

**TUSCOLA COUNTY BOARD OF COMMISSIONERS
MEETING AGENDA**

THURSDAY, MARCH 29, 2012 – 8:30 A.M.

**H. H. PURDY BUILDING BOARD ROOM
125 W. Lincoln Street
Caro, MI**

125 W. Lincoln Street
Caro, MI 48723

Phone: 989-672-3700
Fax : 989-672-4011

- 8:30 A.M. Call to Order – Chairperson Bardwell
Prayer – Commissioner Peterson
Pledge of Allegiance – Commissioner Petzold
Roll Call – Clerk White
Adoption of Agenda
Action on Previous Meeting Minutes (See Correspondence #1)
Brief Public Comment Period
Consent Agenda Resolution (See Correspondence #2)
New Business
 -Review of 9/30/11 Health Department Audit
 -Board of Health Personnel Policy Changes (See Correspondence #3)
 -Lease Agreement for Thumb Cellular Tower
 -Tuscola Township, National Flood Insurance Program (See Correspondence #4)
 -Recycling Tire Collection Site Agreement (See Correspondence #5)
 -Teacher Grant for JC3 Program
 -2011 Year-End Financial Overview Controller/Administrator (See Correspondence #6)
Old Business
Correspondence/Resolutions

COMMISSIONER LIAISON COMMITTEE REPORTS

BARDWELL

Caro DDA

Brownfield Redevelopment Authority

Economic Development Corporation

MAC Economic Development/Taxation

MAC 7TH District

Local Unit of Government Activity Report

Michigan Association of Counties – Board of Directors

NACo

MAC Judiciary & Public Safety Committee
NACo Agricultural Committee
NACo Rural Action Caucus
MAC Agriculture & Tourism

KERN

Thumb Area Consortium
Human Development Commission
Health Board
Senior Services Advisory
Local Unit of Government Activity Report
Community Corrections Advisory Board
Behavioral Health Board
DHS/Medical Care Facility Liaison
Tuscola 2020

PETZOLD

Recycling Advisory
Mid-Michigan Mosquito Control Technical Advisory Committee
Michigan Works
Multi-County Solid Waste
TRIAD
Local Unit of Government Activity Report
Road Commission
Health Board

PETERSON

Enterprise Facilitation
Human Development Commission
MEMS
Michigan Association of Counties – Aging Work Group
Michigan Association of Counties – Environmental
LEPC
NACo
Local Unit of Government Activity Report
Parks & Recreation
Dispatch Authority Board
County Planning Commission

ALLEN

Board of Public Works
Local Unit of Government Activity Report
Human Services Coordinating Council
Great Start Collaborative – Tuscola County
Parks & Recreation

Closed Session (If Necessary)

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

CORRESPONDENCE

- #1 March 13, 2012 Full Board Minutes
- #2 Consent Agenda Resolution
- #3 Board of Health Personnel Policy Changes
- #4 Tuscola Township National Flood Insurance Program
- #5 Tuscola Township Recycling Tire Collection Site Agreement
- #6 2011 Year-End Financial Overview
- #7 March 15, 2012 Finance/Personnel Committee Minutes
- #8 March 1, 2012 Road Commission Minutes
- #9 March 2012 Health Department Monthly Report
- #10 MLCC Bulletin NO. 2012-05 – Local Approval for MI Liquor Control Commission
- #11 Notice of Review/Amendment of Master Plan by Planning Commission

DRAFT

TUSCOLA COUNTY BOARD OF COMMISSIONERS

March 13, 2012 Minutes

H. H. Purdy Building

Chairman Thomas Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 13th day of March, 2012 to order at 8:30 o'clock a.m. local time.

Prayer by Commissioner Bardwell

Pledge by Commissioner Kern

COMMISSIONERS PRESENT: District #2 Thomas Bardwell, District #3 Tom Kern, District #4 Roy Petzold, District #5 Gerald Peterson

COMMISSIONERS ABSENT: District #1 Roger Allen

12-M-047

Motion by Peterson seconded by Petzold to adopt the agenda as amended. Motion carried.

12-M-048

Motion by Kern seconded by Peterson to approve the minutes of the 2/29/2012 regular meeting. Motion carried.

Brief Public Comment – None

12-M-049

Motion by Peterson seconded by Kern to approve renewal of various county property, liability and other insurances with the Michigan Municipal Risk Management Authority for 2012/2013 year and authorize all necessary signatures. Also, per the March 8, 2012 letter from MMRMA, the county net asset distribution of \$48,158 be deposited into the county loss fund to maintain an appropriate reserve to meet potential future county loss payment obligation. Motion carried.

12-M-050

Motion by Kern seconded by Peterson that the 2011 year end Investment Report as prepared by the County Treasurer be received and placed on file. Motion carried.

12-M-051

Motion by Kern seconded by Peterson to approve the resolution and intergovernmental agreement to manage floodplain development for the National Flood Insurance program for Juniata Township with enforcement of the construction

code act provided through the agreement the county has with South Central Michigan Construction Code Commission. Also, all appropriate signatures for the resolution and agreement are authorized. Motion carried.

Extended Public Comment - none

Meeting adjourned at 9:12 am

Jodi Fetting
Chief Deputy Clerk

'DRAFT'

COUNTY OF TUSCOLA

STATE OF MICHIGAN

RESOLUTION TO ADOPT CONSENT AGENDA

At a regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the Village of Caro, Michigan, on the 29th day of March, 2012 at 8:30 a.m. local time.

COMMISSIONERS PRESENT:

COMMISSIONERS ABSENT:

It was moved by Commissioner _____ and supported by Commissioner _____ that the following Consent Agenda Resolution be adopted:

CONSENT AGENDA

Agenda Reference: A

Entity Proposing: COMMITTEE OF THE WHOLE 3/15/12

Description of Matter: Move that the following 2012 budget changes be implemented to update and accurately account for implemented and non-implemented 2012 expenditure reductions:

- MSU-e 2012 general fund appropriation be increased from \$87,750 to \$89,175 in order to honor the Memorandum of Agreement. Also, the

revised Exhibit A Annual Work Program be approved per the March 2, 2012 correspondence from the MSU-e District 10 Coordinator and all appropriate signatures are authorized.

- Fee increases for 2012 of \$30,000 no longer be pursued based on department input showing it is unlikely this amount of revenue can be generated.
- Previous Board action on 1/26/12 to change full-time positions in the clerk, prosecutor and equalization offices to part-time be rescinded and 2012 budgets be re-established with these positions remaining as full-time.
- Per correspondence from the Sheriff, 2012 line-item reductions be made to the emergency services budget instead of changing the emergency services director position from full-time to part-time and the previous change of the full-time Sheriff secretary remain in place to also help off-set the costs of maintaining the emergency services director.
- General fund insurance budget for 2012 be reduced by \$48,158 because of the availability of the 2011 net asset distribution from MMRMA to replenish the county stop loss fund instead of having to use general fund monies.

Agenda Reference: B

Entity Proposing: COMMITTEE OF THE WHOLE 3/15/12

Description of Matter: Move that the 2012 budget amendments be authorized as specifically identified in the March 3, 2012 correspondence from the Chief Accountant.

Agenda Reference: C

Entity Proposing: COMMITTEE OF THE WHOLE 3/15/12

Description of Matter: Move that the Sheriff be authorized to immediately implement the addition of 6 jail beds in the C Wing of the jail as approved by the Department of Corrections with the understanding an increase in the number of corrections officers is not required. Also, the 2012 Jail budget be increased through the use of general fund contingency with amendments of (\$7,428) for health care costs for

additional prisoners and (\$6,274) for additional prisoner meal costs. (The addition of these jail beds is anticipated to help contain costs of having to house prisoners in other counties).

Agenda Reference: D

Entity Proposing: COMMITTEE OF THE WHOLE 3/15/12

Description of Matter: Move that the Sheriff be authorized to obtain assistance from Landmark Architects and \$5,000 be established in the capital improvement fund for architectural services to determine costs to make jail space changes including shower capabilities so that an additional 5 inmates can be housed in the C Wing of the county jail as approved by the Department of Corrections with the understanding an increase in the number of corrections officers is not required.

Agenda Reference: E

Entity Proposing: COMMITTEE OF THE WHOLE 3/15/12

Description of Matter: Move that the court restructuring plan and corresponding budget amendments be approved as follows:

- Eliminate the Chief Juvenile Probation position - \$68,928 annualized wage-fringe cost reduction
- Eliminate the MGT of America contract - \$48,000 annualized cost reduction
- Move that the Court Administrator be placed at Step 5 of the wage/step schedule, Director of Probation Services be placed at Step 5; with these pay changes being retroactive to January 4, 2012. Also, create the new positions of Deputy Court Administrator/Law Clerk and Friend of the Court/FOC Attorney (with no changes in rate of pay) effective January 4, 2012.

