

**DRAFT**  
**Agenda**  
**Tuscola County Board of Commissioners**  
**Committee of the Whole**  
**Thursday, January 29, 2009 – 8:00 A.M.**  
**Annex Board Room (207 E. Grant Caro, Mi.)**

**Finance**

Committee Leaders-Commissioner Bardwell and Peterson

**Primary Finance Items**

1. **Airport Zoning Discussion 9:00 A.M. (See A)**
2. **Department of Human Services Lease (See B)**
3. **State Revenue Sharing Update (See C)\*\***
4. **Potential Federal Stimulus Project Requests (See D)**
5. **Mayville DDA/TIFA Payment Request (See E)**
6. **Mayville DDA Representative (See F)**
7. **Unaudited Year-End Interest Earning Report (See G)**
8. **Sanilac County Letter Regarding Potential Animal Control Fee Changes (See H)**
9. **Behavioral Health Cancellation of Patient Transport Agreement (See I)**
10. **Supplemental Audit Work (See J)**
  - **Delinquent Tax Reconciliation–County Treasurer**
  - **Register of Deeds**
  - **Sheriff Department**
  - **Drain Commission**
11. **Approval of EDC Requested Draw Schedule on the 2009 General Fund Appropriation (See K)**
12. **Mosquito Abatement**
  - **Plotter Purchase Request (See L)**
  - **Material Purchase Request (See M)**
  - **Bti Material Request (See N)**
13. **Remonumentation Grant Update (See O)**
14. **Cohl, Stoker, Toskey Invoice**
15. **Explorer Program Membership Fee (See P)**

**Secondary/On-Going Finance Items**

1. **Treasurer Bank Statement Reconciliation (Balanced through December)**
2. **New Commissioner Financial Review 2-11-09 \*\***
3. **14A Drain Calculations and Future Year Drain Cost Projections \*\***
4. **Data Workflow Data Imaging System – Update from Information Systems Director \*\***
5. **3<sup>rd</sup> Year Rural Business Enterprise Grant Application \*\***
6. **Jail Overcrowding, Sentencing Guidelines and State Reimbursement**
7. **Associated County Health Department and Health Department Title V Funding**
8. **Circuit Court and County Clerk – Internal Control System/Accounting Procedures**
9. **MMRMA Funding for County Emergency Equipment**
10. **Bond Rating Update**

11. Audit Presentations
12. Potential Plan for Automation Fund
13. MMRMA Grant Application for County Emergency Equipment
14. Data Workflow Imaging System – Update from Information Systems Director \*\*
15. Dispatch/911 Issues

## **Personnel**

Committee Leader-Commissioners Roggenbuck and Bardwell

### **Primary Personnel Items**

1. **Sheriff Transfer of Employee from Corrections to Road Patrol (See Q)**
2. **Sheriff Request to Fill Vacant Corrections Office Position (See R)**
3. **Sheriff Part-Time Position Hiring (See S)**
4. **Sheriff Detective Retirement**
5. **Mosquito Abatement**
  - **Appointment of Interim Director and Step-Up Pay**
  - **Office Manager Request (See T)**

### **Secondary/On-Going Personnel Items**

1. Labor Negotiation Settled – 5 out of 6
2. Circuit Court Personnel Policies \*\*
3. Probate Court Request to Extend Temporary Employee
4. County Clerk's Office Request to Extend Temporary Employee
5. Develop a County Policy Regarding Grant Funded Positions \*\*
6. Incorporate County Personnel Policies and Other key Personnel Information on the County Web Site \*\*
7. Preparation of Employment Departure Agreements
8. Court Policy Survey of Comparative Counties

## **Building and Grounds**

Committee Leader-Commissioners Petzold and Kern

### **Primary Building and Grounds Items**

1. **Cox House Demolition (See U)**
2. **Johnson Controls Utility Audit**

### **Secondary/On-Going Building and Grounds Items**

1. Emergency Services Plan for County Operations – Next Meeting 12-17-08
2. Human Services Lease Remodeling Requirements
3. Office Space Planning
4. Prepare Lease and Purchase Specifications for Housing Adult Probation
5. Draft Calling Tree for Weather Emergencies and Other Emergencies

## **Correspondence/Other Business as Necessary**

1. Draft 2009 Work Program Initiatives (Second draft presented to Board in January)
2. Economic Development

- County EDC Strategic Planning and CAT Integration\*\* – Next Steps
  - Enterprise Facilitation Update
  - Economic Gardening
  - Saginaw Bay Coastal Initiative\*\*
  - Appointment of Representative to Migreat Bay Initiative (**See V**)
3. Update Regarding Wind Energy Zoning \*\*
  4. Begin the Implementation of Paperless Agenda's and Correspondence \*\*
  5. Letter form U.S. Senator Stabenow (**See W**)
  6. Veteran Affairs Report (**See X**)
  7. **2009 Work Program update (See Y)**

**Public Comment Period**

**Closed Session – If necessary**

**Other Business as Necessary**

\*\* Denotes 1<sup>st</sup> quarter 2009 Work Program Project

**Statutory Finance Committee**

1. Claims Review and Approval
2. Cohl, Stoker, Toskey Invoice

\*\*Party will be in attendance to discuss agenda item.

Note: Except for the Statutory Finance Committee, committee meetings of the whole are advisory only. Any decision made at an advisory committee is only a recommendation and must be approved by a formal meeting of the Board of Commissioners.

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

Note: This is a draft agenda and subject to change. Items may be added the day of the meeting or covered under other business at the meeting.

# **Tuscola Area Airport**

## **Airport Zoning Discussion**

January 29, 2008

### **Topics for discussion**

#### **1. Current Height and Land Use Protection**

##### **a. FAA Part 77**

- i. Title XIV of the Code of Federal Regulations (CFR)
- ii. Notice Criteria
  1. 1/100 Slope within 10,000'
  2. <200' AGL any proximity
- iii. Standards for Determination of No Hazard
  1. 5000' or 10000' Horizontal Surface
  2. 4000' 20:1 Conical Surface
  3. Existing Instrument Procedures Analysis
  4. **NO Future** Instrument Procedure Protection
- iv. Legal Requirements of Applicants
  1. 30 day notice only
- v. No Land Use Zoning Protection
  1. Responsibility of the sponsor
  2. Pure height protection

##### **b. Michigan Tall Structure Act**

- i. Michigan Public Act 259 of 1959
- ii. Notice Criteria
  1. Same as FAA Part 77
- iii. Standards for issuance of a permit
  1. 5000' or 10,000' Horizontal Surface
  2. Infinite 50:1 Conical Surface
- iv. Legal Requirements of Applicant
  - a. Must submit application
  - b. Required to receive permit before commencement of any construction
- v. No Land Use Zoning Protection
  1. Responsibility of sponsor
  2. Pure height protection

##### **c. Zoning Enabling Act (Repealed City/Village, Township & County Acts)**

- i. Michigan Public Act 110 of 2006
  1. Airport Approach Plans (AAP)
- ii. Includes Height (Part 77) and **Land Use Zoning Protection**
- iii. DOES NOT change existing zoning ordinances

- iv. Does require the zoned entities to incorporate it into their next Master Plan Update
- v. DOES NOT ALLOW a zoned entity **to grant any variance** to an existing zoning ordinance that would create any more inconsistency with the AAP

## **2. Future Height and Land Use Protection (if adopted)**

- a. Michigan Airport Zoning Act
  - i. Michigan Public Act 23 of 1950
  - ii. Three methods of adoption
    - 1. Section 13 County Only
    - 2. Section 14 County and Township(s)
    - 3. Section 17 Michigan Aeronautics Commission declares an Airport Hazard Area
    - 4. See Handout
  - iii. If adopted forms another equal powered zoned entity
    - 1. Standards for height
      - a. 3 Mile Inner Horizontal (150)
      - b. 3.32 Mile 50:1 Conical
      - c. 3.68 Mile Outer Horizontal (500)
      - d. 10 Mile total coverage area
      - e. Time proven as reasonable and enforceable
    - 2. Land Use Standards
      - a. Same as AAP
    - 3. Clear resolution for overlapping and inconsistencies between Airport Zoning Regulations and Local Zoning Ordinances

## **3. Why Adopt an Airport Zoning Ordinance**

- a. The Value of the Community Airport
  - i. Community Benefits Assessment (CBA)
  - ii. More restrictive height standards
    - 1. Increased margin of safety
    - 2. Protection of minimums for future approach procedures
    - 3. Clear guidelines for developers
      - a. Property Use
      - b. Height Use
        - i. Wind Turbines!!!
    - 4. **Allows variances** to height and land use standards
      - a. **AAP DOES NOT**

## **4. Next Steps**

- a. See Handout



## Mike Hoagland

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**From:** Mike Hoagland [MHoagland@TuscolaCounty.org]  
**Sent:** Tuesday, January 27, 2009 3:56 PM  
**To:** Clayette Zechmeister (Clayette Zechmeister); ckrampits@tuscolacounty.org; Amanda Roggenbuck (aroggenbuck@tuscolacounty.org); 'Jerry Peterson'; 'Tom Bardwell (tbardwell@hillsanddales.com)'; Tom Kern (commishkern@gmail.com)  
**Subject:** FW: Status?  
**Attachments:** ESCR.dot

Tremendous news!!! The DHS lease was signed!!! Please remember the major dependency we have on this \$267,500 annual lease payment to balance the 2009 and future year budgets. We need to work out a few of the details listed below so we can begin receiving monthly state payments. There is also building remodeling and upgrades that we are obligated to finance and complete and we can soon start on this work.

Mike h.

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**From:** Roxanne Pittman [mailto:pittmanr@michigan.gov]  
**Sent:** Tuesday, January 27, 2009 3:27 PM  
**To:** Doug Van Essen  
**Cc:** MHoagland@tuscolacounty.org; Mike Miller (Mike Miller); Jerry Peterson  
**Subject:** Re: Status?

Hi Doug, It was just signed by our Director moments ago and delivered to me - the final signature! However, I need an approved fire inspection report, updated Certificate of Insurance (the one on file expired 7/31/2008), and the attached ESCR filled out before I can authorize rent. Please provide at your earliest convenience. thx Roxanne

>>> On 1/27/2009 at 2:43 PM, "Doug Van Essen" <DWV@silvervanessen.com> wrote:

Hi Roxanne: Where do we stand on getting the lease executed?--Doug

Douglas W. Van Essen  
Silver & Van Essen, P.C.  
116 Ottawa N.W.  
Grand Rapids, MI. 49503  
(616) 988-5600  
(616) 988-5606 (fax)  
dvw@silvervanessen.com

Web Page: [www.silvervanessen.com](http://www.silvervanessen.com)

THIS TRANSMISSION MAY CONTAIN CONFIDENTIAL AND/OR PRIVILEGED MATERIAL

# EMERGENCY SERVICE CALL RECORD (ESCR)

State of Michigan – Department of Management and Budget – Real Estate Division  
 530 West Allegan Street, Mason Building 1<sup>st</sup> Floor, Lansing MI 48933  
 Main #: 517-335-6877 ~ Fax #: 517-373-9299 ~ e-mail: [dmb-realestate@michigan.gov](mailto:dmb-realestate@michigan.gov)

**\*\*NOTE\*\***

- ⊕ The Emergency Service Call Record (ESCR) must be received before rent can be authorized. The ESCR will be utilized by the Lessee in the even of an emergency situation at the Leased Premises. The Lessor is responsible to ensure the ESCR is up to date and provided to the DMB Real Estate Division. In the event accurate contact information is not provided by the Lessor, ALL costs accrued by the Lessee in resolving an emergency situation will be deducted from the rent including a 15% administrative charge.
- ⊕ Please print legibly
- ⊕ Please submit the completed form via US mail or electronically by fax or e-mail to the above address.

Name of Department (Lessee):		Lease #:	
Leased Property Address:		County:	
Name & Address of Lessor:	Telephone #:	Fax #:	
	Cell #:	e-mail address:	
	Pager #:		
Name & Address of Agent/ Representative:	Telephone #:	Fax #:	
	Cell #:	e-mail address:	
	Pager #:		

**MECHANICAL, GENERAL BUILDING & GROUNDS MAINTENANCE**

If the Lessor/Agent are unavailable in an emergency, the following persons should be contacted.

	NAME	TELEPHONE #
Heating:		
Air Conditioning:		
Electrical:		
Plumbing:		
Roof:		
Glass:		
Parking Lot:		
Sidewalk:		
Janitorial:		
Snow Plowing/Removal:		
Pest Control:		
Landscaping:		

\_\_\_\_\_  
 Lessor's Signature  
 Please check here if signing form electronically  
 Updated: 1-13-2009

\_\_\_\_\_  
 Date Signed

**Mike Hoagland**

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**From:** Mike Hoagland [MHoagland@TuscolaCounty.org]  
**Sent:** Friday, January 16, 2009 3:05 PM  
**To:** 'ColeE@michigan.gov'  
**Cc:** Clayette Zechmeister (Clayette Zechmeister); Tom Hickson (Tom Hickson); Amanda Roggenbuck (aroggenbuck@tuscolacounty.org); 'Jerry Peterson'; 'Tom Bardwell (tbardwell@hillsanddales.com)'; Tom Kern (commishkern@gmail.com)  
**Subject:** State Revenue Sharing Payment  
**Attachments:** Response to 8-29-08 Treasury Letter.doc

Ms. Cole

Tuscola County officials have been informed that S.B. 1550 was recently signed into law by the Governor. It is our understanding this law corrects the previously disputed difference regarding the amount of State Revenue Sharing due to Tuscola County for the 2008 partial payment year. Attached is the September 8, 2008 letter that may be helpful if you would like more background information.

Would you please explain the process for receiving payment. Does the county need to submit an invoice? We need to receive payment before the end of February so these revenues can be properly recorded to the 2008 fiscal year.

Thank you for your support and assistance with this matter.

Michael R. Hoagland  
Tuscola County Controller/Administrator



September 5, 2008

Evah M. Cole  
Revenue Sharing Specialist  
Office of Revenue and Tax Analysis  
Michigan Department of Treasury  
430 West Allegan Street  
Lansing, Michigan 48922

Dear Ms. Cole:

The purpose of this letter is to continue the appeal concerning the amount of state revenue sharing due to Tuscola County for state fiscal year 2008 and to explain the procedure to correct this funding oversight. Tuscola County is in receipt of your August 29, 2008 letter calculating the amount due as \$18,854 based on your interpretation of the General Property Tax Act and MCL 211.44a. The County has received a check in this amount. The check was cashed, but with the understanding that after this funding problem is corrected the remaining balance due to Tuscola County in the amount of \$66,412 for the 2008 state fiscal year will be paid in full.

