

**TUSCOLA COUNTY BOARD OF COMMISSIONERS  
MEETING AGENDA**

**FRIDAY, JULY 12, 2013 – 7:30 A.M.**

**H. H. PURDY BUILDING BOARD ROOM  
125 W. Lincoln Street  
Caro, MI**

125 W. Lincoln Street  
Caro, MI 48723

Phone: 989-672-3700  
Fax : 989-672-4011

7:30 A.M. Call to Order – Chairperson Bardwell  
Prayer – Commissioner Bardwell  
Pledge of Allegiance – Commissioner Allen  
Roll Call – Clerk Fetting  
Adoption of Agenda  
Action on Previous Meeting Minutes (See Correspondence #1)  
Brief Public Comment Period  
Consent Agenda Resolution (See Correspondence #2)  
New Business  
    -Digital Parcel Mapping  
    -Green Thumb Energy Services (See Correspondence #3)  
Old Business  
Correspondence/Resolutions

**COMMISSIONER LIAISON COMMITTEE REPORTS**

TRISCH

Board of Health

Human Development Commission (HDC)

TRIAD

Economic Development Corp/Brownfield Redevelopment

Human Services Collaborative Council

Great Start Collaborative

Local Unit of Government Activity Report

KIRKPATRICK

Thumb Area Consortium/Michigan Works

Board of Health

Community Corrections Advisory Board

Dept. of Human Services/Medical Care Facility Liaison

MI Renewable Energy Coalition

MEMS All Hazards

Cass River Greenways Pathway

Local Unit of Government Activity Report

Tuscola In Sync

BIERLEIN

Thumb Area Consortium/Michigan Works  
Planning Commission  
Behavioral Health Systems Board  
Tuscola 2020  
Recycling Advisory Committee  
Local Emergency Planning Committee (LEPC)  
Multi County Solid Waste  
Local Unit of Government Activity Report  
Tuscola In Sync

ALLEN

Dispatch Authority Board  
County Road Commission  
Board of Public Works  
Senior Services Advisory Council  
Mid-Michigan Mosquito Control Advisory Committee  
Saginaw Bay Coastal Initiative  
Dental Clinic for Indigents  
Parks & Recreation  
Local Unit of Government Activity Report

BARDWELL

NACo  
NACo Rural Action Caucus  
Economic Development Corp/Brownfield Redevelopment  
Caro DDA/TIFA  
MAC Economic Development/Taxation  
Michigan Association of Counties – Board of Directors  
MAC 7<sup>th</sup> District  
Local Unit of Government Activity Report

Closed Session (If Necessary)

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

## **CORRESPONDENCE**

- #1 June 27, 2013 Full Board and Statutory Finance Minutes
- #2 Consent Agenda Resolution
- #3 Green Thumb Energy Services
- #4 June 2013 Health Dept. Monthly Report
- #5 April 4, 2013 Recycling Advisory Minutes
- #6 June 6, 2013 Road Commission Minutes
- #7 Thumb Area Senior Advisory Council Meeting
- #8 July 11, 2013 Committee of the Whole Minutes

*DRAFT*  
TUSCOLA COUNTY BOARD OF COMMISSIONERS  
June 27, 2013 Minutes  
H. H. Purdy Building

Chairman Thomas Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 27<sup>th</sup> day of June, 2013 to order at 7:30 o'clock a.m. local time.

Prayer – Commissioner Kirkpatrick  
Pledge of Allegiance – Commissioner Trisch

Commissioners Present: District 1 – Roger Allen, District 2 – Thomas Bardwell, District 3 – Christine Trisch, District 4 – Craig Kirkpatrick, District 5 – Matthew Bierlein

Commissioner Absent: None

Also Present: Mike Hoagland, Jodi Fetting, Mary Drier, Tisha Jones, Steve Erickson, Jim Rutkowski, Dr. Spillane, Dr. Misko, Dr. Bella, Dr. Thomas, John Bishop, Henry Wymore, Carolyn Wymore, Gretchen Tenbush, Eean Lee, Jerry Gamm, Mike Tuckey

13-M-134

Motion by Allen seconded by Trisch to adopt the agenda as amended. Motion Carried.

13-M-135

Motion by Allen seconded by Bierlein to adopt the meeting minutes from the June 11, 2013 meeting. Motion Carried.

Brief Public Comment Period – Thumb Area Dental Clinic Update  
Jerry Gamm, Tuscola Council on Aging

Consent Agenda Resolution – None

New Business

-Off Road Vehicle Ordinance

13-M-136

Motion by Kirkpatrick seconded by Allen that the Tuscola County Off Road Vehicles (ORV) Ordinance be amended to allow (to the extent permitted by the law) landlocked residents who live along a closed road for ORV use to temporarily use the closed road to gain access to the first through road that allows ORV use. Also, per the request of the County Road Commission, the ORV Ordinance be changed to require minor operators of an ORV to be a minimum age of 16 with a valid driver's license or have a certificate to operate an ORV and be under the direct supervision of a parent or guardian. Also, procedural steps to amend the ORV ordinance, as recommended by Corporate Council, be taken to accomplish these changes. Opposed by Bierlein. Motion Carried.

