

TUSCOLA COUNTY BOARD OF COMMISSIONERS
December 17, 2015 Minutes
H. H. Purdy Building

Commissioner Thomas Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 17th day of December, 2015 to order at 7:30 o'clock a.m. local time.

Prayer – Commissioner Kirkpatrick

Pledge of Allegiance – Commissioner Bierlein

Roll Call – Clerk Jodi Fetting

Commissioners Present: District 1 - Roger Allen, District 2 – Thomas Bardwell (excused at 8:30 a.m.), District 4 – Craig Kirkpatrick, District 5 – Matthew Bierlein

Commissioner Absent: District 3 - Christine Trisch

Also Present: Mike Hoagland, Clerk Jodi Fetting, Mary Drier, Tisha Jones, Eean Lee, Register John Bishop, Steve Erickson, Vicky Sherry, Sandy Nielsen, Undersheriff Glen Skrent, Judge Amy Grace Gierhart, Judge Nancy L. Thane, Patty Sauber, Sandy Erskine, Tom Young, Erica Dibble, Walt Schlichting, Gretchen Tenbusch (by phone)

Adoption of Agenda -
15-M-196

Motion by Allen, seconded by Kirkpatrick to adopt the agenda. Motion Carried.

Action on Previous Meeting Minutes -
15-M-197

Motion by Bierlein, seconded by Allen to adopt the meeting minutes from the November 23, 2015 meeting. Motion Carried.

Brief Public Comment Period -

- Sandy Nielsen updated the Board regarding the installation of the new phone system. The installation has occurred and the final details are being worked on.
- Clerk Jodi Fetting updated the Board on the changes regarding the processing of Concealed Pistol Licenses. There is more work requirements on Clerk staff but the transition has went smoothly.

Consent Agenda Resolution - None

New Business -

-Court Personnel Changes -

-District Court Deputy Court Clerk Position -

Judge Amy Grace Gierhart reviewed the requests at hand.

15-M-198

Motion by Allen, seconded by Kirkpatrick that per the December 2, 2015 memorandum of request from the Chief Judge that the Court Recorder position be reclassified to Family Division Clerk/Deputy Probate Register. Also, the wage step schedule be restructured as follows:

- Step 1 - \$15.78
- Step 2 (6 months) - \$16.01
- Step 3 - \$16.24
- Step 4 - \$16.51
- Step 5 - \$16.77
- Step 6 - \$17.04
- Step 7 - \$17.33

Additionally, the hiring freeze be temporarily lifted and authorization be given to fill the Family Division Clerk/Deputy Probate Register position at the beginning pay step. Also, all appropriate budget amendments are authorized. Motion Carried.

15-M-199

Motion by Allen, seconded by Bierlein that per the December 8, 2015 memorandum from the District Court Administrator that the hiring freeze be temporarily lifted and authorization be given to refill the vacant Deputy Court Clerk position which was created by the resignation of the person currently in this position. Motion Carried.

15-M-200

Motion by Allen, seconded by Bierlein that per the December 2, 2015 memorandum of request from the Chief Judge that the hiring freeze be temporarily lifted and authorization be given to refill the vacant Family Division Recorder position which was created by the retirement of the person currently in this position. Motion Carried.

15-M-201

Motion by Allen, seconded by Kirkpatrick that per the December 2, 2015 memorandum of request from the Chief Judge to concur with the court decision to move the current Court Recorder to the vacated Family Division Recorder position effective January 1, 2016 at the same rate of pay as the person vacating the position. Motion Carried.

15-M-202

Motion by Allen, seconded by Kirkpatrick that per the December 2, 2015 memorandum of request from the Chief Judge that the previous action that changed the classification of the Court Administrator to District Court Administrator and reduced the pay be reversed. This reversal will re-establish the pay rate for the District Court Administrator as the same rate received as Court Administrator plus the 2016 2% wage increase provided for all positions. Motion Carried.

-Friend of the Court Service Fees -

Sandy Erskine explained the request for the change in the Friend of the Court Fees.

15-M-203

Motion by Bierlein, seconded by Kirkpatrick that per the November 18, 2015 communication from the Friend of the Court that 2016 budget amendments be authorized to eliminate recording of processing fee revenues in the general fund and begin the recording and budgeting of this revenue in the 2015 Friend of the Court Fund. This change will require a budget amendment that will result in an increase in use of general fund balance for the 2016 budget of \$5,500. Motion Carried.

-Honorary Resolution for Retiring Family Division Court Recorder -

Commissioner Bardwell read the resolution honoring Patricia Sauber.

15-M-204

Motion by Bierlein, seconded by Kirkpatrick that the resolution honoring the many years of quality service provided by Patricia Sauber be approved and placed on file. Motion Carried.