This court restructuring plan is approved with the understanding that should the Chief Juvenile Probation position be re-established or a new contract with MGT for probate juvenile services be re-

established then the above wage/step changes will revert back to the wage/step schedule amounts prior to January 4, 2012.

IT IS FURTHER RESOLVED that any motion, resolution, or other act of Tuscola inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS:

NAYS:

ABSTENTIONS:

RESOLUTION ADOPTED.

Thomas Bardwell, Chairperson
Tuscola County Board of Commissioners

Margie White
Tuscola County Clerk

Mike Hoagland

From: Kathy O'Dell [kodell@tchd.us]
Sent: Tuesday, March 20, 2012 12:54 PM
To: Mike Hoagland
Subject: TCHD Personnel Policies
Attachments: TCHD Personnel Policy changes 2012.docx

Good Morning Mike,

On Friday, March 16, 2012, the Board of Health approved the attached changes to the TCHD Personnel Policies. At this time we also need approval by the Board of Commissioners for these changes. Would you please take this to the next BOC meeting for review and approval? Thank you.

Kathy O'Dell
Administrative Services Coordinator
Medical Examiner Secretary
Tuscola County Health Department
1309 Cleaver Road, Suite B
Caro, MI 48723-9160
Telephone: (989) 673-8114, Ext. 119
Direct Dial: (989) 673-1857
Fax: (989) 673-7490

Visit us on the Web: www.tchd.us

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**TUSCOLA COUNTY HEALTH DEPARTMENT
CHANGES IN PERSONNEL POLICIES**

SECTION	LANGUAGE CHANGE OR ADDITION	REASON FOR CHANGE
Section 3 – Probationary Period/ Seniority	<p>3.3 Seniority definition: Seniority shall be defined as length of continuous service with the employer from the employee's most recent date of hire. Seniority shall be calculated in hours worked. Seniority will be accrued during paid leave and shall not be accrued during unpaid leaves. <u>Unpaid leave shall be defined as any leave for which the employee is not receiving pay via the Tuscola County Health Department payroll.</u></p>	<p>3.3 – Language added to clarify that unpaid leave is leave for which your pay, if there is any pay, is not received from the health dept. (i.e. – short term disability etc.)</p>
Section 6 – Employee Benefits	<p>6.2 Health Insurance Incentive Buy Out: TCHD employees who are eligible for the Health Insurance benefit, but opt not to take it, will receive an Incentive payment in the amount determined by the Board of Health. Employees working more than 60 hours per pay period but less than 75 hours per pay period will have the Incentive payment prorated in accordance with the number of hours they work on a regular scheduled basis. Employees receiving health insurance incentive buyout may choose to receive dental and vision coverage, but must pay 100% of dental and vision premiums.</p>	<p>6.2 – Remove this language as it is no longer an option since the Health Department employees moved to the County Plan.</p>
Section 10 – Hours of Work	<p>10.5 Acts of God: Acts of God necessitating the closing of the Health Department will not be counted against personal or other leave. Employees will be paid at their current rate of pay for closures due to Acts of God. Acts of God which prevent an employee from reporting to work or requires the employee to leave prior to closure time shall be paid at their current rate of pay providing the employee has leave time available to cover an event. If leave time is not available, these days would be without pay. In the event the County buildings are closed by the Board of Commissioners, due to inclement weather, the Tuscola County Health Department will automatically close. <u>When the Tuscola County Health Department is closed, employees will be paid without having to use leave time for the period of time the agency is closed. The Health Officer in conjunction with the Board of Health Chairperson, have the authority to close the Health Department due to inclement weather for evening and alternate health department services.</u></p>	<p>10.5 – Clarifies route of pay when agency is closed through act of God. Without this sentence added, it left it open to interpretation.</p>

<p>Section 15 – Sick Leave</p>	<p>15.8 Payment at Retirement: A part-time or full-time employee who separates from the Health Department for retirement purposes and at the time of retirement has earned retirement rights in the Michigan Municipal Employees Retirement System and to qualify for the sick leave benefit he/she must have worked 15 years at the health department and achieve the age of 55 years or work 8 years at the health department and achieve the age of 60 years or qualify for early retirement through MERS at age 50 with 25 years (of which at least 15 years have to have actually been worked at the health department) in order to be paid for fifty percent (50%) of his/her unused sick leave as of the effective date of separation. Such payment shall be made at the employee's current rate of pay.</p>	<p>15.8 – After a recent MERS presentation it was clarified that MERS offers an early retirement option. This option occurs at a permanent ½% penalty per month taken early, but does not require a special provision by the employer. This option needed to be added to our policy in case someone may choose to use it and receive a reduced monthly benefit.</p>
<p>Section 23 - Telecommunication s</p>	<p>23.5 Teleconference If an employee participates in a teleconference, they should turn into the fiscal division a statement which includes: 1) date of teleconference; 2) duration of teleconference; 3) phone number called and/or teleconferencing service used; 4) RU to be charged for the teleconference costs.</p>	<p>23.5 –At this time the teleconferences that Health Department staff participate in are free and do not require TCHD to pay for the service. We do not want to waste time collecting data we do not need. If at some point in the future we need to reinstitute this policy, it will occur in the General Operating Guidelines or Fiscal manual.</p>
<p>All other sections</p>	<p>No changes</p>	



TOWNSHIP OF TUSCOLA
8561 Van Cleve Rd. P.O. Box 1702
Vassar, MI 48768

MICHIGAN COMMUNITY RESOLUTION AND INTERGOVERNMENTAL
AGREEMENT TO MANAGE FLOODPLAIN DEVELOPMENT
FOR THE NATIONAL FLOOD INSURANCE PROGRAM

Community A: Tuscola Township Community/Entity B: Tuscola County

WHEREAS, Community A currently participates in the Federal Emergency Management Agency's (FEMA) National Flood Insurance Program (NFIP) by complying with the program's applicable statutory and regulatory requirements for the purposes of significantly reducing flood hazards to persons, reducing property damage, reducing public expenditures, and providing for the availability of flood insurance and federal funds or loans within its community; and

WHEREAS, the NFIP requires that floodplain management regulations must be present and enforced in participating communities, and utilize the following definitions which also apply for the purposes of this resolution:

1. Flood or Flooding means:
 - a. A general and temporary condition of partial or complete inundation of normally dry land areas from: 1) the overflow of inland or tidal waters, 2) the unusual and rapid accumulation or runoff of surface waters from any source, 3) mudflows, and
 - b. The collapse or subsidence of land along the shore of a lake or other body of water as a result of erosion or undermining caused by waves or currents of water exceeding anticipated cyclical levels or suddenly caused by an unusually high water level in a natural body of water, accompanied by a severe storm, or by an unanticipated force of nature, such as flash flood or an abnormal tidal surge, or by some similarly unusual and unforeseeable event which results in flooding, as defined in paragraph (a)(1) of this definition.
2. Flood Hazard Boundary Map (FHBM) means an official map of a community, as may have been issued by the FEMA, where the boundaries of the areas of flood, mudslide (i.e., mudflow) related erosion areas having special hazards have been designated as Zone A, M, and/or E.
3. Floodplain means any land area susceptible to being inundated by water from any source (see definition of flooding).

4. Floodplain management means the operation of an overall program of corrective and preventive measures for reducing flood damage, including but not limited to emergency preparedness plans, flood control works, and floodplain management regulations.
5. Floodplain management regulations means zoning ordinances, subdivision regulations, building codes, health regulations, special purpose ordinances (such as a floodplain ordinance, grading ordinance, and erosion control ordinance) and other applications of police power that provide standards for the purpose of flood damage prevention and reduction.
6. Structure means a walled and roofed building that is principally above ground, gas or liquid storage facility, as well as a mobile home or manufactured unit.

WHEREAS, the Stille-Derossett-Hale Single State Construction Code Act”, Act No. 230 of the Public Acts of 1972, as amended, (construction code act), along with its authorization of the state construction code composed of the Michigan Residential Code and the Michigan Building Code [and its Appendices (specifically Appendix G)] contains floodplain development and management regulations that comply with the FEMA NFIP minimum floodplain management criteria for flood prone areas as detailed in Title 44 of the Code of Federal Regulations (44 CFR), Section 60.3, and

WHEREAS, by the action dates of this document or an existing historical agreement dated N/A, Community/Entity B affirms/agrees on behalf of Community A to function as the designated enforcing agency to discharge the responsibility of administering, applying, and enforcing the construction code act and the state construction code, specifically the Michigan Residential Code and the Michigan Building Code, to all development within Community A’s political boundaries, and

WHEREAS, Community A and Community/Entity B enforce floodplain regulations of the construction code act, and Community A wishes to ensure that the administration of that code complies with requirements of the NFIP, and

NOW THEREFORE, to maintain eligibility and continued participation in the NFIP,

1. Community A and Community/Entity B agree that Community/Entity B’s officially designated enforcing agency for the construction code act, Building Official, be directed to administer, apply, and enforce on Community A’s behalf the floodplain management regulations as contained in the state construction code (including Appendix G) and to be consistent with those regulations, by:
 - a. Obtaining, reviewing, and reasonably utilizing flood elevation data available from federal, state, or other sources pending receipt of data from the FEMA to identify the flood hazard area, and areas with potential flooding, and
 - b. Ensuring that all permits necessary for development in floodplain areas have been issued, including a floodplain permit, approval, or letter of no authority from the Michigan Department of Environmental Quality under the floodplain regulatory provisions of Part 31, "Water Resources Protection," of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended, and
 - c. Reviewing all permit applications to determine whether the proposed building sites will be reasonably safe from flooding. Where it is determined that a proposed building will be located in a flood hazard area or special flood hazard area, Community/Entity B shall implement the following applicable codes according to their terms:
 - i) Appropriate portions and referenced codes and standards of the current Michigan Residential Code.
 - ii) Appropriate portions and referenced codes and standards of the current Michigan Building Code.
 - iii) Appendix G of the current Michigan Building Code.
 - d. Reviewing all proposed subdivisions to determine whether such proposals are reasonably safe from flooding and to ensure compliance with all applicable floodplain management regulations.

