

Agenda
Tuscola County Board of Commissioners
Committee of the Whole – Monday, October 24, 2016 – 8:00 A.M.
HH Purdy Building - 125 W. Lincoln, Caro, MI

Finance
Committee Leaders-Commissioners Kirkpatrick and Bierlein

Primary Finance

1. **Cost Reduction Proposal – Sheriff Department (See A)**
2. **EDC Discussion of Next Steps (See B)**
3. **2017 Budget Development – First Draft Submitted for Department Review and Current Known Loose-Ends (See C)**
4. **Proposal for Increasing Medical Services at the County Jail (See D)**
5. **Discussion of Updating the County Logo**
6. **Potential Health Department Bonding for Retirement System Costs**
7. **Information Technology Support Agreement – City of Caro (See E)**
8. **Review and Approval of 2016 Tuscola County Apportionment Report (See F)**
9. **Child Care Fund Budget (See G)**
10. **Sheriff Department Township Police Services Contracts**

On-Going Finance

1. Update Regarding Wireless Meeting Capabilities
2. Jail Planning Committee
3. Road Commission Legacy Cost
4. Dispute Concerning Wind Turbine Assessing/Taxation
5. 4-H and Courts
6. Financial Impact 17 Year Olds as Juvenile Change
7. CGI Video Production
8. Potential Health Department Bonding for Retirement System Costs
9. Audit Comment Regarding Bank Accounts
10. Personal Property Tax Reductions and Non-County Reimbursement
11. Child Care Fund - State Payment Update

Personnel
Committee Leader-Commissioner Trisch

Primary Personnel

1. **Request to Authorize Hiring to Fill the Property Appraiser I Position (See H)**

On-Going Personnel

1. Labor Negotiations Update

Building and Grounds
Committee Leader-Young

Primary Building and Grounds

1. Village of Cass City Annexation Request - Scheduled for 10/27/16 BOC Meeting
2. Fire Safety Planning
3. Courthouse Security

On-Going Building and Grounds

1. Vanderbilt Park Grant Application
2. Jail Plumbing/Electrical/Window Update
3. Juvenile Program to Paint Window Wells of Courthouse

Other Business as Necessary

Public Comment Period

DRAFT

Cost Reduction Proposal

Sheriff Department Reorganization

Proposal in Brief

This reorganization proposal reduces general fund costs by approximately \$68,000 annually beginning in 2017 by changing from three to two positions in the sheriff department (**See attached spreadsheet**). The undersheriff would perform emergency service functions at about 50% time with 50% time dedicated to traditional undersheriff functions. The sheriff would assist with certain undersheriff functions. Emergency services would be reduced from a 100% function to about a 50% function. The net effect of this change is a reduction from three full time positions to two full-time positions.

On-going Need to Gradually Reduce County Costs

One of the county objectives driving this proposal is to reduce costs when opportunity arises while preserving as many services as possible. This objective results from the need to adjust to future declines in wind turbine revenue.

The county financial position has modestly improved since the 2008 to 2013 major recession. This has occurred primarily because of wind turbine development and the corresponding new revenue generated. However, it is critical to understand that the amount of revenue received from turbines declines annually with time which has major financial implications. With the current taxation method, in approximately 10 to 12 years the amount of revenue received declines to about 30% to 40% of its original amount.

The county needs to find methods to prevent from building a level of dependency on wind turbine revenue that cannot be sustained long term. Another unpredictable variable is the outcome of a major dispute with the wind companies involving the multiplier schedule and federal cash grants that will determine how much revenue is actually received.

Analysis of Combining Sheriff-Undersheriff and Undersheriff-Emergency Service Positions

Assuming Glen Skrent becomes sheriff in 2017, he would consider combining the undersheriff and emergency services positions while also assisting with certain undersheriff functions as sheriff. The attached table shows that for 2017 the cost for the three positions of sheriff, undersheriff and emergency service is approximately \$242,000 compared to a cost of \$174,000 for the two positions of sheriff-undersheriff and undersheriff-emergency services. Reducing from three to two managerial positions results in substantial savings of approximately \$68,000 annually.

The cost estimates and potential savings in the attached spreadsheet are based on the following:

1. 2% wage increase beginning January 1, 2017

2. New undersheriff-emergency services is paid same wage as the current undersheriff plus general increase awarded for 2017
3. Sheriff-undersheriff is provided a \$2,000 wage increase for assisting with certain undersheriff functions plus general increase awarded for 2017
4. Emergency service function is reduced to about 50% time – other counties have reduced emergency services from FT to PT and combined emergency service positions
5. County will continue to receive about 38% reimbursement for emergency service costs

Potential Board of Commissioner Action

If Glen Skrent is elected sheriff in 2017 and Steve Anderson is appointed undersheriff then the following sheriff department reorganization be implemented which will reduce general fund costs by approximately \$68,000 annually:

- Effective January 1, 2017 the undersheriff and emergency service positions be combined and this combined position be paid at the undersheriff rate of pay plus any general wage increases provided for 2017. This arrangement will be reviewed on a periodic basis by all parties. Also, a job description for this combined position will be prepared.
- For performing certain undersheriff functions the sheriff base wage be increased by \$2,000 plus general increases awarded for 2017. If this reorganization ever reverts back to its original three position status then the sheriff \$2,000 increase will be discontinued.
- If this reorganization ever reverts back for any reason, unless Steve Anderson is discharged after following due process procedures, to its original three position status then Steve Anderson will be offered to fill his former full-time Emergency Services position at the Emergency Services Director rate of pay plus any general increases awarded to that position.

mhoagland@tuscolacounty.org

From: mhoagland@tuscolacounty.org
Sent: Tuesday, October 18, 2016 12:38 PM
To: ctrisch@tuscolacounty.org; 'Bardwell Thom'; 'Bierlein Matthew'; 'Kirkpatrick Craig'; 'Thomas Young'
Cc: Steve Erickson
Subject: Economic Development - Next Steps

Commissioners

We have had several recent positive discussions regarding EDC functions and funding. The county continues to experience population losses, school enrollment declines, extremely limited tax base growth (other than wind turbines) and an increasing aging population. Economic development is critical and needs a strong collective committed effort to begin to reverse declining trends. The overriding questions is how can the current model of funding economic development be strengthened and what can be done to assure a solid economic development strategy. A recap of points of discussion to date include:

1. The last economic development plan for the county (called the Community Assessment Report - CAT) has been summarized and reviewed by commissioners.
2. The EDC financial standing and other information has been summarized and reviewed by commissioners.
3. The EDC has requested \$80,000 in general fund appropriation for 2017 which is \$30,000 more than the 2016 appropriation of \$50,000.
4. At this point the finance committee recommended a \$5,000 increase for cell phones and mileage to make the current draft of the 2017 budget \$55,000.
5. Preliminary statistics have been provided showing personal property tax reductions for certain businesses/industries in the county that could help with planning for fund raising.
6. Local unit of government fund balance information has been provided that could help with planning for fund raising.
7. Should agriculture be requested to assist in funding economic development and if so how? What is the strategy for job creation through value added agriculture and organic farming?
8. Is there a need for a review and update to the overall economic development strategy and priorities for the county.
9. What should be county commissioners role with respect to economic development strategy and funding?

I will schedule this as an agenda item for further discussion at the October 24, 2016 Committee of the Whole meeting. Please think about what you believe should be the next steps in the process to help the EDC Director and EDC Board in economic development. It is critical that we work collectively to strengthen the economy and create employment opportunities. More needs to be done and investment is needed.

Mike

Michael R. Hoagland
 Tuscola County Controller/Administrator

2017 Budget Development Loose-Ends (as of 10/24/16)

1. Sheriff department reorganization - \$68,000
2. Economic development - \$25,000
3. Security - ??
4. Fire protection - ??
5. Court appointed attorney contract costs - ??
6. Health department software - ??
7. Child care funds and general fund appropriations - ??
8. Senior citizens fund – prioritization, home delivered meals
9. CHC jail medical contract - \$14,000
10. Certain wage requests over 2%
11. Potential recycling relocation - ??
12. Special purpose veteran's millage - ??
13. Workers compensation fund – use of fund balance
14. Final union contract settlement budget impacts - ??
15. Potential charges for prisoner work release program - ??



Tuscola County Sheriff's Office

420 Court Street • Caro, MI 48723
Lee Teschendorf, Sheriff
Glen Skrent, Undersheriff

Phone (989) 673-8161
Fax (989) 673-8164

*Paperwork
on Medicaid*

To: Tuscola County BOC
From: Lt. Brian Harris
Date: October 13, 2016
Ref: Inmate medical care services

Currently our medical service provider (CHC) is contracted for 32 hours of on sight nursing per week. The Sheriff's Office is asking that we extend this service to 40 hours per week. I have attached a letter and price quote for the extension of these services. With the extension of these services, our onsite nurse will have more time to provide the much needed services that are required in the jail.

With the proposed extension, CHC has agreed to train our onsite nurse to register inmates into the Medicaid program. The inmates that would be registered are those that have current or potential medical problem that may lead to hospitalization. If this extension had been in place for the year of 2016, it would have saved us, at minimum, \$37, 384.02. This amount was the commission fee paid to Concierge Corrections for saving us \$101,037.90 on 1 inmate. It is guaranteed that the Tuscola County Jail will have many more inmates hospitalized in the future.

With the hospitalization subject set aside, the extra hours provided will assist in the daily operations of the jail. It is no secret that all jails (including ours) are seeing a severe increase in inmates that have withdrawals from drug use, increased medical problems and mental health issues. These are all issue that our jail must directly address and deal with on a daily basis. Outside services are generally not available for inmates suffering from withdrawals or mental health issues and they are normally left for us to contend with.