## 13-M-137

Motion by Kirkpatrick seconded by Trisch that if the County Road Commission allows access to all roads for which they have jurisdiction then the ORV ordinance language be amended to be consistent with this Road Commission change. Motion Carried.

## 13-M-138

Motion by Trisch seconded by Bierlein that Henry Wymore be appointed to the Region VII Area Agency on Aging Advisory Council to fill the remaining term until March 31, 2014 which was created by the resignation of Timothy Sochor. Also, notification be given to appropriate parties of this appointment. Motion Carried.

## 13-M-139

Motion by Allen seconded by Trisch that per the request of Jerry Gamm, that authorization is given to post and advertise to fill vacant seats on the Tuscola Council on Aging. Motion Carried.

-Animal Control Update – Mike Hoagland provided update regarding the agreement between Tuscola and Sanilac Counties. Refer to Finance Committee.

## 13-M-140

Motion by Bierlein seconded by Trisch, at 9:03 a.m., that the board convene into closed session under section 8(h) of the Open Meetings Act to consider the legal opinions and memorandum of our attorneys which are exempt from public disclosure under the Michigan Freedom of Information Act. Roll Call Vote: Yea – Allen, Bardwell, Trisch, Kirkpatrick, Bierlein. Nay – None. Motion Carried.

Open Session Reconvened at 9:45 a.m.

Meeting Recessed at 9:45 a.m.

Meeting Reconvened at 9:55 a.m.

## 13-M-141

Motion by Allen seconded by Trisch to adopt the Resolution Regarding Legal Proceedings Against Denmark Township. Resolution read in full in open session. Roll Call Vote: Yea – Allen, Bardwell, Trisch, Kirkpatrick, Bierlein. Nay – None. Motion Carried.

-Resolution Regarding Dairy Farmers of America – Steve Erickson

## 13-M-142

Motion by Trisch seconded by Kirkpatrick that per the request of the County Economic Development Corporation Director, that the resolution regarding the Agricultural Processing Renaissance Zone for the Dairy Farmers of America be approved and authorized to be forwarded to appropriate parties. Roll Call Vote: Yea – Allen, Bardwell, Trisch, Kirkpatrick, Bierlein. Nay – None. Motion Carried.

-CDBG Place Based Strategy – Update Provided

-MERS Annual Meeting Delegates

13-M-143

Motion by Allen seconded by Kirkpatrick to appoint Clayette Zechmeister as the officer delegate for the Municipal Employees Retirement System annual meeting and authorize her to attend the 2013 annual meeting. Motion Carried.

13-M-144

Motion by Allen seconded by Kirkpatrick that an election be held to determine the employee delegate for the Municipal Employees Retirement System annual meeting. Also the person who is chosen from the election is authorized to attend the Municipal Employees Retirement System 2013 annual meeting. Motion Carried.

13-M-145

Motion by Trisch seconded by Kirkpatrick that as a result of the current extraordinary circumstances of an extremely large mosquito population, the Director of Mosquito Control Abatement, with the concurrence of the Tuscola County Controller/Administrator, is authorized to declare a temporary emergency condition which allows for payment of 2 times (double) an employee's rate of pay for work performed on Sundays only. This rate of pay applies only if the mosquito control employee worked all six days (Monday through Saturday) prior to the applicable Sunday, and only so long as the temporary emergency condition remains in effect. Bardwell Opposed. Motion Carried.

-Greenway County Park & Recreation Representative

13-M-146

Motion by Bierlein seconded by Allen that the Tuscola County Parks and Recreation Commission be requested to ask interested members to attend the Cass River Greenways project meetings. Motion Carried.

-Out of State Travel Request

13-M-147

Motion by Allen seconded by Bierlein that the out-of-state travel request be authorized for a commissioner to attend the National Association of Counties July 2013 conference. Motion Carried.

-Computer Budget Amendment Request

13-M-148

Motion by Allen seconded by Kirkpatrick that per the June 2013 letter of request from the Information Technology Director that the computer operations budget in the equipment fund (244) be amended to combine the network switch line item budget with the computer PC budget which will enable the purchase additional PC workstations in 2013 which are critically needed in several departments. Motion Carried.

## 13-M-149

Motion by Bierlein seconded by Allen that the Secondary Road Patrol Revenue and Expenditure Budget be amended from \$87,030 to \$103,679 as a result in supplemental program funding from the state. Motion Carried.

