



# TUSCOLA COUNTY

## Board of Commissioners

### BOARD MEETING AGENDA

Thursday, March 16, 2023 – 8:00 AM

H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723

**Public may participate in the meeting electronically:**

(US) +1 929-276-1248 PIN:112 203 398#

Join by Hangouts Meet: [meet.google.com/mih-jntr-jya](https://meet.google.com/mih-jntr-jya)

8:00 AM Call to Order - Chairperson Vaughan  
Prayer - Commissioner Vaughan  
Pledge of Allegiance - Commissioner Bardwell  
Roll Call - Clerk Fetting

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#### Adoption of Agenda

#### Action on Previous Meeting Minutes

1. Action on Previous Meeting Minutes 5 - 10  
[Board of Commissioners - 27 Feb 2023 - Minutes - Pdf](#)

#### Brief Public Comment Period for Agenda Items Only

#### Consent Agenda

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[2023 Mosquito Abatement Operation Request](#)
2. Request to Use Courthouse Lawn 22  
[Cars-n-Crafts June 2-3, 2023](#)

#### New Business

1. Proposed Resolution #2023-03 to Oppose the Camp Grayling Expansion 23 - 24

[Proposed 2023-03 Resolution Opposing Expansion at Camp Grayling](#)

2. Award Bid for Seal Coating the Parking Lot at the Michigan State Police Post (MSP)
3. Award Bid for Lawn Mowing Services of the County Properties in the City of Caro and Vanderbilt Park in Wisner Township
4. Award Bid for Pump House Demolition at the Northwest Corner of Chambers Road and Washburn Road
5. Award Bid for Michigan State University Extension (MSUe) Building Exterior Door Replacement
6. Award Bid for Tuckpointing for Michigan State University (MSUe) Building, Purdy Building and the Courthouse
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8. Refilling Vacant Sheriff's Confidential Secretary Position 27  
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9. Clerk Staffing Pending Retirement - Jodi Fetting, County Clerk 28  
[Clerk Staffing - Pending Retirement](#)
10. Register of Deeds Appointment, Jodi Fetting, County Clerk

**Old Business**

**Correspondence/Resolutions**

**Commissioner Liaison Committee Reports**

**Young**

- Board of Public Works
- County Road Commission Liaison
- Dispatch Authority Board
- Genesee Shiawassee Thumb Works
- Great Start Collaborative
- Human Services Collaborative Council (HSCC)

MAC Agricultural/Tourism Committee  
Region VII Economic Development Planning  
Saginaw Bay Coastal Initiative  
Senior Services Advisory Council  
Tuscola 2020  
Local Units of Government Activity Report

**Vaughan**

Board of Health  
County Planning Commission  
Economic Development Corp/Brownfield Redevelopment  
MAC Environmental Regulatory  
Mid-Michigan Mosquito Control Advisory Committee  
NACO-Energy, Environment & Land Use  
Parks and Recreation Commission  
Tuscola County Fair Board Liaison  
Local Units of Government Activity Report

**Lutz**

Board of Health  
Community Corrections Advisory Board  
Department of Human Services/Medical Care Facility Liaison  
Genesee Shiawassee Thumb Works  
Jail Planning Committee  
Local Emergency Planning Committee (LEPC)  
MAC Judiciary Committee  
MEMS All Hazard  
Local Units of Government Activity Report  
Human Development Commission Board of Directors Liaison

**Koch**

Behavioral Health Systems Board

Recycling Advisory

Jail Planning Committee

MI Renewable Energy Coalition (MREC)

Local Units of Government

**Bardwell**

Behavioral Health Systems Board

Caro DDA/TIFA

Economic Development Corp/Brownfield Redevelopment

MAC 7th District

MAC Workers Comp Board

MAC Finance Committee

TRIAD

Local Units of Government Activity Report

**Other Business as Necessary**

**Extended Public Comment**

**Adjournment**

Note: If you need accommodations to attend this meeting, please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two (2) days in advance of the meeting.



# MINUTES

## Board of Commissioners

### Special Meeting

2:03 PM - Monday, February 27, 2023

H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723

Commissioner Vaughan called the special meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln Street, Caro, MI 48723, on Monday, February 27, 2023, to order at 2:03 PM local time.

Prayer - Commissioner Lutz

Pledge of Allegiance - Commissioner Bardwell

Roll Call - Chief Deputy Clerk Curtis Elenbaum

Commissioners Present In-Person: Thomas Bardwell, Kim Vaughan, Bill Lutz

Commissioners Absent: Thomas Young, Matt Koch

Others Present In-Person: Chief Deputy Clerk Curtis Elenbaum, Eean Lee, Clayette Zechmeister, Steve Anderson, Carmell Pattullo

Also Present Virtual: Mary Drier, Tracy Violet, Pam Shook, Mitchell Holmes, Barry Lapp, Mark Haney, Steven Shields, Mike Miller, Mark Ransford

At 2:03 p.m., there were a total of 6 participants attending the meeting virtually.

