

DRAFT
Agenda
Tuscola County Board of Commissioners
Committee of the Whole
Thursday, April 30, 2009 – 8:00 A.M.
Annex Board Room (207 E. Grant Caro, Mi.)

Non-Committee

None this meeting

Finance

Committee Leaders-Commissioner Bardwell and Peterson

Primary Finance Items

- 1. April 2009 Budget Amendments (See A)**
- 2. Cohl, Stoker, Toskey Invoice**
- 3. MMRMA – RAP Funding for County Share of Palm Livescan Equipment (See B)**
- 4. Inmates Smart Cards (See C)**
- 5. Sheriff Department Copy Machine Request (See D)**
- 6. State Executive Order Budget Cuts**

Secondary/On-Going Finance Items

1. Treasurer Bank Statement Reconciliation (Balanced through March)
2. Financial Planning Task Force
3. Juvenile Placement Potential Changes and Cost to County
4. 14A Drain Calculations and Future Year Drain Cost Projections
5. Imaging Workflow System
6. Jail Overcrowding, Sentencing Guidelines and State Reimbursement
7. Associated County Health Department and Health Department Title V Funding
8. Potential Plan for Automation Fund
9. Dispatch/911 Issues
10. Behavioral Health Contract for Transporting Patients - \$8,000
11. State Revenue Sharing
12. Procedural Audit Implementation Status
 - Sheriff Department
 - Drain Commission
 - Register of Deeds

Personnel

Committee Leader-Commissioners Roggenbuck and Bardwell

Primary Personnel Items

- 1. Update NACO Caremark Prescription Program**
- 2. Behavioral Health Systems Vacancy**

Secondary/On-Going Personnel Items

1. Circuit Court Personnel Policies
2. Probate Court Request to Extend Temporary Employee
3. Incorporate County Personnel Policies and Other key Personnel Information on the County Web Site
4. Department Head Meetings – Next Meeting **June 25, 2009** – 10:30 A.M.
5. Employee Recognition
6. Open Meetings Act Discussion for Boards and Commissions – Corporate Council and County Prosecutor
7. Commissioner Luncheon to Honor Employees – **May 8, 2009**
8. Employee Life Insurance Requested Change
9. Mosquito Abatement Committee
10. Farmland Preservation Committee
11. Workers Compensation Potential Cost Saving Analysis

Building and Grounds

Committee Leader-Commissioners Petzold and Kern

Primary Building and Grounds Items

1. **Adult Probation**
2. **Vanderbilt Park Roof Work**
3. **Parks & Recreation Vanderbilt Activities Planned (See E)**

Secondary/On-Going Building and Grounds Items

1. Emergency Services Plan for County Operations
2. Energy Grant Update
3. Treasurer Office Remodeling
4. Mosquito Abatement Parking Stone Crete
5. Remodeling of Computer Operations Room
6. DHS Remodeling
7. Discussion of a Potential Land Bank in Tuscola County
 - Garner Street Building Owned by County

Correspondence/Other Business as Necessary

1. Draft 2009 Work Program Update
2. Cancel **May 5, 2009** Committee Meeting
3. Economic Development
 - County EDC Strategic Planning and CAT Integration – Next Steps
 - EDC and Enterprise Facilitation Strategic Planning Meeting
 - Enterprise Facilitation Update – 501c3 Status
 - Revolving Loan Fund
 - Economic Gardening
 - Rural Business Enterprise Grant 3rd Year Application
 - Coastal Zone Management Grant

- **ECMPDR Wind Energy Grant**

Public Comment Period

Closed Session – If Necessary

Other Business as Necessary

Statutory Finance Committee

1. Claims Review and Approval
 - o **Jail Budget – Health Services**

****Party will be in attendance to discuss agenda item.**

Note: Except for the Statutory Finance Committee, committee meetings of the whole are advisory only. Any decision made at an advisory committee is only a recommendation and must be approved by a formal meeting of the Board of Commissioners.

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

Note: This is a draft agenda and subject to change. Items may be added the day of the meeting or covered under other business at the meeting.

