

**TUSCOLA COUNTY BOARD OF COMMISSIONERS  
MEETING AGENDA**

**TUESDAY, AUGUST 14, 2012 – 8:30 A.M.**

**H. H. PURDY BUILDING BOARD ROOM  
125 W. Lincoln Street  
Caro, MI**

125 W. Lincoln Street  
Caro, MI 48723

Phone: 989-672-3700  
Fax : 989-672-4011

- 8:30 A.M. Call to Order – Chairperson Bardwell  
Prayer – Commissioner Bardwell  
Pledge of Allegiance – Commissioner Allen  
Roll Call – Clerk White  
Adoption of Agenda  
Action on Previous Meeting Minutes (See Correspondence #1)  
Brief Public Comment Period  
Consent Agenda Resolution (None)  
New Business  
    -Overview of 2011 County Audit – ATBD  
    -Jail Construction Bids to Add Beds  
    -Refilling Vacant Custodian Position  
    -Request to Use Courthouse Lawn (See Correspondence #2)  
    -Vacancies  
        • Senior Advisory Council  
        • Recycling  
    -Computer Equipment for Fixed Assets Inventory (See Correspondence #3)  
    -MERS Delegate for Annual Meeting (See Correspondence #4)  
    -Primary Road and Bridge Millage Transfer Requests  
    -Certification of Cost Allocation Plan  
    -CLOSED SESSION – Labor Negotiations Strategy Session  
Old Business  
Correspondence/Resolutions

**COMMISSIONER LIAISON COMMITTEE REPORTS**

KERN

Thumb Area Consortium  
Human Development Commission  
Health Board  
Senior Services Advisory  
Local Unit of Government Activity Report  
Community Corrections Advisory Board  
Behavioral Health Board

DHS/Medical Care Facility Liaison  
Tuscola 2020

PETZOLD

Recycling Advisory  
Mid-Michigan Mosquito Control Technical Advisory Committee  
Michigan Works  
Multi-County Solid Waste  
TRIAD  
Local Unit of Government Activity Report  
Road Commission  
Health Board

PETERSON

Human Development Commission  
MEMS  
Michigan Association of Counties – Aging Work Group  
Michigan Association of Counties – Environmental  
LEPC  
NACo  
Local Unit of Government Activity Report  
Parks & Recreation  
Dispatch Authority Board  
County Planning Commission

ALLEN

Board of Public Works  
Local Unit of Government Activity Report  
Human Services Coordinating Council  
Great Start Collaborative – Tuscola County  
Parks & Recreation

BARDWELL

Caro DDA  
Brownfield Redevelopment Authority  
Economic Development Corporation  
MAC Economic Development/Taxation  
MAC 7<sup>TH</sup> District  
Local Unit of Government Activity Report  
Michigan Association of Counties – Board of Directors  
NACo  
MAC Judiciary & Public Safety Committee  
NACo Agricultural Committee  
NACo Rural Action Caucus  
MAC Agriculture & Tourism

CLOSED SESSION – Labor Negotiations Strategy Session

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

## CORRESPONDENCE

- #1 July 26, 2012 Full Board Minutes
- #2 Request to Use Courthouse Lawn
- #3 Quote for Computer Equipment for Fixed Assets Inventory
- #4 MERS Delegate for Annual Meeting
- #5 Farm Bureau 2012 County Annual Meeting Invitation
- #6 July 2012 Health Department Monthly Report
- #7 Wisner Township Notice of Public Hearing
- #8 July 3, 2012 Road Commission Minutes
- #9 June 21, 2012 Road Commission Minutes
- #10 July 19, 2012 Road Commission Minutes

*DRAFT*  
**TUSCOLA COUNTY BOARD OF COMMISSIONERS**  
July 26, 2012 Minutes  
H. H. Purdy Building

Vice-Chairman Gerald Peterson called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 26th day of July, 2012 to order at 8:32 o'clock a.m. local time.

Prayer by Commissioner Petzold  
Pledge by Commissioner Kern

COMMISSIONERS PRESENT: District #1 Roger Allen, District #3 Tom Kern, District #4 Roy Petzold, District #5 Gerald Peterson

COMMISSIONERS ABSENT: District #2 Thomas Bardwell

12-M-137

Motion by Kern seconded by Allen to adopt the agenda as amended. Motion carried.

12-M-138

Motion by Kern seconded by Allen to approve the minutes of the 7/10/2012 regular meeting. Motion carried.

Brief Public Comment - none

12-M-139

It was moved by Commissioner Kern and supported by Commissioner Allen that the following Consent Agenda Resolution be adopted:

**CONSENT AGENDA**

<b>Agenda Reference:</b>	A
<b>Entity Proposing:</b>	COMMITTEE OF THE WHOLE 7/20/12
<b>Description of Matter:</b>	Move that per the request of the Court Administrator and County Prosecutor that the 2012 county budget be amended through the use of general fund contingency to pay the costs of attorney bar dues as follows:

- Circuit Court - \$675
- District Court - \$810
- Probate Court - \$495
- Prosecutor - \$2,385

