

TUSCOLA COUNTY BOARD OF COMMISSIONERS
MEETING AGENDA
TUESDAY, DECEMBER 22, 2009 – 8:00 A.M.
ANNEX BOARD ROOM

207 E. Grant Street
Caro, MI 48723-1660

Phone: 989-672-3700
Fax : 989-672-4011

- 8:00 A.M. Call to Order – Chairperson Peterson
Prayer – Commissioner Bardwell
Pledge of Allegiance – Commissioner Peterson
Roll Call – Clerk White-Cormier
Adoption of Agenda
Action on Previous Meeting Minutes (See Correspondence #1)
Brief Public Comment Period
Consent Agenda Resolution (See Correspondence #2)
New Business
 -Public Hearing 2010 County Budget
 (See Separate Packet of Information)
 -Road Commission Millage Transfer Requests
 (See Correspondence 3 & 4)
 -November 2009 Financial Report
Old Business
Correspondence/Resolutions

COMMITTEE AND LIAISON REPORTS

Committee of the Whole – FINANCE FOCUS (See Correspondence # 12)
Commissioner Bardwell/Commissioner Peterson

Other Business/On-Going Matters
Next Meeting Date Monday, December 28, 2009 – 8:00 A.M.

Committee of the Whole – PERSONNEL FOCUS (See Correspondence # 12)
Commissioner Bardwell/Commissioner Roggenbuck

Other Business/On-Going Matters
Next Meeting Date Monday, December 28, 2009 – 8:00 A.M.

Committee of the Whole – BUILDING AND GROUNDS FOCUS (See
Commissioner Kern/Commissioner Petzold Correspondence # 12)

Other Business/On-Going Matters
Next Meeting Date Monday, December 28, 2009 – 8:00 A.M.

COMMISSIONER LIAISON COMMITTEE REPORTS

PETERSON

Enterprise Facilitation
Human Development Commission

MEMS

Michigan Association of Counties – Aging Work Group
Michigan Association of Counties – Environmental

LEPC

NACo

Local Unit of Government Activity Report
Parks & Recreation
Dispatch Authority Board

PETZOLD

Recycling Advisory
Resource Conservation and Development District
Mid-Michigan Mosquito Control Technical Advisory Committee
Thumb Area Consortium

Multi-County Solid Waste

TRIAD

Local Unit of Government Activity Report
Road Commission
Health Board

ROGGENBUCK

Planning Commission
Human Services/Medical Care Facility Liaison

Board of Public Works

Local Unit of Government Activity Report

Human Services Coordinating Council

MAC Judiciary & Public Safety Committee

Great Start Collaborative – Tuscola County

Parks & Recreation

NACo Agricultural Committee

NACo Rural Action Caucus

MAC Agriculture & Tourism

BARDWELL

Caro DDA

Brownfield Redevelopment Authority

Economic Development Corporation

Tuscola 2011

MAC Economic Development/Taxation

MAC 7TH District

Local Unit of Government Activity Report

Michigan Association of Counties – Board of Directors

NACo

KERN

Thumb Area Consortium
Human Development Commission
Health Board
Senior Services Advisory
Local Unit of Government Activity Report
Community Corrections Advisory Board
Behavioral Health Board

Closed Session (If Necessary)

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

CORRESPONDENCE

- #1 December 8, 2009 Full Board Minutes
- #2 Consent Agenda Resolution
- #3 Road Commission Local Bridge Millage Transfer Request
- #4 Road Commission Primary Road Millage Transfer Request
- #5 City of Caro Public Hearing Notice for Initial Base Zoning
- #6 Bay County Resolution Regarding Support of HB 5368 & HB 5369
- #7 November 25, 2009 Road Commission Minutes
- #8 December 3, 2009 Recycling Advisory Committee Minutes
- #9 Emergency Mgmt. Request to Update the MEMAC for Tuscola Co.
- #10 December 11, 2009 Human Development Commission Minutes
- #11 Dept. of Human Services Child Care Fund and Expenditures
- #12 December 10, 2009 Committee of the Whole Minutes
- #13 Correspondence from State Dept. of Human Services Approving Child Care
Fund Expenditures

DRAFT

**Tuscola County Board of Commissioners
December 8, 2009 Minutes
Courthouse Annex**

Chairman Gerald Peterson called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the, held at the County Annex Building in the Village of Caro, on the 8th day of December, 2009 to order at 8:03 a.m. local time

Prayer by Commissioner Roggenbuck
Pledge by Commissioner Bardwell

COMMISSIONERS PRESENT:

District #1 Amanda Roggenbuck, District #2 Thomas Bardwell, District #3 Tom Kern, District #4 Roy Petzold, District #5 Gerald Peterson

09-M-258

Motion by Bardwell seconded by Roggenbuck to adopt the agenda as amended. Motion carried.

09-M-259

Motion by Bardwell seconded by Roggenbuck to approve the minutes of the 11/24/09 regular meeting as amended to include additional information regarding the flood insurance open house. Motion carried.

Brief Public Comment-Jack Laurie appeared with questions regarding consent agenda item "B" (begin process to change from 3 appointed road commission board positions to 5 elected positions)

Jim Miklovic appeared regarding consent agenda item "B". He feels it would be a mistake to move to an elected road commission board.

Mike Tuckey appeared to echo Mr. Laurie and Mr. Mikovic's comments.

Duane Lockwood, Ellington Township Supervisor, appeared regarding the foregoing. He recommends that there be 3 elected board members.

Hal Hudson, MSU-E Director, appeared regarding same

09-M-260

It was moved by Bardwell and supported by Kern that the following Consent Agenda Resolution be adopted (as amended):

CONSENT AGENDA

Agenda Reference: A

Entity Proposing: COMMITTEE OF THE WHOLE 11/24/09

Description of Matter: Move that the 2009 General Fund and Child Care Fund (Fund 292) Budgets be increased with an additional appropriation from the General Fund to the Child Care Fund of \$35,000 to help off-set the higher than

originally anticipated child care costs and maintain a reasonable year-end balance in the Child Care Fund. Also, the 2009 budgets in both of these funds be amended to properly reflect this change.

Agenda Reference: D

Entity Proposing: COMMITTEE OF THE WHOLE 11/24/09

Description of Matter: Move to authorize the submission of a letter to all unions to request a reopener of the collective bargaining agreements to discuss union employee wages.

Agenda Reference: E

Entity Proposing: COMMITTEE OF THE WHOLE 12/8/09

Description of Matter: Move that per the November 25, 2009 memorandum from the District Court Administrator, to concur with the internal transfer of \$800 from account 136-804-000 to account 136-728-010.

Agenda Reference: G

Entity Proposing: COMMITTEE OF THE WHOLE 12/8/09

Description of Matter: Move to concur with the letter of request from the Register of Deeds for the hiring of a part-time temporary General Office Position at \$10.00 per hour until the end of the 2009 calendar year.

Agenda Reference: H

Entity Proposing: COMMITTEE OF THE WHOLE 12/8/09

Description of Matter: Move to approve the letter of request from the Mosquito Abatement Director to hire a Full-Time Office Position.

Agenda Reference: I

Entity Proposing: COMMITTEE OF THE WHOLE 12/8/09

Description of Matter: Move to approve the Deferred Compensation Amended Adoption Agreement with Great-West Retirement Services and authorize appropriate signatures.

Agenda Reference: K

Entity Proposing: COMMITTEE OF THE WHOLE 12/8/09

Description of Matter: Move that per the November 25, 2009 email from Sandy Gaudreau that authorization be given to place the Gingerbook display on the front lawn

of the Courthouse for the 2009 event and the Building and Grounds Director notify the appropriate parties of this approval.

IT IS FURTHER RESOLVED that any motion, resolution, or other act of Tuscola inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS: all

NAYS: none

ABSTENTIONS: none

RESOLUTION ADOPTED.

09-M-261

Motion by Kern seconded by Kern that the county exercise its right to reject the buy/sell agreement and decline the purchase of the Almer Street building because of concerns with the preliminary Phase II environmental assessment findings. Also, the current building owner be notified this decision in writing. Motion carried.

Friend of the Court Mary Lou Burns and District Court Judge Glaspie appeared regarding last minute 2010 budget requests/adjustments

09-M-262

Motion by Bardwell seconded by Kern that the draft 2010 county budget incorporate Circuit/Family Court, Friend of the Court and District Court revenue and expenditure changes as outlined at the December 8, 2009 Board of Commissioners meeting by the Commissioners who met with the Courts on December 4, 2009 and December 7, 2009. Also, this budget is authorized for newspaper publication explaining that the document is available for public review and that a public hearing will be held on December 22, 2009 at 8:00 A.M. to receive public comment regarding said budget. Motion carried.

EDC Director Jim McLoskey appeared seeking the reappointment of Bill Bushaw and Rose Laskowski to the EDC and Brownfield boards

09-M-263

Motion by Kern seconded by Bardwell to appoint Bill Bushaw, Rose Laskowski, Tom Striffler and Christine Trisch to both the EDC and Brownfield Redevelopment Boards. Motion carried.

09-M-264

Motion by Kern seconded by Bardwell to change the standard mileage rate to the IRS amount of \$.50 effective January 2010. Motion carried with Petzold casting the only dissenting vote.

09-M-265

Motion by Kern seconded by Roggenbuck to draft a resolution for consideration by the COW on Thursday that would allow a decision to increase the number of road commisisoners and to consider making the positions elected. Motion carried with Petzold casting the only dissenting vote.

Dutch Guthrie, Extension Council Chairman, appeared to reiterate the board's recent action (restoration of MSU-E funding) hasn't gone unnoticed.

Hal Hudson appeared to thank the board for restoring the MSU-E budget

Meeting adjourned at 10:31 a.m., until 8 a.m., December 22, 2009.

