

**DRAFT – Agenda**  
**Tuscola County Board of Commissioners**  
**Committee of the Whole – Monday, September 22, 2014 - 7:30 A.M.**  
**HH Purdy Building - 125 W. Lincoln, Caro, MI**

**Finance**

Committee Leaders-Commissioners Trisch and Kirkpatrick

**Primary Finance**

1. **Court Replacement Copier Request (See A)**
2. **Zimco Contracts and IT Director**
3. **DHS Child Care Fund Budget**
4. **Update Regarding Potential Acquisition of State Property**

**On-Going Finance**

1. 2015 Budget Development
2. Cunningham Legislative Correction Needed
3. SCMCCI Indirect Costs/Lease
4. New Lease for State Police Building
5. Register of Deeds Recording of Land Transactions and Legislative Changes
6. NG911 Multi-County Equipment Purchase
7. Proposed Denmark Township Water Project
8. Akron Sign
  
9. Abused, Neglected and Delinquent Children Financial Information
10. On-Line Services and IT Accomplishments
11. Shane Group V. BCBSM Settlement
12. Next Steps County Solid Waste Management Plan Update
13. Shared Equalization Director Huron/Tuscola 4-Year Extension
14. Oil Shale Mining Assessing/Taxation – MAC Involvement
15. Jail Law Suit
16. Wolverine Update
17. GIS Implementation

**Personnel**

Committee Leader-Commissioners Kirkpatrick and Trisch

**Primary Personnel**

1. **Dispatch Request to Refill Vacant Position (See B)**

**On-Going Personnel**

1. Draft Court and Non-Union Personnel Policies – Labor Attorney Conducting Review – New HR to Review
2. Union Negotiations
3. Advertise to Fill Vacancy on County Parks and Recreation Commission

**Building and Grounds**  
Committee Leader-Commissioners Allen and Bierlein

**Primary Building and Grounds**

On-Going Building and Grounds

1. Cass River Greenway
2. Dead Ash Trees Roadway Problems
3. Review of Multi-County Approach to Recycling and Need for a Plan
4. Implementation of Mosquito Abatement Facility Upgrades

**Other Business as Necessary**

1. Region 6 Prosperity Meeting – 10/2 and 10/3 **(See C)**
2. Celebration for Maynard H. Smith – Medal of Honor **(See D)**
3. Building Codes Information **(See E)**
4. Meet the Candidate Forum **(See F)**

**Public Comment Period**

**Mike Hoagland**

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**From:** Donna Fraczek [dfraczek@tuscolacounty.org]  
**Sent:** Tuesday, September 16, 2014 3:02 PM  
**To:** Mike Hoagland; Thom Bardwell; Roger Allen; Matt Bierlein; Christine Trisch; craig kirkpatrick  
**Subject:** Re:

Mike and Commissioners,

Attached please find a request and three bids for a new copier in the basement of the courthouse. I am hoping to come to the committee meeting on the 22nd. In the meantime if you have any questions, please do not hesitate to call me at 672-3807 or email me.

Thank you for your consideration in this matter.

Donna

On Tue, Sep 16, 2014 at 2:56 PM, <[TuscolaCountyTrialCourts](mailto:TuscolaCountyTrialCourts)> wrote:  
| undefined

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Donna L. Fraczek, Court Administrator  
Tuscola County Trial Courts  
440 North State Street  
Caro, MI 48723  
(989) 672-3807  
[dfraczek@tuscolacounty.org](mailto:dfraczek@tuscolacounty.org)

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9-1-1

Tuscola County Central Dispatch

Sandra Nielsen, Director

September 16, 2014

Tuscola County Board of Commissioners  
Mr. Michael Hoagland, County Controller

I am requesting authorization to hire a full time dispatcher to fill the vacancy created by the resignation of Dispatcher Tricia Popham.

Dispatcher Popham's resignation creates a third vacancy. I have started the process of hiring the first two that were authorized, and am requesting authorization to fill the third position during this process.

I reviewed the criteria that was established in the Board of Commissioners motions 14-M-03 and 14-M-018, and have attached the results of that review process. I respectfully request these positions be maintained as they are.

Once all the above positions are filled, we will once again be fully manned which will greatly reduce our overtime.

Thank you for your consideration and should you have any questions please feel free to contact me.

