

Draft
TUSCOLA COUNTY BOARD OF COMMISSIONERS
October 1, 2015 Minutes
H. H. Purdy Building

Commissioner Thomas Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 1st day of October, 2015 to order at 7:30 o'clock a.m. local time.

Prayer – Commissioner Kirkpatrick

Pledge of Allegiance – Commissioner Bierlein

Roll Call – Clerk Jodi Fetting

Commissioners Present: District 2 – Thomas Bardwell, District 4 – Craig Kirkpatrick, District 5 – Matthew Bierlein

Commissioner Absent: District 1 - Roger Allen, District 3 - Christine Trisch

Also Present: Mike Hoagland, Clerk Jodi Fetting, Mary Drier, Tisha Jones, Mike Miller, Eean Lee, Sandy Nielsen, Register John Bishop, Laura Nowlen, Steve Anderson, Sheriff Lee Teschendorf

Adoption of Agenda -

15-M-156

Motion by Kirkpatrick, seconded by Bierlein to adopt the agenda. Motion Carried.

Action on Previous Meeting Minutes -

15-M-157

Motion by Bierlein, seconded by Kirkpatrick to adopt the meeting minutes from the September 17, 2015 meeting. Motion Carried.

Brief Public Comment Period -

-Register John Bishop questioned if there would additional training expenses incurred with the hiring of additional Medical Examiners. Mike Hoagland stated there is already a line item in the budget for training which he expects will cover that cost.

Consent Agenda Resolution -

15-M-158

Motion by Kirkpatrick, seconded by Bierlein that the following Consent Agenda Resolution be adopted. Motion Carried.

CONSENT AGENDA

- Agenda Reference:** A
- Entity Proposing:** COMMITTEE OF THE WHOLE 9/28/15
- Description of Matter:** Move that per the recommendation of the Recycling Coordinator that the 2016 Clean Sweep Grant Contract in the amount of \$25,000.00 be approved and all appropriate signatures are authorized.
- Agenda Reference:** B
- Entity Proposing:** COMMITTEE OF THE WHOLE 9/28/15
- Description of Matter:** Move that per the recommendation of the Board of Health that the revised Health Department Organizational Chart be approved and placed on file.
- Agenda Reference:** C
- Entity Proposing:** COMMITTEE OF THE WHOLE 9/28/15
- Description of Matter:** Move that the Medical Care Facility millage transfer request of \$24,515.00 from the voted to the general Medical Care Facility Fund be approved for the items explained in the September 18, 2015 letter of request.
- Agenda Reference:** D
- Entity Proposing:** COMMITTEE OF THE WHOLE 9/28/15
- Description of Matter:** Move that per the recommendation of corporate council that the American Institute of Architects Contract for the Mosquito Abatement Building Construction be approved and all appropriate signatures are authorized.
- Agenda Reference:** E
- Entity Proposing:** COMMITTEE OF THE WHOLE 9/28/15
- Description of Matter:** Move that the county hiring freeze be temporarily lifted and the Sheriff be authorized to refill the vacancy created by the resignation of Road Patrol Deputy Matt Meisel who is leaving employment September 30, 2015.

- Agenda Reference:** F
- Entity Proposing:** COMMITTEE OF THE WHOLE 9/28/15
- Description of Matter:** Move that per the recommendation of the Board of Health to approve the wage ban for the new Veteran's Affairs Assistant position which will be filled in 2016 using the new Voted Veteran's Millage fund.

New Business -

-Independent Contractor Agreement for Services to Families with Probate/Family Court Foster Care Cases - Laura Nowlen explained the need to have the agreement revised as the contract cannot have Department of Health and Human Services included.

15-M-159

Motion by Kirkpatrick, seconded by Bierlein that the revised Independent Contract Agreement Template (reviewed by Judges and other entities) for contractor services to families with families with Probate/Family Court Foster Care cases be approved. Also, the Chairperson has authority to sign this agreement for current and future independent contractors as recommended by Judges and staff involved in overseeing programs.

Discussed if the contract would have to be brought before the Board each time the Contractor changes. Mike Hoagland stated he did not believe it would as the motion included future contractors.

Motion Carried.

-Sheriff Request to Refill Vacant Corrections and Road Patrol Positions - There have been recent resignations at the Department due to employees finding other employment.

15-M-160

Motion by Bierlein, seconded by Kirkpatrick that per the September 29, 2015 memo of request from the Sheriff that the hiring freeze be temporarily lifted and the Sheriff be authorized to refill vacant budgeted correction officer and road patrol positions. Motion Carried.

-House Bill 4904 February/March County Elections -

15-M-161

Motion by Kirkpatrick, seconded by Bierlein that a communication be forwarded to Senator Green and Representative Canfield asking for their support to gain approval of House Bill 4904 that would re-establish the ability of counties and local units of government to conduct millage elections in the March 2016 election. Motion Carried.

-County Park Ordinance - Ordinance has been reviewed.

15-M-162

Motion by Kirkpatrick, seconded by Bierlein that the County Park Ordinance concerning vehicle parking be adopted and take immediate effect. Also, ordinance adoption procedures as explained in correspondence from corporate council be implemented.