Margie White-Cormier
Tuscola County Clerk

'DRAFT'

COUNTY OF TUSCOLA

STATE OF MICHIGAN

RESOLUTION TO ADOPT CONSENT AGENDA

At a regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the County Annex Building in the Village of Caro, Michigan, on the 22nd day of December, 2009 at 8 o'clock a.m. local time.

COMMISSIONERS PRESENT:

COMMISSIONERS ABSENT:

It was moved by Commissioner _____ and supported by Commissioner _____ that the following Consent Agenda Resolution be adopted:

CONSENT AGENDA

Agenda Reference: A

Entity Proposing: COMMITTEE OF THE WHOLE 12/10/09

Description of Matter: Move that the Tuscola County Economic Development Corporation Financial Report for the period ending June 30, 2009 be received and placed on file.

Agenda Reference: B

Entity Proposing: COMMITTEE OF THE WHOLE 12/10/09

Description of Matter: Move that per the recommendation of the Rummel Agency, the County Self-Insured Workers Compensation Program be renewed with the Option #1 Accident Fund (December 3, 2009 correspondence) for a two-year period and all documents related to this matter be authorized for signature.

Agenda Reference: C

Entity Proposing: COMMITTEE OF THE WHOLE 12/10/09

Description of Matter: Move that the following four law firms be scheduled for interviews at a date to be determined in January of 2010 to discuss the potential of providing legal services to Tuscola County:

- ❖ Braun, Kendrick, Finkbeiner P.L.C.
- ❖ Gilbert, Smith & Borrello P.C.
- ❖ Brian K. Elder P.L.C.
- ❖ Smith Bovill

Agenda Reference: D

Entity Proposing: COMMITTEE OF THE WHOLE 12/10/09

Description of Matter: Move that the County Planning Commission request for clerical support be denied for financial reasons and the Planning Commissioner 2010 budget be reduced by \$1,000.

Agenda Reference: E

Entity Proposing: COMMITTEE OF THE WHOLE 12/10/09

Description of Matter: Move that the budget adjustments as presented by the Chief Accountant at the December 10, 2009 Committee of the Whole meeting be approved for change.

Agenda Reference: F

Entity Proposing: COMMITTEE OF THE WHOLE 12/10/09

Description of Matter: Move that the following resolution be approved to begin the process to change from 3 appointed to 5 elected Road Commissioners in Tuscola County:

DRAFT RESOLUTION FOR DISCUSSION ONLY

Resolution to Change Road Commissioners from Appointed to Elected and Increase the Number from 3 to 5

Whereas, the County Road Law, allows the County Board of Commissioners the option to appoint or enable the public to elect Road Commissioners and,

Whereas, recent amendments to the County Road Law specified in MCL 224.1 permit the County Board of Commissioners to increase the number of Road Commissioners from a minimum of 3 to a maximum of 5 and,

Whereas, Road Commissioners have significant administrative responsibility for the policymaking involved in maintaining and improving the road and street system in the county in addition to the management of the multi-million dollar Road Commission budget and,

Whereas, the County Board of Commissioners has communicated with townships, other local units of government and citizens throughout the county with a majority indicating the public should have the authority to elect Road Commissioners rather than be appointed by the County Board of Commissioners and,

Whereas, the County Board of Commissioners has communicated with townships, other local units of government and citizens throughout the county with a majority indicating stronger representation would occur if the number of Road Commissioners is increased from 3 to 5 and,

Whereas, providing the public the authority to elect Road Commissioners will empower the electorate with direct decision making authority to determine who will serve the public as a County Road Commissioner.

Now, therefore be it resolved, that Tuscola County begin the process to change from 3 appointed to 5 elected Road Commissioners and the County Clerk, County Controller-Administrator and Corporate Counsel develop a schedule of steps and timeline to implement these changes.

Agenda Reference: G

Entity Proposing: COMMITTEE OF THE WHOLE 12/10/09

Description of Matter: Move that Angie Daniels be appointed to the Part-Time Temporary

Appraiser 1 position in the County Equalization Department effective January 4, 2010 at the Step 1 rate of pay.

Agenda Reference: H

Entity Proposing: COMMITTEE OF THE WHOLE 12/10/09

Description of Matter: Move that upgraded Harris Software for the Open Windows application be authorized to be purchased for an amount of an estimated \$1,050 and all appropriate documents related to this change be authorized for signature.

Agenda Reference: I

Entity Proposing: COMMITTEE OF THE WHOLE 12/10/09

Description of Matter: Move that the Harris Attendance Enterprise software be authorized to be purchased for an amount of an estimated \$18,000 and all appropriate documents be authorized for signature.

IT IS FURTHER RESOLVED that any motion, resolution, or other act of Tuscola inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS:

NAYS:

ABSTENTIONS:

RESOLUTION ADOPTED.

Jerry Peterson, Chairperson
Tuscola County Board of Commissioners

Margie White-Cormier
Tuscola County Clerk

Voucher #08-09

Date: December 15, 2009

\$76,051.50

TO: COUNTY CLERK, TUSCOLA COUNTY, STATE OF MICHIGAN

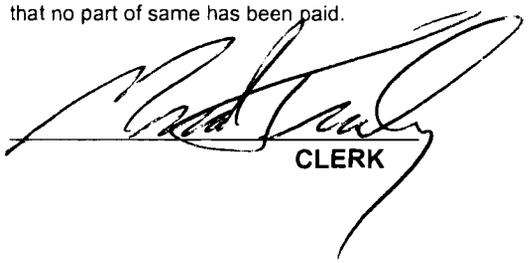
Please draw a warrant on the Treasurer of Tuscola County, Michigan payable to TUSCOLA COUNTY ROAD COMMISSION for the above amount, for payment of bills as listed hereon.

Exp. Vou. No.	Payable To	Amount
Local Bridge Millage		
	LR-2086	\$4,249.50
	LR-2224	\$34,658.00
	LR-2290	\$34,420.00
	LR-2324	\$2,400.00
	LR-2336	\$324.00

The above accounts have been carefully checked and audited and you are hereby directed to draw your warrant upon the County Treasurer for the above amount, payable from the County Road fund.

ROAD COMMISSIONER

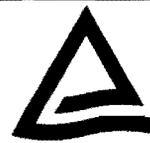
It is hereby certified that the above accounts are true and correct, and that no part of same has been paid.



CLERK

Non-Destructive Testing Services, Inc.

8181 Broadmoor SE
 Caledonia, MI 49316
 Phone: (616) 891-3570 / FAX (616) 891-3565
 WEB Site: www.nondestructivetesting.com



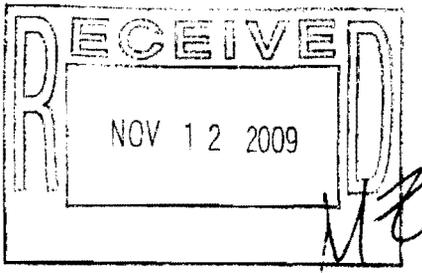
TÜVRheinland®
NDT NON-DESTRUCTIVE TESTING SERVICES

Invoice	00082017
Date	11/05/09
Page	1

Sold To	ATTN: ACCOUNTS PAYABLE TUSCOLA COUNTY ROAD COMM. 1733 S.MERTZ ROAD CARO MI 48723	Ship To	TUSCOLA COUNTY ROAD COMM. 1733 S.MERTZ ROAD CARO MI 48723
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PO Number	Order Date	Terms	Quote Number	S/Rep	Job #	WO #/MDOT #	Invoice Due Date
PAF	10/31/09	NET 30			89882	E1520	12/05/09

Job Description
 REED ROAD OVER NORTH BRANCH OF CASS RIVER PERFORM IN-PLANT INSPECTION OF PRESTRESSED CONCRETE BOX BEAMS NINE (9) 39" BOX BEAMS MEASURING 88'-0 IN TUSCOLA COUNTY APPROVED BY MICHELE ZAWERUCHA QUOTE #05-066

Wk-Ending	Technician	Description	U/M	Quantity	Rate	Amount
10/31/09	SVM042	PRESTRESS	HR	1.00	2750.000	2750.00
		490-2224 ME 11/19/09.				
						

Please remit to above address. Thank you for your business.

2750.00	0.00	\$0.00	\$0.00	\$0.00	\$2,750.00
Non-Taxable	Taxable	Sales Tax	Freight	Miscellaneous	Amount Due

Client will be held accountable for all fees incurred in collecting delinquent debts including Legal Fees if necessary. WE ACCEPT VISA, MASTERCARD, AND AMEX. If you have any questions, please feel free to contact our Accounts Receivable Department at (616) 891-3570 or Fax (616) 891-3565. Please Note: NDTG is Incorporated. Fed ID# 38-3342674

Quality by Integrity & Knowledge

1728

JP
DS

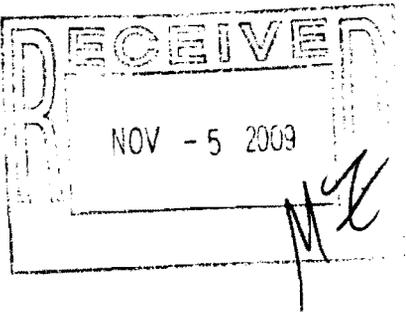
Chippewa Asphalt Paving Co., Inc.