- Agenda Reference:** B
- Entity Proposing:** COMMITTEE OF THE WHOLE 7/20/12
- Description of Matter:** Move to approve "Schedule A" which sets the financial arrangement for the September 1, 2012 to August 31, 2013 Health Insurance Administrative Services Contract with the fixed fee rate arrangement to capitalize on an annual savings estimated at \$90,547. Also, all appropriate signatures are authorized.
- Agenda Reference:** C
- Entity Proposing:** COMMITTEE OF THE WHOLE 7/20/12
- Description of Matter:** Move to approve the Crisis Intervention Services Agreement between the County, Sheriff and List Psychological for renewal and authorize all appropriate signatures.
- Agenda Reference:** D
- Entity Proposing:** COMMITTEE OF THE WHOLE 7/20/12
- Description of Matter:** Move to receive and place on file the letter of retirement from Pat Finn with said retirement to be effective August 24, 2012.
- Agenda Reference:** E
- Entity Proposing:** COMMITTEE OF THE WHOLE 7/20/12
- Description of Matter:** Move that the Controller/Administrator and Human Resources Director be authorized to work with the Emergency Services Director, State Police representatives and others as necessary to prepare alternatives to provide Emergency Services in Tuscola County.
- Agenda Reference:** F
- Entity Proposing:** COMMITTEE OF THE WHOLE 7/20/12

**Description of Matter:** Move that authorization be given to the individual who requested to plant flowers around the Veteran's Memorial located on the Courthouse Lawn.

**Agenda Reference:** G

**Entity Proposing:** COMMITTEE OF THE WHOLE 7/20/12

**Description of Matter:** Move that per the recommendation of the Building and Grounds Director, to approve the Johnson Controls contract to maintain the courthouse heating and cooling systems for a three-year period and authorize all appropriate signatures.

**IT IS FURTHER RESOLVED** that any motion, resolution, or other act of Tuscola County inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS:all

NAYS: none

ABSTENTIONS: none

RESOLUTION ADOPTED.

FOC Nancy Thane appeared to update the board regarding CRP billing being accomplished electronically.

12-M-140

Motion by Kern seconded by Allen to authorize the controller's office to set up e-gram for both the prosecutor and FOC offices in conjunction with CRP billing. Motion carried.

12-M-141

Motion by Allen seconded by Kern that per the July 16, 2012 letter from Thumb works that Tyler Ireland, Chuck Frost and John Niebrzydowski be reappointed to the Thumb Area Community of Commerce/Workforce Investment Development Board. Motion carried.

12-M-142

Motion by Kern seconded by Petzold that the Private Industry vacancy on the Thumb Area Community of Commerce/Workforce Investment Development board be filled by Dr. Doug Link. Motion carried.

Presentation – Michigan Community Dental Clinics – Tuscola and Huron counties Health Officer Gretchen Tenbusch, Kimberly Singh, Dianna Schafer, Dr. Spillane, Dr. Nick Nahernak, Dr. Thomas, Dr. Richard Horsch,

10:30 a.m. – recess

10:45 a.m. – meeting reconvened

12-M-143

Motion by Allen seconded by Kern to drop the audit on Enterprise Facilitation due to the fact it was audited when it was under county control. Also, direct the county controller to convene the appropriate representatives of EDC and EF to discuss final resolution. Motion carried.

12-M-144

Motion by Kern seconded by Allen to support the Wisner Township resolution to provide funding for improvements to Old State Road as a realistic method of detouring traffic during bridge replacement on M-25 and forward to all appropriate parties. Motion carried.

12-M-145

Motion by Kern seconded by Allen to approve for implementation the 2012 general fund budget amendments as reviewed at the July 20, 2012 Finance/Personnel Committee meeting and reviewed by department heads. Motion carried.

12-M-146

Motion by Kern seconded by Allen to approve the Region VII Area on Aging Services Plan. Also, authorize all appropriate signatures. Motion carried.

12-M-147

Motion by Kern seconded by Allen to approve the County and Caro DDA/TIFA agreement dated July 26, 2012 with changes incorporated as recommended by county legal counsel. Also, all necessary signatures are authorized. Motion carried.

12-M-148

Motion by Allen seconded by Kern to approve the renewal of the Life and Disability Insurance plan (no cost increase from the previous year) with UNUM. Also, all necessary signatures are authorized. Motion carried.

Extended Public Comment – none

Meeting adjourned at 11:27 a.m.

Margie A. White  
Tuscola County Clerk

950 Athletic  
Vassar, MI 48768

July 24, 2012

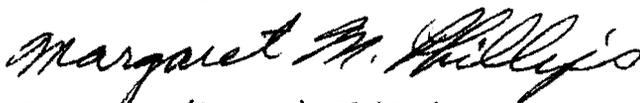
Mr. Thomas Bardwell  
Tuscola County Board of Commissioners  
125 W. Lincoln  
Caro, MI 48723

Dear Commissioners,

I would like to request the use of the Tuscola County Courthouse grounds (lawn, sidewalks, and stairs) to hold a Rally on Saturday, October 27, 2012 from 12 p.m. 4 p.m.

A copy is going to Mike Hoagland also. Thank you for your time.

