

**DRAFT – Agenda**  
**Tuscola County Board of Commissioners**  
**Committee of the Whole – Thursday, July 11, 2013 - 7:30 A.M.**  
**HH Purdy Building - 125 W. Lincoln, Caro, MI**

**Finance**

Committee Leaders-Commissioners Kirkpatrick and Trisch

**Primary Finance**

1. **Dentist Legal Cost – Request for County Cost Sharing (See A)**
2. **Animal Control – Sanilac County Contract (See B)**
3. **Road Commission Action – Off Road Vehicle Ordinance (See C)**
4. **Digital Parcel Mapping – Potential Contract with Saginaw Valley University (See D)**
5. **EDC Insurance Alternatives (See E)**
6. **Nextera Tax Appeal Status – Escrow County Funds- Engagement Letter (See F)**
7. **Child Care Fund Budget Transfer Requests (See G)**
8. **Place Based Recommendations – MSHDA Funds (See H)**

**On-Going Finance**

1. Prepare Bids for the 2013 County Comprehensive Annual Financial Report (Audit)
2. Potential Bonding Regarding Retirement System Costs
3. Medical Care Facility Certificate of Need for Small House Project Update
4. MAC Workers Compensation Update
5. Denmark Township Litigation Update
6. Financial Projections for Labor Negotiations and Budget Development
7. Register of Deeds Land Transaction Recordings Regarding Wind Energy
8. Potential State Funding for Intergovernmental Agreement
9. BC/BS Access Fees Lawsuit
10. Tuscola “In Sync” **(See I)**
11. Fixed Asset Inventory
12. 911 Audit
13. Health Insurance (Second July Board Meeting)
  - Health Insurance Bids
  - 2013 BC/BS Renewal
  - Affordable Care Act

**Personnel**

Committee Leader-Commissioners Kirkpatrick and Trisch

**Primary Personnel**

1. **Temporary Position Instead of Kelley Services for FMLA**
2. **Appointments to ThumbWorks (See J)**
3. **Potential Revised Board/Committee Meeting Schedule (See K)**
4. **Cellular Telephone Courthouse Policy**
5. **Time Reporting Policy (See L)**
6. **Preservation of the Joint Tuscola/Huron Equalization Director (See M)**
7. **Sunday Liquor Sales Permit (See N)**

On-Going Personnel

1. Court Personnel Policy Revisions
2. MERS Employee Delegate

**Building and Grounds**

Committee Leader-Commissioners Allen and Beirlein

**Primary Building and Grounds**

1. Courthouse Panic Button Replacement
2. Camp Tuscola Potential Reuse (See O)

On-Going Building and Grounds

1. Jail Bed Addition Project Update
2. Update to the County Solid Waste Management Plan – EDC
3. Cass River Greenway
4. State Purchase of Private Land in Tuscola County

**Other Business as Necessary**

**Public Comment Period**

**Closed Session – If Necessary**

**Other Business as Necessary**

**Statutory Finance Committee**

1. Claims Review and Approval

**Notes:**

Except for the Statutory Finance Committee, committee meetings of the whole are advisory only. Any decision made at an advisory committee is only a recommendation and must be approved by a formal meeting of the Board of Commissioners.

If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

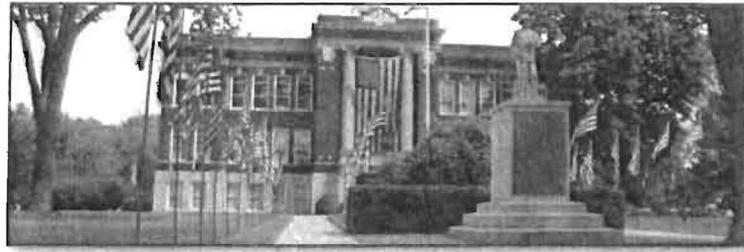
This is a draft agenda and subject to change. Items may be added the day of the meeting or covered under other business at the meeting.

## Thumb Area Dental Clinic Update

*The following is a general update of the progress we have made, meetings with the local Dentists, attorneys and Health Departments.*

- We have received the numbers of projected patients from health departments, to help sizing the office along with a Medicaid reimbursement schedule.
- Policy for daily operation creation is in process
- Bylaws are complete
- 501c3 nonprofit paperwork filed and completed last year
- EIN number received last year
- Building ownership, leasing and possible purchase complete
  - Site determined and lease with option signed
  - Committee in place for construction, bids complete
- Staffing Committee in place: we will be hiring a staff, including a Dentist thus increasing jobs in the area
- Operations
  - Staffing numbers being reworked due to numbers of projected patients
  - Start with 4 chairs and possibly expand quickly as needed
  - IT Grant is in place
  - Billing process system arranged
- Ownership
  - Entity type decided
  - Costs – We have bids on the entire project and supplies
- Funding the process
  - Basic funds in place
  - Operations funding loan will be applied for after contract signing
  - Building design complete
    - Designs are completed and bids in place
    - Equipment design order is complete
- Committees actively working and meeting in between full meetings.
- Dentists
  - All Dentists in the Three counties are behind the effort
  - 9 Dentists are board members
- A conference meeting call with all county health officials, all county legal representatives, Mike Hoagland, and Jim Rutkowski happened in late May. Contracts, the procedure for Medicaid billing and processing as well as an analysis by our attorney were completed by that conference. The following was decided with Jim out of the call during the decision, brought back on call after:
  - We obtain an opinion letter and analysis from a specialty attorney firm (suggestions given)
  - We get that completed by June 14<sup>th</sup> if possible
  - We make any adjustments to contracts if needed
  - Then Green light would be given by all the people in the meeting
- Note: We contacted the first two suggestions and they had a conflict of interest this in itself took till June 14<sup>th</sup>. We are now waiting on approval of time extension from Huron and Sanilac. Tuscola has agreed. Contracts are ready; any small changes created by analysis will be incorporated.
- This Legal opinion and analysis as ordered by counties can be available in a few weeks
- The copy of the proposed agreement between the TADC and the county will be altered to that analysis





# SANILAC COUNTY BOARD OF COMMISSIONERS

60 W. Sanilac Road • Room 102 • Sandusky, Michigan 48471 • PH:(810) 648-2933 • FX:(810) 648-2830  
www.sanilaccounty.net

Administrator: Kathleen Dorman • Assistant Administrator: Wendi Willing • Administrative Secretary: Karen Havens

**James Bowerman**  
**Chair**  
District 4  
(810) 376-8067  
Bridgehampton  
Sandusky  
Washington  
Watertown

**John Merriman**  
**Vice-Chair**  
District 1  
(810) 376-4374  
Argyle  
Austin  
Custer  
Evergreen  
Greenleaf  
Lamotte  
Minden  
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District 2  
(810) 376-8460  
Delaware  
Forester  
Marion  
Sanilac

**James Ruby**  
**Finance Chair**  
District 3  
(989) 635-7875  
Elmer  
Marlette City  
Marlette Township  
Moore

**Jamie Daws**  
District 5  
(810) 378-6083  
Brown City  
Elk  
Flynn  
Maple Valley  
Speaker

**Donald A. Hunt**  
District 6  
(810) 679-4874  
Buel  
Fremont  
Worth

**Judy Van Sickle**  
District 7  
(810) 359-8646  
Croswell  
Lexington

June 20, 2013

Mr. Michael Hoagland, Administrator/Controller  
County of Tuscola  
125 W. Lincoln St.  
Caro, MI 5983

Dear Mike;

Sanilac County has enjoyed working collaboratively with Tuscola County to provide animal control services. While we desire to continue this relationship we need to discuss Sanilac County's increased operational costs resulting from the implementation of the Patient Protection Affordable Health Care Act (PPACA).

When the original animal control services agreement was established Sanilac County added one (1) full-time staff position for this purpose. The current employee has held the position since 2008 working 44 hours per week at \$10.50 per hour with no benefits.

With the implementation of PPACA the county has evaluated all staff positions not covered under the county health care plan. The County's Personnel Committee's recommendation for the animal control employee is to begin providing the same health care coverage as other full-time employees.

The county provides its full-time employees with a \$5000/\$10000 deductible family health care plan at an annual cost of \$16,867.68. This high deductible plan is wrapped down to a \$500/\$1000 deductible for the employee. The cost of the wrap is budgeted at \$4,475 per employee.

Under the terms of our Intergovernmental Agreement Sanilac County agreed to provide the labor. The agreement also allows Sanilac County to add to or increase the rates to cover increases in actual costs.

Both counties have found this agreement to be a breakeven venture and with health care adding a sizable increase to operational costs I think it best to meet and discuss options.

Perhaps we can brain storm together to come up with an affordable option which will meet the needs of both counties.

I look forward to hearing from you.

Sincerely,

Kathleen Dorman, Administrator  
County of Sanilac

c: Sanilac County Animal Control Services

**2012 ANIMAL CONTROL EXPENSES**

SUPPLIES,PRINTING,POSTAGE	\$1,111.00
GAS,OIL, GREASE, ETC.	\$12,188.87
CONTRACTUAL - ANIMAL CONTROL	\$123,554.73
TELEPHONE	\$573.53
<b>TOTAL</b>	<b>\$137,428.13</b>

**2012 ANIMAL CONTROL REVENUE**

DOG LICENSES	\$120,097.16
BOARDING - ANIMAL CONTROL	\$1,745.00
SALES - ANIMAL CONTROL	\$170.00
REIMB - ANIMAL SHELTER (Fuel)	\$12,188.87
<b>TOTAL</b>	<b>\$134,201.03</b>

# BUDGET STATUS REPORT

Fund 101 GENERAL FUND

Tuscola County

Department 430 ANIMAL CONTROL SERVICES

Period Ending Date: December 31, 2012

Account	Previous Actual	Current Year Appropriated Budget	Current Year Total Amended Budget	Month-to-date Actual	Current Year-to-date Actual	Current Budget Balance	Percentage Spent/Received
<b>Fund 101 GENERAL FUND</b>							
<b>Fiscal Year 2012</b>							
<b>Department 430 ANIMAL CONTROL SERVICES</b>							
<b>Expenses</b>							
430-727-000 SUPPLIES, PRINTING, POSTAGE	1,146.94	1,500.00	1,500.00	0.00	1,111.00	389.00	74.07%
430-747-000 GAS, OIL, GREASE & ETC.,	12,545.45	9,000.00	12,926.00	1,764.07	12,188.87	737.13	94.30%
430-801-000 CONTRACTUAL-ANIMAL CONTROL	115,332.06	114,000.00	126,450.00	29,993.39	123,554.73	2,895.27	97.71%
430-851-000 TELEPHONE	387.84	1,000.00	500.00	64.31	573.53	-73.53	114.71%
<b>Expenses Total</b>	<b>129,412.29</b>	<b>125,500.00</b>	<b>141,376.00</b>	<b>31,821.77</b>	<b>137,428.13</b>	<b>3,947.87</b>	<b>97.21%</b>
<b>ANIMAL CONTROL SERVICES Dept Total</b>	<b>129,412.29</b>	<b>125,500.00</b>	<b>141,376.00</b>	<b>31,821.77</b>	<b>137,428.13</b>	<b>3,947.87</b>	<b>97.21%</b>
<b>Expenses Fund Total</b>	<b>129,412.29</b>	<b>125,500.00</b>	<b>141,376.00</b>	<b>31,821.77</b>	<b>137,428.13</b>	<b>3,947.87</b>	<b>97.21%</b>
<b>Net (Rev/Exp)</b>	<b>129,412.29</b>	<b>125,500.00</b>	<b>141,376.00</b>	<b>31,821.77</b>	<b>137,428.13</b>	<b>3,947.87</b>	
<b>Beginning/Adjusted Balance</b>	<b>2,046,597.92</b>						
	+	<b>YTD Revenues</b>	<b>YTD Expenses</b>	<b>Current Fund Balance</b>			
		<b>11,804,133.80</b>	<b>11,614,040.29</b>	<b>= 2,236,691.43</b>			
<b>Grand Total for Expenses</b>	<b>129,412.29</b>	<b>125,500.00</b>	<b>141,376.00</b>	<b>31,821.77</b>	<b>137,428.13</b>	<b>3,947.87</b>	<b>97.21%</b>
<b>Grand Total Net Rev/Exp</b>	<b>129,412.29</b>	<b>125,500.00</b>	<b>141,376.00</b>	<b>31,821.77</b>	<b>137,428.13</b>	<b>3,947.87</b>	

