

DRAFT – Agenda
Tuscola County Board of Commissioners
Committee of the Whole – Monday, April 28, 2014 - 7:30 A.M.
HH Purdy Building - 125 W. Lincoln, Caro, MI

Finance

Committee Leaders-Commissioners Trisch and Kirkpatrick

Primary Finance

1. **County Road Commission**
2. **State Revenue Sharing – New Strings Proposed (See A)**
3. **Equalization Digital Parcel Mapping and Staffing Proposal (See B)**
4. **Shared Equalization Director Huron/Tuscola 4-Year Extension**
5. **DHS Child Care Financial Review (See C)**
6. **Medical Care Facility Millage Levy and Bond Payment (See D)**
7. **Review/Approval of Resolution for MCF Small House Project Ground Breaking (See E)**
8. **Pool Car Replacement Request**
9. **MAC 7th District Meeting 4/21/14 Overview**
10. **Potential Acquisition of State Property**

On-Going Finance

1. 2014 Budget Amendments for Property Tax Changes
2. Five Year Financial Plan
3. Oil Shale Mining Assessing/Taxation – MAC Involvement
4. Personnel Property Tax Replacement with Use Tax – Public Vote
5. State Police Lease
6. Periodic Updates on Major Budget Factors
7. Register of Deeds Recording of Wind Project Land Transactions
8. Jail Law Suit
9. Managing Jail Bed Space
10. County Web Page and Further Enhancements
11. Indigent Dental Program
12. Unfunded State Mandates
13. Abused, Neglect and Delinquent Child Care Costs
14. Project Lifesaver Bracelet
15. SCMCCI Indirect Costs/Lease
16. NG911 Multi-County Equipment Purchase
17. Former Employee Claim for Back Pay

Personnel

Committee Leader-Commissioners Kirkpatrick and Trisch

Primary Personnel

1. **Recycling Committee Vacancy (See F)**
2. **Tuscola County Council on Aging Vacancy (See G)**

On-Going Personnel

1. Reclassification Procedures – New HR to Review
2. Health Insurance Affordable Care Act
3. Draft Court and Non-Union Personnel Policies – Labor Attorney Conducting Review – New HR to Review
4. Hiring of Part-time Replacements for former Full-Time Maintenance Person
5. Region VII Area Agency on Aging Advisory Council and Recycling Committee Vacancies
6. Claim Filed by Former County Employee
7. LEAD Tuscola Program Graduation (**See H**)

Building and Grounds

Committee Leader-Commissioners Allen and Bierlein

Primary Building and Grounds

1. Jail Lobby
2. 2013 Recycling annual Report
3. Review of Multi-County Approach to Recycling and Need for a Plan
4. Animal control Parking Lot Seal Coating
5. Courthouse Security Wall Extension
6. Hanging of Liberty Bell Award in Courthouse

On-Going Building and Grounds

1. Cass River Greenway
2. Dead Ash Trees Roadway Problems
3. Solid Waste Management Plan – EDC
4. Treasurer Office Security
5. Akron Sign

Other Business as Necessary

1. Resolution from Huron County (**See I**)
2. Region 6 Prosperity Grant (**See J**)
3. Alger County Resolution (**See K**)
4. Cass City Act 198 Requests (**See L**)

Public Comment Period

Mike Hoagland

From: Emily Carney [ECarney@senate.michigan.gov]

Sent: Tuesday, April 22, 2014 2:49 PM

To: mhoagland@tuscolacounty.org

Subject: RE: Additional State Revenue Sharing STRINGS

Mike: Senator Green was in a meeting when you called and he asked me to forward this article to you regarding actions in the General Government budget concerning EVIP.

Emily Carney
Office of State Senator Mike Green
517-373-1777

Tuesday, April 22, 2014, 01:37 PM

EVIP Replaced In Senate General Government Budget

The Economic Vitality Incentive Program would be overhauled into a more traditional revenue sharing program for aid to local governments under a budget bill approved today by the Senate Appropriations General Government Subcommittee.

In early March, Sen. John Pappageorge (R-Troy) urged the Department of Treasury and local government groups to work out a plan that would move the \$243 million proposed for the current EVIP and \$28.5 million in supplemental EVIP in the revenue sharing formula.

Today, Mr. Pappageorge and his subcommittee members agreed to replace EVIP with a city, village, and township revenue sharing program. The formula for disbursing the funds would be substantially revised. All current EVIP recipients would see some increase and the rest would be distributed under certain circumstances.

"EVIP was a success. It brought transparency that was not that there before," Mr. Pappageorge said in the meeting. "Having said that, EVIP has pretty much done its job."

Mr. Pappageorge pointed to his hometown of Troy, where the city has a 50 percent reserve and an AAA bond rating, he said.

"They wind up spending money on roads that counties can't afford to spend on roads," he said. "So they don't need more money; what they need is for us to pull all the strings away from them and let them be. And that will be saving in and of itself to them."

In distressed cities, there would be more strings attached, Mr. Pappageorge explained, but those strings would be left up to Treasury.

Those receiving EVIP now would receive a 1 percent increase. As a result of the modifications, 270 more units that did not otherwise receive revenue sharing would now receive it, Mr. Pappageorge said.

The Senate also increased film incentive money to \$60 million in ongoing General Fund

money.

The Senate concurred in the total funding, renamed the County Incentive Program the county transparency program, reduced the portion of the funding subject to the transparency requirements from 20 percent to 10 percent and provided \$190 million for county revenue sharing and \$21.2 million for the county transparency program. The Senate concurred with the governor's recommended increase of 2.6 percent in constitutional revenue sharing.

Gongwer News Service will have more on this story in Tuesday's Michigan Report.

From: Commish [mailto:ctrisch@tuscolacounty.org]

Sent: Monday, April 21, 2014 6:16 PM

To: <mhoagland@tuscolacounty.org>

Cc: The Office of Senator Green; <terrybrown@house.mi.gov>; Deena Bosworth; Bierlein Matthew; Kirkpatrick Craig; Roger Allen; <tbardwell@hillsanddales.com>

Subject: Re: Additional State Revenue Sharing STRINGS

Excellent

Christine Trisch
Tuscola County Commissioner
District 3
989-325-2658

On Apr 21, 2014, at 10:53 AM, "Mike Hoagland" <mhoagland@tuscolacounty.org> wrote:

Senator Green and Representative Brown

Tuscola County officials are appreciative of the governor's budget proposal to restore 100% state revenue sharing (SRS) to counties. However, we are greatly concerned with provisions regarding new state revenue sharing (SRS) STRINGS.

Again, additional STRINGS are proposed for SRS funds as contained in HB 5313. These STRINGS are unnecessary and counterproductive for those counties that have a clear track record of "living within their means". It is important to remember that state revenue sharing has been cut for many years. It was designed to replace other established county taxing authority and was never intended to be earmarked by the state. Restoration of SRS funding is necessary to just maintain current state mandated services much less earmarking by state officials for NEW state mandated services like roads and retirement systems.

Tuscola County officials, like many other counties in the state, have demonstrated effective fiscal management. This proven management was accomplished even during periods of significant state cuts in SRS and other funding sources. Counties that are getting the job done should be entrusted by state officials to continue to properly manage funds locally.

Our hands should not be tied with additional unnecessary and burdensome SRS

STRINGS. One size does not fit all.

Please vote to remove SRS STRINGS for counties that have demonstrated proper management of public funds. Thank you for your review of this request.

Mike

Michael R. Hoagland
Tuscola County/Controller Administrator
125 W. Lincoln
Caro, MI. 48723
989-672-3700
mhoagland@tuscolacounty.org

**Mike Hoagland**

From: Mike Hoagland [mhoagland@tuscolacounty.org]
Sent: Wednesday, April 23, 2014 4:07 PM
To: Bierlein Matthew (mbierlein@tuscolacounty.org); Kirkpatrick Craig (kirkpatrick_craig@sbcglobal.net); Roger Allen (beetman95@yahoo.com); Tom Bardwell (tbardwell@hillsanddales.com); Trisch Christine (ctrisch@tuscolacounty.org)
Cc: Walt Schlichting (Walt Schlichting)
Subject: FW: Equalization Department Cost Reduction / Restructuring & GIS Parcel Layer Proposal
Attachments: EQ restructuring financial detail.pdf; Cost Reduction Restructuring Proposal 1 EQ DEPT.pdf
Commissioners

The Equalization Director asked me to send you this proposal so you have the opportunity to review it before the Committee of the Whole meeting on Monday.

This is a great proposal because it provides a method to implement a Geographic Information System GIS through the creation of parcel layers (shape files) by the equalization department while still reducing overall equalization department costs. Cost reduction is accomplished by not refill a vacant Appraiser position and instead hiring a part-time general office clerk at a much lower cost.

County officials along with many local unit of government officials have been seeking a cost effective method of implementing this important GIS technology. Kudos to Walt and his staff for submitting this proposal and their "can do" attitude to problem solving.

Mike

Michael R. Hoagland
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mhoagland@tuscolacounty.org

From: Walt Schlichting [mailto:wsch@tuscolacounty.org]
Sent: Wednesday, April 23, 2014 2:00 PM
To: mhoagland@tuscolacounty.org
Subject: Equalization Department Cost Reduction / Restructuring & GIS Parcel Layer Proposal

Mike,

Here is our proposal for Equalization cost reduction and restructuring for the board's consideration at the April 28 committee meeting.