Yours truly,



Margaret (Marge) Phillips  
1-989-823-9297

cc: Mike Hoagland ✓



# Quote Confirmation

Quote Number:  
 Quote Date: 07/30/2012  
 Expiration Date: 07/31/2012  
 Quote Type: A. Std Quote  
 Payment Terms: A92 - Prepaid - Credit Card/e-check  
 PO #:

Entered By: Clay Glakas  
 Sold To Contact: Eean Lee  
 Phone Number: 989-672-3773  
 E-mail Address: clay.glakas@sage.com

**Sold To:**  
 Account ID: 4002664811  
 Tuscola County Michigan  
 207 East Grant Street  
 Caro, MI 48723-1652  
 USA

**Ship To:**  
 Account ID: 4002664811  
 Tuscola County Michigan  
 207 East Grant Street  
 Caro, MI 48723-1652  
 USA

**Bill To:**  
 Account ID: 4002664811  
 Tuscola County Michigan  
 207 East Grant Street  
 Caro, MI 48723-1652  
 USA

Quantity		Description		Unit Price	Total Price
10	1	FIHS7546	INTERMEC CN50 MOBILE BUNDLE KIT	\$1,750.00	\$1,750.00
Net:				\$1,750.00	\$1,750.00
Subtotal:					\$1,750.00
Freight:					\$0.00
Sales Tax:					\$105.00
Total:					\$1,855.00

Please note that all promotion expiration dates supersede the Quote Expiration Date. Promotions are honored only through their published expiration date, and not through the Quote Expiration Date noted above.

Pre-ordered products are scheduled to ship on or about the date indicated above.

Prices subject to change. Please refer to <http://www.SageNorthAmerica.com> for the most up to date information regarding our current product and service offerings.

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# Quote Confirmation

Quote Number:  
 Quote Date: 07/30/2012  
 Expiration Date: 07/31/2012  
 Quote Type: A. Std Quote  
 Payment Terms: A92 - Prepaid - Credit Card/e-check  
 PO #:

Entered By: Clay Glakas  
 Sold To Contact: Eean Lee  
 Phone Number: 989-672-3773  
 E-mail Address: clay.glakas@sage.com

**Sold To:**  
 Account ID: 4002664811  
 Tuscola County Michigan  
 207 East Grant Street  
 Caro, MI 48723-1652  
 USA

**Ship To:**  
 Account ID: 4002664811  
 Tuscola County Michigan  
 207 East Grant Street  
 Caro, MI 48723-1652  
 USA

**Bill To:**  
 Account ID: 4002664811  
 Tuscola County Michigan  
 207 East Grant Street  
 Caro, MI 48723-1652  
 USA

SAGE SOFTWARE					
10	1	FIHB6706	SAGE FA JANAM XM66 24 KEYPAD BUNDLE KIT	\$1,395.00	\$1,395.00
			Net:	\$1,395.00	\$1,395.00
			Subtotal:		\$1,395.00
			Freight:		\$0.00
			Sales Tax:		\$83.70
			Total:		\$1,478.70

Please note that all promotion expiration dates supersede the Quote Expiration Date. Promotions are honored only through their published expiration date, and not through the Quote Expiration Date noted above.

Pre-ordered products are scheduled to ship on or about the date indicated above.

Prices subject to change. Please refer to <http://www.SageNorthAmerica.com> for the most up to date information regarding our current product and service offerings.

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## Mike Hoagland

**From:** Clayette Zechmeister [zclay@tuscolacounty.org]  
**Sent:** Monday, July 30, 2012 1:05 PM  
**To:** mhoagland@tuscolacounty.org  
**Subject:** FW: Sage Fixed Assets  
**Importance:** High  
**Attachments:** Tuscola County Michigan - cn50.pdf; Tuscola County Michigan - xm 66.pdf

Mike,

We will need this hardware to do the physical inventory before year end. If we pay from Eean's 244 fund we might have to appropriate more funds from the Fund balance since we did not budget an Equip. Contingency line item. I would like to get this going, I trust Eean's judgment on the selection he has made.

Thanks  
Clayette

**From:** Lee, Eean [mailto:elee@zimco.net]  
**Sent:** Monday, July 30, 2012 12:57 PM  
**To:** zclay@tuscolacounty.org  
**Subject:** Fwd: Sage Fixed Assets

Here are the barcode scanners we talked about. We were able to get him to price match the "big bad" devices down from \$2,400.00 to around \$1,800.00. These are roughly \$400.00 more than the entry level scanners....

The decision is up to you as both devices will work. If you think a keyboard will be easier to operate rather than on screen touch, then you might want those.

I'd like to get these ASAP as we don't know how to use them, so we can get them installed and proper personal trained.

Let me know how you would like to proceed.

Thanks!

 Right-click here to download pictures. To help protect your privacy, Outlook prevented automatic download of this picture from the Internet.

Eean Lee  
IT Director

 Right-click here to download pictures. To help protect your privacy, Outlook prevented automatic download of this picture from the Internet.

Phone: 989-652-3476  
Fax: 989-652-4959

This E-mail is confidential. It may also be legally privileged. If you are not the addressee you may not copy, forward, disclose or use any part of it. If you have received this message in error, please delete it and all copies from your system and notify the sender immediately by return E-

8/6/2012

mail. Internet communications cannot be guaranteed to be timely, secure, error or virus-free. The sender does not accept liability for any errors or omissions.