## 13-M-150

Motion by Trisch seconded by Allen that the Marine Safety Revenue and Expenditure Budget be amended from \$23,600 to \$11,826 as a result reduced program funding from the state. Motion Carried.

## Old Business

- Camp Tuscola – Update Provided by Mike Hoagland
- Wind Energy – Update Provided by Mike Hoagland
- Dental Clinics – Matter Discussed during Public Comment Period

Correspondence/Resolutions – Digital Parcel Mapping System being reviewed by Walt Schlightling

## COMMISSIONER LIAISON COMMITTEE REPORTS

KIRKPATRICK

Thumb Area Consortium/Michigan Works – Looking for new members  
Board of Health  
Community Corrections Advisory Board – Meeting Today  
Dept. of Human Services/Medical Care Facility Liaison  
MI Renewable Energy Coalition  
MEMS All Hazards  
Cass River Greenways Pathway – Looking for Volunteers to help clean up the Cass River from Vassar to Caro. Craig will provide date.  
Local Unit of Government Activity Report  
Tuscola In Sync – New website is in development

BIERLEIN

Thumb Area Consortium/Michigan Works  
Planning Commission – Meeting July 3rd  
Behavioral Health Systems Board - Meets Tonight  
Tuscola 2020 – Meets next week  
Recycling Advisory Committee – Looking at options for expanding the office  
Local Emergency Planning Committee (LEPC)  
Multi County Solid Waste  
Local Unit of Government Activity Report  
Tuscola In Sync

ALLEN

Dispatch Authority Board  
County Road Commission – Working on ORV Ordinance  
Board of Public Works – Meeting July 2  
Senior Services Advisory Council  
Mid-Michigan Mosquito Control Advisory Committee  
Saginaw Bay Coastal Initiative  
Dental Clinic for Indigents  
Parks & Recreation  
Local Unit of Government Activity Report

BARDWELL

NACo  
NACo Rural Action Caucus – Conference in July 2013  
Economic Development Corp/Brownfield Redevelopment  
Caro DDA/TIFA  
MAC Economic Development/Taxation  
Michigan Association of Counties – Board of Directors  
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TRISCH

Board of Health  
Human Development Commission (HDC)  
TRIAD  
Economic Development Corp/Brownfield Redevelopment  
Human Services Collaborative Council  
Great Start Collaborative  
Local Unit of Government Activity Report  
Mayville DDA – Requested Commissioner Trisch to serve on their board and she agreed.

Closed Session – Closed Session held at 9:03 a.m.

Other Business as Necessary – Reschedule July 9<sup>th</sup> Board Meeting to July 12<sup>th</sup> at 7:30 a.m.

Extended Public Comment - None

Meeting Adjourned at 11:37 a.m.

Jodi Fetting  
Tuscola County Clerk

TUSCOLA COUNTY BOARD OF COMMISSIONERS  
STATUTORY FINANCE MINUTES  
JUNE 27, 2011

Meeting Called to Order at 11:38 a.m.

Present: Allen, Bardwell, Trisch, Kirkpatrick, Bierlein

Also Present: Mike Hoagland, Jodi Fetting

Claims and per diems reviewed and approved.

Public Comment - None

Meeting adjourned at 11:40 a.m.

Jodi Fetting  
Tuscola County Clerk

**'DRAFT'**

**COUNTY OF TUSCOLA**

**STATE OF MICHIGAN**

**RESOLUTION TO ADOPT CONSENT AGENDA**

At a regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the Village of Caro, Michigan, on the 12<sup>th</sup> day of July, 2013 at 7:30 a.m. local time.

COMMISSIONERS PRESENT:

\_\_\_\_\_  
\_\_\_\_\_

COMMISSIONERS ABSENT:

\_\_\_\_\_

It was moved by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_ that the following Consent Agenda Resolution be adopted:

**CONSENT AGENDA**

**Agenda Reference:** A

**Entity Proposing:** COMMITTEE OF THE WHOLE 7/11/13

**Description of Matter:** Move that per the July 7, 2013 memo of recommendation of the Probation Services Director, that the Child Care Fund be authorized to be amended with the internal transfer of budgeted funds so actual anticipated expenditures do not exceed appropriated budgeted amounts for institutional care. Also, form 2091 is

approved for signature authorizing the transfers of funds to maintain compliance with state budgeting/accounting requirements.

**Agenda Reference:** B

**Entity Proposing:** COMMITTEE OF THE WHOLE 7/11/13

**Description of Matter:** Move that per the recommendation of the County Planning Commission that Caro, Cass City and Vassar be designated as targeted communities per new Michigan State Housing Development Authority requirements for the 2012-2014 Community Development Block Grant Housing Rehabilitation program funding.

