

Tuscola County Board of Commissioners
September 8, 2009 Minutes
Courthouse Annex

Chairman Gerald Peterson called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the County Annex Building in the Village of Caro, Michigan, on the 8th day of September, 2009 to order at 8:03 a.m. local time.

Prayer by Commissioner Petzold
Pledge by Commissioner Roggenbuck

COMMISSIONERS PRESENT:

District #1 Amanda Roggenbuck, District #2 Thomas Bardwell, District #3 Tom Kern, District #4 Roy Petzold, District #5 Gerald Peterson

09-M-201

Motion by Bardwell seconded by Roggenbuck to adopt the agenda as amended. Motion carried.

09-M-202

Motion by Kern seconded by Bardwell to approve the minutes of the 8/25/09 regular meeting. Motion carried.

Brief Public Comment - none

09-M-203

It was moved by Bardwell and supported by Kern that the following Consent Agenda Resolution be adopted:

CONSENT AGENDA

Agenda Reference:	A
Entity Proposing:	COMMITTEE OF THE WHOLE 08/27/09
Description of Matter:	Move to authorize assigning a Sheriff Deputy to the Thumb Narcotics Unit for a three year period with costs of this position to be paid through federal grant funds provided to the Thumb Narcotics Unit. Based on an August 26, 2009 memorandum from the Sheriff most (if not all) of the cost of this position will paid for by the grant.
Agenda Reference:	B

- Entity Proposing:** COMMITTEE OF THE WHOLE 08/27/09
- Description of Matter:** Move that per the August 26, 2009 letter from Lieutenant Giroux, to approve the Traffic and Safety Grant in the amount of \$14,000 to provide overtime funds for seat belt and impaired driving enforcement. Also, all appropriate signatures be authorized and appropriate budget amendments be approved.
- Agenda Reference:** C
- Entity Proposing:** COMMITTEE OF THE WHOLE 08/27/09
- Description of Matter:** Move that per the August 26, 2009 letter from the Register of Deeds, the Automation Fund be amended as requested.
- Agenda Reference:** D
- Entity Proposing:** COMMITTEE OF THE WHOLE 08/27/09
- Description of Matter:** Move per the August 12, 2009 memo from the Circuit/Family Court Administrator that appropriate budget amendments be authorized to account for the decision of the court to change the employee currently acting as the collection officer from the Circuit/Family Court Budget to the Friend of the Court Budget and resume the previous duties of Referee Hearing Recorder/Assignment Clerk.
- Agenda Reference:** E
- Entity Proposing:** COMMITTEE OF THE WHOLE 08/27/09
- Description of Matter:** Move to receive and place on file the August 14, 2009 letter of retirement for Cheryl Mattlin - Sheriff Department Records Clerk with the retirement to be effective January 22, 2010.
- Agenda Reference:** F
- Entity Proposing:** COMMITTEE OF THE WHOLE 08/27/09
- Description of Matter:** Move to approve the August 24, 2009 letter from the Sheriff for the posting and refilling of the Sheriff Department Records Clerk

position with a hire date of December 7, 2009 which will allow for a four week training period.

Agenda Reference: G

Entity Proposing: COMMITTEE OF THE WHOLE 08/27/09

Description of Matter: Move that per the request of the August 18, 2009 letter from the Undersheriff, that the Sheriff department be approved to use the Law Enforcement Offices Regional Training Council (LEORTC) for training Sheriff Department employees and appropriate signatures be authorized.

Agenda Reference: J

Entity Proposing: COMMITTEE OF THE WHOLE 08/27/09

Description of Matter: Move that authorization be given to Smith's Detection to conduct a preventive maintenance and radiation survey to the security X-Ray machine in the Courthouse and the cost of \$1,000 be paid from the Security Budget.

Agenda Reference: K

Entity Proposing: COMMITTEE OF THE WHOLE 09/01/09

Description of Matter: Move that the attached resolution authorizing the purchase of 141 S. Almer Street for Adult Probation be adopted replacing the previous resolution acted on at the August 25, 2009 Board of Commissioners meeting.

Agenda Reference: L

Entity Proposing: COMMITTEE OF THE WHOLE 09/01/09

Description of Matter: Move that per the August 28, 2009 memo from the undersheriff authorization be given to submit an application for computer hardware/software that would enable accident reports to be sent to the State on-line.

Agenda Reference: M

Entity Proposing: COMMITTEE OF THE WHOLE 09/01/09

Description of Matter: Move that per the recommendation of the County Recycling Committee that the current storage building be repaired to comply with the needed upgrades as identified by the SCMCCI building inspector. Also, the Recycling Coordinator and Building and Grounds Director be authorized to develop specifications and obtain bids to make the necessary repairs per county purchasing policy.

Agenda Reference: N

Entity Proposing: COMMITTEE OF THE WHOLE 09/01/09

Description of Matter: Move to approve the appointment of Barb Gaul and Matthew Bierlein to the Tuscola County Board of Canvassers effective November 1, 2009.

Agenda Reference: O

Entity Proposing: COMMITTEE OF THE WHOLE 09/01/09

Description of Matter: Move to approve the submission of the Tuscola County Seal to NACO for the potential publishing in the NACO Newsletter.

Agenda Reference: P

Entity Proposing: COMMITTEE OF THE WHOLE 09/01/09

Description of Matter: Move to approve a letter to be sent to the Unions to reopen the Contracts to discuss the Blue Cross increase and the Chairperson be authorized to sign.

Agenda Reference: Q

Entity Proposing: COMMITTEE OF THE WHOLE 09/01/09

Description of Matter: Move to authorize the posting of the Speakers Bureau on the Tuscola County Website.

