

**TUSCOLA COUNTY BOARD OF COMMISSIONERS  
BOARD MEETING AGENDA**

**THURSDAY, JANUARY 14, 2021 – 08:00 A.M.**

125 W. Lincoln Street  
Caro, MI 48723

Phone: 989-672-3700  
Fax : 989-672-4011

**Electronic remote access will be implemented for this meeting, in accordance with the Department of Health and Human Services Emergency Order under MCL 333-2253 Gathering Prohibition and Face Covering Order and Public Act No. 254 of 2020.**

***To participate in the Electronic Meeting you can join by phone:***

**(US)+1 901-609-6958 PIN 956 863 210#**

***Join by Hangouts Meet: [meet.google.com/zdr-tcik-fxc](https://meet.google.com/zdr-tcik-fxc)***

- 8:00 A.M. Call to Order – Chairperson Bardwell  
Prayer – Commissioner Bardwell  
Pledge of Allegiance – Commissioner Young  
Roll Call – Clerk Fetting  
Adoption of Agenda  
Action on Previous Meeting Minutes (***See Correspondence #1, 2 & 3***)  
Brief Public Comment Period for Agenda Items Only  
Consent Agenda Resolution (***See Correspondence #4***)

**New Business**

- Resolution Honoring Diane Romain (***See Correspondence #5***)
- **CLOSED SESSION – 10:00 a.m.**

**Old Business**

- Public Funds Banking Resolution (***See Correspondence #6***)
- MAC Leave Policy Questions (***See Correspondence #7***)
- Tuscola County Resolution Declaring the County a Constitutional Second Amendment Sanctuary County (***See Correspondence #8***)
- Independent Provider Agreement to Provide Medical Examiner Services (***See Correspondence #9***)
- Commissioners Legislative Update

**Correspondence/Resolutions**

**COMMISSIONER LIAISON COMMITTEE REPORTS**

**VAUGHAN**

Board of Health  
County Planning Commission  
Economic Development Corp/Brownfield Redevelopment  
MAC Environmental Regulatory  
Mid-Michigan Mosquito Control Advisory Committee  
NACO-Energy, Environment & Land Use  
Parks and Recreation Commission  
Tuscola County Fair Board Liaison  
Local Units of Government Activity Report

**GRIMSHAW**

Behavioral Health Systems Board  
Recycling Advisory  
Local Units of Government  
Jail Planning Committee  
MI Renewable Energy Coalition (MREC)

**DuRUSSEL**

Board of Health  
Community Corrections Advisory Board  
Dept. of Human Services/Medical Care Facility Liaison  
Genesee Shiawassee Thumb Works  
Local Emergency Planning Committee (LEPC)  
MAC Judiciary Committee  
MEMS All Hazard  
Local Units of Government Activity Report

**BARDWELL**

Behavioral Health Systems Board  
Caro DDA/TIFA  
Economic Development Corp/Brownfield Redevelopment  
MAC 7<sup>th</sup> District  
MAC Workers Comp Board  
TRIAD  
Local Units of Government Activity Report

**YOUNG**

Board of Public Works  
County Road Commission Liaison

Dispatch Authority Board  
Genesee Shiawassee Thumb Works  
Great Start Collaborative  
Human Services Collaborative Council (HSCC)  
Jail Planning Committee  
MAC Agricultural/Tourism Committee  
Region VI Economic Development Planning  
Saginaw Bay Coastal Initiative  
Senior Services Advisory Council  
Tuscola 2020  
Local Units of Government Activity Report

**Other Business as Necessary**

**Extended Public Comment**

**Adjournment**

Note: If you need accommodations to attend this meeting, please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

## **CORRESPONDENCE**

1. December 23, 2020 Full Board Minutes – Statutory Finance Minutes
2. January 4, 2021 Organizational Meeting Minutes
3. January 11, 2011 Committee of the Whole Meeting Minutes
4. Consent Agenda Resolution
5. Resolution Honoring Diane Romain
6. Public Funds Banking Resolution
7. MAC Leave Policy Questions
8. Tuscola County Resolution Declaring the County a Constitutional Second Amendment Sanctuary County
9. Independent Provider Agreement to Provide Medical Examiner Services
10. November 25, 2020 Tuscola County Road Commission Minutes
11. December 10, 2020 Tuscola County Road Commission Minutes
12. December 23, 2020 Tuscola County Road Commission Minutes
13. Wexford County Resolution 20-30 In Support of Local Businesses
14. January 6, 2021 Letter from Parks & Recreation Chairman Robert W. McKay
15. January 5, 2021 Letter to SCMCCI from Dale MacGregor
16. November 27, 2020 Letter from Brian Dyer Regarding SCMCCI
17. November 4, 2020 Letter to Curtis Stowe regarding SCMCCI
18. Village of Millington Industrial Facilities Exemption Certificate for Dyna Sales

*Draft*  
TUSCOLA COUNTY BOARD OF COMMISSIONERS  
December 23, 2020 Minutes

Meeting held via Google Meet Electronic remote access, in accordance with the Department of Health and Human Services Emergency Order Under MCL 333-2253 – Gathering Prohibition and Mask Order and Public Act 228 of 2020.

Commissioner Bardwell called the regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held via Google Meet on the 23rd day of December 2020, to order at 8:00 o'clock a.m. local time.

Prayer – Commissioner Grimshaw

Pledge of Allegiance – Commissioner Young

Roll Call – Clerk Jodi Fetting

Commissioners Present Virtual:

- District 1 - Thomas Young - Columbia Township, Tuscola County, State of Michigan
- District 2 - Thomas Bardwell - Ellington Township, Tuscola County, State of Michigan
- District 3 - Kim Vaughan - Lake County, State of Florida
- District 4 - Mark Jensen - Millington Township, Tuscola County, State of Michigan (excused at 10:18 a.m.)
- District 5 - Daniel Grimshaw - Vassar Township, Tuscola County, State of Michigan

Commissioner Absent - None

Also Present Virtual:

- Clerk Jodi Fetting, Clayette Zechmeister, Eean Lee, Mark Haney, Mary Drier, Sandy Nielsen, Steve Erickson, Jessica VanHove, Robert McKay, Doug DuRussel, Tracy Violet, Wayne Koper, Steve Anderson, Dr. Russell Bush, Prosecutor Mark Reese, Debbie Babich, Jana Brown, Barry Lapp, Pam Shook, Joel Wyatt, Dr. David Stockman, Rachael Bartolowits, Mark Ransford, Treasurer Patricia Donovan-Gray, Tip Maguire, Kathy Trischler, Matt Brown, Mary Mendyl, Heidi Chicilli

At 8:14 a.m., there were a total of 35 participants attending the meeting.

**Adoption of Agenda -**  
2020-M-269

Motion by Young, seconded by Grimshaw to adopt the agenda as amended.  
Roll Call Vote: Young - yes; Vaughan - yes; Jensen - yes; Grimshaw - yes; Bardwell - yes. Motion Carried.

*Action on Previous Meeting Minutes -*  
2020-M-270

Motion by Young, seconded by Vaughan to adopt the meeting minutes from the December 10, 2020 Regular Board meeting as presented. Roll Call Vote: Vaughan - yes; Jensen - yes; Grimshaw - yes; Young - yes; Bardwell - yes. Motion Carried.

*Brief Public Comment Period for Agenda Items Only -*

- Joel Wyatt, Sanilac County Commissioner, recommended that Tuscola County does not adopt a local state of emergency.
- Dr. David Stockman spoke in reference to the contract Tuscola County has with Michigan Institute of Forensic Science and Medicine (MIFSM).
- Commissioner Grimshaw clarified the conversation that he had with Dr. Stockman that was referenced during Dr. Stockman's public comment.

*Consent Agenda Resolution - None*

*New Business -*

- Prosecutor Mark Reene's Request to Refill Vacant Position - Prosecutor Reene explained the proposed request.

2020-M-271

Motion by Vaughan, seconded by Young that per the recommendation of Mark Reene, Prosecuting Attorney, that Gina Gohs be hired as a Secretary II for the Child Support Division in the Prosecutor's Office at the top step. This is to refill a vacated position that is approximately 2/3 funded by the State of Michigan. Effective hire date of January 9, 2021. Roll Call Vote: Jensen - yes; Grimshaw - yes; Young - yes; Vaughan - yes; Bardwell - yes. Motion Carried.

- Tuscola County Declaration of a Local State of Emergency Related to COVID-19 Possible Resolution and Information on Sen Bill #1108 and HC #6207 - Governor Whitmer signed Senate Bill 1246 late in the day on December 22, 2020 so the local declaration does not need to be made at this time. Public Act 254 of 2020.

- Depository and Investment Resolution # 2020-13 and MCL 129.91 - Clayette Zechmeister and Clerk Jodi Fetting explained the proposed resolution due to the retirement of Treasurer Patricia Donovan-Gray to give Treasurer Elect Ashley Bennett authorization effective January 1, 2020.

2020-M-272

Motion by Grimshaw, seconded by Young to approve the Public Funds Banking Resolution # 2020-13 with saving and loan association removed. Also, all appropriate signatures are authorized. Roll Call Vote: Grimshaw - yes; Young - yes; Vaughan - yes; Jensen - yes; Bardwell - yes. Motion Carried.

-911 Dispatch Filled Position - Director Sandy Nielsen explained a candidate has been selected for one of the two vacant positions at 911 Dispatch.

2020-M-273

Motion by Young, seconded by Grimshaw that per the recommendation of Sandra Nielsen, Dispatch Director, to hire William Durr as a full-time dispatcher effective January 4, 2021. Background check, physical and drug screen have been completed. Roll Call Vote: Young - yes; Vaughan - yes; Jensen - yes; Grimshaw - yes; Bardwell - yes. Motion Carried.

-911 Dispatch Authority Board Appointment - Clerk Fetting explained the request for the appointment to the vacant position.