**Agenda Reference:** C

**Entity Proposing:** COMMITTEE OF THE WHOLE 7/11/13

**Description of Matter:** Move that the Recycling Director is authorized to restore the hours of work for previously reduced part-time employees to a maximum of 30 hours per week. This change was done to comply with the Affordable Care Act which is not required at this point in time because compliance requirements have been extended for one year. (Sufficient funding exists in the recycling fund to accommodate this change.)

**Agenda Reference:** D

**Entity Proposing:** COMMITTEE OF THE WHOLE 7/11/13

**Description of Matter:** Move that Angie House be hired as a temporary employee in the Controller's office for up to 16 weeks while the HR Director is on FMLA. Also, during this temporary period while serving in both the Controller and Register offices the pay rate shall be \$12 per hour. At the end of this temporary arrangement, she then shall return to her regular pay rate of \$10 per hour (Replaces previous plan to use Kelley Services).

**Agenda Reference:** E

**Entity Proposing:** COMMITTEE OF THE WHOLE 7/11/13

**Description of Matter:** Move that per the letter from ThumbWorks, Mike Furst, Mark Ransford and Dr. Doug Link be reappointed to the Regional

Community of Commerce/Workforce Investment Development Board.

**Agenda Reference:** F

**Entity Proposing:** COMMITTEE OF THE WHOLE 7/11/13

**Description of Matter:** Move that per the letter from ThumbWorks, Joseph Pomeroy be appointed as a member-elect/alternate to the Regional Community of Commerce/Workforce Investment Development Board.

**Agenda Reference:** G

**Entity Proposing:** COMMITTEE OF THE WHOLE 7/11/13

**Description of Matter:** Move that the 2013 Committee of the Whole and Board of Commissioners meetings be changed as identified in the attached schedule; also the County Clerk be requested to post this revised schedule and add it to the county web site. Also, this revised schedule be forwarded to county departments.

**Agenda Reference:** H

**Entity Proposing:** COMMITTEE OF THE WHOLE 7/11/13

**Description of Matter:** Move that per the directive from the county auditors, the county time reporting policy in the Personnel Handbook (Section 3.8) be amended as presented at the July 11, 2013 Committee of the Whole meeting to require department heads or their designee to authorize in writing all recording of time worked and/or adjustments and all time off requests. Also, this revised policy be forwarded to county departments heads so that compliance can be obtained with auditor recommendations.

**Agenda Reference:** I

**Entity Proposing:** COMMITTEE OF THE WHOLE 7/11/13

**Description of Matter:** Move that the County Equalization Director submit waiver information to the State Tax Commission so the Equalization Director and staff can continue working for both Tuscola and Huron counties because of the proven cost savings and efficiency from this arrangement for the tax payers of the two counties.

**IT IS FURTHER RESOLVED** that any motion, resolution, or other act of Tuscola County inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS:

NAYS:

ABSTENTIONS:

RESOLUTION ADOPTED.

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Thomas Bardwell, Chairperson  
Tuscola County Board of Commissioners

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Jodi Fetting  
Tuscola County Clerk

**ENGAGEMENT LETTER**

Tuscola County Equalization Department  
Tuscola County, Michigan  
May 28, 2013

Dear Equalization Director Walt Schlichting

**ENGAGEMENT LETTER**

Set out below is a description of the services that Green Thumb Energy Services & Consulting L.L.C. and its sole employee Michael P. Krause will provide to you together with a suggested fee proposal.

I will provide the following services:

- As a certified State of Michigan Personal Property Examiner I will perform personal property examinations as they are related to the county's personal property values as directed by the equalization director.

My fee for these services will be as follows:

- Annual retainer of \$2250 per year for maximum of 30 hours per year plus out of pocket expense and vehicle mileage at IRS rate. All hours above 30 hours per year at \$75 per hour plus aforementioned expenses. All hours worked at the direction of Tuscola County Equalization Director.

Billing will occur the 1<sup>st</sup> of month with payment due within 30 days of receipt.

Green Thumb Energy Services & Consulting L.L.C will keep all information regarding Huron County confidential.

Tuscola County will hold Michael Krause and Green Thumb Energy Services & Consulting L.L.C harmless from any and all liability as a result of services provided.

This engagement letter shall take effect July 1, 2013 and continue until June 31, 2014. Either party may terminate this engagement letter with 30 days notification to the other party.

If you agree that the foregoing fairly sets out your understanding of our mutual responsibilities, please sign a copy of this letter in the space indicated below, and return it to me..

Yours sincerely,

Michael Krause P.E. & PPE  
Green Thumb Energy Services & Consulting L.L.C.  
1785 Thompson Rd.  
Bad Axe, Mi 48413  
989-553-5650  
[krause.michaelp@gmail.com](mailto:krause.michaelp@gmail.com)

**Agreed and Accepted:**

\_\_\_\_\_  
Tuscola County Official

\_\_\_\_\_  
Date

#4

**Tuscola County Health Department**  
**Board of Commissioners Monthly Report for June 2013**  
**Prepared by: Gretchen Tenbusch, RN, MSA, Health Officer**

Visit our website at [www.tchd.us](http://www.tchd.us)

**Outcomes for the Month:**

- Dr. Kumar was awarded the CDC Immunization Achievement Award on June 6<sup>th</sup>. He was presented the award at the Tuscola County Health Department by the Director of the Michigan Department of Community Health's Immunization Section, Bob Swanson. Dr. Kumar was the only physician selected to receive this award in the State of Michigan.