Agenda Reference: R

Entity Proposing: COMMITTEE OF THE WHOLE 09/01/09

Description of Matter: Move to approve the scheduling for the second monthly meeting of each month of the Tuscola County Board of Commissioners meetings at different locations throughout the county with each Commissioner having one in their district. Schedule to be as follows:

- September 22, 2009 - Comm. Peterson's District Arbela Township Hall @ 6:00 pm
- October 27, 2009 - Comm. Roggenbuck's District @ 6:00 pm (Twp. to be determined)
- November 24, 2009 - Comm. Kern's District @ 6:00 pm (Twp. To be determined)
- January 26, 2010 - Comm. Petzold's District @ 6:00 pm (Twp. to be determined)
- February 23, 2010 - Comm. Bardwell's District @ 6:00 pm (Twp. to be determined)

Agenda Reference: S

Entity Proposing: COMMITTEE OF THE WHOLE 09/01/09

Description of Matter: Move to approve the Resolution honoring Diane Santhany for her recent award for outstanding work in the Victim Advocate Program.

Agenda Reference: T

Entity Proposing: COMMITTEE OF THE WHOLE 09/01/09

Description of Matter: Move to approve the Resolution honoring three Tuscola County Medical Care employees for their act of heroism in putting out a fire at the Medical Care Facility.

Agenda Reference: U

Entity Proposing: COMMITTEE OF THE WHOLE 09/01/09

Description of Matter: Move that per the request of the Circuit/Family Court Administrator that the corrected Friend of the Court Cooperative Reimbursement

Program funding agreement with the State of Michigan be approved and all appropriate signatures be authorized.

IT IS FURTHER RESOLVED that any motion, resolution, or other act of Tuscola inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS: all

NAYS: none

ABSTENTIONS: none

RESOLUTION ADOPTED.

Health Officer Gretchen Tenbusch and Nursing Director Ann Hepfer appeared to update the board regarding H1N1 flu.

09-M-204

Motion by Kern seconded by Petzold that per the Buy/Sell Agreement for the purchase of the Almer Street Building for Adult Probation that a Phase 1 Environmental study be authorized to be conducted by AKT Peerless. Also, the potential of using funds from the Brownfield Grant to finance the cost of this study be reviewed. Motion carried.

09-M-205

Motion by Kern seconded by Roggenbuck to concur with the hiring of Renee Raney as the Part Time (8 hours per week) Data Entry Clerk/PA 511 at the rate of \$9.00 per hour. Motion carried.

09-M-206

Motion by Kern seconded by Petzold that per the request of the Dispatch Director that the Change Order for Blue Wing Services identified in the August 31, 2009 correspondence be approved. This change order reallocates \$2,500 from the "Frequency Analysis" category to "Other Costs" for radio frequency changes being performed by Blue Wing Services. Motion carried.

09-M-207

Motion by Kern seconded by Petzold that per the August 14, 2009 letter from the Michigan State Housing Development Authority that the County Housing Rehabilitation Grant be amended (Grant #: MSC-2008-0815-HOA) to enable the County to receive an increase in grant funds. Also, the Chairperson be authorized to sign grant amendment documents and appropriate budget amendments be authorized. Motion carried.

Commissioner Roggenbuck presented Diane Santhany with a resolution

09-M-208

Motion by Petzold seconded by Kern to authorize the transfer of \$313,853.58 in Primary Road Millage funds from the Voted Primary Road Millage Fund to the Road Commission Fund per voucher #04-09 (September 3, 2009). Motion carried.

09-M-209

Motion by Bardwell seconded by Petzold that the Health Care Savings Program County Policy and District Court Policy be adopted. Motion carried.

09-M-210

Motion by Bardwell seconded by Roggenbuck to accept the Community Corrections Grant as submitted by the State of Michigan Department of Community Corrections for the fiscal year of 2010 and authorize all necessary signatures. Motion carried.

09-M-211

Motion by Bardwell seconded by Kern that per the information from corporate counsel that previous Board Action in reference B of the Consent Agenda in the August 25, 2009 minutes be changed related to Toxicology Services from the proposed multi-year contract with Oakland County to a single year contract as originally submitted by Oakland County. Motion carried.

Drain Commissioner Robert Mantey appeared to clarify the Retherford Drain review of apportionment

The commissioners reviewed a Calhoun County performance appraisal for the county controller/administrator. It was suggested to eliminate the community-at-large portion. Distribution to occur September 15, due back October 15.

09-M-212

Motion by Roggenbuck seconded by Kern to approve conducting a performance evaluation for the controller/administrator striking references to Calhoun County as well as the community-at-large portion, and insert appropriate page numbers. Distribution is to occur September 15 and close the process October 15. Compilation to be accomplished by the Human Resource Director. Motion carried.

Corporate Counsel Doug Van Essen was called regarding the BC/BS Administrative Services Contract.

Seating at the commissioners' table - for department heads to address the board. Also relocate Controller/Administrator's seat. It was suggested to table and seek additional information

Controller/Administrator support staff at commissioners' meetings – remain in their offices until needed.

Clerk/Coordinator for the Board of Commissioners – designate a key staff person to generate agendas as well as perform other commissioner-directed functions. This person would report to the board of commissioners.

09-M-213

Motion by Bardwell seconded by Kern to appoint the county clerk the parliamentarian. Motion carried.

Meeting adjourned at 10:53 a.m., until 6 p.m., September 22, 2009.

Margie White-Cormier
Tuscola County Clerk