Parameters:

Operator: RENE

Period Ending Date: December 31, 2012

Fund Range: 101 - 101 Account Range Range: 43000000 - 43099999

**Mike Hoagland**

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**From:** Matthew A. Honaman [MATHON@BraunKendrick.com]  
**Sent:** Wednesday, July 10, 2013 3:08 PM  
**To:** mhoagland@tuscolacounty.org  
**Cc:** Patrick Kaltenbach  
**Subject:** Tuscola County / ORV Ordinance  
**Attachments:** Tuscola County - Outline - ORV Ordinance (S1070317).DOC; Tuscola County - Procedure for Amending ORV Ordinance (S1061340).DOC; Tuscola County-- Amendment to ORV Ordinance (S1061247).DOC

Mike,

Per your request, attached is an outline of the actions taken to date with respect the proposed amendment to the ORV ordinance.

Also attached is a bullet-point outline of the legal procedural steps required to be followed in order to adopt the amended ordinance.

Finally, the amended ORV ordinance document is attached.

As always, let us know if you need any further assistance or clarification.

Best,  
Matt



MATTHEW  
A.  
HONAMAN  
Attorney  
Tel:  
989.399.0267  
Fax:  
989.799.4666

Email:  
mathon@braunkendrick.com

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## MEMORANDUM

**TO:** MIKE HOAGLAND  
**FROM:** BRAUN KENDRICK FINKBEINER PLC / MATT HONAMAN  
**DATE:** JULY 10, 2013  
**SUBJECT:** TUSCOLA COUNTY / OUTLINE RE: ORV ORDINANCE

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The following is an outline of Tuscola County's actions to date with respect to the proposed ORV ordinance modification:

- The Tuscola County Board of Commissioners adopted an Off Road Vehicle Ordinance on February 14, 2011.
- The current ordinance authorizes the operation of ORVs on roads within Tuscola County, subject to certain restrictions specified in the ordinance and Michigan statute.
- Notwithstanding the adoption of the ORV ordinance, the Tuscola County Road Commission is authorized by law to close up to 30% of the total linear miles of roads within the County to ORV use in order to enhance public safety.
- When the original ORV ordinance was adopted, the Road Commission did in fact close certain County Primary Roads due to public safety concerns, in particular concerns related to road traffic involving young children.
- The current ordinance allows children as young as 12 years old to operate ORVs on County roads, which is the minimum age allowed under Michigan law.
- Tuscola County was asked by residents of Tuscola County who live along the roads closed to ORV use to review the current ORV ordinance for potential modification in order to gain access to the roads from their residences.
- On May 13, 2013, corporate legal counsel advised Tuscola County that any access to the closed roads must be authorized by the Road Commission pursuant to Michigan law.
- On May 14, 2013, the Board of Commissioners passed a resolution to request that the Road Commission authorize ORV access to the landlocked residents to the extent permitted by law and consistent with public safety concerns.
- For public safety reasons, the Road Commission requested that the Board of Commissioners take the necessary actions to amend the ORV ordinance, to the extent permitted by law, to restrict the operation of ORVs on County roads to individuals at least 16 years of age and who have a driver's license or an ORV safety certificate. The Road Commission further resolved to open the currently closed County Primary Roads to ORV access once the age restrictions are incorporated into the ordinance.
- On June 27, 2013, the Board of Commissioners voted to proceed with taking the necessary actions to amend the ORV ordinance, consistent with the Road Commission's request, to require minor operators of an ORV to be a minimum age of 16 with a valid driver's license or have a certificate to operate an ORV and be under the direct supervision of a parent or guardian as required by law.

The Amended Ordinance language is attached as a separate document, along with and outline of the legal procedures needed to adopt the amendment.

## MEMORANDUM

**TO:** MIKE HOAGLAND  
**FROM:** BRAUN KENDRICK FINKBEINER PLC / MATT HONAMAN  
**DATE:** JULY 10, 2013  
**SUBJECT:** TUSCOLA COUNTY / PROCEDURE TO AMEND ORV ORDINANCE

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The following procedures should be followed in order to amend the ordinance concerning the Off Road Vehicles, as authorized under MCL 324.81131:

- **Hold a Public Hearing.** Before the amended ordinance is voted on, a public hearing must be conducted pursuant to statute in order to give members of the community an opportunity to address the Board of Commissioners.
- **Give Notice of Public Hearing.** Not less than 45 days prior to the public hearing on the proposed amendment to the ordinance, the Tuscola County Clerk must send notice of the hearing to the Tuscola County Road Commission by certified mail. The notice must also be provided to the Michigan Department of Natural Resources, since state forestland is located within Tuscola County.
- **Vote to Adopt Amended Ordinance.** After the public hearing is conducted, the affirmative vote of the majority of the Board of Commissioners is required in order to adopt the amended ordinance. MCL 46.11(j).
- **Certification of Amended Ordinance.** Once adopted, the amended ordinance must be signed by the chairperson of the Board of Commissioners and certified by the clerk of the Board of Commissioners. *Id.*
- **Publish Notice of Adoption in Newspaper.** The amended ordinance becomes effective when notice of the adoption is published in a newspaper of general circulation in Tuscola County. *Id.*
- **Public's Right to Referendum.** Once notice of the adoption is published in the newspaper, the amended ordinance will remain effective, unless a petition requesting that a public ballot be held as to whether the amendment should be approved or rejected is submitted to the Tuscola County Clerk within fifty (50) days after adoption of the ordinance. The petition must be signed by at least twenty percent (20%) of the County's registered voters. Once the petition is filed, the amendment ceases to be effective until approved by a majority vote of the electors. *Id.*

Please contact us if any additional guidance is needed in order to comply with the above statutory procedure.

## COUNTY OF TUSCOLA

### OFF ROAD VEHICLE ORDINANCE - RESTATED

AN ORDINANCE TO AMEND THE OFF ROAD VEHICLE ORDINANCE ADOPTED BY THE COUNTY OF TUSCOLA BOARD OF COMMISSIONERS ON FEBRUARY 14, 2012 BY RESTATING SAID ORDINANCE IN ITS ENTIRETY FOR THE PURPOSE OF PROMOTING THE HEALTH, SAFETY, AND GENERAL WELFARE OF THE INHABITANTS OF TUSCOLA COUNTY; ~~An ordinance adopted~~ AND for the purpose of authorizing and regulating the operation of off road vehicles (ORVs) on roads in Tuscola County, for the purpose of providing penalties for the violation thereof, and for the distribution of public funds resulting from those penalties pursuant to 2011 PA 107, MCL 324.81131.

THE COUNTY OF TUSCOLA ORDAINS:

**Section 1.** As used in this ordinance, the following definitions shall apply:

- a) "County" means the County of Tuscola.
- b) "Driver license" means an operator's or chauffeur's license or permit issued to an individual by the Secretary of State under chapter III of the Michigan vehicle code, 1949 PA 300, MCL 257.301 to 257.329, for that individual to operate a vehicle, whether or not conditions are attached to the license or permit.
- c) "Operate" means to ride in or on, and be in actual physical control of the operation of an ORV.
- d) "Operator" means a person who operates or is in actual physical control of the operation of an ORV.
- e) "ORV" means a motor driven off road recreation vehicle capable of cross country travel without benefit of a road or trail, on or immediately over land, snow, ice, marsh, swampland, or other natural terrain. ORV or vehicle includes, but is not limited to, a multitrack or multiwheel drive vehicle, an ATV, a motorcycle or related 2-wheel, 3-wheel, or 4-wheel vehicle, an amphibious machine, a ground effect air cushion vehicle, or other means of transportation deriving motive power from a source other than muscle or wind. ORV or vehicle does not include a registered snowmobile, a farm vehicle being used for farming, a vehicle used for military, fire, emergency, or law enforcement purposes, a vehicle owned and operated by a utility company or an oil or gas company when performing maintenance on its facilities or on property over which it has an easement, a construction or logging vehicle used in performance of its common function, or a registered aircraft.
- f) "Road" means a county primary road or county local road as described in section 5 of 1951 PA 1951, MCL 247.655.
- g) "Road Commission" means the Board of County Road Commissioners for the

County of Tuscola.

- h) "Safety certificate" means a certificate issued pursuant to 1994 PA 451 as amended, MCL 324.81129, or a comparable ORV safety certificate issued under the authority of another state or a province of Canada.
- i) "Street" means a city or village major street or village local street as described in section 9 of 1951 PA 51, MCL 247.659.
- j) "Township" means an individual township within the County of Tuscola.
- k) "Township board" means a board of trustees of any township within the County of Tuscola.
- l) "Visual supervision" means the direct observation of the operator with the unaided or normally corrected eye, where the observer is able to come to the immediate aid of the operator.

**Section 2.** An ORV may be operated on the far right of the maintained portion of a road within the County with these exceptions:

- a) ~~Provided however, that if~~In the event that either the Road Commission has CLOSED, or in the event a Township has adopted an Ordinance or Resolution which CLOSED, certain road(s) to ORV use, pursuant to MCL 324.81131(4), operation otherwise permitted under this Ordinance shall not be considered authorized, with respect to such closed road(s).
- b) This Ordinance is not intended to authorize the operation of an ORV on a street or highway which is under jurisdiction of a municipality, nor upon a State Trunkline Highway.

**Section 3.** The Road Commission may close no more than 30% of the total linear miles of roads in the County to protect the environment or if the operation of ORVs pose a particular and demonstrable threat to public safety. The Road Commission may not close a municipal street to ORVs opened under MCL 324.81131 subsection 5.

**Section 4.** An ORV may not be operated on the road surface, roadway, shoulder or right-of-way of any state or federal highway in the County.

**Section 5.** Except as set forth herein or otherwise provided by law, an ORV meeting all of the following conditions may be operated on a road or street in the County:

- a) At a speed of no more than 25 miles per hour or a lower posted ORV speed limit.
- b) By a person not less than ~~12~~16 years of age.
- c) With the flow of traffic.

- d) In a manner which does not interfere with traffic on the road or street.
- e) Traveling single file except when overtaking and passing another ORV.
- f) When visibility is not substantially reduced due to weather conditions.
- g) While displaying a lighted headlight and lighted taillight at all hours.
- h) While the operator and each passenger is wearing a crash helmet and protective eyewear approved by the United States Department of Transportation unless the vehicle is equipped with a roof that meets or exceeds standards for a crash helmet and the operator and each passenger is wearing a properly adjusted and fastened seat belt.
- i) With a throttle so designed that when the pressure used to advance the throttle is removed, the engine speed will immediately and automatically return to idle.
- j) While the ORV is equipped with a spark arrester type United States Forest Service approved muffler in good working order and in constant operation.
- k) Pursuant to noise emission standards defined by law.