-Equalization Director Request to Carryover Vacation Days -

Walt Schlichting explained his need to request the carryover of vacation days. The original memo requested 21 days to be carried over. Walt amended his request today to carryover 23 days as his schedule had to change which will not allow him to take 2 scheduled days off.

15-M-205

Motion by Allen, seconded by Kirkpatrick that per the December 17, 2015 verbal request from the Equalization Director that authorization be given to carryover up to 23 days of unused vacation time. Motion Carried.

-Solid Waste Management Plan Resolution -

Vicky Sherry presented the plan resolution to the Board.

15-M-206

Motion by Allen, seconded by Bierlein to approve the resolution that accepts and approves the Tuscola County Solid Waste Management Plan Amendment as recommended by the Solid Waste Management Planning Committee. Also, the plan amendment be forwarded to all local units of government in the county for review and consideration. Roll Call Vote - Allen - yes; Bardwell - yes; Kirkpatrick - yes; Bierlein - yes; Trisch - absent. Motion Carried.

Vicky Sherry presented to the Board the Tuscola County Parks and Recreation Master Plan 2015-2019.

Steve Erickson is requesting the Board to purchase a CAD Program, Vetorworks Landmark, in the amount of \$2,700.00. Commissioner Kirkpatrick is requesting Steve discuss purchasing this program with the IT Director, Eean Lee.

A \$400,000 grant for Brownfield Development has been submitted.

The Board of Directors for the EDC has been selected and Steve Erickson will submit a list to Clerk Fetting. Christine Young has been appointed the Board Chair and John Tilt as the Vice-Chair.

Vicky Sherry is assisting Register Bishop in applying for a grant to fund the imaging of record books.

Commissioner Bardwell excused at 8:30 a.m.

-Commissioner Allen Letter of Resignation -

15-M-207

Motion by Bierlein, seconded by Kirkpatrick that the letter of resignation from Commissioner Allen be received and placed on file with said resignation to be effective January 10, 2016. Motion Carried.

-Commissioner Appointment Process -

15-M-208

Motion by Kirkpatrick, seconded by Bierlein that the County Controller prepare a notice to be circulated though the newspaper and county web site explaining that applications are being taken to fill the vacant District 1 County Commissioner position with the following requirements and timeline (Commissioners have 30 days from date of resignation to make an appointment – deadline February 9, 2016):

- Cover letter and resume must be submitted
- Deadline to receive applications – January 21, 2016
- Controller forwards applications to four commissioners – January 21, 2016
- Commissioners interview applicants – January 25, 2016
- Appointment made at January 28, 2016 meeting

Motion Carried.

-Medical Care Facility Millage Transfer Request -
Mike Hoagland explained the request.

15-M-209

Motion by Kirkpatrick, seconded by Bierlein that per the November 24, 2015 request from the Medical Care Facility that \$500,000 be transferred from the voted Medical Care Facility Fund to the Regular Medical Care Facility Fund for expenses related to the small house project. Motion Carried.

-2015 County Work Program Accomplishments -
Mike Hoagland reviewed the various areas he feels were accomplishments throughout 2015.

Recessed at 8:50 a.m.

Reconvened at 9:05 a.m.

15-M-210

Motion by Bierlein, seconded by Kirkpatrick that the 2015 County Work Program Accomplishments report be received and placed on file. Motion Carried.

-2016 Draft Work Program for Discussion -
Mike Hoagland provided an overview.

15-M-211

Motion by Kirkpatrick, seconded by Bierlein that the 2016 County Work Program be received and placed on file. Motion Carried.

-Geographic Information System (GIS) Update -
Walt Schlichting and Eean Lee presented an update on the progress of the GIS program. The Equalization Department is very close to having all of Tuscola County mapped and loaded in the GIS Program. The next step planned is to add a layer for the School Districts and Library Districts to assist the County Clerk and the local clerks in preparing for elections. An open house showcasing the GIS program is being planned for January 6th.

-Resolution in Opposition to Treating 17 Year-olds as Juveniles Rather than Adults -
Board discussed the matter and if a resolution should be adopted.

15-M-212

Motion by Kirkpatrick, seconded by Bierlein to approve the resolution expressing opposition to changes that would define 17 year olds as eligible for services in the juvenile justice system because this change places pressure on an already under-funded court system and constitutes another unfunded state mandate on counties. Also, this resolution be forwarded to all appropriate parties. Roll Call Vote - Kirkpatrick - yes; Bierlein - yes; Allen - yes; Bardwell - absent; Trisch - absent. Motion Carried.

-Inmate Health Services Amendment -

Mike Hoagland reviewed the request from Sheriff Teschendorf.

15-M-213

Motion by Bierlein, seconded by Kirkpatrick to authorize the amendment to the inmate health services agreement with Correctional Healthcare Companies, Inc. which provides for a 2% increase in the annual costs. Also, all appropriate signatures are authorized. Motion Carried.