These issues will not go away and most likely will continue to increase as they continue to be a financial burden on the county. Here at the jail, we have taken great strides in trying to save money when the opportunity arises or generate revenue from different programs. I believe the extension of this contract is one of those opportunities to save money in the long run.

I have included a partial list of duties that the nurse provides regularly. They are as follows:

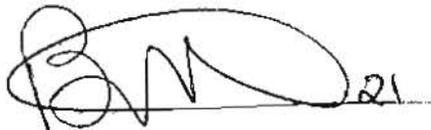
1. Inventory of medications (twice each week).

2. Auditing of medical distribution cards
3. 14 day physical assessments performed on each inmate within 14 days of reception.
4. Medical clearance for work site or trusty inmates
5. Maintaining medical records
6. Liaison with L.I.S.T. Psychological Services, pharmacies and all other outside medical or dental service providers. This includes setting up appointments, procedures, consultations, lab work, etc...
7. Prepares daily medication for approximately 1/3 of the inmate population for passing 2-3 times per day.
8. Prepares detox protocols for inmates going through withdrawals.
9. Verifies all medications that are not provided by our pharmacy (i.e. an inmate comes in with medications)
10. Implements care for all inmates as needed.
11. Documenting all medical activity and treatment provided to each individual inmate.
12. Ordering of all medical supplies.
13. Sees inmates for medical concerns when an inmate requests or an officer refers them.
14. Has continuous training.
15. Oversees medical treatment in normal and emergency situations,
16. Monitors blood sugar levels and blood pressures.

As you can see from the partial list, there are several services that are provided by the nurse. In addition, there have been multiple times that the nurse has worked beyond the contracted time and we have not been billed for the overage. However, this has changed and CHC has begun to request payment for any time over 32 hours.

The Tuscola County Sheriff's Office believes this increase is in the best interest of the taxpayers, employees, inmates and overall whole of Tuscola County.

Sincerely,

A handwritten signature in black ink, appearing to be "Brian Harris", written over a horizontal line.

Lt. Brian Harris – Jail Administrator

**FIFTH AMENDMENT TO THE AGREEMENT FOR INMATE HEALTH CARE
SERVICES AT TUSCOLA COUNTY, MICHIGAN
(Effective January 1, 2016)**

This is the Fifth Amendment (this "Amendment") to the Agreement for Inmate Health Care Services at Tuscola County, Michigan, effective July 1, 2010, as amended (the "AGREEMENT"), by and between Correctional Healthcare Companies, Inc., (hereinafter "CHC") and Tuscola County, Michigan (hereinafter the "COUNTY").

NOW THEREFORE, IN CONSIDERATION of the foregoing facts, the mutual covenants and agreements contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree that effective January 1, 2016, Paragraphs 8.0 AGREEMENT shall be deleted and amended to state as follows:

- 8.0 ANNUAL AMOUNT/MONTHLY PAYMENTS. The base annual amount to be paid by the COUNTY to CHC under this AGREEMENT is Ninety-One Thousand Seven Hundred Twenty-Two Dollars and Forty-Eight Cents (\$91,722.48) for a period of twelve (12) months. Each monthly payment shall be at Seven Thousand Six Hundred Forty Three Dollars and Fifty-Four Cents (\$7,643.54), pro-rated for any partial months and subject to any reconciliations as set forth below. The first monthly amount is to be paid to CHC on the 1st day of January, 2016 for services administered in the month of January, 2016. Each monthly payment thereafter is to be paid by the COUNTY to CHC before or on the 1st day of the month of the month of service.

Except for the provisions amended by this Amendment, all other provisions of the AGREEMENT shall remain in full force and effect and unchanged.

IN WITNESS WHEREOF, the parties have caused this Amendment to be executed in their names or their official acts by their respective representatives, each of whom is duly authorized to execute the same.

[Signatures on Following Page]

AGREED TO AND ACCEPTED AS STATED ABOVE:

County of Tuscola, Michigan

Correctional Healthcare Companies, Inc.

By: Leland Teschendorf
Leland Teschendorf
Title: Tuscola County Sheriff

By: Cary McClure
Cary McClure
Title: Assistant Secretary

Date: 12/9/2015

Date: 1-11-16

By: Thomas Bardwell
Thomas Bardwell
Title: County Commissioner

Date: 12-17-15



May 9, 2016

Lt. Brian Harris, Jail Administrator
Tuscola County Jail
420 Court Street
Caro, MI 48723

RE: Price Quote for Nursing Staffing Enhancement

Dear Lt. Harris:

I hope this letter finds you well. Correctional Healthcare Companies (CHC) is pleased to be the provider of medical care services provided to detainees at the Tuscola County Jail, and we strive to continue to meet and exceed your expectations in the quality of service we provide.

As discussed, enclosed please find our price quote for the addition of nursing staff and services provided to detainees at the Tuscola County Jail. This price quote should be considered an addition to the current Medical Services Agreement and not a standalone project. The rates quoted would be added to the current monthly medical services rate being charged to Tuscola County.