#### **Adoption of Agenda**

1. Adoption of Agenda -

2023-M-035

Motion by Thomas Bardwell, seconded by Bill Lutz to adopt the agenda as amended.  
Motion Carried.

#### **Action on Previous Meeting Minutes**

1. Action on Previous Meeting Minutes -

2023-M-036

Motion by Bill Lutz, seconded by Thomas Bardwell to adopt the meeting minutes from the February 9, 2023 Regular meeting and the February 14, 2023 Special Building and Grounds Committee Meeting. Motion Carried.

**Brief Public Comment Period for Agenda Items Only**

None

**Consent Agenda**

None

**New Business**

1. Staff Attorney Position - Geoffrey J.M. Stuart , MIDC Administrator - Clayette explained the request as Mr. Stuart was unable to attend.

2023-M-037

Motion by Thomas Bardwell, seconded by Bill Lutz that per the recommendation of Geoffrey Stuart, Michigan Indigent Defense Counsel (MIDC) Administrator, to approve the hiring of Nicholas Tselepis as the full-time Staff Attorney for the Tuscola County Managed Assigned Counsel previously approved under Motion 2022-M-098. Said hiring shall be pending and subject to a favorable physical, drug screening, and background check. The annual salary shall be \$74,057.08 with an anticipated start date of March 6, 2023 or thereafter. Motion Carried.

2. Prosecutors' Office Part-Time Position -

2023-M-038

Motion by Bill Lutz, seconded by Thomas Bardwell that per the recommendation from Mark Reese, Tuscola County Prosecutor, that Chyntel Shields be hired to the approved part-time position of Secretary II Victim Advocate through the use of Forfeiture Funds, pending a favorable background check, physical & drug screen. This part-time position will be effective immediately at the starting rate of \$18.15 per hour, Step 4 on the union scale, for up to 22.5 hours per week.

Motion Carried.

3. Prosecutors' Office Full-Time Vacant Position (Matter Added) -

2023-M-039

Motion by Bill Lutz, seconded by Thomas Bardwell that per the recommendation from Mark Reese, Tuscola County Prosecutor, that Juli Walters fill the open full time Secretary II position effective March 6, 2023. Also, due to her being a Tuscola County employee for nearly 29 years, she start at the highest paid step available for this position which is \$18.34 per hour. Motion Carried.

4. Annual Senior Citizen Dinner Dance Request for Additional Funding - Jerry Gamm, Chairman of the Council on Aging - Clayette explained the request as Mr.Gamm was unable to attend.

## 2023-M-040

Motion by Thomas Bardwell, seconded by Bill Lutz that per the request from the Tuscola County Council on Aging to approve the additional \$1,500.00 per year to help with the annual dinner dance for the senior citizens of Tuscola County. Funds are available through the use of fund balance in the Voted Senior Citizens Fund (297). Also, all necessary budget amendments are authorized. Motion Carried.

5. Homeland Security Project Purchase - Deputy Steven Anderson, Emergency Manager -

## 2023-M-041

Motion by Bill Lutz, seconded by Thomas Bardwell to approve the purchase of several Motorola APX 4000 portable radios for Caro and Millington Police Departments. The purchase is through Pro Com and the quote is with MiDeal pricing. This project is 100% reimbursable through the Homeland Security funds. Also, all appropriate signatures are authorized. Motion Carried.

6. Courthouse Security X-Ray Maintenance Service Renewal - Deputy Steven Anderson, Emergency Manager -

## 2023-M-042

Motion by Bill Lutz, seconded by Thomas Bardwell to approve the Select Schedule Annual Maintenance Contract Proposal No. S-2023-03-25 for the X-ray machine at the Courthouse. This will cover the period from March 25, 2023 through March 24, 2024 in the amount of \$6,500.00. This is a budgeted project in the 2023 Courthouse Security budget. Also, all appropriate signatures are authorized. Motion Carried.

7. 2023 District Court Document Imaging Potential Savings - Eean Lee, Chief Information Officer -

## 2023-M-043

Motion by Thomas Bardwell, seconded by Bill Lutz to approve the updated ImageSoft Statement Of Work (SOW) to complete the District Court implementation of OnBase and TrueSign. This will be a savings of approximately \$28,106.00 from the 2023 budgeted project in the Equipment-Technology Fund. Also, all appropriate signatures are authorized. Motion Carried.

8. Region VII Area Agency on Aging Advisory Council - Jodi Fetting, County Clerk - Chief Deputy Clerk Curtis Elenbaum distributed the 2 applications received to the board members.

## 2023-M-044

Motion by Thomas Bardwell, seconded by Bill Lutz to appoint Henry Wymore to the Region VII Area Agency on Aging Advisory Council for a 3-year term expiring March 31, 2026. Motion Carried.

9. Bid Opening for Seal Coating for the Michigan State Police Parking Lot - Mike Miller, Director of Building and Grounds -

Matter postponed to the next meeting in the interest of time and safety as the county offices will be closing at 2:30 p.m. due to inclement weather.