- e. Assisting in the delineation of flood hazard areas; provide information concerning uses and occupancy of the floodplain or flood-related erosion areas, maintain flood proofing and lowest floor construction records, and cooperate with other officials, agencies, and persons for floodplain management.
 - f. Advising FEMA of any changes in community boundaries, including appropriate maps, and
 - g. Maintaining records of new structures and substantially improved structures concerning any certificates of floodproofing, lowest floor elevation, basements, floodproofing, and elevation to which structures have been floodproofed.
2. Community A and Community/Entity B assure the Federal Insurance Administrator (Administrator) that they intend to review, on an ongoing basis, all amended and revised FHBMs and Flood Insurance Rate Maps (FIRMs) and related supporting data and revisions thereof and revisions of 44 CFR, Part 60, Criteria for Land Management and Use, and to make such revisions in its floodplain management regulations as may be necessary to assure Community A's compliant participation in the program.
 3. Community A further assures the Administrator that it will adopt the current effective FEMA Flood Insurance Study (FIS), FHBMs, and/or the FIRMs by reference within its Floodplain Management Map Adoption Ordinance or similarly binding ordinance documentation.

FURTHER BE IT RESOLVED, both communities declare their understanding that, until this resolution is rescinded or Community A makes other provision to enforce the construction code act:

1. Community/Entity B must administer and enforce the construction code act in accordance with the terms and the conditions contained herein, and
2. For Community A to continue its participation in the NFIP, the construction code act must be administered and enforced according to the conditions contained herein.

Community A: Tuscola Township Date Passed: 3-20-2012
 Officer Name: Tod Fackler Title: Supervisor
 Signature: Tod Fackler Date: 3-20-2012
 Witness Name: Mary Ann Blasius Title: Clark
 Signature: Mary Ann Blasius Date: 3-20-2012

Community/Entity B: _____ Date Passed: _____
 Officer Name: _____ Title: _____
 Signature: _____ Date: _____
 Witness Name: _____ Title: _____
 Signature: _____ Date: _____

**Tuscola County
Tire Collection Site Agreement
With { *Tuscola Township* }
2012**

Background

Tuscola County desires to provide semi trailers to municipalities for the collection of scrap tires. A maximum of 12 semi trailers will be provided by the county per year. By providing trailers throughout the county the number of scrap tires can be reduced which will help to reduce tires as a significant breeding ground for mosquitoes.

The term of this agreement shall commence for one collection date to be determined by the municipality. This contract provides for the one time collection of scrap tires at the municipality's determined location.

Therefore, the parties agree as follows:

I Definitions

For the purpose of this Agreement, the following terms shall have the following meanings:

A. "Collection Site(s)" shall mean only those collection sites described on Attachment A hereto and such other sites which may from time to time be designated by the parties hereto to be used for the collection of scrap tires. Such sites are herein referred to as "Collection Sites".

B. "Scrap Tires" shall include the following materials:

- Bicycle tires
- Lawn & yard implement tires
- Motorcycle & ATV tires
- Automobile and light truck tires
- Semi tires
- Tractor tires

II Scope of Services.

A. Staffed Scrap Tire Collection Site Stations

1. Collection sites. It is the responsibility of the municipality to inform the County Recycling Coordinator (Mike Miller – 989-672-1673) of the exact location, date and times of when residents will be able to bring tires to the collection site. This must be done a minimum of two weeks prior to the planned collection date. This information will enable the scheduling of the semi-trailer delivery by the County Recycling Coordinator with Environmental Rubber Recycling Incorporated (located at 6515 N Dort Hwy in Flint, Michigan 48505) and or CM Rubber in Coleman MI.

2. Staffing. The municipality hosting a trailer will provide sufficient personnel during the collection site's hours of operation. The personnel may be paid employees or approved volunteers of the municipality. Payment for staffing costs is the responsibility of the municipality.

3. Hours of operation. The collection site will be open one day per State of Michigan regulations. The collection site must be open at least four hours per day of site operation.

4. Materials Collected. For the purpose of this agreement, the scrap tires required to be collected by the municipality at the collection site station shall include any and all scrap tires that the staff on site can load by hand. It will be up to the municipality to determine if oversized tires can be safely loaded into the trailer. No tires can remain on site at the end of the collection day.

5. Quality Control and Contamination. The municipality is responsible for loading tires, and tires only, onto the trailer. No tires can be accepted if they are attached to an axel. Tires should be free of mud, water and debris.

6. Volume Limits. Residents are limited to bringing seven (7) tires per vehicle per State of Michigan regulations. **No business or commercial tires can be accepted at these collection events.** Any Tuscola County resident may use the collection site. **Proof of residency in Tuscola County is required and verification of such must be completed by municipality staff or volunteers.**

7. Payment for Collection. Tuscola County will only pay for one semi trailer per collection event. Payment will be made from the Mosquito Abatement Millage Fund. The municipality will be responsible for any additional costs beyond the single scrap tire collection semi trailer. The municipality will be responsible for turning residents away if the trailer becomes filled before the end of the collection time. Again, no tires may remain on site after the designated collection date per State of Michigan regulations.

III Transport, Processing and Contaminated Materials

A. Transportation of Materials.

Environmental Rubber Recycling Inc. and or CM Rubber will provide transportation of the trailer to and from the collection site to their processing centers at no additional cost to the municipality.

B. Processing.

Environmental Rubber Recycling Inc. and or CM Rubber will provide on going processing, marketing, storage and shipping of all scrap tires collected from the collection sites.

IV Term and Termination.

A. Term.

The term of this Agreement shall be through December 31, 2012 unless terminated in accordance with Paragraph B below.

B. Termination.

1. Termination without Cause. This Agreement may be terminated without cause by either party upon written notice of election to terminate delivered to the other party prior to the scheduled delivery of the semi trailer.

V- Responsibility and Reporting.

A. Maintenance.

It will be the responsibility of the municipality to determine an easily accessible location for the collection site. The municipality must maintain the site by clean up and snow removal when needed. Any trash or unacceptable material left at the collection site will be the responsibility of the municipality to dispose of properly.

B. Trailers.

The municipality is responsible for the protection and care of the trailer while at the collection site. Maintenance and repair of the trailers will be the responsibility of Environmental Rubber Recycling, Inc. and or CM Rubber.

C. Promotion Material.

Each municipality is required to promote to the best of their ability the scrap tire collection. The Tuscola County Recycling Facility and Tuscola County Mosquito Abatement program will also help promote scrap tire collection through the use of local media, flyers and brochures. Each collection site will be open to any and all Tuscola County residents. Each municipality must provide a contact person and phone number to help answer calls from residents.

D. Training/Education

Municipalities may contact Tuscola County Recycling for advice on how to properly load the scrap tire collection trailer. Municipalities are encouraged to visit the Tuscola County Recycling Center to observe and tour their year round tire collection program.

E. Liability

The municipality shall have appropriate insurance for injuries or accidents or other liability that may occur at the collection site. The County is not liable for claims that may occur as a result of this program.

Executed this _____ day of _____, 2012

County of Tuscola:

Thomas Bardwell, Chairperson
Tuscola County Board of Commissioners

Witnessed

Municipality Tuscola Township
Jack Fucilla

Supervisor

Title

Date 3-20-2012

Mary Jo Blawie

Witnessed

2011 Year-End Financial Review

Objective

The following review provides a timely overview of preliminary (unaudited) 2011 year-end county financial standing for the general and special revenue funds. The official 2011 county audit will not be completed until June 30, 2012. However, this preliminary 2011 unofficial information is important to present now to keep commissioners and others updated regarding financial standing. Timely information is vital to the financial monitoring process. There may be some changes when the final official audit is completed, but the overall changes are not anticipated to be significant.