2020-M-274

Motion by Vaughan, seconded by Young to appoint Albert Pearsall, III to the 911 Dispatch Authority Board as the Township Representative for a 2-year term effective January 1, 2021. Roll Call Vote: Vaughan - yes; Jensen - yes; Grimshaw - yes; Young - yes; Bardwell - yes. Motion Carried.

-Parks and Recreation Commission Board Appointment - Clerk Fetting explained the proposed request which needs to be amended to the Planning Commission as Steve Erickson's original application was completed with the incorrect commission and was added to the incorrect commission sheet indicating a current vacancy in Parks and Recreation which should have been Planning Commission. Lori Selvidge had originally applied for the Planning Commission. Clerk Fetting recommended Ms. Selvidge for the Planning Commission.

2020-M-275

Motion by Jensen, seconded by Vaughan to appoint Lori Selvidge to the Planning Commission for a 3-year term effective January 1, 2021. Roll Call Vote: Jensen - yes; Grimshaw - yes; Young - yes; Vaughan - yes; Bardwell - yes. Motion Carried.

-Vanderbilt Park Road Repairs - Commissioner Young explained the repairs that were made to the road to allow for traffic this winter.

-Michigan Department of Environment, Great Lakes, and Energy (EGLE) Scrap Tire Program Collection Site Registration Application - Clayette Zechmeister explained the request to be able to begin the application process.

2020-M-276

Motion by Grimshaw, seconded by Jensen to approve the registration application with Michigan Department of Environment, Great Lakes, and Energy (EGLE) and Tuscola County Recycling. Also, all appropriate signatures are authorized. Roll Call Vote: Grimshaw - yes; Young - yes; Vaughan - yes; Jensen - yes; Bardwell - yes. Motion Carried.

-City of Vassar Resolution for Termination of Construction Codes Enforcement and Administration Agreement with Tuscola County - Clayette Zechmeister reviewed the Resolution that was included in the Board packet. Board discussed the disparity of the number of days that notice must be given to terminate the contract. Board would like further clarification.

-SCMCCI Census Report - Clayette Zechmeister presented the report and the Board discussed the matter.

-Letter of Interest from Mid-Michigan Medical Examiners Group - Clayette Zechmeister presented the letter and the Board discussed the matter.

-Year-End Compliance with the Uniform Budgeting and Accounting Act - Clayette Zechmeister reviewed each request presented to the Board.

2020-M-277

Motion by Jensen, seconded by Young that the 2020 general fund activity budgets be amended up to the amounts shown in the table to prevent actual year-end expenditures from exceeding budget and in order to gain compliance with the Uniform Budgeting and Accounting Act.

	2020	2020	Estimated	2020
Expenditure	Amended	Projected	Difference	Year End
Category/Department	Budget	Actual	Under Budget (Over Budget)	Amended Budget
Legal	101,000	120,000	(19,000)	120,000
Prosecutor Co-Op	195,108	208,910	(13,802)	208,910
Jury Commission	3,715	8,715	(5,000)	8,715
Secondary Road	101,535	108,400	(6,865)	108,400
DHHS Board	10,000	11,600	(1,600)	11,600

Roll Call Vote: Vaughan - yes; Jensen - yes; Grimshaw - yes; Young - yes; Bardwell - yes. Motion Carried.

2020-M-278

Motion by Jensen, seconded by Young that the 2020 special revenue fund budgets be amended up to the amounts shown in the table to prevent actual year-end expenditures/revenues from exceeding budget and in order to gain compliance with the Uniform Budgeting and Accounting Act.



	2020	2020	Estimated	2020	
	11-30-20	Projected	Difference	Year End	
	Amended	Actual	Under Budget	Amended	
Special Revenue Funds	Budget	Exp/Rev	(Over Budget)	Budget	Comments
COUNTY PARKS & RECREATION	91,210	95,120	(4,000)	95,120	Expense to Actual
HEALTH DEPARTMENT EXPENSE	4,029,349	4,247,000	(217,651)	4,247,000	Expense to Actual
MILLINGTON TWP REVENUE	180,312	181,226	(914)	181,226	Revenue to Actual
COUNTY VETERAN GRANT REVENUE	49,994	99,994	(50,000)	99,994	Revenue to Actual
VOTED MSU EXPENSE	154,315	155,480	(1,165)	155,480	Expense to Actual
MEDICAL CARE FACILITY					
REVENUE	24,023,565	25,000,000	(976,435)	25,000,000	Revenue to Actual
PENSION OB BOND DEBT					
REVENUE	509,841	506,400	3,441	506,400	Revenue to Actual
MEDICAL CARE DEBT					
REVENUE	0	32	(32)	32	Revenue to Actual
EXPENSE	0	32	(32)	32	Expense to Actual

Roll Call Vote: Jensen - yes; Grimshaw - no; Young - yes; Vaughan - yes; Bardwell - yes. Motion Carried.

2020-M-279

Motion by Vaughan, seconded by Young that *temporary* supplemental appropriations from the general fund up to the amounts shown in the table be authorized to prevent the identified funds from finishing the 2020 fiscal year in a deficit situation and gain compliance with the Uniform Budgeting and Accounting Act.

GENERAL FUND APPROPRIATIONS		
Arbela Township Police Svc Contract		\$13,822
Vassar Township Police Svc Contract		\$12,613
Millington Township Police Svc Contract		\$23,925
Victim Services Grant		\$17,255
Animal Shelter		\$27,340
Victim of Crime Act Grant		\$6,000
Coronavirus Emergency Support Funding (CESF)		\$57,726
MSU		\$2,104
Denmark Township Sewer		\$.54

Roll Call Vote: Grimshaw - no; Young - yes; Vaughan - yes; Jensen - yes; Bardwell - yes. Motion Carried.

## 2020-M-280

Motion by Young, seconded by Jensen to transfer the actual delinquent tax income to the General Fund as budgeted. Roll Call Vote: Young - yes; Vaughan - yes; Jensen - yes; Grimshaw - yes; Bardwell - yes. Motion Carried.

## 2020-M-281

Motion by Young, seconded by Jensen to authorize staff after consultation with the county auditors to conduct further year-end financial transactions and make other adjustments as necessary to gain compliance with the Uniform Budgeting and Accounting Act. Roll Call Vote: Vaughan - yes; Jensen - yes; Grimshaw - yes; Young - yes; Bardwell - yes. Motion Carried.

## 2020-M-282

Motion by Young, seconded by Vaughan to recess the meeting at 10:18 a.m. Roll Call Vote: Jensen - yes; Grimshaw - yes; Young - yes; Vaughan - yes; Bardwell - yes. Motion Carried.

Recessed at 10:18 a.m.

Reconvened at 10:30 a.m.

Commissioner Jensen excused at 10:18 a.m.

Roll Call: Young, Bardwell, Vaughan, Grimshaw

At 10:44 a.m., there were a total of 32 participants attending the meeting.

-Tuscola County Covid19 BC/BS Claims Dashboard Reports - Clayette Zechmeister presented the reports and the Board discussed the matter.

-Thumb Area Regional Community Corrections Advisory Board Service Agreement - Clayette Zechmeister presented the proposed agreement.

## 2020-M-283

Motion by Young, seconded by Vaughan to approve the Thumb Area Regional Community Corrections Advisory Board Service Agreement for the period of October 1, 2020 to September 30, 2021. Also, all appropriate signatures are authorized. Roll Call Vote: Grimshaw - yes; Young - yes; Vaughan - yes; Jensen - absent; Bardwell - yes. Motion Carried.

-Frankenmuth Credit Union Grant Opportunity (Matter Added) - Commissioner Young explained a grant opportunity offered by Frankenmuth Credit Union to provide assistance to local businesses located within Tuscola County but it required a local match. The Economic Development Corporation was able to secure a partner to provide the match. Steve Erickson explained the application process and the proposed timeline.

-Closed Session at 11:00 a.m. -  
2020-M-284

Motion by Young, seconded by Grimshaw that the Board meet in Closed Session under Section 8(h) of the Open Meetings Act to discuss the contents of a written legal memorandum from its attorney, which is exempted from disclosure under Section 13(1) (g) of the Freedom of Information Act, with Clay Johnson, Eric Morris, Clayette Zechmeister, Jodi Fetting and Eean Lee to be allowed to attend the closed session at 11:00 a.m. Roll Call Vote: Young - yes; Vaughan - yes; Jensen - absent; Grimshaw - yes; Bardwell - yes. Motion Carried.

Reconvened at 11:58 a.m.

At 11:58 a.m., there were a total of 27 participants attending the meeting.

*Old Business (continued below) -*

-MIFSM Appointment of Deputy Medical Examiner -  
2020-M-285

Motion by Young, seconded by Grimshaw that per the recommendation of Dr. Russell Bush, Tuscola County Medical Examiner, that Randy Tashjian, MD be appointed as the Tuscola County Deputy Medical Examiner, his appointment to immediately cease upon revocation by the Board of Commissioners or upon termination or expiration of the agreement between the County and MIFSM for the provision of medical examiner services. Roll Call Vote: Vaughan - yes; Jensen - absent; Grimshaw - yes; Young - yes; Bardwell - yes. Motion Carried.

*New Business (continued from above) -*

-Independent Provider Agreement with William R Morrone - Clayette Zechmeister presented the proposed agreement and the Board discussed the matter. There are a few items the Board would like to have Clayette obtain clarification on. Clayette will work with County Counsel and will present at the next Board meeting.

Dr. Stockman spoke to the contract currently held with MIFSM and the proposed contract the Board is reviewing.

Dr. Bush discussed how the current contract with MIFSM contains a succession plan.

Dr. Stockman discussed the current practice with Medical Investigators.

Dr. Stockman would like the option to renegotiate the current MIFSM contract.

*Old Business (continued from above)-*

-Health Department Fee Schedule - Commissioner Grimshaw explained his reasoning for adjusting the fees charged to the local businesses. Commissioner Vaughan, Commissioner Young and Clayette Zechmeister participated in a virtual meeting that Huron County hosted and an update was provided.

2020-M-286

Motion by Grimshaw that per MCL 333.2461 the civil penalty for violation of any COVID-19 rule, regulation, or order issued which the Tuscola County Health Department has the authority and duty to enforce, shall be \$1.00.