If acceptable to the County, please sign and date the attached price quote and forward an electronic copy to Alexis Albers, Client Services Specialist at aalbers@correctcaresolutions.com to affirm moving forward with the proposed terms.

If you have any questions or concerns, please do not hesitate to contact Elaine Kaiser, Operations Manager for Tuscola County directly at 989-280-2030, or you may contact Jack Jadin, Client Services Director at 920-304-6397. We greatly appreciate the relationship we have established with Tuscola County over the years.

Warm regards,

Chris Bove
President, Local Detention Division

Cc:

Elaine Kaiser, Operations Manager
Jack Jadin, Director of Client Services
Gina Rose, Senior Director of Client Services



Price Quote for Inmate Medical Services at Tuscola County

CHC submits the following Cost Proposal to Tuscola County to include the following changes /additions:

- Increase nursing from 30 hours per week to 40 hours per week \$14,844.00/year

Total Added Fees: \$14,844.00/year, or \$1,237.00/month

The rate listed above would be added to the current monthly medical services rate via a contract amendment.

Upon receipt of the signed price quote, our Legal department will draft a contract amendment reflecting these changes, and route to the appropriate individuals for signature. All terms of the current Agreement, including any changes detailed above, shall remain in full force and effect through end of contract period.

The terms of this price quote shall expire August 1, 2016 if not accepted prior to that date by Tuscola County.

Respectfully Submitted:

Chris Bove
President, Local Detention Division

The undersigned is authorized by Tuscola County to accept the above terms.

Authorized Tuscola Representative

Date Signed

Print Name

Title

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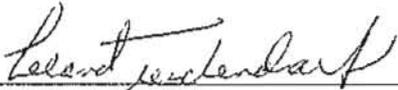
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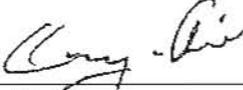
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Title: Assistant Secretary

Date: 12/9/2015

Date: 1-11-16

By: 
Thomas Bardwell
Title: County Commissioner

Date: 12-17-15



Tuscola County

Information Systems

207 E Grant St
Caro, MI 48723
(989) 672-3773

IT SUPPORT SERVICES AGREEMENT

THIS AGREEMENT is made on

10/19/2016

BETWEEN Tuscola County Information Systems and the City of Caro

1. The City of Caro (the "Buyer"); and
 2. Tuscola County Information Systems, with its head office located at: City of Caro 317 S. State St. Caro, MI 48723.
- Collectively referred to as the "Parties".

The Buyer wishes to be provided with the Services (defined below) by the Service Provider and the Service Provider agrees to provide the Services to the Buyer on the terms and conditions of this Agreement

1. Key Terms

1.1 Services

The Service Provider shall provide the following services ("Services") to the Buyer in accordance with the terms and conditions of this Agreement:

1.2 Delivery of the Services

- a. **Start date:** The Service Provider shall commence the provision of the Services on **10/19/16**.
- b. **Completion date:** The Service Provider shall complete/cease to provide (*delete as appropriate*) the Services by/on **10/19/17**. **This agreement will renew annually unless terminated by either party according to termination agreement**

1.3 Site

- a. The Service Provider shall provide the Services at the following site(s): **City of Caro 317 S. State St. Caro, MI 48723**
- b. Whenever possible, technicians from Buyer will attempt to perform repairs remotely. If remote repairs aren't possible, a technician will be dispatched to travel to site to perform repairs. This is in an attempt to reduce travel expenses, increase efficiency and promote lower vehicle emission levels.

1.4 Price

- a. As consideration for the provision of the Services by the Service Provider, the price for the provision of the Services is **\$45/hour** ("Price"), with a minimum of 1 hour billing per service call.
- b. The Buyer shall pay for the Service Provider's out-of-pocket expenses **incurred on the Buyer's behalf**.

1.5 Payment

- a. The Buyer agrees to pay the Price to the Service Provider on the following dates **30 days after issuance of an invoice**::
- b. **Invoices for time onsite will be sent in advance and will be paid by the Buyer before travel.**
- c. **Net30 terms extended for all clients in good standing. If two unpaid invoices exist, no work will be performed until payment has been received on all invoices.**
- d. The method of payment of the Price by the Buyer to the Service Provider shall be by:
 - i. Check sent to the following address: **207 E Grant St, Caro MI 48723**

Any charges payable under this Agreement are exclusive of any applicable taxes, tariff surcharges or other like amounts assessed by any governmental entity arising as a result of the provision of the Services by the Service Provider to the Buyer under this Agreement and such shall be payable by the Buyer to the Service Provider in addition to all other charges payable hereunder.

2. General terms

2.1 Warranty

- a. The Service Provider represents and warrants that:
 - i. it will perform the Services with reasonable care and skill; and
 - ii. the Services and the Materials provided by the Service Provider to the Buyer under this Agreement will not infringe or violate any intellectual property rights or other right of any third party.