-MSU-e/4-H Ballot Language - Matter was discussed and the Board decided to table the approval of the language for the possible passage of HB4904.

-Register Request to Amend Automation Fund - Register Bishop explained the need to amend the Automation Fund Budget. He also updated the Board on the back filing of documents and e-filing within his office.

15-M-163

Motion by Bierlein, seconded by Kirkpatrick that per the recommendation of the Register of Deeds the Automation Fund Budget (258) contractual line be amended and increased from \$15,000 to \$130,000 to account for invoices that were expected to be paid in 2014 but were not paid until 2015. Motion Carried.

-Homeland Security Funding of Mobile Data Terminals - Steve Anderson opened the two bids received - Howard Technology Services \$14,502.92 and Advanced Wireless Telecom \$13,373.97.

15-M-164

Motion by Bierlein, seconded by Kirkpatrick that the contract for the FY2015 Homeland Security LETPA Patrol Unit in car laptop computers be awarded to Advanced Wireless Telecom the lowest bidder in the amount of \$13,373.97. Motion Carried.

-Agreement for Communications at Caro Community Hospital - Steve Anderson explained the agreement.

15-M-165

Motion by Kirkpatrick, seconded by Bierlein that per the recommendation of the Emergency Services Coordinator, Tuscola County enter into an agreement with Caro Community Hospital for the Amateur Radio antenna and radio equipment placed at the hospital for back up communications should the need arise. The agreement will be in place to provide what equipment will be at Caro Community Hospital, the guidelines and procedures for the use of this equipment, who will have access, and maintenance on the equipment. Also, the use agreement between Caro Community Hospital, Tuscola County, and Tuscola County Amateur radio be authorized for signature. Motion Carried.

-2016 Budget Development Update - First draft is close to being completed. Mike is looking to have the draft copy available at the first Committee of the Whole meeting in October.

- Old Business
- Based on the Road Commission minutes, they are looking at their MERS program.
- Mike Hoagland and Clayette Zechmeister will be providing a financial update to MAC.
- MSU-e is hosting a Budget Training session in Frankenmuth.

- Correspondence/Resolutions - None

COMMISSIONER LIAISON COMMITTEE REPORTS

KIRKPATRICK

Board of Health

Community Corrections Advisory Board

Dept. of Human Services/Medical Care Facility Liaison - There was an open house held for the new small houses that went very well.

Land Acquisition

MI Renewable Energy Coalition

MEMS All Hazards

MAC-Environment Energy Land Use

Oil/Shale Work Group

Cass River Greenways Pathway

Local Unit of Government Activity Report

Tuscola In Sync

NACO- Energy, Environment & Land Use

Thumb Works Board - May have difficulty attending this meeting as it is the same day/time as the MAC meeting. If another Commissioner would like to attend for Craig he would be appreciative.

BARDWELL

Economic Development Corp/Brownfield Redevelopment - MI EDC has made reductions in staffing.

Caro DDA/TIFA - Meeting to be scheduled in October.

MAC Economic Development/Taxation

MAC 7th District - Working on scheduling a meeting.

Local Unit of Government Activity Report

TRIAD

Human Services Collaborative Council

BIERLEIN

MAC Conference - Breakout sessions were very informative at the conference.

Thumb Area Consortium/Michigan Works

Human Development Commission (HDC)

Tuscola 2020

Recycling Advisory Committee - Meets tonight.

Local Emergency Planning Committee (LEPC)

Great Start Collaborative Council - There have been new guidelines put in place and planning is underway to comply with the new guidelines.

Local Unit of Government Activity Report

Tuscola In-Sync

MAC Board of Directors - Elected as MAC 2nd Vice President. Matt is also part of the judiciary committee.

Human Services Collaborative Council

Region VI Economic Development Planning

MAC-Economic Development & Taxation

TRISCH - absent

Board of Health

Planning Commission

Economic Development Corp/Brownfield Redevelopment

Local Unit of Government Activity Report

Behavioral Health Systems Board

Animal Control

Solid Waste Management

Thumb Works

ALLEN - absent

Dispatch Authority Board

County Road Commission

Board of Public Works

Senior Services Advisory Council

Mid-Michigan Mosquito Control Advisory Committee

Saginaw Bay Coastal Initiative

Parks & Recreation

Local Unit of Government Activity Report

Closed Session - None

Other Business as Necessary -

- Certificate of Occupancy has been issued for the MMR Building.
- A conference call regarding Michigan Renewal Energy Coalition will be upcoming and Mike Hoagland will let the Commissioners know when it is in case they want to participate.

Extended Public Comment -

- Register John Bishop is on the MARD Board of Directors and is also on the legislative committee.
- Sandy Nielsen is looking at an option of a Mass Notification System. There are a couple of different options that are available. She provided an overview of the benefits and the cost involved. The 911 Authority Board approved Sandy's proposed budget for the next year.

Meeting adjourned at 8:58 a.m.

Jodi Fetting
Tuscola County Clerk