clinic** - Mike Hoagland explained this is in the early stages, further information will be provided.
9. **Correction to 4/30/15 Motion Regarding Vehicle Purchase** - Matter to be placed on the Consent Agenda - Purchase will be made out of the Equipment Fund.
10. **Establishing County Foundation** - Mike Hoagland provided an update and will be working with Mike Bearden on how to move forward.

On-Going Finance

1. Discussion of Defined Contribution Plan for New Hires Closed Session May 14, 2015 - Mike Hoagland will provide information at the Board meeting on Thursday, May 14, 2015.
2. Department of Human Services Changes - No update.
3. Update Regarding Road Commission Tree Removal Grant - The Road Commission contacted township officials to request a resolution be put in place to address the tree removal.
4. 4-H Assistance to Child Care Functions - Mike Hoagland will be receiving a written explanation of how 4-H can assist.
5. Broadband Update - Updates will be provided as information is received.
6. Board of Public Works Organizational Structure – Schedule Meeting -Bob Mantey would like to set up a meeting to discuss this further.
7. County Solid Waste Management Plan - Christine Trisch is working with Vicky Sherry to complete the updated plan.
8. Review of Bank Accounts without County Treasurer Signature - Update to come.
9. Proposed Gun Board Changes - No update.
10. Road Commission Legacy Cost - Looking at ways to reduce legacy costs.
11. Tuscola County Broadband Certification - No update.

Personnel

Committee Leader-Commissioner Trisch

Primary Personnel - None

On-Going Personnel

1. Veterans Director Hired - Per Commission Kirkpatrick there were 38 applicants for the Director position. After the interviewing process, the Hiring Committee unanimously chose the new Director.

Building and Grounds
Committee Leader-Commissioner Allen

Primary Building and Grounds

1. **School Plan Review Inspection Authority** - Annually contracted out to a company that completes the building codes inspection. Matter to be placed on the Consent Agenda.

On-Going Building and Grounds

1. Vanderbilt Park Access Land Ownership Questions - Robert McKay is the Parks and Recreation Board Chairperson. The Board will look for an update from Robert on the land ownership question.
2. Marlow Company was the low bid for installation of Phase 2 of the sprinkler system on the Courthouse lawn. Marlow Company bid is for \$1,957.00. Matter to be placed on the Consent Agenda.

Other Business as Necessary

- Notification received that the Thumb Works meeting date is May 20, 2015.
- Thom Bardwell went over awards given to local farmers and requested recognition of their accomplishments in the form of a motion. Matter to be on the Consent Agenda.
- Register John Bishop wanted to clarify that judges do make the final determination on where children are placed when they are removed from their homes. The judges rely on the DHHS workers recommendation based on the needs of the child.
- Eean Lee just attended a conference and will update the Board on Thursday, May 14, 2015.

Commissioner Trisch excused at 10:43 a.m.

Public Comment Period -

- Beth Asperger is aware that some companies have a system with their time cards that allow for all the necessary reporting on insurance benefits required.
- Commissioner Bardwell requested that Steve Anderson attend the next meeting to provide an update on Emergency Management and Preparedness.

Meeting adjourned at 10:50 a.m.

Cindy McKinney-Volz
Chief Deputy Clerk

Minutes of a regular meeting of the Chippewa County Board of Commissioners, held at the Chippewa County Courthouse, 319 Court St., Sault Ste. Marie, Michigan on the 11th day of May, 2015 at 5:30 p.m.

PRESENT: Scott Shackleton, Don McLean, Jim Martin, Conor Egan and Rudy Johnson

ABSENT: None

The following preamble and resolution was offered by Commissioner Egan and seconded by Commissioner Martin.