In brief, we can create a GIS parcel layer in-house AND save the county over \$100,000 over a six year period compared to current spending level.

Thanks for all your assistance and support.

Walt

Walt Schlichting
Equalization Director
989-672-3833

4/23/2014

Cost Reduction Restructuring Proposal Equalization Department

Proposal in Brief

- Eliminate the fulltime Appraiser 1 position - wage/fringe cost reduction of \$52,385
- Reassign former Appraiser 1 functions to the Appraiser 2 positions
- Compensate these two staff members for performing added new responsibilities previously performed by the Appraiser 1 and for additional GIS duties
- Hire a part time clerk – wage/fringe cost \$21,659
- Net annual county savings of approximately \$24,682
- Digital parcel layer created in house at low cost -- Low cost GIS for county

Cost Reduction

- Elimination of fulltime Appraiser 1 position – cost reduction - **\$52,385**
- Compensation for new assigned functions to remaining staff members **\$6,044**
- Wage/fringe cost of new part time General Office Clerk **\$21,659**
- Net annual general fund - cost reduction - **-\$24,682**

Appraiser 2 - Additional Assigned Responsibilities

- Create digital parcel layer – basis for county GIS
- Provide GIS parcel data to other county departments and local units
- Keep GIS parcel layer up to date and accurate
- Integrate outside data into County GIS
- Conduct research, organize and analyze data, and prepare reports and maps
- Provide training to other county staff to ensure the GIS is utilized to its full potential
- Convert non-county data bases and incorporate into County Assessing/Tax System
- Provide assessing services to City of Caro and other local units
- Maintain master files of all millage ballots in the county

Current and Proposed Wage Step Schedules

Appraiser 2	Current Schedule	Proposed Schedule
Step 1	\$33,111	\$34,435
Step 2	\$33,716	\$35,064
Step 3	\$34,145	\$35,510
Step 4	\$34,554	\$35,936
Step 5	\$35,121 current	\$36,526
Step 6	NA	\$37,126
Step 7	NA	\$37,736 Diff – \$2,615

Increases Appraiser 2 by 4% and adds two steps placing the individuals at Step 7

Other Recent Approved Department Restructuring Actions that have been Successful in Reducing Service Base Costs

- Combining of Buildings and Grounds Director and Recycling Coordinator positions – wage increase to individual performing both functions
- Reduction from two to one magistrates – wage increase to remaining magistrate
- Restructuring of court eliminating the Chief Probation Officer position – wage increase to Court Administrator and Director of Probation Services
- MGT child care fund services contract elimination
- Friend of the Court Referee and Friend of the Court positions were combined – wage increase to individual performing both functions
- Drain office assessing in-house instead of outsourcing this function
- Controller/Administrator restructuring – wage increases for additional duties

Proposed Action for Equalization Staff

- Move to approve the Equalization office restructuring plan and corresponding changes explained below:
 - Eliminate the fulltime Appraiser 1 position – estimated \$52,385 annualized wage/fringe cost reduction
 - Increase the Appraiser 2 wage/step schedule by adding two steps, increasing each step by 4%, and placing the current individuals at step 7 with said wage change effective June 2, 2014 to compensate for the new assigned responsibilities resulting from elimination of the Appraiser 1 position – estimated \$6,044 annualized wage/fringe cost increase
 - Establish and fill a part time General Office Clerk position starting June 2, 2014 – estimated \$21,659 annualized wage/fringe cost
 - Make appropriate 2014 general fund budget reduction amendments to account for the above changes

Proposed Action for GIS Parcel Layer

- Move to approve the GIS Parcel Layer creation plan and corresponding changes explained below:
 - Authorize purchase of 2 licenses for ArcGIS Standard @ \$6300 each, \$12,600 total
 - Authorize \$5400 for training and consultation
 - Total \$18,000

See attachment for complete 6 year financial analysis.

Financial Snapshot:

Fiscal Year	Annual Net Savings
2014	\$9,295
2015	\$18,432
2016	\$18,432
2017	\$18,432
2018	\$18,432
2019	\$18,432

Savings Over Six Years compared to current spending **\$101,455**

Cost Reduction Restructuring Proposal Equalization Department

Save 100,000 Dollars AND Obtain a GIS Parcel Layer: A six year path to GIS for Tuscola County

Timeline for GIS Parcel Layer

Fiscal Year	Current 2014 Budgeted Expenditure	Expenditure After Re-Structuring	Annual Savings	Annual GIS Cost**	Annual Net Savings
2014	\$257,858	\$230,563	\$27,295	\$18,000	\$9,295
2015	\$257,858	\$233,176	\$24,682	\$6,250	\$18,432
2016	\$257,858	\$233,176	\$24,682	\$6,250	\$18,432
2017	\$257,858	\$233,176	\$24,682	\$6,250	\$18,432
2018	\$257,858	\$233,176	\$24,682	\$6,250	\$18,432
2019	\$257,858	\$233,176	\$24,682	\$6,250	\$18,432

Work for Year	Status At Year End	
	Completed	To Be Done
Base Mapping, 1st Twp	1	24
4 Townships	5	20
5 Townships	10	15
5 Townships	15	10
5 Townships	20	5
3 Townships and 2 Cities	25	0

Savings Over Six Years compared to current spending

\$101,455

GIS Parcel Layer Complete - 2019

Plan: Combine a re-structuring of the equalization department staff with a purchase of minimal ArcGis software

Replace a full time Appraiser 1 position with a part time General Office Clerk

Purchase 2 copies of ArcGis Standard : about \$6300 ea = \$12,600

Increase duties of Appraiser 2 positions to include local unit assessment and GIS parcel creation and maintenance.

Increase pay of Appraiser 2 positions because of increased responsibility.

**Budget a small annual amount for training and consultation and software maintenance. \$3000 maintenance, \$3250 consultant and training



Mike Hoagland

Subject: FW: Financial Review

The Chief Accountant and I have reviewed financial reports through March 31, 2014 for the 288 - DHS Child Care Fund, 288 - DHS Child Care and 290 DHS Fund. A summary of our comments follows:

288 DHS Child Care Fund

- 2014 start of the fiscal year (1/1/14) fund balance was \$99,548
- This is approximately 10% of anticipated 2014 expenditures which is at the low end of auditor accepted standards
- To balance the 2014 budget approximately \$80,000 in Fund Balance is anticipated to be used - this would leave a very small balance for the next year and necessitate an even larger general fund appropriation in 2015
- Expenditures in this fund have increased significantly over the past two years - total expenses in 2013 were \$618,651 budgeted expenses for 2014 are \$922,424 - an increase of approximately \$304,000 or 49%
- The primary driver of this increase is institutional care
- When children are placed in institutional care costs can be \$300 per day - 2 children were added to institutional care in 2013
- **All of these changes have forced substantial increases in general fund appropriations: 2012 initial \$127,000 amended to \$177,000, 2013 - \$300,000 and 2014 - \$366,000 and potentially even more in 2015**
- Only two months of fiscal year 2014 revenues and expenditures are recorded therefore it is too early to predict year end position - using the limited two month trend line actual costs would finish the year within established expenditure budgets
- Of course the most important factor with the 288 Fund budget is how many children are placed in institutional care and the costs of that care

290 DHS Fund

- There have been changes in this fund whereby it now only pays the cost of DHS Board members salary wages and misc expenses
- The general fund appropriation is \$9,000 for 2014 which is the same amount as has been given in prior years

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BUDGET STATUS REPORT

Fund 288 CHILD CARE - HUMAN SVCS
Department 663 CONTROL

Tuscola County
Period Ending Date: March 31, 2014

Account Number Account Name	Previous Actual	Current Year Appropriated Budget	Current Year Total Amended Budget	Month-to-date Actual	Current Year-to-date Actual	Current Budget Balance	Percentage Spent/Received
Fund 288 CHILD CARE - HUMAN SVCS							
Fiscal Year 2014							
Department 663 CONTROL							
Revenues							
663-561-000 STATE REIMBURSEMENT-CHILD CARE	273,848.13	446,193.00	446,193.00	0.00	0.00	446,193.00	0.00%
663-611-000 DSS CLIENT PAYMENTS	27,310.44	30,000.00	30,000.00	2,408.92	8,879.75	21,120.25	29.60%
663-699-101 OPERATING TRANSFER IN-GENERAL	300,000.00	366,000.00	366,000.00	0.00	91,500.00	274,500.00	25.00%
Revenues Total	601,158.57	842,193.00	842,193.00	2,408.92	100,379.75	741,813.25	11.92%
Expenses							
663-841-000 IN HOME PROGRAM	43,900.66	82,424.00	82,424.00	3,873.15	7,432.48	74,991.52	9.02%
663-842-000 SUPER. FOSTER CARE PAY.	336,029.30	400,000.00	400,000.00	28,215.41	54,988.45	345,011.55	13.75%
663-843-000 PURCHASED INSTITUTIONAL CARE	235,995.40	425,000.00	425,000.00	31,440.84	48,199.13	376,800.87	11.34%
663-845-000 INDEPENDENT LIVING SUPERVISED	2,726.29	15,000.00	15,000.00	1,510.17	2,169.54	12,830.46	14.46%
Expenses Total	618,651.65	922,424.00	922,424.00	65,039.57	112,789.60	809,634.40	12.23%
CONTROL Dept Total	-17,493.08	-80,231.00	-80,231.00	-62,630.65	-12,409.85	-67,821.15	15.47%
Revenues Total	601,158.57	842,193.00	842,193.00	2,408.92	100,379.75	741,813.25	11.92%
Expenses Fund Total	618,651.65	922,424.00	922,424.00	65,039.57	112,789.60	809,634.40	12.23%
Net (Rev/Exp)	-17,493.08	-80,231.00	-80,231.00	-62,630.65	-12,409.85	-67,821.15	
Beginning/Adjusted Balance	99,548.51						
	+	YTD Revenues	YTD Expenses	Current Fund Balance			
		100,379.75	112,789.60	87,138.66			

