

TUSCOLA COUNTY BOARD OF COMMISSIONERS

March 10, 2016 Minutes

H. H. Purdy Building

Commissioner Thomas Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 10<sup>th</sup> day of March 2016, to order at 3:00 o'clock p.m. local time.

Prayer – Commissioner Bardwell

Pledge of Allegiance – Commissioner Young

Roll Call – Clerk Jodi Fetting

Commissioners Present: District 1 - Thomas Young, District 2 – Thomas Bardwell, District 3 - Christine Trisch, District 4 – Craig Kirkpatrick (via Google Hangouts), District 5 – Matthew Bierlein

Commissioner Absent: None

Also Present: Mike Hoagland, Clerk Jodi Fetting, Tisha Jones, Eean Lee, Mike Miller, Andrew Dietderich, Sandy Nielsen, Treasurer Pat Donovan-Gray, Register John Bishop, Gretchen Tenbush, Tip MacGuire, Ann Hepfer, Eileen Hiser, Dr. Richard Horsch, Orlando Todd, Jon Gonzales, Renee Francisco, Walt Schlichting, Steve Anderson, Sue Jensen, Sharon Mika, Dan Grimshaw

*Adoption of Agenda -*

16-M-031

Motion by Trisch, seconded by Bierlein to adopt the agenda. Motion Carried.

*Action on Previous Meeting Minutes -*

16-M-032

Motion by Bierlein, seconded by Trisch to adopt the meeting minutes from the February 11, 2016 meeting. Motion Carried.

\*Note: The February 25, 2016 Board of Commissioners meeting was cancelled due to weather.

*Brief Public Comment Period -*

-Renee updated the Board regarding the upcoming Statutory Finance Meeting. The reports to be reviewed will be from the dates of February 11th, February 25th and March 10th.

-Sandy Nielsen - The Smart911 system was launched and is live. If a person would like to register, they need to visit [www.smart911.com](http://www.smart911.com) and create a profile.

By doing this, the system will provide helpful and critical information to the 911 Dispatcher if you were to call for assistance.

-Clerk Fetting - The Tuscola County MSU Extension proposal passed with a 71% yes vote at the March 8th election. The Canvass is underway and is going smoothly.

Consent Agenda Resolution -  
16-M-033

Motion by Trisch, seconded by Bierlein that the following Consent Agenda Resolutions from the February 22, 2016 and March 7, 2016 Committee of the Whole Meetings be adopted. Motion Carried.

### **CONSENT AGENDA February 22, 2016**

- Agenda Reference:** A
- Entity Proposing:** COMMITTEE OF THE WHOLE 2/22/16
- Description of Matter:** Move that the information packet reviewed at the February 22, 2016 Committee of the Whole meeting regarding the Michigan State University Extension millage funding proposal for the March 8, 2016 ballot be approved for general use and is authorized to be displayed on the county web site.
- Agenda Reference:** B
- Entity Proposing:** COMMITTEE OF THE WHOLE 2/22/16
- Description of Matter:** Move that per the recommendation of the County Information Systems Director, that the policy for electronic mail retention be approved and forwarded to all departments.
- Agenda Reference:** C
- Entity Proposing:** COMMITTEE OF THE WHOLE 2/22/16
- Description of Matter:** Move that per the recommendation of the County Information Systems Director, that the policy for social media be approved and forwarded to all departments.

**Agenda Reference:** D

**Entity Proposing:** COMMITTEE OF THE WHOLE 2/22/16

**Description of Matter:** Move that per the recommendation of the County Information Systems Director, that a fiber optic line be extended to the Maintenance Garage on Luder Road at a one-time cost of \$500 and an on-going cost of \$60 per month to eliminate the need for a wireless radio connection.

**Agenda Reference:** E

**Entity Proposing:** COMMITTEE OF THE WHOLE 2/22/16

**Description of Matter:** Move that the county hiring freeze be temporarily lifted and the Prosecutor be authorized to refill the vacant Full-Time Secretary II position.