-Primary Road Transfer Request -

Mike Hoagland reviewed the request.

15-M-214

Motion by Kirkpatrick, seconded by Bierlein to approve the Primary Road Millage transfer request of \$21,909.11 as identified by Voucher #04-15 dated December 10, 2015 for transfer from the Primary Road Millage to the Road Commission General Fund. Motion Carried.

-Bridge Millage Transfer Request -

Mike Hoagland reviewed the request.

15-M-215

Motion by Kirkpatrick, seconded by Allen to approve the Bridge Millage transfer request of \$131,636.11 as identified by Voucher #03-15 dated December 10, 2015 for transfer from the Bridge Millage to the Road Commission General Fund. Motion Carried.

-Refilling Dispatch Vacancy -

Sandy Nielsen explained to the Board that Lynn Nigl is retiring.

15-M-216

Motion by Kirkpatrick, seconded by Bierlein that letter of resignation from Lynn Nigl be received and placed on file with said resignation to be effective December 31, 2015. Motion Carried.

15-M-217

Motion by Bierlein, seconded by Kirkpatrick that the county hiring freeze be temporarily lifted and authorization is given to refill the vacant Dispatcher Position created by the retirement of Lynn Nigl. Motion Carried.

-Board of Health Vacancy -

Mike Hoagland explained the need to fill the vacancy on the Board.

15-M-218

Motion by Kirkpatrick, seconded by Bierlein that authorization is given to advertise to fill a vacancy on the Board of Health as a result of the resignation of Tina Gomez. Motion Carried.

-Health Department Family Planning Fee Schedule Changes -
Gretchen Tenbusch, by phone, explained the fee schedule changes.

15-M-219

Motion by Kirkpatrick, seconded by Bierlein to approve the Family Planning portion of the Health Department Fee Schedule revisions which are based on the Fee Analysis and the median income/poverty level in Tuscola County. These revised fees are effective January 1, 2016. As a result of the Family Planning fee adjustment, the Tuscola County Board of Health/Board of Commissioners recognize the adjusted fees will not recover the total cost of services and local funds may need to be used to make up the program funding shortfall. Motion Carried.

-Huron County Health Department Request to Contract with Tuscola County Health Department for Dietitian Services -
Mike Hoagland and Gretchen Tenbusch, by phone, explained the request for the contract.

15-M-220

Motion by Kirkpatrick, seconded by Bierlein to authorize the Board of Commissioners' Chairperson to sign the Intergovernmental Agreement between the Huron County Health Department and the Tuscola County Health Department to share a Dietitian via telehealth means. The contract is effective January 4, 2016. Motion Carried.

Old Business - None

Correspondence/Resolutions -

- MAC Legislative Meeting upcoming in February 2016.
- Mike Hoagland spoke regarding the Tax Tribunal Dispute.

COMMISSIONER LIAISON COMMITTEE REPORTS - Reports not given due to time restraints.

KIRKPATRICK

Board of Health

Community Corrections Advisory Board

Dept. of Human Services/Medical Care Facility Liaison

Land Acquisition

MI Renewable Energy Coalition

MEMS All Hazards

MAC-Environment Energy Land Use

Oil/Shale Work Group

Cass River Greenways Pathway

Local Unit of Government Activity Report

Tuscola In Sync

NACO- Energy, Environment & Land Use

BARDWELL

Economic Development Corp/Brownfield Redevelopment
Caro DDA/TIFA
MAC Economic Development/Taxation
MAC 7th District
Local Unit of Government Activity Report
TRIAD
Human Services Collaborative Council
Behavioral Health Systems Board

BIERLEIN

Thumb Area Consortium/Michigan Works
Human Development Commission (HDC)
Tuscola 2020
Recycling Advisory Committee
Local Emergency Planning Committee (LEPC)
Great Start Collaborative Council
Local Unit of Government Activity Report
Tuscola In-Sync
MAC Board of Directors
Human Services Collaborative Council
Region VI Economic Development Planning
MAC-Economic Development & Taxation

TRISCH

Board of Health
Planning Commission
Economic Development Corp/Brownfield Redevelopment
Local Unit of Government Activity Report
Animal Control
Solid Waste Management
Thumb Works

ALLEN

Dispatch Authority Board
County Road Commission
Board of Public Works
Senior Services Advisory Council
Mid-Michigan Mosquito Control Advisory Committee
Saginaw Bay Coastal Initiative
Parks & Recreation
Local Unit of Government Activity Report

Closed Session - None

Other Business as Necessary - None

Extended Public Comment -

-John Bishop noticed an error in the year for Kelly Urban's retirement date in the Tuscola County Health Department's Monthly Report.

Meeting adjourned at 10:05

Jodi Fetting
Tuscola County Clerk