Invoice

PO Box 515
Clio, MI 48420

Date	Invoice #
10/26/2009	7140

Bill To
Tuscola County Road Commi 1733 Mertz Rd Caro, MI 48723

Description	Amount
10/21/09 Ormes Rd 9 ton @ \$300.00 ton ✓ 460-411 711	2,700.00
Oak Rd 6 ton @ \$300 ton ✓ 490-0921	1,800.00
Hoppe Rd; 2 ton @ \$325 ton ✓ 489-9608 09	650.00
10/22/09 Vassar Rd; 18 ton @ \$225 ton ✓ 460-712	4,050.00
10/26/09 Dutcher Rd; 8 ton @ \$300 ton ✓ 490-2324	2,400.00
Salt bin pad; 37 ton @ \$225 ton ✓ 040-559	8,325.00
<i>M E 11/6/09</i>	
	
172	
Total	\$19,925.00

6855 Marlette Street • Marlette, MI 48453
 Phone (989) 635-2998 • Fax (989) 635-5082
 CINDY SULATY, Owner

8086

Date October 19, 2009

Tuscola County Road Commission
 1733 Mertz
 Caro, Michigan 48723

10/19/2009
Estm. #2
-
-
-
8,000.00
2,530.00
300.00
900.00
5,520.00
-
180.00
97.50
1,552.50
1,500.00
660.00
855.00
-
10,260.00
-
-
110.00
484.00
-
-
-
-
-
-
150.00
125.00
-
-
-
-
33,224.00

TERMS: Net 30 days. Past due accounts are subject to a late charge of 1½% per month, not to exceed 18% annually.

Estimate #2
 French Road Concrete Box Installation
 See Attached Itemized Breakdown

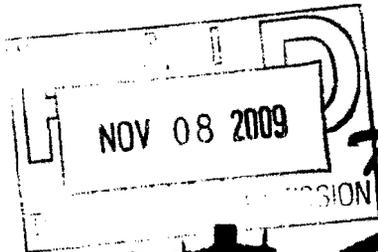
\$ 33,224.00

490-2290
 MZ 10/23/09.

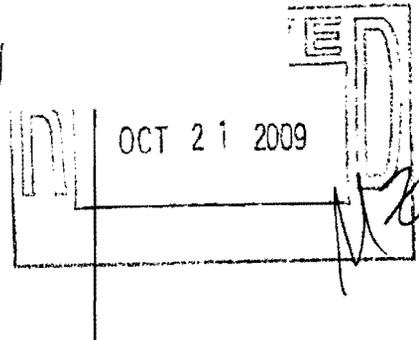
Michelle,

I was waiting for G&J to send me an invoice & can't wait any longer. All my sand, gravel & asphalt bills are due. I will put G&J on the final for next month. Thanks.

Cindy



Thank You





R. S. SCOTT ASSOCIATES, INC.

ENGINEERING • ARCHITECTURE • SURVEYING
405 River Street, Alpena, Michigan 49707 - (989) 354-3178

DELIVERED TO:

Tuscola County Road Commission
1733 S. Mertz Road
Caro, MI 48723

48227

OUR INVOICE _____

DATE 11/12/09

NET 30 DAYS

Garant's Office Supplies & Printing

W.O. 79-207-1

Complete construction engineering services on Reed Road Bridge
thru 11/07/09 as follows:

Technician VI,	13.0 hours @ \$72	\$ 936.00
Technician IV,	234.5 hours @ 52	12,194.00
Concrete tests1 tests @ \$26/ea		26.00
Nuclear Density9 tests @ \$15/ea		135.00
(Copies enclosed)		

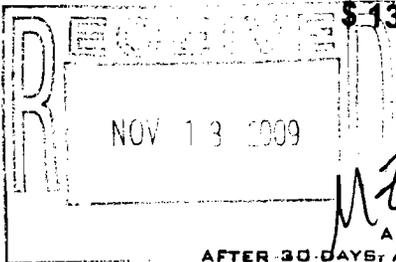
30 DAYS
\$ 13,291.00

Amount Due
\$ 13,291.00

490-2224

MZ 11/19/09

THANK YOU



ALL ACCOUNTS DUE AND PAYABLE 30 DAYS FROM DATE OF INVOICE.
AFTER 30 DAYS, A CHARGE OF 1 1/2% PER MONTH WILL BE ADDED, WHICH AMOUNTS TO 18% PER YEAR.

1728



R. S. SCOTT ASSOCIATES, INC.

ENGINEERING • ARCHITECTURE • SURVEYING

405 River Street, Alpena, Michigan 49707 - (989) 354-3178

DELIVERED TO: Tuscola County Road Commission
1733 S. Mertz Road
Caro, MI 48723

48228

OUR INVOICE _____

DATE 11/12/09

NET 30 DAYS

Garant's Office Supplies & Printing

W.O. 79-229-1

Testing and inspection services on French Road over Kemp Drain
thru 11/07/09 as follows:

Concrete tests5 tests @ \$26/ea \$ 130.00

(Copies enclosed)

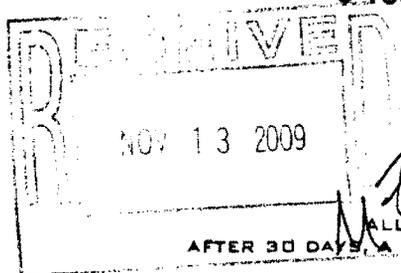
**30 DAYS
\$ 130.00**

**Amount Due
\$ 130.00**

THANK YOU

490-2290

MZ 11/19/09



ALL ACCOUNTS DUE AND PAYABLE 30 DAYS FROM DATE OF INVOICE.
AFTER 30 DAYS A CHARGE OF 1 1/2% PER MONTH WILL BE ADDED, WHICH AMOUNTS TO 18% PER YEAR.

1728



R. S. SCOTT ASSOCIATES, INC.

ENGINEERING • ARCHITECTURE • SURVEYING
405 River Street, Alpena, Michigan 49707 - (989) 354-3178

DELIVERED TO: Tuscola County Road Commission
1733 S. Mertz Road
Caro, MI 48723

48229
OUR INVOICE _____
DATE 11/12/09
Garant's Office Supplies & Printing

NET 30 DAYS

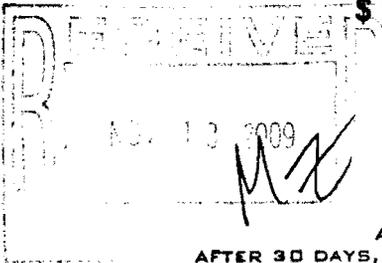
W.O. 79-230

Survey/design culvert replacement – Cass City Road / Allen Drain
thru 11/07/09 as follows:

Registered Engineer I, 26.5 hours @ \$81 \$ 2,146.50
Technician IV, 7.0 hours @ 52 364.00

30 DAYS
\$ 2,510.50

Amount Due
\$ 2,510.50



THANK YOU

490-2086
MZ 11/19/09.

ALL ACCOUNTS DUE AND PAYABLE 30 DAYS FROM DATE OF INVOICE.
AFTER 30 DAYS, A CHARGE OF 1 1/2% PER MONTH WILL BE ADDED, WHICH AMOUNTS TO 18% PER YEAR.

1728



R. S. SCOTT ASSOCIATES, INC.

ENGINEERING • ARCHITECTURE • SURVEYING

405 River Street, Alpena, Michigan 49707 - (989) 354-3178

DELIVERED TO:

Tuscola County Road Commission
1733 S. Mertz Road
Caro, MI 48723

OUR INVOICE 48188

DATE 10/21/09

NET 30 DAYS

Garant's Office Supplies & Printing

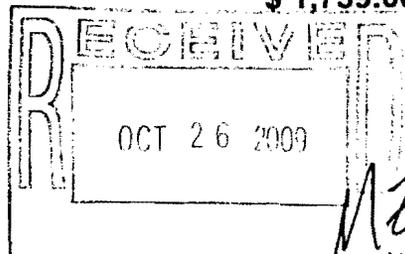
W.O.79-230

Survey/design culvert replacement – Cass City Road / Allen Drain
through 10/17/09 as follows:

Registered Engineer I, 10.0 hours @ \$81	\$ 810.00
Technician IV, 17.0 hours @ 52	884.00
Nuclear Density 3 @ \$15/ea.	45.00

30 DAYS
\$ 1,739.00

Amount Due
\$ 1,739.00



THANK YOU

490-2086
ME 11/5/09.

ALL ACCOUNTS DUE AND PAYABLE 30 DAYS FROM DATE OF INVOICE.
AFTER 30 DAYS, A CHARGE OF 1% PER MONTH WILL BE ADDED, WHICH AMOUNTS TO 18% PER YEAR.

1721



R. S. SCOTT ASSOCIATES, INC.

ENGINEERING • ARCHITECTURE • SURVEYING

405 River Street, Alpena, Michigan 49707 - (989) 354-3178

DELIVERED TO:

Tuscola County Road Commission
1733 S. Mertz Road
Caro, MI 48723

OUR INVOICE 48187

DATE 10/21/09
Garant's Office Supplies & Printing

NET 30 DAYS

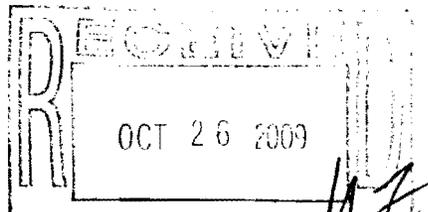
W.O.79-229-1

Testing and inspection services on French Road over Kemp Drain
through 10/10/09 as follows:

Technician IV, 19.0 hours @ \$52 \$ 988.00
Concrete tests 3 @ \$26/ea. 78.00

30 DAYS
\$ 1,066.00

Amount Due
\$ 1,066.00



THANK YOU

490-2290
ME 11/5/09



R. S. SCOTT ASSOCIATES, INC.

ENGINEERING • ARCHITECTURE • SURVEYING
405 River Street, Alpena, Michigan 49707 - (989) 354-3178

DELIVERED TO:

Tuscola County Road Commission
1733 S. Mertz Road
Caro, MI 48723

OUR INVOICE 48186

DATE 10/21/09
Garant's Office Supplies & Printing

NET 30 DAYS

W.O.79-207-1

Complete construction engineering services on Reed Road Bridge
through 10/17/09 as follows:

Registered Engineer I,	6.50 hours @ \$81.....	\$ 526.50
Technician VI,	20.00 hours @ 72	1,440.00
Technician IV,	309.75 hours @ 52	16,107.00
Title Search		439.00
Nuclear Tests	7 tests @ \$15/ea.	105.00

RECEIVED 30 DAYS
\$ 18,617.50
OCT 26 2009

THANK YOU

Amount Due
\$ 18,617.00

490-2224
M7, 11/5/09



R. S. SCOTT ASSOCIATES, INC.

ENGINEERING • ARCHITECTURE • SURVEYING

405 River Street, Alpena, Michigan 49707 - (989) 354-3178

DELIVERED TO:

Tuscola County Road Commission
1733 S. Mertz Road
Caro, MI 48723

OUR INVOICE 48190

DATE 10/21/09

NET 30 DAYS

Garant's Office Supplies & Printing

W.O.79-269

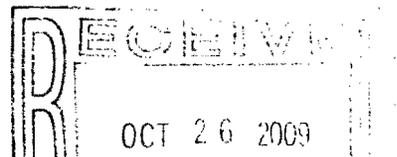
Engineering work on Well's Road, 450' east of Chambers Road
through 10/03/09 as follows:

Registered Engineer I, 4.0 hours @ \$81 \$ 324.00

30 DAYS
\$ 324.00

Amount Due
\$ 324.00

THANK YOU



490-2336 11/1

Voucher #07-09

Date: December 15, 2009

\$8,539.12

TO: COUNTY CLERK, TUSCOLA COUNTY, STATE OF MICHIGAN

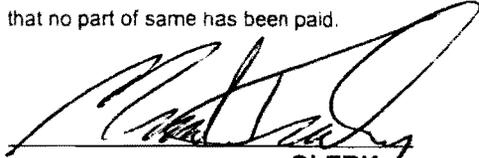
Please draw a warrant on the Treasurer of Tuscola County, Michigan payable to TUSCOLA COUNTY ROAD COMMISSION for the above amount, for payment of bills as listed hereon.

Exp. Vou. No.	Payable To	Amount
	Primary Road Millage	
	PR-303	\$3,821.50
	PR-421	\$1,234.62
	PR-459	\$3,483.00

The above accounts have been carefully checked and audited and you are hereby directed to draw your warrant upon the County Treasurer for the above amount, payable from the County Road fund.

ROAD COMMISSIONER

It is hereby certified that the above accounts are true and correct, and that no part of same has been paid.

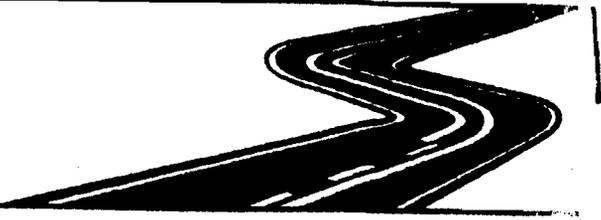


CLERK

P.K. CONTRACTING, INC.

Clark Highway Services Division

5743 W. Kelly Rd. • Lake City, Michigan 49651
 (231) 839-4430 • (231) 839-4737 Fax



TUSCOLA COUNTY ROAD COMMISSION
 1733 S. MERTZ ROAD
 CARO, MI 48723

Date: 10/21/09
 Invoice No.: 94041-5
 Customer No.: T8715
 Page No.: 1

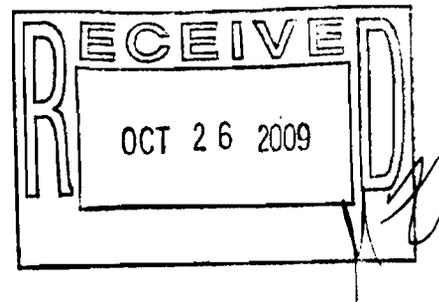
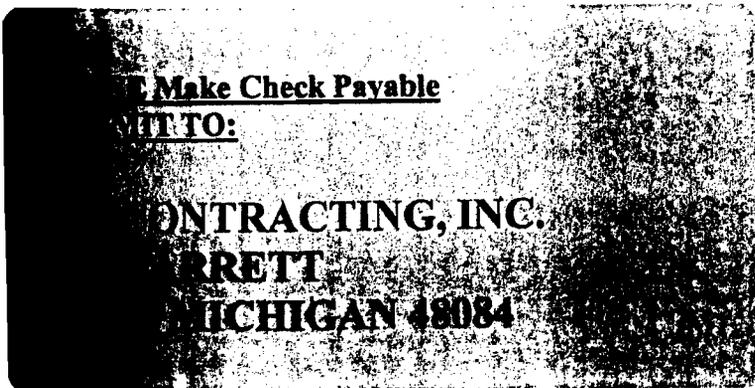
Purchase Order Number:

Contract Discription: Pavement Marking Work Performed October 19 & 20, 2009, Richard Raden. Railroad Crossings
 Painted October 19 & 20, 2009 Ryan Kinkema.

Quantity	Description	Unit Price	Extended Amount
225,734.0000	4" White Pavement Marking	0.0415 LF	9,367.96
41,064.0000	4" Yellow Pavement Marking	0.0458 LF	1,880.73
18.0000	R x R	125.0000 EA	2,250.00

Plus Shipping 0.00
 Invoice Total 13,498.69

*pay per attached
 spreadsheet -
 MZ 11/5/09.*



HURON COUNTY ROAD COMM.

"Where the Countryside meets the Lakeshore"

417 S. Hanselman Street, P.O. Box 270
 Bad Axe, MI 48413-0270
 Phone 989-269-6404 Fax 989-269-8491

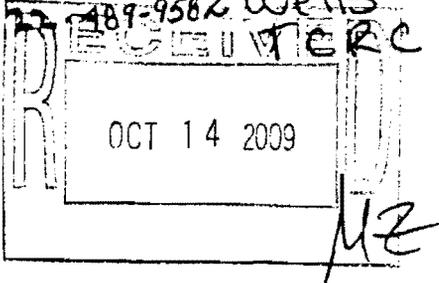
DATE: Oct. 13, 2009
 INVOICE # 220
 FOR: ~~Gravel Testing~~

Asphalt Testing

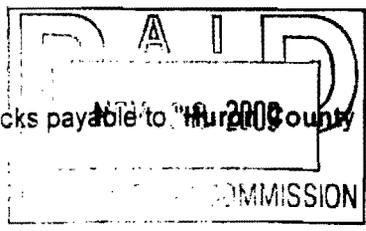
Bill To:

Tuscola County Road Commission

1733 S. Mertz Road
 Caro, MI 48723

DESCRIPTION		AMOUNT
<u>Asphalt Testing</u>		
Road Commission Expenses for Gravel Testing (August & Sept):		
Labor:	02-489-9569 Almer 497-02 \$170.00	\$ 1,437.29
	01-489-9588 Akron 497-01 \$170.00	
Equipment:	07-489-9596 Elkland 497-07 \$170.00	\$ 356.47
	04-489-9601 Ellington 497-08 \$170.00	
	04-489-9584 Columbia 497-04 \$170.00	
	13-489-9597 Indianfields 497-13 \$170.00	
	18-489-9579 Novesta 497-18 \$170.00	
	17-489-9576 Millington 497-17 \$170.00	
	17-489-9582 Wells 497-22 \$170.00	
	459-421 497-22 \$263.76	
		\$ 1,793.76
Thank you!		
		
040 5 051		
BALANCE DUE:		\$ 1,793.76

Make all checks payable to "Huron County Road Commission"



THANK YOU FOR YOUR BUSINESS!



R. S. SCOTT ASSOCIATES, INC.

ENGINEERING • ARCHITECTURE • SURVEYING
405 River Street, Alpena, Michigan 49707 - (989) 354-3178

DELIVERED TO: Tuscola County Road Commission
1733 S. Mertz Road
Caro, MI 48723

48224
OUR INVOICE _____
DATE 11/12/09
Garani's Office Supplies & Printing

NET 30 DAYS

W.O. 79-36-4

Design resurfacing of Irish Road from Willard Road to Birch Run Road thru 11/07/09 as follows:

Graduate Engineer, 12.5 hours @ \$64 \$ 800.00
Technician IV, 3.0 hours @ 52 156.00

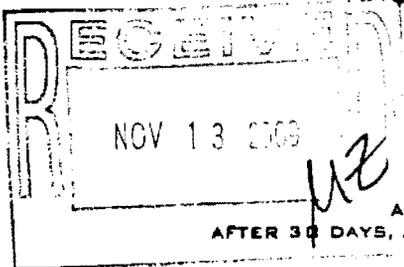
30 DAYS
\$ 956.00

Amount Due
\$ 956.00

459-459

MZ ul/19/09.

THANK YOU



ALL ACCOUNTS DUE AND PAYABLE 30 DAYS FROM DATE OF INVOICE.
AFTER 30 DAYS, A CHARGE OF 1 1/2% PER MONTH WILL BE ADDED, WHICH AMOUNTS TO 18% PER YEAR.

1728



R. S. SCOTT ASSOCIATES, INC.

ENGINEERING • ARCHITECTURE • SURVEYING
405 River Street, Alpena, Michigan 49707 - (989) 354-3178

DELIVERED TO:

Tuscola County Road Commission
1733 S. Mertz Road
Caro, MI 48723

48225

OUR INVOICE

DATE 11/12/09

Garant's Office Supplies & Printing

NET 30 DAYS

W.O. 79-125-25

Design resurfacing of Hurds Corner Road from Dutcher to M-18^{8/}
thru 11/07/09 as follows:

Graduate Engineer, 5.5 hours @ \$64 \$ 352.00
Technician IV, 16.0 hours @ 52 832.00

RECEIVED
NOV 13 2009
ME

30 DAYS
\$ 1,184.00

Amount Due
\$ 1,184.00

THANK YOU

459-303
ME 11/19/09

ALL ACCOUNTS DUE AND PAYABLE 30 DAYS FROM DATE OF INVOICE.
AFTER 30 DAYS, A CHARGE OF 1% PER MONTH WILL BE ADDED, WHICH AMOUNTS TO 18% PER YEAR.