10. Proposed Resolution 2023-02 Honoring Michigan Association of Counties (MAC) 125th Anniversary -

2023-M-045

Motion by Thomas Bardwell, seconded by Bill Lutz to approve Resolution 2023-02 Honoring the Michigan Association of Counties (MAC) 125 years of critical public services working with the 83 counties across Michigan. Motion Carried.

**Old Business**

None

**Correspondence/Resolutions**

1. Akron Township Tax Abatement Request
2. Cheboygan County Resolution 2023-04 MAC 125th Anniversary
3. Mackinac County Resolution MAC 125th Anniversary
4. Legislative Update 2-10-23 - The Michigan Association of Counties
5. Legislative Update 2-17-23 - The Michigan Association of Counties
6. Livingston County Auto Insurance Reform Act Resolution 2023-02-021

**Commissioner Liaison Committee Reports**

***Bardwell***

Behavioral Health Systems Board  
Caro DDA/TIFA  
Economic Development Corp/Brownfield Redevelopment  
MAC 7th District  
MAC Workers Comp Board  
MAC Finance Committee  
TRIAD  
Local Units of Government Activity Report

***Young***

Board of Public Works  
County Road Commission Liaison  
Dispatch Authority Board  
Genesee Shiawassee Thumb Works  
Great Start Collaborative



Human Services Collaborative Council (HSCC)  
MAC Agricultural/Tourism Committee  
Region VII Economic Development Planning  
Saginaw Bay Coastal Initiative  
Senior Services Advisory Council  
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Board of Health  
County Planning Commission  
Economic Development Corp/Brownfield Redevelopment  
MAC Environmental Regulatory  
Mid-Michigan Mosquito Control Advisory Committee  
NACO-Energy, Environment & Land Use  
Parks and Recreation Commission  
Tuscola County Fair Board Liaison  
Local Units of Government Activity Report

***Lutz***

Board of Health  
Community Corrections Advisory Board  
Department of Human Services/Medical Care Facility Liaison  
Genesee Shiawassee Thumb Works  
Jail Planning Committee  
Local Emergency Planning Committee (LEPC)  
MAC Judiciary Committee  
MEMS All Hazard  
Local Units of Government Activity Report  
Human Development Commission Board of Directors Liaison

***Koch***

Behavioral Health Systems Board

Recycling Advisory  
Jail Planning Committee  
MI Renewable Energy Coalition (MREC)  
Local Units of Government

**Other Business as Necessary**

None

At 2:29 p.m., there were a total of 8 participants attending the meeting virtually.

**Extended Public Comment**

-Carmell Pattullo, Ellington Township, expressed concerns of the possibility of large industrial solar projects in Tuscola County.

**Adjournment**

2023-M-046

Motion by Bill Lutz, seconded by Thomas Bardwell to adjourn the meeting at 2:37 p.m.  
Motion Carried.

Curtis Elenbaum  
Tuscola County Chief Deputy Clerk

DRAFT



# MINUTES

## Committee of the Whole Meeting

**8:00 AM - Monday, March 13, 2023**

H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723

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Commissioner Vaughan called the regular meeting of the Committee of the Whole of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723, on Monday, March 13, 2023, to order at 8:00 AM local time.

Roll Call - Clerk Fetting

Commissioners Present In-Person: Kim Vaughan, Bill Lutz, Matt Koch

Commissioners Absent: Thomas Young, Thomas Bardwell

Others Present In-Person: Clerk Jodi Fetting, Eean Lee, Clayette Zechmeister, Treasurer Ashley Bennett, Mike Miller, Steve Anderson, Larry Zapfe, David Stevens, Mike McNamara, Kathy Bremer, Laura Boyke-Hawes, Jon Ramirez, Shelly Lutz, Bob Baxter

Also Present Virtual: Tracy Violet, Carrie Tabar, Cristi Smith, Shirley Schaefer, Debbie Babich, Mary Drier, Mark Haney, Zachary Sutter, Pam Shook, Cody Horton, Cindy McKinney-Volz, Mike Slade, Kim Brinkman, Mitchell Holmes, Brandon Bertram, Cindy McKinney-Volz, Renee Francisco, Shawn Klinkman, Don Derryberry, Barry Lapp, Alecia Little, Tuscola GOP, Rachel Adam, Shannon Beach, Matt Brown, Bob Baxter

At 8:09 a.m., there were a total of 22 participants attending the meeting virtually.

### County Updates

None

### New Business

1. Fiscal Year 2024 Community Corrections Grant Update - David L. Stevens, Community Corrections Coordinator, Thumb Area Regional Community Corrections, provided an update regarding pretrial services program and electronic monitoring systems being utilized for Defendants.