Motion died due to lack of support.

2020-M-287

Motion by Grimshaw that per MCL 333.2444 the fee shall be \$1.00 for each inspection, follow-up inspection, full plan review or partial plan review related to COVID-19 rules, regulations, or orders issued.

Motion died due to lack of support.

Board would like Clayette to work with the County Counsel on Tuscola County's ability to set or change fees.

Tip Maguire answered questions the board had on if fees charged were all related to the COVID pandemic. Tip also explained the permit fees in relation to new and renewal of licenses.

*Correspondence/Resolutions -*

- Public Health Code - Act 368 of 1978
- Michigan Flu Focus
- Number of Deaths with underlying causes
- Letter of Appreciation received from Frederick Abel

**COMMISSIONER LIAISON COMMITTEE REPORTS**

**JENSEN** - absent

- Board of Health
- Community Corrections Advisory Board
- Dept. of Human Services/Medical Care Facility Liaison
- Genesee Shiawassee Thumb Works
- Jail Planning Committee
- Local Emergency Planning Committee (LEPC)
- MAC Judiciary Committee
- MEMS All Hazard
- Local Units of Government Activity Report

**BARDWELL**

- Behavioral Health Systems Board
- Caro DDA/TIFA
- Economic Development Corp/Brownfield Redevelopment
- MAC 7<sup>th</sup> District - Planned for February 2021
- MAC Workers Comp Board - Meets in January
- TRIAD
- Local Units of Government Activity Report

**YOUNG**

Board of Public Works

County Road Commission Liaison

Dispatch Authority Board

Genesee Shiawassee Thumb Works - Provided an update from the meeting last week.

Great Start Collaborative

Human Services Collaborative Council (HSCC)

Jail Planning Committee

MAC Agricultural/Tourism Committee

MI Renewable Energy Coalition (MREC)

Region VI Economic Development Planning

Saginaw Bay Coastal Initiative

Senior Services Advisory Council

Tuscola 2020

Local Units of Government Activity Report - Attended the Huron County meeting discussed earlier.

**VAUGHAN** - No Report

Board of Health

County Planning Commission

Economic Development Corp/Brownfield Redevelopment

MAC Environmental Regulatory

Mid-Michigan Mosquito Control Advisory Committee

NACO-Energy, Environment & Land Use

Parks and Recreation Commission

Tuscola County Fair Board Liaison

Local Units of Government Activity Report

**GRIMSHAW**

Behavioral Health Systems Board - Update provided from the meeting last week.

Recycling Advisory

Local Units of Government

***Other Business as Necessary -***

-Clayette Zechmeister provided information that Michigan Department of Health and Human Services (MDHHS) was hosting a COVID-19 update at 2:00 p.m.

-Board Organizational Meeting will be held on January 4, 2020 at 8:00 a.m. via Google Meet.

-Commissioner Grimshaw and Commissioner DuRussel to work on scheduling a meeting with Senator Kevin Daley and Representative Phil Green.

- Commissioner DuRussel attended the Commissioner School hosted by Michigan Association of Counties and provided a report.
- Clayette Zechmeister stated a finance book will be provided to all of the Commissioners.

At 1:45 p.m., there were a total of 20 participants attending the meeting.

*Extended Public Comment* - None

2020-M-288

Motion by Young, seconded by Vaughan to adjourn the meeting at 1:54 p.m.  
Roll Call Vote: Grimshaw - yes; Young - yes; Vaughan - yes; Jensen - absent; Bardwell - yes. Motion Carried.

Meeting adjourned at 1:54 p.m.

Jodi Fetting  
Tuscola County Clerk

DRAFT  
CORRECTED

*Draft*  
**Tuscola County Board of Commissioners**  
**Statutory Finance Committee Agenda**

December 23, 2020

Electronic remote access will be incorporated for this meeting, in accordance with the Department of Health and Human Services Emergency Order Under MCL 333-2253 Gathering Prohibition and Mask Order and Public Act No. 228 of 2020.

Commissioner Bardwell called the Statutory Finance meeting of the Board of Commissioners of the County of Tuscola, Michigan, held via Google Meet on the 23<sup>rd</sup> day of December 2020, to order at 1:56 o'clock p.m. local time.

Roll Call – Clerk Jodi Fetting

Commissioners Present Virtual:

District 1 - Thomas Young - Columbia Township, Tuscola County, State of Michigan  
District 2 - Thomas Bardwell - Ellington Township, Tuscola County, State of Michigan  
District 3 - Kim Vaughan - Fremont Township, Tuscola County, State of Michigan  
District 5 - Daniel Grimshaw - Vassar Township, Tuscola County, State of Michigan

Commissioner Absent –

District 3 - Kim Vaughan  
District 4 - Mark Jensen

Also Present Virtual:

Clerk Jodi Fetting, Clayette Zechmeister, Eean Lee, Debbie Babich, Mary Drier, Mark Haney, Doug DuRussel, Rachael Bartolowits, Tracy Violet, Sandy Nielsen, Kathy Trischler

At 1:56 p.m., there were a total of 20 participants attending the electronic meeting.

-Adoption of Previous Meeting Minutes from December 10, 2020

2020-SF-M-066

Motion by Young, seconded by Grimshaw to adopt the meeting minutes from the December 10, 2020 Statutory Finance. Roll Call Vote: Young - yes; Vaughan - absent; Jensen - absent; Grimshaw - yes; Bardwell - yes. Motion Carried.

*New Business:*

-Review and Adoption of Finance Report and Checks –

2020-SF-M-067

Motion by Young, seconded by Grimshaw to approve the finance checks as submitted on the December 21, 2020 report. Roll Call Vote: Vaughan - absent; Jensen - absent; Grimshaw - yes; Young - yes; Bardwell - yes. Motion Carried.

-Review and Adoption of Daily Report and Checks –  
2020-SF-M-068

Motion by Grimshaw, seconded by Young to approve the daily checks as submitted on the December 21, 2020 report. Roll Call Vote: Jensen - absent; Grimshaw - yes; Young - yes; Vaughan - absent; Bardwell - yes. Motion Carried.

-Review and Adoption of Per Diems Report and Checks –

2020-SF-M-069

Motion by Young, seconded by Grimshaw to approve the Committee Per Diem Payments as submitted on the December 2020 report. Roll Call Vote: Grimshaw - yes; Young - yes; Vaughan - absent; Jensen - absent; Bardwell - yes. Motion Carried.

*Old Business* – None

Public Comment - None

2020-SF-M-070

Motion by Young, seconded by Grimshaw to adjourn the meeting at 2:00 p.m. Roll Call Vote: Young - yes; Vaughan - absent; Jensen - absent; Grimshaw - yes; Bardwell - yes. Motion Carried.

Meeting adjourned at 2:00 p.m.

Jodi Fetting  
Tuscola County Clerk



Draft  
TUSCOLA COUNTY BOARD OF COMMISSIONERS

January 4, 2021 Minutes

Meeting held via Google Meet Electronic remote access, in accordance with the Department of Health and Human Services Emergency Order Under MCL 333-2253 – Gathering Prohibition and Mask Order and Public Act 254 of 2020.

County Clerk Jodi Fetting called the organizational meeting of the Board of Commissioners of the County of Tuscola, Michigan, held via Google Meet on the 4th day of January 2021, to order at 8:01 o'clock a.m. local time.

Roll Call – Clerk Jodi Fetting

Commissioners Present in Board Room:

District 5 - Daniel Grimshaw (arrived at 8:08 a.m.)

Commissioners Present Virtual:

District 1 - Thomas Young - Columbia Township, Tuscola County, State of Michigan

District 2 - Thomas Bardwell - Ellington Township, Tuscola County, State of Michigan

District 3 - Kim Vaughan - Lake County, State of Florida

District 4 - Doug DuRussel, Tuscola Township, Tuscola County, State of Michigan

Commissioner Absent - None

Also Present in Board Room: None

Also Present Virtual:

Clerk Jodi Fetting, Clayette Zechmeister, Eean Lee, Tracy Violet, Sandy Nielsen, Mary Drier, Debbie Babich, Mike Miller, Mark Haney, Wayne Koper, Steve Anderson, Lisa Ozbat, Heidi Chicilli, Robert Baxter, Register John Bishop, Matt Brown

At 8:11 a.m., there were a total of 23 participants attending the meeting.

*Organizational Meeting -*

-Nominations for and the Election of Board Chairperson - Clerk Fetting explained the option of voting by either a secret ballot or by a voice vote to the Commissioners for Board Chair. The Board unanimously agreed to hold the vote by voice.

Commissioner Young nominated Thomas Bardwell for Board Chair with Commissioner Vaughan supporting that nomination. Clerk Fetting called for additional nominations with none stated.

#### 2021-M-001

Motion by Commissioner Young, seconded by Commissioner Vaughan to close the nominations and have Commissioner Thomas Bardwell serve as Board Chair for a 2-year term. Roll Call Vote: Young - yes; Vaughan - yes; DuRussel - yes; Grimshaw - yes; Bardwell - yes. Motion Carried.

Clerk Fetting turned the meeting over to Chair Bardwell.

-Nominations for and the Election of Board Vice-Chairperson - Commissioner Vaughan nominated Thomas Young as Board Vice-Chair with Commissioner Grimshaw supporting the nomination. No other nominations were made.

#### 2021-M-002

Motion by Commissioner Vaughan, seconded by Commissioner Grimshaw to have Commissioner Thomas Young serve as the Board Vice-Chair for a 1-year term. Roll Call Vote: Vaughan - yes; DuRussel - yes; Grimshaw - yes; Young - yes. Bardwell - yes. Motion Carried.

-Finance, Personnel and Building and Grounds Standing Committee Commissioner Appointments - Board discussed which Commissioners would be appointed to each Standing Committee.