RESOLUTION NO. 15-08

RESOLUTION IN SUPPORT OF APPEAL OF TAX TRIBUNAL RULING

WHEREAS, the Chippewa County Board of Commissioners, know of many appeals of a Final Opinion and Judgment entered in the Michigan Tax Tribunal through-out the Upper Peninsula of Michigan;

WHEREAS, many Upper Peninsula Counties are appealing the ruling of the state of Michigan's tax tribunal ruling, which significantly reduces the ad valorem property tax assessments of modern home improvement store properties located in Michigan's Upper Peninsula; and,

WHEREAS, each property was valued after the store's construction in accordance with its existing use as a home improvement store; and,

WHEREAS, each property owner appealed the ad valorem tax assessment levied by the townships to the Tax Tribunal asserting that the properties must be valued as if they were vacant and unoccupied retail buildings;

WHEREAS, the Tax Tribunal ruled in favor of the property owners and substantially reduced the property tax assessments. Such ruling will impact the ability of the local governments to provide support services at the current level and to cover the expenses to install and maintain the municipal infrastructure needed for the development of the big box stores.

WHEREAS, this ruling will also eliminate the ability to generate the funds for continued growth, jobs, and economic development.

WHEREAS, taxing units will experience heavy long-term financial losses for future years under Proposal A, which effectively prevents the taxing units from raising the taxable values significantly in future years.

NOW, THEREFORE, BE IT RESOLVED, that the Chippewa County Board of Commissioners supports the appeals of all the Upper Peninsula Counties and that the properties should be valued by considering the existing use and the present economic income of the land and structures at the time of assessment.

FUTHERMORE, BE IT RESOLVED that the Chippewa County Board of Commissioners requests that the Legislature study and provide a permanent solution that will preserve the tax base of all our local communities.

No. 15- 59**RESOLUTION**

To: The Honorable Board of Commissioners
Huron County
Michigan

WE, the LEGISLATIVE COMMITTEE, respectfully beg leave to submit the following resolution for your consideration:

WHEREAS, the Huron County Board of Commissioners and Huron County residents have expressed concerns about decisions being made by the State; and

WHEREAS, these decisions directly impact the health, safety, and welfare of the people of Huron County; and

WHEREAS, the Huron County Board of Commissioners is of the opinion that these decisions directly affect those that are the most vulnerable of our citizens; and

WHEREAS, Huron County has a unique geographical structure that only allows changes to come and go in one direction; and

WHEREAS, this Board feels that we are being singled out because of what makes Huron County and the Thumb area different without us having any local input into these happenings; and

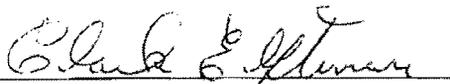
WHEREAS, changes such as those to the Department of Human Services, the Department of Community Health, MichiganWorks!, and prosperity regions have and will not be beneficial to the residents of Huron County; now

THEREFORE, BE IT RESOLVED that the Huron County Board of Commissioners hereby opposes any more consolidations or regionalizations of effort without local input and the opportunity to express our concerns, which the State doesn't seem to grasp; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to all Michigan counties, Representative Ned Canfield, Senator Phil Pavlov, Governor Rick Snyder, and the Michigan Association of Counties.

Respectfully submitted,

LEGISLATIVE COMMITTEE


Clark Elfman, Chairman

April 23, 2015

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, April 23, 2015 at 8:00 A.M.

Present: Road Commissioners John Laurie, Gary Parsell, Mike Zwerk, Julie Matuszak, and Pat Sheridan; County Highway Engineer Michele Zawerucha, Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey.

Motion by Parsell seconded by Sheridan that the minutes of the April 9, 2015 regular meeting of the Board be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Payroll in the amount of \$97,073.96 and bills in the amount of \$448,743.57 covered by vouchers #15-18 and #15-19 were presented and audited.

Motion by Zwerk seconded by Matuszak that the payroll and bills be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Brief Public Comment Segment:

- (1) Almer Township Supervisor Jim Miklovic asked about work being done along Luder Road in accordance with a right-of-way permit. County Highway Engineer Zawerucha gave a progress update of the right-of-way permit.
- (2) Wisner Township Clerk Pam Shook appeared before the Board regarding the Road Commission doing work on Beach Road in the Vanderbilt Park. Superintendent/Manager Jay Tuckey reported that the Road Commission pulled the berms on Beach Road.