✖ Right-click here to download pictures. To help protect your privacy, Outlook prevented automatic download of this picture from the

----- Forwarded message -----

From: **Glakas, Clay** <[Clay.Glakas@sage.com](mailto:Clay.Glakas@sage.com)>  
Date: Mon, Jul 30, 2012 at 12:02 PM  
Subject: Sage Fixed Assets  
To: "[elee@tuscolacounty.org](mailto:elee@tuscolacounty.org)" <[elee@tuscolacounty.org](mailto:elee@tuscolacounty.org)>

Hi Eean,

Attached are the proposals for the cn50 and the xm 66. Simply reply back accepting either one of the quotes and we will ship that one to you.

Thanks,

Clay Glakas

**Customer Account Manager II**

Sage Business Solutions

2325 Dulles Corner Blvd.

Herndon, VA 20171

p. [800-368-2405](tel:800-368-2405) x 260022

f. [800-793-2329](tel:800-793-2329)

e. [clay.glakas@sage.com](mailto:clay.glakas@sage.com)

8/6/2012



## *Officer (Alternate) and Employee (Alternate) Delegate Information*

---

*[see reverse for Certification Form]*

To be a municipality's (or court's) voting delegate (or alternate) representative to MERS Annual Meeting, you must be a member of MERS.

***MERS Member:*** A MERS member is an individual who is enrolled in MERS Defined Benefit (DB) Plan (including Hybrid) or Defined Contribution (DC) Plan.

As provided in Section 45(2) of the MERS Plan Document, the governing body for each municipality (or the chief judge for a court) shall certify the names of two (2) delegates to the Annual Meeting. One delegate shall be a member who is an officer of the municipality appointed by the governing body of the municipality. The other delegate shall be a member who is not an officer of the municipality, elected by the member officer/employees of the municipality. The election shall be conducted in a manner that affords each member officer/employee an opportunity to vote.

***Officer Delegate (or Alternate):*** The officer delegate shall be an officer member who holds a department head position or above, exercises management responsibilities, and is directly responsible to the legislative, executive, or judicial branch of government.

***Employee Delegate (or Alternate):*** The employee delegate shall be an employee member, who is not responsible for management decisions, receives direction from management, and, in general, is not directly responsible to the legislative, executive, or judicial branch of government.

***Delegate Certification:*** This form states that the officer delegate (alternate) appointments are true and correct, and the secret ballot election results for employee delegate (alternate) are true and correct. An official at the municipality must sign the certification.



# Officer and Employee Delegate Certification Form

MERS 68<sup>th</sup> Annual Meeting | October 1-5, 2012 | Grand Plaza Hotel | Grand Rapids, Michigan

[see reverse for information]

**IMPORTANT:** Complete and return this form. Your registration is not confirmed until this form has been received by MERS.

In order to be your municipality's (including a court) delegate representative to MERS Annual Meeting, you must be a member of MERS. A member of MERS is defined as an individual on payroll who is enrolled in MERS Defined Benefit Plan (including Hybrid) or Defined Contribution Plan. Please refer to "Delegate Information" on the back for specific requirements.

## OFFICER (ALTERNATE) DELEGATE INFORMATION

The officer delegate (or alternate) shall be an officer member who holds a department head position or above, exercises management responsibilities, and is directly responsible to the legislative, executive, or judicial branch of government.

Please type or print:

Officer Delegate Dawn Bowden

Officer Alternate \_\_\_\_\_

## EMPLOYEE (ALTERNATE) DELEGATE INFORMATION

The employee delegate (or alternate) shall be an employee member who is not responsible for management decisions, receives direction from management and, in general, is not directly responsible to the legislative, executive, or judicial branch of government.

Please type or print:

Employee Delegate \_\_\_\_\_

Employee Alternate \_\_\_\_\_

## OFFICER DELEGATE APPOINTMENT

By official action of the governing body (or chief judge for a participating court) on \_\_\_\_\_, 2012, the officer delegate and alternate listed above were appointed to serve at the 2012 MERS Annual Meeting.

## EMPLOYEE DELEGATE ELECTION

By secret ballot election conducted by an authorized officer on \_\_\_\_\_, 2012, the employee delegate and alternate listed above were elected to serve at the 2012 MERS Annual Meeting.

## CERTIFICATION

**NOTE:** Certification should be signed by a member of the governing body (or municipality's chief administrative officer), or the chief judge for a participating court, and municipality number provided in space at the bottom of certification box.

I certify that the officer delegate and alternate selections are true and correct, and the secret ballot election results for employee delegate and alternate are true and correct.