2.2 Limitation of liability

- a. Subject to the Buyer's obligation to pay the Price to the Service Provider, either party's liability in contract, tort or otherwise (including negligence) arising directly out of or in connection with this Agreement or the performance or observance of its obligations under this Agreement and every applicable part of it shall be limited in aggregate to the Price.
- b. To the extent it is lawful to exclude the following heads of loss and subject to the Buyer's obligation to pay the Price, in no event shall either party be liable for any loss of profits, goodwill, loss of business, loss of data or any other indirect or consequential loss or damage whatsoever.
- c. Nothing in this Clause 2.2 will serve to limit or exclude either Party's liability for death or personal injury arising from its own negligence.

2.3 Term and Termination

Either party may terminate the Agreement with thirty (30) days written notice to the other. Buyer shall remain responsible to Service Provider for the payment of all services and materials provided by Service Provider prior to termination. Either party may terminate this Agreement upon written notification to the other in the event of a material breach of this Agreement.

2.5 Relationship of the Parties

The Parties acknowledge and agree that the Services performed by the Service Provider, its employees, agents or sub-contractors shall be as an independent contractor and that nothing in this Agreement shall be deemed to constitute a partnership, joint venture, agency relationship or otherwise between the parties.

2.6 Confidentiality

Neither Party will use, copy, adapt, alter or part with possession of any information of the other which is disclosed or otherwise comes into its possession under or in relation to this Agreement and which is of a confidential nature. This obligation will not apply to information which the recipient can prove was in its possession at the date it was received or obtained or which the recipient obtains from some other person with good legal title to it or which is in or comes into the public domain otherwise than through the default or negligence of the recipient or which is independently developed by or for the recipient.

2.7 Exclusivity

For the length of this agreement, Tuscola County Information Systems shall be the only network/technical support entity authorized to perform service on the Buyer's servers, workstations, network and other similar technology. This is intended to eliminate complications that arise as a result of multiple support providers are involved in setup and repair scenarios. If a 3rd party is required to resolve a repair scenario, the 3rd party will work with Tuscola County Information Systems. Should an unauthorized party perform service to Buyer's servers, workstations, network and other similar technology, this agreement shall become void.

2.8 Miscellaneous

- a. The failure of either party to enforce its rights under this Agreement at any time for any period shall not be construed as a waiver of such rights.
- b. If any part, term or provision of this Agreement is held to be illegal or unenforceable neither the validity nor enforceability of the remainder of this Agreement shall be affected.
- c. Neither Party shall assign or transfer all or any part of its rights under this Agreement without the consent of the other Party.
- d. This Agreement may not be amended for any other reason without the prior written agreement of both Parties.
- e. This Agreement constitutes the entire understanding between the Parties relating to the subject matter hereof unless any representation or warranty made about this Agreement was made fraudulently and, save as may be expressly referred to or referenced herein, supersedes all prior representations, writings, negotiations or understandings with respect hereto.
- f. Neither Party shall be liable for failure to perform or delay in performing any obligation under this Agreement if the failure or delay is caused by any circumstances beyond its reasonable control, including but not limited to acts of god, war, civil commotion or industrial dispute. If such delay or failure continues for at least 7 days, the Party not affected by such delay or failure shall be entitled to terminate this Agreement by notice in writing to the other.
- g. This Clause 2.8(g) and Clauses 2.3, 2.5, 2.6, and 2.7 of this Agreement shall survive any termination or expiration.
- h. This Agreement shall be governed by the laws of the jurisdiction in which the Buyer is located (or if the Buyer is based in more than one country, the country in which its headquarters are located) (the "Territory") and the parties agree to submit disputes arising out of or in connection with this Agreement to the non-exclusive of the courts in the Territory.

AS WITNESS the hands of the Parties hereto or their duly authorized representatives the day and year first above written.

SIGNED by)

for and on behalf of)

City of Caro)

SIGNED by)

for and on behalf of)

Tuscola County)