**Section 6.** A child less than 18 years of age shall not operate an ORV on a road in the County unless the child is in possession of a valid driver license or under the direct visual supervision of a parent or guardian and the child has in his or her immediate possession a Michigan issued ORV safety certificate or a comparable ORV safety certificate issued under the authority of another state or a province of Canada.

**Section 7.** Unless a person possesses a valid driver's license, a person shall not operate an ORV on a Road or Street in the County if the ORV is registered as a motor vehicle and is either more than 60 inches wide or has three wheels.

**Section 8.** The Road Commission, the County Board of Commissioners, and the County are immune from tort liability for injuries or damages sustained by any person arising in any way out of the operation or use of an ORV on maintained or unmaintained roads, streets, shoulders, and rights-of-way over which the Road Commission or the County Board of Commissioners has jurisdiction.

**Section 9.** In a court action in this state, if competent evidence demonstrates that a vehicle that is permitted to operate on a road or street pursuant to the code was in a collision with an ORV required to be operated on the far right of the maintained portion of a road or street pursuant to this ordinance, the operator of the ORV shall be considered prima facie negligent.

**Section 10.** Any person who violates this Ordinance is guilty of a municipal civil infraction and may be ordered to pay a civil fine of not more that \$500.00.

**Section 11.** In addition to the penalties under Section 10 of this Ordinance, a court may order

a person who causes damage to the environment, a road or other property as a result of the operation of an ORV to pay full restitution for that damage above and beyond the penalties paid for civil fines.

**Section 12.** The County Treasurer shall deposit all fines and damages collected under this ordinance into a fund to be designated as the ORV fund. The County Board of Commissioners shall appropriate revenue in the ORV fund as specified in MCL 324.81131 (14):

a) Fifty percent to the Road Commission for repairing damage to roads and the environment that may have been caused by ORVs, and for posting signs indicating ORV speed limits, or indicating whether roads are opened or closed to the operation of ORVs.

b) Fifty percent to the County Sheriff for ORV enforcement and training.

**Section 13.** An ORV may only be operated on Roads between the hours of 5:00 am and 10:00 pm.

**Section 14.** Should a portion of this Ordinance be found invalid for any reason, such holding shall not be construed as affecting the validity of the remaining portions of this Ordinance.

**SECTION 15. THIS ORDINANCE SUPERSEDES AND/OR REPEALS THE OFF ROAD VEHICLE ORDINANCE ADOPTED ON FEBRUARY 14, 2011.**

**Section 1516.** This ordinance becomes effective after publication and expiration of the time prescribed by law.

This Ordinance is adopted by action of the County of Tuscola Board of Commissioners this \_\_\_\_ day of \_\_\_\_\_ 2013.

\_\_\_\_\_  
Chairperson  
Tuscola County Board of Commissioners

CERTIFICATION

I, \_\_\_\_\_, Clerk of the County of Tuscola, do hereby certify that this is a true and correct copy of the Ordinance duly adopted by the County of Tuscola Board of Commissioners on the \_\_\_\_ day of \_\_\_\_\_ 2013.

\_\_\_\_\_  
Tuscola County Clerk

**Mike Hoagland**

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**From:** Andrew J. Miller [ajmille4@svsu.edu]  
**Sent:** Thursday, June 27, 2013 2:50 PM  
**To:** Walt Schlichting (Walt Schlichting); mhoagland@tuscolacounty.org  
**Cc:** Rhett Mohler; Janet Rentsch  
**Subject:** Tuscola County Parcel Mapping Project - SVSU

Hi Mike and Walt:

I would like to apologize for the delay in getting back to you since our meeting last week. Please know that we have been pouring through the township tax maps available online and creating a game plan for how to complete the scope of the work. I know the work can be completed in a calendar year, but there are a few hurdles that need to be addressed. First, Janet Rentsch of Sponsored Programs is out of the office this week on some well deserved vacation time. Without Janet, we cannot create a formal contract with budget. She is our budgetary and contractual guru and we would be lost without her. Second, Dr. Mohler and I would need someone to coordinate with all the townships to produce full size copies of the actual tax maps and existing plat maps for use in this project, not the scanned tax map booklets available on the web. Third, we would need to know where there are benchmark survey locations in each township so we can take accurate GPS coordinates for use in correcting the the parcel data for known geographic coordinates.

The more I go through the planing of this project, the more excited I become. I hope we can work out some arrangement so that SVSU Geography can meet the needs of Tuscola County. Please look for more details at the beginning of next week.

Respectfully,

Andrew J. Miller, Ph.D.  
Assistant Professor  
202A Wickes Hall  
Department of Geography  
Saginaw Valley State University



**Mike Hoagland**

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**From:** Mike Hoagland [mhoagland@tuscolacounty.org]  
**Sent:** Thursday, June 13, 2013 8:30 AM  
**To:** Erickson Steve (tuscolacountyedc@yahoo.com); Erickson Steve (edcdirector@yahoo.com)  
**Subject:** FW: EDC Options.

Steve

The email below has EDC insurance coverage alternatives as presented by our insurance representative. As we previously discussed the down side to putting the EDC directly in with county coverage is the county then becomes responsible for up to a \$75,000 in out of pocket expense from their "self-insurance retention fund" if a claim is filed. With your current coverage you only incur a small deductible expense if a claim is filed.

The insurance representative recommendation below is that the EDC change to the MMRMA but maintain the same type of independent coverage that you currently have with a continued small deductible. The major advantage to changing to the MMRMA is the EDC would then qualify for net asset distributions which have been beneficial to the county. The county has received net asset distributions for several years. It is my understanding that in general net asset distributions are based on claims experience and the overall financial standing of MMRMA.

Tim McClorey needs to know how we want to proceed today because your renewal date is today.

If I can help in any other way let me know.

Mike

Michael R. Hoagland  
Tuscola County/Controller Administrator  
125 W. Lincoln  
Caro, MI. 48723  
989-672-3700  
[mhoagland@tuscolacounty.org](mailto:mhoagland@tuscolacounty.org)

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**From:** Tim McClorey [mailto:TimM@ibexagency.com]  
**Sent:** Wednesday, June 12, 2013 3:09 PM  
**To:** mhoagland@tuscolacounty.org  
**Subject:** EDC Options.

Mike,

As I stated yesterday, the EDC has 3 options for insurance and I now have the approximate cost to the County if they absorb the EDC. That cost would be \$252 and they would enjoy the full \$10,000,000 per occurrence liability limit, but since the County has a \$75,000 self-insured retention (SIR), the County would be on the hook for the first \$75,000 if any liability loss.

The alternative proposal with the MMRMA has a premium of \$2,258, with a \$1,000,000 per occurrence liability limit and would have no deductible or SIR.

6/13/2013

Of the two, I would expect that it might be more beneficial to the County to let the EDC get their own policy either with the MMRMA or their current insurer. However, unlike their current insurance program, as a member of the MMRMA, the costs would eventually be diminished by the Net Asset Distribution Policy which is the returning of funds to the membership at renewal time.

So please let me know which way this is going to go, because the EDC renewal date is today.

Tim McClorey  
Ibex Insurance Agency  
248-538-0470  
248-538-0471 (fax)



## Mike Hoagland

**From:** Mike Hoagland [mhoagland@tuscolacounty.org]  
**Sent:** Monday, July 01, 2013 11:43 AM  
**To:** Mike Krause (krause.michaelp@gmail.com); rsundquist@clarkhill.com; Senator Mike Green (senmgreen@senate.michigan.gov); Jim Mcloskey (mcloskey@charter.net); (terrybrown@house.mi.gov); (johnmcquillan@att.net); Ben Bodkin (bodkin@micounties.org); Curtis Stowe (ces95@fastmail.fm); Day Mike (pioneer1072000@yahoo.com); Erickson Steve (edcdirector@yahoo.com); Erickson Steve (tuscolacountyedc@yahoo.com); Goodchild Karen (karenrg1@centurytel.net); Hadeway Dennis (dhadeway@att.net); Lone Vyse; Keith Aeder; Keith Kosick (keith@tssfinc.com); Krafft Dennis (dkrafft@agingenriched.org); McFarland Jim (wisnertwp@avci.net); Pierce Gene (gpierce@tuscolaSD.org); R. Schmuck Donald (dons@airadvantage.net); Reinbold Wes (wc48601@aol.com); Spannagel Edward (spinner@airadvantage.net); Stockmeyer Jim (gilfordtwp@airadv.net); Tod Fackler (tuscolatownship@tds.net); Walt Schlichting (Walt Schlichting); Bierlein Matthew (mbierlein@tuscolacounty.org); Kirkpatrick Craig (kirkpatrick\_craig@sbcglobal.net); Roger Allen (beetman95@yahoo.com); Tom Bardwell (tbardwell@hillsanddales.com); Trisch Christine (christinetrisch@gmail.com); Bowden Dawn (dbowden@tuscolacounty.org); Clayette Zechmeister (Clayette Zechmeister); Renee Ondrajka  
**Subject:** Nextera Wind Energy Assessment/Tax Appeal  
 Tuscola Wind Energy Interests

### IMPORTANT PLEASE READ

The assessor for Gilford Township just informed me that **Nextera has appealed** their wind energy assessment for the 68 wind generators in Gilford Township. No details are available at this time to explain the reasons Nextera appealed to the Michigan Tax Tribunal. It may be as many as **45 days from June 27, 2013 before we know the specific reasons for the appeal**. It may take two or more years before the Michigan Tax Tribunal decides the case.

This whole situation **complicates the county and other taxing entities financial status** because the amount of revenue that will be received from the Nextera project has become much less predictable as a result of the appeal. Further complicating the situation is the **second Nextera project in Fairgrove** and other townships will also likely be appealed by Nextera causing even more financial instability and unpredictability for all taxing entities in 2014. The county and other taxing entities will still receive funding from wind projects the question is how much.

In the case of the county I would recommend that no action be taken until we know the reason the appeal was filed. When the reason for the appeal is available then the **amount of taxes collected that the county will need to escrow** can be more accurately determined. Escrowing of funds is necessary in case portions of collected taxes have to be paid back in the future. After the escrow amount is determined I recommend the **2013 county budget be amended** in case the township losses the appeal and tax revenue has to be paid back. Alternative methods of amending the budget can be discussed when we know how much funding needs to be escrowed.

