

TUSCOLA COUNTY BOARD OF COMMISSIONERS
November 21, 2016 Minutes
H. H. Purdy Building

Commissioner Thomas Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 21st day of November 2016, to order at 8:00 o'clock a.m. local time.

Prayer – Commissioner Bardwell

Pledge of Allegiance – Commissioner Young

Roll Call – Clerk Fetting

Commissioners Present: District 1 - Thomas Young, District 2 – Thomas Bardwell, District 3 - Christine Trisch, District 4 – Craig Kirkpatrick (via Google Hangouts), District 5 – Matthew Bierlein

Commissioner Absent: None

Also Present: Mike Hoagland, Clerk Jodi Fetting, Cindy McKinney-Volz, Judge Amy Grace Gierhart, Caryn Painter, Steve Anderson, Mike Miller, Eean Lee, Vicky Sherry, Steve Erickson, Jeff Bliss, Tisha Jones, Andrew Dietderich, Register John Bishop, Kim Vaughan, Sandy Erskine, Dr. Richard Horsch, Clayette Zechmeister, Mark Zmierski, Rick McCarthy, Erica Dibble, Glen Roth, Mr. Kutcher.

Adoption of Agenda

16-M-198

Motion by Young, seconded by Bierlein to adopt the agenda. Motion Carried.

Action on Previous Meeting Minutes -

16-M-199

Motion by Bierlein, seconded by Young to adopt the meeting minutes from the November 10, 2016 meeting. Motion Carried.

Brief Public Comment Period - None

Consent Agenda Resolution - None

New Business -

-Review of Property Involving CDBG Housing Grant Funding - Jeff Bliss provided an update regarding the property in Tuscola County that is for sale. The homeowner has had the property listed for sale but has been unsuccessful in securing a buyer. Jeff would recommend to keep the house for sale. Matter to be placed on the December 15, 2016 Board Agenda.

-Request to Purchase Second Veterans Transport Vehicle - Mark Zmierski explained the need to purchase a second vehicle and the cost associated with the purchase. Matter discussed by the Board.

16-M-200

Motion by Trisch, seconded by Bierlein that per the request of the Veteran's Affairs Director that authorization is given to purchase a second veterans transport van in 2017 from Disabled American Veterans for an amount of \$16,500. Also, the 2017 Veterans Budget incorporate this expense. Motion Carried.

-Economic Development Corporation (EDC) Activity Update -

Vicky Sherry updated the Board that we did receive the maximum number of possible points for the park grant which is favorable to being awarded the grant. The 5-year Parks and Recreation plan has been approved. Solid Waste Management Committee approvals have been received and the paperwork will be forthcoming for signature. Per Vicky Sherry, appointments will not need to be made to the Solid Waste Management Committee that would begin on January 1, 2017. Phragmite grant update provided. Rick McCarthy, McCarthy Carpet Cleaning, has received an equipment lease from the EDC in order to purchase a carpet cleaner and expressed his appreciation.

-Appointments to Boards and Commissions -

16-M-201

Motion by Bierlein, seconded by Trisch that the following appointments be made to the following Tuscola County Boards and Commissions to the terms listed:

*Tuscola County 911 Dispatch Authority for a 2-year term expiring
December 31, 2018:*

Paul Cherniawski

Ray Rendon

Ted Gamet

*Tuscola County Regional Community of Commerce/Workforce for a 2-
year term expiring December 31, 2018:*

John Welke

*Tuscola County Department of Health and Human Services Board for a 3-
year term expiring December 31, 2019:*

Doug Hall

*Tuscola County Department of Public Works for a 3-year term expiring
December 31, 2019:*

Elwyn Helwig

Robert McKay

*Tuscola County Health Department Board of Health for a 4-year term
expiring December 31, 2020:*

Ann Cherry

*Tuscola County Human Development Board of Directors for a 1-year term
expiring December 31, 2017:*

Jerry Peterson

*Tuscola County Recycling Committee for a 3-year term expiring
December 31, 2019:*

Norma Wallace

Patricia Frazer

Matt Branding

*Tuscola County Veteran's Committee for a 4-year term expiring December
31, 2020:*

George Maroney

Motion Carried.

16-M-202

Motion by Bierlein, seconded by Trisch that the County Clerk advertise for the vacancy on the Tuscola County Regional Community of Commerce/Workforce Board. Motion Carried.

16-M-203

Motion by Bierlein, seconded by Trisch that Mark Powell, Michael Yates, Derek Hodges, Roger Mahoney and Scott McCool be appointed to the Tuscola County Remonumentation Peer Group for a 2-year term to expire on December 31, 2018. Motion Carried.