Your letter states that under the current statute the amount due to Tuscola County must include Downtown Development Authority/Tax Increment Finance Authorities (DDA/TIFA) in calculating the amount deposited into the Rate Stabilization Reserve Fund (RSRF). Your letter further states, "If the legislature had intended to reduce the county tax levy by the amount of taxes captured by a Tax Increment Financing Authority, it could have included language in MCL 211.44a." This statement "hits the nail on the head". Tuscola County and other counties believe that the amount of state revenue sharing paid by the state should not be reduced for DDA/TIFA's because the counties do not receive the benefit of these funds. It is our contention the legislature never intended to penalize counties in this manner and this was simply an oversight when the original legislation was drafted.

On August 13, 2008 a meeting was held to discuss this situation and to determine how to make the necessary corrections. State Treasurer Robert Kleine and Michigan Association of Counties (MAC) Executive Director Tim McGuire were in attendance. Also in attendance were MAC staff and attorneys along with a Tuscola County Commissioner, County Administrator and Equalization Director. All in attendance agreed that Tuscola and other Michigan counties should not be penalized by including DDA/TIFA funds as part of the amount deposited in the RSRF. Another Treasury official, who had a role in drafting the

original legislation, also acknowledged it was an oversight and DDA/TIFA funds should not have been included in determining the amount deposited in the RSRF.

The State Treasurer explained that current legislation would have to be amended to correct the problem and fully supported the need for the legislature to make the required amendments. Specific language changes needed to amend the current legislation has been drafted. It is anticipated that the oversight will be corrected by passage of the legislative amendments before the end of 2008.

Sincerely,

Michael R. Hoagland  
Tuscola County Controller/Administrator

Cc: Robert Kleine, State Treasurer  
Tuscola County Board of Commissioners  
Tim McGuire, Michigan Association of Counties  
Tom Hickson, Michigan Association of Counties  
Patricia Donovan - Gray, Tuscola County Treasurer  
Walt Schlichting, Tuscola County Equalization Director  
Donna Donovan, Deputy State Treasurer  
Jeff Guilfoyle, Office of Revenue and Tax Analysis



## TUSCOLA COUNTY FAST START PROJECTS LISTING

	Municipality	Project Name	Project Size	Starting Date
1	Akron Township	Sunset Bay Marina Dredging	\$175,000	April 5, 2009
2	Village of Caro	Water Mains – 2" or less Water Distribution Upgrade	\$2,218,075	April 10, 2009
3	Village of Caro	Water Mains 4" or less Water Distribution Upgrade	\$9,314,900	April 10, 2009
4	Village of Caro	Water Mains 6" Water Distribution Upgrade	10,636,775	April 10, 2009
5	Village of Caro	Parking Lot Stabilization	\$425,000	April 10, 2009
6	Village of Caro	Ultralight Disinfection System	\$250,000	June 1, 2009
7	Village of Kingston	Dual Water Supply Line	\$105,000	June 1, 2009
8	Village of Mayville	Industrial Park Phase II	\$190,000	March 1, 2009
9	Village of Mayville	Industrial Park Phase III	\$195,000	March 1, 2009
10	Village of Mayville	Main Street Roadway Improvement	\$75,000	March 1, 2009
11	Village of Mayville	Fulton Street Roadway Improvement	\$175,000	March 1, 2009
12	Village of Millington	Sanitary Sewer	\$35,000	April 15, 2008
13	Village of Millington	Watermain	\$35,000	April 15, 2009
14	Village of Millington	Watermain-Fulmer	\$100,000	April 15, 2009
15	Village of Millington	Wastewater Cell	\$1,245,000	April 15, 2009
16	Village of Reese	Lagoon Improvement	\$500,000	April 15, 2009
17	Village of Reese	Technology Park	\$755,000	June 15, 2009
18	Village of Reese	Road Construction	\$396,000	May 1, 2009
19	Tuscola Area Airport Authority	Crosswind Runway	\$ 7,000,000	June 1, 2009
	Tuscola County	County Jail	\$7,000,000 to	June 1, 2009

20		Expansion	\$9,000,000	
21	Tuscola County	Courthouse Expansion – Office	\$3,000,000 - \$4,000,000	June 1, 2009
22	Tuscola County	New Plant Development	\$1,300,000	June 1, 2009
23	Tuscola County	Industrial Park Infrastructure & Expansion	\$2,200,000	June 1, 2009
24	Tuscola County	Create a Venture Capital Fund	\$1,000,000 to \$2,000,000	June 1, 2009
25	Tuscola County	Business Incubator	\$250,000 - \$500,000	June 1, 2009
26	Tuscola County	County Implementation Optical Imaging	\$250,000 - \$500,000	June 1, 2009
27	Tuscola County	Economic Development Comprehensive Program Approach	\$150,000 - \$300,000	June 1, 2009
28	Tuscola County	Sirilli Institute Enterprise Facilitation – Economic Development	\$100,000 - \$200,000	June 1, 2009
29	Tuscola County	Tourism Expansion and Promotion/Marketing	\$100,000 - \$200,000	June 1, 2009
30	Tuscola County	Geographic Information System Implementation	\$500,000 - \$1,000,000	June 1, 2009
31	Tuscola County	Farmland Preservation	\$ 1,000,000 to \$10,000,000	June 1, 2009
32	Tuscola County	Nutt Branch Akron Centerline Drain	\$141,684.36	June 1, 2009
33	Tuscola County	Akron Main Street Tile	\$384,000	June 1, 2009
34	City of Vassar	Industrial Park Expansion	\$55,000	April 10, 2009

Revised January 28, 2009

**MAYVILLE DOWNTOWN DEVELOPMENT AUTHORITY  
P.O. BOX 249  
MAYVILLE, MICHIGAN 48744**

January 26, 2009

Patricia Donovan-Gray, Treasurer  
Tuscola County  
440 N. State St.  
Caro, MI 48723

Re: Mayville Downtown Development Authority (DDA)  
2008 real estate tax billings

Dear Pat:

The Mayville DDA is to receive 50% of the county millage portion of the increased assessment amounts for the real estate located within the DDA district from 2008 property tax billings compared to the base year of 1996. Beginning with the 2000 tax, Fremont Township requested that I bill the county directly, instead of having the township withhold this amount prior from the funds to be remitted to the county.

Please find enclosed a listing of the properties located within the district and their respective 2008 assessments; the increase in assessments over the 1996 base year amount of \$2,731,253 is \$2,462,852. Based on this increase and the 2008 millage rates, the Mayville DDA is to receive the following amounts from the 2008 taxes:

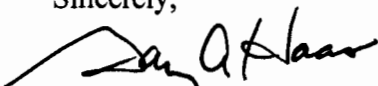
**Tuscola County (only 50% retained by DDA):**

- 3.9141 County allocated
- 3.5705 County special vote
- 1.0000 MCF Renovation

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8.4846 millage rate X 50% X \$2,462,852 increased assessment = \$10,448.15 ✓

Please forward this amount to the DDA at the above address as soon as possible after tax collection has ended. If you have any questions, please feel free to call me at MAYVILLE STATE BANK, 843-6145. Thank you for your assistance.

Sincerely,



Gary A. Haas, Chairman

## Tuscola County

10 May 2008

DDA Report

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Notation: DDA00 MAYVILLE 2008

Print By: Parcel Number

Begin Range: 040- End Range: 040-

ParcelNumber	OwnerName	Base Value\$	Taxable\$	Captured\$	Homestead\$	NonHomestead\$
040-025-000-0200-00	K & K ENTERPRISES OF LAPEER	17,700	12,521	15,831	0	15,831
040-025-000-0300-00	SULLIVAN MAXINE - TRUST	28,886	0	-28,886	0	-28,886
040-025-000-0500-00	KIDDLE JERRY L	20,662	27,952	7,330	7,330	0
040-025-000-0600-00	PORTER CLEO - TRUST	25,288	48,277	22,989	22,989	0
040-025-000-0700-00	WERNETTE NICOLE M	25,064	38,922	10,858	0	10,858
040-025-000-0800-00	VALENTINE RANDALL SCOTT	17,578	36,940	19,362	19,362	0
040-025-000-0900-00	WINGERT JEFFREY S	19,429	39,000	19,571	19,571	0
040-025-000-1000-00	THOMAS B DOUGLAS	31,148	42,200	11,052	11,052	0
040-025-000-1600-00	K & K ENTERPRISES OF LAPEER	10,100	20,491	10,391	0	10,391
040-025-000-1700-00	GUS PARTY STORE	30,600	18,654	8,054	0	8,054
040-025-000-1800-00	HALE GEORGE W I	17,784	25,884	8,100	8,100	0
040-025-000-1900-00	WINGERTS DEVELOPMENT COMPANY	205,000	551,948	346,948	0	346,948
040-025-000-2000-00	BORGERDING DAVID R JR	98,500	257,964	159,464	0	159,464
040-025-000-2100-00	WINGERT DEVELOPMENT CO LLC	10,300	13,005	2,705	0	2,705
040-025-000-2500-00	WICKHAM ARCHIE D	21,074	0	-21,074	0	-21,074
040-025-000-2500-01	WICKHAM ARCHIE D	0	27,232	27,232	27,232	0
040-025-000-2500-02	GORDE DAVID C	0	8,400	8,400	8,400	0
040-025-000-2600-00	MAYVILLE UNITED METHODIST	5,654	0	-5,654	0	-5,654
040-025-000-2610-00	PK MAYVILLE	160,000	385,500	225,500	0	225,500
040-025-000-1700-00	MOORMANS INC	25,200	31,830	6,630	0	6,630
040-025-000-4200-00	WINGERT'S DEVELOPMENT CO LLC	10,691	14,000	1,309	0	3,309
040-025-000-4300-00	PUTMAN HOBART J - TRUSTEE	14,700	19,912	5,212	0	5,212
040-025-000-4450-00	PUTMAN HOBART J - TRUSTEE	3,289	4,453	1,164	0	1,164
040-025-000-4500-00	MORSE JUNE	16,448	39,100	22,652	22,652	0
040-025-000-4600-00	CHIPPI LAND DEVELOPMENT	7,000	112,160	105,160	0	105,160
040-025-000-4700-00	PICHE JOHN T	21,690	37,816	16,126	16,126	0
040-025-000-4800-00	PICHE JOHN T	1,953	2,640	687	687	0
040-025-000-4900-00	KINNEY CARL	9,149	19,698	10,549	10,549	0
040-025-000-5100-00	RILEY RICHARD	21,485	0	-21,485	-21,485	0
040-025-000-6300-00	CASCARELLI DAVID A	3,500	0	-3,500	0	-3,500
040-025-000-6400-00	CASCARELLI DAVID A & MARY F	73,800	41,786	-32,014	0	-32,014
040-025-000-6800-00	CASS CITY OIL & GAS CO	18,000	22,723	4,733	0	4,733
040-025-000-7000-00	HARBIN GREG R	15,111	29,500	14,389	14,389	0
040-025-000-7600-00	BLATT COMMERCIAL 230 LLC	19,943	91,200	71,257	0	71,257
040-025-000-8200-00	WINGERT'S DEVELOPMENT COMPANY	26,200	512,500	486,300	0	486,300
040-036-000-0300-00	SECRETARY OF HUD	11,616	29,300	17,684	0	17,684
040-036-000-1200-00	MATHEWS DAVID A	21,279	43,300	22,021	22,021	0
040-036-000-1400-00	MEAD RYAN	25,700	49,100	23,400	23,400	0
040-036-000-1500-00	SWEET ROGER P	25,905	25,098	9,193	9,193	0
040-500-101-0100-00	FREELAND KATHY L	13,775	23,568	9,793	9,793	0
040-500-101-0200-00	TERBUSH TERRY L	19,737	42,600	22,863	22,863	0
040-500-102-0100-00	FOX GERALD E & WIFE	17,578	23,812	6,234	6,234	0
040-500-102-0150-00	LEWZ KAREN M	22,102	50,100	27,998	27,998	0
040-500-102-0200-00	P K PROPERTIES LLC	17,300	30,683	13,383	0	13,383
040-500-102-0250-00	SMITH MAX A	14,494	33,370	18,876	0	18,876
040-500-102-0600-00	RAIKOV JOHN JR	10,200	15,200	5,000	0	5,000
040-500-102-1100-00	TERBUSH TERRI M	12,324	49,427	37,101	37,101	0

Tuscola County  
DDA Report

10 May 2008

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Notation: DDA40 MAYVILLE 2008