Mike

Michael R. Hoagland  
 Tuscola County/Controller Administrator  
 125 W. Lincoln  
 Caro, MI. 48723  
 989-672-3700  
[mhoagland@tuscolacounty.org](mailto:mhoagland@tuscolacounty.org)

## Michigan Renewable Energy Collaborative Meeting 6/26/13 Summary

1. **Meeting purpose - determine if MREC can support revised multiplier schedule**
2. Tuscola officials in **attendance**: Craig Kirkpatrick, Mike Hoagland, Don Schmuck, Karen Goodchild and Jim Stockmeyer
3. **Proposed revised multiplier schedule** was presented by state officials at a meeting with the Lieutenant Governor about two weeks ago
4. Attachment **compares schedules** for old, new and proposed revised schedules
5. Revised schedule was presented as a **take it or leave it** proposal at the meeting with Lieutenant Governor
6. **MREC attorneys believe revised schedule is the best we can do** and recommended approval – will not be able do better by going back to the STC – too many games.....for example our attorneys were going to be removed from serving on the STC Committee
7. **DTE supports** the revised schedule do not know if **Consumers** supports but will find out
8. **STC is taking comments until 8/16/13** and will hold a public hearing on the revised schedule
9. Significant frustration expressed by many at the meeting that **communities were misled** – citizens were told by utilities the amount of taxes that would be paid and then the utilities lobbied the STC and others to reduce the amount paid
10. Attorneys stressed that **none of the schedules are supported by sales studies or any other reasoned methodology** – some argued that assessors do not have to follow the schedule if they believe the tables do not support true cash value
11. May be laws passed in the future to prevent the STC from changing the schedule without due process – never the less the **schedule can still be changed by the STC**
12. **MREC appraisal study** is continuing but undetermined how it would be used
13. **Many additional tax appeals** have been filed by utility companies in 2013 – do not know if **Nextera** in Gilford Township has appealed should know shortly
14. Strategy was **discussed as to how other factors could be tied to our supporting the revised schedule** and importantly settling the many tax appeals that have already been filed by the utility companies
15. Some fear eventually after the land is saturated with wind generators and utilities meet their quotas they will then lobby to **pay no taxes**
16. Much discussion regarding wording of our **opinion of the revised schedule** with STC that says the **revised schedule is an improvement** from our last schedule and express our appreciation for this – but **do not make total commitment** to support yet because we still have time until STC makes a decision and we have form a new strategy

# Commercial Wind Generator - Estimate of Potential Revenue 178 Turbines - Including Compromise Comparison

COST PER MW	\$ 2,200,000
Wind Energy & Utility Cost per Unit	\$ 3,630,000
Total Cost of Utility Portion at 15%	\$ 96,921,000
Utility Portion Taxable Value Year 1	\$ 48,460,500
Total Cost Each Generator	\$ 3,085,500
# of Generators	178 <small>enter #</small>
Total Cost, All Wind Generators	\$549,219,000
Total Year 1 Taxable Value of Generator	\$274,609,500
Size of Generators mW	1.65 <small>enter mills v</small>
Estimated Revenue in Year	1

Old Multiplier** Wind	New Multiplier** Wind	Compromise	WIND ENERGY PORTION			Utility Portion		Total Tax Revenues Wind and Utility			Total Wind & Utility	Total Wind & Utility
			Revenue Old Multipliers	Revenue New Multipliers	Compromise	Multipliers	Utility Revenue	Total Old Multipliers	Total New Multipliers	Compromise	Difference New vs Old	Difference Compromise And Old
1.00	0.80	1.0000	\$5,492,190	\$4,393,752	\$5,492,190	0.96	\$930,442	\$6,422,632	\$5,324,194	\$6,422,632	\$1,098,438	\$0
0.95	0.75	0.8000	\$5,217,581	\$4,119,143	\$4,393,752	0.93	\$901,365	\$6,118,946	\$5,020,508	\$5,295,117	\$1,098,438	\$823,829
0.90	0.70	0.7500	\$4,942,971	\$3,844,533	\$4,119,143	0.9	\$872,289	\$5,815,260	\$4,716,822	\$4,991,432	\$1,098,438	\$823,829
0.85	0.60	0.7000	\$4,668,362	\$3,295,314	\$3,844,533	0.86	\$833,521	\$5,501,882	\$4,128,835	\$4,678,054	\$1,373,048	\$823,829
0.80	0.50	0.6000	\$4,393,752	\$2,746,095	\$3,295,314	0.82	\$794,752	\$5,188,504	\$3,540,847	\$4,090,066	\$1,647,657	\$1,098,438
0.76	0.40	0.5000	\$4,174,064	\$2,196,876	\$2,746,095	0.78	\$755,984	\$4,930,048	\$2,952,860	\$3,502,079	\$1,977,188	\$1,427,969
0.70	0.30	0.4500	\$3,844,533	\$1,647,657	\$2,471,486	0.74	\$717,215	\$4,561,748	\$2,364,872	\$3,188,701	\$2,196,876	\$1,373,048
0.65	0.30	0.4000	\$3,569,924	\$1,647,657	\$2,196,876	0.7	\$678,447	\$4,248,371	\$2,326,104	\$2,875,323	\$1,922,267	\$1,373,048
0.60	0.30	0.3500	\$3,295,314	\$1,647,657	\$1,922,267	0.67	\$649,371	\$3,944,685	\$2,297,028	\$2,571,637	\$1,647,657	\$1,373,048
0.56	0.30	0.3000	\$3,075,626	\$1,647,657	\$1,647,657	0.64	\$620,294	\$3,695,921	\$2,267,951	\$2,267,951	\$1,427,969	\$1,427,969
0.50	0.30	0.3000	\$2,746,095	\$1,647,657	\$1,647,657	0.61	\$591,218	\$3,337,313	\$2,238,875	\$2,238,875	\$1,098,438	\$1,098,438
0.45	0.30	0.3000	\$2,471,486	\$1,647,657	\$1,647,657	0.58	\$562,142	\$3,033,627	\$2,209,799	\$2,209,799	\$823,829	\$823,829
0.40	0.30	0.3000	\$2,196,876	\$1,647,657	\$1,647,657	0.55	\$533,066	\$2,729,942	\$2,180,723	\$2,180,723	\$549,219	\$549,219
0.36	0.30	0.3000	\$1,977,188	\$1,647,657	\$1,647,657	0.52	\$503,989	\$2,481,178	\$2,151,646	\$2,151,646	\$329,531	\$329,531
0.30	0.30	0.3000	\$1,647,657	\$1,647,657	\$1,647,657	0.5	\$484,605	\$2,132,262	\$2,132,262	\$2,132,262	\$0	\$0
0.30	0.30	0.3000	\$1,647,657	\$1,647,657	\$1,647,657	0.5	\$484,605	\$2,132,262	\$2,132,262	\$2,132,262	\$0	\$0
0.30	0.30	0.3000	\$1,647,657	\$1,647,657	\$1,647,657	0.5	\$484,605	\$2,132,262	\$2,132,262	\$2,132,262	\$0	\$0
0.30	0.30	0.3000	\$1,647,657	\$1,647,657	\$1,647,657	0.5	\$484,605	\$2,132,262	\$2,132,262	\$2,132,262	\$0	\$0
0.30	0.30	0.3000	\$1,647,657	\$1,647,657	\$1,647,657	0.5	\$484,605	\$2,132,262	\$2,132,262	\$2,132,262	\$0	\$0
0.30	0.30	0.3000	\$1,647,657	\$1,647,657	\$1,647,657	0.5	\$484,605	\$2,132,262	\$2,132,262	\$2,132,262	\$0	\$0
<b>Wind Energy Portion 20 Years</b>			\$61,951,903	\$43,662,911	\$48,605,882						\$0	
<b>Utility Portion 20 years</b>							\$12,851,725				\$0	
<b>Total 20 years</b>			\$61,951,903	\$43,662,911	\$48,605,882			\$74,803,628	\$56,514,635	\$61,457,606	\$18,288,993	\$13,346,022

\*\*STC Value Trending Multiplier from Form 4565 (Rev 11-09) and Form 4565 (Rev 11-11)







October 11, 2011

Tuscola County Board of Commissioners

Dear Commissioners:

NextEra Energy Resources is very much aware of the discussions in the state of Michigan regarding personal property taxes. We are also aware, from our experience in many communities across the country, that the property tax income derived from wind generation facilities is very important to rural communities.

We have prepared our financial model and long-term financial forecasts for the Tuscola Bay Wind Energy Center factoring in tax payments under the current laws.

If the state of Michigan should eliminate the personal property tax, we are on record with the local newspapers, school districts and Economic Development Corporations that we are committed to making the same level of payments as would have been required under the current system of property taxation. We will work with the local taxing entities to develop a legal process for making those payments, if that should become necessary.

NextEra Energy Resources is committed to supporting the communities where we do business. I hope this letter is sufficient reassurance of our commitment. If you have any questions, please contact me at (561) 304-5275.

Sincerely,

A handwritten signature in black ink that reads "Jason Utton". The signature is written in a cursive style.

Jason Utton  
Project Director  
NextEra Energy Resources

---

**ENGAGEMENT LETTER**

Tuscola County Equalization Department  
Tuscola County, Michigan  
May 28, 2013

Dear Equalization Director Walt Schlichting

**ENGAGEMENT LETTER**

Set out below is a description of the services that Green Thumb Energy Services & Consulting L.L.C. and its sole employee Michael P. Krause will provide to you together with a suggested fee proposal.

I will provide the following services:

- As a certified State of Michigan Personal Property Examiner I will perform personal property examinations as they are related to the county's personal property values as directed by the equalization director.

My fee for these services will be as follows:

- Annual retainer of \$2250 per year for maximum of 30 hours per year plus out of pocket expense and vehicle mileage at IRS rate. All hours above 30 hours per year at \$75 per hour plus aforementioned expenses. All hours worked at the direction of Tuscola County Equalization Director.

Billing will occur the 1<sup>st</sup> of month with payment due within 30 days of receipt.

Green Thumb Energy Services & Consulting L.L.C will keep all information regarding Huron County confidential.

Tuscola County will hold Michael Krause and Green Thumb Energy Services & Consulting L.L.C harmless from any and all liability as a result of services provided.

This engagement letter shall take effect July 1, 2013 and continue until June 31, 2014. Either party may terminate this engagement letter with 30 days notification to the other party.

If you agree that the foregoing fairly sets out your understanding of our mutual responsibilities, please sign a copy of this letter in the space indicated below, and return it to me..

Yours sincerely,

Michael Krause P.E. & PPE  
Green Thumb Energy Services & Consulting L.L.C.  
1785 Thompson Rd.  
Bad Axe, Mi 48413  
989-553-5650  
[krause.michaelp@gmail.com](mailto:krause.michaelp@gmail.com)

**Agreed and Accepted:**

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Tuscola County Official

---

Date

STATE OF MICHIGAN  
TUSCOLA COUNTY PROBATION SERVICES

440 NORTH STATE STREET  
CARO, MI 48723  
989-672-3810

CHIEF JUDGE KIM DAVID GLASPIE  
Hon. Amy Grace Gierhart  
Hon. Nancy L. Thane

SHEILA LONG, PROBATION SERVICES DIRECTOR

MEMORANDUM

DATE: 07-08-2013  
TO: Tuscola County Board of Commissioners  
Mike Hoagland  
FROM: Sheila Long, Probation Services Director  
RE: Child Care Fund

The Court has reviewed the current balances of the County's Child Care Fund through the State of Michigan. We took into consideration that the budget ends September 30, 2013; unlike the county budget that ends December 31, 2013. At this time, the Court is requesting to move funds from line-item to line-item within the budget.

Each year, the Court projects the amount of funds needed to cover the cost of foster care, institutional care and independent living for delinquent youth. The Court also projects the cost of in-home programs within the Child Care Fund budget. These projections are based on figures from previous years and the current cost of utilizing these types of services. The Court anticipates exceeding the anticipated amount allotted for institutional care and not utilizing the projected amount for foster care or independent living. The Court is requesting to move \$52,000 from *Family Foster Care* to *Institutional Care* and \$2,500 from *Independent Living* to *Institutional Care*.

The 2091 form that was signed by the appropriate administration in October 2012 is attached along with the amended 2091 form. In order for the county to be reimbursed 50% by the State, the expenditures cannot exceed the appropriated amounts in each line-item. The 2091 form with the amended figures has been reviewed by Chief Judge Kim David Glaspie and the Tuscola County's Department of Human Services Director, Irene Waller. At this time, the Court and the Tuscola County Department of Human Services are requesting the Tuscola County Board of Commissioners to review the attached 2091 form and provide a signature approving the requested transfers.