**CONSENT AGENDA  
March 7, 2016**

- Agenda Reference:** A
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/07/16
- Description of Matter:** Move to approve a 12 month extension of the Material Recovery Facility agreement with the City of Caro and all appropriate signatures are authorized.
- Agenda Reference:** B
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/07/16
- Description of Matter:** Move that per the March 4, 2016 request from the Mosquito Abatement Director that the 2016 Mosquito Abatement budget be amended by \$185,334.53 through the use of fund balance to make the final payment on the Mechanic/Storage Garage which was supposed to occur in 2015 but will not occur until 2016.
- Agenda Reference:** C
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/07/16
- Description of Matter:** Move that the 2015 Drain Commission Annual Report be received and placed on file.
- Agenda Reference:** D
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/07/16
- Description of Matter:** Move that per the March 7, 2016 letter from the Drain Commission that the Revolving Drain Fund be increased from \$410,000 to \$510,000 to meet the increasing cash flow start-up costs of drainage projects. (The Revolving Drain Fund is repaid after funds from assessments and other sources are received to pay for the drainage project).
- Agenda Reference:** E
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/07/16
- Description of Matter:** Move to concur with the hiring of Tyler Kuhl to the position of Dispatcher effective March 26, 2016 contingent upon satisfactory physical and background check.

- Agenda Reference:** F
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/07/16
- Description of Matter:** Move to concur with the hiring of Amy Garza to the position of Dispatcher effective March 12, 2016 contingent upon satisfactory physical and background check.
- Agenda Reference:** G
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/07/16
- Description of Matter:** Move to concur with the hiring of Lynn Nigl as an irregular part-time dispatcher effective March 12, 2016 at step 7 of the pay grade. (This employee was at the step 7 pay grade when she retired from Dispatch).
- Agenda Reference:** H
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/07/16
- Description of Matter:** Move to approve the February 11, 2016 letter of request from the Future Youth Involvement to use the Courthouse Lawn to place a sign to raise awareness of their cause from April 16, 2016 to April 23, 2016.

#### New Business

-County Health Department Accreditation - Orlando Todd and Jon Gonzales presented a Certificate of Accreditation with Commendation to the Tuscola County Health Department. Mr. Todd recognized many individuals that work at the Health Department for the exemplary job they do.

-Treasurer Foreclosure Fund/Staffing - Mike Hoagland reviewed past trends in the Foreclosure Fund.

#### 16-M-034

Motion by Bierlein, seconded by Trisch that a minimum of \$111,000 in wage/fringe costs for employees working in the County Treasurer's Office involving the tax foreclosure process be budgeted annually for payment from the foreclosure fund. If it is determined that this minimum wage/fringe payment amount from the foreclosure fund cannot be maintained, in addition to the minimum base transfer to the General Fund of \$50,000, then staffing reductions will be implemented and if necessary the elimination of full-time positions. Also, all appropriate budget amendments are authorized. Motion Carried.

## 16-M-035

Motion by Trisch, seconded by Kirkpatrick that the County Treasurer agrees to make a minimum base annual transfer from the Foreclosure Fund to the General Fund of \$50,000 for indirect and other related operational costs. If the formula method from the statute is more than \$50,000 then the higher amount will be transferred to the General Fund. Motion Carried.

## 16-M-036

Motion by Trisch, seconded by Bierlein that \$450,000 of the total County Foreclosure Fund (532) balance be designated as committed for the 2015 county audit for the following purposes as recommended by the County Treasurer:

- Obligations to maintain/demolish acquired buildings/properties - \$100,000
- Retention/deductible costs for lawsuits filed related to the foreclosure process - \$100,000
- Delinquent Tax Fund Reimbursement - \$250,000

Motion Carried.

-Equalization Director Letter of Retirement - Walt Schlichting announced he is planning to retire at the end of January 2017.

## 16-M-037

Motion by Bierlein, seconded by Trisch to receive and place on file the letter of resignation from Walter Schlichting, Equalization Director, with said resignation to be effective at the end of January 2017. Motion Carried.

-Accounting for MSU-e - Mike Hoagland will continue to update the Board regarding the accounting portion now that the millage has overwhelmingly passed.

-County Video – CGI Communications - Eean Lee and Mike Hoagland are working on the project. Mike Hoagland has received a communication back from the County Attorney and there is concern on the contract language. Matter Discussed.

-Behavioral Health System Vacancies - Tuscola Behavioral Health Systems Board of Directors made recommendations for their Board re-appointments.

## 16-M-038

Motion by Trisch, seconded by Bierlein that per the recommendation of the Behavioral Health Systems Board to re-appoint Mr. David Griesing, Ms. Susan McNett, Mr. Walter Szostak and Ms. Karen Snider to the Behavioral Health Systems Board for three year terms with an effective date of April 1, 2016. Motion Carried.

-2016 Mosquito Abatement Seasonal Employees - Kim Green requested the hiring of seasonal employees for the upcoming season.