Mr. Keith Hlavacs appeared before the Board to discuss the Road Commission's safety grant funding for fixed object and tree removal. Mr. Hlavacs requests that the trees on his property on Birch Run Road not be included with the list of fixed objects to be removed with the grant funding. County Highway Engineer Zawerucha explained the project, and reported that the grant funding is contingent upon all fixed objects being removed from the road right-of-way at the designated locations. Chairman Laurie also explained the history and events leading to the application for this grant funding. After discussion, the Board recommended that Mr. Hlavacs discuss his concerns with the Arbela Township Board, since the Arbela Township Supervisor is in favor of the project.

Motion by Zwerk seconded by Matuszak that the Seasonal Weight Restrictions be removed from all affected county roads effective Monday, April 27, 2015 at 7:00 A.M. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Sheridan that the bids for 2015 Street Signs taken and accepted at the last regular meeting of the Board be awarded to the following low bidders; Vulcan Signs for Part A, Newman Signs for Part B, MD Solutions for Part C, and Dornbos Signs for Part D. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak that bid items #3, #4, and #6 for Akron Township, bid items #8, #9, and #10 for Almer Township, bid item #15 for Dayton Township, bid item #23 for Fremont Township, bid items #25 and #26 for Gilford Township, bid item #27 for Indianfields Township, bid items #35 and #36 for Vassar Township, bid item #37 for Watertown Township, and bid items #38 and #39 for Wells Township of the 2015 bituminous resurfacing bids be awarded to the low bidder, Albrecht Sand & Gravel Company; and that bid items #5 and #7 for Akron Township of the 2015 bituminous resurfacing bids be awarded to the low bidder, Pyramid Paving Company. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Zwerk that bid items #1, #2, #3, and #11 for Akron Township, bid items #5, #6, and #7 for Columbia Township, and bid item #15 for Elkland Township of the 2015 Furnishing & Placing Crushed Limestone bids be awarded to the low bidder, Burroughs Materials. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

County Highway Engineer Zaverucha presented to the Board a Safety Review of the intersection of Ormes Road and Vassar Road. Due to the accident history at this intersection, Zaverucha recommends that the intersection be changed to a 4-Way Stop Intersection. After discussion, the following motion was introduced:

Motion by Zwerk seconded by Parsell that the intersection of Ormes Road and Vassar Road be changed to a 4-Way Stop Intersection, as recommended by the County Highway Engineer. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Parsell to approve externally posting the position of Operations Engineer to fill the recent position vacancy with the resignation of Engineering Tech Tim Brown, as recommended by the County Highway Engineer. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Management and the Board reviewed and discussed a proposed agenda for the upcoming Township Supervisors and Commissioners meetings to be held in May.

Motion by Zwerk seconded by Parsell that the following Resolution be adopted:

**RESOLUTION OF SUPPORT
PROPOSAL 1 OF 2015 TO FUND MICHIGAN'S ROADS**

WHEREAS, on May 5, 2015, Michigan voters will be asked to support a proposal that will provide additional funding to fix Michigan's roads and bridges, and

WHEREAS, Michigan's drivers deserve a safe and reliable road and bridge network; which is vital to economic development, families, schools, public safety, health care, agriculture, tourism, and every aspect of our lives, and

WHEREAS, according to a national standardized rating system, over one-third (1/3) of Michigan roads are rated in "Poor" condition, while only nineteen percent (19%) of Michigan roads are rated in "Good" condition, and

WHEREAS, Michigan invests less per capita in transportation than any other state in the United States of America, and

WHEREAS, the longer we wait to fix Michigan's roads, the more it will cost us, and

WHEREAS, Proposal 1 provides that every penny paid at the gas pump in state gas taxes will be guaranteed in the Constitution to go to transportation, and

WHEREAS, Proposal 1 will generate an estimated additional \$1.2 Billion in constitutionally protected road funding for Michigan.

THEREFORE, BE IT RESOLVED, that this Tuscola County Board of Road Commissioners supports Michigan's Proposal 1 on the May 5th ballot to provide the funding needed to finally fix Michigan's roads and bridges for the long term.

Sheridan, Matuszak, Zwerk, Parsell, Laurie – Carried.