The Court and the Tuscola County Department of Human Services will continue to monitor the budget as the end of the state's fiscal year approaches. If additional amendments or funds are necessary, the Court and the Department of Human Services will notify the Tuscola County Board of Commissioners at that time.

# BUDGET STATUS REPORT

Fund 292 CHILD CARE  
Department 662 PROBATE

Tuscola County  
Period Ending Date: June 30, 2013

Account	Previous Actual	Current Year Appropriated Budget	Current Year Total Amended Budget	Month-to-date Actual	Current Year-to-date Actual	Current Budget Balance	Percentage Spent/Received
<b>Fund 292 CHILD CARE</b>							
<b>Fiscal Year 2013</b>							
<b>Department 662 PROBATE</b>							
<b>Revenues</b>							
662-542-000							
JUVENILE OFFICER SALARY	27,317.04	27,317.00	27,317.00	0.00	6,829.26	20,487.74	25.00%
662-562-000							
CHARGEBACK FOR STATE WARDS - STATE	160,592.77	163,500.00	163,500.00	15,338.94	42,167.87	121,332.13	25.79%
662-563-000							
BASIC GRANT - STATE	16,875.00	15,000.00	15,000.00	1,875.00	7,500.00	7,500.00	50.00%
662-611-000							
ADOPTION SUBSIDY	1,015.87	2,000.00	2,000.00	818.43	1,171.93	828.07	58.60%
662-611-001							
COURT SOCIAL SECURITY	1,929.00	2,000.00	2,000.00	800.00	4,209.78	-2,209.78	210.49%
662-611-004							
COUNTY WARD	14,728.22	16,000.00	16,000.00	1,127.70	5,654.09	10,345.91	35.34%
662-611-005							
ADOPTION SUBSIDY COURT WARD	20.00	0.00	0.00	0.00	0.00	0.00	0.00%
662-620-000							
COLLECTION FEES FAMILY DIVISION	8,051.50	7,000.00	7,000.00	465.40	2,668.21	4,331.79	38.12%
662-676-000							
RECEIPTS FOR NON-REIMBURSABLE	635.00	1,000.00	1,000.00	49.00	935.50	64.50	93.55%
662-677-001							
INTENSE PROBATION IHC	78,390.28	86,503.00	86,503.00	6,327.32	25,004.95	61,498.05	28.91%
662-677-002							
S.T.O.P. INC	5,295.19	11,759.00	11,759.00	0.00	423.57	11,335.43	3.60%
662-677-003							
JUVENILE ISD - INC	9,799.78	10,854.00	10,854.00	1,051.62	4,203.08	6,650.92	38.72%
662-677-004							
JUV COMP & CULTURE IHC	29,681.14	39,160.00	39,160.00	2,790.14	10,718.38	28,441.62	27.37%
662-678-000							
REIMB RURAL DETENTION SUPP SVCS	5,204.17	5,000.00	5,000.00	0.00	99.00	4,901.00	1.98%
662-691-000							
MISCELLANEOUS REVENUE	6,828.63	0.00	0.00	6.00	6,670.80	-6,670.80	100.00%
662-699-101							
TRANSFER IN - GENERAL FUND	475,000.00	475,000.00	475,000.00	0.00	237,500.00	237,500.00	50.00%
<b>Revenues Total</b>	<b>841,363.59</b>	<b>862,093.00</b>	<b>862,093.00</b>	<b>30,649.55</b>	<b>355,756.42</b>	<b>506,336.58</b>	<b>41.27%</b>
<b>Expenses</b>							
662-704-000							
SALARIES PERMANENT	206,073.02	206,641.00	206,641.00	15,895.48	104,047.55	102,593.45	50.35%
662-704-020							
HEALTH INSURANCE INCENTIVE	2,127.76	2,000.00	2,000.00	153.84	872.12	1,127.88	43.61%

# BUDGET STATUS REPORT

Fund 292 CHILD CARE  
Department 662 PROBATE

Tuscola County  
Period Ending Date: June 30, 2013

Account	Previous Actual	Current Year Appropriated Budget	Current Year Total Amended Budget	Month-to-date Actual	Current Year-to-date Actual	Current Budget Balance	Percentage Spent/Received
662-704-030 DISABILITY	2,891.31	2,837.00	2,837.00	230.09	1,402.16	1,434.84	49.42%
662-704-040 UNUSED SICK PAYOUT	2,526.59	1,864.00	1,864.00	0.00	0.00	1,864.00	0.00%
662-710-000 WORKERS COMPENSATION	1,045.86	1,053.00	1,053.00	473.41	900.23	152.77	85.49%
662-711-000 HEALTH & DENTAL INSURANCE	42,323.76	52,656.00	52,656.00	2,666.34	18,872.30	33,783.70	35.84%
662-715-000 F.I.C.A.	15,952.66	16,104.00	16,104.00	1,257.23	8,297.57	7,806.43	51.52%
662-717-000 LIFE INSURANCE	437.10	409.00	409.00	34.07	208.04	200.96	50.87%
662-718-000 RETIREMENT	14,633.43	15,586.00	15,586.00	1,198.90	7,780.80	7,805.20	49.92%
662-727-000 SUPPLIES, PRINTING & POSTAGE	1,011.58	1,200.00	1,200.00	182.16	446.88	753.12	37.24%
662-801-000 PROF & CONT SERVICES (BASIC GRANT)	16,875.00	15,000.00	15,000.00	0.00	7,500.00	7,500.00	50.00%
662-801-001 PROFESSIONAL SVCS FINANCIAL CONSULT	8,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
662-801-002 TRUENCY IN HOME	12,929.70	12,154.00	12,154.00	0.00	6,076.20	6,077.80	49.99%
662-801-003 JC3 PROGRAM TEACHER/MENTOR	0.00	4,200.00	4,200.00	440.00	2,210.00	1,990.00	52.62%
662-809-000 MEMBERSHIPS AND SUBSCRIPTIONS	0.00	600.00	600.00	0.00	0.00	600.00	0.00%
662-832-000 STATE WARD CHARGEBACKS	141,806.94	200,000.00	200,000.00	9,982.76	67,183.18	132,816.82	33.59%
662-841-000 COUNTY FOSTER CARE-PRIVATE AGENCIE	0.00	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00%
662-842-000 FOSTER CARE PAYMENT-PRIVATE	764.26	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00%
662-843-000 PRIVATE INSTITUTION	286,723.57	200,000.00	200,000.00	16,072.37	109,467.33	90,532.67	54.73%
662-843-001 WORK WEEKEND PROGRAM	2,380.50	20,000.00	20,000.00	0.00	792.00	19,208.00	3.96%
662-844-000 OTHER COUNTY-DETENTION	29,400.00	40,000.00	40,000.00	6,750.00	34,050.00	5,950.00	85.13%
662-845-000 INDEPENDENT LIVING	0.00	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00%
662-846-000 IN HOME CARE - INTENSIVE PROBATION	2,319.00	4,000.00	4,000.00	419.23	2,342.41	1,657.59	58.56%
662-846-001 IN HOME - S.T.O.P DRUG TESTING	1,915.00	9,000.00	9,000.00	175.00	275.00	8,725.00	3.06%

# BUDGET STATUS REPORT

Fund 292 CHILD CARE  
Department 662 PROBATE

Tuscola County  
Period Ending Date: June 30, 2013

Account	Previous Actual	Current Year Appropriated Budget	Current Year Total Amended Budget	Month-to-date Actual	Current Year-to-date Actual	Current Budget Balance	Percentage Spent/Received
662-846-002 IN HOME - S.T.O.P ASSESSMENT	480.00	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00%
662-846-003 IN HOME - S.T.O.P GROUP COUNSELING	2,100.00	8,010.00	8,010.00	0.00	0.00	8,010.00	0.00%
662-846-005 PSYCHOLOGICAL IHC	4,195.00	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00%
662-849-000 NON-REIMBURSEABLE BY CHILD CARE	6,323.50	6,000.00	6,000.00	585.00	4,027.00	1,973.00	67.12%
662-850-000 RURAL DETENTION SUPPORT SERVICES	3,599.83	5,000.00	5,000.00	110.40	209.40	4,790.60	4.19%
662-851-000 TELEPHONE	50.97	600.00	600.00	0.00	0.00	600.00	0.00%
662-851-010 CELLULAR PHONE	202.41	0.00	0.00	24.71	144.43	-144.43	100.00%
662-861-000 TRAVEL	2,284.50	3,000.00	3,272.00	217.53	1,249.19	2,022.81	38.18%
662-910-000 INSURANCE & BONDS	1,318.92	1,320.00	1,320.00	1,338.13	1,338.13	-18.13	101.37%
662-934-000 OFFICE EQUIPT REPAIR & MAINT	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00%
662-955-000 MISCELLANEOUS (MEALS, MILEAGE, ETC)	1,985.60	1,000.00	1,000.00	0.00	290.15	709.85	29.02%
662-957-000 EMPLOYEE TRAINING	0.00	1,000.00	1,000.00	0.00	271.90	728.10	27.19%
662-971-000 IMAGING/DATA WORKFLOW	7,393.80	20,000.00	20,000.00	0.00	8,605.60	11,394.40	43.03%
662-982-000 BOOKS	0.00	200.00	200.00	0.00	0.00	200.00	0.00%
<b>Expenses Total</b>	<b>822,071.57</b>	<b>930,434.00</b>	<b>930,706.00</b>	<b>58,206.65</b>	<b>388,859.57</b>	<b>541,846.43</b>	<b>41.78%</b>
<b>PROBATE Dept Total</b>	<b>19,292.02</b>	<b>-68,341.00</b>	<b>-68,613.00</b>	<b>-27,557.10</b>	<b>-33,103.15</b>	<b>-35,509.85</b>	<b>48.25%</b>
<b>Revenues Total</b>	<b>841,363.59</b>	<b>862,093.00</b>	<b>862,093.00</b>	<b>30,649.55</b>	<b>355,756.42</b>	<b>506,336.58</b>	<b>41.27%</b>
<b>Expenses Fund Total</b>	<b>822,071.57</b>	<b>930,434.00</b>	<b>930,706.00</b>	<b>58,206.65</b>	<b>388,859.57</b>	<b>541,846.43</b>	<b>41.78%</b>
<b>Net (Rev/Exp)</b>	<b>19,292.02</b>	<b>-68,341.00</b>	<b>-68,613.00</b>	<b>-27,557.10</b>	<b>-33,103.15</b>	<b>-35,509.85</b>	
<b>Beginning/Adjusted Balance</b>	<b>156,948.44</b>						
	+	<b>YTD Revenues</b>	<b>YTD Expenses</b>	<b>=</b>		<b>Current Fund Balance</b>	
		<b>355,756.42</b>	<b>388,859.57</b>			<b>123,845.29</b>	





It is important to make these line item adjustments as the CCCF expenses cannot exceed the amount budgeted or the State will not reimburse in those areas.

Thank you in advance for your consideration of this request.