1728



R. S. SCOTT ASSOCIATES, INC.

ENGINEERING • ARCHITECTURE • SURVEYING
405 River Street, Alpena, Michigan 49707 - (989) 354-3178

DELIVERED TO:

Tuscola County Road Commission
1733 S. Mertz Road
Caro, MI 48723

OUR INVOICE 48183

DATE 10/21/09

Garant's Office Supplies & Printing

NET 30 DAYS

W.O.79-36-4

Design resurfacing of Irish Road from Willard Road to Birch Run Road through 10/17/09 as follows:

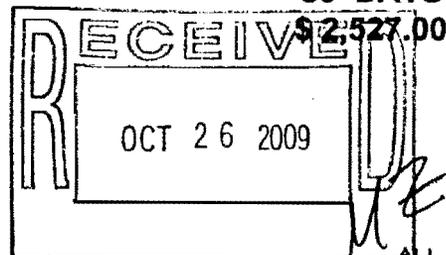
Registered Engineer II,	11.0 hours @ \$93	\$ 1,023.00
Graduate Engineer,	17.0 hours @ 64	1,088.00
Technician IV,	8.0 hours @ \$52	416.00

30 DAYS

Amount Due

\$2,527.00

\$ 2,527.00



THANK YOU

459-459
ME 11/5/09

ALL ACCOUNTS DUE AND PAYABLE 30 DAYS FROM DATE OF INVOICE.
AFTER 30 DAYS, A CHARGE OF 1 1/2% PER MONTH WILL BE ADDED, WHICH AMOUNTS TO 18% PER YEAR.

1721



R. S. SCOTT ASSOCIATES, INC.

ENGINEERING • ARCHITECTURE • SURVEYING
405 River Street, Alpena Michigan 49707 - (989) 354-3178

DELIVERED TO:

Tuscola County Road Commission
1733 S. Mertz Road
Caro, MI 48723

OUR INVOICE 48184

DATE 10/21/09

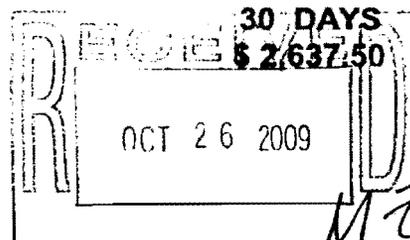
NET 30 DAYS

Garant's Office Supplies & Printing

W.O.79-125-25

Design resurfacing of Hurds Corner Road from Dutcher to M-⁸¹~~18~~
through 10/10/09 as follows:

Registered Engineer II,	1.5 hours @ \$93	\$ 139.50
Graduate Engineer,	17.5 hours @ 64	1,120.00
Technician IV,	26.5 hours @ 52	1,378.00



MZ

Amount Due
\$ 2,637.50

THANK YOU

459-303
MZ 11/5/09

CITY OF CARO
317 S. STATE STREET
CARO, MI 48723
PHONE: (989) 673-2226
FAX: (989) 673-7310

CITY OF CARO
PUBLIC HEARING NOTICE
INITIAL BASE ZONING – ACQUIRED PROPERTIES

NOTICE is hereby given that the City of Caro Planning Commission will hold a Public Hearing on Tuesday, December 29, 2009 at 7:00 p.m. at the Municipal Building, 317 South State Street, Caro, Michigan, on its own motion to set the initial base zoning for properties acquired as a result of the revised boundaries brought in to the City of Caro on November 5, 2009. A complete list of the affected properties is available for public inspection in the office of the City Clerk, Monday – Friday from 8 a.m. until 5 p.m.

Those persons wishing to comment on the initial base zoning of the properties may appear at the Public Hearing, or if unable to attend may make written comments prior to the Public Hearing to the office of the City Clerk, Karen J. Snider, 317 South State Street, Caro, MI 48723. Written comments received prior to the meeting will be read and entered into the minutes of the Public Hearing.



Karen J. Snider
City Clerk

No. 2009-246

BAY COUNTY BOARD OF COMMISSIONERS

12/8/09

RESOLUTION

BY: HUMAN SERVICES COMMITTEE (11/17/09)

WHEREAS, The University of Michigan recently completed a study of what effect a ban of use of fertilizers containing phosphorus on residential lawns had on the quality of water in the Huron River; and

WHEREAS, The results of the study showed that the ban resulted in a significant reduction of the amount of phosphorus in the Huron River, a positive beneficial effect on the quality of water in the Huron River; and

WHEREAS, Representatives Mary Valentine and Terry Brown have sponsored House Bills 5368 and 5369 which would ban the application of fertilizer with phosphorus on lawns and also prohibit the display of fertilizers containing phosphorus from retail sale; and

WHEREAS, The Bay County Board of Commissioners has been a leader in controlling phosphorus use in our community through the approved Bay County Ordinance to Ban Fertilizer Containing Phosphorus in Bay County; and

WHEREAS, Support of House Bills 5368 and 5369 furthers Bay County's effort; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners offers support for H. B. 5368 and H. B. 5369 and urges our legislators to support this important legislation.

KIM COONAN, CHAIR
AND COMMITTEE

Sponsored by Commissioners Coonan and Krygler

HB 5368 & 5369

MOVED BY COMM. Krygler

SUPPORTED BY COMM. Coonan

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
Michael J. Duranczyk	✓			Dawn A. Klida	✓			Brian K. Elder	✓		
Patrick H. Bason	✓			Ernie Krygler	✓			Eugene F. Gwizdala			✓
Vaughn J. Baglick	✓			Kim Coonan	✓			Donald J. Tilley	✓		

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
 VOICE: ✓ YEAS 8 NAYS 0 EXCUSED 1

DISPOSITION: ADOPTED ✓ DEFEATED _____ WITHDRAWN _____
 AMENDED _____ CORRECTED _____ REFERRED _____

November 25, 2009

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Wednesday, November 25, 2009 at 8:00 A.M.

Present: Commissioners John Laurie, Gary Parsell, and Mike Zwerk, County Highway Engineer Michele Zaverucha, Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey.
Also present: County Commissioner Roy Petzold.

Motion by Parsell seconded by Zwerk that the minutes of the November 12, 2009 regular meeting of the Board be approved. Zwerk, Parsell, Laurie --- Carried.

Payroll in the amount of \$97,236.13 and bills in the amount of \$141,638.99 covered by voucher #09-33 were presented and audited.

Motion by Zwerk seconded by Parsell that the payroll and bills be approved. Zwerk, Parsell, Laurie --- Carried.

Brief Public Comment Segment:

(1) Chairman Laurie reported to the Board that the Tuscola County Board of Commissioners has adopted a resolution which will discontinue health insurance benefits for Tuscola County Road Commissioners effective January 1, 2010.

County Highway Engineer Zaverucha presented to the Board more information regarding additional signs at primary road to primary road intersections previously discussed at the last regular meeting of the Board. After review and further discussion, the following motion was introduced:

Motion by Parsell seconded by Zwerk that the Road Commission install Double Stop Signs for high traffic count locations at seventeen (17) primary road to primary road intersections as proposed by the County Highway Engineer. Zwerk, Parsell, Laurie --- Carried.

Management and the Board discussed this season's winter maintenance operations.

The Board met with Human Resources Assistant Denise Hutchinson to review and discuss their health insurance coverage alternatives.

Motion by Zwerk seconded by Parsell that the meeting be adjourned at 9:35 A.M. Zwerk, Parsell, Laurie --- Carried.

Chairman

Secretary-Clerk of the Board

Tuscola County Recycling Advisory Committee

Tod Fackler
Chairperson
989-823-7831
TodFackler@sbcglobal.net

Sharon Mika
Vice Chairman
989-673-6956
mantooth@centurytel.net

Kate Neese
Recycling Coordinator
989-672-1673
recycle@tuscolacounty.org

December 3, 2009 Meeting Minutes

MEMBERS PRESENT: Tod Fackler, Patricia Frazer, Don Duggar, Jim McMinn and Norma Wallace

MEMBERS EXCUSED: Sharon Mika & Jane Ryba

OTHERS PRESENT: Commissioner Roy Petzold, Kate Neese; Tuscola County Recycling Coordinator

Tod Fackler called the meeting to order at 4:30pm and Kate Neese took roll.

The minutes from the October 1, 2009 meeting were reviewed. Ms. Fraser moved to accept the minutes as written and Mr. McMinn seconded the motion. The motion carried.

No Public Comment at this time.

Ms. Neese stated that she and her employees have been evaluating our current programs in an effort to reduce the amount of labor required to run these programs. As of January 1, 2010, the center will no longer accept household batteries. This program costs the center about \$3,000 per year and requires staff to tape each and every battery before we can ship them. Ms. Neese and her staff have already begun educating the public about this change and encouraging residents to use other recycling programs for their batteries, such as Wal-Mart. The center will continue to accept rechargeable batteries and auto batteries. Ms. Neese explained that they are also cracking down on out of County tires and electronics. The center is requiring proof of residency for both of these programs and requiring a driver's license for anyone who brings more than ten tires to the center. Staff has been encouraging residents to take their electronics to their local Goodwill store for recycling as Goodwill has a partnership with Dell Computers.

Mr. Fackler asked Ms. Neese to explain the out of County pick-ups and trailers per Ms. Mika's request. Ms. Mika is concerned about the amount of time required for these out of County programs. Ms. Neese stated that the center has not done any out of County pick-ups this year because businesses are hesitant to pay the mileage fee. As for the three out of County once a month recycling trailers, two out of the three municipalities pick the trailer up from the center on Friday and then return it full of material the following Monday. The third municipality requires our staff to deliver the trailer to its site but is switching from monthly trailers to bi-monthly trailers. This will reduce the amount of time recycling staff will need to be on the road. Delivery of this third trailer is a minor

inconvenience but Ms. Neese is hesitant to stop their recycling program. All three municipalities are charged a mileage fee for the use of the trailer and/or its delivery.