Motion by Matuszak seconded by Parsell to approve distributing to the public the educational brochure regarding Michigan's Proposal 1 on the May 5, 2015 ballot. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Zwerk that the structure on Bay City-Forestville Road over the Wiscoggin Drain in Columbia Township be posted for a maximum gross weight of forty-two (42) tons for a straight truck, fifty-four (54) tons gross weight for a semi, and sixty-six (66) tons gross weight for a double-bottom, as recommended by Great Lakes Engineering Group. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Zwerk that the Birch Run Road Federal Aid Project be moved forward to an "Advanced Construct" status. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Matuszak that the meeting be adjourned at 8:50 A.M. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Chairman

Secretary-Clerk of the Board

mhoagland@tuscolacounty.org

From: Brad Roseberry <broseberry@cabt.org>
Sent: Monday, May 11, 2015 10:31 AM
To: mhoagland@tuscolacounty.org
Subject: Twin 33s Legislation Introduced in Congress

Dear Michael,

While this will not come as a surprise, bigger-truck proponents are at it once again in Washington. This current threat, detailed below, is expected to play out over the next few weeks, so time is short.

Bigger-truck provisions approved by House subcommittee

The House Appropriations Transportation, Housing and Urban Development (THUD) Subcommittee passed several provisions last week that would allow bigger trucks: (1) a provision requiring every state to allow 33-foot double-trailer trucks at least 88 feet in length, otherwise known as “Twin 33s,” and (2) provisions increasing truck weight in Idaho and truck length in Kansas on Interstates, thawing the freeze on longer combination vehicles (LCVs) enacted by Congress in 1991. Bloomberg Politics published an article on this legislation, titled “[Trucking-Friendly Plan in Congress Decried as Attack on Safety](#),” and points out that **none of the bigger-truck provisions approved by the committee has been subject to a congressional hearing.**

As this language moves through the House, the next stop will be in the Senate. It’s important to note that this legislation is a serious threat because it will **increase both truck length and weight**, and is clearly gaining traction. The “Twin 33s” provision is of major consequence because it means motorists would be flanked by longer double-trailer trucks on the road. According to the U.S. Department of Transportation, multi-trailer trucks have an 11-percent higher fatal crash rate than single-trailer trucks. We already know these configurations are more dangerous—making them longer will not make them any safer. And, the cities and counties through which these “Twin 33s” will run are concerned that their local roads are unable to handle the impact of the longer trucks.

Ask your organization or association to help

In coordination with our organizing efforts, CABT just launched a grassroots “Take Action Against Twin 33s” campaign. Please consider sending our “Take Action Against Twin 33s” link to your organization or association members and ask them to get involved. Simply copy and paste this link and send it to your associates—if you have any questions or would like help in sending this out, please let us know:

<http://action.cabt.org/page/speakout/tell-congress-to-oppose-longer-and-heavier-trucks>

It is critical at this point to have as many community leaders reaching out to Congress to let them know the public does not want longer or heavier trucks driving on our roads!

Thank you for all your efforts in keeping heavier and longer trucks off of our roads. Please let me know if CABT can be of any assistance.



REGION VII AREA AGENCY ON AGING

YVONNE CORBAT, CHAIR

ANDREW ORVOSH, EXECUTIVE DIRECTOR

#10

MEMBER COUNTIES: BAY ■ CLARE ■ GLADWIN ■ GRATIOT ■ HURON ■ ISABELLA ■ MIDLAND ■ SAGINAW ■ SANILAC ■ TUSCOLA

TO: Parties Registered on the RFP Mailing List
FROM: Andrew Orvosh, Executive Director *Drawn*
DATE: May 8, 2015
SUBJECT: Call for Letters of Intent

The Region VII Area Agency on Aging is accepting *Letters of Intent* from public, private for-profit and non-profit incorporated entities interested in applying for FY 2016 (October 1, 2015 - September 30, 2016) funds to provide services for persons age 60 and older. The counties included in Region VII are: Bay, Clare, Gladwin, Gratiot, Huron, Isabella, Midland, Saginaw, Sanilac and Tuscola.

Attached are the geographic service areas, proposed allocations, and the service categories for which funds will be awarded through the competitive FY 2016 Request for Proposal process.

Please note that the section noted for the Allocation Plan for Multi-Year providers is only available to providers who have received the Multi-Year Contract. Letters of Intent from other providers will not be accepted for those programs.