TASK FORCE MEETING IMMEDIATELY FOLLOWING COMMITTEE MEETING

BUDGET AMENDMENTS FOR APRIL 2009

General Fund

- Increase Board of Commissioners Health Insurance line item 101-711-000 by \$14,074 due to new commissioner taking health insurance. Offset with contingency. 101-890-965-000
(Approved by Mari)
- Amend revenue line item Revenue Sharing 101-000-574-253 by increasing \$15,926 to reflect the amount that the state has projected for our fiscal year 2009 of 1,143,926. Offset with use of fund balance 101-000-672-390
- Amend original budget for Human svcs bldg payment from \$11,000 to 0. Due to new lease being recorded in new line item. Offset with use of fund balance.
- Move \$30 budget from 101-331-747-000 Gas, Oil Grease to 101-331-718-000 Retirement due to line item budget correction.

Special Revenue Funds

- **218 – Dispatch**
Correction to original budget. Move budgeted 1,139,970 from 218-325-476-000 to 218-325-477-000. Budget 1,500 in line item 218-325-665-000 revenue that was left off at budget time. (fund balance offset)
- **236 - Victims Services**
Budget \$4,000 in additional grant monies for Victim Services.

MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY
RISK AVOIDANCE PROGRAM APPLICATION

Applicant Member: Tuscola County Sheriff

Project Name: Update Livescan

Address: 420 Court St . Caro Mi 48723

Department Involved: Tuscola County Sheriff Office

Project Contact: Undersheriff Glen Skrent Phone: 989-673-8161

Ext: 2225 Fax: 989-673-8164

E-mail: Undersheriff@tuscolacounty.org

***Please include e-mail if you wish to receive confirmation of receipt of your application.**

Alternate Contact (If Any): Sheriff Lee Teschendorf Phone: 989-673-8161

Ext: 2224 Fax: 989-673-8164

MMRMA Member Representative: Bill Page

Status: Near completion

Project Start: May 7th, 2009 (est)

Project End: May 10, 2009 (est)

Provide a brief description of project (if necessary attach separate pages):

The Tuscola County Jail currently operates with a livescan machine that is not in Federal Compliance. It was installed on or about 3/28/2003. With the outdated livescan we can not take palm prints, which is now Federally required for all sex offenses. Also due to age our current system and associated computer break down frequently.

Provide data or information to document the problem to be corrected:

To correct the problem we need a new livescan and associated hardware to be in Federal Compliance of taking palmprints.

What are the project goals and plan of action to resolve the risk exposure?

Sheriff Teschendorf has already acquired a funding amount of \$16,000 from the Criminal Justice Information Center to defray the cost of the required purchase. However, the actual price of the livescan device is \$18,525.00 . (See attached sales quote).

Sheriff Teschendorf is requesting assistance with 50% of the remaining cost not covered by the first grant.

Sheriff Teschendorf has already received approval from the Tuscola County Board of Commissioners to pay the amount not funded by grants.

Does the plan duplicate or incorporate previous attempts to solve the problem? (If yes, please explain) yes

Repairs have been ongoing to keep the current livescan operational but it still does not have the ability to take palm prints. Tuscola County as a government unit is in a funding crisis and any help they could get with this purchase would help.

If benefits of the project will aid or involve other departments, members or organizations, please describe: (Letters of support are encouraged, please attach)

The use of the livescan, though only used by Tuscola County employees, benefits all the law enforcement agencies in the county and the citizens they protect.

List other departments, organizations or MMRMA members involved (if any):

Criminal Justice Information Center (providing initial grant)

Tuscola County Board of Commissioners (providing non-grant money)

Total budget for project: \$18,525.00
\$18,525.00 total cost
\$16,000 CJIC grant awarded
\$2525.00 left to be funded

Portion funded by applicant: \$1262.50
Total from other source: \$16000.

Other sources:

Organization: CJIC Amount: \$ 16,000

RAP funds requested: \$1262.50

Additional Information:

See attached Criminal Justice Information Center Palm Live Scan Grant Acceptance form and ID Networks Sales Quote.