**Issues under consideration by the Local Health Department:**

- The Dental Clinic progress is still waiting on legal opinion.
- We continue our surveillance of the Middle East Respiratory Syndrome Coronavirus (MERS) and keeping the area physicians and hospitals up to date with the CDC notices. The ways that human coronaviruses spread have not been studied very much, except for SARS. However, it is likely that human coronaviruses spread from an infected person to others through the air by coughing and sneezing, and close personal contact, such as touching or shaking hands. These viruses may also spread by touching contaminated objects or surfaces then touching your mouth, nose or eyes. In one case, the SARS virus was thought to spread through infected stool that got into the air; people breathed this in and got infected.
- The Family Planning Program will undergo a federal audit on July 17<sup>th</sup>. The State actually got to choose who the Feds will audit and they selected us as we are in the region that is being audited. We do not expect any difficulties with the audit.
- Not having Medical Examiner Secretarial support on Mondays is creating some difficulties.

**Issues to be brought to Board of Commissioners:**

- None

# Tuscola County Recycling Advisory Committee

Sharon Mika  
Chairman  
989-823-7831  
[mantooth@centurytel.net](mailto:mantooth@centurytel.net)

Pat Frazer  
Vice Chairman  
989-673-  
[pfrazer8508@charter.net](mailto:pfrazer8508@charter.net)

Mike Miller  
Recycling Coordinator  
989-672-1673  
[recycle@tuscolacounty.org](mailto:recycle@tuscolacounty.org)

## April 4<sup>th</sup>, 2013 Meeting Minutes

Members Present: Patricia Frazer, Sharon Mika, Matt Bierlien, Norma Wallace, Dotty Scollon, John Johnson, Terry Jones and James McMinn.

Members Excused:

Others Present: Beth Hoppe, and Mike Miller.

Sharon Mika called the meeting to order at 4:30pm and Mike Miller took roll.

The minutes from the February 7<sup>th</sup>, 2013 meeting were reviewed. Bierlien moved to accept the minutes and Frazer seconded the motion. The motion carried.

Public Comment: None at this time.

Mika called for elections of Committee officers, nominations were taken for Chair and Vice Chair. Mika was nominated for Chair and Frazer was nominated for Vice Chair. No other nominations were voiced. Miller called for a vote for both positions by a show of hands and Mika and Frazer were elected unanimously. These are two year terms.

Miller gave the Committee an update on the new trailers. Becks Trailers wanted more money because we did not get them notice that we wanted them. I gave them notice that they were awarded the bid the day after our February Committee meeting. I explained that their bid did not include any type of time line. I had to call their general manager and was given another salesman, who assured me they would honor their bid. He called and explained that they needed more money as there "was no money in the deal". I explained that we were not going to pay anymore and if they were not going to honor the bid to just let me know. Becks has decided to honor their bid and we should have the trailers in the next few weeks.

Miller updated the Committee on the concrete pad for the main entrance; this pad would allow customers to exit their vehicle with out stepping in mud. Miller only had one estimate and he would like to put the project out for bids and bring the bids to the next Committee meeting.

The purposed office expansion was discussed; the project would include adding on to the east side of the main building for a larger office and break room. Miller obtained estimates and the costs could be in the \$25,000 range. Much discussion was held. Miller has concerns about the cost because we do not own the property which is also a concern for the Committee. Bierlien asked about mobile office trailers and Miller will look into that option. Miller will come back to the next Committee meeting with other options.

The Committee reviewed the trailer rental costs that the Center charges for their use by recycling programs operated by other entities. The current charge is .10 cents a mile. Liability was also questioned

on who is responsible for coverage of the trailer being towed by a non-County vehicle. Miller will bring the contract to the next meeting for Committee review. Currently only the Lighthouse church in Harbor Beach is using our trailers.

Miller explained to the Committee that Lake Township in Huron County wanted to find out what the Recycling Center would charge them to run their recycling collection once a month. They are looking at options as their contract is set to expire. Miller spoke to Mika about the possibility and sent her a letter he had prepared in response, Mika reviewed the letter and changes were made. The letter covered what our costs would be. After review by their Board they are going with a lower cost option.

Satellite Tire collections for 2013 were discussed. Emails were sent out by the Controllers office to the Townships and Villages explaining the details for this year collection. It was found out that the emails did not reach many of the municipalities, Miller called each Township, and Village to make sure they got the information if they were interested. Miller wanted to have the contracts for this meeting but due to the above problem. We will give them more time to send in their contracts if they want to have a collection.