Recessed at 8:58 a.m.

Reconvened at 9:12 a.m.

Chairman Bardwell recessed for the County Budget Public Hearing at 9:12 a.m.

Chairman Bardwell reconvened the Board of Commissioners meeting at 9:52 a.m.

Clerk Fetting excused at 9:52 a.m.

-Updated 2016 Apportionment Report-

16-M-204

Motion by Bierlein, seconded by Trisch that per the recommendation of the Equalization Director that the revised 2016 Tuscola County Apportionment Report be approved and all appropriate signatures are authorized. Motion Carried.

-Court Request for Staffing while Employee is on FMLA-
A Juvenile Probation Agent has a limit of 20 cases per agent. Currently, the agents have 17 cases each. If there were to be juveniles sentenced to probation and the agents have reached their maximum caseloads, the juvenile would not be supervised until an opening became available with a Probation Agent. This could be a public safety issue.

16-M-205

Motion by Trisch, seconded by Bierlein that per the request of the Court Administrator that authorization is given to hire a full-time employee (Juvenile Probation Officer) while the current employee is on a FMLA. If the employee on FMLA returns to work, the full-time employee will be laid off so as not to increase current staffing levels. Motion Carried.

-Court Staffing Change Request Involving Referee-

16-M-206

Motion by Trisch, seconded by Young to concur with the Friend of the Court Referee working on a limited basis to assist with probate juvenile operations. After a few months of tracking, the actual referee time spent between Friend of the Court and Probate Juvenile 2017 budget amendments be implemented. Motion Carried.

-Architect Recommendation to Rebid the Jail Infrastructure Project -

Mike Miller provided additional information regarding jail window replacement alternatives and utilizing a different material for the plumbing quote.

16-M-207

Motion by Bierlein, seconded by Young that the November 15, 2016 letter from Landmark Architects regarding the jail plumbing, electrical and window replacement project be rebid as soon as possible using the specific provisions as outlined in the letter from the Architects. Motion Carried.

-Personnel Policies -

Erica reviewed the changes in the Tuscola County Personnel Manual which are highlighted in the packet provided. This has been a multi-year project for Erica and will continue to change as legislation changes.

16-M-208

Motion by Trisch, seconded by Young that the revised (11/21/16) county personnel policies manual using the normal employees schedule for overtime compensation be adopted and distributed to departments for reference in the administration of county personnel operations. Motion Carried.

-2016 Budget Amendments -

Clayette Zechmeister provided information on the 2016 budget adjustments that need to be made.

16-M-209

Motion by Trisch, seconded by Bierlein that in order to be in compliance with the Uniform Budgeting and Accounting Act that 2016 general fund budget amendments as presented by the Chief Accountant at the meeting on November 21, 2016 be approved. Motion Carried.

-MERS Defined Contributions Resolutions for the County Health Department -

16-M-210

Motion by Trisch, seconded by Young to approve the resolution and agreement adopting the Municipal Employees Retirement System Defined Contribution Plan for all Health Department new hires effective January 1, 2017. Also, all appropriate signatures are authorized. (This change officially closes all defined benefit plans to Health Department new hires and implements a defined contribution plan). Roll Call Vote - Young - yes; Trisch - yes; Kirkpatrick - yes; Bierlein - yes; Bardwell - yes. Motion Carried.

-Prosecutor Office Request to Refill 2 Vacancies -

16-M-211

Motion by Trisch, seconded by Bierlein that per the November 17, 2016 letter of request from the County Prosecutor that the county hiring freeze be temporarily lifted and authorization is given to fill a vacant assistant prosecutor position. The resignation from the current prosecutor in this position is effective December 2, 2016. Motion Carried.

16-M-212

Motion by Trisch, seconded by Bierlein that per the November 17, 2016 letter of request from the County Prosecutor that the county hiring freeze be temporarily lifted and authorization is given fill a vacant part-time assistant prosecutor position that is paid from the HDC Stop Grant. Motion Carried.

Old Business - None

Correspondence/Resolutions - None

COMMISSIONER LIAISON COMMITTEE REPORTSTRISCH

Board of Health - Gretchen Tenbusch is retiring, Ann Hepfer will be replacing her.
Planning Commission

Economic Development Corp/Brownfield Redevelopment - Vicky Sherry provided an update to the Board at this meeting.

Local Unit of Government Activity Report

Animal Control

Solid Waste Management - The plan is complete.