ParcelNumber	OwnerName	Base Values	Taxables	CapturedS	Homesteads	NonHomesteads
040-500-301-0100-00	MC LANE NANCY	16,139	21,861	5,722	5,722	0
040-500-301-0200-00	WRIGHT GUY L	11,308	15,317	4,009	4,009	0
040-500-301-0250-00	HOLLENBECK ROBERT M	17,578	28,106	10,528	10,528	0
040-500-301-0300-00	MC LANE LLOYD A	1,100	1,383	283	0	283
040-500-301-0400-00	DUCKER FLOYD O - TRUST	18,709	25,347	6,638	6,638	0
040-500-301-0600-00	SCRINGER DANIEL L	13,364	26,144	12,780	0	12,780
040-500-301-0650-00	HUNTLEY ROGER	11,513	28,323	16,810	16,810	0
040-500-301-0700-00	MC CLEES WINDY	13,158	30,828	17,670	17,670	0
040-500-301-0800-00	PIESCZAK BRENDA M	7,500	9,470	1,970	0	1,970
040-500-301-0900-00	PIESCZAK BRENDA M	16,242	25,698	9,456	0	9,456
040-500-302-0100-00	CLOUSE JOHN E	16,448	39,799	23,351	23,351	0
040-500-302-0200-00	BRACE JESSE B	8,400	24,500	16,100	16,100	0
040-500-302-0210-00	MAYVILLE GRAIN INC	5,400	6,444	1,044	0	1,044
040-500-302-0220-00	SMITH SHAWN	24,363	39,236	14,873	14,873	0
040-500-302-0300-00	SMITH SHAWN	4,831	4,146	-685	-685	0
040-500-302-0500-00	SMITHHART BRANDON	14,100	30,867	16,767	16,767	0
040-500-302-0600-00	FOTHAN DENISE A	16,962	26,888	9,923	9,923	0
040-500-302-0700-00	ZIMMERMAN ROBERT K	38,200	48,251	10,051	0	10,051
040-500-302-0750-00	SMITH SHAWN	514	1,454	940	940	0
040-500-302-0900-00	HORNEL HERMAN D - TRUST	16,139	21,861	5,722	5,722	0
040-500-302-1000-00	ANDERSON RONALD C JR	29,600	10,190	-19,310	0	-19,310
040-500-302-1080-00	HORNEL HERMAN D - TRUST	500	875	375	0	375
040-500-302-1100-00	ANDERSON RONALD (DDA)	10,000	4,491	-5,509	0	-5,509
040-500-302-1200-00	HALL HENRY CHARLES III	14,300	18,060	3,760	0	3,760
040-500-302-1280-00	PICCALO GARY	10,485	14,202	3,717	3,717	0
040-500-302-1275-00	WINDOWS 2 THE PAST LLC	6,200	11,987	5,787	0	5,787
040-500-621-0100-01	FRIESKORN MATTHEW G	2,800	957	-1,843	0	-1,843
040-500-621-0200-00	HARRIS RICHARD	16,139	37,200	21,061	21,061	0
040-500-621-0100-00	BENNETT JOHN	20,800	15,925	-4,875	0	-4,875
040-500-622-0300-00	CORL BRADLEY	17,064	41,751	24,687	24,687	0
040-500-622-0400-00	DUCKERT JAMES H II	22,204	51,567	29,363	29,363	0
040-500-623-0100-00	OPFER DAVID	18,606	25,206	6,600	6,600	0
040-500-623-0200-00	DEIUBA DAVY D	14,083	19,075	4,992	4,992	0
040-500-623-0300-00	U S BANK NATIONAL ASSOCIATION	14,600	36,700	22,100	0	22,100
040-500-623-0400-00	LOVETT HOWARD D	23,952	58,736	34,784	34,784	0
040-500-624-0100-00	PEPLINSKI CHRISTOPHER	13,980	28,600	14,620	0	14,620
040-500-624-0200-00	PETER RICHARD - TRUST	21,279	15,345	-5,934	0	-5,934
040-500-624-0300-00	WINGERTS DEVELOPMENT COMPANY	7,504	10,161	2,657	0	2,657
040-500-625-0100-00	THORNTON RONALD A	14,083	19,075	4,992	4,992	0
040-500-625-0200-00	DETROIT EDISON	4,100	5,173	1,073	0	1,073
		-----	-----	-----	-----	-----
		2,791,253	5,194,105	2,462,852	798,586	1,664,266

Number of parcels printed: 137

F

**Mike Hoagland**

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**From:** ghaas@tds.net  
**Sent:** Tuesday, January 27, 2009 11:29 AM  
**To:** mhoagland@tuscolacounty.org  
**Subject:** ! SPAM p Mayville Downtown Development Authority

Mike -

I am the chairman of the Mayville DDA. If you cannot answer the following question I would appreciate any direction you could give me.

When Mayville was forming its DDA in 1997 the company assisting with the organization suggested that a representative from each of the affected taxing authorities be appointed to the board. Don McLane, the county commissioner from our area at that time, was therefore appointed and has served on our board since then. Since Don is no longer a commissioner, would the county want a representative appointed to our DDA board? The information I have reviewed does not state that it is a requirement that a representative from the taxing authority serve on the board, and I am not aware that Don was ever officially designated by the Board of Commissioners as a representative to our board. We are not, however, opposed if the County would like representation. Our board meets bi-monthly on the 4th Monday of the month, 7:00pm; board members receive no compensation or mileage reimbursement for attendance.

I can be contacted at my workplace, Mayville State Bank, (989) 843-6145.

--  
Gary A. Haas



# Annual Interest Earnings

(2008 Unaudited)

**All Funds**

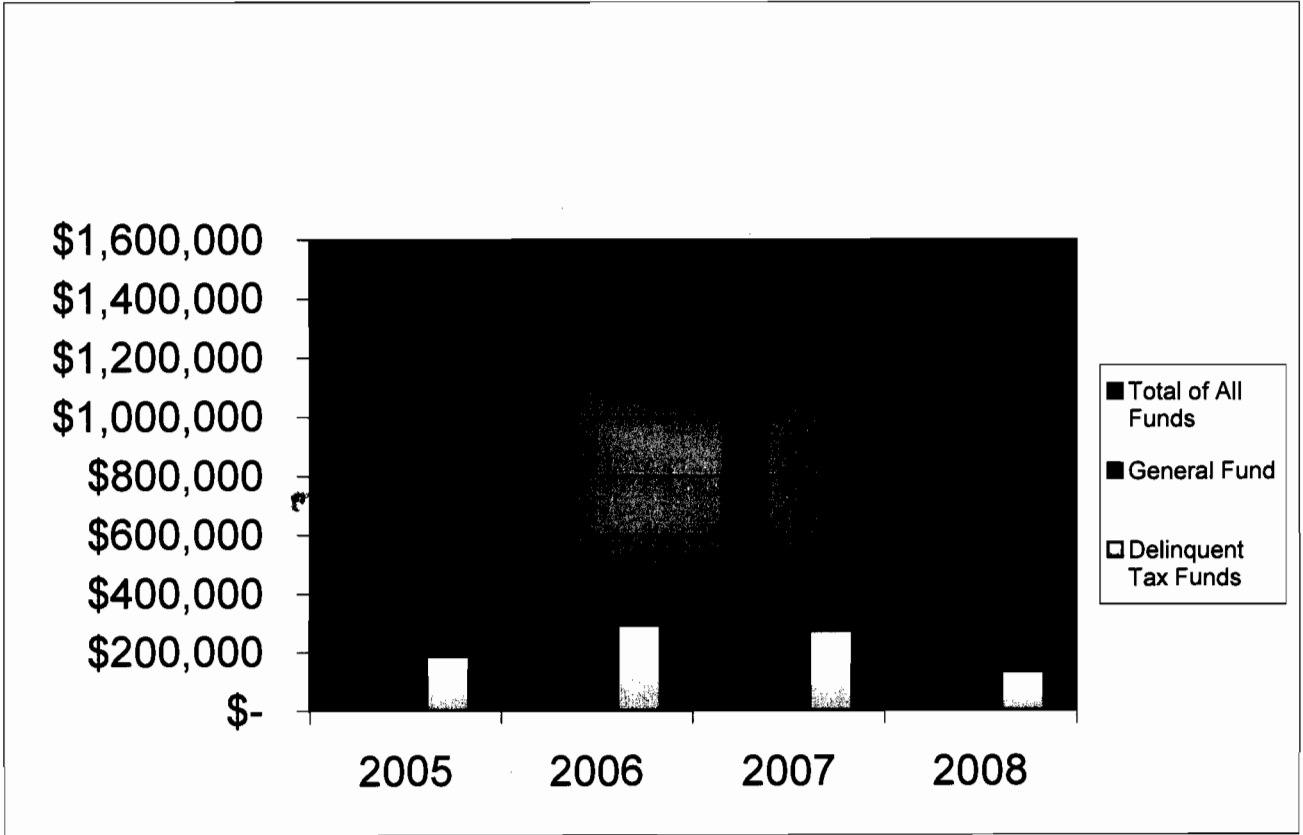
2005	2006	2007	2008
\$ 725,098	\$ 1,119,176	\$ 1,425,038	\$ 724,797

**General Fund**

2005	2006	2007	2008
\$ 137,657	\$ 208,630	\$ 307,491	\$ 182,343

**Delinquent Tax Funds**

2005	2006	2007	2008
\$ 184,673	\$ 292,904	\$ 272,341	\$ 131,736

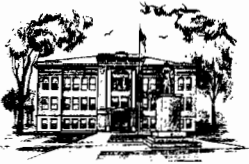


# SANILAC COUNTY BOARD OF COMMISSIONERS

COURTHOUSE • 60 W. SANILAC RD. • ROOM 213 • SANDUSKY, MICHIGAN 48471

PH: (810) 648-2933 • FAX: (810) 648-2830

Website: [www.sanilacounty.net](http://www.sanilacounty.net)



Administrator: John R. Males Ext. 8210  
Assistant Adm./HR Director: Wendi Willing Ext. 8282  
Administration/Board Secretary: Karen Havens Ext. 8201

**James Ruby**  
Chair  
District 3  
(989) 635-7875  
Elmer  
Marlette City  
Marlette Township  
Moore

January 26, 2009

**Gary C. Russell**  
Vice-Chair  
District 2  
(810) 376-8460  
Delaware  
Forester  
Marion  
Sanilac

Mr. Michael Hoagland, Administrator/Controller  
County of Tuscola  
207 E. Grant  
Caro MI 48723

Dear Mike,

**John Merriman**  
District 1  
(810) 376-4374  
Argyle  
Austin  
Custer  
Evergreen  
Greenleaf  
Lamotte  
Minden  
Wheatland

I indicated to you on the phone that we were considering modification of some charges for animal control services. Again, I want to stress that our collaborative relationship has been very beneficial to both counties. We wish to continue with that relationship. These proposals are for discussion. We have evaluated our revenues and expenditures relating to animal control and concluded that we need some minor adjustments.

Our fee structure has been the same since we began this joint arrangement. As you know, operational costs have increased and we propose the following only for the purpose of making this a viable operation.

### Animal Control Census Services

**Jamie Daws**  
District 5  
(810) 346-2043  
Brown City  
Elk  
Flynn  
Maple Valley  
Speaker

	Current	Proposed
Monthly Supervision (census services)		
Charge & Fringes	\$189.86	\$189.86
Mileage	0.375	current IRS rate – .55
Census Personnel Hours	\$9.00	\$9.00
Census Vehicle Hours	\$5.00	\$5.00

**Donald A. Hunt**  
District 6  
(810) 679-4874  
Buel  
Fremont  
Worth

**Judy Van Sickle**  
District 7  
(810) 359-8646  
Croswell  
Lexington



Equal Housing Opportunity  
Equal Opportunity Employer



Animal Control Services

	Current	Proposed
Monthly on call		
Services Charge	\$629.45	\$629.45
Mileage	0.36	current IRS rate – .55
Hourly Truck Charge	\$10.14	\$10.14
D. Gallibinski Hours	\$28.00	\$28.00
J. Matson Hours	\$33.00	\$33.00

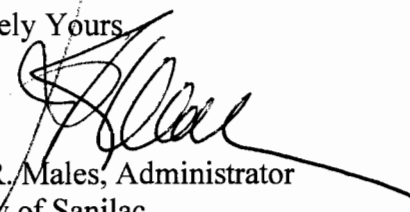
Animal Shelter Services

	Current	Proposed
Monthly Charge for Operation of Tuscola County Animal Shelter	\$3,300.00	\$3,400.00

Again, we feel this shared services concept has been beneficial to both counties. As I stated previously, we have very positive feelings about the working relationship. The Chief Deputy Treasurer and I evaluated our costs and have only proposed increases in areas that have not kept pace with rising expenditures.

Please review the proposed changes and let me know about any area that you feel needs additional review.

Sincerely Yours,

  
John R. Males, Administrator  
County of Sanilac

JRM/klh

C: Board of Commissioners



# TUSCOLA

## *Behavioral Health Systems*

January 23, 2009

Mr. Mike Hoagland  
Tuscola County Controller  
207 E. Grant Street  
Caro, MI 48723

Dear Mr. Hoagland,

This letter is to inform you know that TBHS will not be entering into the Agreement for Purchase of Services with Tuscola County for this fiscal year. As we had discussed in September 08, I was unsure as to whether TBHS would be able to continue with this agreement for FY 08-09.

As you are aware, the intent of the original agreement was to replace the loss of revenue to the County for the administrative fees that TBHS had been paying to the County for central purchasing services. Payment to help offset transportation costs was identified as one way that TBHS would be able to assist the County in covering this lost revenue.

As we had discussed in September, I am concerned that this expense would not be considered an allowable expense if this contract were to be reviewed during our compliance audit since it is a service that the County is mandated to provide per the Michigan Mental Health Code. This is also not a Medicaid allowable expense and therefore has to be paid from general fund dollars. As of our December 31, 2008 projections, TBHS is looking at a potential shortfall in general fund dollars for FY 08-09. If this occurs, we will be covering this general fund loss from our unrestricted fund balance.

TBHS has been happy to offer this contract in the past to the County; however, we are no longer in a position where we are able to do so.

Sincerely,

Sharon Beals  
Chief Executive Officer

**Mike Hoagland**

---

**To:** Bob Mantey (drain-commissioner@tuscolacounty.org)  
**Cc:** Angela Gwizdala (angela.gwizdala@rehmann.com); Clayette Zechmeister (Clayette Zechmeister); Commissioners; Jerry Desloover (jerry.desloover@rehmann.com); Pat Donovan (Pat Donovan)  
**Subject:** Supplemental Audit work - Drain Commission  
**Attachments:** Drain Comm Special Audit.pdf; Audit Drain Office Summary.doc

Bob

Last fall, the Board of Commissioners requested supplemental audit work to be conducted for the Drain Commission Office to determine any accounting problems. This was done to help new incoming elected officials to know if there were internal accounting problems in their office and thus enable the implementation of changes for improvement. These same audits were also directed to be conducted for Register of Deeds and Sheriff Department. These are much more in-depth "procedural audits" than is conducted when auditors perform the overall annual all funds county audit.

Attached are the draft auditor findings and recommendations. Clayette and I have reviewed this information. Clayette has assembled the attached ("User Friendly") summary of auditor recommendations for your office to assist in your review. After you have a chance to review this information Clayette and I would like to schedule a time during the first week of February to discuss the recommendations and develop a specific timetable of steps to implement the necessary changes. Please let Clayette know a time when we can meet. The County Auditors will attend the February 12, 2009 Committee of the Whole meeting to review their recommendations for change. We request that you and/or staff from your office be present at this meeting to explain the actions that you are going to take to correct problems. Your attendance at the February 12, 2009 meeting is important because it will enable an understanding among all parties of any accounting problems and how solutions will be implemented.

Thank you for your assistance with this important matter.

Michal Hoagland

**Mike Hoagland**

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**From:** Mike Hoagland [MHoagland@TuscolaCounty.org]  
**Sent:** Tuesday, January 27, 2009 1:18 PM  
**To:** Lee Teschendorf (sheriff@tuscolacounty.org)  
**Cc:** Clayette Zechmeister (Clayette Zechmeister); Angela Gwizdala (angela.gwizdala@rehmann.com); Jerry Desloover (jerry.desloover@rehmann.com); Pat Donovan (Pat Donovan); Amanda Roggenbuck (aroggenbuck@tuscolacounty.org); 'Jerry Peterson'; 'Tom Bardwell (tbardwell@hillsanddales.com)'; Tom Kern (commishkern@gmail.com)  
**Subject:** Supplemental audit work - Sheriff  
**Attachments:** Sheriff Special Audit.pdf; Audit Sheriff's Department Summary.doc

Lee

Last fall, the Board of Commissioners requested supplemental audit work to be conducted for the Sheriff Department to determine any accounting problems. This was done to help new incoming elected officials to know if there were internal accounting problems in their office and thus enable the implementation of changes for improvement. These same audits were also directed to be conducted for the Drain Commission and Register of Deeds Offices. These are much more in-depth "procedural audits" than is conducted when auditors perform the overall annual all funds county audit.