**COUNTY CHILD CARE BUDGET SUMMARY**  
Michigan Department of Human Services (DHS)  
Child and Family Services

County Tuscola	Court Contact Person Long, Sheila (Tuscola)	Telephone Number 989-672-3813	E-Mail Address slong@tuscolacounty.org
Fiscal Year October 1, 2012 through September 30, 2013	DHS Contact Person Southgate, Karen (Tuscola)	Telephone Number 9896739130	E-Mail Address southgatek@michigan.gov

TYPE OF CARE	ANTICIPATED EXPENDITURES		
	DHS	COURT	COMBINED
<b>I. CHILD CARE FUND</b>			
A. Family Foster Care.....	\$207,000.00	\$62,000.00	\$269,000.00
B. Institutional Care.....	\$190,000.00	\$260,000.00	\$450,000.00
C. In Home Care .....	\$54,660.00	\$296,555.72	\$351,215.72
D. Independent Living .....	\$15,000.00	\$5,000.00	\$20,000.00
<b>E. SUBTOTALS .....</b>	<b>\$466,660.00</b>	<b>\$623,555.72</b>	<b>\$1,090,215.72</b>
F. Revenue .....	\$55,000.00	\$20,000.00	\$75,000.00
G. Net Expenditure .....	\$411,660.00	\$603,555.72	\$1,015,215.72

<b>COST SHARING RATIOS</b>	County 50% State 50%
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**II. CHILD CARE FUND**

Foster Care During Release Appeal Period

	\$	\$0.00
--	----	--------

<b>COST SHARING RATIOS</b>	County 0% State 100%
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**III. JUVENILE JUSTICE SERVICES FUND**

Basic Grant .....

\$	\$15,000.00	\$15,000.00
----	-------------	-------------

<b>COST SHARING RATIOS</b>	County 0% State 100% \$15,000.00 Maximum
----------------------------	---

**IV. TOTAL EXPENDITURE .....** \$1,030,215.72

BUDGET DEVELOPMENT CERTIFICATION

**THE UNDERSIGNED HAVE PARTICIPATED IN DEVELOPING THE PROGRAM BUDGET PRESENTED ABOVE. We certify that the budget submitted above represents an anticipated gross expenditure for the fiscal year: October 1, 2012 through September 30, 2013**

Presiding Judge <i>K. D. Gray</i>	Date 10-2-12
County Director of DHS Signature <i>Fayne Jensen Walker</i>	Date 10-1-12
Chairperson, Board of Commissioners Signature <i>[Signature]</i>	Date 10/9/12
And/Or County Executive Signature <i>Michael A. Hoagland</i>	Date 10/9/12

The Family Independence Agency will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, political beliefs or disability. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you are invited to make your needs known to an DHS office in your county.

AUTHORITY: Act 87, Publication of 1978, as amended.  
COMPLETION: Required  
PENALTY: State reimbursement will be withheld from local government.

**COUNTY CHILD CARE BUDGET SUMMARY**  
Michigan Department of Human Services (DHS)  
Child and Family Services

<b>County</b> Tuscola	<b>Court Contact Person</b> Long, Sheila (Tuscola) ▾	<b>Telephone Number</b> 989-672-3813	<b>E-Mail Address</b> slong@tuscola.gov
<b>Fiscal Year</b> October 1, 2012 through September 30, 2013 ▾	<b>DHS Contact Person</b> Southgate, Karen (Tuscola) ▾	<b>Telephone Number</b> 989-673-9130	<b>E-Mail Address</b> southgatek@tuscola.gov

TYPE OF CARE	ANTICIPATED EXPENDITURES		
	DHS	COURT	COMBINED
<b>I. CHILD CARE FUND</b>			
A. Family Foster Care.....	\$282,000.00	\$10,000.00	\$292,000.00
B. Institutional Care.....	\$115,000.00	\$314,500.00	\$429,500.00
C. In Home Care .....	\$54,660.00	\$296,555.72	\$351,215.72
D. Independent Living .....	\$15,000.00	\$2,500.00	\$17,500.00
<b>E. SUBTOTALS .....</b>	<b>\$466,660.00</b>	<b>\$623,555.72</b>	<b>\$1,090,215.72</b>
F. Revenue .....	\$55,000.00	\$20,000.00	\$75,000.00
G. Net Expenditure .....	\$411,660.00	\$603,555.72	\$1,015,215.72

<b>COST SHARING RATIOS</b>	County 50%/State 50%
----------------------------	----------------------

**II. CHILD CARE FUND**

Foster Care During Release Appeal Period

	\$	\$0.00
--	----	--------

<b>COST SHARING RATIOS</b>	County 0%/State 100%
----------------------------	----------------------

**III. JUVENILE JUSTICE SERVICES FUND**

Basic Grant .....

\$	\$15,000.00	\$15,000.00
----	-------------	-------------

<b>COST SHARING RATIOS</b>	County 0%/State 100% \$15,000.00 Maximum
----------------------------	---

**IV. TOTAL EXPENDITURE .....**

**\$1,030,215.72**

BUDGET DEVELOPMENT CERTIFICATION

**THE UNDERSIGNED HAVE PARTICIPATED IN DEVELOPING THE PROGRAM BUDGET PRESENTED ABOVE. We certify that the budget submitted above represents an anticipated gross expenditure for the fiscal year: October 1, 2012 through September 30, 2013**

<b>Presiding Judge</b>	<b>Date</b>
<b>County Director of DHS Signature</b>	<b>Date</b>
<b>Chairperson, Board of Commissioner's Signature</b>	<b>Date</b>
<b>And/Or County Executive Signature</b>	<b>Date</b>
<small>The Family Independence Agency will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, political beliefs or disability. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you are invited to make your needs known to an DHS office in your county.</small>	<small><b>AUTHORITY:</b> Act 87, Publication of 1978, as amended. <b>COMPLETION:</b> Required <b>PENALTY:</b> State reimbursement will be withheld from local government.</small>

DHS-2091 (Rev. 5-00) Previous edition may be used. MS Word-97



(H)

## Tuscola County Planning Commission

125 W. Lincoln St.  
Caro, MI 48723

email - [tcplanning@tuscolacounty.org](mailto:tcplanning@tuscolacounty.org)

989.672.3700  
Fax: 989.672.4011

July 3, 2013

Tuscola County Board of Commissioners  
125 W. Lincoln St.  
Caro, MI 48723

Dear Commissioners,

A presentation was made on July 3<sup>rd</sup> to the Tuscola County Planning Commission by Wendy Falls of the Human Development Commission regarding research data findings which identify the City of Caro, City of Vassar, and the Village of Cass City as "target" cities for the MSHDA 2012 – 2014 County Allocation Program Grant.

A motion was made by Zygmunt Dworzecki, supported by Lonnie Kester to recommend that the County Commissioners accept the research data findings and name the cities of Caro and Vassar and the village of Cass City as the "target" cities for the MSHDA 2012-2014 County Allocation Grant. This action can be referenced in Section VIII "A" in the attached, as yet unapproved minutes of our July 3<sup>rd</sup> meeting.

Sincerely,

Nancy Barrios, Secretary



**TUSCOLA COUNTY PLANNING COMMISSION**  
**125 W Lincoln Street, Caro, Michigan 48723**

**UNAPPROVED MINUTES**  
**July 3, 2013**

**I. CALL TO ORDER – PLEDGE TO THE FLAG.**

The meeting was called to order at 5:03 p.m. by Chairperson Ione Vyse. The Pledge to the Flag followed.

**II. ROLL CALL – Present:** Ione Vyse, Zygmunt Dworzecki, Lonnie Kester, Cynthia Kapa, Nancy Barrios and Louis Smallwood. **Absent excused:** Keith Kosik and Board Representative - Matt Bierlein. **Guests:** Gary Howell, Attorney for Columbia Township, Wendy Falls, Housing Director - Human Development Commission, and Dick Diemel, Columbia Township Planning Commission.

**III. APPROVAL OF MINUTES -** Motion by Zygmunt Dworzecki supported by Louis Smallwood to approve the minutes of the June 5<sup>th</sup> meeting as presented. Motion carried.

**IV. APPROVAL OF AGENDA:** Motion by Nancy Barrios supported by Zygmunt Dworzecki to approve the agenda as amended. Motion carried.

**V. PUBLIC COMMENT:** None

**VI. COMMUNICATIONS CONCERNING ITEMS NOT ON THE AGENDA:** None

**VII. OLD BUSINESS:** None

**VIII. NEW BUSINESS:**

- A. **MSHDA –MI-Place Partnership Grant Initiative Presentation.** Wendy Falls, Housing Director at the Human Development Commission made a presentation on the 2012-2014 Grant program and target community findings. Discussion followed. A motion was made by Zygmunt Dworzecki and supported by Lonnie Kester to recommend that the Tuscola County Commissioners accept the research data findings and name the cities of Caro and Vassar and the village of Cass City as the “target” cities for the MSHDA 2012-2014 County Allocation Program Grant. Motion carried.
- B. **PA-116 – Russell Family Land Co., LLC - Indianfields Township, Section 8, T 12N, R9E 80 Acres.** Motion by Cindy Kapa and supported by Zygmunt Dworzecki to recommend approval. Motion carried.
- C. **PA-116 – Russell Family Land Co., LLC – Akron Township, Section 34, T 14N, R 8E, 36 Acres.** Motion by Cindy Kapa and supported by Zygmunt Dworzecki to recommend the application be referred back to township for further information. (Deed). Motion carried.
- D. **PA-116 – Russell Family Land Co., LLC, Almer Township, Section 20, T 13N, R 9E, 116.5 Acres.** Motion by Cindy Kapa and supported by Zygmunt Dworzecki to recommend approval. Motion carried.
- E. **PA-116 – DRC Land LLC, Koylton Township, Section 15, T 11N, R 11E, 15.92 Acres.** Motion by Cindy Kapa and supported by Zygmunt Dworzecki to recommend approval. Motion carried.
- F. **Columbia Township Zoning Ordinance.** Motion by Louis Smallwood and supported by Zygmunt Dworzecki to recommend approval of the Columbia Township Zoning Ordinance with the recommendation that Section 7.01 include more detailed lot size information, and a typographical error under Article 6, Section “F” be corrected to 5.01 “G”. Motion carried.
- G. **PA-116 – Glen Christener – Elmwood Township Section 14 T 14N R 10E 200 acres.** Motion by Cindy Kapa and supported by Zygmunt Dworzecki to recommend approval. Motion carried.
- H. **PA-116 Gremel Land LLC – Section 7 T 14N R 10E 75.5 acres.** Motion by Cindy Kapa and supported by Zygmunt Dworzecki to recommend approval. Motion carried
- I. **Nature Conservancy Program –** Zygy discussed the Nature Conservancy program and suggested that the Parks and Recreation program investigate possible partnership opportunities.

**IX. OTHER ON-GOING BUSINESS:**

**Education/Training:** Motion by Zygmunt Dworzecki supported by Lonnie Kester to approve funds for Louis Smallwood and Cindy Kapa to enroll in the on-line Citizen Planner Course through Michigan State University. Motion carried. Nancy Barrios indicated that she is still waiting for her certificate of completion. Discussion on possible future county wide training programs.

**Parks & Recreation:** Cindy Kapa discussed the June Parks and Recreation meeting.

**Saginaw Bay Coastal Initiative:** Meeting was cancelled – no report.

**Township Communications:** Louis Smallwood attended the Indianfields Township Meeting.

**East Michigan Council of Governments (EMCOG):** See attached.

**State Law Information Review:** Some new legislation pending, no report until they are finalized.

**2013 Budget Review:** Training funds are available for Citizen Planner training. Meeting

**X. ADJOURNMENT:** Meeting adjourned at 6:03 p.m.

**Zygy's Reports 07/03/2013**

SBCI Report – none meeting canceled

EMCOG Report

EMCOG is having a full board meeting July 12, 2013 followed by the RED Team meeting afterwards in Iosco County \_\_\_Tawas City. We will be updated on the 2<sup>nd</sup> phase grant (\$30,000) EMCOG Food Assessment dealing with future food related activities. We are also asking for council Authorization to apply for a Regional Prosperity Grant (\$250,000). The council will vote for approval of mid-term CEDS (Certified Economic Development Strategies) for submittal to the Regional EDA office in Chicago.