2. Proposed Expansion of Camp Grayling -  
Mike McNamara, Retired Lieutenant Colonel, Michigan National Guard, Jim Knight, Bear Lake Township Trustee, Kalkaska County and Kathy Bremer, Retired Merritt Township Clerk, Bay County, presented regarding the proposed expansion at Camp Grayling and asked the Board to adopt a resolution opposing the expansion. Matter to be placed on Thursday's agenda.
3. 2023 Mosquito Abatement Operation Request -  
Larry Zapfe, Mosquito Abatement Director, presented requests in order to prepare for the upcoming season. Matters to be placed on the Consent Agenda.
4. Authority Board Review -  
Jon Ramirez, Dispatch Director, presented regarding the Dispatch Authority Board and the need to adopt updated bylaws. An update was also provided on the proposed termination of the contract with Central Square and the need for encryption of communication of dispatch traffic. Matter to be placed on the April 10, 2023 Committee of the Whole agenda to allow the two Commissioners not present today to be a part of the discussion.
5. Request to Use Courthouse Lawn -  
Request received from the Caro Chamber of Commerce to use the lawn June 2 and June 3, 2023. Matter to be placed on the Consent Agenda.

**Old Business**

None

**Finance/Technology*****Primary Finance/Technology***

1. Investment Report/Bank Reconciliation Report -  
Ashley Bennett, County Treasurer, presented the Investment Report and the Bank Reconciliation Report.
2. Update of 2023 Adult Use Marijuana Tax Distributions -  
Clayette Zechmeister, Controller/Administrator, provided an update on the distribution date and amount. The distribution amount is greater than expected so budget amendments will be presented at a later date.
3. 2022 Unaudited Ending Fund Balances -  
Clayette Zechmeister, Controller/Administrator, reported that communications have begun to start the audit process and the lead auditor will be different than last year.
4. General Fund Revenue and Expenditure 5-Year Trends -  
Clayette Zechmeister, Controller/Administrator, reviewed the reports included in the Meeting agenda.

***On-Going and Other Finance***

None

***On-Going and Other Technology***

- Eean Lee, CIO, provided an update regarding the phone system implementation at Michigan State University Extension (MSUe) and the cost savings associated with it. Also, the Imagesoft project for District Court is underway.

**Building and Grounds**

***Primary Building and Grounds***

1. Vanderbilt Park Roads and Property Issues -  
Clayette Zechmeister provided a request to engage legal counsel regarding the land requirements to complete the changes discussed at the Special Meeting. Matter to be placed on Thursday's agenda.
2. Bid Opening for Seal Coating the Parking Lot at the Michigan State Police (MSP) Post -

Mike Miller, Building & Grounds Director, opened the bids received.

Miller Seal - Akron, Michigan - \$6,200.00

Hutch Paving - Warren, Michigan - \$14,000.00

Recessed at 9:19 a.m.

Reconvened at 9:21 a.m.

Aztec Paving - Brown City - \$11,700.00

Michigan Pavement - Brooklyn, Michigan - \$9,789.25

Yeager Asphalt - Carrollton, Michigan - \$5,495.00

Blackjack Asphalt - Saginaw, Michigan - \$6,500.00

Wolverine Seal Coating - Jackson, Michigan - \$6,353.26

Director Miller will review the bids received and will bring a recommendation back to the Board.

3. Bid Opening for Lawn Mowing Services of the County Properties in the City of Caro, and Vanderbilt Park in Wisner Township -

Mike Miller, Building & Grounds Director, opened the bids received.

Big Mac's Lawn Care - Cass City, Michigan - \$1,125.00 weekly

Laser Cut Lawn Care - Unionville, Michigan - \$1,150.00 weekly

Double Z Lawn Care - Caro, Michigan - \$41,300.00 one year; \$83,800.00 two years

Esch Landscaping - Pigeon, Michigan - \$37,450.00 for 2023; \$38,450.00 for 2024

Director Miller will review the bids received and bring a recommendation back to the Board.

4. Bid Opening for Pump House Demolition at the Northwest Corner of Chambers Road and Washburn Road -

Mike Miller, Building & Grounds Director, opened the bids received.

Ernie Carpenter - Caro, Michigan - \$18,300.00

Lee Machinery Movers - Pontiac, Michigan - \$27,528.00

DHT Excavating - Reese, Michigan - \$29,822.00

Bolle Construction - Clare, Michigan - \$28,000.00

Director Miller will review the bids received and bring a recommendation back to the Board.

5. Bid Opening for Michigan State University Building Exterior Door Replacement - Mike Miller, Building & Grounds Director, opened the bid received.

Jerald G Bergman - Saginaw, Michigan - \$3,954.00

Director Miller will review the bids and bring a recommendation back to the Board.

6. Bid Opening for Tuckpointing for Michigan State University Extension (MSUe) Building, Purdy Building and the Courthouse -  
Mike Miller, Building & Grounds Director, opened the bids received.

Borner Restoration - Lansing, Michigan -  
Courthouse - \$74,520.00  
MSUe Building - \$7,490.00  
Purdy Building - \$15,780.00

National Restoration - Milford, Michigan -  
Courthouse - \$32,900.00  
alternate scope of work - \$33,400.00  
MSUe Building - \$7,800.00  
Purdy Building - \$11,700.00  
add stonework - \$5,200.00

Director Miller to review the bids and bring a recommendation back to the Board.