KIRKPATRICK

Board of Health - Bonding issues are resolved. The state laws will be followed.
Community Corrections Advisory Board
Dept. of Human Services/Medical Care Facility Liaison
Land Acquisition
MI Renewable Energy Coalition - Renewable energy incentives may not continue under the new federal administration. New bills are being introduced in Lansing.
MEMS All Hazards
MAC-Environment Energy Land Use
Cass River Greenways Pathway
Local Unit of Government Activity Report
Tuscola In Sync
NACO- Energy, Environment & Land Use
Genesee Shiawassee Thumb Works
Jail Planning Committee

YOUNG

Dispatch Authority Board - There has not been a recent meeting.
County Road Commission - The Legacy Costs continue to be discussed.
Board of Public Works
Senior Services Advisory Council - Will be meeting quarterly.
Mid-Michigan Mosquito Control Advisory Committee
Saginaw Bay Coastal Initiative
Parks & Recreation - Met on November 10, 2016 and discussed the Vanderbilt Park and the Bike Trail.
Local Unit of Government Activity Report - Commissioners Bierlein and Young were judges at the craft food contest sponsored by the EDC. Gary Fritz was the winner.
MAC Economic Development & Taxation Committee
Strategic EDC Planning Committee - Meeting to be held on December 6, 2016.

BARDWELL

Economic Development Corp/Brownfield Redevelopment - Attended the meeting this week.
Caro DDA/TIFA - Meeting to be held on November 30, 2016.
MAC Economic Development/Taxation - Upcoming meeting but will be unable to attend.
MAC 7th District
Local Unit of Government Activity Report - Meeting will be held on Tuesday.
TRIAD - Next meeting is in December.
Human Services Collaborative Council - Commissioner Bierlein attends this meeting.
Behavioral Health Systems Board - Meeting on November 21, 2016.

BIERLEIN

Genesee Shiawassee Thumb Works - A new lease has been signed at the existing location but with less square footage.

Human Development Commission (HDC)

Tuscola 2020

Recycling Advisory Committee - There will be a meeting in December.

Local Emergency Planning Committee (LEPC) - The next meeting will be in February 2017.

Great Start Collaborative Council

Local Unit of Government Activity Report

Tuscola In-Sync

MAC Board of Directors

Human Services Collaborative Council

Region VI Economic Development Planning

MAC Judiciary Committee - Preparing for the upcoming New Commissioner Schools.

Closed Session - None

Other Business as Necessary -

Mr. Kutcher inquired about the ownership of the land by the state hospital.

Commissioner Bardwell confirmed that the state still owns this land.

Commissioner Kirkpatrick was inquiring about the timeframe for the Organizational Meeting. There was discussion that it may be held on January 3, 2017.

Extended Public Comment - None

Meeting adjourned at 11:16 a.m.

Jodi Fetting
Tuscola County Clerk

Cindy McKinney-Volz
Chief Deputy Clerk

TUSCOLA COUNTY
County Budget Public Hearing
November 21, 2016 Minutes
H. H. Purdy Building

Commissioner Thomas Bardwell called the 2017 County Budget Public Hearing held at the H.H. Purdy Building in the City of Caro, Michigan, on the 21st day of November, 2016 to order at 9:12 o'clock a.m. local time.

Commissioners Present: District 1 - Thomas Young, District 2 - Thomas Bardwell, District 3 - Christine Trisch, District 4 - Craig Kirkpatrick (via Google Hangouts), District 5 - Matthew Bierlein

Commissioners Absent: None

Present: Mike Hoagland, Clerk Jodi Fetting, Tisha Jones, Eean Lee, Mike Miller, Andrew Dietderich, Judge Amy Grace Gierhart, Caryn Painter, Sandy Erskine, Kim Vaughan, Clayette Zechmeister, Steve Anderson, Register John Bishop, Cindy McKinney-Volz

Mike Hoagland reviewed the 2017 draft budget and the steps that were taken to keep the budget in balance. The all funds 2017 draft budget is in the amount of \$49,608,891. Mike Hoagland reviewed the highlights of the draft revenues and expenditures.

Tuscola County has nine special mileages in place.

2017 Draft Special Fund Revenue Fund Budgets were reviewed.

Public Comment: None

Board discussed worker's compensation fund and what generates revenue for Tuscola County.

Judge Amy Grace Gierhart stated the Court is implementing as much reimbursement from different state programs. Her goal is to provide the best services as possible with the funds that are available. It is vital for key employees to be retained in order to continue to move forward.

Sandy Erskine recognized Tuscola County Friend of the Court as the only county in the State of Michigan to meet all incentive factors which is a huge accomplishment.

Public Hearing adjourned at 9:52 a.m.

Jodi Fetting
Tuscola County Clerk