The value of material was discussed at this time. Ms. Neese explained that there has been a gradual increase in the commodities market but that the center's revenues were still well below that of 2008.

The current 2010 Budget Development documents were distributed and reviewed. The seven year projected budgets were also distributed and reviewed.

New Business was discussed at this time. The current sale of materials report & division figures for 2009 were handed out at the meeting and reviewed. The Budget Status Report for October was distributed and reviewed at this time.

The Committee discussed meeting dates and times for 2010 and decided to keep the schedule the same. Ms. Neese will be publicizing the 2010 meeting dates.

Mr. Fackler adjourned the meeting at 5:05pm. The next meeting is February 4, 2010 at 4:30pm and will be held in the Board of Commissioner's room at the Annex Building. All meetings are open to the public.

Tuscola County Office of Emergency Management

420 Court Street Suite # 1, Caro, Michigan 48723-1606

Tele: 989-673-5181 Fax: 989-673-5182 E Mail – tcemfinn@tuscolacounty.org

Patrick H. Finn, P.E.M. / Director

To: Tuscola County Controller & Board of Commissioners
From: **Tuscola County Office of Emergency Management**
Date: Thursday, December 10, 2009
Ref: MEMAC Update

Dear Mr. Mike Hoagland County Controller & Honorable Board of Commissioners,

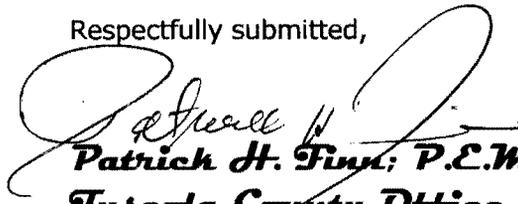
This is a request to update the MEMAC Michigan Emergency Management Assistance Compact for the County of Tuscola. I have filled out and updated Attachment A to reflect that 1st Alternate is Vice Chair Honorable Tom Bardwell the rest of the information has remained the same. (this has been e mailed back to MSPEMHSO)

We do need to send an updated letter regarding proof of insurance like we provided back in March 2007 when we adopted the MEMAC.

I will need one original copy of the Insurance paperwork so I can send it back to Gary A. Setla at the Michigan State Police Emergency Management Homeland security Division.

Your cooperation in this matter is greatly appreciated

Respectfully submitted,


Patrick H. Finn; P.E.M. Director
Tuscola County Office of Emergency Management

Patrick H. Finn, P.E.M. / Director
Tuscola County Office of Emergency Management



A Division of the Tuscola County Sheriff's Office

Sheriff Thomas T. Kern

Undersheriff James E. Jashinske

Patrick Finn

From: Gary Setla [SetlaG@michigan.gov]
Sent: Monday, November 02, 2009 8:39 AM
To: Patrick Finn
Subject: Fwd: MEMAC file update.

Good Morning Mr. Finn,

I am forwarding the original e mail to make life easier.

Hope you had a great weekend.

Gary

>>> Gary Setla 9/11/2009 >>>
Good morning Mr. Finn

I am updating MEMAC files here at MSP EMHSD.

Page 18 of MEMAC is the Authorized Representative contact information. Gerald Peterson is primary, Dave Milligan is 1st alternate and Mike Hoagland is 2nd alternate. Is this correct?

Insurance information is old and expired. Could someone from your office e mail me a copy of both liability and workers' comp insurance with expiration dates?

Thank you for your time,

Gary A. Setla

517-336-2615

Gary Setla

Fans Needed -

Attachment A

Authorized Representative Contact Information **Michigan Emergency Management Assistance Compact**

Date: **12/10/09**

Name of Governmental Entity: **Tuscola County**

Mailing Address: **207 E Grant Street**

City, State, Zip Code: **Caro, Michigan 48723**

Primary Representative:

Mr. Gerald Peterson

Title :

Board Chairperson

24 hr. Phone: 989-239-9354

E Mail : gpeterson@tuscolacounty.org

Address:

207 E. Grant Street, Caro, Michigan 48723

Day Phone: 989-673-3700

Night Phone: 989-239-9354

Pager # : 989-920-0076

FAX 989-672-4011

1st Alternate Name :

Mr. Tom Bardwell

Title :

Vice Chairperson of the Board

24 hr. Phone 989-550-1223

E- Mail : tbardwell@tuscolacounty.org

Address:

207 E. Grant Street, Caro, Michigan 48723

Day Phone 989-673-3700

Night Phone : 989-673-0409

Pager : 989-920-0066

Fax 989-673-4011

2nd Alternate Name:

Mr. Mike Hoagland

Title

County Administrator/Controller

24 hr Phone 989-673-2653

E-Mail mhoagland@tuscolacounty.org

Address:

207 E. Grant Street, Caro, Michigan 48723

Day Phone : 989-673-3703

Night Phone: 989-673-2653

Pager 989-920-0122

Fax: 989-673-4011

Patrick Finn

To: Gary Setla
Subject: RE: MEMAC file update.

Attachments: MEMAC Attachment A authorized rep list updated 2009.doc; MEMAC ltr update information 12-10-09 .doc



MEMAC Attachment A authorized...
MEMAC ltr update information 1...

Mr. Gary A. Setla, MSP EMHSD

I have attached my letter to the Board for update on the Insurance information and I have also attached the updated contact list for you. As soon as I get a response on the Insurance paperwork I will forward it to you.

Patrick

-----Original Message-----

From: Gary Setla [mailto:SetlaG@michigan.gov]
Sent: Monday, November 02, 2009 8:39 AM
To: Patrick Finn
Subject: Fwd: MEMAC file update.

Good Morning Mr. Finn,

I am forwarding the original e mail to make life easier.

Hope you had a great weekend.

Gary

>>> Gary Setla 9/11/2009 >>>
Good morning Mr. Finn

I am updating MEMAC files here at MSP EMHSD.

Page 18 of MEMAC is the Authorized Representative contact information. Gerald Peterson is primary, Dave Milligan is 1st alternate and Mike Hoagland is 2nd alternate. Is this correct?

Insurance information is old and expired. Could someone from your office e mail me a copy of both liability and workers' comp insurance with expiration dates?

Thank you for your time,

Gary A. Setla

517-336-2615

HUMAN DEVELOPMENT COMMISSION
Board of Directors Meeting
December 11, 2009
9 a.m.

#10

PRESENT: Della Hammond, Chris Taylor, Bob Sugden, Leo Dorr, Jerry Peterson, John Merriman, Bob Wood, Norton Schramm, Jamie Daws, Grace Temple, George Loomis, Carl Holmes, Tom Kern, Ron Wruble, Elmer Bussema, Lisa Pridnia, Linda Jarvis, Bill Butler

ABSENT: Judge Kim Glaspie (excused), Al Long (excused), Steve Vaughan (excused), Gary Roy (excused), Beth Hunter (excused)

STAFF: Mary Ann Vandemark, Lori Offenbecher, Brian Neuville, Becky Hassler, Rick Kloor, Lori Ertman

Chairperson Hammond convened the meeting at 9 a.m. Roll was called and a quorum established. The Pledge of Allegiance and introduction of staff followed.

Motion by John Merriman, seconded by Bob Wood, to accept the November 18, 2009 Board of Director minutes as mailed. Motion carried.

TIME FOR PUBLIC - There were no comments from the public.

CHAIRPERSON'S REPORT

The Board Pass-Around Folder was distributed and contained; 1) thank yous from Beth Hunter and Lois Sutton, 2) information noting that Michigan is no longer one of the ten worst states for taxing the working poor, based on the State's Earned Income Tax Credit, 3) information that DTE is receiving \$84 million from the U.S. Department of Energy to accelerate its Smart-Currents program, and 4) note of congratulations to Ms. Vandemark from Representative Brown.

CHAIRPERSON'S REPORT

Chairperson Hammond highlighted a listing of the 2010 Board Meeting Dates.

Motion by Bill Butler, seconded by Leo Dorr, to renew Grace Temple's term on the Board of Directors for three years. Motion carried.

Chairperson Hammond stated that she had taken part in the agency's annual Early Head Start Pre-Application Risk Management Conference call, held on December 1, between staff of the Office of Head Start and HDC. She reported that it was an excellent call and, at that time, the agency was informed that it had been awarded an Early Head Start Expansion Grant to serve an additional 88 families and increase staffing by 16 positions.

Ms. Offenbecher also noted that two EHS Policy Council members had participated in the call and were very complimentary about the program and its staff.

Motion by John Merriman, seconded by Norton Schramm, to accept the Chairperson's Report as presented. Motion carried.

SENIOR SERVICES ADVISORY COUNCIL

Mr. Kern advised that the Council had met on November 25 at which time action was taken to remove a Council member based on three consecutive unexcused absences.

The Council also took action to recommend that they receive an increase in mileage reimbursement for travel to and from Council meetings.

The Board of Directors will take this recommendation under consideration by referring the matter to its Finance/Audit Committee.

Motion by Linda Jarvis, seconded by Grace Temple, to accept the Senior Services Advisory Council minutes as presented. Motion carried.

COMMUNITY DISPUTE RESOLUTION PROGRAM ADVISORY COUNCIL

Mr. Wood advised that the Council had met on November 30 and discussed the SCAO grant close out letter and heard that the Michigan Department of Civil Rights agreement had been renewed.

The Council also discussed their Strategic Plan, the CDRP funding application, and the agency's Background Check policy.

Motion by to Jamie Daws, seconded by Chris Taylor, to accept the Community Dispute Resolution Program Advisory Council minutes as presented. Motion carried.