All Region VII Area Agency contractual obligations are subject to the availability of State and Federal funds. (Please note: The funding levels for each service category published in the attachment labeled Allocation Plan for Contracted Services FY 2016 are *subject to change* due to availability of funds from the state and federal government.)

A *Letter of Intent* form is enclosed. Instructions are included on the reverse side of the form. If interested in participating in the FY 2016 Request for Proposal (RFP) process, the *Letter of Intent* form must be completed and submitted to Region VII Area Agency on Aging office on or before 4:00 p.m. on Friday, May 29, 2015.

Please note that these are contracted funds available for the fiscal year beginning October 1, 2015. If you participate in a Purchase of Service program with Region VII AAA or the MI Choice Waiver Program, you are not obligated to take part in this process to participate in those programs.

If you would like additional information, please contact me at (989) 893-4506 or 1-800-858-1637.

LETTER OF INTENT

INSTRUCTIONS

1. Organizations wishing to be considered for FY 2016 funding through the RFP process must submit a *Letter of Intent* form. Only one form should be submitted per organization. Public entities, non-profit corporations and for-profit corporations are eligible to participate.
2. To complete the form, fill in the organization name, full address and other identifying information in the top section. In the chart section, indicate the service area number(s), counties and service categories for which your organization intends to apply. The information included in the chart section must correspond to the information presented in the attached memorandum.
3. *Letters of Intent* which identify service categories that are not listed for a specific service area cannot be accepted by Region VII Area Agency on Aging.
4. **Letters of Intent are due** at the Region VII Area Agency on Aging office, 1615 S. Euclid Avenue, Bay City, Michigan 48706 **by 4:00 p.m. Friday, May 29, 2015**. Region VII reserves the right to reject *Letters of Intent* that are not submitted on the proper form, are incomplete or are received after the deadline.
5. Applicants will be notified of the status of their *Letter of Intent* within two (2) weeks of receipt by Region VII. Further instructions and/or application materials will be provided at that time.
6. The Region VII Area Agency on Aging reserves the right to accept or reject any or all *Letters of Intent* and funding proposals submitted thereafter as part of the bid process.
7. Funds awarded through the Region VII AAA require a 10% local match, which may be either cash or in-kind.

Questions concerning the *Letter of Intent* should be directed to Stacey Dudewicz, Contract Manager, at (989) 893-4506 or 1-800-858-1637.

REGION VII AREA AGENCY ON AGING
1615 S. EUCLID AVENUE
BAY CITY, MI 48706

ANNUAL ALLOCATION PLAN
FOR CONTRACTED SERVICES
FY 2016

Service Area	County	Service Category	FY 2016
2	Clare	Congregate Nutrition	\$32,092
2	"	Home Delivered Meals	100,388
12	"	Case Coordination & Support	22,789
12	"	Personal Care	13,456
12	"	Homemaking	19,376
12	"	Respite Care	11,473
12	"	Senior Center Staffing	5,273
12	"	Caregiver Training	9,141
		SUBTOTAL	\$213,988
7	Saginaw	Congregate Nutrition	\$110,731
7	"	Home Delivered Meals	404,890
17	"	Case Coordination & Support	78,092
17	"	Senior Center Operations	9,000
17	"	Senior Center Staffing	13,000
17	"	Adult Day Care	90,751
		SUBTOTAL	\$706,464
		SPECIAL PROGRAMS	
23	Saginaw	Senior Center Staffing/ Minority Outreach / Transportation	40,685
		Special Programs Subtotal	\$40,685
		GRAND TOTAL	\$961,137