Name (Signature): \_\_\_\_\_

Name (Please Print): Dawn Bowden

Official Title: HR Director

Date: 7-27-12

**NOTE:** Municipality Number Required for Certification

Municipality Number: 7902

Email address: mhaagland@tuscolacounty.org

Municipality: Tuscola County

Municipality Mailing Address: 125 W. Lincoln St. Ste 500  
Caro, MI 48723



1023 E Caro Rd / Caro MI 48723  
Ph: 989-673-4157 / Fax: 989-672-0391

*August 2, 2012*

*Mr. Mike Hoagland  
Controller  
207 E Grant St  
Caro MI 48723*

*Dear Mr. Hoagland:*

*The Board of Directors of the Tuscola County Farm Bureau cordially invites you to attend our 2012 County Annual Meeting.*

*The meeting will be held Thursday, August 23, 2012 at the Knights of Columbus Hall, 903 Ryan Rd., Caro. Reception begins at 6:00 p.m., Dinner begins at 6:30 p.m. and the meeting starts at 8:00 p.m.*

*The County Annual Meeting is where it all begins. This is where the policies are made. The county level is the Grassroots of the Farm Bureau Organization. Items to be discussed include:*

*Policy Resolutions  
Election of Directors  
Presentation of Awards*

*Please RSVP to 989/673-4157 by August 17.*

*Sincerely,*

*Jon Findlay  
County President*

# Tuscola County Health Department

## Board of Commissioners Monthly Report for July 2012

Prepared by: Gretchen Tenbusch, RN, MSA, Health Officer

Visit our website at [www.tchd.us](http://www.tchd.us)

### Outcomes for the Month:

- Our health department was chosen as a CDC test site for vaccine inventory using scanning equipment. CDC provided our staff with training last month and we are using a 2D-bar scanning system for some of our vaccines as not all vaccines utilize this type of bar coding at this time. As they begin to utilize this technology, the vaccine will be added to the system. This pilot will run until April 2013. The equipment, software and training were provided free of charge as a benefit of participating in the pilot.

### Issues under consideration by the Local Health Department:

- We are hoping to hold a meeting this month, with the Tuscola Board of Commissioners and members from the Michigan Community Dental Clinics, Inc., to look at the feasibility of working with the Michigan Community Dental Clinics, Inc. to establish a Medicaid/Indigent dental clinic for Huron, Sanilac, and Tuscola Counties. This is a much needed service, especially for the Indigent and the Adult Medicaid dental clients. There are no Medicaid dental clinics in the three counties and adult residents are having to drive to Saginaw, Bay City or Port Huron to receive dental care and wait long periods of time for appointments.
- Our Accreditation site visit is scheduled for the week of July 23-27, 2012.
- The Health Department has been informed it did not receive the Tobacco Grant. Also our WIC Peer Breastfeeding Counselor Program was reduced approximately \$8,880 for FY2012-2013.

### Issues to be brought to Board of Commissioners:

- Discussion regarding the possibility of a three county dental clinic for Medicaid and Indigent clients.

**NOTICE OF PUBLIC HEARING  
WISNER TOWNSHIP, TUSCOLA COUNTY**

**WISNER TOWNSHIP WATER SPECIAL ASSESSMENT DISTRICT 1**

**TO: ALL RECORD OWNERS OF OR PARTIES IN INTEREST IN LAND IN THE SPECIAL ASSESSMENT DISTRICT DESCRIBED BELOW:**

**NOTICE IS HEREBY GIVEN** that the Township Board of Wisner Township, Tuscola County, Michigan ("Township"), will hold a public hearing at 7:00 p.m., August 9, 2012, at the Gateway Sportsman Club, 4126 West Bay City Forestville Road, Unionville, Michigan 48767, to review a proposed special assessment roll and hear objections thereto from certain record owners of land in the Township for the water system improvements at an estimated total cost of \$4,750,000., plus interest, in the special assessment district described herein. The water improvements and the special assessment district established by the Township Board as the district against which the cost of the water system improvements are to be assessed are generally described as follows:

**Water Improvements:** Approximately 85,000 linear feet of 6" water main, approximately 28,000 linear feet of 8" water main, connection to existing water mains, 100 gpm booster station and ground water storage tank or elevated storage tank, accessory installations and service leads to benefitting properties.

**Wisner Township Water System Improvement Special Assessment District No.1:**  
All benefitting parcels along the following routes: The M-25 corridor from west Township line east to Vassar Road, along Vassar Road north 1,200 feet and south to Dickerson Road; Barney Drive, from M-25 north 2,700'; Manke Road (Owen Road), from M-25 north and west from M-25 to Manke Drive; Manke Drive, north and south from Manke Road; Willette Road, from Manke Road east 900'; Claeys Road, from Quanicassee Road west 1,000'; Old State Road from M-25 to Mavis Road, and south along Mavis Road to Brust Road; Quanicassee Road, from Akron Road north to 1,300' north of Willette Road to Beach Road; Beach Road, from Quanicassee Road east 900'; Gager Road, from Beach Road north 1,400'; Elmwood Road from Quanicassee Road east to Bradford Road; Garner Road, from M-25 north of Allen Road 1,200'; Oakhurst Park Subdivision; Allen Road, from Garner Road to Vassar Road, and 500' west of Garner Road; Vassar Road, from Allen Road north 2,600'; Strevel Road, from M-25 north 300'; Dickerson Road, from M-25 east 2,200'; Akron Road, from Van Buren Road east 1100'.

**PLEASE TAKE FURTHER NOTICE** that the special assessment roll has been prepared and is on file with the Township Clerk, Arlene Duke, 7894 M-25, Akron, MI 48701, for public examination during ordinary business hours and at the public hearing. The special assessment roll would assess the cost of the water system improvements to the properties benefitting therefrom, with an assessment of \$8,100 for each benefitting parcel within the special assessment district.

