

Draft
TUSCOLA COUNTY BOARD OF COMMISSIONERS
July 20, 2015 Minutes
H. H. Purdy Building

Commissioner Thomas Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 20th day of July, 2015 to order at 7:30 o'clock a.m. local time.

Prayer – Commissioner Kirkpatrick

Pledge of Allegiance – Commissioner Bierlein

Roll Call – Clerk Jodi Fetting

Commissioners Present: District 1 - Roger Allen, District 2 – Thomas Bardwell, District 3 - Christine Trisch (excused at 11:26 a.m.), District 4 – Craig Kirkpatrick, District 5 – Matthew Bierlein

Commissioner Absent: None

Also Present: Mike Hoagland, Clerk Jodi Fetting, Tisha Jones, Mike Miller, Eean Lee, Honorable Judge Amy Grace Gierhart, Sheila Long, Sandy Erskine, Sandy Nielsen, Renee Wood Tom Gemmell, Karen Southgate, Karen Varney, Register John Bishop, Steve Erickson, Vicky Sherry, Gretchen Tenbusch, Mark Zmierski, Glen Skrent, Steve Anderson, Laura Ogar

Adoption of Agenda -
15-M-105

Motion by Allen, seconded Trisch by to adopt the agenda as amended. Motion Carried.

Action on Previous Meeting Minutes -
15-M-106

Motion by Bierlein, seconded by Allen to adopt the meeting minutes from the June 25, 2015 meeting. Motion Carried.

Brief Public Comment Period -

-Gretchen Tenbusch introduced Mark Zmierski as the new Veteran's Director. Mark introduced himself to the Board and provided an overview of his background.

-Clerk Jodi Fetting informed the Board that as they make the financial decisions to understand the Finance Committee has not had an opportunity to meet with all of the Department Heads in a one-on-one meeting to discuss the matters at hand.

-Eean Lee informed the Board that the first sale of the GIS program has occurred in the amount of \$15,000 to CoreLogic based in California.

-Register John Bishop asked the Board a variety of questions regarding the combination of the County Clerk's Office and the Register of Deeds' Office: What will the pay scale of the Combined Official be? What would the Chief Deputy pay be raised to? Would there be a part-time or a full-time employee be hired? Would one of the offices be moved? How did the Board get the figure of a \$54,500 savings? Could the Board of Commissioners be reduced from 5 members to 3 members? Could the MSP Building be sold? Matter discussed in general but answers to the questions were not fully available at this time.

-Tom Gemmell, Treasurer for Tuscola County Senior Alliance, is asking for the yearly donation given to the group in the amount of \$1,000. Mike Hoagland stated it is included in the current Budget.

-Karen Varney, Wells Township Clerk, asked if the Board is looking at doing a special election in November 2015. The Board informed her it is undecided at this time. The cost of the February Special Election was discussed also which would impact the local jurisdictions if a November was held.

Consent Agenda Resolution -
15-M-107

Motion by Trisch, seconded by Kirkpatrick that the following Consent Agenda Resolution be adopted. Motion Carried.

CONSENT AGENDA

- Agenda Reference:** A
- Entity Proposing:** COMMITTEE OF THE WHOLE 7/13/15
- Description of Matter:** Move that a letter be authorized to be sent to the USDA RD State Office in support of Findlay Farms, Inc. application for the USDA Value-Added Producer Planning Grant.
- Agenda Reference:** B
- Entity Proposing:** COMMITTEE OF THE WHOLE 7/13/15
- Description of Matter:** Move that authorization is given to submit a claim form so the county can receive its share of the settlement amount involving the class action lawsuit against Stericycle, Inc. for alleged violation of the federal Telephone Consumer Protection Act by sending unsolicited advertisements by fax.

- Agenda Reference:** C
- Entity Proposing:** COMMITTEE OF THE WHOLE 7/13/15
- Description of Matter:** Move that per the recommendation of the Tuscola Behavioral Health System's Board of Directors, that Kenneth Partridge be appointed to the Tuscola Behavioral Health System's Board to complete the remainder of Mark Putnam's term which expires in March of 2017.
- Agenda Reference:** D
- Entity Proposing:** COMMITTEE OF THE WHOLE 7/13/15
- Description of Matter:** Move that the county exercise its right to opt out under the Mental Health Parity Act and all appropriate signatures are authorized.
- Agenda Reference:** E
- Entity Proposing:** COMMITTEE OF THE WHOLE 7/13/15
- Description of Matter:** Move that per the recommendation of the County Treasurer and Equalization Director, that current 4 day per week part-time employee in the Equalization Department be changed to work on a two month trial basis 2 days per week in the Treasurer's Office and 2 days per week in the Equalization Department. Also, appropriate budget amendments be implemented which will reduce general fund costs by charging the 2 days per week in the Treasurer's Office to the Foreclosure Fund.
- Agenda Reference:** F
- Entity Proposing:** COMMITTEE OF THE WHOLE 7/13/15
- Description of Matter:** Move that the County Clerk be authorized to advertise to fill a vacancy on the Board of Public Works. (Position is for a partial term to expire on 12/31/2016)