Sincerely,



Sandra Nielsen, Director

Potential Cost Reduction Review Criteria Before Filling Vacancies

1) Changing full-time positions to part-time –

Dispatch operates on a 24/7 basis and requires a minimum of two people working at all times. Changing any of these positions to part-time would actually increase our costs. We would have to hire additional part-time in order to maintain coverage. Part-time employees would also increase our training costs due the State mandate that in order to receive State surcharge funding dispatchers have to have 24 hours of training every two years. Additionally, part-time personnel can not maintain the skill level needed in order to provide quality emergency services to the community.

2) Reorganization and re-assignment of responsibility within the department. – Dispatch only has two supervisors to oversee 10 dispatchers when fully staffed. Re-assigning them to full time or part – time dispatch duties would only decrease our service level as we would not be able to perform evaluations, meet the criteria set by FOIA, maintain our CAD system with updates, oversee LEIN policies, etc.

3) Use of staff resources between different departments –

Dispatch only has one department and there are no other departments with in the county that perform the same service.

4) Fees and other revenue methods to defray costs –

Dispatch receives funding through surcharge, State surcharge and training fund, and from tower rent.

5) Joint service deliver with other entities including county, city or townships –

There are no means for joint services at this time as we dispatch emergency personnel for the entire county.

6) Reduce personnel using online services to reduce demands on office staff –

There currently are no online services to reduce any costs.

7) Contracting for service with other public and private sector entities -

Contracting any services that are performed by dispatch would again reduce the service level that the community expects from Central Dispatch.

8) Reclassification to lower pay grade –

The only reclassification possible is to demote a supervisor to dispatcher. If this were to occur, we would see the same results as in item #2 above.

September 13, 2014

Dear Sandy,

This letter is to inform you of my resignation that will be effective September 24, 2014. Thank you for allowing me to be a part of this organization. I feel that the experience and knowledge I have gained from being a dispatcher with the county has allowed me to hone skills and abilities that I will take with me for the rest of my life. I apologize for the inconvenience this will be for everyone here at dispatch. I hope that you understand my reasoning behind my decision.

Sincerely,

A handwritten signature in cursive script that reads "Tricia Popham". The signature is written in black ink and is positioned above the printed name.

Tricia Popham



**Mike Hoagland**

**From:** Gunsell, Alberta [AGunsell@co.genesee.mi.us]  
**Sent:** Tuesday, September 16, 2014 8:51 AM  
**Subject:** Region 6 - Charrette  
**Attachments:** image001.png

September 16, 2014

Please remember to RSVP to this very important Region 6 Charrette.



PELLARE JOHN US!

- WHO:** The plan is for the I-69 region, a seven county area Genesee, Huron, Lapeer, Sanilac, Shiawassee, St. Clair and Tuscola
- WHAT:** Region 6 Charrette Work Session
- WHERE:** American Legion Post 16 Lapeer  
1701 West Genesee Street  
Lapeer, Michigan 48446
- WHEN:** October 2 and October 3, 2014  
Registration and breakfast at 8:00 a.m.  
Work session from 8:30 a.m. – 3:00 p.m.  
Lunch will be provided
- WHY:** This is your opportunity to participate in an economic development strategy for the seven-county region of Genesee, Huron, Lapeer, Sanilac, Shiawassee, St. Clair and Tuscola counties.
- HOW:** The two-day, research-based planning session will be facilitated by the W.E. Upjohn Institute, who have been collecting data and interviewing stakeholders in the region for the past three months. After the W.E. Upjohn Institute staff shares their findings, it will be your turn to help construct a five-year economic development plan for the region. The plan will be integrated in the Governor's Regional Prosperity Initiative designed to improve the competitiveness of the state.

**Please RSVP to this event by calling or emailing Alberta Gunsell at (810) 766-6540 or [agunsell@co.genesee.mi.us](mailto:agunsell@co.genesee.mi.us) by Wednesday, September 24, 2014 at 5:00 p.m.**

Thank you,

Alberta Gunsell, Secretary  
Genesee County Metropolitan Planning Commission  
1101 Seaton Street, Room 223  
Flint, MI 48502  
[agunsell@co.genesee.mi.us](mailto:agunsell@co.genesee.mi.us)  
Phone: (810) 766-6540  
Fax: (810) 257-3185



## CARO POST AMERICAN LEGION

September 2014

### Special Newsletter

On Sunday, October 26, 2014, we will be celebrating a memorable day in honor of a native son of Caro. We will recognize Maynard H. Smith, Congressional Medal of Honor hero, with a dinner at 2:00 p.m. at the Caro American Legion Hall on Frank Street.