This assessment is a "snapshot" of the county financial position at one-point in time which is 12/31/11. Actual revenue and expenditure comparisons are made to budget to determine where significant deviations occurred. It is helpful to overall fiscal understand to determine areas of variance by assessing where actual revenues and expenditures were above or below budget expectations. Total revenue and expenditure by fund is presented to determine changes in fund balances for major county funds at the end of 2011. Commissioners and staff understanding of year-end 2011 financial position is a critical benchmark point for determining financial decision making in 2012 and future years.

Overview of County Financial Standing at Year-End 2011

Even with the major challenges of declining land values and cuts in critical state sources of revenue, commissioners and county officials have been able to continue to maintain a fundamentally sound financial position. All county funds finished the fiscal year in a positive fund balance position. The county continues to maintain reasonable reserves to preserve an A+ bond rating and to meet unexpected emergencies while still satisfying the cash flow operating needs of the county. The county retirement system continues to be adequately funded at approximately 90% of full-funding. Retirement is the only significant county legacy cost.

Adhering to effective financial management practices has been an important factor in guiding the county through the last several years of declining revenue. Maintaining this positive year-end financial position was not accomplished without sacrifice. Significant adjustments were implemented to reduce operating costs. Difficult decisions and union concessions had to be made to lower county health insurance costs. Staffing reductions were accomplished through attrition and in some cases office reorganizations. Long standing effective county fiscal policy has helped guide the county through these extremely difficult financial times. County officials continue to live within their fiscal

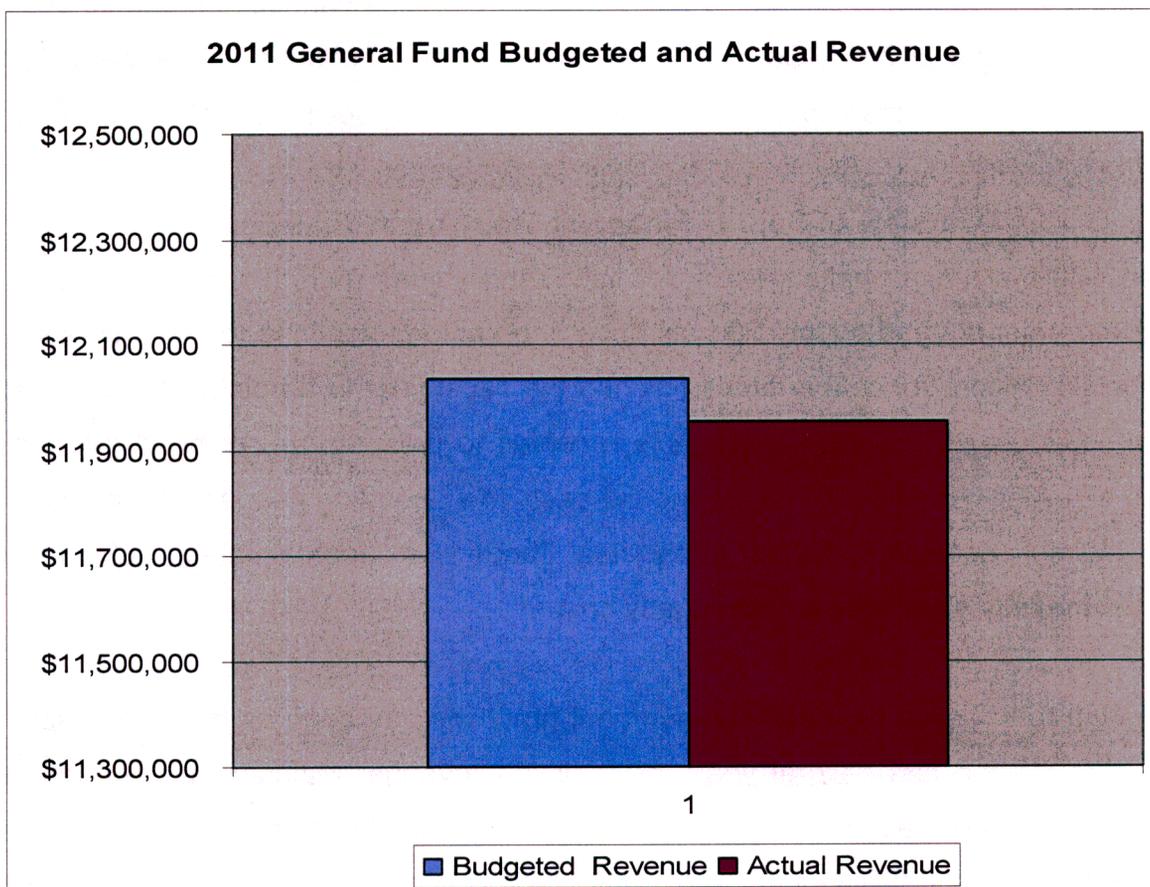
means, but the challenges continue to mount. It is becoming more and more difficult to continue to fund mandated services at even "barely serviceable levels".

General Fund

The general fund is the main operating fund of the county. Many services are funded and accounted for through the general fund. Cuts were implemented for 2011 to help bring expenditures in line with revenues. These cuts included significant health insurance coverage and co-pay changes in addition to staffing reductions. Cost reductions implemented in years prior to 2011 were also instrumental in adjusting to on-going multiple year declines in the revenue base of the county.

General Fund Revenues

Total general fund revenue for 2011 was approximately \$11,955,000. Budgeted revenue was approximately \$12,035,000. Thus, actual revenue was only approximately \$80,000 or .7% less than the budgeted amount. (*Budget and actual revenue amounts exclude retirement reserve and disaster relief one-time transfers made to the general fund in 2011*).

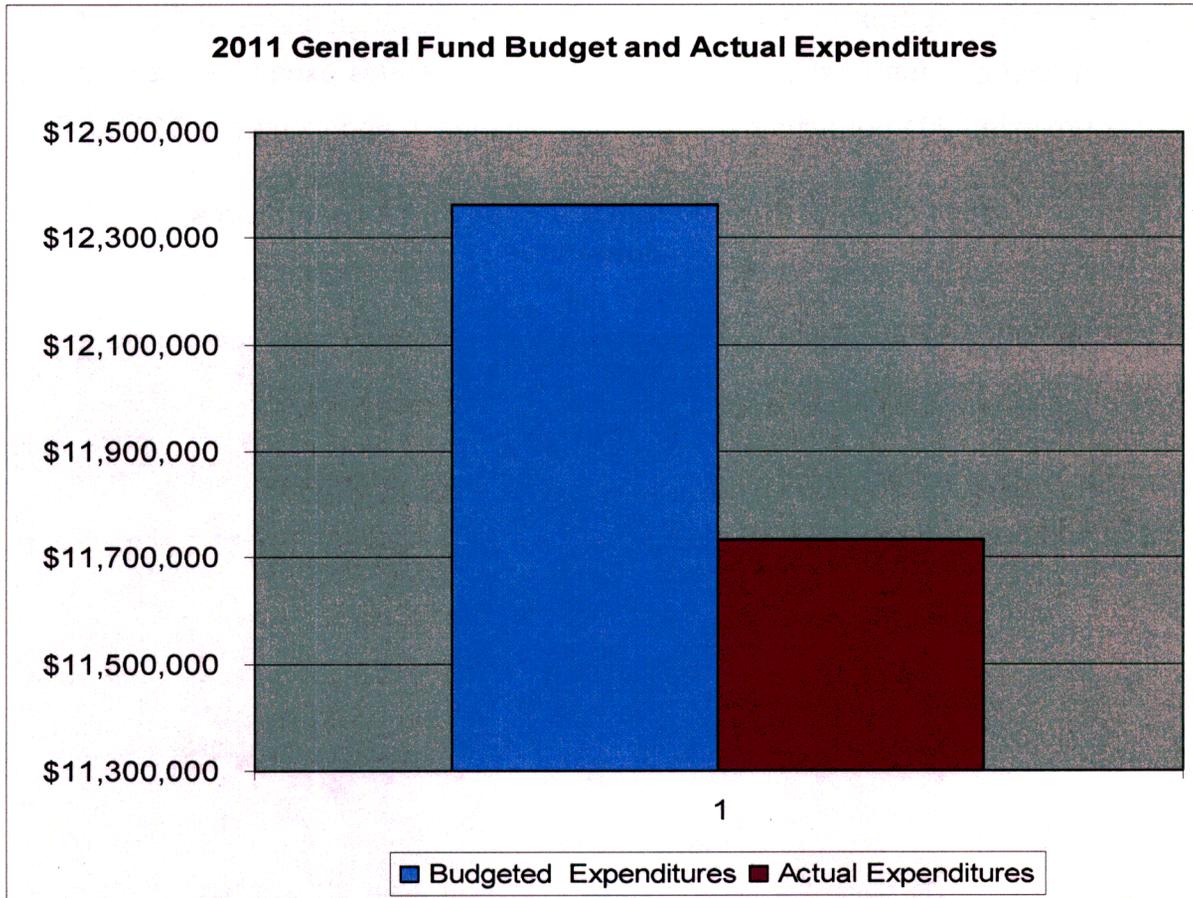


Significant revenue sources that exceeded budget expectations included: property taxes, dog licenses, state revenue sharing, diverted felon, and revolving tax fund. Revenue sources that did not perform to the anticipated amount in the budget included: court equity fund payments, district court, circuit court fine/cost collections and interest earnings. General fund revenue for 2011 was

approximately \$460,000 or 3.7% less than peak year 2008 when \$12,415,000 was received. It is also important to note that one-time data workflow imaging dollars of approximately \$300,000 were available for 2011 but, will not be available in 2012 and future years.