BUDGET STATUS REPORT

Fund 290 DEPT OF HUMAN SERVICES BOARD
Department 670 CONTROL

Tuscola County
Period Ending Date: March 31, 2014

Account Number Account Name	Previous Actual	Current Year Appropriated Budget	Current Year Total Amended Budget	Month-to-date Actual	Current Year-to-date Actual	Current Budget Balance	Percentage Spent/Received
Fund 290 DEPT OF HUMAN SERVICES BOARD							
Fiscal Year 2014							
Department 670 CONTROL							
Revenues							
670-400-000 REVENUE CONTROL	5,909.82	0.00	0.00	0.00	0.00	0.00	0.00%
670-699-101 OPERATING TRANSFERS IN-GENERAL	9,000.00	9,000.00	9,000.00	0.00	2,250.00	6,750.00	25.00%
Revenues Total	14,909.82	9,000.00	9,000.00	0.00	2,250.00	6,750.00	25.00%
Expenses							
670-700-000 EXPENDITURE CONTROL	11,221.08	0.00	0.00	0.00	0.00	0.00	0.00%
670-703-000 DHS BOARD SALARIES	7,710.12	7,710.00	7,710.00	642.51	1,927.53	5,782.47	25.00%
670-720-000 DHS BOARD EXPENSES	630.60	590.00	590.00	49.17	147.51	442.49	25.00%
670-809-000 MEMBERSHIPS/SUBSCRIPTIONS	39.95	115.00	115.00	0.00	0.00	115.00	0.00%
670-900-000 RESIDENT COUNTY HOSPITAL PROGRA	0.00	0.00	5,000.00	0.00	0.00	5,000.00	0.00%
670-999-000 OPERATING TRANSFERS OUT	4,369.87	0.00	0.00	0.00	0.00	0.00	0.00%
Expenses Total	23,971.62	8,415.00	13,415.00	691.68	2,075.04	11,339.96	15.47%
CONTROL Dept Total	-9,061.80	585.00	-4,415.00	-691.68	174.96	-4,589.96	-3.96%
Revenues Total	14,909.82	9,000.00	9,000.00	0.00	2,250.00	6,750.00	25.00%
Expenses Fund Total	23,971.62	8,415.00	13,415.00	691.68	2,075.04	11,339.96	15.47%
Net (Rev/Exp)	-9,061.80	585.00	-4,415.00	-691.68	174.96	-4,589.96	
Beginning/Adjusted Balance	13,474.23						
	+	YTD Revenues	YTD Expenses	Current Fund Balance			
		2,250.00	2,075.04	13,649.19	=		

BUDGET STATUS REPORT

Fund 292 CHILD CARE
Department 662 PROBATE

Tuscola County
Period Ending Date: March 31, 2014

Account Number Account Name	Previous Actual	Current Year Appropriated Budget	Current Year Total Amended Budget	Month-to-date Actual	Current Year-to-date Actual	Current Budget Balance	Percentage Spent/Received
Fund 292 CHILD CARE							
Fiscal Year 2014							
Department 662 PROBATE							
Revenues							
662-542-000 JUVENILE OFFICER SALARY	27,317.04	27,317.00	27,317.00	0.00	0.00	27,317.00	0.00%
662-562-000 CHARGEBACK FOR STATE WARDS - ST	89,122.39	161,000.00	161,000.00	0.00	0.00	161,000.00	0.00%
662-563-000 BASIC GRANT - STATE	9,375.00	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00%
662-582-000 COMM FOUNDATION GRANT	4,480.00	0.00	0.00	0.00	0.00	0.00	0.00%
662-611-000 ADOPTION SUBSIDY	3,614.79	3,000.00	3,000.00	24.38	103.13	2,896.87	3.44%
662-611-001 COURT SOCIAL SECURITY	6,521.78	6,000.00	6,000.00	20.00	45.00	5,955.00	0.75%
662-611-004 COUNTY WARD	9,980.27	10,000.00	10,000.00	484.18	2,394.88	7,605.12	23.95%
662-620-000 COLLECTION FEES FAMILY DIVISION	4,954.66	5,000.00	5,000.00	317.89	1,676.86	3,323.14	33.54%
662-676-000 RECEIPTS FOR NON-REIMBURSABLE	2,581.78	1,500.00	1,500.00	167.50	777.77	722.23	51.85%
662-677-001 INTENSE PROBATION IHC	72,925.62	62,500.00	62,500.00	0.00	0.00	62,500.00	0.00%
662-677-002 S.T.O.P. INC	1,792.55	7,100.00	7,100.00	0.00	0.00	7,100.00	0.00%
662-677-003 JUVENILE ISD - INC	11,910.24	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00%
662-677-004 JUV COMP & CULTURE IHC	30,204.08	37,000.00	37,000.00	0.00	0.00	37,000.00	0.00%
662-678-000 REIMB RURAL DETENTION SUPP SVCS	1,291.04	3,000.00	3,000.00	103.20	103.20	2,896.80	3.44%
662-679-000 IN-HOME GPS	1,178.02	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00%
662-680-000 IN HOME COUNSELING ETC.	662.41	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00%
662-691-000 MISCELLANEOUS REVENUE	6,682.80	0.00	0.00	0.00	0.00	0.00	0.00%
662-699-101 TRANSFER IN - GENERAL FUND	475,000.00	475,000.00	475,000.00	0.00	119,400.00	355,600.00	25.14%
Revenues Total	759,594.47	839,417.00	839,417.00	1,117.15	124,500.84	714,916.16	14.83%
Expenses							

BUDGET STATUS REPORT

Fund 292 CHILD CARE
Department 662 PROBATE

Tuscola County
Period Ending Date: March 31, 2014

Account Number Account Name	Previous Actual	Current Year Appropriated Budget	Current Year Total Amended Budget	Month-to-date Actual	Current Year-to-date Actual	Current Budget Balance	Percentage Spent/Received
662-704-000 SALARIES PERMANENT	207,368.17	220,141.00	217,541.00	16,133.88	48,401.65	169,139.35	22.25%
662-704-020 HEALTH INSURANCE INCENTIVE	1,872.08	2,000.00	2,000.00	153.84	461.52	1,538.48	23.08%
662-704-030 DISABILITY	2,782.70	2,880.00	2,880.00	240.29	721.09	2,158.91	25.04%
662-704-040 UNUSED SICK PAYOUT	2,690.88	1,892.00	1,892.00	0.00	0.00	1,892.00	0.00%
662-706-000 SALARIES - OVERTIME	0.00	0.00	2,600.00	200.00	500.00	2,100.00	19.23%
662-710-000 WORKERS COMPENSATION	1,902.03	1,837.00	1,837.00	423.88	423.88	1,413.12	23.07%
662-711-000 HEALTH & DENTAL INSURANCE	34,207.69	51,925.00	51,925.00	4,122.37	11,218.86	40,706.14	21.61%
662-715-000 F.I.C.A.	16,551.99	17,138.00	17,138.00	1,397.18	3,946.07	13,191.93	23.03%
662-717-000 LIFE INSURANCE	412.46	409.00	409.00	34.07	102.25	306.75	25.00%
662-718-000 RETIREMENT	15,573.65	17,910.00	17,910.00	1,394.86	4,176.04	13,733.96	23.32%
662-727-000 SUPPLIES, PRINTING & POSTAGE	890.92	1,200.00	1,200.00	66.15	246.50	953.50	20.54%
662-801-000 PROF & CONT SERVICES (BASIC GRAN	13,125.00	15,000.00	15,000.00	1,875.00	5,625.00	9,375.00	37.50%
662-801-002 TRUENCY IN HOME	10,916.43	12,908.00	12,908.00	1,613.41	4,840.23	8,067.77	37.50%
662-801-003 JC3 PROGRAM TEACHER/MENTOR	3,570.00	5,000.00	5,000.00	1,800.00	2,290.00	2,710.00	45.80%
662-809-000 MEMBERSHIPS AND SUBSCRIPTIONS	0.00	600.00	600.00	0.00	0.00	600.00	0.00%
662-832-000 STATE WARD CHARGEBACKS	193,991.10	200,000.00	200,000.00	0.00	0.00	200,000.00	0.00%
662-841-000 COUNTY FOSTER CARE-PRIVATE AGEN	0.00	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00%
662-842-000 FOSTER CARE PAYMENT-PRIVATE	5,723.10	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00%
662-843-000 PRIVATE INSTITUTION	157,472.02	200,000.00	200,000.00	16,662.82	16,662.82	183,337.18	8.33%
662-843-001 WORK WEEKEND PROGRAM	3,753.10	10,000.00	10,000.00	198.00	264.00	9,736.00	2.64%
662-844-000 OTHER COUNTY-DETENTION	43,950.00	40,000.00	40,000.00	900.00	2,850.00	37,150.00	7.13%
662-845-000 INDEPENDENT LIVING	0.00	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00%

