

Tuscola County Board of Commissioners

April 14, 2009 Minutes

Courthouse Annex

Chairman Gerald Peterson called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the County Annex Building in the Village of Caro, Michigan, on the 14th day of April, 2009 to order at 8:01 a.m. local time.

Prayer by Commissioner Kern

Pledge by Commissioner Petzold

COMMISSIONERS PRESENT:

District #1 Amanda Roggenbuck, District #2 Thomas Bardwell, District #3 Tom Kern, District #4 Roy Petzold, District #5 Gerald Peterson

09-M-071

Motion by Bardwell seconded by Roggenbuck to adopt the agenda as amended. Motion carried.

09-M-072

Motion by Bardwell seconded by Roggenbuck to approve the minutes of the 3/24/09 regular meeting. Motion carried.

Brief Public Comment - none

09-M-073

It was moved by Bardwell and supported by Kern that the following Consent Agenda Resolution be adopted:

CONSENT AGENDA

Agenda Reference: A

Entity Proposing: COMMITTEE OF THE WHOLE 3/26/09

Description of Matter: Move that the 2008 Drain Commissioner Annual Report be received and placed on file.

Agenda Reference: B

Entity Proposing: COMMITTEE OF THE WHOLE 3/26/09

Description of Matter: Move that the 2008 Recycling Annual Report be received and placed on file.

Agenda Reference: C

Entity Proposing: COMMITTEE OF THE WHOLE 3/26/09

Description of Matter: Move that the Drain Commission operating budget be increased by \$600 through a transfer from general fund contingency to purchase a cellular telephone and provide for monthly usage invoices.

Agenda Reference: D

Entity Proposing: COMMITTEE OF THE WHOLE 3/26/09

Description of Matter: Move that authorization is given to begin the remodeling work at the Human Service Building per the requirements of the Department of Human Services Lease (State has now processed payment on lease payments due from November of 2008.) Also, the following budget amendments be made to enable implementation of remodeling projects agreed to in the lease:

- Establish a total budget of \$259,071 for DHS remodeling
- Of this total, the entire use of the fund balance in the Human Services Capital Expenditures Fund #469 (balance as of 3/26/09 is \$74,570) will be expended first
- Also, the Capital Improvement Fund #483 be increased from \$125,800 to \$184,501 through the use of fund balance

Agenda Reference: E

Entity Proposing: COMMITTEE OF THE WHOLE 3/26/09

Description of Matter: Move that per the March 26, 2009 letter of request from Delores Damm (who is a County Planning Commission member and chair of the County

Planning Commission sub-committee titled "Working Committee for the Tuscola Area Airport), that authorization is given to obtain legal assistance from County attorney as necessary to assist in the preparation of a recommended Tuscola Area Airport Zoning Ordinance.

Agenda Reference:

F

Entity Proposing:

COMMITTEE OF THE WHOLE 3/26/09

Description of Matter:

Move that the County match requirement of \$4,350 for the \$3,350 Michigan Municipal Risk Management grant that was received for weather warning radios, defibrillators and training be approved and all appropriate budget amendments be authorized.

Agenda Reference:

G

Entity Proposing:

COMMITTEE OF THE WHOLE 3/26/09

Description of Matter:

Move that the county match requirement of \$5,000 for the \$5,000 Michigan Municipal Risk Management grant for Courthouse security equipment be approved and all appropriate budget amendments be authorized.

Agenda Reference:

H

Entity Proposing:

COMMITTEE OF THE WHOLE 3/26/09

Description of Matter:

Move that a budget be established in the Equipment Capital Improvement Fund #244 of \$5,200 through the use of contingency for the Cox House Demolition Project.

Agenda Reference:

I

Entity Proposing:

COMMITTEE OF THE WHOLE 3/26/09

Description of Matter:

Move that the Cellular Telephone policy be amended to broaden the policy to expand on the type(s) of service or reimbursement that will be provided to county employees and the revised policy be distributed to all county departments.