Signature of applicant: Glen Skrent
4/27/09

Date:

Project and application authorized by:
Sheriff Lee Teschendorf

Signature (Member Representative):

Date:

Print Name (Member Representative):
Mike Hoagland

Title: Controller

**Michigan Municipal Risk Management Authority
14001 Merriman Road
Livonia, MI 48154**

734-513-0300

800-243-1324

FAX 734-513-0318

Swanson Services Corporation® Cobra I.T. Access Requirements Form

The Tuscola County Jail (client) located at 420 Court Street, Caro MI 48723 desires Swanson Services Corporation® to provide services in conjunction with the existing commissary contract and services outlined in the original contract and proposal from Swanson. The following Information Technology access will allow Swanson to implement and support this service.

Minimum Requirements

- Internet Service Provider (ISP)
- T1 or higher, Cable or DSL
- Static IP address with access granted on firewall.

Swanson Database server requirements

1. Internet Access on Banker database server machine.
2. Internet Information Services (IIS)
3. Swanson will need to create a .net application to the Cobra database at the facility

Swanson Network & System Protocols

- Transfer of Client Information is done via a .net application and requires an External Static IP address. Please provide the External Static IP Address: 198.111.223.31.
- Information Transferred is encrypted utilizing GNUPG encryption software which utilizes PGP encryption standard.
- Port 1521 opened on county network firewall for direct connection to the Banker database Server at the facility through the External Static IP Address provided above.
- Client will provide Internet Access on the Cobra Banker server machine and allow for a connection to the Cobra Banker Database which can be restricted to IP Address 12.174.209.102.
- Swanson Utilizes a Dedicated Server for this process

The undersigned has the authority to authorize client system set up and internet access.

Facility Authorized Signature

Date

Glen Skrent Undersheriff
Print Name & Title

6. This Authorization contains the entire agreement of the parties with respect to the subject matter herein. This Authorization may be amended only by a writing signed by both parties.

BANK NAME Chemical Bank		BRANCH Caro-Main		CITY Caro	
				STATE MI ZIP CODE 48723	
TRANSIT / ABA NUMBER 072410013				ACCOUNT NUMBER 2430026696	
FACILITY NAME(S) (please print) Tuscola County Sheriff's Office				FACILITY CONTACT NAME AND ADDRESS Glen Skrent 420 Court St. Caro, MI 48723	
NAME EXACTLY AS IT APPEARS ON THE ACCOUNT Tuscola County Sheriff Dept. Inmate Fund				PHONE NUMBER 989-673-8160	
				EMAIL ggs@tuscolacounty.org	
SIGNATURE			DATE	SSC USE ONLY: Facility Location Code	
NAME AND TITLE (please print)				TAX ID NO: 38-6004893	

FACILITY: Tuscola County Jail

WESTERN UNION FINANCIAL SERVICES, INC.

Signature: _____

Signature: _____

Title: Undersheriff

Title: _____

Exhibit B



**WESTERN UNION SMARTCARD
FACILITY AUTHORIZATION AND DESIGNATION AGREEMENT**

Western Union Financial Services, Inc. ("Western Union") and Tuscola County Jail ("Facility") located at 420 Court Street, Caro, MI 48723 hereby agree as follows:

1. Western Union is a licensed money transmitter that will provide the Facility the ability to have authorized personnel initiate a money transfer and have funds loaded onto a pin-secured debit card for a released inmate (the "Service").
2. In order to provide the Service, the undersigned Facility authorizes Western Union to initiate debit and credit entries (via automated clearing house or other electronic means) to or from the account specified below (or any replacement account specified by Facility) (the "Account") in accordance with this Authorization and the applicable rules of the National Automated Clearing House Association and its related member associations ("ACH Rules") for the purpose of obtaining from Facility amounts payable to Western Union, including but not limited to funds of a released inmate to load onto a Western Union Quick Cash Card. Facility shall be responsible for maintaining sufficient funds for Western Union to effectuate the ACH debit from the designated bank account and will be liable to Western Union for all amounts initiated by Facility. In the event of an error by Facility, Western Union will attempt to refund the money to the Account if Facility notifies Western Union immediately and Western Union has the ability to stop the card from being loaded and activated.
3. Facility represents and warrants the signature below is all that is required to make this Authorization effective as to debit and credit entries to the Account. Facility will indemnify and hold harmless Western Union for any and all claims, demands, losses, liabilities or expense, including attorneys' fees and expenses, directly or indirectly resulting or arising out of the breach of this Authorization.
4. Western Union shall not be liable for any act or omission of any automated clearing house, depository, or other person, including the originating depository financial institution. Under no circumstances will Western Union be liable to Facility for indirect, incidental, special, or consequential damages, whether or not they knew or had reason to know that they might be incurred. Western Union's maximum liability to Facility hereunder shall not exceed \$10,000.
5. Facility hereby agrees to be bound by the ACH Rules in effect from time to time. Facility further agrees to complete and execute any and all additional documents that the bank maintaining the Account may require to effectuate and maintain this authorization. This authorization shall remain in full force and effect until Western Union and the bank have received at least sixty (60) days prior written notification from Facility of its termination.