General Fund Expenditures

Total general fund expenditures for 2011 were approximately \$11,734,000. Budgeted expenditures were approximately \$12,364,000. Thus, actual expenditures were less than the budgeted amount by approximately \$630,000 or 5.1%.

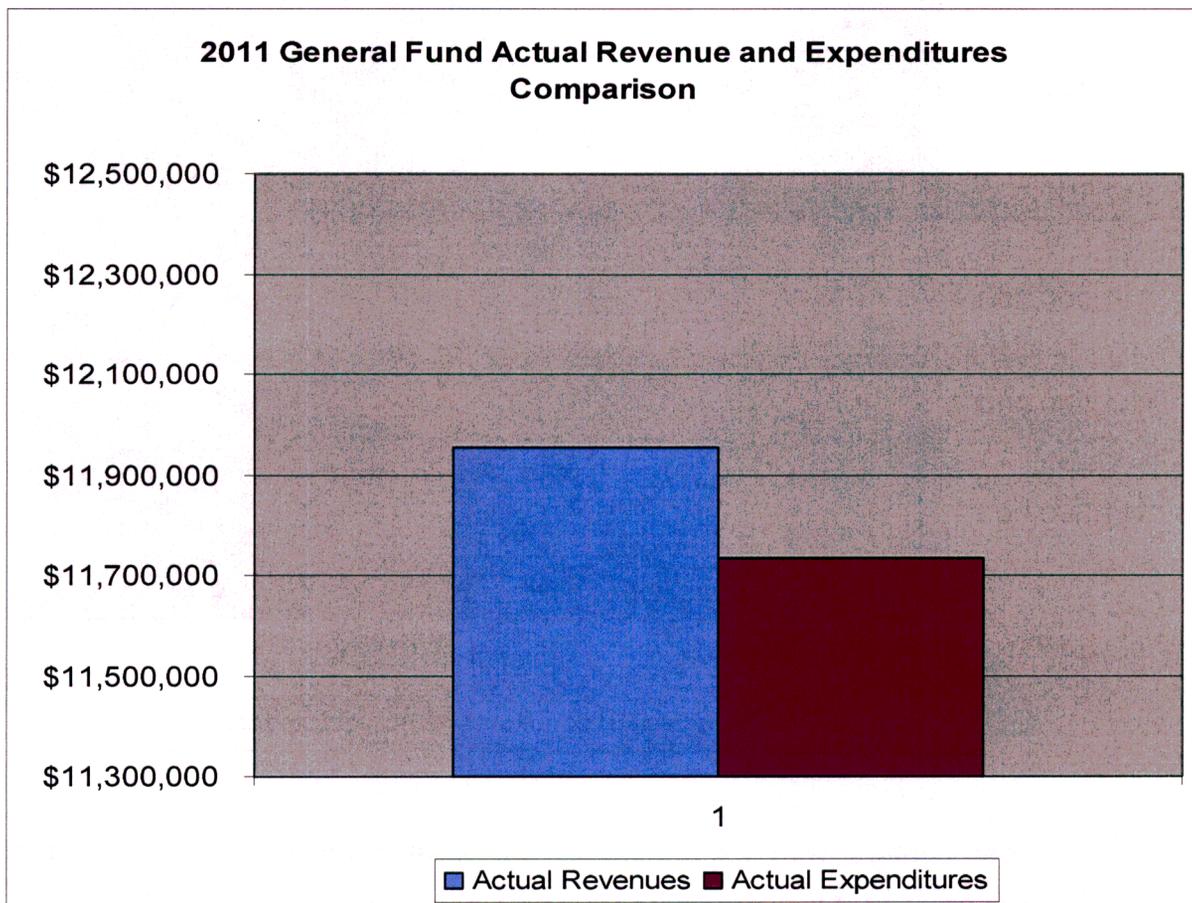


Noteworthy cost centers with expenditures that were significantly under budget include: circuit/family court, district court, Michigan State University – extension, building and grounds and jail. Factors that enabled these cost centers to finish the year under budget included: reducing a magistrate position in district court, compensation changes for the current versus former circuit court administrator, availability of one-time grant funds for Michigan State University – extension, utility costs, and costs to house inmates in other county jails were down. It is important to note the general fund has not made transfer for capital improvement needs of the county.

There were only a few cost centers that exceeded budget in the general fund which is a tribute to the commitment by county officials to effective management of appropriated funds. The Board did have to appropriate an additional \$100,000 in 2011 to the child care fund because of significant staff turnover weakening the necessary financial administration of the fund. Also, significantly lower revenue collection from parents occurred.

Changes in General Fund Balance

At the start of 2011, total uncommitted general fund balance was approximately \$1,305,000. Total 2011 revenue was approximately \$11,955,000 with total expenditures of \$11,734,000 resulting in an increase in year-end fund balance of \$221,000 from revenues exceeding expenditures. This is close to earlier projected 2011 growth in general fund balance of approximately \$150,000.



Other auditor adjustments that impacted 2011 general fund balance included:

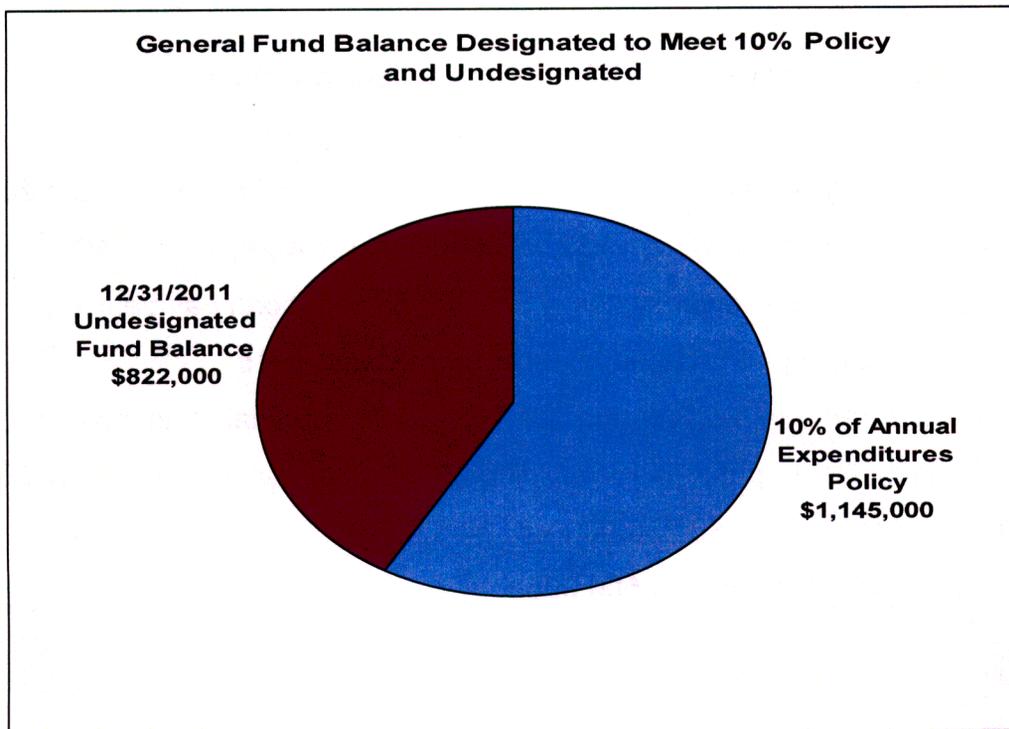
- Auditors made a one-time adjustment to fund balance of approximately \$113,000 for undistributed property tax revenue from the former “property tax roll forward system”. These funds were inadvertently not previously received to the general fund from prior years.

- Also, in order to gain compliance with the Government Accounting Standards Board (GASB) Rule 54 the retirement reserve fund of \$325,394 and disaster relief of \$2,692 had to be changed to account for these funds in the general fund. When conducting financial analysis, these funds have always been included as available reserves but now under GASB 54 are required to be recorded in the general fund as part of fund balance.