Agenda Reference: J

Entity Proposing: COMMITTEE OF THE WHOLE 3/26/09

Description of Matter: Move that the Board of Commissioner's budget be amended by \$1,200 from general fund contingency to pay the monthly charges for a third Commissioner cellular telephone.

Agenda Reference: K

Entity Proposing: COMMITTEE OF THE WHOLE 3/26/09

Description of Matter: Move that a budget be established in the Equipment Capital Improvement Fund #244 of ~~\$1,000~~ to purchase a banner to be placed on the Courthouse lawn each year to denote County Government Week.

Agenda Reference: L

Entity Proposing: COMMITTEE OF THE WHOLE 3/26/09

Description of Matter: Move that per the statute requirements the following six individuals be appointed to the Community Corrections Advisory Board:

- Tom Kern – County Commissioner
- Leland Teschendorf – County Sheriff
- Judge Joslyn – Circuit/Family Court Judge
- Judge Glaspie – District Court Judge
- Mark Reese – County Prosecutor
- Charles Walker – Adult Probation
- Diane List – Community Service Agency

Agenda Reference: M

Entity Proposing: COMMITTEE OF THE WHOLE 3/26/09

Description of Matter: Move that the NACo Prescription Discount Card Program be approved for use in Tuscola County and all appropriate documents be authorized to be signed enabling the citizens of Tuscola County to capitalize on the prescription cost savings available through the program.

Agenda Reference: N

Entity Proposing: COMMITTEE OF THE WHOLE 3/26/09

Description of Matter: Move that employees be offered the option to increase their life insurance benefits through the county insurance carrier on a voluntary basis with the understanding increased costs must be paid by the employee, must be payroll deducted on a "post-tax" basis and a minimum of 10 employees must enroll for this extra coverage in order to implement the program.

Agenda Reference: O

Entity Proposing: COMMITTEE OF THE WHOLE 3/26/09

Description of Matter: Move that the Employee Departure Agreement and Release Form be approved for use.

Agenda Reference: P

Entity Proposing: COMMITTEE OF THE WHOLE 3/26/09

Description of Matter: Move that per the request from the Building and Grounds Director to approve the letter of understanding for the full time hourly employees with the Building and Grounds Department to convert to 10 hour shifts four days a week in order to reduce overtime costs.

Agenda Reference: Q

Entity Proposing: COMMITTEE OF THE WHOLE 3/26/09

Description of Matter: Move to change the previous Board action to revise the starting date for the Mosquito Abatement Director from April 7, 2009 to April 1, 2009.

Agenda Reference: R

Entity Proposing: COMMITTEE OF THE WHOLE 3/26/09

Description of Matter: Move to approve the completion of the Workers' Compensation Cost Control Service Form through the Michigan Economic Development Corporation for a

free cost analysis of the County's workers' compensation costs.

Agenda Reference:

S

Entity Proposing:

COMMITTEE OF THE WHOLE 3/26/09

Description of Matter:

Move that the proposal from the Village of Caro and the Caro Chamber of Commerce to move the Farmers' Market to the Sherman Street side of the Courthouse be approved.

Agenda Reference:

T

Entity Proposing:

COMMITTEE OF THE WHOLE 3/26/09

Description of Matter:

Move that the Memorandum of Agreement between the Caro Chamber of Commerce, Village of Caro and Tuscola County regarding the Farmers' Market relocation be approved with the incorporation of the changes discussed at the April 7, 2009 Committee of the Whole meeting and said document be authorized to be signed.

Agenda Reference:

U

Entity Proposing:

COMMITTEE OF THE WHOLE 3/26/09

Description of Matter:

Move that per the request of the Building and Grounds Director that the "change order" for the Courthouse tuck pointing project be authorized.

Agenda Reference:

V

Entity Proposing:

COMMITTEE OF THE WHOLE 3/26/09

Description of Matter:

Move that per the March 25, 2009 letter from the Recycling Coordinator that the concrete slab installation for the Clean Sweep Program at the County Recycling Center be awarded to Randy Terbush for an amount of \$1,150.