The following appointments were made:

Finance - Commissioner Young and Commissioner DuRussel  
Personnel - Commissioner Grimshaw and Commissioner Vaughan  
Buildings and Grounds - Commissioner Grimshaw and Commissioner DuRussel

-Establishment of Board and Committee of the Whole Meeting Dates - Board agreed the dates for the meetings should be kept the same. Board discussed the time of the meeting and whether the time should remain in the morning or should be adjusted to late afternoon.

#### 2021-M-003

Motion by Commissioner Young, seconded by Commissioner Vaughan to have the start time of the Committee of the Whole meetings and Board of Commissioners meetings remain at 8:00 a.m. Roll Call Vote: DuRussel - no; Grimshaw - no; Young - yes; Vaughan - yes; Bardwell - yes; Motion Carried.

-Appointment of Commissioners to Boards/Commissions - Board discussed the current appointments to Boards and Commissions as well as those that were held by Commissioner Jensen.

The following updates were made:

- Commissioner Grimshaw will accept the Jail Planning Committee from Commissioner Jensen.
- Commissioner Grimshaw will accept the MI Renewable Energy Coalition (MREC) from Commissioner Young.
- Commissioner DuRussel will accept the Board of Health, Community Corrections Advisory Board, Department of Human Services/Medical Care Facility Liaison, Genesee Shiawassee Thumb Works, Local Emergency Planning Committee (LEPC) and MEMS All Hazard from Commissioner Jensen.
  
- Board also discussed needing to appoint an alternate to the Genesee Shiawassee Thumb Works Board. Board discussed Clayette Zechmeister or Steve Erickson. Steve is to be contacted to determine if he is willing to serve.

*Other Business as Necessary (continued below) -*

- Board Rules of Order - Board reviewed Board Rules of Order with the adoption date of January 3, 2017.

The following changes were made:

- Rule 5.3 - Distribution of Committee Meeting Agendas - Add "and/or faxed" in the first sentence. Revised sentence to read: Committee agenda (in draft form) will be made available electronically via the county website *and/or fax* in advance of the scheduled meeting.

Rule 5.5 - Order of Business -

- Add "agenda items only" to Item G. Revised to read: Brief Public Comments - Agenda Items Only.
- Remove Item M - Closed Sessions (if necessary).
- Add new Item M - Other Business as Necessary.

Rule 8.3 - Grievance Committee -

- Add "as needed" at the end of the sentence. Revised sentence to read: Two commissioners will be appointed and serve on the union contract grievance committee *as needed*.

-Rule 9.3 - Minutes, Closed Meetings

- Add "may but" in the sentence regarding the approval of the minutes. Revised sentence to read: Such minutes *may but* do not have to be approved by the Board.

Remove the last sentence "With the approval of the Board Chair, the Clerk may destroy the minutes after one year and one day have passed after the meeting at

which the Board approved the minutes of the meeting at which the board voted to hold the closed meeting" and replace with the following sentence: Closed Session Minutes are not to be destroyed unless ordered by the Court.

-The Board would like clarification on Rule 11.1 from County Counsel on when a Board member may abstain from voting on a motion.

-Board Rules of Order Revised Date to be changed to January 4, 2021.

#### 2021-M-004

Motion by Commissioner Young, seconded by Commissioner Grimshaw to purchase up to six (6) Guide to Michigan County Government for use by the Controller/Administrator and each Commissioner. Roll Call Vote: Grimshaw - yes; Young - yes; Vaughan - yes; DuRussel - yes; Bardwell - yes. Motion Carried.

-Board discussed if there is a reason to hold a separate Statutory Finance meeting or if the matters can be handled during the Board Regular Meeting. Board discussed and decided that further information needs to be gathered before a decision is made.

#### 2021-M-005

Motion by Grimshaw, seconded by Vaughan that any legal opinion procured by or on behalf of the Tuscola County Board of Commissioners be given a filing number and filed in numerical order in the Controller's Administrator's Office for any past or present opinion received. Roll Call Vote: Young - yes; Vaughan - yes; DuRussel - yes; Grimshaw - yes; Bardwell - yes. Motion Carried.

2021 Conferences - Chair Bardwell presented the conference schedule.

2021 County Holidays - Chair Bardwell presented the holiday schedule.

At 11:13 a.m., there were a total of 22 participants attending the meeting.

#### *Public Comment -*

-Register John Bishop spoke in reference to the changes referenced during the meeting by Commissioner Grimshaw to Roberts Rules of Order Chapter 52.

#### *Other Business as Necessary (continued from above) -*

-Board Rules of Order - Chair Bardwell discussed the need to appoint a Parliamentarian per Rule 12.

#### 2021-M-006

Motion by Commissioner Grimshaw, seconded by Commissioner DuRussel to appoint County Clerk Jodi Fetting to serve as the parliamentarian for the Tuscola County Board of Commissioners. Roll Call Vote: Vaughan - yes; DuRussel - yes; Grimshaw - yes; Young - yes; Bardwell - yes. Motion Carried.

-Topic Leader for Standing Committees - The Board discussed which Commissioner should serve as Topic Leader for each of the Standing Committees. The Topic Leader should be presented a draft agenda to review prior to the posting of the agenda to the public.

The following Topic Leaders were assigned:

Finance Committee - Commissioner Young

Building and Grounds Committee - Commissioner DuRussel

Personnel Committee - Commissioner Grimshaw

2021-M-007

Motion by Commissioner Young, seconded by Commissioner Vaughan to adjourn the Organizational Meeting at 11:21 a.m. Roll Call Vote: DuRussel - yes; Grimshaw - yes; Young - yes; Vaughan - yes; Bardwell - yes. Motion Carried.

Meeting adjourned at 11:21 a.m.

Jodi Fetting  
Tuscola County Clerk

DRAFT

*Draft*  
**Tuscola County Board of Commissioners**  
**Committee of the Whole**  
**Monday, January 11, 2021 – 8:00 A.M.**

**Electronic remote meeting will be implemented for this meeting,  
in accordance with the Department of Health and Human Services Emergency Order  
Under MCL 333.2253 – Gathering Prohibition and Mask Order and Public Act No. 254  
of 2020.**

**Commissioners Present Virtual:**

- District 1 - Thomas Young - Columbia Township, Tuscola County, State of Michigan
- District 2 - Thomas Bardwell - Ellington Township, Tuscola County, State of Michigan
- District 3 - Kim Vaughan - Lake County, State of Florida
- District 4 - Douglas DuRussel - Tuscola Township, Tuscola County, State of Michigan
- District 5 - Daniel Grimshaw - Vassar Township, Tuscola County, State of Michigan  
(excused at 1:44 p.m.)

**Commissioner Absent - None**

**Also Present Virtual:**

Clerk Jodi Fetting, Clayette Zechmeister, Eean Lee, Dr. William Marrone, Dr. Russell Bush, Treasurer Ashley Bennett, Dr. David Stockman, Mary Drier, Ann Hepfer, Eric Morris, Randy Pfau, Steve Anderson, Heidi Chicilli, Cindy Volz, Jessica VanHove, Lisa Ozbat, Mark Haney, Mark Ransford, Mike Miller, Sandy Nielsen, Tracy Violet, Damian Wasik, Register John Bishop, Debbie Babich, Matt Brown, Ernie Carpenter, Robert Baxter, Barry Lapp, Steve Root, Shelly Lutz

At 8:11 a.m., there were a total of 36 participants attending the meeting.

**County Updates**

-Ann Hepfer, Health Officer provided an update regarding the release of the vaccination for the Phase 1B for over the age of 65 years old. She explained the process of the vaccination clinic. If the public has questions, they can dial 211 for information or visit mdhhs.org.

**Finance/Technology**  
**Committee Leader Commissioner Young**  
**Commissioner DuRussel**

**Primary Finance/Technology**

1. Ernie Carpenter - Commissioner Vaughan stated there is a blight case with Indianfields Township which Ernie feels is infringing on his Right to Farm. Ernie Carpenter provided an overview of the history of his situation with Indianfields Township.

2. Michigan Institute of Forensic Science and Medicine (MIFSM) - Dr. Russell Bush addressed the Board regarding the cremation permit fees, their plan for transportation, employees ready to take certification tests and the current terms of the contract. Randy Pfau spoke in reference to be able to work together in the future and improve the situation at hand currently. Dr. David Stockman spoke in reference to the current contract and issues that need to be addressed.
3. Dr. William Marrone - Dr. Marrone presented regarding the services that he would be able to provide to Tuscola County as well as the staff infrastructure that he has in place. The Board would like to see a breakdown of the costs and fees that could be incurred.

Eric Morris asked Dr. David Stockman for clarification on transportation costs incurred by MIFSM and in which situations they transport.

4. Ashley Bennett, Tuscola County Treasurer – Updates and Plans for the New Year and Public Funds Banking Resolution - Treasurer Bennett explained the changes to the foreclosure process due to recent legislative changes. Also, discussed was designing a program to assist taxpayers that are facing foreclosure. Treasurer Bennett referenced motion 16-M-034 regarding staffing in the Treasurer's Office. Proposed Resolution in the agenda packet as attachment A to be placed on Thursday's Agenda. Commissioner Young and Commissioner DuRussel will work with Treasurer Bennett on some potential programs that could be offered.
5. Deputy Steve Anderson, Emergency Services Coordinator – Request for Proposal/Quotation Tuscola County - Village of Mayville Outdoor Warning Siren - Steve Anderson explained the project that will use Fiscal Year 2019 grants funds. He will be placing an RFP out for the project.
6. Building Codes Final 2020 Census Report - Clayette Zechmeister presented the report that was included in the agenda packet.
7. IRS Standard Mileage Rate for 2021 - Clayette Zechmeister presented the proposed mileage rate. Matter to be placed on the Consent Agenda.

#### **On-Going and Other Finance and Technology**

##### **Finance**

1. RFP Building Codes - 2021 - Matter to be placed on the primary section of the agenda for the next meeting.
2. Fund Balance History Reports - Matter to be placed on the agenda on a quarterly basis with an overview report to be provided to the Commissioners at that time.
3. Preparation of Multi-Year Financial Planning

**Technology** - Eean Lee updated the Board on the deployment of the laptops and current project plans with the current staffing levels.