***On-Going and Other Building and Grounds***

**Personnel**

***Primary Personnel***

1. Returning the Position of the Sheriff's Confidential Secretary Back to the Police Officers Labor Council Union (POLC) -  
Undersheriff Bob Baxter explained the request to transition the Sheriff's Confidential Secretary back to a union position. Matter to be placed on Thursday's agenda.
2. Refilling Vacant Sheriff's Confidential Secretary Position -  
Undersheriff Bob Baxter explained the request to fill the vacant position with an internal employee in the Sheriff's Office and then to refill that position. Matter to be placed on Thursday's agenda.

***On-Going and Other Personnel***

None

**Other Business as Necessary**

None

**Public Comment Period**

-Clerk Fetting stated that she has received notification that Robert McKay has resigned from the Parks and Recreation Commission and from the Board of Public Works. She will advertise for the Parks and Recreation Commission vacancy. She has been working with Drain Commissioner Mantey regarding the BPW Board and possible restructuring.

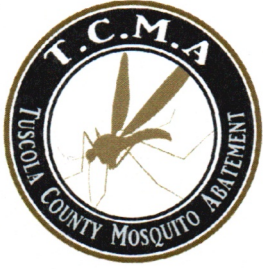
**Adjournment**

Motion by Bill Lutz, seconded by Matt Koch to adjourn the meeting at 9:45 a.m. Motion Carried.

Jodi Fetting  
Tuscola County Clerk, CCO

DRAFT





## TUSCOLA COUNTY MOSQUITO ABATEMENT

1500 Press Drive  
Caro, Michigan 48723-9291  
989-672-3748 Phone ~ 989-672-3724 Fax  
*Larry Zapfe, Director*

---

To: Tuscola County Board of Commissioners,  
Clayette Zechmeister-County Controller/Administrator

From: Larry Zapfe, Director

Date: March 13, 2023

Re: Respectfully, request to purchase 1 Grizzly ULV truck fogging unit, mosquito control material and permission to hire 2023 seasonal employees.

All of the following requested items below, were anticipated in the 2023 Mosquito Abatement budget and sufficient funds allocated to each account for purchase.

- 1 Grizzly ULV truck fogger from Clarke Inc. Total cost of \$17,242.40.  
Deducted from account #240-100-970.030 ULV Sprayers
- 825 gallons of Kontrol 4-4 truck fogging material and (2) 80 lbs. bags of Spheratax 50G from Vesperis Inc. Total cost of \$17,837.00.  
Deducted from account #240-100-750.000 Abatement Material
- (320) 40lbs. bags of Vectobac G and (528) gallons of Vectobac 12AS from Valent Bio Science LLC. Total cost of \$28,304.80.  
Deducted from account #240-100-750.000 Abatement Material

Finally, I would like to request permission to hire the following 2023 seasonal employees, pending back ground checks and drug screening results.

**2023 Seasonal Employees**

Bonnie Fackler	Kevin Gainforth
Jean Smith	Lee Garnsey
Mike Sherman	Richard Domenick
Jack Clark	Rodney Speirs
Dennis Haley	Rick Skinner
Joe Benjamin	John Adamczyk
Brandy Wynn	Mike Putnam
Rich Myers	Richard Letts
Ron Turner	Rodney Hood
Mike Emery	Kirk Bauer

Thank you for your time and consideration.

Respectfully,

Larry Zapfe, Director



// COPY //

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675 Sidwell Ct  
St Charles, IL 60174  
U.S.A.

www.clarke.com  
TOLL-FREE: 800-323-5727

PH: 630-894-2000  
FAX: 630-443-3070

EMAIL: [customer@clarke.com](mailto:customer@clarke.com)

**QUOTATION**

**B** Tuscola County MAD (T10086)  
**I** Larry Zapfe  
**L** 1500 Press Rd  
**L**  
**T** Caro, MI 48723-9291  
**O** 989-672-3748  
989-672-3724

**S** Tuscola County Mosquito Control  
**H** Larry Zapfe  
**I** 1500 Press Rd  
**P**  
**T** Caro, MI 48723-9291  
**O** 989-672-3748  
989-672-3724

Address ID: 000000

Quotation #	Quote Date	Salesperson	Written by	Valid to
0002029629	01/04/23	Chris Novak	Angie Gaul	03/31/23

Delivery Method	Terms
Freight Carrier	Net 30 Days

Item #	Item Description	Qty Ordered	Unit Price	Extended Price
12209OHV	GRIZZLY OHV SMART FLOW GPS	1 ea	19,158.2200/ea	17,242.40

\*\* Extended Price reflects a discount of: 1,915.82

<b>Order Total</b>	17,242.40
<b>Total</b>	17,242.40

\* For your convenience we also accept Visa and MasterCard

Clarke will charge applicable sales taxes unless a valid exemption certificate is Emailed to: [accountsreceivable@clarke.com](mailto:accountsreceivable@clarke.com) or faxed to: 630-672-7439

\* A 15% restocking fee plus freight costs may be assessed to any returned items.  
Items must be returned within 120 days of shipment and in an acceptable condition.