Agenda Reference:

W

Entity Proposing:

COMMITTEE OF THE WHOLE 3/26/09

- Description of Matter:** Move that the press release regarding Commissioner attendance at the recent National Association of Counties Conference be authorized to be sent to appropriate sources.
- Agenda Reference:** X
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/26/09
- Description of Matter:** Move that the resolution titled "Greening our Future" commemorating National County Government Week (May 3-9, 2009) be approved.
- Agenda Reference:** Y
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/26/09
- Description of Matter:** Move that the County Purchasing Policy be amended increasing the maximum amount that can be expended from the 727 supplies, printing and postage line item from \$300 to \$500. Also, section 2.3 of the policy be clarified to state that the \$500 limit applies to 727 supplies, printing and postage items and not equipment/capital improvement items.
- Agenda Reference:** Z
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/26/09
- Description of Matter:** Move that the Board agrees to ratify the terms and conditions of the union contract between the County and the AFSCME Deputies' Unit.
- Agenda Reference:** BB
- Entity Proposing:** COMMITTEE OF THE WHOLE 4/7/09
- Description of Matter:** Move that per the March 26, 2009 memorandum from the Sheriff that authorization is given to replace road patrol officer handguns. Also, the Equipment/Capital Improvement Fund be amended with funding to purchase the handguns (Equipment/Capital Improvement funds will be reimbursed when other police weapons are traded in and if donations are received locally) as follows:

- JAG - \$6,641
- Trade-in of current weapons - \$3,005
- Drug Forfeiture Funds - \$925
- Criminal Forfeiture - \$688
- OUIL Forfeiture - \$187
- Equipment/Capital Improvement - \$2,548

Total - \$13,992

Agenda Reference: CC

Entity Proposing: COMMITTEE OF THE WHOLE 4/7/09

Description of Matter: Move that per the April 1, 2009 memorandum from the Sheriff, the Sheriff's Department is authorized to upgrade the AFIS – finger print machine to include a palm print reader that will bring the county into federal compliance. Also, the Equipment/Capital Improvement Fund be amended with funding to purchase the upgraded AFIS – Finger Print Machine (Equipment/Capital Improvement funds may be reimbursed through a MMRMA grant application) as follows:

- Michigan State Police grant - \$16,000
- Equipment/Capital Improvement - \$2,525

Total - \$18,525

Agenda Reference: DD

Entity Proposing: COMMITTEE OF THE WHOLE 4/7/09

Description of Matter: Move that per correspondence from the Sheriff, authorization be given to apply for a COPS grant funded road patrol officer with the understanding the grant will pay for wage/fringe benefit costs for the first three years and all non-wage and non-fringe costs during this four-year period are the responsibility of the county. Also, the county is required to fund all of the costs for the program for a minimum of one year

after the grant expires (estimated four-year county costs are \$94,804 with estimated four-year grant costs of \$263,473). Also, if the grant is approved, appropriate budgeting and accounting changes are authorized to administer the grant funds.

Agenda Reference: EE

Entity Proposing: COMMITTEE OF THE WHOLE 4/7/09

Description of Matter: Move that per the March 17, 2009 letter of request from the County Treasurer, to authorize the purchase of a copy machine from Galaxy Office Machines who was the low bidder for an amount of \$4,895. Also, the Foreclosure Fund Budget be amended to account for this expenditure.

Agenda Reference: FF

Entity Proposing: COMMITTEE OF THE WHOLE 4/7/09

Description of Matter: Move that Tuscola County does hereby concur with all recommended changes as approved by the East Central Michigan Planning and Development Regional Commission at its March 13, 2009 full board meeting relative to the transfer of all activities, programs etc., per Michigan Act 281 of 1945, as amended to the East Michigan Council of Governments and the proposed bylaw changes attesting to and formalizing said changes.