**PLEASE TAKE FURTHER NOTICE** that the owner or any person having an interest in property within the special assessment district may file a written appeal with the Michigan

Tax Tribunal within thirty (30) days after confirmation of the special assessment roll. However, appearance and protest at the public hearing on the special assessment roll are required in order to appeal the special assessment to the Michigan Tax Tribunal. An owner or other party of interest or his or her agent may (1) appear in person at the hearing to protest the special assessment, or (2) file his or her appearance or protest by letter before the close of the hearing.

The Township Board shall maintain a record of parties who appear to protest at the hearing. If the hearing is terminated or adjourned for the day before a party is provided the opportunity to be heard, a party whose appearance was recorded shall be considered to have protested the special assessment in person.

Wisner Township will provide auxiliary aids or services to individuals with disabilities. Persons needing such services should contact the office of the township clerk by writing or calling the clerk not less than four days before the public hearing.

BY ORDER OF THE TOWNSHIP BOARD  
Arlene Duke, Clerk  
7894 M-25, Akron, MI 48701  
Phone: (989) 893-9057

(Publish July 28, 2012 and August 1, 2012)

July 3, 2012

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Tuesday, July 3, 2012 at 8:00 A.M.

Present: Road Commissioners John Laurie, Gary Parsell, Mike Zwerk, Julie Matuszak, and Pat Sheridan; Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey.

Absent: County Highway Engineer Michele Zaverucha.

Motion by Parsell seconded by Zwerk that the minutes of the June 21, 2012 regular meeting of the Board be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak that the minutes of the closed session of the Board dated June 21, 2012 be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Payroll in the amount of \$97,708.28 and bills in the amount of \$557,628.68 covered by voucher #12-23 were presented and audited.

Motion by Zwerk seconded by Parsell that the payroll and bills be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Brief Public Comment Segment:

None.

Motion by Parsell seconded by Sheridan to deny the request from the Novesta Township Board to install a Stop Sign on the non-certified road known as Sweet Road, as recommended by the County Highway Engineer. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Matuszak to approve the request from the Watertown Township Board to close Fostoria Road within the Village of Fostoria for the "Fostoria Family Days Parade" held on July 14, 2012; and that the Road Commission will provide standard traffic control signs for the closure. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Zwerk that bid item #12 for Elmwood Township of the 2012 Furnishing & Placing Crushed Limestone bids be awarded to the low bidder, Burroughs Materials. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Zwerk to promote TCRC employee Tony Poulos to the position of Working Foreman/Diesel Mechanic, as recommended by the Superintendent/Manager. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak that the Tuscola County Road Commission opposes Resolution B to amend the by-laws of the Michigan County Road Commission Self-Insurance Pool. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Zwerk that the Tuscola County Road Commission opposes Resolution A to amend the by-laws of the Michigan County Road Commission Self-Insurance Pool. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak that the Board go into closed session at 9:25 A.M. for the purpose of discussing union negotiations. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

At 9:40 A.M. the Board returned to open session.

Motion by Parsell seconded by Sheridan that the meeting be adjourned at 9:45 A.M. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

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Chairman

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Secretary-Clerk of the Board

June 21, 2012

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, June 21, 2012 at 8:00 A.M.

Present: Road Commissioners John Laurie, Gary Parsell, Mike Zwerk, Julie Matuszak, and Pat Sheridan; County Highway Engineer Michele Zawerucha, Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey.

Also present: County Commissioner Roy Petzold.

Motion by Parsell seconded by Zwerk that the minutes of the June 7, 2012 regular meeting of the Board be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Matuszak that the minutes of the closed session of the Board dated June 7, 2012 be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Payroll in the amount of \$93,695.42 and bills in the amount of \$195,891.60 covered by vouchers #12-21, #12-22, and #06 were presented and audited.

Motion by Zwerk seconded by Parsell that the payroll and bills be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

**Brief Public Comment Segment:**

(1) Michigan State Representative Kurt Damrow appeared before the Board to report current legislation and the need to address the state's infrastructure.

Caro City Manager Brent Morgan appeared before the Board to discuss a proposed agreement with the Road Commission regarding vehicle fleet maintenance and winter maintenance. Management will meet with Mr. Morgan to further discuss a proposed agreement.

Ms. Lisa Valentine with Lindy's Sales & Service appeared before the Board to discuss MDOT's M-25 Bridge Replacement project and the recommended detour route. Ms. Valentine expressed her concerns that their business and numerous other businesses will be negatively impacted by the road closure. County Highway Engineer Zawerucha presented to the Board a timeline of correspondence with MDOT regarding a detour for this project. Zawerucha reported that a lack of road funding is the reason for the recommended detour route on state highways. The Board will table the discussion until after the scheduled public hearing.