2023 MOSQUITO CONTROL INSECTICIDE BIDS  
 Bid Opening: Wednesday, January 11, 2023 at 11:00 a.m.

Item	Materials & Specifications	Quantity	County	Adapco - Andy Pierce		Clarke - Chris Novak		Target Specialty - JD Snell		Veseris - Dave Driver	
				Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost
A.	Permethrin ULV Adulticide 275 gal. totes	1,375 gal. (5 totes)	Bay	\$28.75	\$39,531.25	\$28.80	\$39,600.00	\$47.00	\$64,625.00	\$21.00	\$28,875.00
		1,375 gal. (5 totes)	Midland	\$28.75	\$39,531.25	\$28.80	\$39,600.00	\$47.00	\$64,625.00	\$21.00	\$28,875.00
		825 (3 totes)	Tuscola	\$28.75	\$23,718.57	\$28.80	\$23,760.00	\$47.00	\$38,775.00	\$21.00	\$17,325.00
B.	BVA-2 MLO 275 gal. totes	275 gal. (1 tote)	Midland	\$21.66	\$5,956.50	No Bid	No Bid	\$16.85	\$4,633.75	No Bid	No Bid
C.	Natular G-30 40 lb. bags	280 lb (7 bags)	Bay	No Bid	No Bid	\$816.00	\$5,712.00	No Bid	No Bid	No Bid	No Bid
		520 lb. (13 bags)	Midland	No Bid	No Bid	\$816.00	\$10,608.00	No Bid	No Bid	No Bid	No Bid
D.	Natular XRT 220 / case	5,940 tablets (27 cases)	Bay	No Bid	No Bid	\$1,129.59	\$30,498.93	No Bid	No Bid	No Bid	No Bid
E.	Bacillus sphaericus - WSP 800 / case	7,200 each (9 cases)	Midland	\$849.49	\$7,645.41	No Bid	No Bid	No Bid	No Bid	\$740.00	\$6,660.00
F.	Vectolex FG 40 lb. bags	10,600 lb. (265 bags)	Bay	\$6.66	\$70,596.00	No Bid	No Bid	No Bid	No Bid	\$6.40	\$67,840.00
		120 lb. (3 bags)	Midland	\$6.66	\$799.20	No Bid	No Bid	No Bid	No Bid	\$6.40	\$768.00
		80 lb. (2 bags)	Tuscola	\$6.66	\$532.80	No Bid	No Bid	No Bid	No Bid	\$6.40	\$512.00
G.	Vectolex WDG 24 lb. cases	24 lb. (1 case)	Bay	\$62.63	\$1,503.12	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
H.	Bacimos Briquets 100 per case	200 briquets 2 cases	Bay	No Bid	No Bid	\$124.00	\$248.00	\$104.40	\$208.80	\$104.00	\$208.00
I.	Altosid XR 220 briquets per case	5,280 each (24 cases)	Midland	No Bid	No Bid	\$818.40	\$19,641.60	\$818.40	\$19,641.60	\$818.40	\$19,641.60
J.	Altosid WSP 800 packets per case	12,800 each (16 cases)	Midland	No Bid	No Bid	\$768.00	\$12,288.00	\$768.00	\$12,288.00	\$768.00	\$12,288.00
K.	Altosid P35 40 lb. bags	280 lb. (7 bags)	Bay	No Bid	No Bid	\$778.80	\$5,451.60	\$778.80	\$5,451.60	\$778.80	\$5,451.60

Red font denotes item/alternate bid product

Fyfanon EW \$72.15/\$68.27 gal  
 Metalarv XRP \$2.27/\$2.32/pouch

Veseris Total  
\$17,837.00

# PURCHASE ORDER

Date: January 19, 2023  
Invoice #101

Tuscola County  
Mosquito Abatement  
1500 Press Dr.  
Caro, MI 48723  
(989) 672-3748  
Fax (989) 672-3724  
kgreen@tuscolacounty.org

VENDOR: Valent Bio Science LLC  
1910 Innovations Way  
Suite 100  
Libertyville, IL 60048

SHIP TO: Tuscola County  
Mosquito Abatement  
1500 Press Dr.  
Caro, MI 48723  
(989) 672-3748  
Fax (989) 672-3724

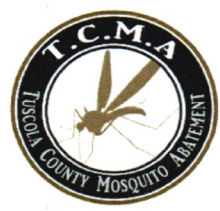
SHIPPING METHOD	SHIPPING TERMS	DELIVERY DATE
Truck	Mon.-Fri. 8:00 to 4:30	March-April 2023

QUANTITY	ITEM	DESCRIPTION		UNIT PRICE	
320	40 lb. bags	VectoBac G	8 pallets	48.44	15,500.80
528	gallons	Vectobac 12as	2 totes	24.25	12,804.00