2017 DEPARTMENT BUDGET WORKSHEET

Fund 292 CHILD CARE

Tuscola County

Department 662 PROBATE

Period Ending Date: October 31, 2016

| Account Number | 2014 Actual | 2015 Actual | 2016 Total Amended Budget | 2016 Year-to-date Actual | 2016 Projected Year End | 2017 Department Requested | 2017 After Board Review | 2017 Final Budget |
|---|-------------------|-------------------|---------------------------|--------------------------|-------------------------|---------------------------|-------------------------|-------------------|
| Revenues | | | | | | | | |
| 662-542-000 JUVENILE OFFICER SALARY | 27,317.04 | 20,487.78 | 27,317.00 | 20,487.78 | 27,317.00 | 27,317.00 | 27,317.00 | |
| 662-562-000 CHARGEBACK FOR STATE WARDS - STA | 63,323.79 | 118,213.87 | 95,000.00 | 0.00 | 95,000.00 | 95,000.00 | 95,000.00 | |
| 662-563-000 BASIC GRANT - STATE | 13,125.00 | 11,250.00 | 15,000.00 | 0.00 | 15,000.00 | 15,000.00 | 15,000.00 | |
| 662-611-000 ADOPTION SUBSIDY | 368.77 | 28.14 | 500.00 | 2,476.07 | 3,000.00 | 3,000.00 | 3,000.00 | |
| 662-611-001 COURT SOCIAL SECURITY | 245.00 | 8,555.00 | 7,500.00 | 80.00 | 7,500.00 | 7,500.00 | 7,500.00 | |
| 662-611-004 COUNTY WARD | 7,504.03 | 14,692.85 | 12,000.00 | 13,279.06 | 15,000.00 | 15,000.00 | 15,000.00 | |
| 662-620-000 COLLECTION FEES FAMILY DIVISION | 5,675.89 | 5,108.92 | 6,000.00 | 3,727.72 | 6,000.00 | 6,000.00 | 6,000.00 | |
| 662-676-000 RECEIPTS FOR NON-REIMBURSABLE | 2,338.27 | 3,774.90 | 4,000.00 | 3,222.24 | 4,000.00 | 4,000.00 | 4,000.00 | |
| 662-677-001 INTENSE PROBATION IHC | 59,069.63 | 46,881.10 | 60,000.00 | 0.00 | 47,000.00 | 47,000.00 | 47,000.00 | |
| 662-677-002 S T O P, INC | 3,904.57 | 3,810.48 | 4,000.00 | 0.00 | 4,000.00 | 4,000.00 | 4,000.00 | |
| 662-677-003 JUVENILE ISD - INC | 16,137.50 | 9,652.23 | 9,500.00 | 0.00 | 9,500.00 | 9,500.00 | 9,500.00 | |
| 662-677-004 JUV COMP & CULTURE IHC | 22,446.40 | 17,713.82 | 10,000.00 | 0.00 | 10,000.00 | 10,000.00 | 10,000.00 | |
| 662-678-000 REIMB RURAL DETENTION SUPP SVCS | 435.00 | 0.00 | 3,000.00 | 470.90 | 3,000.00 | 3,000.00 | 3,000.00 | |
| 662-679-000 IN-HOME GPS | 3,124.15 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 662-680-000 IN HOME COUNSELING ETC | 5,352.56 | 1,582.98 | 3,000.00 | 0.00 | 3,000.00 | 3,000.00 | 3,000.00 | |
| 662-691-000 MISCELLANEOUS REVENUE | -6,652.80 | 18.00 | 0.00 | 6.00 | 0.00 | 0.00 | 0.00 | |
| 662-699-101 TRANSFER IN - GENERAL FUND | 477,600.00 | 475,000.00 | 475,000.00 | 475,000.00 | 475,000.00 | 450,000.00 | 450,000.00 | |
| Revenues Total | 701,314.80 | 736,770.07 | 731,817.00 | 518,749.77 | 724,317.00 | 699,317.00 | 699,317.00 | |
| Expenses | | | | | | | | |
| 662-704-000 SALARIES PERMANENT | 198,729.95 | 174,118.99 | 215,888.00 | 122,665.70 | 160,000.00 | 205,522.00 | 205,522.00 | |