Thumb Food Hub

The last meeting June 28, 2013 board revisited the activities to move the project forward. To bring in more experts from neighboring counties as in bring back AG into schools to enable to get smaller farming so that we can obtain produce aggregation for supply and demand to customers this being the first phase of making viable Food Hub in the Thumb region to fulfill the needs of good nutrition and fresh foods. The next Thumb Food Hub meeting will be July 12, 2013 at the EDC Conference Room at 10 a.m.

County Think Tank Meeting

The lunch meeting was held in Cass City at Nick's Restaurant: The speaker was Lauri Elbing from "The Nature Conservancy. She spoke of the group's involvement in the state dealing with conservation of the environment in the state and nation. We were also enlightened on the work with farmers and Cass River dealing with environmental issues.

<b>Tuscola County InSync Committee</b>		
<i>Last Revised: 6/19/13</i>	<i>Meeting Minutes</i>	<i>Created by: Eean Lee</i>

<b>Meeting Name</b>	Tuscola County InSync Committee
<b>Meeting Date</b>	5/16/13
<b>Meeting Time</b>	12:00pm
<b>Attendees</b>	Commissioner Craig Kirkpatrick, Commissioner Matt Bierlein, Eean Lee, Jodi Fetting, Mike Miller, Bar Lapp, Jon Suber, Tracy Violet, Jana Brown
<b>Venue</b>	Tuscola County Purdy Building, Board Room

Meeting Notes:

1. Introductions and Background - round table

a. Each attendee gave a brief introduction and talked about technology utilization and systems leverage that have worked in the past and/or are currently working on.

i. Health Department

1. Utilizes Insight Electronic Medical Records. Updating was/is a big process. Most Health Departments leverage this software. It is expandable. Program was county funded
2. Department uses bluetooth printing and tablets in the field and are working well.
3. Offsite Nurses use Verizon MiFi for in house visits. They connect back to HD LAN using VPN. Working well.
4. Interesting discussion on VOIP phone system working well for department. Shoretel phone system leverages bluetooth hands free which was particularly interesting for departments in attendance.

ii. FOC

1. Hardware is limited to State of Michigan (SoM) as it is owned and maintained by them. Would like to upgrade.
2. Onbase imaging system is widely utilized. Would like to learn more in the administration of the program and is interested in further training.
3. Would be interested in discussing further phone solutions with headsets

iii. Commissioner Beirlein

1. Interested in website development
  - a. Dress it up
  - b. Make more user friendly

- iv. Clerk - Jodi Fetting
  - 1. Maintains all paper files
  - 2. Big user of OnBase
    - a. Not all features of program utilized. Would like to further explore capabilities
    - b. Ottawa County is a pioneer of the program and implementations. Would like to visit onsite to explore their ideas
    - c. Would like to use program for vital records
    - d. Implement more departments to maximize efficiency
    - e. Wondered about options to fund program
- v. TCSO - Tracy Violet
  - 1. Aging software. Need to find an all inclusive updated option
  - 2. Aging hardware. Would like to implement replacement schedule.
    - a. Commissioner Bierlein requested cost study of replacement schedule
  - 3. Laptops in cruisers utilize wireless cards from Thumb Cell. Those particular cards aren't the best solution, but acceptable.
- vi. Buildings and Grounds - Mike Miller
  - 1. Uses mobile applications more and more
    - a. NEST heating and cooling - working well. Looking forward to implementing more installations
- vii. Mike Hoagland
  - 1. Zimco working well for contracted IT solutions
  - 2. Harris Software is used for banking solution.
    - a. Transitioning new employees into using this software proves to be a challenge
    - b. Concerned about security measures and on going penetration testing
- viii. Commissioner Kirkpatrick
  - 1. Focus efforts into Cyber Security
  - 2. Funding
    - a. Maximize departments efficiency
    - b. Leverage grant opportunities
  - 3. Very passionate about increased communication between departments
    - a. talking creates opportunity
  - 4. Fiber optic connections
    - a. Interested in learning more about expanding county IT services to other counties
    - b. Utilize potential of this service

## 2. Open Discussions

### a. Google Groups

- i. Each attendee/invitee is able to email [insysnc@tuscolacounty.org](mailto:insysnc@tuscolacounty.org)
- ii. Leverage messaging services within Google Apps for communication
  - 1. Google Hangouts - Eean will offer support if any questions
  - 2. Circulate interesting RSS subscriptions and other articles

## 3. Other agenda items

- a. Most items in Open Discussions and First stems (items 2 and 3 on agenda) were covered in introductions and backgrounds
- b. Meeting was cut short due to time constraints

## 4. Other discussion

- a. Thank you Commissioner Kirkpatrick for providing lunch
- b. Next meeting dates and agendas will be emailed with meeting minutes by Eean

June 18, 2013

Tuscola County Board of Commissioners  
125 W Lincoln St, Suite 500  
Caro, MI 48723-2004

**SUBJECT:** Thumb Area Community of Commerce/Workforce Investment  
Development Board

Dear Tuscola County Commissioners:

Under the Workforce Investment Act (WIA) it is the responsibility of each County Board of Commissioners to appoint and/or reappoint members to the regional Community of Commerce/Workforce Investment Development Board (WIDB). In Tuscola County, three (3) current members are seeking reappointment. Each member has been endorsed by the respective sector they represent (i.e. Private Industry) and have expressed a desire to continue to serve on the Board. Outlined below is information on the individuals seeking reappointment.

### MEMBERS SEEKING REAPPOINTMENT

Mike Furst  
Independent Bank  
1111 W Caro Rd  
Caro, MI 48723

Mark Ransford  
Ransford Funeral Home  
205 W Sherman St  
Caro, MI 48723

Dr. Doug Link  
Vassar Veterinary Center  
107 S Main St  
Vassar, MI 48768

Additionally, in Tuscola County there is one (1) Member-Elect/Alternate existing vacancy in private industry for which there are two (2) nominees designated by local Chambers of Commerce/Business Organizations. Outlined below is information on the individuals seeking appointment.

Joseph Pomeroy  
Director of Operations  
LaBudde Group, Inc.  
3880 Rayl Rd  
Akron, MI 48701  
Nominated By: Tuscola  
County EDC

Peter O'Brien  
Owner  
PJ O'Brien's Catering & Party Rental  
268 N State Street  
Caro, MI 48723  
Nominated By: Tuscola  
County EDC

#### Administrative Office

3270 Wilson Street  
Marlette, MI 48453  
Phone: (989) 635-3561  
Fax: (989) 635-2230

#### Service Centers

614 N. Port Crescent  
Bad Axe, MI 48413  
Phone: (989) 269-2311  
Fax: (989) 269-6021

550 Lake Drive  
P.O. Box 600  
Lapeer, MI 48446-0600  
Phone: (810) 664-1680  
Fax: (810) 664-6740

575 W. Sanilac  
P.O. Box 147  
Sandusky, MI 48471-0147  
Phone: (810) 648-5800  
Fax: (810) 648-5804

1184 Cleaver  
Caro, MI 48723  
Phone: (989) 673-8103  
Fax: (989) 673-5040

Please be advised that the candidates listed above constitute all nominees on file for the Private Industry vacancies received during the most recent nomination period.

Action on these appointments/reappointments is requested prior to July 26, 2013. This will allow for timely processing of all Board appointment information to the Michigan Workforce Development Agency.

Thank you in advance for your assistance in this matter. Please notify me as soon as possible of your actions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Marvin N. Pichla', with a large, stylized loop at the end.

Marvin N. Pichla  
Director

MNP/dls

cc: Matt Bierlein  
Craig Kirkpatrick



## Mike Hoagland

---

**From:** Mike Hoagland [mhoagland@tuscolacounty.org]  
**Sent:** Wednesday, June 19, 2013 10:16 AM  
**To:** Bierlein Matthew (mbierlein@tuscolacounty.org); Kirkpatrick Craig (kirkpatrick\_craig@sbcglobal.net); Roger Allen (beetman95@yahoo.com); Tom Bardwell (tbardwell@hillsanddales.com; Trisch Christine (christinetrisch@gmail.com)  
**Cc:** Renee Ondrajka  
**Subject:** FW: revised Board meeting schedule  
**Attachments:** 2013 Board meeting schedule-rev.June.doc

### Commissioners

After the last Board meeting some of you requested that we regularly conduct committee of the whole (COW) meetings. I wanted to get a draft revised meeting schedule out to all of you before the Thursday, June 27, 2013 Board of Commissioners (BOC) meeting to provide time to review and comment as to whether this schedule is acceptable (See Attachment).

Guidelines used in developing this draft are as follows:

1. Continue to conduct COW and BOC meetings in the same week to avoid commissioners having to attend meetings each week of the month
2. Reverse the order of the meetings so the COW meeting comes before the BOC meeting (with the current order most immediate issues are resolved at the BOC meeting.....leaving only two days before the COW meeting which results in most of the COW meetings being cancelled)
3. Continue meetings in the second and fourth week of each month
4. Move the COW meetings from Thursday to Monday and the BOC meetings to Thursday (provides two days between meeting to enable staff enough time to prepare a BOC agenda and consent agenda)
5. Discontinue mailing hardcopy Board agenda's to commissioners and rely on the copy of the agenda and attachments that is posted on the county web site.....provide a hardcopy of the agenda for each commissioner the day of the meeting
6. Conduct the Statutory Finance Committee meeting after the COW meeting as the normal course of business but leave the option open to also conduct Statutory Finance Committee meetings after the BOC meeting if necessary
7. Specific meeting dates in conflict needing discussion include: COW 7/22, COW 11/11, BOC 11/28 , COW 12/23 and BOC 12/26

Mike

Michael R. Hoagland  
Tuscola County/Controller Administrator  
125 W. Lincoln  
Caro, MI. 48723  
989-672-3700  
[mhoagland@tuscolacounty.org](mailto:mhoagland@tuscolacounty.org)

---

TO: Department Heads and Public

FROM: County Board of Commissioners, Controller/Administrator, County Clerk

DATE: June 27<sup>th</sup>, 2013

RE: REVISED County Board and Committee of the Whole Meeting Schedule for 2013  
(revisions begin July 2013)

The following is a list of revised dates for the County Board and Committee of the Whole meetings in 2013. Requests to address the Board of Commissioners and Committee of the Whole should be submitted to the Controller/Administrator in advance of the scheduled meeting dates. Also, it should be noted that meetings can be added or cancelled at the discretion of the Committee Leader. All meetings are held in the Tuscola County Purdy Building at 125 W. Lincoln St., Caro, MI 48723 unless otherwise stated.