A recap of changes in 2011 general fund balance (excludes advances to the drain revolving fund) is as follows:

1/1/11 beginning undesignated fund -	\$1,305,000
Revenues exceeding expenditures -	\$221,000
Transfer of undistributed property tax from "roll forward system" -	\$113,000
GABS 54 requirement transfer retirement reserve fund -	\$325,394
GABS 54 requirement transfer disaster fund -	\$2,692
12/31/11 ending undesignated fund balance -	\$1,967,086

Following the county policy of reserving a portion of the fund balance with 10% of current year budgeted expenditures (\$1,145,000) leaves approximately \$822,000 in available undesignated general fund balance to start 2012.



Special Revenue Funds

In addition to the general fund, the county board is directly or indirectly responsible for over 50 other separate county funds. These other funds fall into two basic categories: debt service and special revenue. Attached is a spreadsheet that shows the beginning and ending fund balance for special revenue funds. Considering all special revenue funds an estimated \$1,751,000 or 14% of total fund balance was used in 2011. A broad based explanation of use of fund balances is as follows:

- New radio and other equipment purchases for the 911/dispatch center
- Health department reduced general fund appropriation and declining state/federal revenue sources
- Register of deeds automation fund major new computer hardware/software system
- Medical care facility purchase of Davenport University land and building
- Child care fund financial difficulties
- Voted bridge fund backlog of projects completed
- Capital improvement fund significant office remodeling and equipment purchases

Debt Service Funds

Debt Service Funds have been established to retire debt for county government and as a service to local units of government related to sewer and water projects. The amount borrowed is listed below. These projects are all at different stages of final bond payment.

- Sanitary sewer system City of Caro, Almer and Indianfields Townships - \$1,240,000 final bond payment 2013
- Mayville storm water system - \$1,350,000 final bond payment 2036
- Denmark water system - \$470,000 final bond payment 2019
- Millington sanitary sewer treatment facility - \$114,975 final bond payment 2016
- Denmark sanitary sewer system - \$2,169,000 final bond payment 2046
- City of Caro - sanitary sewer system - \$7,730,000 final bond payment 2028
- State Police Building - \$1,615,000 final bond payment 2015
- Medical Care Facility - building upgrades - \$12,800,000 final bond payment 2017
- Purdy Building Debt - purchase of building - \$995,000 final bond payment 2031
- Wisner – water system - \$3,250,000
- Denmark water extension - \$3,500,000

Changes in Special Revenue and Other County Funds

	1/1/2011 Beginning Fund Balance	Revenues and Transfer In	Expenditures and Transfers Out	12/31/2011 Ending Fund Balance	Change
Special Purpose Operating Funds					
County Parks & Recreation	\$9,455	\$6,548	\$9,712	\$6,291	(\$3,164)
Friend of the Court	\$13,674	\$1,346,882	\$1,309,943	\$50,613	\$36,939
Family Counseling	\$18,180	\$17,559	\$13,900	\$21,839	\$3,659
Dispatch/911	\$578,446	\$1,444,150	\$1,518,986	\$503,610	(\$74,836)
Health Department	\$574,837	\$2,410,457	\$2,623,093	\$362,201	(\$212,636)
Equipment Fund	\$135,544	\$140,174	\$120,464	\$155,254	\$19,710
Principal Residence Exemption	\$32,744	\$64,591	\$78,690	\$18,645	(\$14,099)
Register of Deeds Automation	\$187,425	\$58,374	\$128,006	\$117,793	(\$69,632)
Corrections Officer Training	\$64,097	\$16,846	\$23,221	\$57,722	(\$6,375)
Forfeiture Sheriff/Prosecutor	\$17,894	\$3,039	\$20	\$20,913	\$3,019
Law Library	\$14,705	\$6,500	\$6,363	\$14,842	\$137
Michigan Justice Training	\$7,694	\$5,464	\$2,997	\$10,161	\$2,467
Human Services Child Care	\$92,383	\$334,120	\$327,871	\$98,632	\$6,249
Human Services	\$37,113	\$162,155	\$176,489	\$22,779	(\$14,334)
Medical Care Facility	\$4,190,316	\$16,725,490	\$17,526,608	\$3,389,198	(\$801,118)
Child Care Juvenile	\$236,341	\$746,283	\$868,337	\$114,287	(\$122,054)
Soldiers Relief	\$20,775	\$28,500	\$22,105	\$27,170	\$6,395
Veterans Trust	\$530	\$14,600	\$4,700	\$10,430	\$9,900
Workers Compensation	\$486,632	\$15,185	\$32,929	\$468,888	(\$17,744)
Employee Sick Payout	\$88,833	\$91,860	\$91,853	\$88,840	\$7
Special Purpose Millage Supported Funds					
Road Patrol	\$146,034	\$1,349,134	\$1,375,314	\$119,854	(\$26,180)
Voted Primary Road Improvement	\$280,366	\$1,371,122	\$1,322,566	\$328,922	\$48,556
Recycling	\$312,372	\$310,926	\$250,147	\$373,151	\$60,779
Mosquito Abatement	\$632,578	\$934,836	\$871,812	\$695,602	\$63,024
Voted Bridge	\$1,290,414	\$692,709	\$838,204	\$1,144,919	(\$145,495)
Voted Senior Citizens	\$34,722	\$281,941	\$277,039	\$39,624	\$4,902
Voted Medical Care Facility	\$1,040,849	\$367,331	\$343,843	\$1,064,337	\$23,488
Special Purpose Police Services Contract Funds					
Arbela Township Police Services	\$0	\$112,481	\$112,481	\$0	\$0
Vassar Township Police Services	\$0	\$79,280	\$79,280	\$0	\$0
Millington Township Police Services	\$0	\$157,627	\$157,627	\$0	\$0

Changes in Special Revenue and Other County Funds

	1/1/2011 Beginning Fund Balance	Revenues and Transfer In	Expenditures and Transfers Out	12/31/2011 Ending Fund Balance	Change
Special Purpose Grant Funds					
Building Strong Families	\$26,264	\$29,976	\$31,846	\$24,394	(\$1,870)
Victim Services	\$1,896	\$67,484	\$67,489	\$1,891	(\$5)
EECBG Multi-Purpose Grant	\$0	\$403,265	\$403,265	\$0	\$0
Brownfield Redevelopment	\$0	\$29,079	\$29,079	\$0	\$0
CDBG Housing Grant	\$0	\$90,236	\$90,236	\$0	\$0
Violence Against Women Grant	\$0	\$188,123	\$188,123	\$0	\$0
Victim of Crime Act Grant	\$2,001	\$66,230	\$67,052	\$1,179	(\$822)
HDC Stop Grant	\$0	\$3,228	\$3,228	\$0	\$0
Community Corrections Service	\$5	\$50,706	\$50,711	\$0	(\$5)
Remonumentation	\$0	\$54,199	\$54,199	\$0	\$0
Capital Project Funds					
State Police Capital Expenditures	\$168,940	\$13,907	\$6,856	\$175,991	\$7,051
Capital Improvements Fund	\$1,754,341	\$6,571	\$543,501	\$1,217,411	(\$536,930)
Purdy Building Purchase	\$0	\$984,283	\$984,283	\$0	\$0
Total	\$12,498,400	\$31,283,451	\$33,034,468	\$10,747,383	(\$1,751,017)

2011 TUSCOLA COUNTY WORK PROGRAM

ACCOMPLISHMENTS

Continued Sound and Effective Financial Management

1. Although state revenue sharing was substantially cut by the state – Tuscola and other counties successfully argued and succeeded in mitigating the cut from 34% to 24%
2. County developed a position paper to explain the implication of state revenue sharing cuts
3. Medical care facility construction bonds were refinanced saving an estimated \$400,000
4. 2012 county budget was completed and is balanced after making certain reductions which are critical to maintaining long-term county financial stability: changed employees from full-time to part-time employees or eliminated a part-time employee in – the controller, veterans, treasurer, and sheriff offices – significantly reduced county appropriations to – economic development corporation, Michigan State extension, juvenile child care, health department and others
5. New auditing firm was hired and the 2010 county audit (comprehensive annual financial report) was completed – even with continued financial challenges all county funds remain in a positive financial position
6. Purdy Building was purchased in lieu of an installment purchase agreement resulting in significant tax payer savings
7. Recycling costs were reduced by combining the building and grounds and recycling director positions
8. County developed a document titled County Dashboard which measures Tuscola county changes in socio-economic factors
9. Board approved obtaining a legal opinion from current corporate council regarding alternative methods of financing county drain-at-large costs
10. County continued to monitor potential state changes in the personal property tax and in particular how potential changes may impact wind energy revenue – the county has membership on the Thumb Regional Renewable Energy Authority which is advocating for reasonable taxation on wind energy development
11. Continued to make available primary budget and financial information on the county web site which has saved considerable staff time in preparing financial information for various entities

Major Project Completions and Operational Changes

1. Administrative staff changes in the mosquito abatement operation were highly successful with significantly improved service delivery and public satisfaction during the 2011 season