Security Check List

Name of Issuer: Bancorp Payment Solutions

Name of Client Location: Tuscola County Jail

Client Address: 420 Court Street, Caro, MI 48723

Name of Program: Cobra SmartCard Debit Card Release Program

- Security Director – The site location office of each approved location will designate an individual responsible for physical and procedural security policies.
- The Client location will be equipped with a limited access used to store Western Union Debit Cards.
- Access – The Client location will limit access to authorized users.
- Card Audit Log is to be maintained within the Cobra Banker resident banking software.
- Interval Security – Each Client location will have a central alarm monitoring service and will provide 24 hour monitoring.
- The Client location will include intrusion alarm system protected by auxiliary power of battery back up in case of power failure.
- Preference may be given Client locations that have duress button capabilities. In the instance of an activation, general information most often retrieved would include: site location details relating to an activation and response; time and date when the duress button was activated; length of time for central monitoring service; length of time for the police; chronology of all activities; names of personnel involved.
- Closed circuit television for surveillance
- Rear exit door entrance will have alarm capabilities.
- One of the surveillance cameras will monitor the responsible individual's area where the cardholders will pick-up the cards.
- Periodic surveillance and security system inspection

By signing below you attest that the above security check list accurately reflects the security that is in place at this distributor location.

Authorized Representative of MSP:

Swanson Client: Tuscola County Jail

Signature: _____

Signature: _____

Printed Name:

Printed Name: Glen Skrent Title Undersheriff

Date: _____

.....
Below to be completed by the Issuing Member of the program

Comments:

Approved for distribution

Not approved for distribution

(NSF19)

Revised 2.13.2009

©



Tuscola County Sheriff's Office

420 Court Street • Caro, MI 48723
Lee Teschendorf, Sheriff
Glen Skrent, Undersheriff

Phone (989) 673-8161
Fax (989) 673-8164

April 28, 2009

To: Mike Hoagland, County Controller and the Tuscola County Board of Commissioners
Ref: "Smart Cards" for inmate released funds
Date 4/27/09

The attached is a proposal from Swanson Services to implement the Smart Card System. This system would replace a check you give an inmate upon release. I have had Deb Mika, Records Clerk, who manages the Swanson program submit an explanation of the proposal. We were first approached during the winter to go to this but held off until other counties when online with it. We then checked with them after they had it up and running and they like it.

I know there was talk at a meeting about installing an ATM machine near the courthouse and its possible this system might compliment that idea.

I believe any contracts need your approval so I am submitting this to you.

Thanks,

U.S. Glen Skrent



Tuscola County Sheriff's Office

420 Court Street • Caro, MI 48723

Lee Teschendorf, Sheriff
Glen Skrent, Undersheriff

Phone (989) 673-8161

Fax (989) 673-8164

4/27/2009

RE: SMART CARDS FOR INMATE FUNDS PAID UPON RELEASE

Swanson Services has developed a secure way to issue remaining funds to inmates upon release. *Smart Cards* are a new program that address and solves ongoing check fraud. Also, since the complete balance of resident's accounts is transferred out of the banking program and to the financial institution, no escheating is applicable. This means no tracking or accounting for lost, unused, or small-balance checks. Once the individual activates the Smart Card via phone, they can be used at any ATM to withdraw cash or can be used like a traditional debit card. There is no fee upon the initial use, and any cards that are not activated or used, eventually have the balance eaten up by finance charges.

These account balances are funded by Western Union and they will periodically (maybe once a day or so) automatically remove from our Inmate Trust Fund the amount that was issued to Smart Cards during that period. All transactions will be audited at month end when the Inmate Trust Fund account is balanced per the Chemical Bank statement.