**PUBLIC HEARING**

At 8:30 A.M. a public hearing was held for the proposed improvements to Unionville Road from Van Geisen Road to North 0.5 mile (end of asphalt) in Section 6 of Indianfields Township. County Highway Engineer Zawerucha presented the plans for the project. Members of the public were given the opportunity to speak at the hearing, of which a complete transcript of the hearing is available at the Road Commission Office. After hearing comments from the public, the following motion was introduced:

Motion by Parsell seconded by Zwerk to close the public hearing and forward the transcript of the hearing to the Indianfields Township Board for their further review regarding the proposed improvements to Unionville Road from Van Geisen Road to North 0.5 mile in Section 6 of Indianfields Township. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

The Board continued discussions regarding the MDOT M-25 Bridge Replacement project. Ms. Rachel Phillips with MDOT was also in attendance. Ms. Phillips explained the scope of the project and the reason for a total road closure and the recommended detour route. The Board expressed their concerns regarding traffic using Old State Road during the road closure with a weight limited posted bridge. The Board also discussed the possibility of using Old State Road to detour car traffic and using state highways to detour truck traffic. The Board requested an estimate for the needed improvements to Old State Road to allow for car traffic during the detour. Also, Representative Damrow will report back to the Board with any possible state funding for improvements to Old State Road. After further discussion, the following motion was introduced:

Motion by Sheridan seconded by Parsell that the following Resolution be adopted:

### **RESOLUTION**

WHEREAS, the Michigan Department of Transportation will be replacing a bridge on M-25 in Tuscola County scheduled for 2012-13, and

WHEREAS, due to a lack of road funding, the detour route during the construction approved by the Michigan Department of Transportation will be all on state highways, and

WHEREAS, the Michigan Department of Transportation has determined that the scope of the project will require a complete road closure during the time of construction, and

WHEREAS, numerous residents and businesses will be negatively impacted by the lengthy detour route during the road closure.

THEREFORE, BE IT RESOLVED, that this Tuscola County Board of Road Commissioners supports the application for State funding participation for the needed improvements to Old State Road, in order to allow car traffic to use Old State Road as a detour route during the road closure and limit the negative impacts on the residents and businesses.

Sheridan, Matuszak, Zwerk, Parsell, Laurie – Carried.

Koylton Township Supervisor Doug Kramer appeared before the Board to discuss an invoice for a fire run on April 5, 2012. The Board made resolution at the May 10, 2012 regular meeting of the Board to return the invoice unpaid, and that the Road Commission was not responsible for causing the brush fire on Kingston Road. Management will investigate the claim further, and report back to the Board.

Mr. Gary Anderson and Mr. Tim Franzel from Anderson, Tuckey, Bernhardt, & Doran, CPA's appeared before the Board to present the Road Commission's Annual Audit Report for the year ending December 31, 2011. After presentation and discussion, the following motion was introduced:

Motion by Sheridan seconded by Parsell that the 2011 Financial Audit Report be accepted and approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Mike Zwerk seconded by Pat Sheridan to authorize Chairman John Laurie and Vice Chairman Gary Parsell to sign the Michigan Department of Transportation Contract #12-5268 for the hot mix asphalt paving along Van Buren Road from M-15 to the south village limits of Reese and all together with necessary related work. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Matuszak that the bids for the Grade, Base, and Drainage Improvements for Hoppe Road in Columbia Township taken at the April 26, 2012 regular meeting of the Board be awarded to Kappen Excavating, LLC; as approved by the Columbia Township Board and pending receipt of their deposit payment. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Matuszak granting Ken Graichen a Medical Leave of Absence through September 2, 2012, all in accordance with article V of the labor agreement. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

The Board had a discussion with County Commissioner Petzold regarding a request from Millington Township Supervisor Bob Worth that they transfer the powers, duties, and functions of the Road Commission to the County Board of Commissioners.

Motion by Parsell seconded by Matuszak that Michael Tuckey be appointed as the Voting Delegate and that Jay Tuckey be appointed as the Alternate Delegate to the 2012 M.C.R.C.S.I.P. Annual Membership Meeting. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

County Highway Engineer Zaverucha reported to the Board an update of the Wind Turbine Project in Gilford Township.

Management and the Board discussed employees working in heat conditions and the O.S.H.A. standards required for the Road Commission. Superintendent/Manager Jay Tuckey reported to the Board that the Road Commission is in compliance with the standards for employees working in heat conditions.

Commissioner Parsell reported to the Board and Management a summary of the recent A.S.M.R.C. Annual Conference.

Motion by Zwerk seconded by Parsell that the Board go into closed session at 10:30 A.M. for the purpose of discussing union negotiations. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

At 10:50 A.M. the Board returned to open session.

Motion by Parsell seconded by Matuszak that the meeting be adjourned at 10:55 A.M. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

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Chairman

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Secretary-Clerk of the Board

July 19, 2012

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, July 19, 2012 at 8:00 A.M.

Present: Road Commissioners John Laurie, Gary Parsell, Mike Zwerk, Julie Matuszak, and Pat Sheridan; Superintendent/Manager Jay Tuckey, County Highway Engineer Michele Zaverucha.

Absent: Director of Finance/Secretary-Clerk Michael Tuckey (attending M.C.R.C.S.I.P Annual Meeting).

Motion by Parsell seconded by Zwerk that Amy Hadaway be named acting Secretary in the absence of Michael Tuckey. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Sheridan that Michele Zaverucha be named acting Clerk in the absence of Michael Tuckey. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Matuszak that the minutes of the July 3, 2012 regular meeting of the Board be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak that the minutes of the closed session of the Board dated July 3, 2012 be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Payroll in the amount of \$94,839.85 and bills in the amount of \$743,391.09 covered by vouchers #12-24 and #12-25 were presented and audited.