1. Video Switch Boardroom
2. Lapel Microphones Commissioners
3. GIS Update
4. Increasing On-Line Services/Updating Web Page

Recess at 10:56 a.m.  
Reconvened at 11:09 a.m.

At 11:09 a.m., there were a total of 30 participants attending the meeting.

**Building and Grounds**  
Committee Leader Commissioner DuRussel  
Commissioner Grimshaw

**Primary Building and Grounds**

1. Mark Ransford – Tuscola County Long Term Critical Records Storage Needs - Mark Ransford presented a potential storage solution at the Dost Building. Board discussed the options available. Matter to remain on the Primary Building and Grounds agenda.
2. Former Recycling Building Update - City of Caro wants to retain ownership of the building for their future expansion plans.
3. Mike Miller, Buildings and Grounds Director - 2019 Recycling Annual Report - Mike Miller spoke in reference to the annual report included in the agenda packet. Report to be placed on file.

**On-Going and Other Building and Grounds**

1. State Police Building - Water and Annexation - Mike Miller reported that the proposal is being worked on and will be presented for the State's response.
2. 2021 County Jail Construction - Potential Millage in Future - Board discussed the need to determine what the amount would be needed for the project in order to plan if the matter will be taken to the voters as a millage or handled as a bond issue. The matter can be placed on Thursday's agenda if Sheriff Skrent has an update to provide.
3. Space Needs for Courthouse - Matter can be removed from the ongoing agenda.
4. County Physical and Electronic Record Storage Needs - Discussed earlier in the meeting.
5. Vanderbilt Park Property Lines/Ownership - Michael Yates is putting together information to be presented to the Board. Matter can be removed until the information is ready to be presented.

**Personnel**  
Committee Leader Commissioner Grimshaw  
Commissioner Vaughan

**Primary Personnel**

1. MAC Leave Policy Questions in Regards to Quarantining Due to the Pandemic - Board discussed the Cares Act Funding and how it relates to paying employees that are not able to be at work due to having to quarantine or that are required to work reduced hours. Board discussed the matter and would like Shelly to reach out to Elected Officials and Department Heads to gain their input as to how this could relate to their department.



2. Whitepaper COVID-19 Vaccine - Brown and Brown Insurance provided a handout of key considerations for Employers. Board discussed the matter.
3. New Hire Animal Control Officer - Clayette Zechmeister presented the request from Director Leigh Nancy. Matter to be placed on the Consent Agenda.

#### **On-Going and Other Personnel**

1. Strengthen and Streamline Year-End Open Enrollment - Matter can be removed from the agenda.
2. Wage Study Comparisons - Matter can be removed from the agenda.
3. MAC 7<sup>th</sup> Meeting Updates
4. Work Comp Updates
5. Safety Committees
6. New Commissioner Packets - Clayette provided an update. Matter can be removed from the agenda.

#### **Primary Other Business as Necessary**

1. Robert's Rules of Order Chapter 52 - Board discussed the current process of holding Committee of the Whole meetings and the Board would like to continue the current process. Board also discussed adding a category of New Business after the heading of County Updates. Board discussed if any additional changes are requested in the Board Rules other than those discussed at the Organizational Meeting. Board would like the rules to reflect Topic Leader when referencing Committee Members. Draft to be included in the January 25, 2021 Committee of the Whole meeting agenda for further discussion.
2. PA 182 46.51 Finance Committee Counties Less than 75,000 (Excerpt) - Clayette Zechmeister presented the information that was included in the agenda packet.
3. Alcona County Resolution 2020-15 Additional Review 2021 - Commissioner Vaughan would like the Board to consider adoption of the resolution.

#### **On-Going Other Business as Necessary**

1. MIFSM - Clayette Zechmeister will contact Eric Morris on if a closed session will be needed for Thursday's meeting.
2. 1-25-21 - Agenda preparation clerical error no action required.
3. Animal Control Ordinance – Review Lapeer Counties

Commissioner Grimshaw excused at 1:44 p.m.

4. Board Rules of Order – Possible Revisions Within Six Months (1-13-20) - To be presented at the January 25, 2021 Committee of the Whole meeting.
5. Policy Updates
6. Senate Bill 46, Michigan Renewable Energy Commission (MREC) - Clayette Zechmeister provided an update regarding an upcoming meeting that has been scheduled.
7. Michigan Department of Health and Human Services (MDHHS) order expires on January 15, 2021 so an update will be needed if the rules change regarding virtual meetings.

8. There has been additional funding allocated for funding for local businesses and the Economic Development Corporation will be providing assistance with the distribution of the funds as there is additional paperwork required.

**Public Comment Period -**

-Treasurer Bennett announced that she has appointed Garrett Smith as her Chief Deputy Treasurer effective January 4, 2021.

Motion by Young, seconded by Vaughan to adjourn the meeting at 1:50 p.m. Roll Call Vote: Young - yes; Vaughan - yes; DuRussel - yes; Grimshaw - absent; Bardwell - yes. Motion Carried.

Meeting adjourned at 1:50 p.m.

Jodi Fetting  
Tuscola County Clerk

DRAFT

**'DRAFT'**

**COUNTY OF TUSCOLA**

**STATE OF MICHIGAN**

**RESOLUTION TO ADOPT CONSENT AGENDA**

At a regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, by Electronic Remote Access, In accordance with the Department of Health and Human Services Emergency Order Under MCL 333-2253 – Gathering Prohibition and Mask Order, Public Act 254 of 2020 on January 14, 2021 at 8:00 a.m. local time.

COMMISSIONERS PRESENT: \_\_\_\_\_

COMMISSIONERS ABSENT: \_\_\_\_\_

It was moved by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_ that the following Consent Agenda Resolution be adopted:

**CONSENT AGENDA**

**Agenda Reference:** A

**Entity Proposing:** COMMITTEE OF THE WHOLE 1/11/21

**Description of Matter:** Move that effective January 1, 2021 the standard county mileage rate be decreased from \$0.575 per mile to \$0.56 per mile as established by the Internal Revenue Service.

**Agenda Reference:** B

**Entity Proposing:** COMMITTEE OF THE WHOLE 1/11/21

**Description of Matter:** Move to receive and place on file the 2019 Recycling Annual Report.

**Agenda Reference:** C

**Entity Proposing:** COMMITTEE OF THE WHOLE 1/11/21

**Description of Matter:** Move that per the recommendation of the Animal Control Director that Anthony Trevino be hired to the new Animal Control Officer Position effective January 18, 2021 at the beginning step. Pending favorable background, physical and drug screen.

IT IS FURTHER RESOLVED that any motion, resolution, or other act of Tuscola County inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS:

NAYS:

ABSTENTIONS:

RESOLUTION ADOPTED.

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Thomas Bardwell, Chairperson  
Tuscola County Board of Commissioners

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Jodi Fetting  
Tuscola County Clerk

# TUSCOLA COUNTY BOARD OF COMMISSIONERS

125 W. Lincoln Street  
Suite 500  
Caro, MI 48723

Telephone: 989-672-3700  
Fax: 989-672-4011

## Resolution Honoring Diane Romain

**Whereas**, Diane Romain has been a respected Tuscola County Employee for over 20 years in the Tuscola County Treasurer's Office; and

**Whereas**, Diane was hired as an Account Clerk II in September 2000, and was later promoted to an Account Clerk III; and

**Whereas**, while working in the Treasurer's Office, she provided exceptional customer service as some customers would wait in line to work solely with her; and

**Whereas**, Diane's expertise with the office process and procedures of the tax calendar, processing, mailing and collection of bills was of significant value to the office; and

**Whereas**, Diane was also vital in allowing for a more seamless interoffice transfer of information due to her efficiencies in the forfeiture, foreclosure and redemption processes; and

**Whereas**, her knowledge of the department and the interworking of each position and their effect on each other was extremely beneficial to the Treasurer's Office; and

**Whereas**, Diane's friendliness and impeccable work ethic will be missed upon her retirement and she is wished many enjoyable years of retirement.

**Therefore, Be It Resolved**, that on behalf of the residents of Tuscola County, the Board of Commissioners commends Diane Romain, Account Clerk III, for her valuable contributions to Tuscola County during her time of service.

Date \_\_\_\_\_

\_\_\_\_\_  
Thom Bardwell, Chairperson  
Tuscola County Board of Commissioners

I, Jodi Fetting, Tuscola County Clerk, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Tuscola County Board of Commissioners at its meeting on January 14, 2021.

Date \_\_\_\_\_

\_\_\_\_\_  
Jodi Fetting  
Tuscola County Clerk

6.

# TUSCOLA COUNTY BOARD OF COMMISSIONERS

125 W Lincoln Street  
Suite 500  
Caro MI 48723

Telephone: 989-672-3700  
Fax: 989-672-4011

Depositor: Treasurer, Tuscola County  
125 W Lincoln St.  
Caro, MI 48723

Financial Institution: Mayville State Bank  
Main Office  
37 E Ohmer Rd  
PO Box 650  
Mayville, MI 48744

Account No: XXX46

## Resolution Regarding Adoption of Government / Municipal / Public Funds Banking Resolution (for Deposit Accounts) 2021-01

At a Regular meeting of the Board of Commissioners of the County of Tuscola, State of Michigan held on 14<sup>th</sup> day of January, 2021.

COMMISSIONERS PRESENT: Thomas Young, Thomas Bardwell, Kim Vaughan, Douglas DuRussel, Dan Grimshaw

COMMISSIONERS ABSENT: None

Commissioner \_\_\_\_\_ offered the following resolution and moved its adoption with a second provided by Commissioner \_\_\_\_\_.

I, the undersigned Official of the Government, Municipal or Public Entity ("Entity") named above,

**HEREBY CERTIFY** that the Entity is organized, exists and is duly authorized to transact business under the laws of the state or jurisdiction where it is located.

**ACCOUNT HOLDER:** Treasurer, Tuscola County is the complete and correct name of the Account Holder.

I **FURTHER CERTIFY**, that at a meeting of the governing body of the Entity, duly and regularly called and held on January 14, 2021, the following resolutions were adopted.