BUDGET STATUS REPORT

Fund 292 CHILD CARE
Department 662 PROBATE

Tuscola County
Period Ending Date: March 31, 2014

Account Number Account Name	Previous Actual	Current Year Appropriated Budget	Current Year Total Amended Budget	Month-to-date Actual	Current Year-to-date Actual	Current Budget Balance	Percentage Spent/Received
662-846-000 IN HOME CARE - INTENSIVE PROBATION	4,252.13	4,500.00	4,500.00	251.44	469.28	4,030.72	10.43%
662-846-001 IN HOME - S.T.O.P DRUG TESTING	1,035.00	4,000.00	4,000.00	75.00	200.00	3,800.00	5.00%
662-846-002 IN HOME - S.T.O.P ASSESSMENT	0.00	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00%
662-846-003 IN HOME - S.T.O.P GROUP COUNSELING	0.00	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00%
662-846-005 PSYCHOLOGICAL IHC	0.00	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00%
662-846-006 IN-HOME GPS TETHER	0.00	3,550.00	3,550.00	0.00	0.00	3,550.00	0.00%
662-846-007 IN-HOME PROGRAM PSYCH EVAL	0.00	1,600.00	1,600.00	0.00	0.00	1,600.00	0.00%
662-846-008 IN-HOME PROGRAM COUNSELING	0.00	6,080.00	6,080.00	0.00	0.00	6,080.00	0.00%
662-847-000 INTENSE (DRUG TESTING)	0.00	2,525.00	2,525.00	0.00	0.00	2,525.00	0.00%
662-849-000 NON-REIMBURSEABLE BY CHILD CARE	7,732.23	6,000.00	6,000.00	600.00	776.00	5,224.00	12.93%
662-850-000 RURAL DETENTION SUPPORT SERVICE	1,567.69	3,000.00	3,000.00	0.00	142.40	2,857.60	4.75%
662-851-010 CELLULAR PHONE	288.42	300.00	300.00	24.69	73.67	226.33	24.56%
662-861-000 TRAVEL	2,003.48	3,500.00	3,500.00	103.60	103.60	3,396.40	2.96%
662-910-000 INSURANCE & BONDS	1,338.13	1,340.00	1,340.00	1,285.97	1,285.97	54.03	95.97%
662-930-000 COMM FOUND COMPUTERS JC3	4,480.00	0.00	4,500.00	0.00	0.00	4,500.00	0.00%
662-934-000 OFFICE EQUIPT REPAIR & MAINT	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00%
662-955-000 MISCELLANEOUS (MEALS, MILEAGE, ET	687.02	1,000.00	1,000.00	0.00	105.00	895.00	10.50%
662-957-000 EMPLOYEE TRAINING	522.20	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00%
662-971-000 IMAGING/DATA WORKFLOW	8,605.60	20,000.00	20,000.00	0.00	7,735.13	12,264.87	38.68%
662-982-000 BOOKS	0.00	200.00	200.00	0.00	0.00	200.00	0.00%
Expenses Total	749,265.22	928,635.00	933,135.00	49,556.45	113,620.96	819,514.04	12.18%
PROBATE Dept Total	10,329.25	-89,218.00	-93,718.00	-48,439.30	10,879.88	-104,597.88	-11.61%
Revenues Total	759,594.47	839,417.00	839,417.00	1,117.15	124,500.84	714,916.16	14.83%

April 3, 2014

9:41AM

BUDGET STATUS REPORT

Report: Rbudsta2.rpt

55 of 108

Fund 292 CHILD CARE

Tuscola County

Department 662 PROBATE

Period Ending Date: March 31, 2014

Account Number Account Name	Previous Actual	Current Year Appropriated Budget	Current Year Total Amended Budget	Month-to-date Actual	Current Year-to-date Actual	Current Budget Balance	Percentage Spent/Received
Expenses Fund Total	749,265.22	928,635.00	933,135.00	49,556.45	113,620.96	819,514.04	12.18%
Net (Rev/Exp)	10,329.25	-89,218.00	-93,718.00	-48,439.30	10,879.88	-104,597.88	
Beginning/Adjusted Balance							
167,277.69	+	YTD Revenues 124,500.84	-	YTD Expenses 113,620.96	=	Current Fund Balance 178,157.57	

Tuscola DHS - Statistical Report for March 2014

	2013	2013	2013	2013	2013	2013	2013	2013	2013	2013	2013	2013	2014	2014	2014
MONTH	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
I. NEW AP APPLICATIONS MH-332 (Column D)															
A. Cash-FIP,SDA,RCA,STFS	171	114	113	105	106	123	104	113	107	110	89	88	157	92	118
B. ADULT MEDICAL AMP															
C. MEDICAID	304	226	255	437	245	238	202	238	200	253	213	248	379	359	468
D. FOOD ASSISTANCE	374	263	300	312	271	300	267	292	269	267	207	267	355	268	349
E. STATE EMG RELIEF	68	58	42	63	58	54	59	58	70	52	62	59	77	69	54
F. ENERGY PROG	367	334	285	276	231	211	194	191	200	171	338	261	438	408	291
TOTAL:	1284	995	995	1193	911	926	826	892	846	853	909	923	1406	1196	1280
RD-030 (Col. 1)															
II. ACTIVE AP CASES RD-030 (Column 1)															
A. CASH-FIP	210	195	182	177	164	150	153	148	152	156	148	146	136	133	132
B. AMP/SDA	37	183	181	356	358	380	414	375	360	350	333	314	310	304	303
C. SSI	1238	1280	1264	1258	1244	1250	1255	1255	1257	1267	1273	1272	1263	1264	1266
D. MEDICAID	6312	6349	6361	6349	6291	6258	6299	6300	6280	6310	6214	6222	6202	6208	6360
E. PUBLIC ASST - FS	207	194	184	171	157	142	150	150	154	156	147	141	132	130	134
F. LOW INCOME - FS	4218	4462	4281	4326	4288	4313	4326	4311	4280	4252	4206	4180	4197	4220	4211
G. CDC	183	165	160	170	163	153	160	169	177	180	169	159	159	154	157
TOTAL:	12405	12828	12613	12807	12665	12646	12757	12708	12660	12671	12490	12434	12399	12413	12563
NUMBER of RECIPIENTS	14,348	14,437	14,467	14,446	14,430	14,300	14,435	14,349	14,357	14,257	14,112	14,136	14,215	14,228	
unduplicated															
III. SERVICES CASELOADS															
A. ADULT ACP	31	36	31	35	32	32	33	34	32	33	33	33	32	32	32
B. ADULT A. P. S.	21	30	37	40	39	30	20	25	26	27	25	27	30	22	33
C. ADULT IND. LIVING	230	248	234	229	223	224	207	224	225	233	220	225	226	228	229
D. PSF-PREVENTION															
E. JUVENILE JUSTICE	4	4	1	1	1	1	1	1	1	1	1	3	6	4	4
F. CHILD FOSTER CARE	94	92	92	103	99	103	114	118	120	121	103	122	122	122	122
G. CFC PLACED @ HOME	29	20	22	24	17	18	21	23	26	30	28	26	30	20	21
H. CPS ASSIGNED INVEST	48	43	53	55	42	58	49	46	31	52	40	29	36	38	44
I. CPS PENDING INVEST	114	106	105	123	114	110	118	115	96	104	113	64	72	56	56
TOTAL:	571	579	575	610	567	576	563	586	557	601	563	529	554	522	541

2013-2014 Tuscola County Child Care Fund

Month	FFC	Inst. Care	In Home Care	IL	Total
10/01/2013	\$55,763.05	\$40,274.10	\$5,667.50	\$0.00	\$101,704.65
11/01/2013	\$35,305.08	\$39,899.72	\$5,264.42	\$2,041.92	\$82,511.14
12/01/2013	\$32,918.49	\$38,982.42	\$6,106.66	\$684.37	\$78,691.94
01/01/2014	\$26,835.20	\$57,469.58	\$3,559.33	\$659.37	\$88,523.48
02/01/2014	\$28,215.43	\$37,987.52	\$3,873.15	\$1,510.17	\$71,586.27
03/01/2014	\$34,394.71	\$28,548.91	\$4,293.19	\$1,978.11	\$69,214.92
04/01/2014				\$0.00	\$0.00
05/01/2014				\$0.00	\$0.00
06/01/2014				\$0.00	\$0.00
07/01/2014				\$0.00	\$0.00
08/01/2014				\$0.00	\$0.00
09/01/2014				\$0.00	\$0.00
Total	\$213,431.96	\$243,162.25	\$28,764.25	\$6,873.94	\$492,232.40
Initially Projected	\$400,000.00	\$425,000.00	\$82,424.00	\$15,000.00	\$922,424.00
Available	\$186,568.04	\$181,837.75	\$53,659.75	\$8,126.06	\$430,191.60

Michelle

D

LAW OFFICES OF
AXE & ECKLUND, P.C.
SUITE 355
21 KERCHEVAL AVENUE
GROSSE POINTE FARMS, MICHIGAN 48236
TELEPHONE: (313) 884-9811, TELECOPIER (313) 884-0626

JOHN R. AXE
Johna@axelaw.com

April 3, 2014

VIA EMAIL

Michael R. Hoagland
Controller Administrator
Tuscola County
125 W. Lincoln
Caro, MI. 48723

RE: Tuscola County Medical Care Debt Service Millage

Dear Michael,

You have advised us that the County voted a millage (one mill) in 2002 for the purpose of paying for the cost of building improvements at the Tuscola County Medical Care Facility as is described in the report prepared by Municipal Financial Consultants Incorporated dated April 1, 2014 which is attached as Appendix A). At the time of the election, the Medical Care Facility plans were explained to the voters who thereafter approved the millage.