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Thank you for your assistance with this important matter.

Michal Hoagland

**Mike Hoagland**

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**From:** Mike Hoagland [MHoagland@TuscolaCounty.org]  
**Sent:** Tuesday, January 27, 2009 1:23 PM  
**To:** Dan Grimshaw (dgrimshaw@tuscolacounty.org)  
**Cc:** Clayette Zechmeister (Clayette Zechmeister); Angela Gwizdala (angela.gwizdala@rehmann.com); Jerry Desloover (jerry.desloover@rehmann.com); Pat Donovan (Pat Donovan); Amanda Roggenbuck (aroggenbuck@tuscolacounty.org); 'Jerry Peterson'; 'Tom Bardwell (tbardwell@hillsanddales.com'; Tom Kern (commishkern@gmail.com)  
**Subject:** Supplemental Audit Work-ROD  
**Attachments:** ROD Special Audit.pdf; Audit Register of Deeds Summary.doc

Dan

Last fall, the Board of Commissioners requested supplemental audit work to be conducted for the Register of Deeds Office to determine any accounting problems. This was done to help new incoming elected officials to know if there were internal accounting problems in their office and thus enable the implementation of changes for improvement. These same audits were also directed to be conducted for the Drain Commission and Sheriff Department. These are much more in-depth "procedural audits" than is conducted when auditors perform the overall annual all funds county audit.

Attached are the draft auditor findings and recommendations. Clayette and I have reviewed this information. Clayette has assembled the attached ("User Friendly") summary of auditor recommendations for your office to assist in your review. After you have a chance to review this information Clayette and I would like to schedule a time during the first week of February to discuss the recommendations and develop a specific timetable of steps to implement the necessary changes. Please let Clayette know a time when we can meet. The County Auditors will attend the February 12, 2009 Committee of the Whole meeting to review their recommendations for change. We request that you and/or staff from your office be present at this meeting to explain the actions that you are going to take to correct problems. Your attendance at the February 12, 2009 meeting is important because it will enable an understanding among all parties of any accounting problems and how solutions will be implemented.

Thank you for your assistance with this important matter.

Michal Hoagland

## Mike Hoagland

---

**From:** Jerry Desloover [Jerry.Desloover@rehmann.com]  
**Sent:** Tuesday, January 27, 2009 1:45 PM  
**To:** MHoagland@TuscolaCounty.org  
**Cc:** Clayette Zechmeister (Clayette Zechmeister)  
**Subject:** Treasurer's office

We contact the Treasurer's office today and the Treasurer verbally indicated to us that all Delinquent tax receivable accounts were reconciled and that staff was properly trained to perform the reconciliation.

### Gerald J. Desloover CPA, CGFM

Principal - Government Services

#### REHMANN

Rehmann Robson

5800 Gratiot, Suite 201

P.O. Box 2025

Saginaw, Mi. 48605-2025

989-799-9580 Direct - 989-797-8312

Fax - 989-799-0227

*jerry.desloover@rehmann.com*

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#### NOTICE TO PERSONS SUBJECT TO UNITED STATES TAXATION:

DISCLOSURE UNDER TREASURY CIRCULAR 230: The United States Federal tax advice, if any, contained in this document and its attachments may not be used or referred to in the promoting, marketing, or recommending of any entity, investment plan, or arrangement, nor is such advice intended or written to be used, and may not be used, by a taxpayer for the purpose of avoiding Federal tax penalties.

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January 20, 2009

Mr. Mike Hoagland  
Tuscola County Board of Commissioners  
207 E. Grant St.  
Caro, MI 48723

Dear Mike,

On behalf of the Tuscola County EDC Board of Directors, thank you and the Board of Commissioners for the allocation of \$55,877 to the EDC. This letter gives further details about receiving the board's Tuscola County 2008-2009 allocation. As we discussed \$21,000 is designated for the Revolving Loan Fund, the EDC board anticipates more demand for gap financing to be timely disbursed to entrepreneurs and existing small businesses.

With the approval of the Board of Commissioners, the EDC is requesting the proposed draw of payments for the EDC General Fund and Revolving Loan Fund to be paid as follows:

Date:	Amount
February 15, 2009	\$ 18,626
March 15, 2009	18,626
April 15, 2009	<u>18,625</u>
Total	\$ 55,877

The EDC looks forward to another year of creating and retaining jobs in the retail, service, commercial, agricultural processing and manufacturing sectors of the County. Thank you again for your continued support!

Please call me with any questions.

Sincerely,

  
James McLoskey

CC: Tom Bardwell  
Margie White-Cormier



**TUSCOLA COUNTY MOSQUITO ABATEMENT**

1500 Press Drive  
Caro, MI 48723-9291  
Tel# (989) 672-3748  
Fax# (989) 672-3724

William Wallace  
Director

Richard Colopy  
Biologist

TO: Tuscola County Board of Commissioners  
Michael Hoagland - Controller/Administrator

From: William Wallace-Director  
Tuscola County Mosquito Abatement

DATE: January 16, 2009

RE: Purchase of New Plotter

For twelve years we have used a Hewlett Packard DesignJet 750C Plus Plotter to print our maps for our Technicians, their route maps and Maps for reference in the office. This piece of equipment is critical to our operation. We cannot achieve the same result with a standard printer. A plotter is required. These maps are continually updated throughout the seasons with most of them 34"x 44" in size. They require reprinting after a number of changes have occurred. It is common to print 36 maps several times during the season.

On January 16, 2009, Jeffery Swoish of Imaging Resources came to Mosquito Abatement and we both agreed that to be continuously fixing this old plotter (if we can find parts) was not the route to follow. Steven Lark concurs with this purchase.

Therefore I request the following measures be taken:

- 1) Transfer \$3500.00 from Tuscola County Mosquito Abatement Revenue not budgeted for 2009 into Account#240-620-970-050 Office Equipment.**
- 2) That I be authorized to purchase from Imaging Resources Inc. a HP DesignJet 510 42" Plotter for the quoted amount of \$3,412.00 to be deducted from Account #240-620-970-050 Office Equipment.**

Thank you,

A handwritten signature in cursive script that reads "William Wallace".

William E. Wallace  
Director  
Tuscola County Mosquito Abatement

# HP Designjet 510 42-in Printer

New!



## Ordering Information

**Commercial model number:**  
CH337A

**Canada model number:**  
CH337A (ABA/ABC)

## Sidebar

### In the box:

Introductory ink cartridges  
Printheads  
Spindle  
Quick reference guide  
Setup poster  
Documentation and drivers on CD-ROM  
Customer service guide  
Power cord  
Printer stand  
Media bin

### Software:

HP-GL/2, HP-RTL Windows drivers, optimized Windows driver for AutoCAD 2000 and higher, HP PCL 3 GUI driver for Mac OS X

### Standard warranty:

1 year Next Business Day Onsite

## Replaces

HP Designjet 500 C7770B  
Large-Format  
Printer 42-in model

## HP Care Pack Options

### Recommended Care Packs

Installation with Network Setup Service H4518E

Next Business Day Onsite: 3 years UK900E

### Optional Care Packs

Installation with Network Setup Service H4518E

Same Day Onsite, Standard Business Hours: 3 years UK904E

Same Day Onsite, Extended Business Hours: 3 years UK908E

Next Business Day Onsite: 3 years UK900E

Next Business Day Onsite: 4 years UK901E

Next Business Day Onsite: 5 years UK902E

Post Warranty Service, Remote User Assistance Support: 1 year HC131PE

Post Warranty Service, Same Day Onsite, Standard Business Hours: 1 year UK903PE

Post Warranty Service, Same Day Onsite, Extended Business Hours: 1 year UK907PE

Post Warranty Service, Next UK898PE

Print large-format CAD drawings easily and conveniently with HP's most affordable standalone printer.

Assume greater control over CAD printing when you bring it in-house. In addition to this being HP's most affordable large-format printer, it also delivers fast speeds—up to 56 seconds for a D/A1-sized document—and easy HP-GL/2 direct printing.



Impress clients with a four-color, high resolution (2400 x 1200 optimized dpi) printing system that delivers fine line quality and high accuracy. It's compatible with the latest applications, offers HP-GL/2 support and comes with 160 MB of memory.

HP makes it easy and affordable for small studios to produce high-quality technical CAD prints in-house. Forgo the expense, hassle, and time it takes to outsource large-format prints and start doing it yourself.



## Compatible Operating Systems

### Standard Desktop

Windows 2000 \*  
Windows XP \*  
Windows Server 2003 \*  
Windows Vista® Ready \*  
Mac OS Mac OS X v 10.3, 10.4, 10.5

## Additional Information

**Sales** [www.designjet.hp.com](http://www.designjet.hp.com)  
Data Sheet 4AA2-2959ENUC  
**Third-party solutions** [www.hpssc.com](http://www.hpssc.com)  
**Reseller** <http://hp.com/partners/us>  
**Services** <http://www.hp.com/go/services>  
**Supplies and accessories** [www.hp.com](http://www.hp.com)

## Brand Specifications

### PRINTER:

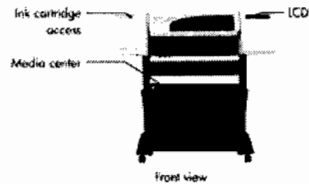
**Print Technology** HP Thermal Inkjet  
**Print Speed, Draft Quality** 2.5 mpp (color image on coated paper, D-size)  
**Print Speed, Normal Quality** 9.5 mpp (color image on glossy paper, D-size)  
**Print Speed, Best Quality** 16 mpp (color image on glossy paper, D-size)  
**Print Length, Maximum** 150 ft  
**Media Width, Maximum** 42 in  
**Media Handling/Document Finishing** Single sheet feed, roll feed, automatic cutter  
**Print Quality, Black Best** Up to 2400 x 1200 optimized dpi  
**Print Quality, Color Best** Up to 2400 x 1200 optimized dpi  
**Print Cartridges** 4 (1 each black, cyan, magenta, yellow)  
**Print Languages, Std** HP-GL/2, HP-RTL, HP PCL 3 GUI  
**Print Languages, Opt** None  
**Print Cartridge Capacity** 69 ml (CMYK) or 28 ml (CMY)  
**Ink Types** Pigment-based black, dye-based color

### GENERAL

**Media Types** Bond and coated, technical, film, photographic, proofing, self-adhesive, banner and sign, canvas  
**Media Sizes, Std** 8.3 to 42-in wide sheets; 18 to 42-in rolls  
**Media Sizes, Custom** 8.3 x 8.3 in to 42 x 74.7 in  
**Connectivity, Std** USB 2.0 compliant, IEEE-1284-compliant parallel  
**Connectivity, Opt** HP Jetdirect internal, external and wireless print servers  
**Memory, Std** 160 MB  
**Memory, Max** 416 MB  
**ENERGY STAR® Qualified** Yes  
**Mac Compatible** Yes  
**Dimensions (W x D x H)** 67 x 27 x 43 in (with stand)  
**Weight** 99.6 lb (with stand)  
**Shipping Dimensions** 77.8 x 25.4 x 38.5 in (with stand)  
**Shipping Weight** 232 lb (with stand)

Business Day  
Onsite: 1 year

## HP Designjet 510 series



## Jetdirect Products

HP Jetdirect ew2400 (J7951G)  
HP Jetdirect 620n (J7934G)  
HP Jetdirect 625n (J7960G)  
HP Jetdirect 635n (J7961G)  
HP Jetdirect en1700 (J7988G)

## Accessories (standard)

42-in Spindle (C2390A)  
EFI Designer Edition 5.1 for HP XL (Q6643D)  
HP Designjet 256 MB Memory Upgrade (CH654A)

## Compatible Supplies

### HP Ink Supplies

HP 82 69-ml Black Ink Cartridge (CH565A)  
HP 82 28-ml Cyan Ink Cartridge (CH566A)  
HP 82 69-ml Cyan Ink Cartridge (C4911A)  
HP 82 28-ml Magenta Ink Cartridge (CH567A)  
HP 82 69-ml Magenta Ink Cartridge (C4912A)  
HP 82 28-ml Yellow Ink Cartridge (CH568A)  
HP 82 69-ml Yellow Ink Cartridge (C4913A)  
HP 11 Black Printhead (C4810A)  
HP 11 Cyan Printhead (C4811A)  
HP 11 Magenta Printhead (C4812A)  
HP 11 Yellow Printhead (C4813A)

## Compatible Paper Products

### HP Bond and Coated Paper

#### HP Inkjet Coated Paper

18 in	24 lb	150 ft	Q7897A
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#### HP Heavyweight Coated Paper

24 in	35 lb	100 ft	C6029C
36 in	35 lb	100 ft	C6030C
42 in	35 lb	100 ft	C6569C

#### HP Yellow Coloured Paper

36 in		150 ft	Q1760A
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#### HP Universal Coated Paper

24 in	26 lb	150 ft	Q1404A
36 in	26 lb	150 ft	Q1405A
42 in	26 lb	150 ft	Q1406A

#### HP Universal Heavyweight Coated Paper

24 in	32 lb	100 ft	Q1412A
36 in	32 lb	100 ft	Q1413A
42 in	32 lb	100 ft	Q1414A

#### HP Bright White Inkjet Paper

24 in	24 lb	150 ft	C1860A
36 in	24 lb	150 ft	C1861A

#### HP Universal Bond Paper

24 in	21 lb	150 ft	Q1396A
36 in	21 lb	150 ft	Q1397A
42 in	21 lb	150 ft	Q1398A

#### HP Coated Paper

18 x 24 in	26 lb	100 sheets	Q1961A
24 in	26 lb	150 ft	C6019B
36 in	26 lb	150 ft	C6020B
24 x 36 in	26 lb	100 sheets	Q1962A
42 in	26 lb	150 ft	C6567B

### HP Film (Technical and Graphic)

#### HP Matte Film

24 in	125 ft	51642A
36 in	125 ft	51642B

#### HP Clear Film

36 in	75 ft	C3875A
24 in	75 ft	C3876A

#### HP White Matte Polyester Film

36 in	50 ft	Q1736A
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### HP Technical Paper