**RESOLVED**, that the Financial Institution named above at any one or more of its offices or branches, be and it hereby is designated as a depository for the funds of this Entity, which may be withdrawn on checks, drafts, advices of debit, notes or orders for the payment of monies bearing the following appropriate number of signatures. Any one (1) of the following named officers or employees of this Entity ("Agents"), whose actual signatures are shown below:

X \_\_\_\_\_  
Ashley Bennett, Treasurer, Tuscola County

X \_\_\_\_\_  
Garrett Smith, Chief Deputy Treasurer, Tuscola County

and that the Financial Institution shall be and is authorized to honor and pay the same whether or not they are payable to bearer or to the individual order of any Agent or Agents signing the same.

**FURTHER RESOLVED**, that the Financial Institution is hereby directed to accept and pay without further inquiry any item drawn against any of the Entity's accounts with the Financial Institution bearing the signature or signatures of Agents, as authorized above or otherwise, even though drawn or endorsed to the order of any Agent signing or tendered by such Agent for cashing or in payment of the individual obligation of such Agent or for deposit to the Agent's personal account, and the Financial Institution shall not be required or be under any obligation to inquire as to the circumstances of the issue or use of any item signed in accordance with the resolutions contained herein, or the application or disposition of such item or the proceeds of the item.

**FURTHER RESOLVED**, that any one of such Agents is authorized to endorse all checks, drafts, notes and other items payable to or owned by this Entity for deposit with the Financial Institution, or for collection or discount by the Financial Institution; and to accept drafts and other items payable at the Financial Institution.

**FURTHER RESOLVED**, that the above named agents are authorized and empowered to execute such other agreements, including, but not limited to, special depository agreements and arrangements regarding the manner, conditions, or purposes for which funds, checks, or items of the Entity may deposited, collected, or withdrawn and to perform such other acts as they deem reasonably necessary to carry out the provisions of these resolutions. The other agreements and other acts may not be contrary to the provisions contained in this Resolution.

**FURTHER RESOLVED**, that the authority hereby conferred upon the above named Agents shall be and remain in full force and effect until written notice of any amendment or revocation thereof shall have been delivered to and received by the Financial Institution at each location where an account is maintained. Financial Institution shall be indemnified and held harmless from any loss suffered or any liability incurred by it in continuing to act in accordance with this resolution. Any such notice shall not affect any items in process at the time notice is given.

I **FURTHER CERTIFY** that the persons named above occupy the positions set forth opposite their respective names and signatures; that the foregoing Resolutions now stand of record on the books of the Entity; that they are in full force and effect and have not been modified in any manner whatsoever.

**IN TESTIMONY WHEREOF**, I have hereunto set my hand on January 14, 2021 and attest that the signatures set opposite the names listed above are their genuine signatures.

CERTIFIED TO AND ATTESTED BY:

x \_\_\_\_\_

\*Official

x \_\_\_\_\_

\*Co-Official

\*Note: In case the Official is designated by the foregoing resolutions as one of the signing agents, this certificate should also be signed by a second Official of the Entity.

NOW THEREFORE, BE IT RESOLVED, that the County of Tuscola hereby adopts the 2021-01 Resolution Regarding Adoption of Government / Municipal / Public Funds Banking Resolution (for Deposit Accounts).

AYES

NAYS.

ABSTENTIONS:

ABSENT:

Resolution declared adopted.

Dated. January 14, 2021

\_\_\_\_\_  
Thomas Bardwell  
Chairman of the Tuscola County Board of Commissioners

*I, Jodi Fetting, the undersigned duly qualified and acting Clerk of the Board of Commissioners of the County of Tuscola, State of Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a Regular meeting of the Board of Commissioners of said County held on the 14<sup>th</sup> day of January, 2021, insofar as the same relate to the Resolution of the County of Tuscola, the original of which is on file in the County Clerk's Office. Public notice of such meeting was given pursuant to and in compliance with Act No. 267, Public Acts of 1976, as amended.*

*IN WITNESS WHEREOF, I have hereunto affixed my official signature this 14<sup>th</sup> day of January, 2021.*

\_\_\_\_\_  
Jodi Fetting  
Tuscola County Clerk





7.  
110 W. Michigan Ave. Suite 200  
Lansing, MI 48233  
517-372-5374 Fax 517-482-4599  
www.micounties.org  
Stephan W. Currie, Executive Director

To: County Administrators  
From: Stephan Currie  
Date: Dec. 29, 2020  
Re: Leave policy questions

MIAC has received calls recently on how counties can handle employees who are quarantining due to the pandemic after the current federal mandates on paid leave expire.

On April 1, 2020, the U.S. Department of Labor announced new action regarding how American workers and employers will benefit from the protections and relief offered by the Emergency Paid Sick Leave Act (EPSLA) and Emergency Family and Medical Leave Expansion Act (EFMLEA), both part of the Families First Coronavirus Response Act (FFCRA).

These provisions end after Dec. 31, 2020.

So, MIAC has been asked, "What should a county do after that date?"

The best short answer we can offer is it is best for the county to have its own policy, if desired.

Again, after Dec. 31, 2020, there is no mandatory extension of EFMLEA or EPSLA or a requirement that an otherwise covered employer provide EFMLEA or EPSLA.

However, an employer can elect to voluntarily provide emergency paid sick leave or emergency paid FMLA leave under FFCRA on or after Jan. 1, 2021 through March 31, 2021 [NOT RECOMMENDED]. If a covered employer voluntarily grants such leave, the covered employer may take a business tax credit for the pay associated with this leave taken through March 31, 2021. Obviously, no incentive or benefit for a public employer from a tax standpoint.

Right now, it would likely be safer (from an enforcement perspective, as well as the time computation) for counties not to voluntarily extend the EFMLEA or EPSLA but, if desired, implement a special leave/paid sick leave policy that provides an alternative to EFMLEA or EPSLA.

Counties do not have to give extra COVID leave by policy and absent a separate policy, a county can simply rely on the current sick and vacation leave banks and current policies regarding unpaid discretionary leave (e.g., paid or unpaid administrative leave). However, if the county wants to give such additional and limited leave like what expired with the EPSLA, a separate policy should be developed, and they may need letter agreements with unions to implement.

Since each county's work rules and labor situations are unique, we strongly recommend that each member consult with its own legal counsel to develop a policy.

**TUSCOLA COUNTY  
BOARD OF COMMISSIONERS**

125 W. Lincoln Street  
Suite 500  
Caro MI 48723

Telephone: 989-672-3700  
Fax: 989-672-4011

**Resolution Declaring Tuscola County a Constitutional Second  
Amendment Sanctuary County  
2021-02**

At a Regular meeting of the Board of Commissioners of the County of Tuscola, State of Michigan held on 14<sup>th</sup> day of January, 2021.

COMMISSIONERS PRESENT: Thomas Young, Thomas Bardwell, Kim Vaughan, Douglas DuRussel, Dan Grimshaw

COMMISSIONERS ABSENT: None

Commissioner \_\_\_ offered the following resolution and moved its adoption with a second provided by Commissioner \_\_\_\_.

**WHEREAS**, the Second Amendment to The Constitution of the United States of America, ratified in 1791 as part of the Bill of Rights, states "A well-regulated Militia, being necessary to the security of a free state, the right of the people to keep and bear arms shall not be infringed"; and

**WHEREAS**, Article I, Section 6 of the Michigan Constitution (1963) provides that "Every person has a right to keep and bear arms for the defense of himself and the state"; and

**WHEREAS**, it is the desire of this Board to reaffirm its commitment and support of The Constitution of the United States of America as well as the Constitution of the State of Michigan including all amendments which protect Tuscola County citizens' individual rights; and

**WHEREAS**, each Tuscola County Commissioner, as provided by Article IX, Section 1, of the Michigan Constitution (1963), took an oath to support The Constitution of the United States of America and the Michigan Constitution.

**WHEREAS**, a "Constitutional Sanctuary County" is defined as a place of refuge for the law abiding citizen in regards to the citizens' rights under The Constitution of the United States of America and Michigan Constitution including but not limited to the Second Amendment right to Keep and Bear Arms.

**NOW THEREFORE IT IS HEREBY RESOLVED**, by the Tuscola County Board of Commissioners, that the County of Tuscola, Michigan, be, and hereby is, declared to be a "Constitutional Sanctuary County."

**IT IS FURTHER RESOLVED**, that this Board affirms its support for the Tuscola County Sheriff and the Tuscola County Prosecuting Attorney, in the exercise of their sound discretion to NOT enforce any statute or law that is contrary to the rights established by The Constitution of the United States of America and the State of Michigan Constitution against any law abiding citizen of Tuscola County.

**BE IT FURTHER RESOLVED**, that this Board will not authorize or appropriate funds, resources, employees, agencies, contractors, buildings, detention centers or offices for the purposes of enforcing any law that restricts the rights of any law abiding citizen affirmed by the Second Amendment or Article 1, Section 6, of the Michigan Constitution, nor be used to aid any state or federal agency in infringing or restricting such rights which would be considered to be unconstitutional; and

**BE IT FURTHER RESOLVED**, that the Board respectfully requests the Michigan Legislature, the United States Congress and other agencies of State and Federal government to vigilantly preserve and protect those rights by rejecting any provision, law or regulation that may infringe, have tendency to infringe or place any additional burdens on the rights of law-abiding citizens to keep and bear arms; and

**BE IT FURTHER RESOLVED**, that a copy of this Resolution be sent to Governor Gretchen Whitmer, Senator Kevin Daley, House Representative Phil Green, and the other 82 counties in the State of Michigan, U.S. Congresswoman Lisa McClain and Senator Gary Peters and Dan Kildee.

Those Commissioners voting in favor:  
Those Commissioners voting against:

This Resolution was declared adopted.