Subtotal	\$28,304.80
Sales Tax	
Total	\$28,304.80

1. Enter this order in accordance with the prices, terms, delivery method, and specifications listed above.
2. Please notify us immediately if you are unable to ship as specified.
3. Send all correspondence to:  
**Larry Zapfe, Director**  
**Tuscola County Mosquito Abatement**  
**1500 Press Dr.**  
**Caro, MI 48723**

Authorized by: \_\_\_\_\_ Date \_\_\_\_\_  
Larry Zapfe, Director





Tuscola County

Clayette Zechmeister &lt;zclay@tuscolacounty.org&gt;

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**[EXTERNAL] Courthouse Property - Cars-n-Crafts June 2-3, 2023**

1 message

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**Caro Chamber of Commerce** <carochamber101@gmail.com>  
To: Clayette Zechmeister <zclay@tuscolacounty.org>

Wed, Feb 15, 2023 at 11:37 AM

Hello Clayette!

I am the newly hired business manager for the Caro Chamber of Commerce, and we are in the planning stages for some of the 2023 events, one of which is the Cars-n-Crafts event to be held this year **June 2nd and June 3rd, 2023**. We have a special request, with the county's approval, the Caro Chamber of Commerce would like to request the use of the Courthouse lawn for children's activities during the Cars and Crafts event. The Chamber would like to centralize the children's activities, near the food court which will be located on Sherman Street.

If you have any questions you may reach me by email at [carochamber101@gmail.com](mailto:carochamber101@gmail.com) or call me at 989.673.5211 during our office hours of Tuesday - Thursday 8:30am - 5:00pm .

Thank you for the kind consideration. Please let me know if this will work for the county. I hope to hear from you soon!

Kindest Regards,

Kim Stevenson  
Chamber Manager  
Caro Chamber of Commerce



# TUSCOLA COUNTY BOARD OF COMMISSIONERS

125 W. Lincoln Street  
Suite 500  
Caro, MI 48723

Telephone: 989-672-3700  
Fax: 989-672-4011

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At a regular meeting of the Board of Commissioners for the County of Tuscola, State of Michigan, on the 16<sup>th</sup> day of March 2023, with the meeting called to order at 8:00 a.m.

Commissioners Present:

Commissioners Absent:

The following resolution was offered by Commissioner \_\_\_\_\_,  
seconded by Commissioner \_\_\_\_\_,

## TUSCOLA COUNTY BOARD OF COMMISSIONERS RESOLUTION #2023-03 Resolution to Oppose the Camp Grayling Expansion

**WHEREAS**, Camp Grayling is asking for a 20-year lease of additional land, from the people of Michigan through the Michigan DNR for Military Training Activities, significantly expanding the current area used for this purpose in northern Michigan.

**WHEREAS**, Northern Michigan relies on the recreational opportunities presented by their beautiful rich forests, pristine rivers, and open farmlands and the people of Northern Michigan want to retain what is left of its rustic and natural outdoor playground atmosphere, for the enjoyment of its citizens and visitors.

**WHEREAS**, the Proposed Expansion will disrupt the peaceful enjoyment of the Natural Resources owned by the people of Michigan, reduce the effectiveness of the "PURE MICHIGAN Campaign," reduce tourism dollars to community businesses, and create even more hardships for its citizens.

**WHEREAS**, the Michigan National Guards usages of our public land has already created contamination of the areas ground water and has already been poisoning citizens for years without giving the community a plan for cleanup.

**WHEREAS**, the proposal increases use within the Manistee, Muskegon and AuSable River watersheds, thus increasing the possibility of contamination in the Great Lakes; since the Manistee and Muskegon Rivers both flow into Lake Michigan. The AuSable River flows into Lake Huron.

**WHEREAS**, the unnatural noise level of training is tolerated currently, any expansion of the ground and air usage will create a much larger distraction from the serenity of PURE MICHIGAN, driving away citizens and visitors that love their community and the peaceful enjoyment of nature.

**WHEREAS**, the proposed expansion of Camp Grayling onto DNR lands does not support the Mission Statement of the Michigan Department of Natural Resources: “We are committed to the conservation, protection, management, use and enjoyment of the state’s natural and cultural resources for current and future generations.”

**NOW THEREFORE, BE IT RESOLVED**, that the Tuscola County Board of Commissioners hereby opposes the proposed expansion of Camp Grayling.

**BE IT FURTHER RESOLVED**, that the Tuscola County Board of Commissioners directs the Clerk to forward a copy of this resolution to Shannon Lott, Director of the Michigan Department of Natural Resources, this Counties State Senator and State Representative, and Governor Gretchen Whitmer.

This Resolution was offered by \_\_\_\_\_; supported by \_\_\_\_\_.

Ayes:

Nays:

Absent:

Resolution declared approved dated this 16th day of March, 2023.

Date \_\_\_\_\_  
*Kim Vaughan, Chairperson  
Tuscola County Board of Commissioners*

I, Jodi Fetting, Tuscola County Clerk, do hereby certify that the foregoing is a true and complete copy of an agreement approved by the Board of Commissioners at a regular meeting on March 16, 2023.