Once the millage was approved, the County issued bonds to finance the improvements (in 2003) which bonds were refunded at a considerable savings in interest in 2011 with the result that the County will not have to levy this one mill in the years 2014, 2015, 2016 and 2017 as had originally been expected.

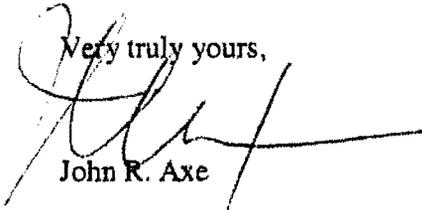
This occurred because the original bond issue was issued at a considerably higher interest rate which would have required (if the bonds had not been refunded) the levy of the full one mill for the entire period over which it was voted. Because the County was able to refund these bonds at a much lower interest rate, it is not necessary to levy this millage to repay the bonds.

AXE & ECKLUND, P.C.

Based upon the facts set forth above, it is our opinion that the purpose for which this millage was to be levied has been satisfied and that therefore the Board of Commissioners may no longer levy it in future years.

If you have any further questions, please give me a call.

Very truly yours,



John R. Axe

Jra.1-tus45



APPENDIX A

REPORT

TO

THE COUNTY OF TUSCOLA

REGARDING THE AMOUNT OF
TUSCOLA COUNTY MEDICAL CARE FACILITY DEBT SERVICE MILLAGE
WHICH IS UNNECESSARY

PREPARED BY
MUNICIPAL FINANCIAL CONSULTANTS INCORPORATED

DATED AS OF April 1, 2014



I. BACKGROUND

The voters of the County of Tuscola approved a 1 mill levy for 15 years beginning in 2002 through 2016 to provide revenue to fund building improvements at the Tuscola County Medical Care Facility. The County issued on April 29, 2003 its Tuscola County Medical Care Facility Capital Improvement Bonds, Series 2003 in the aggregate principal amount of \$12,800,000 (the "2003 Bonds") to construct additions and alterations to the Tuscola County Medical Care Facility.

Thereafter, on May 17, 2011 the County issued its Tuscola County Medical Care Facility Capital Improvement Refunding Bonds, Series 2011 in the aggregate principal amount of \$5,440,000 (the "2011 Refunding Bonds") to refund the 2003 Bonds maturing in the years 2012 through and including 2017 in order to save on interest costs.

The 2003 Bonds are no longer outstanding, however, the 2011 Refunding Bonds remain outstanding through June 1, 2017.

The County's 1 mill levy had always generated more revenue than was necessary to repay the principal and interest on 2003 Bonds and continues to do so for the 2011 Refunding Bonds.

II. MILLAGE ALREADY COLLECTED

As of February 2014 the total principal and interest payments outstanding on the 2011 Refunding Bonds is \$3,615,462.50.

As of February 2014 the County had on hand in the Medical Care Facility Debt Retirement Fund \$2,163,376 which, when combined with the estimated \$1,504,307.89 generated from the 1 mill levy in 2013, will make \$3,667,684.11 available to pay the total remaining debt service on the 2011 Refunding Bonds as shown on the scheduled attached hereto as Appendix I.

The County cannot use this money to retire the 2011 Refunding Bonds early but it can simply keep the money on hand in the Medical Care Facility Debt Retirement Fund to pay for the subsequent principal and interest payment.



III. RECOMMENDED ACTION TO BE TAKEN BY THE COUNTY

Since there will be sufficient funds on hand in the Medical Care Facility Debt Retirement Fund, once the money from the 2013 levy has been deposited therein, to cover all the remaining 2011 Refunding Bonds principal and interest payments, the County may not levy the extra millage for the Health Care Facility in the future.

When the voters authorized the millage, the borrowing costs for the project were estimated based on much higher rates of interest. Because of the large savings in interest when the refunding bonds were issued in 2011, the future millage collections are not needed to repay the refunding bonds.

las.tuscola-medical care facility-report

Appendix I

\$5,440,000

Tuscola County Medical Care Facility
Capital Improvement Refunding Bonds, Series 2011

Year	Medical Care Facility Debt Retirement Funds on Hand	Millage Collections Years of Levy (2013 is being collected at present)	Total Available For Debt Service Payments	Total Remaining Debt Service Payments Due in 2014 Through 2017	Remaining Revenue
2014	\$2,163,376.22	\$1,504,307.89	\$3,667,684.11	\$3,615,462.50	\$ 52,221.61

TUSCOLA COUNTY BOARD OF COMMISSIONERS

RESOLUTION – Honoring the Medical Care Facility Small House Facility

Monday, May 12, 2014

Whereas, today we are assembled to celebrate the historic ground breaking of the new “state of the art” Medical Care Facility small house building to serve the needs of area residents and,

Whereas, the determination and skill of Department of Human Services Board members, current Commissioners, Director Margot Roedel and former Commissioners Peterson and Kern changed a vision into reality with the construction of this contemporary facility and,

Whereas, the strong and effective partnership that exists between the Tuscola County Board of Commissioners and the Department of Human Services Board was instrumental in the implementation of this and many other successful Medical Care Facility projects and,

Whereas, there is tremendous value in having this practical small house facility because it provides for the preferred life style of many citizens by offering both group kitchen and living room accommodations for social activities and also separate bedrooms for resident privacy and,

Whereas, through effective financial planning by the Department of Human Services Board and management team at the Medical Care Facility the construction of this valuable facility is occurring without added taxes or other cost to the taxpayers of Tuscola County and,

Now therefore be it resolved, on this day of May 12, 2014 we are proud to congratulate the Department of Human Services Board and Medical Care Facility staff for the foresight and leadership to implement this modern day facility that will improve the quality of life for residents. On behalf of the entire Board of Commissioners and citizens of Tuscola County we thank you for a job well done!

Be it further resolved, that a copy of this resolution be recorded in the permanent record of Tuscola County and a copy be forwarded for display.



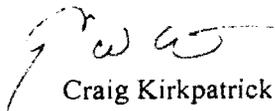
Thomas Bardwell



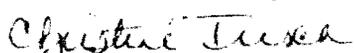
Roger Allen



Matthew Bierlein



Craig Kirkpatrick

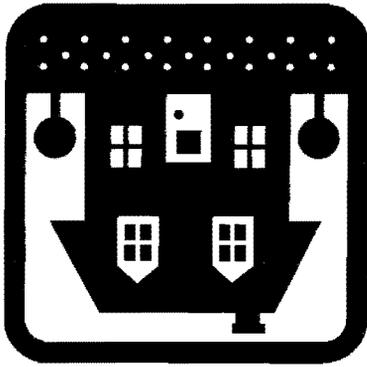


Christine Trisch

I, Jodi Fetting, Tuscola County Clerk, do hereby certify that the foregoing is a true and complete copy of a resolution approved by the Board of Commissioners at a meeting on May 1, 2014.

Date _____

Jodi Fetting
Tuscola County Clerk



Groundbreaking Ceremony

in a

You are cordially invited to join us

*We will be breaking ground for our new Small House
project*

on

May 12th, 2014 at 1:00PM

The ceremony will take place

at

*the Tuscola County Medical Care Community Business
Annex*

*Please R.S.V.P by calling (989) 673-4117 on
or before May 6th, 2014*

*Your friends at Tuscola County Medical
Care Community*



F

TUSCOLA COUNTY BOARDS & COMMISSIONS APPOINTMENT APPLICATION

Print Form

Please return this questionnaire to the County Clerk's Office, Attention: Appointments Division, 440 N. State St., Caro MI 48723; by email to appoint@tuscolacounty.org; or by fax at (989) 672-4266
Please submit your resume with this application.

Boards/Commissions for which you would like to be considered:

RECYCLING ADVISORY COMMITTEE

Boards/Commissions for which you would like to be considered:

First Name* MATTHEW

Middle Initial* M

Last Name* BRANDENEG

Have you ever used, or have you ever been known by any other name? Yes No

If yes, provide names and explain:

Home Address 191 GOLDFISH DR

City CARO

Zip 48723

Township ALMER

County TUSCOLA

Employer Name: CARO COMMUNITY SCHOOLS

Employer Address 301 HOOPER ST

City CARO

Zip 48723

Position Title TEACHER - HIGH SCHOOL

Work Number* (10 digit) 989 673-3165

Home Number* (10 digit) 989 673-4752

Cell Number (10 digit) 989 325-0529

Email MBRANDENEG22@GMAIL.COM
(email is the preferred method of contact, please provide if available)

Are you a United States Citizen? Yes No

EDUCATION (Include degree and dates; if answered in full on your attached resume, please indicate):

PLEASE SEE ATTACHED RESUME
Recd 4/11/14

EMPLOYMENT EXPERIENCE (if answered in full on your attached resume, please indicate):

PLEASE SEE ATTACHED RESUME

Do you hold any professional licenses? If so, please include numbers:

—

What special skills could you bring to this position?