EARLY HEAD START POLICY COUNCIL

Ms. Offenbecher advised that the Council had met on December 8 at which time members approved new positions in order to begin enrollment for the expansion of the program and also approved the termination of two staff.

Members reviewed the Internal Review report and response, in addition to policies and procedures.

Motion by Jerry Peterson, seconded by Bob Sugden, to accept the Early Head Start Policy Council minutes as presented. Motion carried.

FINANCE REPORT

It was noted that the agency's Finance Report was not available due to the earlier meeting date of the Board. Mr. Neville also stated that the auditors would begin their work on the agency's single audit on December 14.

CARO TRANSIT AUTHORITY

Mr. Taylor advised that the Transit Authority had met on November 25 at which time Ernest Teller and Scot Severn were appointed to the Local Advisory Council.

The CTA/HDC Third Party agreement for the current year was approved and it was noted that, in October, there was an increase in New Freedom ridership.

Motion by Leo Dorr, seconded by Linda Jarvis, to receive the Caro Transit report as presented. Motion carried.

AGENCY REPORTS

Executive Director

Mr. Peterson provided the Planning/Evaluation report by stating that the agency will receive funding from; 1) the Office of Services to the Aging for the continuation of the Foster Grandparent Program and Retired and Senior Volunteer Program, 2) the Michigan Community Action Agency Association/Michigan Public Service Commission to assist low-income customers with electric and heating costs, and 3) the Department of Health and Human Services/Administration for Children and Families for expansion of the Early Head Start Program.

Motion by Jamie Dawes, seconded by Elmer Bussema, to accept the Planning/Evaluation report as presented. Motion carried.

Ms. Vandemark noted that with the receipt of ARRA funds, the agency had hired 50 new staff.

Ms. Vandemark advised that, as noted in the information sent to Board members prior to the meeting, it was a requirement of the Community Dispute Resolution Program proposal to the Michigan Supreme Court/State Court Administrative Office that the Board take action on the agency's Background Check policy for staff and volunteers.

Motion by Tom Kern, seconded by Grace Temple, to accept the agency's Background Check Administrative Instruction. Motion carried.

Ms. Vandemark stated that the Coalition on Human Needs found that in 2008, the number of people in the nation that lacked money for nutritious food rose from 36 million to 49 million; the highest number on record.

Members were apprised that due to economic hardship, Congress had several times extended the number of weeks that a state may allow its unemployed workers to collect benefits. Because Michigan has an extraordinarily high unemployment rate, the state's unemployed workers can now collect benefits for up to 99 weeks.

Ms. Vandemark stated that the agency will receive a \$10,000 increase in Community Dispute Resolution Program funding.

She also noted that the agency was continuing its discussions with Miller-Valentine regarding the development of South Saginaw Homes II. On November 30, they advised that 5th/3rd Bank is seriously reviewing the project, at \$.75 on the dollar, and another syndicator has also shown interest.

In response to concerns regarding the safety of South Saginaw Homes, Ms. Vandemark noted that she had recently driven by the property and it was very well kept and completely occupied. In addition, Miller-Valentine has not heard of any significant incidents in the complex.

Members were informed that a meeting was held on November 20 with the Croswell Country Manor Board to provide them with an update. The Croswell Development Project was placed on hold as now that MSHDA and HUD have resolved their issues, the Project had lost its backers, therefore, new partners must be identified. Discussion followed of the Manor's future potential.

Ms. Vandemark stated that on December 2, she and other members of HDC's staff had met with representatives of SafePlace in Huron County to discuss avenues which could be pursued to enhance the partnership between, and the services of, the two Domestic Violence Shelters.

It was noted that Representative Kevin Daley would be making a \$1,000 contribution to the agency for Lapeer County's Walk For Warmth. The presentation will be made on December 18, 10:30 a.m., at the Lapeer County Field Office.

Ms. Vandemark stated that she meets with Weatherization staff on a weekly basis to ensure effective and quality programming. On December 7, the agency was part of a conference call with Department of Energy Secretary Chu who advised that in his meetings with the President and Vice-President, he was continuously asked about the Community Action Agency's progress in the area of Home Weatherization. This program is in the forefront of the Obama Administration and they are asking that we produce homes faster and with more quality than ever before. In Michigan, progress is somewhat impeded by the addition/revision of program regulations.

Members were also informed that an agency staff person had court action against her, however, the case was thrown out of court based on falsification of documents and information.

Ms. Vandemark advised that while Tim Hardesty was an employee, he had assisted the agency in obtaining a contract to operate a Homeless Youth Project in Genesee and Lapeer Counties. Based on the limited time he had available to continue the development of these programs, the funds will be deobligated.

Ms. Vandemark noted that Senator Stabenow's office had contacted her the previous day to relate that \$100,000 had been passed in the 2010/2011 budget for the Generations Before/After School Program.

Articles from the Huron Tribune and Tuscola County Advertiser, featuring articles on Mary Ann Vandemark's retirement as HDC Executive Director, were distributed.

Ms. Vandemark stated her firm belief in Community Action and staffs' commitment to same. The Board applauded Ms. Vandemark's efforts and achievements.

Motion by Norton Schramm, seconded by Bill Butler, to accept the Executive Director's report as presented. Motion carried.

Deputy Director

Ms. Offenbecher thanked Board members who purchased a Christmas Ornament as the contributions assisted in providing 54 families with food baskets. She also noted that the agency was the receipt of gifts from the congregations of the Church of the Sacred Heart, in Caro, and St. Michael's Catholic Church, in Port Austin, for distribution to agency customers.

Motion by Bob Wood, seconded by Bill Butler, to accept the Deputy Director's report as presented. Motion carried.

OTHER

Motion by Leo Dorr, seconded by Bill Butler, to offer the agency's 2003 Buick Park Avenue to Mary Ann Vandemark for a purchase price of \$2,000. Motion carried.

Meeting adjourned at 9:55 a.m.

Following adjournment, Board members participated in a Board Training conducted by Pam Pullman.

Respectfully submitted,

A handwritten signature in cursive script that reads "Lori Ertman".

Lori Ertman
Executive Director's Assistant

#11

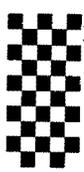
V.A.

**TUSCOLA COUNTY DEPARTMENT OF HUMAN SERVICES
CHILD CARE FUND
2009**

REVENUE RECONCILIATION:

MONTH	CHECK REGISTER	CLIENT OTHER REVENUE	NET EXPENDITURES	DSS-206B BILLING	A/R DUE FROM STATE	ACTUAL STATE REIMB.	MONTH RECEIVED
Jan-09	\$ 19,361.55	\$ 10,827.10	\$ 8,534.45	\$ 8,534.45	\$ 4,267.23	\$ 4,267.23	Mar-09
Feb-09	\$ 21,143.57	\$ 8,860.75	\$ 12,282.82	\$ 12,282.82	\$ 6,141.41	\$ 6,141.41	Apr-09
Mar-09	\$ 21,155.49	\$ 5,584.36	\$ 15,571.13	\$ 15,571.13	\$ 7,785.57	\$ 7,785.57	May-09
Apr-09	\$ 23,410.34	\$ 2,712.60	\$ 20,697.74	\$ 20,697.74	\$ 10,348.87	\$ 10,348.87	Jun-09
May-09	\$ 19,681.16	\$ 6,730.42	\$ 12,950.74	\$ 6,475.37	\$ 6,475.37	\$ 6,475.37	Sep-09
Jun-09	\$ 20,582.65	\$ 4,342.28	\$ 16,240.37	\$ 8,120.19	\$ 8,120.19	\$ 8,120.19	Sep-09
Jul-09	\$ 27,795.65	\$ 8,940.57	\$ 18,855.08	\$ 9,427.54	\$ 9,427.54	\$ 9,427.54	Sep-09
Aug-09	\$ 22,681.29	\$ 12,177.69	\$ 10,503.60	\$ 5,251.80	\$ 5,251.80	\$ 5,251.80	Oct-09
Sep-09	\$ 23,654.74	\$ 4,058.47	\$ 19,596.27	\$ 9,798.14	\$ 9,798.14		
Oct-09	\$ 17,989.87	\$ 1,913.99	\$ 16,075.88	\$ 8,037.94	\$ 8,037.94		
Nov-09	\$ 26,853.85	\$ 5,819.64	\$ 21,034.21	\$ 10,517.11	\$ 10,517.11		
Dec-09							
TOTALS	\$ 244,310.16	\$ 71,967.87	\$ 172,342.29	\$ 114,714.23	\$ 86,171.17	\$ 57,817.98	

County Budgeted		\$ 216,305.46
YTD Net Expenditures	\$ 172,342.29	
Less State Reimbursements	\$ 57,817.98	
Less A/R Due from State	\$ 28,353.19	
Total Due From State		\$ 86,171.12
Total Funds Available		\$ 130,134.34



IV.A.