REGION VII AREA AGENCY ON AGING
1615 S. EUCLID AVENUE
BAY CITY, MI 48706

MULTI-YEAR ALLOCATION PLAN
FOR CONTRACTED SERVICES
FY 2016

Service Area	County	Service Category	FY 2016
1	Bay	Congregate Nutrition	\$77,821
1	"	Home Delivered Meals	257,277
11	"	Case Coordination & Support	56,870
11	"	Homemaking	63,997
11	"	Personal Care	15,118
11	"	Adult Day Care	65,140
11	"	Caregiver Training	13,830
11	"	Caregiver Training	13,830
		SUBTOTAL	\$563,883
12	Clare	Adult Day Care	14,266
		SUBTOTAL	\$14,266
3	Gladwin	Congregate Nutrition	\$31,000
3	"	Home Delivered Meals	87,753
13	"	Case Coordination & Support	20,749
13	"	Personal Care	15,300
13	"	Homemaking	15,268
13	"	Respite Care	11,591
13	"	Senior Center Staffing	4,488
13	"	Adult Day Care	8,898
13	"	Caregiver Training	8,800
		SUBTOTAL	\$203,847
4	Gratiot	Congregate Nutrition	\$29,742
4	"	Home Delivered Meals	65,863
14	"	Case Coordination & Support	28,070
14	"	Home Repair	7,976
14	"	Chore	12,330
14	"	Personal Care	31,792
14	"	Respite Care	18,529
14	"	Senior Center Staffing	9,046
14	"	Adult Day Care	9,567
14	"	Caregiver Training	8,883
		SUBTOTAL	\$221,798

Service Area	County	Service Category	FY 2016
5	Isabella	Congregate Nutrition	39,186
5	"	Home Delivered Meals	72,583
15	"	Case Coordination & Support	29,583
15	"	Personal Care	23,748
15	"	Homemaking	25,017
15	"	Respite Care	12,508
15	"	Adult Day Care	20,027
15	"	Caregiver Training	13,550
		SUBTOTAL	\$236,202
6	Midland	Congregate Nutrition	\$56,292
6	"	Home Delivered Meals	160,560
16	"	Case Coordination & Support	33,635
16	"	Transportation	14,001
16	"	Homemaking	29,124
16	"	Home Repair	27,000
16	"	Respite Care	15,438
16	"	Adult Day Care	38,447
16	"	Caregiver Training	18,494
		SUBTOTAL	\$392,991
17	Saginaw	Caregiver Training	51,689
17	"	DP/HP - Geriatric Evaluation	18,211
		SUBTOTAL	\$69,900
8	Huron	Congregate Nutrition	\$30,249
8	"	Home Delivered Meals	135,491
18	"	Case Coordination & Support	17,524
18	"	Transportation	5,730
18	"	Chore	2,180
18	"	Adult Day Care	14,672
18	"	Caregiver Training	10,162
18	"	Personal Care	15,488
18	"	Respite Care	6,023
18	"	Homemaking	19,729
		SUBTOTAL	\$257,248
9	Sanilac	Congregate Nutrition	\$33,177
9	"	Home Delivered Meals	138,859
19	"	Case Coordination & Support	18,663
19	"	Transportation	6,445
19	"	Chore	2,866
19	"	Adult Day Care	16,333
19	"	Caregiver Training	12,837
19	"	Personal Care	19,352
19	"	Respite Care	8,084
19	"	Homemaking	24,383
		SUBTOTAL	\$280,999

Service Area	County	Service Category	FY 2016
10	Tuscola	Congregate Nutrition	\$17,858
10	"	Home Delivered Meals	163,180
20	"	Case Coordination & Support	27,790
20	"	Transportation	6,472
20	"	Chore	5,418
20	"	Adult Day Care	20,558
20	"	Caregiver Training	13,486
20	"	Personal Care	23,540
20	"	Respite Care	6,265
20	"	Homemaking	30,719
		SUBTOTAL	\$315,286
		Total of County Allocations	\$2,556,420
		THESE SERVICES MUST BE CONTRACTED TOGETHER	
21	Saginaw	Personal Care	133,810
21	"	Homemaking	75,440
21	"	Respite Care	45,752
		Saginaw In-Home Subtotal	\$255,002
		SPECIAL PROGRAMS	
22	Saginaw	Minority Outreach/Advocacy	75,000
24	Thumb	Minority Outreach/Advocacy	20,000
		Special Programs Subtotal	\$95,000
		OTHER PROGRAM ALLOCATIONS	
25	All 10 Counties	Long Term Care Ombudsman	\$67,933
26	All 10 Counties	Legal Assistance	56,000
27	All 10 Counties	Elder Abuse Prevention	12,993
		Total Other Programs	\$136,926
		GRAND TOTAL	\$3,043,348