New Business -

- Contracts for Parent Education & Supervised Visitation Program - Karen Southgate requested the Board to approve replacing two contracted workers.
15-M-108
Motion by Kirkpatrick, seconded by Bierlein that after review and recommendation from DHHS, that the contracts for the Parent Education & Supervised Visitation program be approved. This is due to the change implemented by the State that these contracts are now between Tuscola County and the independent contractor, rather than between DHHS and the contractor.

(This motion is in addition to Motion 14-M-152, dated 9/11/14, that previously approved the 2014/2015 Child Care Fund Budget). Motion Carried.

-Introduction of Veteran Affairs Director - Mark Zmierski introduced himself during Public Comment.

-Residential Detention Support Services - Sheila Long explained the need for Residential Detention Support Services (RDSS) transporters to the Board. The county currently only has 2 contracted transporters. There is a need for additional transporters. There is an upcoming training scheduled and it is being requested to begin accepting applications for RDSS workers to allow the workers to receive the mandatory training.

15-M-109

Motion by Bierlein, seconded by Kirkpatrick, that the county concur with the court to accept applications for additional Residential Detention Support Services for youth transportation to and from court/detention, supervision of youth in holdover at the jail and supervision of youth in home-detention with the understanding that this will not result in an increase in general fund appropriation to the Probate-Juvenile Child Care Fund. Motion Carried.

-Michigan Works Agreement - Mike Hoagland provided an overview of the agreement presented.

15-M-110

Motion by Kirkpatrick, seconded by Bierlein that the attached resolution approving the Intergovernmental Agreement and Charter of the GST Michigan Works be adopted. Also, all appropriate signatures on said document are authorized. Roll Call Vote: Allen - yes; Bardwell - yes; Trisch - yes; Kirkpatrick - yes; Bierlein - yes. Motion Carried.

15-M-111

Motion by Trisch, seconded by Allen that Matt Bierlein and Craig Kirkpatrick be appointed as the two Tuscola County representatives to the GST Michigan Works and this information be forwarded to the Director of this agency. Motion Carried.

-Vassar Township Parks & Recreation Master Plan - Vicky Sherry presented the Master Plan for Vassar Township Parks & Recreation to the Board

15-M-112

Motion by Trisch, seconded by Allen that the Tuscola County Board of Commissioners are in support of the Vassar Township Parks and Recreation Plan and congratulate Township Officials on the completion of this important document. Motion Carried.

Recessed at 8:41 a.m.

Reconvened at 8:48 a.m.

-Saginaw Bay Cooperative Invasive Species Management Agreement -
-Resolution in Support of and Participation in Michigan Invasive Species Grant Program (Phragmites) -

Laura Ogar, Bay County Director of Environmental Affairs and Community Development, presented to the Board regarding the Saginaw Bay Cooperative Invasive Species Management Area Memorandum of Understanding. The application for the grant funds does require a 10% match. She also explained how the phragmites effect the coastline and how the removal process works. Laura is asking for the Board to prioritize which sites in Tuscola County would need action first as there is not enough funding to complete all of the sites this year.

15-M-113

Motion by Allen, seconded by Kirkpatrick that Tuscola County is in full support of the Michigan Invasive Species Grant Program and would participate in the grant program (if awarded) to prevent, detect, eradicate and control terrestrial and aquatic invasive species. Motion Carried.

15-M-114

Motion by Allen, seconded by Kirkpatrick that Tuscola County become party to the Saginaw Bay Cooperative Invasive Species Management Area Memorandum to recognize the SB-CISMA and to establish the basis for participants to cooperate, coordinate activities, and share resources necessary for the prevention and control of invasive plants and animals on public, private and tribal lands across ownership boundaries within the SB-CISMA. Also, all appropriate signatures on the Memorandum of Understanding are authorized. Motion Carried.

-HVAC Service Contract Bids - Mike Miller reviewed the bids that were received.
Johnson Controls - \$11,878.00
Thumb Heating & Cooling - \$8,960.00
ATI Group - \$14,400.00
Mike Miller would like to review the bids to verify the bid matches what was requested and present to the Board at an upcoming meeting.

-2016 CRP Contract for Friend of the Court - Sandy Erskine, FOC Director, presented to the Board information regarding the extension of the 2016 Friend of the Court Cooperative Reimbursement Contract.

15-M-115

Motion by Allen, seconded by Trisch that per the decision of the state that a one year extension of the 2016 Friend of the Court Cooperative Reimbursement Contract be approved and all appropriate signatures are authorized. Motion Carried.