#### HP Translucent Bond Paper

36 in	18 lb	150 ft	C3859A
24 in	18 lb	150 ft	C3860A

#### HP Vellum Paper

36 in	20 lb	150 ft	C3861A
24 in	20 lb	150 ft	C3862A

**HP Natural Tracing Paper**

36 in	24 lb	150 ft	C3868A
24 in	24 lb	150 ft	C3869A

**HP Photographic Paper**

**HP Universal Semi-gloss Photo Paper**

24 in		100 ft	Q1420A
36 in		100 ft	Q1421A
42 in		100 ft	Q1422A

**HP Universal High-gloss Photo Paper**

24 in		100 ft	Q1426A
36 in		100 ft	Q1427A
42 in		100 ft	Q1428A

**HP High-gloss CP Photo Paper**

24 in		100 ft	C6025A
36 in		100 ft	C6026A
42 in		100 ft	C6565A

**HP Semi-gloss CP Photo Paper**

36 in		100 ft	C6024A
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**HP Universal Instant-dry Gloss Photo Paper**

24 in	50.50 lb	100 ft	Q6574A
36 in	50.50 lb	100 ft	Q6575A
42 in	50.50 lb	100 ft	Q6576A

**HP Universal Instant-dry Semi-gloss Photo Paper**

24 in	50.50 lb	100 ft	Q6579A
36 in	50.50 lb	100 ft	Q6580A
42 in	50.50 lb	100 ft	Q6581A

**HP Proofing Paper**

**HP Matte Proofing Paper**

18 in	38 lb	100 ft	Q7896A
13 x 19 in		100 sheets	Q1967A
24 in		100 ft	Q1968A

**HP Professional Semi-gloss Contract Proofing Paper**

36 in		100 ft	Q8909A
42 in		100 ft	Q8910A
13 x 19 in		50 sheets	Q7970A
24 in		100 ft	Q7971A
18 in		100 ft	Q8049A

**HP Self-Adhesive Material**

**HP Colorfast Adhesive Vinyl**

36 in	40 ft	C6775A
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**HP Self-adhesive Indoor Paper**

36 in	75 ft	Q1733A
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**HP Matte Adhesive-back Polypropylene**

36 in	70 ft	Q1908A
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**HP Banner and Sign Material**

**HP Durable Display Film**

36 in	50 ft	Q6620A
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**HP Outdoor Paper**

36 in	100 ft	Q1730A
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**HP Opaque Scrim**

36 in	50 ft	Q1898B
42 in	50 ft	Q1899B
24 in	50 ft	Q8675A

**HP Matte Polypropylene**

36 in	75 ft	Q1903A
42 in	75 ft	Q1904A

**HP Banners with Tyvek®**

36 in	50 ft	C6787A
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**HP Blue Back Outdoor Billboard Paper**

36 in	100 ft	C7949A
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**HP Fine Art Printing Material**

**HP Canvas Paper**

36 in	180 grams	35 ft	Q1724A
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**HP Low-Solvent and UV-curable Media**

**HP HDPE Reinforced Banner**

42 in	150 ft	CG415A
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*The information contained herein is subject to change without notice. The only warranties for HP products and services are set forth in the express warranty statements accompanying such products and services. Nothing herein should be construed as constituting an additional warranty. HP shall not be liable for technical or editorial errors or omissions contained herein.*





**Tuscola County Mosquito Abatement**

William Wallace, Director  
1500 Press Drive • Caro, MI 48723  
(989) 672-3748 (989) 673-3748 • Fax: (989) 672-3724



TO: Tuscola County Board of Commissioners  
Michael Hoagland - Controller/Administrator

From: William Wallace-Director  
Tuscola County Mosquito Abatement

Date: January 22, 2009

RE: Request purchase of control materials for 2009

On January 14, 2009 closed sealed bids were opened in the Midland County Board of Commissioners Finance Committee. Attached is a summary of eligible bids.

It is Tuscola County Mosquito Abatements recommendation that permission be granted to purchase the following:

**From B&G Chemical, 990 gallons of BVA 2 Larviciding Oil at \$5.71 per gallon for a total of \$5,652.90**

**From Clark Outdoor-Mosquito Control, 440 lbs of Temephos Abate 5% at \$13.55 per lb. for a total of \$5,962.00**

**From Univar USA 2,750 gallons of Kontrol 4-4 at \$16.40 per gallon for a total of \$45,100.00**

**From Clark Outdoor-Mosquito Control, 480 lbs of VectoLex CG at \$7.42 per lb. for a total of \$3,561.60**

**From Clark Outdoor-Mosquito Control, 48 lbs of VectoLex WDG at \$52.95 per lb. for a total of \$2,541.60**

These purchases total \$62,818.10 and would be deducted from the 2009 Tuscola County Mosquito Abatement budget – Abatement Materials 240-620-750-000 which before these purchases has a balance of \$100,000

Thank you,

*William Wallace*  
William E. Wallace

**Midland, Bay & Tuscola County Mosquito Control Agencies  
2009 INSECTICIDE BID SUMMARY**

22-Jan-09

Material	Amount		Vendor					
	B	Bay	Adapco	B&G Chem & Equip	Clarke Outdoor	Univar USA	*Valent BioSciences	
	M	Midland						
T	Tuscola							
A. Temephos 5%PG	M	1,804 lb.	N.B.	N.B.	\$13.55	N.B.	N.B.	
	T	440 lb.	N.B.	N.B.	\$13.55	N.B.	N.B.	
B. Larvicide Oil	B	1,250 gal.	\$6.44	\$5.43 1	\$9.20	N.B.	N.B.	
	M	4,750 gal.	\$6.25	\$5.43 1	\$9.20	N.B.	N.B.	
	T	990 gal.	\$6.56	\$5.71 1	\$9.20	N.B.	N.B.	
C. Abate 1SG	B	2,000 lb.	N.B.	\$2.60 2	\$2.99	\$2.28 2	N.B.	
D. ULV Permethrin	B	2,500 gal.	\$19.88	\$17.50	\$19.15	\$16.40	N.B.	
	M	4,000 gal.	\$19.88	\$17.50	\$19.15	\$16.40	N.B.	
	T	2,750 gal.	\$19.88	\$17.50	\$19.15	\$16.40	N.B.	
E. Temephos 4E	B	25 gal.	N.B.	\$344.00	\$373.00	\$475/container	N.B.	
F. BTI Liquid	M	3,420 gal.	\$21.59	N.B.	\$23.83 3	\$26.85	N.B.	
G. VectoLex CG	B	1,000 lb.	N.B.	N.B.	\$7.42	N.B.	N.B.	
	T	480 lb.	N.B.	N.B.	\$7.42	N.B.	N.B.	
H. VectoLex WDG	T	48 lb.	N.B.	N.B.	\$52.95	N.B.	N.B.	
I. BTI Briquets	B	7 cases	\$58.95	\$64.38	\$100.00	\$60.00	N.B.	
J. Altosid pellets	M	528 lb.	\$25.05	\$25.05	\$25.05	\$25.05	N.B.	

notes:

1 For Delivery of all materials at the same time

2 alt: Provect

3 \$24.08/gal in 30 gallon drums

\* Valent BioSciences offered a supplemental agreement for future purchases of B.t.i. (VectoBac) corn cob granules

	2010	2011
Bay County	\$1.150	\$1.200
Midland County	\$1.125	\$1.175
Tuscola County	\$1.245	\$1.300



**TUSCOLA COUNTY MOSQUITO ABATEMENT  
2009 MATERIALS BID RESULTS AND PURCHASE RECOMMENDATIONS**

Material	Purchase Amount Tuscola County	Vendor					Tuscola County Cost
		Adapco	B&G Chemical	Clarke Outdoor	Univar USA	Valent BioSciences	
A. Temephos Abate 5%	440 lb.	N.B.	N.B.	\$13.55	N.B.	N.B.	\$5,962.00
B. Larvacide Oil	990 gal.	\$6.56	\$5.71	\$9.20	N.B.	N.B.	\$5,652.90
D. ULV Permethrin	2,750 gal.	\$19.88	\$17.50	\$19.15	\$16.40	N.B.	\$45,100.00
G. VectoLex CG	480 lb.	N.B.	N.B.	\$7.42	N.B.	N.B.	\$3,561.60
H. VectoLex WDG	48 lb.	N.B.	N.B.	\$52.95	N.B.	N.B.	\$2,541.60

Recommended Purchase  
Tuscola County

**\$62,818.10**

Sub-Totals by vendor	Adapco	B & G Chemical	Clarke Outdoor	Valent	Univar USA	Total
	\$0.00	\$5,652.90	\$12,065.20	\$0.00	\$45,100.00	\$62,818.10



# Tuscola County Mosquito Abatement



**William Wallace**  
Director

1500 Press Rd.  
Caro, MI 48723  
Telephone (989) 672-3748  
Fax no. (989) 672-3724

**Richard Colopy**  
Biologist

TO: Tuscola County Board of Commissioners  
Michael Hoagland - Controller/Administrator

From: William Wallace-Director  
Tuscola County Mosquito Abatement

DATE: January 22, 2009

RE: Entering Agreement for B.t.i. with Valent BioSciences Corporation

On January 14, 2009 closed sealed bids were opened in the Midland County Board of Commissioners Finance Committee. Valent BioSciences Corporation has made an offer for an extension of current agreement- Two additional years for the purchase of B.t.i. granular larvicide.

In talking with my colleague; Thomas R. Wilmot; PhD. and Director of Midland County Mosquito Control, it is his recommendation and mine to enter into this agreement. Therefore..

**It is my request that Tuscola County enter into the attached agreement with Valent Biosciences Corporation (VBC) to purchase B.t.i. granules for years 2010 & 2011. Each year to purchase 11,900 lbs. at \$1.245/lb. in 2010 and \$1.30/lb. in 2011.**

These purchases total \$14,815.50 in 2010 and \$15,470.00 in 2011 and would be deducted from the 2010 & 2011 Tuscola County Mosquito Abatement budget – Abatement Materials 240-620-750-000 .

Thank you,

William E. Wallace

**2009 Tuscola County Mosquito Control Insecticide  
Extension of current agreement – Two Additional Years**

**PROPOSAL for product to be used during years 2010 & 2011**

PROPOSAL OF: Valent BioSciences Corporation (VBC)

ADDRESS: 870 Technology Way

Libertyville, IL 60048

TELEPHONE: (847) 968-4714 or (847) 366-2404

TO FURNISH AND TO DELIVER all Bti 1300 lb. and 40 lb. bags of granular requirements for 2010 & 2011 as **VectoBac® G CORN COB GRANULES**

<u>Year of Purchase</u>	<u>Net Price Per Pound</u>	<u>Quantity Ordered</u>	<u>Cost of Product</u>
2010	\$1.245/lb	X <u>11,900</u> lbs.	= \$ <u>14,815<sup>50</sup></u>
2011	\$1.30/lb.	X <u>11,900</u> lbs.	= \$ <u>15,470<sup>00</sup></u>

Payment Terms: Net 30 Days

In addition, VBC agrees to deliver additional quantities at the proposal price during the year indicated above.

SIGNED: \_\_\_\_\_

*Ryan Solberg*

TYPE NAME & TITLE: Ryan Solberg – Manager, Public Health Products

DATE: 1/12/09

SIGNED: \_\_\_\_\_

Gerald Peterson, Board Chair-Tuscola County Board of Commissioners

Date: \_\_\_\_\_

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STATE OF MICHIGAN  
LANSING

JENNIFER M. GRANHOLM  
GOVERNOR

DEPARTMENT OF ENERGY, LABOR & ECONOMIC GROWTH

STANLEY "SKIP" PRUSS  
DIRECTOR

January 20, 2009

**TO:** All County Grant Administrators  
All County Surveyors/Representatives  
**FROM:** Keith E. Lambert, P.S., Director *KEZ*  
Office of Land Survey & Remonumentation

**SUBJECT: 2009 Survey & Remonumentation Grant Recommendation Update**

The Office of Land Survey and Remonumentation has received notification that funding in the amount of \$4,000,000 has been recommended for distribution to the counties in 2009 (See enclosed). This figure is a reduction from the original recommended \$5,000,000 amount due to declining revenues.

The amounts offered to each county have been recalculated based upon the original grant formula and may be found on our website under 2009 Recommended Grants.

The 2009 Grant Application, Instructions, and Request for Payment can be found on our website at:

[www.michigan.gov/bcc](http://www.michigan.gov/bcc)  
Select Divisions on the left  
Select Office of Land Survey & Remonumentation

Please send a **new Grant Application** with an **original, ink signature**. If you haven't already done so, please submit a **Request for Payment form** with an **original, ink signature**, so that we may process 2009 start up payments as soon as possible.

If you have any questions, please contact the Office of Land Survey and Remonumentation at (517) 241-6325, e-mail [johnstonn@michigan.gov](mailto:johnstonn@michigan.gov), or me at (517) 241-6322, e-mail [lambertk@michigan.gov](mailto:lambertk@michigan.gov).