The cost of the program is based on our average daily population. Our fee will be \$120.00 annually. We are required to purchase two \$100.00 card readers, but all other supplies are provided and there is no "per card" charge.

We have had positive feedback from another jail that has recently started using the Smart Card program, and feel our Sheriff's Office will benefit from it also. We will be able to retain the ability to write a check if necessary, so we have a viable back up plan in place.

Cobra Smartcard™ Service Agreement

The Tuscola County Jail (Client), located at 420 Court Street, Caro, MI 48723 desires Swanson Services Corporation® to provide our Cobra SmartCard debit card release program. This program is in conjunction with the existing commissary contract and services outlined in the original contract and proposal from Swanson with all other conditions of the original contract remaining in force. This program will run concurrent with the current contract with automatic renewals for like terms. The Western Union Exhibit B – Smartcard Facility Authorization and Designation Agreement (NSF18) and Western Union Security Checklist Agreement (NSF19) must be completed and signed along with this agreement.

- A. Swanson will provide to the client our Cobra Smartcard debit card release program which currently includes the provision of the debit cards. Debit Cards are provided to the client and will be ordered from Swanson. Client will be billed for shipping charges.
- B. Client agrees to compensate Swanson for the set-up, support, on-going maintenance, and program upgrades in the amount of \$120.00 annually. This fee will be paid upon installation and in advance annually. The fee will be:
 - Deducted from the Monthly Commissary Commission Due client once per year
 - Billed Annually in Advance
- C. Swanson shall be responsible for the transmission of release information from Cobra Banker to Western Union.
- D. Client will provide Internet Access on the Cobra Banker server machine and allow for a connection to the Cobra Banker Database which can be restricted to IP Address 12.174.209.102. Port 9575 shall be opened on Client's network firewall for direct connection to the Cobra Banker Server.
- E. Ownership and all rights to the Cobra Banker® software shall remain at all times with Swanson and the Client shall protect such rights against any attempts to copy or tamper with such software without the express written consent of Swanson.
- F. Swanson is only responsible for the exportation of inmate release information to Western Union electronically through the program protocols. All communication regarding debits from Client's Bank will be between the Client and Western Union.
- G. Once a card is issued to the inmate, all communication regarding the card, balance, and fees are between the inmate and Western Union. All terms and conditions of the Western Union Debit Card Jacket and Inserts apply.
- H. The Client wishes to purchase 2 (two) card readers at a cost of \$100.00 each. The cost will be paid by client as designated in Section B.

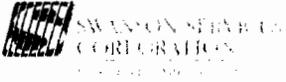
Facility Authorized Signature

Date

Glen Skrent Undersheriff
Print Name & Title

Eugene Shleyzer, Internal Auditor-Swanson Services Corporation

Date



Swanson Services Corporation®
New Services

CLIENT CONTACT INFORMATION FORM

Full Facility Name: Tuscola County Jail	
Physical Address: 420 Court Street, Caro MI 48723	
Contact: Glen Skrent	
Contact E-Mail: ggs@tuscolacounty.org	
Phone: 989-673-8160	Fax: 989-673-8164
Secondary Contact: Debbie Mika	
Contact E-Mail: dmika@tuscolacounty.org	
Phone: 989-673-8160	Fax: 989-673-8164
Average Daily Population: 60	Total Number of Beds: 80
Resident Number Identifier (Cobra Banker): Inmate Number	
SmartCard: Number of Release Checks Per Year: 467	
Cobra AutoCash:	Number of Poster Locations – <u>Housing Units</u> : N/A
Cobra AutoCash:	Number of Poster Locations – <u>Visitation Lobby / Intake Area</u> : N/A
Sizes: (GPS only)	Quantity
8.5 x 11	
13.5 x 19.5	
20 x 29	
Swanson Use Only:	
Cobra Banker Database Number: cobra485 Facility 3 Letter ID: 78D	
Cobra Banker System Checkbook #:	

Date: April 16, 2009
Subject: Cost Analysis

Current Situation:

- Toshiba eSTDUIO 350
- Monthly Payment \$366.00
- Monthly Average 10,000 Copies
- 10,000 @ .0138 per copy = \$138.00
-
- Total Monthly Payment \$504.00

Proposed Solution:

- Toshiba eSTUDIO 353C
- Monthly Payment \$ 504.00
- Includes 10,000 copies per month

Proposed Savings/Benefits

- Technology refresh with NO increase in cost
- A 24% savings on overages
- Toshiba will assume all fee's to return the current copier
- Increased speed for productivity at 50ppm scanning with enhanced processing
- Private & Security printing
- Electronic PO BOX printing & Storing
-



Tuscola County Parks & Recreation Commission

207 E. Grant Street
Caro, MI 48723

989.672.3700
Fax: 989.672.4011

www.tuscolacounty.org

Commissioners

Zygmunt Dworzecki,
Chairman

Lisa Valentine
Vice-Chairman

Lana Martell,
Secretary

Kris McArdle,
Treasurer

Earlene Diamond

Richard Peter

Gerald Peterson

Robert Mantey

Larry Nichols

Mike Zwerk

Angie Daniels,
Office Secretary

FOR IMMEDIATE RELEASE

Contact: Lisa Valentine, phone: (989) 691-5669 or lisa@lindyssales.com

Parks and Recreation Commission plans activities at Vanderbilt County Park and Campground

Quanicassee, Mich. – The Tuscola County Parks and Recreation Commission is planning several family-friendly activities in May.

First is a youth art contest in honor of National County Government Week. Counties play an important role in protecting and enhancing the health, welfare and safety of their residents in sensible and cost-effective ways. Included in this responsibility is protecting the environment and wise use of our natural resources. That's why the theme for this year's National County Government Week (NCGW), May 3-9, is "Greening Our Future."

Entry blanks for the "Think Green: Reduce, Reuse, Recycle" art contest may be downloaded from the County Web site at www.tuscolacounty.org or picked up at your school or participating Tuscola County libraries. Winners in various age categories will receive U.S. Savings Bonds, with a grand prize winner taking home a \$100 bond.

All art contest participants are invited to attend an awards ceremony and picnic hosted by Tuscola County Parks and Recreation Commission, May 30th at Vanderbilt County Park and Campground, from Noon to 2:00 p.m.

An annual Vanderbilt County Park and Campground Clean-Up Day is planned for Saturday, May 9, 2009. Volunteers are invited to bring their rakes and come get the park ready for the 2009 season. Members of the Parks and Recreation Commission and Park Host Mark Shook will supervise clean up activities in the park. The clean up begins at 10:00 a.m. and includes a potluck lunch.

New for 2009 will be an educational wetland and rain garden at Vanderbilt County Park and Campground. Steve Schaub of the Tuscola County Soil Conservation District has designed and will construct the garden in a soggy problem area at the park. Volunteer labor will be used to prepare and plant the approximately 500 square foot area. The Tuscola Conservation District will donate a couple dozen shrub seedlings for the garden. Donations to offset the cost of this project will be accepted at the Tuscola County Annex Building at 207 E Grant Street, Caro.

Vanderbilt County Park and Campground is located along the Saginaw Bay Shoreline of Tuscola County and offers 18-acres of rich natural scenic beauty available for day use or overnight camping. The park features a pavilion, playground equipment, picnic areas, grills, rustic restrooms, fire rings and a nature trail; along with 24 improved and 8 rustic campsites.

Consider Vanderbilt County Park and Campground for your next family reunion or church outing. Reservations can be made by calling (989) 325-2037 or (989) 672-0323.

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Mission Statement

The mission of the Tuscola County Parks & Recreation Commission is to provide and coordinate year-round recreational opportunities for people of all abilities, and to meet the needs of area residents and regional visitors while protecting wildlife and nature.

Youth "Think Green! Reduce, Reuse, Recycle" Art Contest

Calling all kids! Tuscola County is looking for kids to use art to communicate the importance of greening our future. The contest is for Tuscola County students, grades K-12, who are enrolled at public and private schools, or home-schooled.

The event is part of National County Government Week. Counties play an important role in protecting and enhancing the health, welfare and safety of their residents in sensible and cost-effective ways. Included in this responsibility is protecting the environment and wise use of our natural resources. That's why the theme for this year's National County Government Week (NCGW), May 3-9, is "Greening Our Future."