**TUSCOLA COUNTY DEPARTMENT OF HUMAN SERVICES
COUNTY EXPENDITURES (NET)
2009**

	Jan-09	Feb-09	Mar-09	Apr-09	May-09	Jun-09		
County Hospitalization	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
County Projects	\$ 467.69	\$ -	\$ 787.60	\$ 827.01	\$ (99.40)	\$ 85.00		
County Board Salaries	\$ 642.51	\$ 642.51	\$ 642.51	\$ 642.51	\$ 642.51	\$ 642.51		
County Board Expenses	\$ 510.02	\$ 49.17	\$ 49.17	\$ 267.25	\$ 49.17	\$ 265.77		
TOTALS	\$ 1,620.22	\$ 691.68	\$ 1,479.28	\$ 1,736.77	\$ 592.28	\$ 993.28		
	Jul-09	Aug-09	Sep-09	Oct-09	Nov-09	Dec-09		
County Hospitalization	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
County Projects	\$ 14.09	\$ 370.60	\$ 82.17	\$ 367.10	\$ 348.50	\$ -		
County Board Salaries	\$ 642.51	\$ 642.51	\$ 642.51	\$ 642.51	\$ 642.51	\$ 642.51		
County Board Expenses	\$ 49.17	\$ 244.17	\$ 49.17	\$ 1,571.12	\$ 49.17	\$ -		
TOTALS	\$ 705.77	\$ 1,257.28	\$ 773.85	\$ 2,580.73	\$ 1,040.18	\$ -		
	BUDGETED AMOUNTS	YTD SPENT	CURRENT BALANCE		% EXP YTD	% YEAR ELAPSED		
County Hospitalization	\$ 5,000.00	\$ -	\$ 5,000.00		0%	91%		
County Projects	\$ 4,000.00	\$ 3,250.36	\$ 749.64		81%	91%		
County Board Salaries	\$ 7,710.00	\$ 7,067.61	\$ 642.39		92%	91%		
County Board Expenses	\$ 4,790.00	\$ 3,153.35	\$ 1,636.65		66%	91%		
TOTALS	\$ 21,500.00	\$ 13,471.32	\$ 8,028.68		63%	91%		

DRAFT
Tuscola County Board of Commissioners
Committee of the Whole Minutes
Thursday, December 10, 2009 – 8:05 A.M.
Annex Board Room (207 E. Grant Caro, Mi.)

Commissioners present: Roggenbuck, Bardwell, Kern, Petzold, Peterson. Also present: Mike Hoagland, Margie White-Cormier, Mike Miller, Mary Lou Burns, Clayette Zechmeister, Carrie Krampits, Mary Drier, Walt Schlichting, Val Hartel, Jim McLoskey, Kate Neese, Bob Worth, Cathy Snyder, Dan Skiver, Dave Benda, Steve Lark, Jack Laurie, Jim Miklovic, Jay Tuckey, Mike Tuckey, Michelle Zauwercha

Finance

EDC Financial Report Presentation – EDC Director Jim McLoskey introduced Val Hartel with Anderson, Tuckey, Bernhardt & Doran who presented a report on the EDC's financial statements (see consent agenda resolution to accept and place on file)

2010 County Budget Development Update – district court detail items has been submitted. Still awaiting numbers from Circuit/Family Court.

2009 Budget Amendments – total use of fund balance \$25,422 (see consent agenda resolution)

Workers Compensation Renewal Alternatives – Presentation by Rummel Agency – Greg Rummel presented various options available to the county (see consent agenda resolution to go with Accident Fund Option #1 – 2 year agreement)

County Health Insurance Update - Public Employee Benefits Solutions – Cathy Snyder, Dan Skiver and Dave Benda presented an overview of their company's services. Discussed were various win-win strategies that could be utilized in concert with labor negotiations

Phase II Budget – new revenue and savings sources need to be identified

Legal Services RFP and Retainer Alternative – firms selected to interview January 14, 2010: Braun Kendrick Finkbeiner PLC; Gilbert Smith & Borrello PC; Smith Bovill; Brian K Elder PLC

Secondary/On-Going Finance Items

1. Treasurer Bank Statement Reconciliation (Balanced through November)
2. Clerk/FOC Optical Imaging Update
3. Update Regarding Broadband Grant Application
4. SBCI – Great Lakes Restoration Initiative Grant Funds
5. BCBSM Lawsuit Claim
6. Discussion of Tether Program Potentials
7. ATM, PayPal, Touch Pay Options for Courthouse
8. Mandated/Non-Mandated Service Breakdown Update
9. Red Flag Rule Policy
10. Update Related to County Health Insurance Quotes and Preparation for Labor Negotiations

Personnel

Road Commission Elected Versus Appointed – Next Steps – (see consent agenda resolution to adopt the resolution to change road commissioners from appointed to elected and increase the number from 3 to 5)

County Planning Commission Staffing Alternative – planning commission chairman is requesting a reallocation of already budgeted monies to pay for clerical assistance (120 hours) (see consent agenda resolution to deny and reassume the \$1000)

Equalization Appraiser I Position – (see consent agenda resolution to hire Angela Daniels)

Harris Software Upgrade Purchase Agreement – version 4 to version 5 at a cost of \$1,050 (see consent agenda resolution)

Secondary/On-Going Personnel Items

1. Open Meetings Act Discussion for Boards and Commissions – Corporate Counsel and County Prosecutor
2. Mosquito Abatement Committee – Policy Review
3. Farmland Preservation Committee
4. Job Descriptions
5. Incorporate County Personnel Policies and Other key Personnel Information on the County Web Site
6. Backup Computer Support for Sheriff Department
7. Electronic Time Recording System
8. Circuit/Family Court Personnel Policies
9. County Organizational Chart

Building and Grounds

Niland Building Lease Close-Out – advertise for renters

Secondary/On-Going Building and Grounds Items

1. Human Services Building Remodeling Update
2. Draft Airport Zoning Update
3. Energy Efficiency Grants Timeline and Application Procedures – Next Steps
4. Review of FOC Potential Relocation to the Courthouse
5. Adult Probation

Correspondence/Other Business as Necessary

1. Resolutions from Other Counties
2. Health Department Community Profile
3. National Flood Insurance Program – December 16, 2009 Meeting
4. Economic Development
 - County EDC Strategic Planning and CAT Integration
 - Economic Gardening

- East Central Michigan Council of Governments Coastal Zone Management Grant
- Regional Tourism

Public Comment Period

Meeting adjourned at 11:48 a.m.

Margie White-Cormier
Tuscola County Clerk

**Statutory Finance Committee Minutes
Thursday, December 10, 2009
Annex Board Room
207 E. Grant St., Caro, MI**

Called to order: 11:50 a.m.

Commissioners present: Roggenbuck, Bardwell, Kern, Petzold, Peterson

Also present: Margie White-Cormier

Claims and per diems were reviewed and approved

Public Comment - none

Meeting adjourned at 11:55 a.m.

Margie White-Cormier
Tuscola County Clerk



STATE OF MICHIGAN
DEPARTMENT OF HUMAN SERVICES
LANSING

JENNIFER M. GRANHOLM
GOVERNOR

ISMAEL AHMED
DIRECTOR

December 10, 2009

Gerald Peterson, Chairperson
Tuscola County Board of Commissioners
207 East Grant Street
Caro, Michigan 48723

Dear Commissioner Peterson:

Your 2009-10 annual plan and budget for Child Care Fund expenditures is approved for state reimbursement in the amount of \$446,602.40. This amount is 50% of your county's gross annual plan and budget which is \$893,204.80.

Act 87, P.A. 1978 prohibits the state from reimbursing county Child Care Fund expenditures which exceed a county's approved budget. Child Care Fund policy prohibits reimbursement of capital, rental, lease and certain equipment and repair cost. If your expenditures exceed your original approved budget of \$893,204.80, it will be necessary to submit a new/approved budget no later than September 1, 2010, with all three required signatures to be eligible for reimbursement for expenditures in excess of the original approved budget. Failure to comply with this requirement will result in state reimbursement being limited to authorized budget.

Reimbursement for In-Home Care and Basic Grant will only be made up to the amount approved for individual service components. Each county is responsible for monitoring their expenditures and notifying this office of changes, adjustments or increases to assure reimbursement. Failure to comply with these requirements (which are detailed in the Annual Plan and Budget Guidelines) will result in forfeiture of entitlement to state reimbursement.

The following In-Home Care components are authorized:

<u>Title</u>	<u>Administrative Unit</u>	<u>Gross Expenditures</u>
Stop the Abuse	Court	\$ 21,000.00
Intensive Probation	Court	\$ 74,201.80
Supervised Probation	DHS	\$ 53,248.00

The following Basic Grant components are authorized:

<u>Title</u>	<u>Administrative Unit</u>	<u>Gross Expenditures</u>
School Truancy/Delinquency Prevention	Court	\$ 15,000.00

Gerald Peterson, Chairperson
December 10, 2009
Page 2

In order to assure full annual reimbursement for costs of approved Basic Grant and In-Home Care Services, it will be necessary to report all expenditures and/or costs incurred for the month of September, and any prior months within the fiscal year, on the September report. In-Home Care & Basic Grant expenditures are not to be carried to fiscal year 2010 or they will be charged against the new fiscal year amount approved for reimbursement.

Act 87, P.A. 1978, also restricts reimbursement for In-Home Care to programs that are alternatives to out-of-home institutional or foster care. Basic Grant expenditures must meet established qualifying criteria.

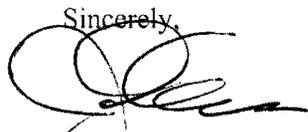
Child Care Fund policies, including expenditure classification, reporting requirements, and In-Home Care and Basic Grant program requirements are contained in the Child Care Fund Handbook and the Annual Plan and Budget Guidelines. Copies of each are available upon request.

It is important that you fully understand the policies and requirements and that you remain in full compliance. County expenditures that do not meet classification definitions or program requirements are not eligible for state reimbursement. If upon review or audit it is found non-reimbursable payments were made, repayment shall be required.

The Agency acknowledges the county's written confirmation to follow its formal contract approval process as specified in the amended Annual Plan and Budget Guidelines. The Agency neither assumes the authority to approve county contracts nor opens itself to liability arising from them. All contract documents must be kept on file in the county and be made available at the time of fiscal audit.

Any claim for state monies from the Child Care Fund to cover expenditures incurred between October 1, 2009 and September 30, 2010, will signify your acceptance of the terms of this approval letter.

If you have any questions or concerns regarding this letter, please contact me at (517) 335-3489.

Sincerely,

John Evans, Director
Bureau of Juvenile Justice

cc: The Honorable W. Wallace Kent, Jr., Family Court Judge, Tuscola County
Leonard Richards, Director, Tuscola County DHS
Keith Schafer, Child Care Fund/Chargeback Unit
Janie Ross, Child Care Fund Specialist
Child Care Fund File