16-M-039

Motion by Trisch, seconded by Young that the following list of seasonal employees be authorized for hire for the 2016 season. (Contingent upon satisfactory physical and background check).

|                  |                   |                  |
|------------------|-------------------|------------------|
| John Adamczyk    | Kirk Bauer        | Robert Burcham   |
| Jack Clark       | Matthew Downing   | Jeff Edgley      |
| Kurt Fritz       | Lee Garnsey       | Donald Gohs      |
| Gavin Greer      | Adam Hildner      | Larry Langenberg |
| Richard Lester   | Terry Morely      | Richard Myers    |
| William Owensby  | Lisa Ozbat        | Thomas Perkins   |
| Renee Raney      | Nicholas Schultz  | Mark Seelye      |
| Michael Sherman  | Warren Swackhamer | Patrick Webster  |
| Larry Zapfe      | Wardell Asmus     | Steven Burcham   |
| Patrick Dennis   | Tyler Fowler      | Rodney Hood      |
| Aaron Longerbeam | Marissa Marz      | Amos Perkins     |
| Robert Potrykus  | David Smith       | Michael Westerby |

Motion Carried.

-Mosquito Abatement Budget Amendment for Requested Staffing Change - Tabled until the next meeting to allow Kim Green to attend.

-Mosquito Abatement Annual Report - Board would like Kim Green to review at the next meeting.

16-M-040

Motion by Trisch, seconded by Kirkpatrick that the 2015 Mosquito Abatement Annual Report be received and placed on file. Motion carried.

Old Business - None

Correspondence/Resolutions -

-Huron County Resolution in opposition of section 298 in the boilerplate of the Governor's FY17 budget.

-Michigan Grant Seminar hosted by Senator Green will be on April 22, 2016 at 9:00 a.m. at the Brentwood.

**COMMISSIONER LIAISON COMMITTEE REPORTS**YOUNG

Dispatch Authority Board - Meets Next Tuesday.  
County Road Commission  
Board of Public Works  
Senior Services Advisory Council  
Mid-Michigan Mosquito Control Advisory Committee  
Saginaw Bay Coastal Initiative - Phragmite meeting tonight at 6:00 p.m.  
Parks & Recreation  
Local Unit of Government Activity Report -  
-LEAD Tuscola has developed a way to increase volunteerism.  
-MAC Board appointment - MAC Economic Development and Taxation Committee.

BARDWELL

Economic Development Corp/Brownfield Redevelopment - Meets Next Week.  
Caro DDA/TIFA - Meets Next Week.  
MAC Economic Development/Taxation  
MAC 7<sup>th</sup> District - Scheduling the meeting was discussed.  
Local Unit of Government Activity Report - Attended the Ellington Township Meeting regarding windmills last night.  
TRIAD  
Human Services Collaborative Council  
Behavioral Health Systems Board

BIERLEIN

Genesee Shiawassee Thumb Works - Mike Hoagland is attending on behalf of Commissioner Bierlein.  
Human Development Commission (HDC)  
Tuscola 2020  
Recycling Advisory Committee - Meeting today.  
Local Emergency Planning Committee (LEPC)  
Great Start Collaborative Council - Meets in April. Imagination Library Fundraiser is on March 31, 2016 at 6:00 p.m. at the Knights of Columbus Hall.  
Local Unit of Government Activity Report  
Tuscola In-Sync  
MAC Board of Directors - Conference was well attended and was very informative. Update provided on some legislation changes coming.  
Human Services Collaborative Council  
Region VI Economic Development Planning  
MAC-Economic Development & Taxation

TRISCH

Board of Health

Planning Commission - Meeting was last night.

Economic Development Corp/Brownfield Redevelopment - EDC is working on new restaurant in Vassar.

Local Unit of Government Activity Report

Animal Control

Solid Waste Management - Update provided.

KIRKPATRICK

Board of Health

Community Corrections Advisory Board - Commissioner Young will attend on behalf of Commissioner Kirkpatrick on March 30th.

Dept. of Human Services/Medical Care Facility Liaison

Land Acquisition

MI Renewable Energy Coalition

MEMS All Hazards

MAC-Environment Energy Land Use

Oil/Shale Work Group

Cass River Greenways Pathway

Local Unit of Government Activity Report

Tuscola In Sync

NACO- Energy, Environment & Land Use

Closed Session - None

Other Business as Necessary - None

Extended Public Comment - None

Meeting adjourned at 5:09 p.m.

Jodi Fetting

Tuscola County Clerk