2. With the exception of Juvenile, all office remodeling and relocations were completed in 2011
3. DELEG energy grant was completed providing lighting upgrades for the county and certain local units of government, new wind energy system established in Cass City and Mayville and energy audits completed for several local governments in the county
4. Document titled Innovation in Tuscola County Government was developed to illustrate service base consolidation and cost cutting measures undertaken as “best county practices” for efficiency in service delivery
5. After the resignation of the Information System Director and other staff in the department the county contracted for technology/computer services with Zimco Inc. – this change has strengthened support provided to departments without increasing overall costs
6. An Off Road Vehicle Ordinance has been developed and is anticipated to be adopted before year-end
7. Retirement saving alternative was approved for county employees by adding a second deferred compensation company called Nationwide
8. County and the Board of Public works has assisted Denmark and Wisner Townships with Act 185 financing for water projects – by working through the county, local unit of government projects can be conducted without limitations on local state equalized value and local government can capitalize on the county A+ bond rating which lowers project borrowing costs
9. County worked with Medical Care Facility staff to purchase the former Davenport University building and property which provides a method of providing space to meet the needs of the community into the future
10. Review was conducted to determine if the county was in compliance with state county share of payment for employee health insurance requirements under Act 152 which limits the amount that the county can pay for employee health insurance – with the exception of the Health Department and Road Commission the county was in full compliance – the Road Commission and Health Department are making coverage changes to gain compliance
11. Sheriff requested the formation of a Chaplin’s Corp to provide assistance to police officers and family
12. County Airport Zoning Ordinance was adopted to regulate structure heights in order to protect pilots and the public
13. Road Commissioner entered into a contract with the County and Sheriff to provide Weigh Master Services which is anticipated to strengthen the ability to perform the functions required by the Weigh Master
14. Board organization was changed eliminating the Committee of the Whole and establishing a two committee structure
15. Vacancy in the District 1 commission position was refilled first by appointment and then by a public election
16. Next Era wind energy project was started in Gilford township

17. Computer hardware and/or software upgrades were made in many county offices including: register of deeds, treasurer, equalization, drain, etc.
18. The Apportionment Commission decided to remain with five commissioners, but the districts were substantially changed to meet the population and other standards required by election laws
19. Implementation of radio, pager and other equipment changes is nearly complete which will enable the county to convert to the Michigan Public Services Communication System
20. Tuscola county was the host and did much of the planning for a successful National Association of Counties Rural Action Caucus in Frankenmuth
21. Change was made in the company who prepares the county indirect cost plan from Maximus to MGT
22. Staff has completed depositions related to lawsuit against Blue Cross Blue Shield and is monitoring the progress of this matter
23. Flexible spending account (Section 125) established in 2011 allowing employees to pay for medical related costs with their pre-tax dollars
24. Staff worked with county health department to consolidate health department health insurance under the county plan saving both employee and tax payer dollars

Document prepared by:
Michael R. Hoagland
Tuscola County Controller/Administrator

DRAFT
Tuscola County Board of Commissioners
Finance Committee Minutes
Thursday, March 15, 2012
HH Purdy Building – 8:30 A.M.
125 W. Lincoln, Caro, MI

Commissioners Present: Thomas Bardwell, Gerald Peterson. Also present: Mike Hoagland, Jodi Fetting, Mary Drier, Dan Grimshaw, Bob Mantey, Mike Miller, Donna Fraczek, Greg McDonald, Sheriff Teschendorf, Undersheriff Skrent, Cleyette Zechmeister.

Finance

Primary Finance Items:

Court Reorganization Proposal –

Reorganization of the Director of Probation Services (Juvenile, District Court, Child Care Fund) matter to be moved to Consent Agenda

Court Collections Plan (Child Care Fund and General Fund) –

Mike Hoagland to continue to work with Donna Fraczek and Greg McDonald regarding Collection process

2012 General Fund Implemented Expenditure Reductions -

Mike Hoagland provided update regarding the General Fund Expenditure Reductions

Suggested 2012 Budget/Board Action Adjustments -

Mike Hoagland reviewed proposed changes and matter to be moved to Consent Agenda

Other 2012 Budget Amendments -

Discussed and matter to be moved to Consent Agenda

Potential Additional Jail Bed Space –

Discussed and matter to be moved to Consent Agenda

Wind Energy Taxation and 2013 Revenue Update –

Representative Damrow along with Wind Energy companies provided information regarding proposed house bill at conference

Review and Approval of Caro DDA/TIFA Agreement –

Draft agreement has been sent to the City Manager for review and approval

2012/2013 State Revenue Sharing Reductions Proposed in Governor Budget –

Mike Hoagland provided update

Public Comment Period

Dan Grimshaw and Bob Mantey spoke on behalf of the Elected Officials –

Possible options provided: millage request in general election and if millage didn't pass have specific reductions that would be put into place, establish core-based office positions for future planning, review health care plan options available, outsourcing payroll.

Meeting Recessed at 9:58 am

Meeting Reconvened at 10:06 am

Primary Finance Items Continued:

- Communication Tower Lease Agreement –
Contract is being negotiated
- County Equalization Department Assessing Proposal to Akron Township –
Waiting on response From Township

Secondary/On-Going Finance Items:

1. Monitor State Finance Changes that Impact the County: state revenue sharing, PILT, personal property tax
2. County Hiring Freeze – Reducing Cost Through Attrition
3. LUG Fiscal Indicators
4. Stabilize Funding for the Tuscola County Economic Development Corporation
5. County Cash Flow Analysis
6. Tax Foreclosure Fund
7. Evaluate Consolidation of Central Service Functions
8. Explore Grant Opportunities that would be Beneficial to the County
9. Review Methods of Reducing Utility Costs

Personnel

Primary Personnel Items

Secondary/On-Going Personnel Items

1. Prepare Labor Negotiations Strategy
2. County Hiring Freeze – Reducing Cost Through Attrition
3. Monitor the Status of Lawsuits Filed Against the County
4. Review County Compliance with Act 152 Requirements
5. New Hire Wage/Fringe Benefits
6. Schedule Employee Training Sessions Regarding Conduct in the Workplace, Minimum Insurance Claims, etc.

Closed Session – None

Other Business - None

Meeting Adjourned at 10:27 am

Jodi Fetting
Chief Deputy Clerk

March 1, 2012

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, March 1, 2012 at 8:00 A.M.

Present: Road Commissioners John Laurie, Mike Zwerk, and Pat Sheridan; County Highway Engineer Michele Zawerucha, Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey. Also present: County Commissioner Roy Petzold.

Absent: Road Commissioner Gary Parsell and Road Commissioner Julie Matuszak.

Motion by Zwerk seconded by Sheridan that the minutes of the February 16, 2012 regular meeting of the Board be approved. Sheridan, Zwerk, Laurie --- Carried.

Payroll in the amount of \$118,742.74 and bills in the amount of \$131,898.68 covered by vouchers #12-08 and #12-09 were presented and audited.

Motion by Sheridan seconded by Zwerk that the payroll and bills be approved, and that bills be paid next week upon receipt of Michigan Transportation Funds at the discretion of the Director of Finance. Sheridan, Zwerk, Laurie -- Carried.

Brief Public Comment Segment:

(1) Kingston Township Supervisor Jesse Zimba appeared before the Board to discuss the township's roadwork completed during the 2011 season. Mr. Zimba reported that the Kingston Township Board had approved 6,700 tons of township-wide gravel patching last season, and assumed using the Section II Township Allowance toward that roadwork. Management and the Board discussed and reviewed the Road Commission's Local Road Improvement and Township Allowance Policy. Management reported that township-wide gravel patching is not an eligible improvement for the Section II Township Matching Allowance, but recommends a one-year variance given the amount of roadwork completed. After further discussion, the following motion was introduced:

Motion by Zwerk seconded by Sheridan to grant Kingston Township a one-year variance of the Local Road Improvement and Township Allowance Policy by allowing their county-wide gravel patching for the 2011 season to be eligible for the Section II Township Matching Allowance. Sheridan, Zwerk, Laurie --- Carried.

Steve and Diane Foley with Rainbow Creek Farms appeared before the Board regarding Seasonal Weight Restrictions. Mr. Foley requests to bond portions of Vassar Road and Arbela Road during Seasonal Weight Restrictions. Furthermore, Mr. Foley requests that Rainbow Creek Farms apply for the permit and post the bond, rather than the trucking company. Management and the Board reviewed the state law and the Road Commission's Agricultural Bonding Procedures requiring the trucking company to apply for the permit. After further discussion, the following motion was introduced:

Motion by Zwerk seconded by Sheridan to grant a one-time variance of the Road Commission's Agricultural Bonding Procedure by allowing Rainbow Creek Farms to apply for a permit and post a bond during this year's Seasonal Weight Restrictions on Vassar Road from Birch Run Road south to Arbela Road then west ½ mile on Arbela Road. Sheridan, Zwerk, Laurie --- Carried.