2017 DEPARTMENT BUDGET WORKSHEET

Fund 292 CHILD CARE

Tuscola County

Department 662 PROBATE

Period Ending Date: October 31, 2016

| Account Number | 2014 Actual | 2015 Actual | 2016 Total Amended Budget | 2016 Year-to-date Actual | 2016 Projected Year End | 2017 Department Requested | 2017 After Board Review | 2017 Final Budget |
|--|-------------|-------------|---------------------------|--------------------------|-------------------------|---------------------------|-------------------------|-------------------|
| Account Name | | | | | | | | |
| 662-704-020 HEALTH INSURANCE INCENTIVE | 1,999.92 | 2,138.37 | 2,000.00 | 1,584.51 | 2,000.00 | 2,000.00 | 2,000.00 | |
| 662-704-030 DISABILITY | 2,554.58 | 1,940.39 | 1,953.00 | 1,285.80 | 1,953.00 | 1,857.00 | 1,857.00 | |
| 662-704-040 UNUSED SICK PAYOUT | 2,646.90 | 1,345.18 | 2,200.00 | 0.00 | 2,200.00 | 2,200.00 | 2,200.00 | |
| 662-704-050 SICK/VAC PAYOUT | 0.00 | 2,359.76 | 0.00 | 3,381.74 | 3,381.00 | 0.00 | 0.00 | |
| 662-705-000 SALARIES TEMPORARY | 0.00 | 9,353.54 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 662-706-000 SALARIES - OVERTIME | 2,500.00 | 2,600.00 | 2,600.00 | 2,100.00 | 2,600.00 | 2,600.00 | 2,600.00 | |
| 662-710-000 WORKERS COMPENSATION | 1,711.71 | 1,461.41 | 1,937.00 | 1,020.39 | 1,937.00 | 2,137.00 | 2,137.00 | |
| 662-711-000 HEALTH & DENTAL INSURANCE | 41,910.89 | 46,967.81 | 57,101.00 | 33,350.65 | 47,000.00 | 48,300.00 | 48,300.00 | |
| 662-715-000 F.I.C.A. | 16,767.73 | 15,984.44 | 16,821.00 | 11,238.57 | 16,821.00 | 16,044.00 | 16,044.00 | |
| 662-717-000 LIFE INSURANCE | 353.04 | 257.91 | 261.00 | 168.15 | 261.00 | 222.00 | 222.00 | |
| 662-718-000 RETIREMENT | 17,183.08 | 20,948.84 | 24,316.00 | 16,113.40 | 19,000.00 | 20,284.00 | 20,284.00 | |
| 662-727-000 SUPPLIES, PRINTING & POSTAGE | 1,045.06 | 1,222.49 | 1,200.00 | 600.37 | 1,200.00 | 1,000.00 | 1,000.00 | |
| 662-801-000 PROF & CONT SERVICES (BASIC GRANT | 15,000.00 | 15,000.00 | 15,000.00 | 9,375.00 | 15,000.00 | 15,000.00 | 15,000.00 | |
| 662-801-002 TRUENCY IN HOME | 13,573.91 | 14,685.12 | 14,300.00 | 9,178.07 | 14,300.00 | 0.00 | 0.00 | |
| 662-801-003 JCS PROGRAM TEACHER/MENTOR | 13,610.00 | 15,545.00 | 20,000.00 | 16,020.00 | 20,000.00 | 0.00 | 0.00 | |
| 662-809-000 MEMBERSHIPS AND SUBSCRIPTIONS | 30.00 | 45.00 | 600.00 | 0.00 | 600.00 | 500.00 | 500.00 | |
| 662-832-000 STATE WARD CHARGEBACKS | 259,263.58 | 138,040.05 | 175,000.00 | 0.00 | 140,000.00 | 140,000.00 | 140,000.00 | |
| 662-841-000 COUNTY FOSTER CARE-PRIVATE AGEN | 0.00 | 0.00 | 22,000.00 | 0.00 | 0.00 | 25,000.00 | 25,000.00 | |
| 662-842-000 FOSTER CARE PAYMENT-PRIVATE | 13,459.72 | 24,866.40 | 40,000.00 | 0.00 | 10,000.00 | 40,000.00 | 40,000.00 | |
| 662-843-000 PRIVATE INSTITUTION | 102,475.92 | 118,568.52 | 130,000.00 | 200,247.54 | 240,000.00 | 180,000.00 | 180,000.00 | |
| 662-843-001 WORK WEEKEND PROGRAM | 2,244.00 | 2,473.66 | 5,000.00 | 3,500.00 | 5,000.00 | 2,000.00 | 2,000.00 | |
| 662-844-000 OTHER COUNTY-DETENTION | 18,750.00 | 48,060.00 | 40,000.00 | 64,585.00 | 70,000.00 | 80,000.00 | 80,000.00 | |