*Providing for Michigan's Safety in the Built Environment*

BUREAU OF CONSTRUCTION CODES  
P.O. BOX 30704 • LANSING, MICHIGAN 48909  
Telephone (517) 241-6321 • Fax (517) 241-6301  
[www.michigan.gov/dleg](http://www.michigan.gov/dleg)

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Department of Energy, Labor & Economic Growth  
Bureau of Construction Codes

**2009 Recommended Survey & Remonumentation Program Grants**  
Revised 1-20-09

CONTRACT NUMBERS	COUNTY	City/State	2009 GRANT
BCC 09-01	ALCONA	Harrisville, MI	13,092
BCC 09-02	ALGER	Munising, MI	13,550
BCC 09-03	ALLEGAN	Allegan, MI	50,283
BCC 09-04	ALPENA	Alpena, MI	16,095
BCC 09-05	ANTRIM	Bellaire, MI	21,138
BCC 09-06	ARENAC	Standish, MI	10,363
BCC 09-07	BARAGA	L'Anse, MI	12,210
BCC 09-08	BARRY	Hastings, MI	33,029
BCC 09-09	BAY	Bay City, MI	65,094
BCC 09-10	BENZIE	Beulah, MI	13,156
BCC 09-11	BERRIEN	St. Joseph, MI	60,512
BCC 09-12	BRANCH	Coldwater, MI	18,743
BCC 09-13	CALHOUN	Marshall, MI	77,558
BCC 09-14	CASS	Cassopolis, MI	22,498
BCC 09-15	CHARLEVOIX	Charlevoix, MI	36,768
BCC 09-16	CHEBOYGAN	Cheboygan, MI	18,785
BCC 09-17	CHIPPEWA	Sault Ste. Marie, MI	39,359
BCC 09-18	CLARE	Harrison, MI	18,545
BCC 09-19	CLINTON	St. Johns, MI	27,780
BCC 09-20	CRAWFORD	Grayling, MI	15,024
BCC 09-21	DELTA	Escanaba, MI	32,956
BCC 09-22	DICKINSON	Iron Mountain, MI	15,666
BCC 09-23	EATON	Charlotte, MI	56,402
BCC 09-24	EMMET	Petoskey, MI	21,040
BCC 09-25	GENESEEE	Flint, MI	123,426
BCC 09-26	GLADWIN	Gladwin, MI	20,001
BCC 09-27	GOGEBIC	Bessemer, MI	17,607
BCC 09-28	GR. TRAVERSE	Traverse City, MI	40,436
BCC 09-29	GRATIOT	Ithaca, MI	21,198
BCC 09-30	HILLSDALE	Hillsdale, MI	23,010
BCC 09-31	HOUGHTON	Houghton, MI	20,198
BCC 09-32	HURON	Bad Axe, MI	21,366
BCC 09-33	INGHAM	Mason, MI	84,797
BCC 09-34	IONIA	Ionia, MI	24,890
BCC 09-35	IOSCO	Tawas City, MI	16,041
BCC 09-36	IRON	Crystal Falls, MI	17,356
BCC 09-37	ISABELLA	Mt. Pleasant, MI	26,855
BCC 09-38	JACKSON	Jackson, MI	53,087
BCC 09-39	KALAMAZOO	Kalamazoo, MI	76,365
BCC 09-40	KALKASKA	Kalkaska, MI	11,647
BCC 09-41	KENT	Grand Rapids, MI	186,677
BCC 09-42	KEWEENAW	Mohawk, MI	6,840

CONTRACT NUMBERS	COUNTY	City/State	2009 GRANT
BCC 09-43	LAKE	Baldwin, MI	13,010
BCC 09-44	LAPEER	Lapeer, MI	33,715
BCC 09-45	LEELANAU	Leland, MI	31,604
BCC 09-46	LENAWEE	Adrian, MI	37,331
BCC 09-47	LIVINGSTON	Howell, MI	114,800
BCC 09-48	LUCE	Newberry, MI	11,585
BCC 09-49	MACKINAC	St. Ignace, MI	16,019
BCC 09-50	MACOMB	Mt. Clemens, MI	260,661
BCC 09-51	MANISTEE	Manistee, MI	15,976
BCC 09-52	MARQUETTE	Marquette, MI	39,532
BCC 09-53	MASON	Ludington, MI	15,295
BCC 09-54	MECOSTA	Big Rapids, MI	20,854
BCC 09-55	MENOMINEE	Menominee, MI	19,720
BCC 09-56	MIDLAND	Midland, MI	28,843
BCC 09-57	MISSAUKEE	Lake City, MI	12,457
BCC 09-58	MONROE	Monroe, MI	47,332
BCC 09-59	MONTCALM	Stanton, MI	48,964
BCC 09-60	MONTMORENCY	Atlanta, MI	12,639
BCC 09-61	MUSKEGON	Muskegon, MI	65,358
BCC 09-62	NEWAYGO	White Cloud, MI	26,562
BCC 09-63	OAKLAND	Pontiac, MI	390,390
BCC 09-64	OCEANA	Hart, MI	16,966
BCC 09-65	OGEMAW	West Branch, MI	16,967
BCC 09-66	ONTONAGON	Ontonagon, MI	16,065
BCC 09-67	OSCEOLA	Reed City, MI	21,528
BCC 09-68	OSCODA	Owosso, MI	11,188
BCC 09-69	OTSEGO	Gaylord, MI	17,337
BCC 09-70	OTTAWA	West Olive, MI	84,111
BCC 09-71	PRESQUE ISLE	Rogers City, MI	13,406
BCC 09-72	ROSCOMMON	Roscommon, MI	31,290
BCC 09-73	SAGINAW	Saginaw, MI	57,926
BCC 09-74	ST. CLAIR	Smiths Creek, MI	56,440
BCC 09-75	ST. JOSEPH	Centreville, MI	28,770
BCC 09-76	SANILAC	Sandusky, MI	25,006
BCC 09-77	SCHOOLCRAFT	Manistique, MI	16,031
BCC 09-78	SHIAWASSEE	Owosso, MI	39,845
BCC 09-79	TUSCOLA	Caro, MI	29,149
BCC 09-80	VAN BUREN	Paw Paw, MI	67,780
BCC 09-81	WASHTENAW	Ann Arbor, MI	93,138
BCC 09-82	WAYNE	Detroit, MI	575,559
BCC 09-83	WEXFORD	Cadillac, MI	17,408
<b>Total</b>			<b>\$ 4,000,000</b>



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## Tuscola County Sheriff's Office

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420 Court Street • Caro, MI 48723

Lee Teschendorf, Sheriff  
Glen Skrent, Undersheriff

Phone (989) 673-8161  
Fax (989) 673-8164

January 19, 2009

To: Tuscola County Commissioners

From: Sheriff Lee Teschendorf

Re: Annual Membership Fee for the Explorer Program

Dear Commissioners:

The Explorer Program is sponsored by the Tuscola County Sheriff's Office, therefore we would like to request that the membership dues for the Explorer Program be paid out of the Jail budget, Membership and Subscription account #101-304-809-000 for \$20.00.

Thank you for your consideration.

Sincerely,

Lee Teschendorf  
Tuscola County Sheriff

Report:106 v6.07  
 Date: 12/30/2008  
 Time: 13:30:17

Post 2560  
 Learning for Life Renewal

Thumb  
 Post: Post 2560  
 District: 05 Thumb County:TUSCOLA  
 Post Status: N Term (In months):12 Expire Date: 01/31/2010

Participating Organization: Tuscola County Law Enforcement Post  
 420 Court St  
 Caro, MI 48723-1606  
 Executive Officer  
 Thomas Kern  
 1660 N Dodge Rd  
 Deford, MI 48729-9716

Special Interest:  
 0806 SHERIFF/DEPUTY

Executive Officer Certification	_____	Signature	Fee Information	Qty	Fee
Our organization approves this application and all participating adults.			Paid Youth	_____	\$ _____
			Multiple Adults	_____	\$ _____
			Participation Fee		\$20.00
			Total Fees Submitted		\$ _____

Post Advisor Certification \_\_\_\_\_  
 Signature

9 Months Completed tenure Disability Code \_\_\_\_\_ On Time Post? \_\_\_\_\_

Position	Adult Participants			
	Person ID	Name	Address	Birth Date Gender Phone
Post Committee Chairman	9849338	Thomas Kern	1660 N Dodge Rd Deford, MI 48729-9716	01/01/1960 M B 672-3999 H 872-3838
Explorer Post Advisor	120701619	Steven Roland	420 Court St Caro, MI 48723-1606	07/06/1976 M B 673-8161 H 672-2590
Post Committee Member	120480516	Leland Teschendorf	1061 W Northwood Dr Caro, MI 48723-1152	11/21/1949 M H (989) 673-4739



## Tuscola County Sheriff's Office

420 Court Street • Caro, MI 48723

Lee Teschendorf, Sheriff  
Glen Skrent, Undersheriff

Phone (989) 673-8161  
Fax (989) 673-8164

01/28/2009

Tuscola County Board of Commissioners  
Mr. Michael Hoagland, County Controller

This is to inform you that Deputy Ryan Robinson will be transferred to the patrol division effective 02/07/2009. He is currently classified as a corrections officer and the transfer is to fill a current vacancy in the patrol division. Please make the appropriate pay adjustment for him as of that date.

Sincerely,

Leland Teschendorf, Sheriff



(A)



## Tuscola County Sheriff's Office

420 Court Street • Caro, MI 48723

Lee Teschendorf, Sheriff  
Glen Skrent, Undersheriff

Phone (989) 673-8161  
Fax (989) 673-8164

01/28/2009

Tuscola County Board of Commissioners  
Mr. Michael Hoagland, County Controller

This is to inform you that I have hired Mr. Jonathon Ramirez to fill a current vacancy in our corrections division. His employment will not become effective until we receive the results of his physical examination and drug screening but I anticipate it will be on or before 02/07/2009.

Sincerely,

A handwritten signature in cursive script that reads "Leland Teschendorf".

Leland Teschendorf, Sheriff



# Tuscola County Sheriff's Office

420 Court Street • Caro, MI 48723

Lee Teschendorf, Sheriff  
Glen Skrent, Undersheriff

Phone (989) 673-8161  
Fax (989) 673-8164

01/28/2009

Tuscola County Board of Commissioners  
Mr. Michael Hoagland, County Controller

This is to inform you that I have hired Mr. Justin Matinkhah as part-time deputy sheriff. He is a certified police officer with some additional training and has limited experience with the Frankenmuth Police Department. His employment will not become effective until we receive the results of his physical examination and drug screening but I anticipate it will be on or before 02/07/2009.

Sincerely,

Leland Teschendorf, Sheriff



**TUSCOLA COUNTY MOSQUITO ABATEMENT**

1500 Press Drive  
Caro, MI 48723-9291

Tel# (989) 672-3748 or 673-3748

Fax# (989) 672-3724

William Wallace  
Director

Richard Colopy  
Biologist

January 22<sup>nd</sup>, 2009

Dear Tuscola County Board of Commissioners and Michael Hoagland,

Mosquito Abatement has grown tremendously in the last 12 years. Requests for service has increased tremendously. The Mosquito Abatement Office has become more complex in technology and work load. What it lacks is one central key person in charge of the office operations. I, with my duties as Director and added duties of operations cannot be in the office all the time to supervise the day to day workload.

Currently there are two Utility Person(s) who share the work load without either one formally in charge. At times as you can imagine this can lead to disagreements.

Therefore, I request that the Board of Commissioners create a hands-on *Office Manager* position that is temporary, part-time and seasonal. This person would be responsible for the assignment of tasks, public contact, record keeping, design and maintance of databases and the daily management of the Utility Person(s). *Please see the attached proposed Job Description.*

I feel that this person's pay rate should be the same per hour as an entry level Mechanic at Mosquito Abatement of \$11.73 per hour. Both positions require responsibility to maintain their areas of work.

Sufficient funds exists in the 2009 Tuscola County Mosquito Abatement Budget to fund this position.

In order to find the correct person for this position upon your approval I would advertise on the Tuscola County website and post throughout the county offices. I hope to fill this position as soon as possible since we are situated in the mosquito season.

Thank you,

Handwritten signature of William Wallace in cursive script.  
William Wallace

# TUSCOLA COUNTY MOSQUITO ABATEMENT

## OFFICE MANAGER DESCRIPTION

### (TEMPORARY, SEASONAL, PART-TIME)

PAY RATE: \$11.73 per hour / no benefits

HOURS: The Office Manager shall be available to work 32 consecutive 37.5-40.0 hour weeks; however, the employer cannot guarantee the number of weeks nor hours as the work is severely affected by weather and other events. The Employer reserves the right to send the Office Manager home, call the Office Manager in or notify the Office Manager he/she will not be needed at its discretion.

GENERAL STATEMENT OF DUTIES: Assigns tasks to the Utility Person(s) and informally and formally evaluates work performed. Has the responsibility to make sure that the office staff (i.e. Utility Person(s)) treats the public with courtesy and in a prompt fashion. Supplements tasks performed by the Utility Person as the Office Manager sees fit in order to run an effective office.

DISTINGUISHING FEATURES OF THE CLASS: The work involves the exercise of judgment in the application of prescribed procedures and methods to routine matters. Positions in this class may involve public contact and/or matters of a confidential nature. Depending upon the nature of the assignment, the work may be checked by the Director.

EXAMPLES OF WORK: (Illustrative only)

Maintains databases and records. Cross-indexes and files records, files documents and correspondence alphabetically or by other classification. Searches and locates file material. Answers inquires according to established departmental policy. Proofreads typewritten and printed materials. Operates calculator, copier, and other office equipment. Answers telephone and gives general information in response to public or official queries. Processes personnel actions and records. Performs a variety of clerical tasks. This is not to be construed as an exhaustive list of all duties performed by personnel so classified.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES: Good knowledge of office terminology, procedures, equipment, business arithmetic and English: some knowledge of elementary bookkeeping; ability to understand and follow complex oral and written direction; ability to maintain complex clerical records and prepare reports from such records; ability to make minor decisions in accordance with laws, ordinances, regulations and established policies; clerical aptitude; good judgment; tact and courtesy; good physical condition. **Must sufficiently pass the Michigan Department of Agriculture Certified Applicators Test.** Must also have knowledge of building and equipment cleaning and maintenance practices, supplies and equipment, and ability to use them economically and efficiently; ability to understand and follow more complex directions; thoroughness; dependability; the ability to perform necessary tasks without the necessity of direct and constant supervision.

Must be able to lift 50 pounds.

Must have a valid Driver's license with a good record and maintain such.

Ability to pass a physical examination with a drug screen given by a physician selected by the County of Tuscola. Ability to pass a cholinesterase blood test.

Must sufficiently pass the Michigan Department of Agriculture Certified Applicators Test.

**ACKNOWLEDGEMENT**

I, \_\_\_\_\_, acknowledge that I am the legal guardian of Ms. Doris Cox and that she has vacated, and has no intention of returning to 239 Sherman Street, Caro, Michigan ("Premises"). I further acknowledge on Ms. Cox's behalf that all of her furnishings and personal property have been removed from the Premises and that the lease dated October 3, 1984 has been terminated by her permanent abandonment of the Premises. Finally, I acknowledge that Tuscola County will be destroying the Premises as envisioned when it originally purchased the Premises from Ms. Cox and executed the lease and that she has no further interest in the Premises as of the present date.

Dated: February \_\_, 2009

\_\_\_\_\_

Legal Guardian for Doris Cox

1

**Mike Hoagland**

**From:** Hergott, Jim - BAY CITY, MI [jim.hergott@mi.usda.gov]  
**Sent:** Thursday, January 15, 2009 9:20 AM  
**To:** mhoagland@tuscolacounty.org  
**Cc:** Shirley Roberts; Lori Amo  
**Subject:** FW: TODAY'S MI GREAT BAY MEETING

**Attachments:** MI Great Bay minutes 9-24-08.doc; MI Great Bay minutes 10-29-08 (revised by Shirley).doc; MI Great Bay minutes November 20, 2008.doc



MI Great Bay minutes 9-24-08.d...minutes 10-29-08 ..minutes November ..