	<b>2<sup>nd</sup> &amp; 4<sup>th</sup> Mondays Committee of the Whole (Effective July 2013)</b>		<b>2<sup>nd</sup> &amp; 4<sup>th</sup> Thursdays Full Board (Effective July 2013)</b>	
	7:30 A.M.		7:30 A.M.	
January	23 <sup>rd</sup>		10 <sup>th</sup> , 24 <sup>th</sup>	
February	12 <sup>th</sup> , 27 <sup>th</sup>		14 <sup>th</sup> , 28 <sup>th</sup>	
March	12 <sup>th</sup> , 27 <sup>th</sup>		14 <sup>th</sup> , 28 <sup>th</sup>	
April	9 <sup>th</sup> , 24 <sup>th</sup>		11 <sup>th</sup> , 25 <sup>th</sup>	
May	14 <sup>th</sup> , 29 <sup>th</sup>		16 <sup>th</sup> , 30 <sup>th</sup>	
June	-----		11 <sup>th</sup> , 27 <sup>th</sup>	
July – revised schedule begins	8 <sup>th</sup> & 22 <sup>nd</sup>		11 <sup>th</sup> , 25 <sup>th</sup>	
August	12 <sup>th</sup> & 26 <sup>th</sup>		15 <sup>th</sup> , 29 <sup>th</sup>	
September	9 <sup>th</sup> & 23 <sup>rd</sup>		12 <sup>th</sup> , 26 <sup>th</sup>	
October	14 <sup>th</sup> & 28 <sup>th</sup>		17 <sup>th</sup> , 31 <sup>st</sup>	
November	11 <sup>th</sup> & 25 <sup>th</sup>		14 <sup>th</sup> , 28 <sup>th</sup>	
December	9 <sup>th</sup> & 23 <sup>rd</sup>		12 <sup>th</sup> , 26 <sup>th</sup>	

County Board

Chairperson: Thom Bardwell

Vice-Chairperson: Roger Allen

Members: C. Kirkpatrick, C. Trisch, M. Bierlein

Work Groups:

Finance: Craig Kirkpatrick & Christine Trisch

Personnel: Craig Kirkpatrick & Christine Trisch

Building & Grounds: Roger Allen & Matthew Bierlein

Meetings may be added, cancelled or rescheduled as necessary. If you need accommodations to attend a meeting, please notify the Tuscola County Controller/Administrator's Office at (989) 672-3700 two days in advance of the meeting.

**Section 3.8 Time Reporting.** An important function of every County employee other than Elected Officials is to accurately report the time they work each day. Salaried employees are required to accurately complete their electronic time card accounting for all time off and the type of leave to be utilized for the period of absence. Hourly employees are required to record all time worked using the electronic attendance system. The electronic time card is a legal document that must accurately reflect all hours worked and misrepresentation of hours worked or forging a timecard is a serious violation that may lead to immediate termination of employment. In order to insure the accuracy of time cards, the following requirements are in effect.

- A. Employees may not punch in more than 5 minutes prior to the start of their regularly scheduled shift. Employees who punch in more than 5 minutes prior to the beginning of their regularly scheduled workday will be required to obtain authorization from their Dept. head. Employees who punch in more than 5 minutes after the start of their shift will not be paid for a complete day. Employees who punch out 5 minutes prior to the end of their regular shift will not be paid for a complete day. Employees who punch out more than 5 minutes after the end of their regularly scheduled workday will require authorization from their Dept. head.
- B. In the case of a missed punch, the dept. head must be notified by the employee. It is then the responsibility of the dept. head (or their designated employee) to insert the missing punch onto the employee's electronic time card.
- C. All time off by salaried and hourly employees shall be accounted for and all requests for time off are to be requested electronically by the employee. It is then the responsibility of the dept. head (or their designated employee) to electronically approve said request prior to the end of the corresponding payroll period.
- D. Employees are required to personally complete their own electronic time card and are prohibited from punching for another employee's electronic time card.
- E. All time worked by hourly employees beyond their normal daily shift is to be approved by their dept. head as either overtime or comp time earned. Written communication from the dept. head is acceptable. Dept. heads may choose to provide a standing statement that time worked beyond their hourly employees' normal work schedule, shall be converted to comp time unless the Payroll Dept. is instructed otherwise or the employee's comp time balance reaches the maximum number of hours allowed to be accumulated. If that situation arises, the appropriate Dept. head shall be notified by the Payroll Dept.

- F. All time worked beyond their normal weekly schedule by salaried employees is to be approved by their dept. head.
  
- G. During or prior to the end of each pay period, each employee who is set up on the electronic attendance system (hourly and salary), must authorize/ approve their time card electronically. (This is done on the AE Self Serve attendance program where hourly employees punch in/out.) At the end of each pay period, it is the responsibility of the dept. head to edit each of their employee's time cards; inserting missing punches and accounting for all time not worked. After the time card is complete, it should be approved by the dept. head. The electronic time card approval is a certification that the electronic time card accurately and completely reflects all time worked during the period in question and that the employee did not work any hours that are not reflected on the electronic time card or was not absent for any hours that are not reflected on the electronic time card.



(M)

RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF TREASURY  
LANSING

ANDY DILLON  
STATE TREASURER

November 19, 2012

Thomas Bardwell, Chair  
Tuscola County Board of Commissioners  
440 North State Street  
Caro, MI 48723

Dear Mr. Bardwell:

We have received your request for an Equalization Director certification waiver for the year 2013. The Commission's Certification Advisory Committee has reviewed this request and approved the waiver to allow a Michigan Advanced Assessing Officer (3) to perform the duties of Equalization Director for both Huron County and Tuscola Counties in 2013. This waiver will expire December 31, 2013, after which the county will require a properly certified Equalization Director or an additional waiver.

Please feel free to contact me at [tenbroeke@michigan.gov](mailto:tenbroeke@michigan.gov) or 517-335-2532 if you have any questions regarding this decision.

Sincerely,

A handwritten signature in black ink, appearing to read "Kyle W. Ten Broeke".

Kyle W. Ten Broeke  
State Tax Commission Analyst

Cc: Walter Schlichting, Equalization Director





STATE OF MICHIGAN

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LIQUOR CONTROL COMMISSION

(N)

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In the matter of the request of )  
**WILLOW SPRINGS GOLF AND COUNTRY CLUB, INC.)** Request ID No. 705766  
 For a Sunday Sales Permit (A.M.), )  
 To be held in conjunction with the current )  
 Class C & SDM licenses, )  
 located at 7335 Oak, )  
 Vassar, MI 48768 )  
 )  
 Vassar Township )  
 Tuscola County )  
 \_\_\_\_\_ )

At the June 18, 2013 Administrative Meeting of the Michigan Liquor Control Commission in Lansing, Michigan.

PRESENT: Andrew J. Deloney, Chairman  
Dennis Olshove, Commissioner

**ORDER OF SUNDAY SALES PERMIT (A.M.) APPROVAL**

Willow Springs Golf and Country Club, Inc. ("applicant") at the above-noted location has requested the Commission to review its application under MCL 436.2114 for the purpose of authorizing the sale of alcoholic liquor between 7 a.m. and 12 noon on Sunday at its existing licensed location.

Commission records indicate the applicant is the holder of a 2013-2014 license issued by the Commission, and that this request for a Sunday Sales Permit (A.M.) would be held in conjunction with the above-noted license upon approval.

The requirements for a Sunday Sales Permit (A.M.) are the filing of a complete application with the Commission, the payment of the \$160 Sunday Sales Permit (A.M.) fee under MCL 436.2114(2), and the licensed premises location being in a local unit of government which has not prohibited sales during this time.

After reviewing the file and discussion of the issue at the Administrative Meeting held on June 18, 2013, the Commission finds that all of the requirements have been met and that this request should be approved.

THEREFORE, IT IS ORDERED that:

- A. The applicant's request for a Sunday Sales Permit (A.M.) is hereby APPROVED.
- B. Under Commission Rule 436.1003, the licensee must comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcement officials who have jurisdiction over the licensee. Approval of the Sunday Sales Permit (A.M.) by the Michigan Liquor Control Commission does not waive any of these requirements.
- C. The licensee must comply with the provisions of the Michigan Liquor Control Code of 1998 as amended, and the Commission's Administrative Rules.
- D. A reference to the time of day includes daylight savings time, when observed.
- E. This Permit is subject to revocation by operation of law or otherwise if the Commission receives notice from a county, city, village, or township that it prohibits the sale of spirits, mixed spirit drink, or beer and wine during the time authorized by this Permit.

MICHIGAN LIQUOR CONTROL COMMISSION



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Andrew J. Deloney, Chairman



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Dennis Olshove, Commissioner

By its action of June 18, 2013.

Date Mailed: JUN 21 2013



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# TUSCOLA COUNTY BOARD OF COMMISSIONERS

125 W. Lincoln Street  
Suite 500  
Caro, MI 48723

Telephone: 989-672 3700  
Fax: 989-672-4011

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June 13, 2013

Mr. Charles Brown  
Michigan Department of Corrections Staff  
Grand View Plaza  
206 E. Michigan Avenue  
P.O. Box 30003  
Lansing, MI 48909

Dear Mr. Brown and DOC Staff:

The purpose of this communication is to request a meeting with the Department of Corrections (DOC) staff to discuss how Tuscola County can be a partner with DOC to help solve the special medical and other needs of the increasing number of aging state prisoners. During his March 2013 presentation at the Michigan Association of Counties Conference, Director Hynes explained the difficulty confronting the state of providing for the aging state prisoner population. Tuscola County officials believe, as has been successfully accomplished in the past, that we can again become a partner with the DOC to help solve the special medical and other needs of this aging prisoner population.

We have read the DOC Bureau of Health Care Services 2013-2017 Business Plan. One of the identified plan objectives is to determine methods of providing for the specialized needs of the growing number of disabled/aging prisoners in the state. The plan further explains the intention to establish more infirmary beds throughout the state. The former Residential Re-Entry Facility in Indianfields Township of Tuscola County already exists and is still in good condition. The state has made significant investments over multiple years at this facility to keep it structurally sound and in usable condition. We strongly believe it is more cost effective to convert and reuse this existing viable facility to meet aging prisoner needs than to construct additional costly jail beds.

We believe the numerous well-equipped and eminently qualified private sector medical facilities in Tuscola County and surrounding nearby major cities of Saginaw, Bay City and Flint are tremendous regional assets that are capable of meeting the focused medical requirements of this aging prisoner population. There are also other important medical amenities that could help support this facility such as a Dialysis Center and a "State of the Art" MRI machine which are both located in nearby Cass City. A properly designed public/private sector model would be cost effective for delivering essential prisoner medical requirements.

When Camp Tuscola was closed, county officials maintained a positive pro-active approach and began meeting with DOC officials to identify re-use potentials. This approach was used by both the state and county enabling collaboration and cooperation to determine valid re-use potentials. An effective partnership and working relationship was established which led to the ultimate conversion of the former Camp Tuscola Level 1 Prison into a Residential Re-Entry Facility. We sincerely want to continue this successful working relationship by meeting with DOC to explore how we can again partner to assist the state in meeting the needs of the aging prisoner population.

Tuscola County officials understand and respect the DOC decision to close the facility as a Re-Entry operation. We are now asking that DOC meet with us to evaluate the potential re-use of the facility to house aging state prisoners and capitalize on the well respected and highly rated area-wide medical providers. Again, we strongly believe this arrangement would be mutually beneficial to the state, county and area medical providers. We have been successful in the past working with DOC and have always found DOC to be open-minded and willing to evaluate alternative solutions to problem resolution.

Please advise the county of potential meeting dates so we can schedule local officials for attendance. You may contact the Tuscola County Controller/Administrator (Michael Hoagland) at 989-672-3700 [mhoagland@tuscolacounty.org](mailto:mhoagland@tuscolacounty.org). We look forward to working with DOC in assessing alternative facility re-uses to accommodate the aging prisoner population.

Sincerely,

Thomas Bardwell Chairperson

Roger Allen Vice-Chairperson

Craig Kirkpatrick

Matt Bierlein

Christine Trisch