The HHW collection will be on May 18<sup>th</sup> from 9am till noon. E-paint will back again this year to collection latex paint. We are also looking for volunteers to help with the collection.

Miller went over the Material and Diversion reports, he also reviewed the monthly budget report with the committee.

Mika adjourned the meeting at 5:43pm. The next meeting is June 6<sup>th</sup>, 2013 at 4:30pm at the H. H. Purdy building located at 125 West Lincoln Street in Caro.

June 6, 2013

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, June 6, 2013 at 8:00 A.M.

Present: Road Commissioners John Laurie, Gary Parsell, Mike Zwerk, Julie Matuszak, and Pat Sheridan; County Highway Engineer Michele Zaverucha, Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey.

Also present: County Commissioner Craig Kirkpatrick.

Motion by Parsell seconded by Matuszak that the minutes of the May 23, 2013 regular meeting of the Board be approved as amended. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Zwerk that the minutes of the May 30, 2013 special meeting of the Board be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Payroll in the amount of \$95,436.30 and bills in the amount of \$107,999.40 covered by vouchers #13-17, #13-18, and #HRA-05 were presented and audited.

Motion by Zwerk seconded by Matuszak that the payroll and bills be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

**Brief Public Comment Segment:**

- (1) County Commissioner Craig Kirkpatrick reported to the Board of receiving a complaint from Mr. Ron Keinath regarding roadside brush in Arbela Township. Superintendent/Manager Jay Tuckey explained the Local Road Brush Spray Policy and the Road Commission's procedures for clearing roadside brush. Mr. Kirkpatrick also reported that an erosion problem exists with the Ormes Road Federal Aid Project.
- (2) Mr. Don Clinesmith appeared before the Board regarding a permit for installing a driveway culvert on Washburn Road. Mr. Clinesmith requests a variance of the Road Commission's policy for installing a driveway culvert at his property. Superintendent/Manager Jay Tuckey reported to the Board of meeting with Mr. Clinesmith and reviewed the location. Tuckey recommends that a driveway culvert be installed at the location. After discussion, the following motion was introduced:

Motion by Parsell seconded by Zwerk to deny the request from Mr. Don Clinesmith for a variance of the Road Commission's policy for installing a driveway culvert on Washburn Road, as recommended by Management. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

- (3) Mrs. Onna Clinesmith appeared before the Board to report a dead tree on Washburn Road near the Juniata School. Superintendent/Manager Jay Tuckey will review the location.
- (4) Mr. Jason Haag appeared before the Board to discuss the paving project on Ringle Road. Mr. Haag asked if culverts will be replaced during the paving project. County Highway Engineer Zaverucha will review the location and the plans for the project, and report back to Mr. Haag.

Management and the Board further discussed the Tuscola Wind II Project and the proposed Road Agreement with NextEra Energy Resources. County Highway Engineer Zaverucha presented to the Board the latest revised version of the Road Agreement, along with a legal opinion regarding the bond rating. After further review and discussion, the following motion was introduced:

Motion by Parsell seconded by Matuszak to approve the proposed Road Agreement between the Tuscola County Road Commission and NextEra Energy Resources for the Tuscola Wind II Project, and authorize Chairman Laurie to sign the Road Agreement. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Management and the Board further discussed the vacant State Highway Foreman position. Superintendent/Manager Jay Tuckey presented to the Board a new job title and revised job description for the position. After further review and discussion, the following motion was introduced:

Motion by Sheridan seconded by Parsell to approve the new job title of Highway Maintenance Foreman which replaces the State Highway Foreman position, along with the revised job description as presented, and to post the open position. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Management and the Board further discussed the Tuscola County O.R.V. Ordinance. The Board discussed the last correspondence with the Tuscola County Board regarding the minimum age requirement. After further discussion, the Board will table the issue until the Tuscola County Board reviews the ordinance at their next regular meeting.

County Highway Engineer Zaverucha presented to the Board a map of roads in Gilford Township that are scheduled for repaving in accordance with the Road Agreement from last year's Tuscola-Bay Wind Turbine Project. Mr. Don Ball with Saginaw Asphalt Paving Company and Mr. Brad Fleetwood with White Construction Company requested a variance of the Road Commission's Road Policies, and allow paving these projects at night in order to complete the scheduled work. After discussion, the following motion was introduced:

Motion by Parsell seconded by Zwerk to grant the request from Saginaw Asphalt Paving Company and White Construction Company for a variance of the Road Commission's Road Policies and allow these contractors to repave the scheduled roads in Gilford Township at night in order to complete the projects, all in accordance with the Road Agreement for the Tuscola-Bay Wind Turbine Project. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Management and the Board further discussed the removal of a fuel tank at the Vassar Garage. Superintendent/Manager Jay Tuckey reported to the Board of the latest assessments of the location and the compliance requirements with the MDEQ. Tuckey also reported that future analysis will be conducted in accordance with the MDEQ regulations. After further discussion, the following motion was introduced:

Motion by Parsell seconded by Matuszak to approve Envirologic Technologies, Inc. to conduct the continuing monitoring analysis and assessment reports regarding the removal of a fuel tank at the Vassar Garage, all in accordance with the MDEQ regulations. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Sheridan to approve the request from the Vassar Township Board to change the Yield Sign to a Stop Sign on O'Brien Road at Oak Road, as recommended by the County Highway Engineer. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Management and the Board discussed the Hauling Agreement between Lee Wood Contracting, Inc. and the Tuscola County Road Commission on Ambrose Road. County Highway Engineer Zaverucha presented to the Board a request from Lee Wood Contracting to extend their current agreement in order for them to assess cost estimates for the necessary improvements of Ambrose Road to comply with all-season road standards. After discussion, the following motion was introduced:

Motion by Sheridan seconded by Zwerk to approve the request from Lee Wood Contracting, Inc. to extend their current Hauling Agreement with the Tuscola County Road Commission on Ambrose Road until November 1, 2013, in order for them to make the necessary improvements to Ambrose Road in accordance with the Road Commission's all-season road standards. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak to request reimbursement from the Michigan Department of Transportation in the amount of \$10,000.00 for payments made during the period of July 1, 2012 through June 30,

2013 to a licensed professional engineer employed by the Tuscola County Road Commission in accordance with Section 12(2) of Act 51 as amended. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Sheridan that the Union's request for the "Floating Holiday" to be observed on Wednesday, July 3, 2013 be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Parsell to approve the recommendation of Management by appointing Akron Division Foreman Dave Davidson as Inspector of the Tuscola Wind II Project, with the approval of overtime on an as needed basis. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

County Highway Engineer Zaverucha reported to the Board that the Ormes Road Federal Aid Project has been temporarily suspended due to scheduling conflicts with the paving contractor.

Motion by Parsell seconded by Matuszak that the meeting be adjourned at 10:20 A.M. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

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Chairman

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Secretary-Clerk of the Board



429 Montague Avenue • Caro, MI 48723  
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#7

- BAD AXE PH. (989) 269-9502  
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Fax (810) 648-5422

## MEMORANDUM

**TO:** Thumb Area Senior Services Advisory Council Members  
**FROM:** Leonard Klisz, Chairperson  
**DATE:** July 10, 2013  
**RE:** Next Meeting Date

The next Tri-County Senior Advisory Council meeting is scheduled for:

**Wednesday – July 24, 2013**  
**HDC Board Room**  
**1:30 p.m.**

If you cannot attend this meeting, please call at least one day prior to the meeting (if possible) to one of the phone numbers listed below:

Shelley Beedle (989) 673-4121  
Toni James at (989) 672-1762  
Toll free number 1-800-843-6394

Thank you.

tj

# **THUMB AREA SENIOR ADVISORY COUNCIL**

Agenda  
July 24, 2013  
1:30 p.m.

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call/Introductions
- IV. Public Comment
- V. Approval of Minutes
- VI. New Business
- VII. Senior Services Report – Units/Program/Fiscal
- VIII. Other Business
- IX. Next Meeting Date – August 28, 2013
- X. Adjournment

**HUMAN DEVELOPMENT COMMISSION  
Thumb Area Senior Advisory Council**

June 26, 2013  
1:30 p.m.

PRESENT: Leonard Klisz, Larry Schmitt, Andy Lakatos; Carol Dorman; Sandra Williamson, Mary Ann Sugg.

ABSENT: Pat LaBair(excused), Robert Wood(excused), Roger Allen, Jeremy Tietz, Jim Janowiak

STAFF: Brian Neuville, Toni James

CALL TO ORDER

Meeting was called to order by Chairman Leonard Klisz at 1:30 p.m. and the Pledge of Allegiance followed. Roll call was taken and a quorum established.

APPROVAL OF MINUTES

Motion was made by Andy Lakatos, seconded by Sandra Williamson, to approve the minutes of the May 22, 2013 meeting as mailed. Motion carried.

NEW BUSINESS

The Fiscal Year 2014 Budget has been submitted to Region VII AAA based upon the current funding allocation.

SENIOR SERVICES REPORT

Brian Neuville, HDC Deputy Director, highlighted the Summary of Tri-County Senior Services for the period October 1, 2012 through May 31, 2013, as well as the May Donation Reports for the three counties. He reported that the agency should be at 67% served and also explained the importance of client contributions.