Entries may be designed with crayons, markers, and paint. In addition, photographs, and bits of cloth and paper may be glued to the entry if desired. To be acceptable, entries should portray a positive message and contain no profanity or negative content. Students are encouraged to be creative, express themselves, and have fun!

Entry blanks may be downloaded from the county website at www.tuscolacounty.org or picked up at your school or participating Tuscola county libraries.

To drop off: Entries may be dropped off at participating Tuscola county libraries, or the County Annex Building at 207 E. Grant Street, Caro, Michigan. Deadline for entries is May 21, 2009.



CATEGORIES:

- 1: 10 yrs. old and under
- 2: 11-14 yrs. old
- 3: 15 yrs. old and up

PRIZES:

- 1st Place: \$50 Savings Bond
2nd Place: \$25 Savings Bond
Grand Prize: \$100 Savings Bond

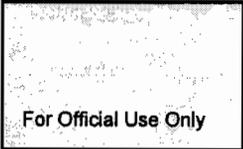
First and second prizes will be awarded in each category. Only one grand prize for entire contest.

Winners will be notified by phone. All participants are invited to attend an awards ceremony and picnic May 30th at Vanderbilt County Park and Campground, from Noon to 2:00 p.m.

JUDGING: Awards will be given strictly on merit. Names and addresses will not be visible to judges. All participants will receive certificates of recognition. Entries become the property of Tuscola County and cannot be returned.

First celebrated in 1991, National County Government Week (NCGW) was created by the National Association of Counties to raise public awareness and understanding about the roles and responsibilities of the nation's 3,068 counties. The community outreach events held during the week will help residents better understand how counties serve the community.

ENTRY FORM



ART CONTEST

Youth "Think Green! Reduce, Reuse, Recycle" Art Contest

- PRIZES** {
- First Place: \$50 Savings Bond
 - Second Place: \$25 Savings Bond
 - Grand Prize: \$100 Savings Bond

(First and second prizes will be awarded in each category. Only one grand prize for entire contest.)

CHECK APPROPRIATE CATEGORY

- 10 yrs. old & under
- 11-14 yrs. old
- 15 yrs. old & up

This contest is open to all school age children in Tuscola county

ART WORK TITLE _____

MEDIUM USED (crayons, acrylic paint, mixed media, etc...) _____

Name _____ Age _____ Grade _____

School _____ * Teacher _____

Home Address _____ City _____ County _____ Zip _____

Parents' Names _____

Home Phone Number _____

*If entrant is homeschooled or if art is not submitted by teacher please indicate either **Homeschooled** or **N/A** (not applicable)

RULES:

1. Must have something to do with the theme "Reduce, Reuse, Recycle" to keep our communities green.
2. All forms of graphic media are acceptable such as, oil painting, water color, crayon drawing, montage, collage, sculpture, etc... and will be judged in the appropriate age category. **NOTE:** This is a graphic art contest not a writing contest. If the art work includes writing it will be judged on how well it works as part of the art.
3. **DEADLINE:** Entry must be at designated drop off locations no later than **4:00 PM, MAY 21, 2009**
Tuscola County Annex Building, 207 E. Grant, Caro, MI 48723

Alternate Drop Off Locations Include:

- Bullard - Sanford Memorial Library 520 W. Huron St., Vassar, MI 989-823-2171
- Caro Area District Library 840 W. Frank, Caro, MI 989-673-4329
- Columbia Township Library 6456 Center St., Unionville 989-674-2651
- Fairgrove District Library, 1959 Main St., Fairgrove 989-693-6050
- Millington Township Library, 8530 Depot St, Millington 989-871-2003
- Rawson Memorial Library, 6495 Pine St, Cass City 989-872-2856
- Unity District Library, 2065 Gates St., Rsses 989-868-4120

Note: This contest is open to all Tuscola County children Grades K-12. To insure complete fairness, all art work will be assigned a number by a person not involved in the judging. Only the number, category, title and medium used (see below) will be visible to the judges. **Winners will be notified by phone. All participants are invited to an awards presentation and picnic at Vanderbilt County Park and Campground, May 30th from Noon to 2:00 p.m.**

CATEGORY: 10 yrs. old and under 11-14 yrs. Old 15 yrs. old and up

ART WORK TITLE _____

MEDIUM USED (crayons, acrylic paint, mixed media, etc...) _____