\_\_\_\_\_  
Thomas Bardwell  
Chairman of the Tuscola County Board of Commissioners

*I, Jodi Fetting, the undersigned duly qualified and acting Clerk of the Board of Commissioners of the County of Tuscola, State of Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a Regular meeting of the Board of Commissioners of said County held on the 14<sup>th</sup> day of January, 2021, the original of which is on file in the County Clerk Office. Public notice of such meeting was given pursuant to and in compliance with Act No. 267, Public Acts of 1976, as amended.*

*IN WITNESS WHEREOF, I have hereunto affixed my official signature this 14<sup>th</sup> day of January, 2021.*

\_\_\_\_\_  
Jodi Fetting  
Tuscola County Clerk

**INDEPENDENT PROVIDER AGREEMENT**

This Independent Provider Agreement ("Agreement") is made between TUSCOLA COUNTY, ("County") and WILLIAM R. MORRONE, DO, MPH d/b/a Capitol Toxicology ("Provider" or "Dr. Morrone") for Chief Medical Examiner, Deputy Medical Examiner and Medical Examiner Investigator services.

**WHEREAS** the County Board of Commissioners and Provider desire to enter into a contractual agreement to provide medical examiner services; and

**WHEREAS** Provider has considerable forensic experience in Public Health and interagency systems; and

**WHEREAS** the County Board of Commissioners has authorized the County to enter into this Agreement with Dr. Morrone pursuant to action of the Tuscola County Board of Commissioners taken on January \_\_\_\_\_, 2021.

**THE PARTIES HEREBY AGREE AS FOLLOWS:**

**RESPONSIBILITIES OF THE PROVIDER:**

1. **Appointment as Medical Examiner.** The County hereby appoints Dr. Morrone to act as County Medical Examiner while this Agreement or any successor to this Agreement remains in effect. Dr. Morrone accepts such appointment. Dr. Morrone's appointment shall terminate immediately upon termination of this Agreement or any successor agreement.

2. **Duties of Provider.** Provider shall perform all responsibilities and duties of a County Medical Examiner as required and permitted by the County Medical Examiners Act (Act 181 of 1953). Provider shall be on-call to enhance coverage as needed and as mutually agreed upon between the parties. Specifically, Provider shall:

- A. Assist with the operations of the medical examiner's office, including, but not limited to, development of work plans; annual reporting;
- B. Appoint, qualify, train, supervise and compensate such medical examiner investigators as are necessary to perform Provider's obligations under this Agreement;
- C. Develop policies and procedures for medical examiner staff;
- D. Ensure that death investigations are conducted promptly; Work closely with law enforcement, first responders, (if needed) scene investigators and deputy medical examiners;
- E. Ensure that autopsies and forensic exams are completed;
- F. Certify death certificates for all medical examiner cases;
- G. Ensure that detailed written reports for all autopsy and forensic exam and scene investigations are performed and completed;
- H. Review and issue cremation permits and conduct investigation when necessary;
- I. Explore relationships with organ or tissue procurement agencies and funeral directors;

I. Organize and conduct training for medical examiner staff and other agencies, if needed, to ensure proper investigative protocols are followed;

K. Provide consultation with prosecuting attorney's office and expert testimony in criminal proceedings for medical examiner cases. Fees for such testimony and consultation shall be as agreed upon between Provider and the prosecuting attorney's office or other entity requiring consultation and shall be separate from Provider's fees under this Agreement;

L. Within the parameters as stipulated within this agreement and as authorized by law, Provider may recommend that the County appoint deputy county medical examiners (must be licensed physicians in the State of Michigan), and Provider may appoint medical examiner investigators to assist in carrying out specified duties, such as scene investigations as specified in MCL 52.202 and MCL 52.203. Provider shall determine the qualifications of the medical examiner investigators and be responsible for determining the duties assigned to each investigator. A contracted Forensic Pathologist shall perform and report autopsies as necessary.

M. In the event of a mass fatality, and with the prior approval of the county, Provider may engage the professional services of any and all personnel necessary (including, without limitation, pathologists, dentists, and autopsy assistants) to conduct autopsies and forensic examinations in a timely fashion.

3. **Scope of Work.** In addition to the above, Provider shall deliver services in accordance with the Tuscola County Chief Medical Examiner/Medical Examiner Scope of Work attached hereto as **Exhibit A**, the terms of which are hereby incorporated into this Agreement. The Provider shall conform to all applicable personnel, agency and program policies, procedures and protocols of Tuscola County, the Tuscola County Health Department and all applicable state, federal and local rules, regulations and laws, especially as they pertain to confidentiality. The services contemplated in **Exhibit A** and Section 2 above are hereinafter collectively referred to as "ME Services."

4. **Provider Availability.** Provider or an appropriately qualified designee shall be available 24 hours per day, 7 days per week, 365 days per year. Additionally:

A. Provider shall provide at least two (2) weeks advance notice, in writing, of any planned unavailability;

B. Provider shall arrange for coverage during such unavailability at Provider's expense;

C. Provider shall supply to the County his Social Security Number, proof of a valid driver's license, motor vehicle insurance and professional licensure. Provider shall also submit updated copies of these documents as they are renewed and upon a request of County; and

D. Provider, at a minimum, shall be available in person or other means of electronic communication during the County's normal business hours as described in the appropriate rules, regulations and policies of the County. Provider's contact information shall be made available to the Tuscola County Health Department upon execution of this Agreement.

5. **Insurance.** Provider shall obtain and maintain, during the term of this Agreement, insurance coverage as outlined below. Provider shall also name the County as an additional insured for each of the policies listed below:

- A. Workers Compensation and Employers Liability Insurance: Required at the statutory limits under Michigan law if Provider has employees as defined at law;
- B. General Liability Insurance: Commercial general liability insurance in the amounts of no less than \$1,000,000 per occurrence and \$3,000,000 aggregate;
- C. Automobile Insurance: Commercial automobile insurance with no less than \$1,000,000 in coverage for bodily injury;
- D. Professional Liability Insurance: Professional liability insurance to cover Provider's activities under this Agreement with a minimum limit of \$1,000,000 per occurrence. Any deductible or self-insured retention exceeding \$25,000 must be approved in advance by the County; and
- E. Certificates of Insurance: Provider shall provide County with certificates evidencing that he is covered by the insurance required in this section within thirty (30) days after the coverage becomes effective. These certificates shall contain a statement that in the event of cancellation, the underwriter of such insurance or its representative shall deliver to the County written notice of the cancellation at least ten (10) days prior to the effective cancellation date.

6. **Provider Representations.** Provider truthfully represents and warrants the following:

- A. That he is a physician currently licensed to practice in Michigan and has the professional skill, knowledge, training, and experience to timely and successfully complete his or her responsibilities and perform the ME Services specified in this Agreement;
- B. That he is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in covered transactions by any federal department or agency. Provider also warrants that he is not suspended or debarred from receiving federal funds as listed in the List of Parties Excluded from Federal Procurement or Non-procurement Programs issued by the General Services Administration. If Provider becomes debarred, Provider has the obligation to inform the County;
- C. That all autopsies conducted pursuant to this Agreement will be performed by a physician duly licensed to practice medicine in the State of Michigan who is board certified or appropriately qualified by training and experience in the specialty of forensic pathology; and
- D. Without limiting any other provision hereunder, Provider shall comply with all applicable federal, state, and local laws, rules, and regulations in regard to nondiscrimination in employment because of race, color, ancestry, national origin, religion, sex, marital status, age, medical condition, pregnancy, disability, sexual orientation or other prohibited basis, including without limitation, any County policy regarding the same. All nondiscrimination rules or regulations required by law to be included in this Agreement are incorporated herein by this reference.

7. **Confidentiality.** The services to be performed by Provider under this Agreement necessarily involve private matters of a personal nature for the citizens of County. For this reason, neither Provider nor any persons performing services under this Agreement on its behalf may disclose, disseminate, copy or publish any private information obtained during the course of performing services under this Agreement, unless such disclosure is authorized by law or necessary to effectuate the terms of this Agreement. Provider agrees to comply with any provisions of the County Medical Examiners Act, the Michigan Public Health Code, Michigan Medical Records Access Act, the Health Insurance Portability and Accountability Act ("HIPAA"), Michigan's Freedom of Information Act, and any other state or federal statute applicable to the ME Services provided under this Agreement.

#### **RESPONSIBILITIES OF THE COUNTY:**

8. **Compensation.** The County shall reimburse the Provider for the ME Services pursuant to **Exhibit B** to this Agreement, the terms of which are hereby incorporated into this Agreement. Provider shall be paid monthly. The Parties agree that payment of the Provider's fee pursuant to **Exhibit B** constitutes full payment for all ME Services rendered. Provider shall not seek additional compensation or reimbursement (of any kind) for any ME Services provided. Provider acknowledges the compensation established by this Agreement for ME Services as adequate reimbursement for Provider's costs. In addition, the County agrees to acquire equipment for the use of up to three (3) medical examiner investigators. Such equipment shall be the property of the County and shall be returned to County upon termination of this Agreement. County agrees to consult with Provider to determine appropriate equipment needs. However, the value of equipment provided under this Agreement for the use of medical examiner investigators shall not exceed Two Thousand Dollars (\$2,000.00) per medical examiner investigator. Provider agrees to reimburse County for the replacement cost of any equipment that is not returned (or is damaged) upon termination of this Agreement.

9. The County shall make available to the Provider all records and information relevant to the purpose of providing ME Services under this Agreement.

#### **GENERAL TERMS:**

10. **Indemnification/Hold Harmless.** The Provider agrees to defend, indemnify and hold harmless the County, its commissioners, officers and agents against any and all claims, losses, damages or lawsuits for damages arising from, allegedly arising from, or related to the negligent acts or omissions in the provision of services by the Provider, his or her employees or agents. County agrees to defend, indemnify and hold harmless the Provider and his/her agents against any and all claims, losses, damages or lawsuits for damages arising from, allegedly arising from, or related to the negligent acts or omissions in the provision of services contemplated under this Agreement by the County's employees.