Adult Day Services	50%	Homemaking Services	65%
Caregiver	47%	In-Home Respite Care	79%
Case Coordination and Support	72%	Outreach	58%
Chore Services	49%	Personal Care	73%
Congregate Meals	58%	Transportation	106%
Home Delivered Meals	66%		
Congregate Meals Served YTD	23,662	Home Delivered Meals Served YTD	113,339.5

Motion by Andy Lakatos, seconded by Sandra Williamson, to approve the Tri-County Senior Services report as presented. Motion carried.

OTHER BUSINESS

Mr. Neuville provided an update on the Sanilac County Central Kitchen. He also explained that we are awaiting approval of the request that was submitted to Region VII AAA requesting a transfer of funds from Congregate Meals to the Home Delivered Meals Program, and from Adult Day Services to In-Home Respite Care.

NEXT MEETING DATE

The next Thumb Area Senior Advisory Council meeting is scheduled for July 24, 2013.

ADJOURNMENT

The meeting adjourned at 1:55 p.m.

Respectfully submitted,

Toni R. James  
Support Technician

**DRAFT**  
**Tuscola County Board of Commissioners**  
**Committee of the Whole**  
**Thursday, July 11, 2013 - 7:30 A.M.**  
**HH Purdy Building - 125 W. Lincoln, Caro, MI**

Commissioners Present: District #2 - Thomas Bardwell, District #3 - Christine Trisch, District #4 - Craig Kirkpatrick, District #5 - Matthew Bierlein

Commissioner Absent: District #1 - Roger Allen

Also Present: Mike Hoagland, Jodi Fetting, Mary Drier, Mike Miller, John Bishop

**Finance**  
Committee Leaders-Commissioners Kirkpatrick and Trisch

**Primary Finance**

1. **Dentist Legal Cost – Request for County Cost Sharing - Matter Discussed**
2. **Animal Control – Sanilac County Contract - Matter Discussed**
3. **Road Commission Action – Off Road Vehicle Ordinance - Matter Discussed**
4. **Digital Parcel Mapping – Potential Contract with Saginaw Valley University - Matter Discussed**
5. **EDC Insurance Alternatives - Matter Discussed**
6. **Nextera Tax Appeal Status – Escrow County Funds- Engagement Letter - Matter Discussed**
7. **Child Care Fund Budget Transfer Requests - Move to the Consent Agenda**
8. **Place Based Recommendations – MSHDA Funds - Move to the Consent Agenda**

**On-Going Finance**

1. Prepare Bids for the 2013 County Comprehensive Annual Financial Report (Audit)
2. Potential Bonding Regarding Retirement System Costs
3. Medical Care Facility Certificate of Need for Small House Project Update
4. MAC Workers Compensation Update
5. Denmark Township Litigation Update
6. Financial Projections for Labor Negotiations and Budget Development
7. Register of Deeds Land Transaction Recordings Regarding Wind Energy
8. Potential State Funding for Intergovernmental Agreement
9. BC/BS Access Fees Lawsuit
10. Tuscola "In Sync"
11. Fixed Asset Inventory
12. 911 Audit
13. Health Insurance (Second July Board Meeting)

- Health Insurance Bids
- 2013 BC/BS Renewal
- Affordable Care Act

14. Part-time employee policy regarding Obamacare - Move to Consent Agenda

Recessed at 9:06 a.m.

Thomas Bardwell excused from remainder of the meeting

Reconvened at 9:10 a.m.

**Personnel**

Committee Leader-Commissioners Kirkpatrick and Trisch

**Primary Personnel**

1. Temporary Position Instead of Kelley Services for FMLA - Move to Consent Agenda
2. Appointments to ThumbWorks - Move to Consent Agenda
3. Potential Revised Board/Committee Meeting Schedule - Move to Consent Agenda
4. Cellular Telephone Courthouse Policy - Matter Discussed
5. Time Reporting Policy - Move to Consent Agenda
6. Preservation of the Joint Tuscola/Huron Equalization Director - Move to Consent Agenda
7. Sunday Liquor Sales Permit - Move to Consent Agenda

**On-Going Personnel**

1. Court Personnel Policy Revisions
2. MERS Employee Delegate

**Building and Grounds**

Committee Leader-Commissioners Allen and Beirlein

**Primary Building and Grounds**

1. Courthouse Panic Button Replacement - Invite Eean Lee to July 22nd Board Meeting to discuss further.
2. Camp Tuscola Potential Reuse

**On-Going Building and Grounds**

1. Jail Bed Addition Project Update
2. Update to the County Solid Waste Management Plan -- EDC
3. Cass River Greenway
4. State Purchase of Private Land in Tuscola County

**Other Business as Necessary**

**Public Comment Period - None**

**Closed Session – None**

**Other Business as Necessary - Testimonial for Zimco - Move to Consent Agenda**

Meeting Adjourned at 10:22 a.m.

Jodi Fetting  
Tuscola County Clerk