I am writing to offer you a job. It is not a permanent job; it is not a paying job. On the contrary, it will cost you money. Please purchase a \$20 ticket for this event.

Contact the following for tickets:

Ed Jagosz, (989) 673-8226

Bob Chisholm, 673-~~8207~~3207

Caro Chamber of Commerce, Brenda Caruthers, 673-5211

### Congressional Medal of Honor Hero to Be Honored

What is a hero? He or she is a person whose qualities are held in high esteem in the opinion of others. We find heroes in many areas of our lives. Heroes have one attribute in common, and it is that in some manner or act, they saved a human life. Perseverance is certainly another characteristic of a hero. What Maynard H. Smith did on May 1, 1943, was an act of courage and perseverance that saved the lives of six other men. He will be recognized on October 26, 2014, at a dinner with the American Legion Post No. 7, the Caro Chamber of Commerce, and the public.

His action in France will be recounted, and his place in the history of Caro will be affirmed on that day. If you are interested in this aspect of Caro history, please attend. Your time will be well rewarded. Maynard H. Smith (commonly remembered as Snuffy) was recognized by the Department of Defense with the Congressional Medal of Honor award. The details of his courage and bravery will be told on Sunday, October 26, at a dinner held in his honor.

Don Lotter, Past Post Commander

## **Celebrate the Caro Community**

American Legion Post 7 Caro, Michigan, is holding a dinner on October 26, 2014. I ask that you give real consideration to attending. I also ask that you invite community members you know, be they family, friends, colleagues or acquaintances, to attend. At the dinner, we will spend a small bit of time remembering Maynard Smith, native of Caro, veteran of World War II and recipient of the Congressional Medal of Honor. At least as important, we will come together with member of our community, veterans and non-veterans alike.

We should and need to take advantage of this opportunity to engage with one another, to strengthen existing ties and build new ones. The Post and each member of it has something to offer for the good of the community, whether in the possibility of doing something more now or in the reality and reassurance that things were done in the past. Members of the community can support the Post and veterans in countless ways and in so doing strengthen the community as well. By coming together in small ways like this dinner, we can remind ourselves of the good and the strength of the big and little things we do for one another; we can celebrate our community with relatively little effort.

The Post does not have events often. The Post does not interact in numbers with the community often. That is unfortunate and a small loss for both the Post and the community. Please take a little of your time to do this for the Post, for the community and for yourself.

Drew Stark, Caro community

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RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF CONSTRUCTION CODES  
IRVIN J. POKE  
DIRECTOR

MIKE ZIMMER  
ACTING DIRECTOR

September 4, 2014

Dear Enforcing Agency:

The State Construction Code Commission has directed that a letter be sent to all local units of government as a reminder that to properly administer the Stille-DeRossett-Hale Single State Construction Code Act, 1972 PA 230, and apply the state construction codes, the jurisdiction must have access to the standards referenced in the code books in addition to the various code books themselves. This applies to jurisdictions already enforcing the code(s) and jurisdictions who may apply in the future to enforce the code(s) under Section 8b(6) of 1972 PA 230. The commission is encouraging all existing enforcing agencies to start a library of or provide access to the referenced standards.

The first national model codes published in the 1950's were prescriptive in nature and referenced only a few standards. As the code development process advanced it became clear that it was more efficient to rely on references to these standards as opposed to incorporating them in the codes. Standards writing organizations do a very good job of updating standards as the science changes. Therefore, the code development process now focuses on which standard is to be applied and to what, rather than including all the language from a standard. Today's codes alone do not provide the details necessary for plan review and construction.

If a plan reviewer does not have access to the standards, he/she cannot verify that the structural, fire protection, electrical, mechanical, and plumbing systems are in compliance with the code as the verification criteria is not in the code, but in the standard. Therefore, it is critical that an enforcing agency has access to these standards to assure the public health, safety, and welfare.