I AM A FREQUENT CUSTOMER OF THE RECYCLING CENTER.

Previous government appointments:

AMER CHARTER TOWNSHIP PLANNING COMM.

Please provide us with the names of your:

State Senator GREEN

State Representative BROWN

County Commissioner BARDWELL

The following optional information is elicited in order to ensure that this administration considers the talent and creativity of a diverse pool of candidates. In addition, specific backgrounds or qualifications are legally required for appointment to some boards and commissions. You may, therefore, wish to provide this information in order to ensure that you are considered for relevant boards and commissions.

Age 45

Political Affiliation IND.

Military Service —

Spouse or Partner's Name DAWN (AMEND) BRANDENBURG

CONSENT AND CERTIFICATION

I, MATT BRANDENBURG (please print name), hereby certify that the information contained in this application is true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any misrepresentation, falsification or omission of information on this application or on any document used to secure employment shall be grounds for rejection of this application or immediate discharge if I am employed, regardless of the time elapsed before discovery.

MATT BRANDENBURG
Signed By

Matthew Romann Branding

191 Golfview Drive
Caro, MI 48723

(989) 673-4752
mbranding@caro.k12.mi.us

EDUCATION

Saginaw Valley State University; University Center, MI

Master of Education: May 2005

Educational Leadership -- Superintendency

Secondary Education Certification: December 1997

Major -- Social Science

Minor - Speech

Michigan State University; East Lansing, MI

BA -- Employee Relations: August 1992

EXPERIENCE

Social Studies and Communication Teacher

Caro Community Schools; Caro, MI

- Instructor of nine different courses
- Exercised strong classroom management
- Volunteered throughout the school system
- Served as Debate coach and Class Advisor

August 1998 -- Present

Substitute Teacher

Caro Community Schools; Caro, MI

Cass City Community Schools; Cass City, MI

- Taught from lesson plans of regular classroom teacher

September 1996 -- June 1997 and November 1997 -- June 1998

Associate Teacher

Caro High School; Caro, MI

- Primary teacher of Government, World History, and Debate
- Co-taught Drama and Economics

August 1997 -- November 1997

Director of Education

First Presbyterian Church; Caro, MI

- Established and evaluated curriculum
- Recruited and supervised teaching staff
- Organized and led student activities

August 1994 -- February 1997

References provided upon request

Rec'd 4/1/14

TUSCOLA COUNTY
BOARDS & COMMISSIONS APPOINTMENT APPLICATION

Print Form

Please return this questionnaire to the County Clerk's Office, Attention: Appointments Division,
440 N. State St., Caro MI 48723; by email to appoint@tuscolacounty.org ; or by fax at (989) 672-4266
Please submit your resume with this application.

Boards/Commissions for which you would like to be considered:

Boards/Commissions for which you would like to be considered:

First Name* Middle Initial* Last Name*

Have you ever used, or have you ever been known by any other name? Yes No

If yes, provide names and explain:

Home Address City Zip

Township County

Employer Name:

Employer Address City Zip

Position Title

Work Number* Home Number* Cell Number
(10 digit) (10 digit) (10 digit)

Email (email is the preferred method of contact, please provide if available)

Are you a United States Citizen? Yes No

EDUCATION (Include degree and dates; if answered in full on your attached resume, please indicate):

EMPLOYMENT EXPERIENCE (if answered in full on your attached resume, please indicate):

Previously magistrate, law clerk and assistance prosecutor in Tuscola County (a while ago). Last job part time title company examiner.

Do you hold any professional licenses? If so, please include numbers:

Attorney PH1547

What special skills could you bring to this position?

Common sense, thrift, education

Previous government appointments:

Tuscola Behavioral Health Systems

Please provide us with the names of your:

State Senator B Green

State Representative Brown

County Commissioner Bierlien

The following optional information is elicited in order to ensure that this administration considers the talent and creativity of a diverse pool of candidates. In addition, specific backgrounds or qualifications are legally required for appointment to some boards and commissions. You may, therefore, wish to provide this information in order to ensure that you are considered for relevant boards and commissions.

Age 59

Political Affiliation

Military Service Texas State Guard

Spouse or Partner's Name Tom Cavanaugh

CONSENT AND CERTIFICATION

I, Paula Cavanaugh (please print name), hereby certify that the information contained in this application is true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any misrepresentation, falsification or omission of information on this application or on any document used to secure employment shall be grounds for rejection of this application or immediate discharge if I am employed, regardless of the time elapsed before discovery.

Paula Cavanaugh
Signed By

APPOINTMENT APPLICATION FOR TUSCOLA COUNTY
BOARDS AND COMMISSIONS

Name EDNA JAYNES Home Phone 989.823.2657

Address 5947 DUBOIS Bus. Phone _____

City/State/Zip VASSAR MI 48768

Occupation RETIRED

Employer STATE OF MICHIGAN

EDUCATION:

High School 9-12 Years Completed 4

College _____ Degree _____

Community Involvement CASS RIVER
HABITAT FOR HUMANITY

NAME OF BOARD OR COMMISSION DESIRED:

1st Choice TUSCOLA CO COUNCIL ON AGING

2nd Choice _____

Why do you wish to serve? IF OF
TO SERVE

(Additional information may be written on the back or included on a separate attachment)

Signature Edna Jaynes Date 4-21-14

#



TUSCOLA

The LEAD Tuscola Steering Committee

Cordially invites you to the

Graduation of the

2013 - 2014 LEAD Tuscola Class

Danielle Folino

Ben Heminger

Louise Hodges

Adam Kessler

Dara McGarry

Felix Martinez

Kay Montei

Tyler Perry

Barbara Peters

Jackie Roe

on Wednesday, June 4, 2014

at the Tuscola Technology Center

Social Hour begins at 5:30 p.m.

Dinner served at 6 p.m.

RSVP by May 30

Ruth Steele

989.673.2516 (h) 989.872.2856 (w)

RESOLUTION

To: The Honorable Board of Commissioners
Huron County
Michigan

WE, the SAFETY COMMITTEE, respectfully beg leave to submit the following resolution for your consideration:

WHEREAS, a Canadian power company is proposing to develop an underground nuclear waste facility near Kincardine, Ontario; and

WHEREAS, the proposed facility would be situated less than 1 mile from the Lake Huron shoreline; and

WHEREAS, storing low and intermediate level waste so close to Lake Huron, which constitutes 21% of the world's fresh water supply, jeopardizes the fragile ecosystem and is a risk that cannot be afforded; now

THEREFORE, BE IT RESOLVED that the Huron County Board of Commissioners hereby opposes the development of underground nuclear waste facility near Kincardine, Ontario because of the risk of polluting the Great Lakes and upsetting the ecosystem; and

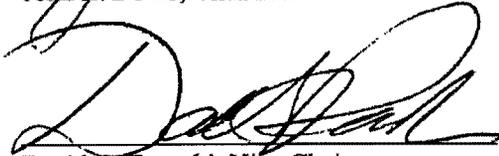
BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to all Michigan counties, and members of our State and Federal leadership, and the Province of Ontario.

Respectfully submitted,

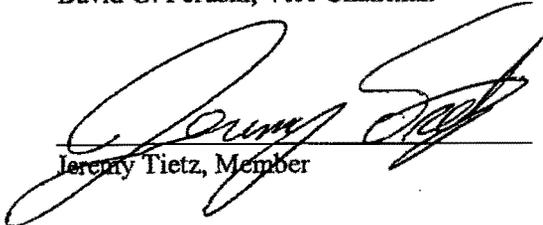
SAFETY COMMITTEE



John L. Bodis, Chairman



David G. Peruski, Vice Chairman



Jeremy Tietz, Member

Dated: April 22, 2014

**Mike Hoagland**

From: Gunsell, Alberta [AGunsell@co.geneseemichigan.us]
Sent: Wednesday, April 23, 2014 3:36 PM
Subject: Region VI - Regional Prosperity Agenda
Attachments: Agenda 4.29.14.docx; Draft Consultant RFQ.DOCX; Organizational Chart.pdf

April 23, 2014

Good Afternoon,

We will be having a Region 6 Regional Prosperity Plan kick-off meeting. Please see the details below.

What: Region 6 Regional Prosperity Plan Kick-off meeting
When: Tuesday, April 29th at 10:30am
Where: Lapeer County Health Department
1800 Inlay City Road
Lapeer, MI 48446
(park in rear of building and enter at the glass double doors)

Attachments: Agenda
Draft Consultant RFQ
Organizational Chart of Steering Committee

If you have any questions please contact Anna Pinter at apinter@co.geneseemichigan.us or (810) 766-6542; or Derek Bradshaw at dbradshaw@co.geneseemichigan.us or (810) 766-6546.