Date \_\_\_\_\_  
*Jodi Fetting  
Tuscola County Clerk, CCO*



**VOLUNTARY RECOGNITION AGREEMENT**

This Voluntary Recognition Agreement (hereinafter, "Agreement") is entered into by and between Tuscola County and the Tuscola County Sheriff (hereinafter, "Employers") and the Police Officers Labor Council (hereinafter, "POLC" or "Union").

**WHEREAS**, the Employers and the Union are parties to a Collective Bargaining Agreement (CBA) that is due to expire on December 31, 2023 and within Section 1.0 the RECOGNITION covers all full-time supervisory employees in the classifications of Detective-Sergeant, Road Patrol Sergeant, Lieutenant, Corrections Sergeant and Jail Administrator.

**WHEREAS**, the Employers currently recognizes one confidential employee who holds the title of Sheriff's Secretary.

**WHEREAS**, the Employers wish to rescind the title of confidential employee assigned to this position and voluntarily recognize the Union to represent the sheriff's secretary as a union position and assign this classification to the aforementioned Supervisory unit CBA.

**NOW, THEREFORE**, the Employers and the Union agree as follows:

1. The Employers hereby voluntarily recognize the Union as the exclusive bargaining agent for the purposes of collective bargaining pursuant to the Public Employers Relations Act, MCL 423.201, et seq. for the sheriff's secretary/administrative assistant.
2. Article 1 is hereby amended to read as follows: **Recognition**- All full-time supervisory employees in the classifications of Detective-Sergeant, Road Patrol Sergeant, Lieutenant, Corrections Sergeant, Jail Administrator and the Sheriffs Secretary/Administrative Assistant, EXCLUDING: All elected or appointed officials, all part-time employees, all non-supervisory employees below the rank of Sergeant (Road Patrol and Corrections), all other employees employed in or through the Sheriff Department, and all other employees employed in or by the County of Tuscola.
3. The pay scale as of March 1, 2023 for the sheriffs secretary shall be as follows:

Step 1	\$19.73
Step 2	\$20.32
Step 3	\$20.88
Step 4	\$21.46
Step 5	\$22.03
Step 6	\$22.59
Step 7	\$23.04
Step 8	\$23.50

The Employers shall maintain the sole right to hire an employee into the sheriff's secretary position and place that employee in a pay step equal to their experience, up to and including step 6. Employees who are hired/transferred into the position and who have current, unbroken

seniority with the Employers and transfer into this position shall maintain their seniority and service credits.

4. The Employers and the Union shall bargain the future wages, hours, terms and conditions of employment for said bargaining unit member in accordance with the current Collective Bargaining Agreement.
5. Unless otherwise set forth in this Agreement, all other terms, and conditions of employment within the CBA shall apply to sheriffs secretary/administrative assistant position.

IN WITNESS WHEREOF, the Employers and the Union, by their duly authorized agents, have hereunder executed this Agreement.

Tuscola County

Police Officers Labor Council

By: \_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Tuscola County Sheriff

By: \_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**Tuscola County****Clayette Zechmeister <zclay@tuscolacounty.org>****I****Robert Baxter** <rbaxter@tuscolacounty.org>

Wed, Mar 8, 2023 at 8:52 AM

To: Clayette Zechmeister &lt;zclay@tuscolacounty.org&gt;

Cc: Shelly Lutz &lt;lutzs@tuscolacounty.org&gt;, Glen Skrent &lt;ggs@tuscolacounty.org&gt;

We've offered internal candidate Shannon Beach the position of Sheriff's Confidential Secretary (due to the resignation of Christy Poulus). Additionally, Christy has offered to work, with limited part time hours, for the first few weeks of Shannon's training to ensure a smooth transition within the Sheriff's Office. Shannon's start date in her new position will be on or about 03/16/2023.

With Shannon's promotion, this will create an open position at the Sheriff's Office for a Records Clerk which we will be filling and bringing for that information once it has been determined.

Additionally, this position of Sheriff's Confidential Secretary was originally a union position, and we would like to return it back to the union. This is a budget neutral move, and it can be accomplished with the Letter of Understanding that the union has provided.

**Undersheriff Robert E. Baxter**  
**Tuscola County Sheriff Administration**  
**420 Court St**  
**Caro, MI 48723**  
**989-673-8161 ext 2225**  
**Fax: 989-673-8164**

 [Like Us on Facebook](#)**VOLUNTARY RECOGNITION AGREEMENT for Sheriff Admin Assistant.docx**

17K



Clayette Zechmeister <zclay@tuscolacounty.org>

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## BOC Agenda Add

1 message

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**Jodi Fetting** <jfetting@tuscolacounty.org>  
To: Clayette Zechmeister <zclay@tuscolacounty.org>

Tue, Mar 14, 2023 at 3:43 PM

Hi,  
Can I please be added to the Agenda on Thursday regarding hiring a staff member as Vicki's replacement pending her retirement?  
Thanks!  
Jodi