As a result, local units of government applying to enforce the codes under 1972 PA 230 must demonstrate that they already possess the referenced standards or have immediate access to the standards for all the disciplines for which they seek authority. This is not a new requirement, but previously the Bureau of Construction Codes would accept a statement from a local jurisdiction that the codes and standards were available. What was found, however, is that there was often confusion and instead of jurisdictions having the referenced standards available only the code books were available.

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Building Officials  
September 4, 2014  
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“Access” is being defined to mean that the plan reviewers and inspectors in an enforcing agency have practical use of the standards to facilitate proper code enforcement. This access can be provided in different ways. For example, an enforcing agency may purchase the standards and maintain its own library, an enforcing agency may have privileges to use a university or professional society library, or several governmental subdivisions may form a cooperative to fund and maintain a library.

The Construction Code Commission and the bureau recognize that creating a full library of standards would be very costly—in excess of \$100,000 for all the standards. In response to cost concerns from local units of government, the bureau has created a list of *essential* referenced standards that pares the full list down to those standards most likely to be needed on a regular basis to enforce the codes. A complete library of *essential* standards would cost under \$30,000, a significant reduction from the cost of a full library. A list of the essential standards is available on the bureau’s website at [www.michigan.gov/bcc](http://www.michigan.gov/bcc) under “What’s New” and is provided in both summary and individual code format.

If you have questions about obtaining referenced standards for a library, please contact the Office of Administrative Services at (517) 335-2972 or [bccoas@michigan.gov](mailto:bccoas@michigan.gov).

Sincerely,

A handwritten signature in black ink, appearing to read "Irvin J. Poke". The signature is written in a cursive style with a large, looping initial "I".

Irvin J. Poke, AIA  
Director

cc: Construction Code Commission  
BCC Division Chiefs

## 2006 ZONING ENABLING ACT

Dear City of Caro Resident,

Notice is hereby given that the Almer Charter Township Planning Commission of the Almer Charter Township will hold a public hearing on October 1, 2014 at 7:00 p.m. at the Almer Charter Township Hall located at 1310 Cameron Road, Caro, Michigan, 48723.

The purpose of the public hearing will be to consider the following changes:

- 1.) To change the zoning for five parcels along Cleaver and Deckerville Roads from R-2 Multiple-Family Residential District to R-3 Multiple-Family Residential District. The reason for this change is to make R-3 zoning available in the township and to respond to applications for R-3 zoning in this area.

All interested persons are encouraged to attend the public hearing to ask questions or to make comments about the changes. Written comments may be submitted to a board member Walter Stzostak at 1415 Rivers Edge Drive, Caro, Michigan, 48723 or call at 989-420-4759 any time prior to the public hearing.

Sincerely,  
Almer Charter Township Planning Commission Board

TUSCOLA COUNTY  
HUMAN SERVICES COLLABORATIVE COUNCIL  
1401 Cleaver Rd., Caro, MI 48723  
989-673-2144 Ext. 30302

**Invites You to "Meet the Candidate" Forum**

September 11, 2014

The purpose of the Tuscola County Human Services Collaborative Council (HSCC) is to promote the welfare of the community through the joint planning, collaboration and promotion of human services.

To that end the HSCC invites you to a "Meet the Candidate" Forum on Tuesday, October 7th at 6:00 p.m. at the Tuscola Technology Center.

The HSCC believes it is critical that voters have accurate and meaningful information to help them make educated choices about candidates.

Candidates attending are for the Senate and Representative positions; Dr. Edward Canfield, David Jaroch, Sen. Mike Green and Ron Mindykowski.

1. Each candidate will have up to three minutes to answer three questions.
2. In addition, the audience will write down questions that the moderator will read. Each candidate will have an opportunity to respond to those questions for a maximum of three minutes.
3. The last 20-30 minutes will be reserved as a time to meet more informally with the audience.

If other candidates would like a table to display information, please call Susan at the number below.

If you have questions about this event, please contact Susan at 989-673-2144 ext. 30302 or [susaneawalker@gmail.com](mailto:susaneawalker@gmail.com)

Sincerely,

Lori Offenbecher  
Walker

Susan

Lori Offenbecher  
HSCC Board Chairperson

Susan Walker,  
HSCC Community Collaborator