2017 DEPARTMENT BUDGET WORKSHEET

Fund 292 CHILD CARE

Tuscola County

Department 662 PROBATE

Period Ending Date: October 31, 2016

| Account Number | 2014 Actual | 2015 Actual | 2016 Total Amended Budget | 2016 Year-to-date Actual | 2016 Projected Year End | 2017 Department Requested | 2017 After Board Review | 2017 Final Budget |
|---|-------------------|-------------------|---------------------------|--------------------------|-------------------------|---------------------------|-------------------------|-------------------|
| Account Name | | | | | | | | |
| 662-845-000 INDEPENDENT LIVING | 0.00 | 0.00 | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 5,000.00 | |
| 662-846-000 IN HOME CARE - INTENSIVE PROBATION | 3,742.48 | 2,747.37 | 4,000.00 | 3,135.13 | 4,000.00 | 93,760.00 | 93,760.00 | |
| 662-846-001 IN HOME - S.T.O.P DRUG TESTING | 890.00 | 1,280.00 | 4,000.00 | 785.00 | 1,000.00 | 0.00 | 0.00 | |
| 662-846-002 IN HOME - S.T.O.P ASSESSMENT | 0.00 | 0.00 | 1,200.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 662-846-003 IN HOME - S.T.O.P GROUP COUNSELING | 0.00 | 0.00 | 6,250.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 662-846-004 IN HOME - S.T.O.P THERAPY | 0.00 | 0.00 | 5,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 662-846-005 PSYCHOLOGICAL IHC | 344.37 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 662-846-007 IN-HOME PROGRAM PSYCH EVAL | 0.00 | 450.00 | 1,600.00 | 0.00 | 0.00 | 9,000.00 | 9,000.00 | |
| 662-846-008 IN-HOME PROGRAM COUNSELING | 825.00 | 1,273.84 | 5,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 662-847-000 INTENSE (DRUG TESTING) | 1,390.00 | 300.00 | 3,500.00 | 0.00 | 1,000.00 | 0.00 | 0.00 | |
| 662-849-000 NON-REIMBURSEABLE BY CHILD CARE | 7,162.35 | 3,730.12 | 7,500.00 | 2,133.51 | 3,000.00 | 7,500.00 | 7,500.00 | |
| 662-850-000 RURAL DETENTION SUPPORT SERVICE | 474.20 | 0.00 | 3,000.00 | 493.41 | 0.00 | 3,000.00 | 3,000.00 | |
| 662-851-000 TELEPHONE | 0.00 | 0.00 | 300.00 | 0.00 | 0.00 | 300.00 | 300.00 | |
| 662-851-010 CELLULAR PHONE | 289.43 | 327.79 | 350.00 | 729.53 | 1,000.00 | 3,072.00 | 3,072.00 | |
| 662-861-000 TRAVEL | 1,383.20 | 3,309.30 | 2,500.00 | 2,203.34 | 2,500.00 | 2,000.00 | 2,000.00 | |
| 662-910-000 INSURANCE & BONDS | 1,285.97 | 888.73 | 1,500.00 | 1,219.33 | 1,500.00 | 1,500.00 | 1,500.00 | |
| 662-934-000 OFFICE EQUIPT REPAIR & MAINT | 0.00 | 0.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 1,000.00 | |
| 662-955-000 MISCELLANEOUS (MEALS, MILEAGE, ET | 674.48 | 682.63 | 100.00 | 168.70 | 100.00 | 100.00 | 100.00 | |
| 662-957-000 EMPLOYEE TRAINING | 0.00 | 165.18 | 1,000.00 | 641.77 | 500.00 | 3,400.00 | 3,400.00 | |
| 662-971-000 IMAGING/DATA WORKFLOW | 7,735.13 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 662-982-000 BOOKS | 0.00 | 0.00 | 200.00 | 0.00 | 200.00 | 0.00 | 0.00 | |
| Expenses Total | 752,006.60 | 673,137.84 | 840,977.00 | 507,924.61 | 788,053.00 | 914,298.00 | 914,298.00 | |

2017 DEPARTMENT BUDGET WORKSHEET

Tuscola County

Period Ending Date: October 31, 2016

Fund 292 CHILD CARE
 Department 662 PROBATE

| Account Number Account Name | 2014 Actual | 2015 Actual | 2016 Total Amended Budget | 2016 Year-to-date Actual | 2016 Projected Year End | 2017 Department Requested | 2017 After Board Review | 2017 Final Budget |
|--------------------------------|-------------|-------------|---------------------------------|--------------------------------|----------------------------|---------------------------------|----------------------------|----------------------|
| | -50,691.80 | 63,632.23 | -109,160.00 | 10,825.16 | -63,736.00 | -214,981.00 | -214,981.00 | |
| Revenues Total | 701,314.80 | 736,770.07 | 731,817.00 | 518,749.77 | 724,317.00 | 699,317.00 | 699,317.00 | |
| Expenses Fund Total | 752,006.60 | 673,137.84 | 840,977.00 | 507,924.61 | 788,053.00 | 914,298.00 | 914,298.00 | |
| Net (Rev/Exp) | -50,691.80 | 63,632.23 | -109,160.00 | 10,825.16 | -63,736.00 | -214,981.00 | -214,981.00 | |
| | | | | | | | | |
| Grand Total for Revenues | 701,314.80 | 736,770.07 | 731,817.00 | 518,749.77 | 724,317.00 | 699,317.00 | 699,317.00 | |
| Grand Total for Expenses | 752,006.60 | 673,137.84 | 840,977.00 | 507,924.61 | 788,053.00 | 914,298.00 | 914,298.00 | |
| Grand Total Net Rev/Exp | -50,691.80 | 63,632.23 | -109,160.00 | 10,825.16 | -63,736.00 | -214,981.00 | -214,981.00 | |

mhoagland@tuscolacounty.org

From: Angie Daniels <angie.daniels@tuscolacounty.org>
Sent: Wednesday, October 19, 2016 3:15 PM
To: Mike Hoagland
Cc: Walt Schlichting
Subject: New Hire

Good Afternoon Mike,

The Equalization Department would like to respectfully request the Board of Commissioners concur with the hiring of Kristin Nelson as a Property Appraiser I with a starting date of November 14, 2016. Authorization to fill this position was granted by the board October 13, 2016.

We appreciate the board's consideration of our request

Sincerely,
Angie Daniels

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*Angie Daniels, MAAO (3)
Property Appraiser
Tuscola County Equalization
City of Caro Assessing Department
989.672.5282*

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