-Prosecutor Staffing Request - Mike Hoagland reviewed the request from the Prosecutor in filling the vacant Prosecutor's position that is significantly funded through Cooperative Reimbursement. Matter discussed.

15-M-116

Motion by Trisch, seconded by Kirkpatrick that per the July 6, 2015 memo of request from the County Prosecutor that authorization is given to refill the vacancy created by the resignation of Mila C. Sackett because the majority of funding for this position is provided by the state. This approval is given with the understanding that an overall office cost reduction plan for future implementation will be developed by the Prosecutor and may incorporate but is not limited to: contracting for certain legal services, use of part-time instead of full-time employees and sharing a prosecutor from another county. Motion Carried.

-Medical Examiner Budget Amendment - Mike Hoagland and Clayette Zechmeister explained the need for the budget amendment to the Board. Matter discussed. Clayette Zechmeister to determine if the Board considered the Medical Examiners part-time employees or contractors.

-Sanilac County Joining IP Phone System Project - Sandy Nielsen informed the Board that Sanilac County will becoming a partner in the project which should reduce future cost to Tuscola County

15-M-117

Motion by Trisch, seconded by Bierlein that Sanilac County be allowed to join the three county agreement and become part of the Next Generation 911 System and appropriate documents regarding this matter be authorized for signature. (Adding this county will further reduce Tuscola County share of costs for certain equipment). Motion Carried.

-Health Department Fee Schedule Change -

15-M-118

Motion by Kirkpatrick, seconded by Bierlein that Board of Health recommended fee changes related to the Freedom of Information Act are authorized. Motion Carried.

-Establish Health Department Checking Account - (Matter added at adoption of agenda)

15-M-119

Motion by Kirkpatrick, seconded by Allen that per the request of the Board of Health that the health department be authorized to establish a new checking account with the County Treasurer signing for said account and adhering to all other county policies regarding opening and closing of bank accounts. Motion Carried.

Recessed at 9:54 a.m.

Reconvened at 10:02 a.m.

Old Business - (Matter added at adoption of agenda)
-Multi-Year Financial Plan - Matter discussed at length.
Mike Hoagland present two versions of motions and the differences were discussed to the specific differences as to which version to use as guidance. The Board discussed if an approved budget can be amended during a current year. The Board discussed eliminating non-mandated services. The Board discussed the current hiring freeze and if a position is vacated that the Department's budget should be decreased without authorization to refill the position.

Commissioner Trisch excused at 11:26 a.m.

15-M-120

Motion by Bardwell, seconded by Bierlein that whenever an employee leaves employment the vacated position is not authorized to be refilled without Board approval. Motion Carried.

Correspondence/Resolutions - None

COMMISSIONER LIAISON COMMITTEE REPORTS - Committee Reports were tabled due to time constraints for Commissioner Kirkpatrick and Mike Hoagland due to a meeting with Honorable Judge Kim David Glaspie.

KIRKPATRICK

Board of Health

Community Corrections Advisory Board

Dept. of Human Services/Medical Care Facility Liaison

Land Acquisition

MI Renewable Energy Coalition

MEMS All Hazards

MAC-Environment Energy Land Use

Oil/Shale Work Group

Cass River Greenways Pathway

Local Unit of Government Activity Report

Tuscola In Sync

NACo- Energy, Environment & Land Use

BARDWELL

NACo
NACo Rural Action Caucus
Economic Development Corp/Brownfield Redevelopment
Caro DDA/TIFA
MAC Economic Development/Taxation
MAC 7th District
Local Unit of Government Activity Report
TRIAD
Human Services Collaborative Council

BIERLEIN

Thumb Area Consortium/Michigan Works
Human Development Commission (HDC)
Tuscola 2020
Recycling Advisory Committee
Local Emergency Planning Committee (LEPC)
Great Start Collaborative Council
Local Unit of Government Activity Report
Tuscola In-Sync
MAC Board of Directors
Human Services Collaborative Council
Region VI Economic Development Planning
MAC-Economic Development & Taxation

TRISCH

Board of Health
Planning Commission
Economic Development Corp/Brownfield Redevelopment
Local Unit of Government Activity Report
Behavioral Health Systems Board
Animal Control
Solid Waste Management
Thumb Works

ALLEN

Dispatch Authority Board
County Road Commission
Board of Public Works
Senior Services Advisory Council
Mid-Michigan Mosquito Control Advisory Committee
Saginaw Bay Coastal Initiative
Parks & Recreation
Local Unit of Government Activity Report

Closed Session - None

Other Business as Necessary - Discussed if a special meeting needs to be scheduled to further discuss the multi-year financial plan. The Board decided to not schedule one at this time.

Extended Public Comment - None

Meeting adjourned at 11:51 a.m.

Jodi Fetting
Tuscola County Clerk