Mike attached are minutes from the past 3 meetings. I can get back further if needed. Let me know and I will let you know when the next meeting is. Thank you for your interest and understanding that this partnership has benefit for tuscola county

James Hergott  
USDA/NRCS  
RC&D Coordinator  
Saginaw Bay RC&D  
989-684-5650

-----Original Message-----  
From: Lori Amo [mailto:lori@visitsaginawvalley.com]  
Sent: Thursday, January 15, 2009 9:15 AM  
To: Hergott, Jim - BAY CITY, MI  
Subject: Re: TODAY'S MI GREAT BAY MEETING

Jim, these are all the minutes I have on my computer (because I was elected Secretary). The others I do have but I would have to fax them.

On 1/15/09 9:05 AM, "Hergott, Jim - BAY CITY, MI" <jim.hergott@mi.usda.gov> wrote:

> Lori could you email me the last several months meeting minutes. I have  
> been in contact with tuscola county administrator who would like to  
> become involved but would like to see some past minutes to determine  
> appropriate person beyond chuck frost. Thank you

> James Hergott  
> USDA/NRCS  
> RC&D Coordinator  
> Saginaw Bay RC&D  
> 989-684-5650

> -----Original Message-----  
> From: Lori Amo [mailto:lori@visitsaginawvalley.com]  
> Sent: Thursday, January 15, 2009 8:50 AM  
> To: Ann Richards; Bohling; Brenda Brouillet; Carl Osentoski; Clark  
> Elftman; David Lorenz; Heidi Zanner-DeWald; Helen Pasakarnis; Jim  
> Bredin; Hergott, Jim - BAY CITY, MI; Jim Koski; Joann Crary; Joe  
> Sancimino; Joe Turner; John Cummings; Leisa Paraday; Lu O'Connor;  
> Matthew Smar; Michael Evanoff; Mike Kelly; Pat Shiflet; Schroe;  
Shirley  
> Roberts; Shirley Roberts

**MI Great Bay, Inc.**  
**Meeting Minutes, September 24, 2008**

Page 1/2

1. Call to Order
  - a. President Roberts called the meeting to order at 1:30 pm.
  - b. Present: President Shirley Roberts, Vice President Clark Elftman, Secretary Lori Amo, Treasurer Joe Sancimino, Dick Vantol, Jim Bredin
  
2. Approval of Minutes
  - a. Secretary Amo asked that Saginaw County be added to the list of members, as it was omitted in the August 27, 2008 minutes. Chairman Roberts will amend the minutes. A vote to approve the minutes was not taken, as there wasn't a quorum.
  - b. It was decided that President Roberts will compose meeting agendas, and Secretary Amo will email the agenda and meeting minutes to members. Member Bredin will email the list to Secretary Amo.
  
3. Board Appointments
  - a. Vice president Elftman reported that Larry Degg, Supervisor for Caseville Township in Huron County, is willing to fill one of the Huron County seats. Treasurer Sancimino said that Andy Rodatz would fill a seat for Arenac County. Member Bredin is to find a Tuscola County representative, possibly Ray Petzold. Discussion took place about the name submitted as County representatives. Names will be needed for the October meeting. Treasurer Sancimino would like a full Board of Directors to meet in October.
  
4. Membership Dues
  - a. President Roberts has received dues from Bay and Arenac Counties. Huron and Saginaw dues are in the mail and should arrive shortly. Monies are needed for the IRS application.
  
5. Non-Profit Status
  - a. There haven't been any changes in our non-profit status. President Roberts and Treasurer Sancimino will complete the IRS application.
  
6. New Business
  - a. WIN Grant Application: President Roberts will be meeting with Mike Kelly about MI Great Bay's intentions. He has asked President Roberts to get a grant application completed and to him by the end of September for our projects which may include logo design,

**MI Great Bay, Inc.**  
**Meeting Minutes, October 29, 2008**

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1. President Roberts called the meeting to order at 1:40 pm.
  - a. Present: President Shirley Roberts, Vice President Clark Elftman, Secretary Lori Amo, Treasurer Joe Sancimino, Members Jim Hergott, Mike Evanoff
2. Approval of Minutes
  - a. President Roberts asked everyone to read over the minutes. As there was not yet a quorum, approval of minutes was postponed until one was met.
3. Request for Membership
  - a. MI Great Bay has received a request for membership from Helen Pasakarnis on behalf of Iosco County. She had requested (through Jim Bredin) an application for membership. The City of East Tawas will cut a check for Iosco County representation on MI Great Bay. Helen will gather more members from her county.
4. Grant Application
  - a. President Roberts completed the grant application to WIN. This is our second application; the first was denied. It included funding for road ends; this application is strictly for co-op marketing & tourism development efforts. President Roberts apologized for not sending it to members prior to submission. She distributed copies of the application and asked everyone for their feedback and if she had missed any criteria. Discussion of the grant application took place. Members present at the meeting were satisfied with the completion of the grant application written by President Roberts and thanked her for her time and efforts. Discussion about the budget items in the application took place. President Roberts said she would be attending the WIN meeting next week when they discuss submitted grant applications. Treasurer Sancimino said he would attend the meeting as well. (Vice President Elftman enters the meeting), (Member Evanoff enters the meeting).
5. Approval of Minutes
  - a. President Roberts called for a motion to approve the minutes from the September 24, 2008 meeting, as a quorum had been met. Treasurer Sancimino made a motion to approve the minutes; Member Evanoff gave support. President Roberts called the motion. All approve.
6. Other Business
  - a. President Roberts reviewed what had been discussed at the meeting prior to the arrival of Vice President Elftman and Member Evanoff. When a check is received from Iosco County for their membership, a copy of our bylaws will be sent to them.
  - b. President Roberts and Treasurer Sancimino have been working on the IRS application.
  - c. Dates and times for future meetings were discussed. It was decided to change meeting dates from the last Wednesday of the month at 1:30 pm to the third Thursday of the month at 10:00 am, convening at the Bay City CVB office. The



## **aMI Great Bay, Inc.**

### **Meeting Minutes, November 20, 2008**

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1. Call to Order
  - a. President Roberts called the meeting to order at 10:08 am.
  - b. Present: President Shirley Roberts, Secretary Lori Amo, Treasurer Joe Sancimino, Helen Pasakarnis, LuAnn O'Connor, Matt Smar, Anamika Laad
  - c. Introductions were made around the table.
2. Approval of Minutes
  - a. As we did not have a quorum, the minutes from the October 29, 2008 meeting were not approved.
3. Membership/Board Appointments
  - a. President Roberts said that we are still waiting to find out about more representation from each area of MI Great Bay.
4. WIN Grant Application
  - a. MI Great Bay applied to the Saginaw Bay Watershed Initiative Network for a grant in the amount of \$20,000 that included a \$6,100 match by way of the Travel Michigan pay-per-click program. We have tentatively received approval for \$10,000 with the caveat that MI Great Bay finds a \$10,000 cash match in addition to the \$6,100 from Travel Michigan
5. Coast Zone Management Grant: Coastal Atlas Project
  - a. Jim Bredin suggested Anamika Laad from the East Central Michigan Planning & Development Region (ECMPDR) attend this meeting to discuss a grant the organization recently received from the Coastal Zone Management program to create an Atlas of Michigan's coastline. It was decided the ambitious project would begin in Lake Huron and the Saginaw Bay, partly because we have already gathered a good deal of the information that would be included. Jim thought the ECMPDR could collaborate with MI Great Bay and provide assistance for our website project.
  - b. The ECMPDR will be creating an inventory of and mapping such areas as public land ends, eco-systems, historic maritime resources, bird watching areas, public access sites, trails, etc. Matt Smar asked President Roberts to be the coordinator between MI Great Bay and the DEQ.
  - c. Much discussion followed about the possibilities of collaboration between MI Great Bay and the ECMPDR. President Roberts asked if existing ECMPDR GIS maps would be available for use on the MI Great Bay website. Anamika explained, while public funds were used to create the maps, the ECMPDR makes them available only to member communities. (At least one of the MI Great Bay communities is not a member currently.) It was also apparent the timing of the two projects is very different with MI Great Bay hoping to have a website operational by this Spring and the ECMPDR anticipating several years before they collect, organize and publish data.
  - d. President Roberts asked if MI Great Bay could be contracted to provide GIS coordinates for the common inventory items as a way to generate matching funds for its WIN Grant. Anamika explained the ECMPDR anticipated counting the time it's staff collaborates with organizations like MI Great Bay as a soft match for its own grant.

# United States Senate

WASHINGTON, DC 20510-2204

January 21, 2009

Gerald C. Peterson  
Tuscola County Board of Commissioners  
440 N State St  
Caro, MI 48723

Thank you . . .

. . . for contacting me about providing financial support to the American automotive industry. I agree with you, and I'm fighting in the Senate to protect our manufacturers and Michigan workers.

I have led our efforts in the Senate to help the Big Three. Last September, the Senate passed a retooling program to provide auto manufacturers with \$25 billion in loans to modernize aging plants. This program, which was signed into law, will help automakers begin building the next generation of fuel-efficient vehicles.

Our automakers have been working hard to restructure their businesses to meet the manufacturing needs of the 21st Century. Their employees have sacrificed with job losses and cuts to pay and benefits. We are seeing the generation that created the middle class give up retirement benefits for the survival of the companies they worked for so long to support. Unfortunately, this global economic crisis comes at the worst possible moment for the Big Three, which is why the federal government needs to step in and help.

In December, a minority of Senators blocked a bipartisan compromise that would have provided the critical bridge loan funding needed to help our automakers, putting millions of American jobs at risk. I called on President Bush to provide the funds necessary to save the manufacturing base of our country. I am pleased that the President authorized \$17 billion in loans to our automakers, using a small fraction of the funds from the financial rescue package passed last year. I am very concerned, however, about the unfair, punitive conditions the Bush Administration imposed on workers. I look forward to working with the new Administration and my colleagues in the Senate and House to make this a better package that is fair to all parties involved.

The American automotive industry helped create the middle class. We cannot allow these companies to fail. One out of every ten jobs in our country is auto-related. The loss of the Big Three would cost at least 2.5 million jobs, devastating not only the people of Michigan, but the entire country. With the loss of these jobs, even more families will struggle to pay the mortgages on their homes or to make everyday purchases, expanding the current economic crisis to levels we can hardly imagine.



***Tuscola County Office of Veteran Affairs  
1309 Cleaver Road, Suite B  
Caro, Michigan 48723-9135***

Phone No: (989) 673-8114 ext 128

Fax No: (989) 673-7490

October 1, 2008

Tuscola County Board of Health  
1309 Cleaver Rd.  
Caro, Michigan 48723

Subject: Fiscal report of the Veteran Affair Office.

The change in policy for the Soldier's and Sailor's Relief Fund has made a great difference in the number of requests coming into this office. The two major changes that have affected the relief fund are as follows:

1. Requiring that the veteran or widow to check with other sources within the county before coming to this office.
- 2 Requiring verification of financial records both income and expenses of a veteran or widow applying to the Soldiers and Sailors Relief Fund.

I have changed the annual report for the Veteran Affair Office into a spread sheet format. I believe this will help and depicts the flow of veterans that used this office during the year.

Attached are the October 2008 report dealing with September and a copy of the 2008 fiscal report for this office.

Serving our Veterans

Ron Amend  
Director

ANNUAL REPORT FOR THE VET AFFAIR OFFICE OCT 2007 THRU SEPT. 2008

Month	Office Visit	Phone Calls In	Call Out	Letters In	Letters Out	House Calls	Trust Fund Appl	Amount Granted	Soldiers & Sailors Relief Appl.	Amount Granted	D.A.V. Vet's trans.	D.A.V. Vet's Hours
October	55	150	165	34	57	2	6	\$ 7,659.33	11	\$ 2,758.92	7	49
November	66	152	162	29	52	1	8	\$ 7,384.55	10	\$ 1,037.59	9	39
December	50	96	80	12	18	1	1	\$ 9,178.00	4	\$ 1,567.05	12	69
January	96	198	204	51	28	0	0	\$ -	21	\$ 3,814.47	11	56
February	20	53	65	11	3	0	0	\$ -	13	\$ 1,937.85	4	24
March	72	129	90	17	12	5	0	\$ -	20	\$ 3,468.84	6	36
April	61	153	167	38	48	5	0	\$ -	10	\$1,917.02	10	63
May	65	168	143	27	43	6	3	\$ -	9	\$ 2,361.67	22	87
June	70	118	108	31	39	1	2	\$ -	13	\$ 1,546.89	30	91
July	88	143	174	44	77	0	0	\$ -	8	\$ 1,316.48	8	39
August	95	180	159	30	58	2	1	\$ -	10	\$ 1,183.26	12	59
September	101	170	133	29	54	0	0	\$ -	17	\$ 1,789.97	20	92
Totals	839	1710	1650	353	489	23	21	\$ 24,221.88	146	\$ 24,700.01	151	704

Draft 2009 Work Program Initiatives							
			Primary Implementing	Lead			
	Category	Project Description	Parties	Commissioners	Budget	Timeline	Status as of 1/29/09
1	Financial	Prepare an updated multi-year Financial Strategy Plan to determine alternative methods of balancing the 2010 and future year county budgets (Evaluate forming a Revenue Estimating Committee and determine commissioners to help lead this critical financial planning)	Board of Commissioners and Controller/Administrator	Peterson and Bardwell	Not Applicable	3rd Quarter	Not started
2	Financial	Conduct a financial training session with new commissioners to explain financial trends, policies and other information critical to sound policy decisions and effective fiscal management	Controller/Administrator	Roggenbuck and Kern	Not Applicable	1st Quarter	Underway-to be completed in Jan 2009
3	Financial	Monitor how the state will balance 2009 (Executive Order Cuts) and future year budgets and the impacts of state fiscal decisions on county government funding and the ability or inability to continue providing essential services	Board of Commissioners and Controller/Administrator	All	Not Applicable	On-Going	On-Going
4	Financial	Continue to stress to state officials the importance of State Revenue Sharing payments to counties and local units of government and how these payments are absolutely imperative to providing state mandated services at a "Serviceable Level"	Board of Commissioners, Controller/Administrator, Elected/Appointed County Officials and Local Government Officials	All	Not Applicable	On-Going	Full payment for partial payment year received - future funding of SRS on-going
5	Financial	Work closely with the County Equalization Director and others to monitor property tax value changes, monitor the relationship between state equalized value and taxable value, and monitor state property tax policy changes because of the critical importance of this revenue source to the revenue base of county government	Board of Commissioners, Controller/Administrator and County Equalization Director	Peterson and Bardwell	Not Applicable	On-Going	On-Going
6	Financial	Discuss with the DHS Board the potentials of retiring the Medical Care Facility Building bonds early (bonds can be called in 2012) or the annual millage levy can be reduced – evaluate and consider the potential of asking for public authorization to reallocate a portion of bond retirement millage for general fund operations	Board of Commissioners, Controller/Administrator and DHS Board	Peterson and Bardwell	Not Applicable	3rd Quarter	Not started
7	Financial	Review Title V Funding issues to the County Health Department and Associated Health Department status	Board of Commissioners, Controller/Administrator, Board of Health and Health Officer	Roggenbuck and Kern	Not Applicable	On-Going	On-Going no new updates
8	Financial	Review 2008 supplemental audit work (County Treasurer – delinquent tax reconciliation, Register of Deeds, Sheriff Department County Clerk/Circuit Family Court and Drain Commission conducted in 2008 and implement any recommended changes	Board of Commissioners, Controller/Administrator and effected departments	Peterson and Bardwell	Not Applicable	1st Quarter	Auditor presentation scheduled for February 2009