Thank you,

Anna Pinter
Planner III
GLS Region V PDC
ph: (810) 766-6542

Alberta Gunsell, Secretary
Genesee County Metropolitan Planning Commission
1101 Beach Street, Room 223
Flint, MI 48502
agunsell@co.geneseemichigan.us
Phone: (810) 766-6540
Fax: (810) 257-3185

4/23/2014

**Region 6 Regional Prosperity Initiative
Kick-off Meeting
Lapeer County Health Department
Tuesday, April 29, 2014
10:30 AM**

AGENDA

- I. Partnership
 - a. I-69 International Trade Corridor
 - b. Mi Green Thumb
- II. Organization of Steering Committee
 - a. See chart
- III. Expectations
- IV. Selection of Consultant
 - a. See draft RFQ
- V. Meeting Dates
- VI. Timeline

PROJECT INFORMATION AND SCOPE OF WORK

Genesee Lapeer Shiawassee Region V Planning and Development Commission (GLS Region V) invites applications for developing a Region 6 Regional Prosperity Plan (RPP). This Plan will include a five-year regional plan and systems with which our regional partners will interact and implement the plan. The plan will include short- and mid-term economic development strategies which will position our area for early success in fostering regional prosperity.

Background

Many of Michigan's regions and their various public planning and service delivery entities have overlapping responsibilities yet competing visions for their economic priorities. The absence of broad based regional vision and coordination of services create both redundancies and gaps. Formalizing a collaborative relationship among local and regional partners will allow the state, as well as private and non-profit stakeholders, to recognize local efforts and work in closer collaboration with local and regional decision makers throughout the state to support their efforts for economic prosperity.

The Regional Prosperity Initiative was created by Michigan's Governor Snyder's Office to encourage local private, public and non-profit partners to create vibrant regional economies. The State of Michigan was divided into ten Prosperity regions. The Counties of Genesee, Huron, Lapeer, Sanilac, Shiawassee, St. Clair and Tuscola are in Region 6.

Currently, the seven counties are in three different regions – Genesee, Lapeer and Shiawassee make up all of GLS Region V; Huron, Sanilac, and Tuscola are part of a larger region known as East Michigan Council of Governments (EMCOG); and St. Clair is part of the Southeast Council of Governments (SEMCOG).

The challenge is that the newly drawn regional boundaries are different than the established partnerships and changes strategies already underway to leverage our unique resources, industry clusters and infrastructure. The Regional Prosperity Initiative requires that representatives from adult education, workforce development, economic development, transportation agencies and higher education organizations be involved in the collaborative effort to create the RPP. The plan should include synergistic strategies that involve each of these economic drivers.

There are natural sub-regions of Region 6, the Mi Green Thumb and the I-69 International Trade Corridor, which both are currently participating in two separate Comprehensive Economic Development Strategy (CEDs) planning processes. The I-69 International Trade Corridor CEDs plan will encompass most of the elements to be included in the RPP for Genesee, Lapeer, Shiawassee and St. Clair. The EMCOG CEDs plan will include most the elements to be included in the RPP for Huron, Sanilac and Tuscola. The successful bidder will be required to coordinate with the CEDs planning processes already underway in the seven counties.

Scope of Work

The consultant, keeping in mind the background of the project, will be responsible for developing content for a 5-year regional plan for the seven county Region. The plan will focus on an economic development blueprint with measurable goals and target sector strategies. The consultant will be expected to coordinate with the two concurrent CEDs planning processes in order to minimize duplicate, unnecessary work.

Data Collection/Data Analysis

The consultant shall collect data for the region as a whole, for sub-regions and for individual counties, as necessary. Any data previously collected for Region 6 during the CEDS planning process will be available to the consultant. The data collection and analysis will be focused on quantitative data for all seven counties and qualitative data for only the 3 Mi Green Thumb counties.

The data shall be summarized to describe regional conditions. The consultant shall also conduct comparisons of similar regions and best practices, an economic resilience analysis and an aggregation of knowledge analysis.

The consultant will analyze the data and information gathered to assist in the identification of target sector strategies and measurable goals. The data shall also be used to assist with identifying any potential opportunities for consolidation or shared services within the region.

Agency Coordination

The consultant will work with GLS Region V staff and members of the Steering Committee for the development and completion of the study. Additional coordination with the I-69 CEDS consultant and EMCOG staff (responsible for the Mi Green Thumb CEDS) will also be expected.

The Steering Committee will be the committee that recommends the selection of the consultant to GLS Region V and will oversee the development of the study. The committee has the final approval of each section of the plan including the final document. The Steering Committee is made up of members representing local units of government, economic development agencies, adult education, transportation agencies, higher education and workforce development. They will meet each month to review the progress of the study.

The consultant will be responsible for all agendas related to the development of the study, scheduling of meeting and events, facilitation of meetings and events and for developing and conducting focus groups as necessary in partnership with the CEDS consultant when there is a geographic overlap.

Public Involvement

As part of the proposal the consultant will be responsible for proposing a public involvement strategy. The public shall be included in the process to the extent it is constructive to a successful Regional Plan. Qualitative input collection should be advised by data. The consultant shall compile relevant data for presentation at public input sessions. Qualitative data collection will be supported by others currently working on the CEDS plans.

Deliverables

The expected outcome is a five-year regional plan for the newly formed Region 6 and a dashboard for tracking progress and sustainability. The Steering Committee will use the plan as a blueprint to move forward with economic development strategies identified by the consultant. The blueprint will also identify measurable goals to be tracked by a performance dashboard.

The plan shall include at a minimum: 2- 4 target sector strategies; economic blueprint; potential opportunities for consolidation or shared services within the region; and, measurable goals and a system for tracking project implementation.

Three different final products should be prepared:

1. Background studies (appendices). These could be many or few in number and should address what is important now in Region 6. (Provide in a Microsoft Word format and an Adobe Acrobat format)
2. The detailed Plan (see draft table of contents below). This will be a clear statement of vision for the region. It should include a prioritized list of important regional assets and action strategies that are tied to/based on those assets. This product should be between approximately 16 and 20 pages in length. Design and production to be completed by a third party. (Provide in a Microsoft Word format)
3. A high quality, public relations summary version of the Plan. This product will be produced for broad public distribution and will be similar to an executive summary and between approximately 2 and 3 pages in length. (Provide in a Microsoft Word format, an Adobe Acrobat format and 70 color copies)

The suggested Table of Contents is as follows:

1. Introduction
2. Summary Background Analysis of Economic Conditions and Trends
3. SWOT Analysis (Involving Adult Education, Economic Development, Higher Education, Transportation and Workforce Development)
4. Vision
5. Goals, Strategies, Actions (Involving Adult Education, Economic Development, Higher Education, Transportation and Workforce Development)
6. Evaluation Framework
7. Next Steps
8. Appendices (if any).

INFORMATION REQUIRED FROM PROPOSERS **(PROPOSAL FORMAT)**

Proposals must be submitted in the format outlined:

Technical Proposal

- Tab 1. Business Organization: State the full name and address of your organization and, if applicable, the branch office or other subordinate element that will perform or assist in performing the work.
- Tab 2. Statement of the Project: State in precise terms your understanding of the project as presented by this RFQ and provide background information regarding your firm's knowledge and expertise with Adult Education, Economic Development, Higher Education, Transportation and Workforce Development. Describe the planning tools, databases and other quantitative data resources available through your firm.
- Tab 3. Management Summary: Include a narrative description of the proposed effort and of the product that will be delivered. Describe willingness to work with other contractors and experience collaborating on previous projects.
- Tab 4. Work Plan: Describe in narrative form your technical plan for accomplishing the work. Include in the work plan the time frame or schedule your plan would adhere to. Indicate the number of labor hours you have allocated for each task including meetings.

- Tab 5. Labor Requirements: The consulting firm must be able to staff a project team, which is experienced in economic development. Include the number of executive and professional personnel by skill and qualification that will be employed in the work. Identify key individuals by name and title. Provide resumes of key personnel that will be involved in the project. In addition, please provide a minimum of three client references that can attest to the quality of similar services provided by your firm. This information should include appropriate contact information that will allow Genesee County to follow up directly with proposer's client references.
- Tab 6. Authorized Negotiators: Include the names and phone numbers of personnel of your organization authorized to negotiate the proposed contract.
- Tab 7. Examples of Similar Work Done by Your Organization: Provide examples of or contact information on where to acquire examples of similar work done by your organization. Please do not include firm experience unless persons who will work on this project participated in that experience, and clearly state his/her role.
- Tab 8. Additional Information and Comments: Include any other information that is believed to be pertinent but not specifically asked for elsewhere.

Cost Proposals

Tab 9. Cost and Price Analysis: The information requested in this Section is required to support the reasonableness of your quotation and is for internal use only. The data will be held in confidence and will not be revealed to or discussed with competitors. **This portion of the proposal must be bound and sealed separately from the remainder of the proposal and clearly marked "Cost Proposal" with the consultant's name on the envelope.** Use the format below.