Agenda Reference: GG

Entity Proposing: COMMITTEE OF THE WHOLE 4/7/09

Description of Matter: Move that per the April 7, 2009 letter from the Sheriff, to concur with the promotion of Corrections Officer Justin Sieveke to the position of Sergeant in the corrections division effective May 2, 2009.

Agenda Reference: HH

Entity Proposing: COMMITTEE OF THE WHOLE 4/7/09

Description of Matter: Move that per the request of Renee J. Wood to authorize the use of the courthouse Lawn on April 15,

2009 from 6:00 P.M. until 8:00 P.M. for a peaceful protest of tax dollars being used for the Stimulus Bill.

IT IS FURTHER RESOLVED that any motion, resolution, or other act of Tuscola inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS: all

NAYS: none

ABSTENTIONS: none

RESOLUTION ADOPTED.

Public Hearing – JAG grant

09-M-074

Motion by Kern seconded by Roggenbuck that per the March 26, 2009 memorandum of request from the Sheriff, notice be placed in the newspaper and a public hearing be held on April 14, 2009 to offer the public the opportunity to discuss the availability of \$16,641 in Justice, Edward Byrne Memorial Justice Grant Assistance (JAG). Also, pending public comment/input, authorize the Sheriff to use approximately \$10,000 of these funds for deputy services to the Thumb Narcotics Unit (TNU) and \$6,641 for handgun replacement with the understanding the county will not continue TNU funding when the JAG grant funds are expended. Also, authorization is given to sign documents related to this grant program. Motion carried.

09-M-075

Motion by Peterson seconded by Kern to appoint Rachel Koepf, Marianne Harrington, Floyd Echols and Tom Kern to the Tuscola County Behavioral Health Systems Board. Motion carried.

09-M-076

Motion by Kern seconded by Roggenbuck to concur with the appointment of a Law Clerk for the Circuit Court effective April 13, 2009 at a rate of pay of \$45,000 per year. Motion carried.

09-M-077

Motion by Bardwell seconded by Petzold to concur with the hiring of a Family Coordinator (bachelor's level) for Friend of the Court effective April 1, 2009 at the step 1 rate of pay. Motion carried.

09-M-078

Motion by Bardwell seconded by Roggenbuck to concur with the April 8, 2009 letter from the Tuscola County Sheriff hiring Gary Fini as a part-time Deputy Sheriff. Motion carried.

09-M-079

Motion by Bardwell seconded by Kern to concur with the April 13, 2009 letter from the Tuscola County Sheriff hiring Kurt Solmonson as a part-time Deputy Sheriff. Motion carried.

09-M-080

Motion by Kern seconded by Bardwell that the April 8, 2009 letter of retirement from June Taylor, Secretary I in the Clerk's Office, be received and placed on file with May 29, 2009 as the effective date of retirement. Motion carried.

09-M-081

Motion by Kern seconded by Roggenbuck that the April 8, 2009 letter of retirement from Barbara Compo, Secretary I in the Clerk's office, be received and placed on file with June 30, 2009 as the effective date of retirement. Motion carried.

09-M-082

Motion by Kern seconded by Roggenbuck to approve the posting and advertising of the two Secretary I positions in the Tuscola County Clerk's office due to the upcoming vacancies created through retirement. Motion carried.

09-M-083

Motion by Kern seconded by Bardwell that property commonly known as 1048 E. Caro Road and further explained in the official documents as presented at the April 14, 2009 meeting of the Tuscola County Board of Commissioners be approved for annexation from Almer Township to the Village of Caro. Motion carried.

09-M-084

Motion by Bardwell seconded by Kern to publish specifications and solicit bids to conduct an energy study upgrade. The bid will contain two components: energy upgrade versus heating and cooling upgrade for the DHS building. Motion carried.

Meeting adjourned at 9:06 a.m., until 8 a.m., April 28, 2009

Margie White-Cormier
Tuscola County Clerk