Draft 2009 Work Program Initiatives							
			Primary Implementing	Lead			
	Category	Project Description	Parties	Commissioners	Budget	Timeline	Status as of 1/29/09
9	Financial	<b>Determine Register of Deeds software needs and procedures to change from the ACS contract</b> which will enable the Register of Deeds Automation Fund rather the General Fund to pay for certain costs	Register of Deeds, Controller/Administrator and Board of Commissioners	Peterson and Bardwell	To be determined	2nd Quarter	On-Going
10	Financial	Work with the Drain Commissioner to <b>project annual and multi-year drainage costs and revisit the implementation of 14A calculations</b> – (Board of Commissioners has implemented 14A calculations but this method of assessing has not been implemented) - work with the Drain Commissioner to determine if there is more cost effect methods of conducting drainage work	Drain Commissioner Controller/Administrator and Board of Commissioners	Peterson and Bardwell	Not Applicable	1st Quarter	Information submitted to Drain Commissioner waiting for response
11	Financial	<b>Begin having all audit firms present the Annual Comprehensive Financial Reports and Audits</b> to the County Board of Commissioners	Board of Commissioners and Controller/Administrator	Peterson and Bardwell	Not Applicable	2nd Quarter	Memo sent requesting audits be presented to County Board - commissioners need to remind these Boards
12	Financial	Identify potential <b>methods of further service consolidations</b> within the County and between counties	Board of Commissioners, Controller/Administrator, Department Heads and other units of government	All	Not Applicable	On-Going	1st meeting regarding dispatch services held with Sanilac County representatives - early review stages
13	Financial	Begin the development of a <b>strategy to gain renewal of the Road Patrol and Senior Citizen millages</b> in 2010	Board of Commissioners, Controller/Administrator, Sheriff and Human Development Commission	Peterson and Bardwell	Not Applicable	4th Quarter	Not started
14	Financial	Review Standard and Poor's recent updating of the <b>county bond rating</b>	Board of Commissioners and Controller/Administrator	Peterson and Bardwell	Not Applicable	1st Quarter	Waiting on S&P updated rating determination
15	Building and Grounds	<b>Bid and construct the new budgeted recycling storage building</b>	Board of Commissioners, Controller/Administrator, Building and Grounds Director and Recycling Committee	Petzold and Kern	\$90,000	2nd Quarter	Waiting on Recycling Coordinator and Building and Grounds Director to prepare specifications for bidding

Draft 2009 Work Program Initiatives							
			Primary Implementing	Lead			
	Category	Project Description	Parties	Commissioners	Budget	Timeline	Status as of 1/29/09
16	Building and Grounds	<b>Develop a multi-year plan for county buildings/grounds and capital improvement needs</b>	Board of Commissioners, Controller/Administrator, Building and Grounds Director	Petzold and Kern	Not Applicable	3rd Quarter	Not started
17	Building and Grounds	Continue to evaluate alternative <b>solutions to jail overcrowding</b> including alternative sentencing approaches	Board of Commissioners, Controller/Administrator, Building and Grounds Director and Sheriff	Petzold and Kern	Not Determined	On-Going	Not started
18	Building and Grounds	<b>Prepare lease and purchase specifications for housing Adult Probation</b>	Board of Commissioners, Controller/Administrator, Building and Grounds Director and Department of Corrections	Petzold and Kern	Not Determined	1st Quarter	Lead commissioners have met with staff and are exploring options
19	Building and Grounds	Upon obtaining the signed lease for the state use of the Human Services building, <b>bid and implement the agreed upon capital improvements and remodeling projects</b> as part of the identified lease agreement	Board of Commissioners, Controller/Administrator, Building and Grounds Director and State Department of Human Services	Petzold and Kern	\$164,150	2nd Quarter	Waiting until the State signs the Lease which is anticipated at the end of January 2009
20	Building and Grounds	<b>Continue emergency services planning</b> for county government operations and gain financial assistance from the county insurance company	Board of Commissioners, Building and Grounds Director and Controller/Administrator	Petzold and Kern	Not Determined	On-Going	Application for certain equipment and training needs has been submitted to MMRMA - other work on-going
21	Building and Grounds	<b>Remodel the computer operations room</b> to include a secured data center for increased security per auditors recommendation	Board of Commissioners, Building and Grounds Director, Controller/Administrator and Information Systems Director	Petzold and Kern	\$10,000	2nd Quarter	Not started
22	Building and Grounds	<b>Complete the utility audit</b> for county buildings and implement cost saving recommendations	Board of Commissioners, Building and Grounds Director, Controller/Administrator and Information Systems Director	Petzold and Kern	Not Applicable	1st Quarter	Recommendations anticipated in Feb 2009
23	Personnel	<b>Discuss the potentials of conducting an open house where the public and county department heads meet and interact</b> for an increased understanding of county government services/functions and public needs	Board of Commissioners, Human Resource Director and Controller/Administrator	Bardwell and Roggenbuck	Not Determined	2nd Quarter	Not started
24	Personnel	Analyze the advantages and disadvantages of a <b>four day work week</b> – review and assess other counties who have implemented the change	Board of Commissioners, Human Resource Director and Controller/Administrator	Bardwell and Roggenbuck	Not Determined	On-Going	On-Going

Draft 2009 Work Program Initiatives							
			Primary Implementing	Lead			
	Category	Project Description	Parties	Commissioners	Budget	Timeline	Status as of 1/29/09
25	Personnel	Develop a county policy regarding grant funded positions	Board of Commissioners, Human Resource Director and Controller/Administrator	Bardwell and Roggenbuck	Not Applicable	1st Quarter	Draft anticipated to be completed for Board review in Feb 2009
26	Personnel	Incorporate all county personnel policies and other key personnel information on the county web site	Board of Commissioners, Human Resource Director, Controller/Administrator and Information System Director	Bardwell and Roggenbuck	Not Applicable	1st Quarter	Not started
27	Personnel	Circuit/Family Court personnel policies clarification and finalization	Board of Commissioners, Human Resource Director, Controller/Administrator and Circuit/Family Court Administrator	Bardwell and Roggenbuck	Not Applicable	1st Quarter	Started by more work and reconciliation needed
28	Technology	Implement the electronic employee time recording system and integrate this system within the county payroll operation	Board of Commissioners, Human Resource Director, Controller/Administrator and Information System Director	All	\$17,000	4th Quarter	Not started
29	Technology	Implement Courthouse and Jail digital surveillance equipment	Board of Commissioners, Building and Grounds Director, Controller/Administrator, Information System Director and Sheriff	Petzold and Kern	\$22,900	2nd Quarter	Early stages of implementation
30	Technology	Complete the implementation of the data workflow optical imaging system in the Friend of the Court and County Clerk's Office	Board of Commissioners, lead Personnel Commissioners Human Resource Director, Controller/Administrator and Circuit/Family Court Administrator	Peterson and Bardwell	\$82,400	2009	Early stages of implementation
31	Technology	Develop a strategic county-wide computer system services plan	Board of Commissioners, Controller/Administrator and Information System Director	Peterson and Bardwell	Not Applicable	4th Quarter	Not started
32	Technology	Evaluate potential new hardware/software for the Register of Deeds operation	Board of Commissioners, Controller/Administrator, Information System Director and Register of Deeds	Peterson and Bardwell	Not Applicable	3rd Quarter	Early stages of implementation
33	Technology	Review the current County Enhanced Access Policy for data in an electronic format and determine if any changes are necessary – gain assistance from other parties with expertise as necessary	Board of Commissioners, Controller/Administrator, Information System Director and Department Heads	Peterson and Bardwell	Not Determined	2nd Quarter	Not started



Draft 2009 Work Program Initiatives							
			Primary Implementing	Lead			
	Category	Project Description	Parties	Commissioners	Budget	Timeline	Status as of 1/29/09
34	Technology	Plan and potentially begin the implementation of <b>expanding the video arraignment system to Circuit/Family Court</b>	Board of Commissioners, Controller/Administrator, Circuit/Family Court Administrator and Information System Director	Peterson and Bardwell	Not Determined	4th Quarter	Not started
35	Technology	Study and <b>implement server virtualization</b> to reduce the number of physical servers for efficiency and improve disaster recovery	Board of Commissioners, Controller/Administrator and Information System Director	Peterson and Bardwell	Not Determined	4th Quarter	Not started
36	Technology	<b>Consider the implementation of a second internet connection</b> to reduce outages and improve accessibility	Board of Commissioners, Controller/Administrator and Information System Director	Peterson and Bardwell	\$2,500	3rd Quarter	Not started
37	Economic Development	Evaluate the <b>potentials of joint fund raising</b> for Enterprise Facilitation and the Economic Development Corporation and determine how to <b>increase the EDC revolving loan fund</b> (community wealth retention and re-investments)	Board of Commissioners, Controller/Administrator, Enterprise Facilitation Board, Economic Development Corporation, EDC Director and MSU-Extension Director	Peterson and Bardwell	Not Determined	1st Quarter	Not started
38	Economic Development	<b>Prepare a third year Rural Business Enterprise Grant application for Enterprise Facilitation</b>	Controller/Administrator, MSU-Extension Director and Enterprise Facilitation Board	Roggenbuck	Not Applicable	1st Quarter	Early stages of implementation
39	Economic Development	<b>Review the benefit/cost of implementing a Land Bank in Tuscola County</b>	Controller/Administrator, MSU-Extension Director, County Treasurer, County EDC Director and County Board of Commissioners	Bardwell	Not Determined	2nd Quarter	Not started
40	Economic Development	Work with the Economic Development Corporation, MSU-Extension and others to determine if there are <b>recommendations in the Community Assessment Team Report (Economic Development Plan) that should be initiated in 2009</b> - (value added agriculture and agricultural energy)	Board of Commissioners, Economic Development Corporation, Controller/Administrator, MSU-Extension Director and EDC Director	Bardwell	Not Determined	1st Quarter	Early stages of implementation
41	Economic Development	Monitor potential <b>federal economic stimulus programs</b> with assistance from federal and state officials and the regional planning commission and determine how the county, local units of government and citizens can most effectively capitalize	Board of Commissioners, Economic Development Corporation, Controller/Administrator, MSU-Extension Director, EDC Director and local units of government	Peterson and Bardwell	Not Determined	1st Quarter	On-Going
42	Economic Development	<b>Obtain an update regarding the Saginaw Bay Coastal Initiative</b>	EDC and MSU-Extension Directors and Controller/Administrator	Peterson	Not Determined	1st Quarter	Not started

Draft 2009 Work Program Initiatives							
			Primary Implementing	Lead			
	Category	Project Description	Parties	Commissioners	Budget	Timeline	Status as of 1/29/09
43	Economic Development	Identify Tuscola representatives to serve on "Migreat Bay Initiative" designed to promote tourism in the Saginaw Bay area	Board of Commissioners	Petzold	Not Determined	1st Quarter	Need to make an appointment so the county has representation
44	Economic Development	Develop, implement and strengthen entrepreneurship skills of youth	MSU-Extension, Human Development Commission and local schools	Roggenbuck	Not Determined	On-going	Not started
45	Dispatch	Complete the installation of transmitters to improve pager coverage in the Cass City, Unionville and Reese areas	Dispatch Director, Dispatch Authority Board, Board of Commissioners and Controller/Administrator	Peterson	Not Determined	1st Quarter	Contacts signed for two sites - potential Reese sites are still under review
46	Dispatch	Obtain bids for replacement of dispatch radios and determine if the county will utilize the state dispatching system	Dispatch Director, Dispatch Authority Board, Board of Commissioners and Controller/Administrator	Peterson	Not Determined	1st Quarter	Early stages of implementation
47	Dispatch	Review the benefit/cost and feasibility of certain type of joint 911-dispatch services with Sanilac County	Dispatch Director, Dispatch Authority Board, Board of Commissioners and Controller/Administrator	Peterson	Not Determined	1st Quarter	Early stages of implementation
48	County Planning	Review the potential of using county zoning for aircraft and public safety near the Tuscola County Area Airport	County Board of Commissioners, Controller/Administrator and Airport Board	Roggenbuck	Not Determined	1st Quarter	Will be discussed at the 1-29-09 Committee meeting
49	County Planning	Develop additional information to assist local units of government with zoning and other regulatory matters involving wind power	MSU-Extension Director, County Planning Commission	Roggenbuck	Not Determined	1st Quarter	Early stages of implementation - referred to County Planning commission
50	Recycling	Complete the implementation of the "Clean Sweep" program at the County recycling operation	Recycling Coordinator, Recycling Committee, Board of Commissioners, Building and Grounds Director and Controller/Administrator	Petzold	\$25,000	2nd Quarter	Early stages of implementation
51	Mosquito Abatement	Discuss future year program upgrades and improvements to the Mosquito Abatement operations in addition to facility and grounds needs	Mosquito Abatement Director, Building and Grounds Director, Controller/Administrator and Board of Commissioners	Petzold	Not Determined	4th Quarter	Not started
52	Administration	Review the potential implementation of paperless Board and Committee agendas and correspondence (laptops and internet access for commissioners)	Board of Commissioners and Controller/Administrator	Roggenbuck	Not Determined	1st Quarter	Early stages of implementation

Draft 2009 Work Program Initiatives							
			Primary Implementing	Lead			
	Category	Project Description	Parties	Commissioners	Budget	Timeline	Status as of 1/29/09
53	Family Stability	Continue to work with MSU-Extension in identifying grant and partnering with other organizations to <b>strengthen partnering, budgeting and self-sufficiency for families in Tuscola County</b>	MSU-Extension	All	Not Determined	On-going	On-going