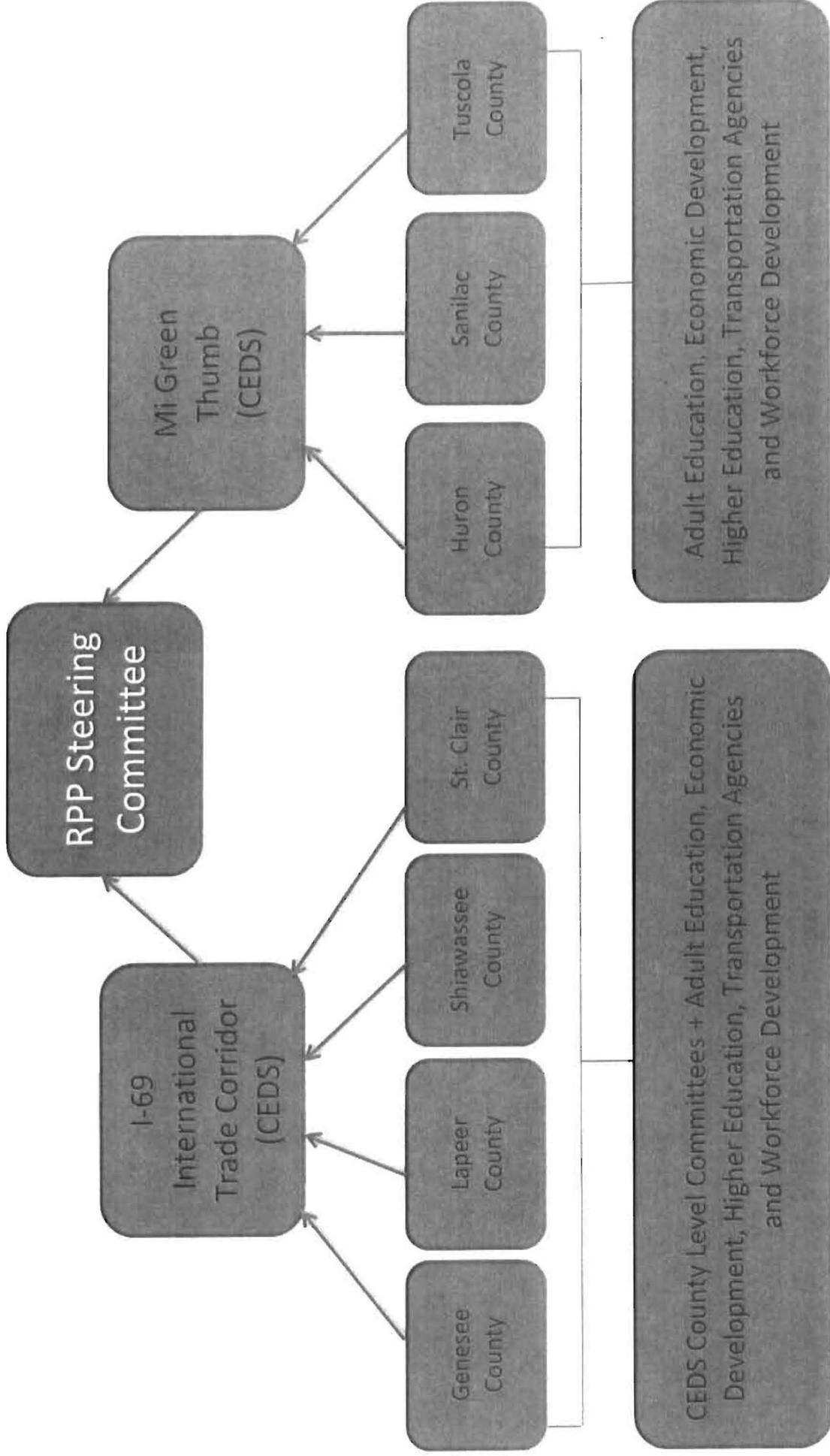
1. Labor Costs: Itemize so as to show the following for each member of the project team:
 - a) Name and title
 - b) Estimated hours
 - c) Rate per hour
 - d) Total cost for each member and for all labor needs
 - e) Per hour cost for technical assistance
2. Cost of Supplies and Materials: Itemize.
3. Other Direct Costs: Itemize.
4. General and Administrative Burden or Overhead: Indicate percentage and total.
5. Transportation Costs: Show travel costs and per diem separately.
6. Printing Price: State separately the price for printing the field data on CD as well as a paper copy. **14 COPIES OF THE DETAILED PLAN AND 70 COPIES OF THE SUMMARY VERSION OF THE PLAN**
7. Total Price Bid for Project.
8. Executed Bidder's Insurance Checklist
9. Signed Signature Page

EVALUATION CRITERIA AND SELECTION PROCEDURE

Any award shall be based on the best overall proposal with points awarded based on the following criteria and points system. Technical Proposals receiving a score of 60 or below during Phase I may not be considered by the Steering Committee for interview. If none of the Technical Proposals reach the 55 point threshold, the Steering Committee reserves the right to either select the consulting firm with the highest point total or select not to award the contract.

	Criteria	Possible Points
Phase I	A. Demonstrated understanding of the problem and the ability to meet the requirements of this RFP	15
	B. How effectively the proposal addresses the proposed Scope of Work	20
	C. How well the proposal addresses additional and creative strategies for the Regional Prosperity Plan	10
	D. The proposed schedule and the ability to complete the work by the scheduled due date as well as the timely delivery of deliverables at Consultant defined milestones (must include dates)	15
	E. Directly related experience of the consulting team, including project manager and staff as well as any subcontractors	10
Phase II	F. Interview	20
Phase III	G. Cost considerations.	10
	Total Possible Points	100

Criteria A, B, C, D and E represent the first phase in Consultant selection. Each member of the MI Eastern Regional Collaborative Steering Committee will evaluate these criteria individually. The scores will be submitted to the project manager and an average of the Committee members scores will be used to calculate the points for each criterion.



(K)

ALGER COUNTY BOARD OF COMMISSIONERS

Mary Ann Froberg, Clerk
101 COURT STREET, MUNISING, MI 49862

RESOLUTION #2014-13

RESOLUTION OPPOSING HB 5097 AND SB 850

WHEREAS, House Bill 5097 (HB 5097) was voted out of the House Committee on Commerce;
and

WHEREAS, HB 5097 would exempt police and fire unions from the provisions of the Public Employer Relations Act (PERA) that prohibit the awarding of retroactive pay, the passing along of benefit cost increases and the cessation of step pay increases when labor contracts expire before another contract has been agreed upon; and

WHEREAS, an identical bill has been introduced in the Senate - Senate Bill 850 (SB 850); and

WHEREAS, these bills apply to police and fire unions only; however, since the enactment of changes to PERA in 2011, counties (including Alger County) have been able to settle a majority of their labor contracts prior to the expiration date; and

WHEREAS, without this cost saving management tool, there is little incentive for police and fire unions to settle contract disputes prior to the expiration of their contracts.

NOW THEREFORE, BE IT RESOLVED, that the Alger County Board of Commissioners opposes HB 5097, SB 850 and any similar bills that would reverse the cost management tools put in place by changes to PERA.

BE IT FURTHER RESOLVED that copies of this Resolution be forwarded to the other 82 counties, Representative John Kivela, Senator Tom Casperson and the Michigan Association of Counties.

Adopted this 21st day of April, 2014


Jerry Doucette, Chairman
Alger County Board of Commissioners



Moving Forward Working Together

April 17, 2014

Tuscola County Board of Commissioners
Mr. Mike Hoagland, Controller
125 W. Lincoln Street
Caro, MI 48723

Re: Hearing on a Proposed Resolution for the Establishment of an Industrial Development District in Village of Cass City and a Hearing on the Approval of an Industrial Facility Exemption Certificate

For: Walbro Engine Management, Cass City, MI

Dear Mike,

Walbro Engine Management has requested that the Village of Cass City approve the establishment of an Industrial Development District for its property, pursuant to Act 198 of the Michigan Public Acts of 1974, as amended.

The public hearings on the resolution will be held on Monday April 28, 2014 at 6:30 pm and 6:40 pm at the Village of Cass City Municipal Building, 6506 Main Street, Cass City.

Since the tax collected by the Village of Cass City may be reduced if the Industrial Facilities Exemption Certificate is approved, the Tuscola Intermediate School District is entitled to appear and be heard.

If you have any questions, please call the Village of Cass City at 989.872.2911.

Sincerely,

Nanette Walsh
Clerk/Treasurer

In accordance with Federal Law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age or disability.

This institution is an equal opportunity provider and employer.

6506 Main St., P.O. Box 123, Cass City, MI 48726 * 989-872-2911 * Fax 989-872-4855 *
TTY 989-872-4742 or e-mail: casscity.org



Moving Forward Working Together

April 17, 2014

Tuscola County Board of Commissioners
Mr. Mike Hoagland, Controller
125 W. Lincoln Street
Caro, MI 48723

Re: Hearing on a Proposed Resolution for the Establishment of an Industrial Development District in Village of Cass City and a Hearing on the Approval of an Industrial Facility Exemption Certificate

For: Mi-Tech Tooling, Inc., Cass City, MI

Dear Mike,

Mi-Tech Tooling, Inc., has requested that the Village of Cass City approve the establishment of an Industrial Development District for its property, pursuant to Act 198 of the Michigan Public Acts of 1974, as amended.

The public hearings on the resolution will be held on Monday April 28, 2014 at 6:50 pm and 7:00 pm at the Village of Cass City Municipal Building, 6506 Main Street, Cass City.

Since the tax collected by the Village of Cass City may be reduced if the Industrial Facilities Exemption Certificate is approved, the Tuscola Intermediate School District is entitled to appear and be heard.

If you have any questions, please call the Village of Cass City at 989.872.2911.

Sincerely,



Nanette Walsh
Clerk/Treasurer

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