Motion by Zwerk seconded by Parsell that the payroll and bills be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Brief Public Comment Segment:

None.

Management and the Board further discussed the MDOT M-25 Bridge Replacement Project. Chairman Laurie reported to the Board of meeting with MDOT, State Representative Kurt Damrow, and Ms. Lisa Valentine regarding the possibility of using Old State Road to detour traffic. Also, County Highway Engineer Zaverucha presented to the Board an estimate for the needed improvements of Old State Road to allow for traffic during the detour. The Board will await hearing from the state legislature regarding possible state funding for the improvements of Old State Road. In the meantime, the Road Commission will plan to conduct additional routine maintenance on Old State Road during the road closure.

Management and the Board further discussed an invoice received from Koylton Township for a fire run on April 5, 2012. The Board made resolution at the May 10, 2012 regular meeting of the Board to return the invoice unpaid, and that the Road Commission was not responsible for causing the brush fire on Kingston Road. After further investigation and discussion, the following two motions were introduced:

Motion by Sheridan seconded by Parsell to approve the payment for an invoice received from Koylton Township for a fire run on April 5, 2012. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Zwerk that Management create a policy in order to protect the Road Commission from future charges for fire runs. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

At 8:30 A.M. the following bids were opened for Polymer-Coated Corrugated Metal Pipe at Treasurer Road, north of Snover Road, in Dayton Township:

<u>Bidder</u>	<u>Total</u>
Jensen Bridge Supply Company	\$ 24,097.00
St. Regis Culvert, Inc.	no bid

Motion by Sheridan seconded by Zwerk that the bids for Polymer-Coated Corrugated Metal Pipe be accepted and awarded to the low bidder, Jensen Bridge Supply Company. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Management and the Board further discussed a proposed agreement between the Road Commission and the City of Caro regarding vehicle fleet maintenance. Caro City Manager Brent Morgan was also in attendance at the meeting. Superintendent/Manager Jay Tuckey and Shop Foreman Scott Raymer raised some concerns including limited personnel, different equipment, and stocking of parts. After further discussion, the following motion was introduced:

Motion by Parsell seconded by Matuszak that Management draft an agreement between the Road Commission and the City of Caro regarding vehicle fleet maintenance and report back to the Board. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Management and the Board further discussed the report from the MDEQ regarding the Cain #1 Brine Well located on Swaffer Road. Superintendent/Manager Jay Tuckey reported to the Board an update of the events in order to meet the requirements issued by the MDEQ.

TUSCOLA COUNTY BOARD OF ROAD COMMISSIONERS  
RESOLUTION OF  
SUPPORT FOR THE RECONSTRUCTION OF  
RAILROAD CROSSINGS

Commissioner Zwerk offered the following resolution and moved for its adoption:

BE IT RESOLVED, the Tuscola County Board of Road Commissioners hereby supports the Michigan Department of Transportation and Rail America in their pursuit of funding for the necessary repairs of the following railroad crossings:

Dickerson Road, between Colling and Ashmore, in Columbia Township (903823N)  
Elmwood Road, between Colling and Ashmore, in Columbia Township (512254E)  
Clifford Road, between Plain and Marlette, in Dayton Township (233506H)

BE IT FURTHER RESOLVED, that the Board of Road Commissioners, County of Tuscola, emphasizes that the repair of these crossings is urgently needed for the safe travel of motorists and commodities within the county.

Motion supported and resolution adopted on a roll call vote:

AYES: Sheridan, Matuszak, Zwerk, Parsell, Laurie  
NAYS: None

Motion by Parsell seconded by Sheridan that the agreement between Russell Farms and the Tuscola County Road Commission allowing Designated and Special Designated All-Season loads for Darbee Road from their farm on Darbee Road easterly to M-24 be extended for an additional two (2) years with the conditions specified in the agreement. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Matuszak that the Tuscola County Road Commission appoints County Highway Engineer Michele Zaverucha and Operations Engineer Jesse Parker as authorized agents when applying for permits with the Michigan Department of Transportation. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Sheridan to approve the purchase of two (2) New Pickup Trucks from Moore Motor Sales in conjunction with the bids taken and accepted at the September 1, 2011 regular meeting of the Board, all part of the Road Commission's 2012 Capital Outlay Budget. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Management and the Board discussed the Road Commission's policy in regards to changing a Yield Sign to a Stop Sign in Tuscola Township. County Highway Engineer Zaverucha reported to the Board that the request needs to be initiated by the township board for approval.

Management and the Board discussed a complaint received from Millington Township Supervisor Bob Worth regarding brush control on local roads. Superintendent/Manager Jay Tuckey reported to the Board the procedure for brush spraying on local roads, and the cost share provided to each township in accordance with the Local Road Improvement and Maintenance & Township Allowance Policy. After further discussion, the Board requested that Management review the Road Commission's policy for local road mowing and brush spraying, and report back to the Board with any suggestions or improvements.

Motion by Parsell seconded by Zwerk that the Board go into closed session at 10:00 A.M. for the purpose of discussing union negotiations. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

At 10:30 A.M. the Board returned to open session.

Motion by Parsell seconded by Zwerk that the meeting be adjourned at 10:35 A.M. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

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Chairman

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Secretary-Clerk of the Board