At 8:45 A.M. the following bids were opened for 2012 Chip Seals:

Prime &

Raised

<u>Bidder</u>	<u>Seal Single Chip</u>	<u>Seal Double Chip</u>	<u>Double Chip Seal</u>	<u>Pavement Markers</u>	<u>Fog Seal</u>
Fahrner Asphalt Sealers, LLC	1.489 / syd.	2.980 / syd.	3.610 / syd.	1.00 / ea.	0.291 / syd
Highway Maint. & Const.	1.480 / syd.	2.960 / syd.	3.370 / syd.	1.00 / ea.	0.290 / syd
Highway Maint. & Const. (alt bid)	1.420 / syd.	2.840 / syd.	3.250 / syd.	1.00 / ea.	0.290 / syd

Motion by Sheridan seconded by Zwerk that the bids for 2012 Chip Seals be accepted and awarded in the best interest of the Tuscola County Road Commission. Sheridan, Zwerk, Laurie --- Carried.

At 9:00 A.M. the following bids were opened for 2012 Overband Crack Fill:

<u>Bidder</u>	<u>Unit Price</u>
Scodeller Construction Co.	\$ 1.490 / lb.
Highway Maintenance & Const.	1.460 / lb. (over 5,000 lbs)
Highway Maintenance & Const.	2.220 / lb. (2,500-5,000 lbs)
Fahrner Asphalt Sealers, LLC	1.473 / lb.
Interstate Sealant & Concrete, Inc.	1.215 / lb.
Wolverine Sealcoating, LLC	1.160 / lb.
Wenn Sealcoating and Striping, Inc.	1.195 / lb.

Motion by Sheridan seconded by Zwerk that the bids for 2012 Overband Crack Fill be accepted and awarded in the best interest of the Tuscola County Road Commission. Sheridan, Zwerk, Laurie --- Carried.

Motion by Zwerk seconded by Sheridan that the bids for Supplying a Box Culvert at Leonard Road over the Tuttleville Drain in Akron Township taken and accepted at the last regular meeting of the Board be awarded to the low bidder, Northern Concrete Pipe. Sheridan, Zwerk, Laurie --- Carried.

Management and the Board further discussed the report from the MDEQ regarding the Cain #1 Brine Well located on Swaffer Road. Superintendent/Manager Jay Tuckey presented to the Board quotes received for the installation of a monitoring system and ground water testing in order to meet the requirements for the Cain #1 Brine Well. After review and further discussion, the following motion was

Motion by Sheridan seconded by Zwerk that the quotes for the installation of a monitoring system and ground water testing at the Cain #1 Brine Well be accepted and awarded to Superior Environmental Corporation. Sheridan, Zwerk, Laurie --- Carried.

Management and the Board further discussed the intended township matching allowances for the 2012 season. At the September 29, 2011 regular meeting, the Board made resolution to offer the matching allowances pending the outcome of the 2011-12 winter maintenance expenses. After discussion and reviewing the winter season, the following motion was introduced:

Motion by Sheridan seconded by Zwerk to officially approve that the Tuscola County Road Commission offers each township the \$25,000.00 matching allowance for Preservation Improvements and the \$2,500.00 matching allowance for Preventive Maintenance toward the 2012 construction season, all in accordance with the Local Road Improvement and Maintenance & Township Allowance Policy. Sheridan, Zwerk, Laurie --- Carried.

Management and the Board further discussed the Road Commission's group health insurance plan. Director of Finance Michael Tuckey reported to the Board of continuing to reconcile the prescription coverage in accordance with the current union contract.

Management and the Board reviewed the proposed 2012-13 Legislative Priorities with some recommended revisions from the C.R.A.M. General Policy Committee. The proposed 2012-13 Legislative Priorities will be placed

before the membership at the C.R.A.M. Annual Conference next week. After review and discussion, the following motion was introduced:

Motion by Sheridan seconded by Zwerk that the Tuscola County Road Commission supports the proposed 2012-13 Legislative Priorities with the revisions and additions to sections #15, #28, and #30, as recommended by the C.R.A.M. General Policy Committee. Sheridan, Zwerk, Laurie --- Carried.

Motion by Zwerk seconded by Sheridan to appoint County Highway Engineer Michele Zaverucha to attend the 2012 Saginaw Bay Watershed Conference. Sheridan, Zwerk, Laurie --- Carried.

Management and the Board further discussed the Wind Turbine Project in Gilford Township scheduled for this season.

Motion by Zwerk seconded by Sheridan that the meeting be adjourned at 10:30 A.M. Sheridan, Zwerk, Laurie --- Carried.

Chairman

Secretary-Clerk of the Board

#9

Tuscola County Health Department
Board of Commissioners Monthly Report for March 2012

Prepared by: Gretchen Tenbusch, RN, MSA, Health Officer

Visit our website at www.tchd.us

Outcomes for the Month:

- The WIC program, which is a supplemental food program with a nutrition education component, had 1675 participants in FY10/11 and provided a total of \$1,097,543.70 of actual food dollars to our Tuscola recipients.

Issues under consideration by the Local Health Department:

- The Health Department will be participating in the Wet Wild exercise on April 11 from 9-11am.
- Our Fiscal Auditor, Heather Thomas, is scheduled to present the 2010/2011 audit findings to the Board of Commissioners at their March 29th meeting.
- Ann Hepfer, Nursing Administrator has written for a Substance Abuse Coalition Support grant from the Department of Health and Human Services Substance Abuse and Mental Health Services Administration. If received by the Health Department, the grant would be worth \$125,000 each year for 5 years, with an in-kind match of \$125,000 each year for the duration of the grant cycle. Goals of the grant would be 1) Increase Community Collaboration and 2) Reduce youth substance abuse use.

Issues to be brought to Board of Commissioners:

- We would like to talk with the Board of Commissioners regarding any further financial cuts including furlough days because of the potential of losing more revenue than would be saved as we are very close to the maintenance of effort funding level (which impacts our state funding level). If the intent of furlough days is to further reduce our appropriation, this may put us below maintenance of effort funding levels and we would lose not only the local appropriation, revenue generated by the clinics canceled, but also state funding.



#10

RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
MICHIGAN LIQUOR CONTROL COMMISSION
ANDREW J. DELONEY
CHAIRMAN

STEVEN H. HILFINGER
DIRECTOR

*BOC - FYI
Merge*

MLCC Bulletin No. 2012-05

DATE: February 28, 2012
TO: Local Units of Government, Local Law Enforcement Agencies,
and Applicants for MLCC Licenses.
FROM: Michigan Liquor Control Commission
SUBJECT: Local Approvals for Licensing Application Process

This is an important notice about local approvals as part of the application process for the Michigan Liquor Control Commission ("Commission"). Effective April 1, 2012 the Commission is changing the procedure for obtaining approvals set forth in the Michigan Liquor Control Code and Administrative Rules. As of April 1, 2012, the Commission is requiring all applicants for licenses to submit required approvals from the local unit of government or the local law enforcement agency to the Commission.

The Commission is requiring the applicant to directly submit requests for these local approvals to the local unit of government or local law enforcement agency; these forms will not be transmitted directly from the Commission after April 1, 2012. The Commission's website has forms available for use at:
www.michigan.gov/lcc.

The Commission cannot review or consider an application until that application is "complete," as defined in MCL 436.1525(6). A completed application must include any information, records, approval or similar item required by law or rule from a law enforcement agency or local unit of government.

Also, the Commission will continue to provide the applicant's names, home and business addresses, and home and business phone numbers to the local unit of government and to the local chief of police when required to do so under MCL 436.1501(2).

Please contact the Commission's Licensing Division at (866) 813-0011 if you have any questions.



Tuscola County Planning Commission

125 S. Lincoln St.
Caro, MI 48723

email - tcplanning@tuscolacounty.org

989.672.3700
Fax: 989.672.4011

March 20, 2012

Tuscola County Board of Commissioners
125 S. Lincoln Street
Caro, MI 48723

Re: Review/Amendment of Master Plan

This notice is to inform your community that the Tuscola County Planning Commission is preparing to review and amend its existing General Development Plan.

In accordance with Section 39 of the Michigan Planning Enabling Act, Public Act 33 of 2008, MCL 125.3839, this notice is to inform our neighboring local governments, and planning entities of Tuscola County's intent to review and amend our General Development Plan. The Tuscola County Planning Commission welcomes your cooperation and comments on the proposed changes.

The Tuscola County Planning commission will send you a copy of the proposed changes as soon as we have the completed draft ready for review.

Sincerely,

Ione K. Vyse
Secretary, Tuscola County
Planning Commission

*Keith Kosik, Chairman ~ Don Richards, Vice Chairman ~ Ione Vyse, Secretary
Gerald Peterson, Board Representative ~ Zygmunt Dworzecki ~ Cynthia Kapa ~ Lonnie Kester ~ Wm. Thayer*