11. **Independent Contractor.** The Parties intend that an independent contractor relationship be created by this Agreement. In the performance of the services to be rendered pursuant to this Agreement, it is mutually understood and agreed that the Provider (and any officer, agent, employee or contractor of Provider) shall be and at all times will be acting and performing as an independent contractor with regard to the County. Provider shall not be an agent, legal representative, joint venturer, partner, employee or servant of County by operation of this Agreement for any purpose whatsoever. Provider shall at all times conduct business in a manner that is calculated to ensure that the independent contractor status between Provider and County is recognized by all applicable governmental agencies. Neither Provider nor any officer, agent, employee or contractor of Provider is entitled to any wage, salary or fringe benefit program available to employees of the County, and the Provider is responsible for payment of any taxes or expenses associated with or attributable to the

Provider's professional services rendered under this Agreement, including but not limited to the following: income taxes, Social Security and Medicare taxes, unemployment taxes, workers' compensation taxes, public and professional liability insurance expenses and expenses for lodging, meals and secretarial services. The County will not make state or federal unemployment compensation contributions on Provider's behalf. The County will provide a Form 1099 recording Provider's fees for each calendar year.

12. **Entire Agreement, Amendments.** This document constitutes the entire agreement between the parties and all prior discussions, agreements and understandings, whether verbal or in writing, are hereby merged into this Agreement. No amendment or modification of this Agreement shall be effective unless the same in writing and signed by both parties. Only the Chairman of the Board of Commissioners or other designated Board representative has authority to sign such an amendment on behalf of the County.

13. **Term.** This Agreement shall take effect upon the expiration or termination of the County's agreement with its currently serving Medical Examiner and shall expire upon its own terms on December 31, 2022.

14. **Termination.** This Agreement shall be terminated in any manner noted below prior to December 31, 2022 if any of the following occur:

- (a) Immediately, if Provider and the County mutually agree in writing to terminate this Agreement;
- (b) Upon Ninety (90) days written notice by either party with or without cause;
- (c) Immediately if Provider becomes permanently incapacitated or dies;
- (d) Immediately by either party upon failure to remedy any substantial noncompliance of this Agreement as set forth in paragraph 15, below; or
- (e) Immediately by County in the event that Provider fails, for any reason, to meet the standards for serving as County Medical Examiner as provided by the County Medical Examiner Act (PA 181 of 1953).

15. **Non-Compliance.** If either party is not substantially complying with the terms of this Agreement, the other party will give written notice of any failure to perform. The non-compliant party will be in compliance if, within seven (7) days after receiving said notice, it corrects its performance and the other party provides written acceptance of the correction.

16. **Governing Law.** This Agreement shall be construed and interpreted according to the laws of the State of Michigan and the parties hereby agree to submit themselves to the jurisdiction of the appropriate County District or Circuit courts should any dispute regarding this Agreement require formal adjudication.

17. **Document Construction.** The parties to this Agreement each agree and acknowledge that they have had full opportunity to seek advice of attorneys or other professionals, and that the terms of this Agreement are deemed the product of negotiation and hence, neither party is considered the drafting party for purposes of construction or interpretation.

18. **Non-Discrimination.** In connection with the performance of Services under this Agreement, Provider shall not discriminate nor grant preferential treatment to any individual or group with respect to the Services, or hire, tenure, terms, conditions or privileges of employment because of a disability that is



unrelated to the individual's ability to perform the duties of a particular position, or because of race, color, religion, national origin, age, sex, height, weight, or marital status. Breach of this provision shall be regarded as a material breach of this Agreement. The County shall vigorously enforce these covenants through use of sanctions available within County policies or other legal action.

19. **Waiver of Breach.** The waiver by either party of any breach of any provision of this Agreement by the other party shall not operate or be construed as a waiver of any subsequent breach of the same or any other provision of the Agreement by either party.

20. **Severability of Provisions.** Each numbered paragraph of this Agreement shall be considered severable, and if, for any reason, any numbered paragraph which is not essential to the accomplishment of the basic purpose of this Agreement is determined to be invalid and contrary to any existing or future law, such invalidity shall not impair the operation of or affect those provisions of this Agreement which are valid.

21. **Designation of Headings.** The designation of paragraphs using headings is used for convenience purposes only and no value or significance shall be placed on the language used for this purpose.

22. **Notice.** Any notices or communications shall be sent by first-class mail or electronic means to the following parties and addresses and Notice is effective one day after deposited in the U.S. mail or upon acknowledgment of receipt of electronic communications:

For Provider: WILLAM R. MORRONE, DO MPH  
863 N Pine Rd, Suite A  
Essexville, MI 48732

For the County: TUSCOLA COUNTY  
Attn: Controller/Administrator  
125 W. Lincoln Street, Suite 500  
Caro, MI 48723

With a Copy to: Tuscola County Corporation Counsel:

ERIC M. MORRIS, ESQ  
Braun Kendrick  
4301 Fashion Square Blvd  
Saginaw, MI 48603

23. **Assignment:** Provider may not be assign this Agreement without the express written consent of County.

*[signature page to follow]*

IN WITNESS WHEREOF, each of Provider and County has caused this Agreement to be executed by an authorized individual, to be effective as of the date of signature.

**PROVIDER:**

\_\_\_\_\_  
William R. Morrone, DO MPH

\_\_\_\_\_  
Date:

**COUNTY:**

\_\_\_\_\_  
Thomas Bardwell  
Chairman, Tuscola County Board of Commissioners

\_\_\_\_\_  
Date:

## EXHIBIT A

### TUSCOLA COUNTY CHIEF MEDICAL EXAMINER/MEDICAL EXAMINER SCOPE OF WORK:

#### GENERAL DUTIES

Provider, as the County's Medical Examiner, shall provide the County with the following services:

All services required of the County Medical Examiner as described in and required by the laws of the State of Michigan, including, but not limited to, the investigation and certifications of all persons whose deaths are within the jurisdiction of the County's Medical Examiner.

Oversight and administration of forensic pathology services.

Provide necessary communications and be available to respond to the inquiries of prosecuting attorneys, criminal defense attorneys, law enforcement agencies, funeral home directors, health care institutions and their professional staffs, and involved citizens and families regarding particular death investigations and general procedures.

Provide necessary information to and participate in death reviews, including participation in Child Death Review Team meetings.

Participate in the process of preparing the County's Mass Fatality Plan and any similar disaster preparedness plans which require medical examiner input.

Make recommendations for appointment as needed, validate the qualifications, assure the special and continuing education, and direct the official activities of all persons (deputy medical examiners, forensic pathologists, et al.) providing professional services to the County's Medical Examiner's Office. The County Board of Commissioners must approve the Medical Examiner and the Deputy Medical Examiners designated by the Provider and the County.

Conduct and/or assure that postmortem examinations of all bodies pursuant to the requirements of the laws of the State of Michigan for County medical examiners and according to professionally accepted criteria.

Be available for and provide testimony in criminal prosecutions to the Prosecuting Attorney of the County and other counties as officially requested, for all postmortem examinations conducted under their jurisdictions, at no additional expense to the local governmental unit of the prosecuting attorney requesting such testimony, except for reimbursement for mileage for the medical examiner or deputy medical examiner at the rate established each year by County.

Maintain records in compliance with applicable provisions of the County Medical Examiners Act, the Michigan Public Health Code, Michigan Medical Records Access Act, the Health Insurance Portability and Accountability Act, Michigan's Freedom of Information Act, and any other state or federal statute applicable to the ME Services provided under this Agreement.

Timely cooperate with the County's efforts to comply with Michigan's Freedom of Information Act and to respond to any requests made pursuant to the act.

#### DEATH INVESTIGATIONS AND MEDICAL EXAMINER INVESTIGATORS

Provider, as the County's Medical Examiner, shall:

- Hire (or otherwise retain) sufficient Medical Examiner Investigator ("MEI") staff to appropriately investigate all deaths occurring within the County that require investigation pursuant to MCL 52.202.
- Adequately train, equip, compensate and supervise MEI staff.
- Respond to the scene (either Provider or a member of Provider's MEI staff) of a death in the County requiring investigation within sixty (60) minutes of receiving notification of such death.
- Complete all death investigations promptly and professionally.

## **AUTOPSY REPORTS AND DEATH CERTIFICATES**

The Provider shall ensure that:

Autopsies will be commenced within twenty-four (24) hours of the County's request.

The Provider will identify an alternative site for accepting a body in the event they cannot accept a body for reasons beyond their control. Agreements and processes that do not cause unnecessary delays in the transport of deceased individuals will be in place prior to execution of the contract.

Preliminary autopsy findings will be made electronically available to the County and related public safety officers no later than 9 a.m. on the week following the autopsy.

The Provider will ensure that death certificates with any items pending further testing or information shall be completed within sixty (60) days of the certified date of death, unless special diagnostic studies are necessary and such studies will delay completion of the case.

Final autopsy reports will be available in the County Medical Examiner's Office, within fifty (50) days from the certified date of death ninety percent (90%) of the time, measured and reported each calendar month, unless special diagnostic studies are necessary and such studies delay completion of the case.

Provider shall maintain an open and cooperative relationship with the County Health Department, County Prosecuting Attorney and the County law enforcement agencies.

Provider shall conduct investigations into all deaths reported to the County Medical Examiner's Office. Provider shall maintain case files, and handle calls from county staff, family members, law enforcement, prosecutors, attorneys and other appropriate personnel.

Provider shall meet with County Health Department Officer as needed to present the cases, issues, problems and resolutions.

Provider must sign all death certificates and review and authorize all cremation permits. Provider shall make reasonable arrangements with funeral directors, within the limits required by law, to ensure that death certificates and cremation permits are completed accurately and within a timely manner.

Provider shall conduct postmortem examinations of all deceased pursuant to the requirements of the State of Michigan.

Provider shall ensure that autopsies are performed on a timely basis, pursuant to Michigan law and shall include neuropathology, toxicology, anthropology, entomology, odontology and any other consultant or specialized tests required, based upon national standards of practice.

Provider shall ensure that all necessary equipment and technological needs are assessed, met, and utilized as can be established by available resources.

Provider shall maintain required level of education and continued education as required by Michigan Law.

Provider shall attend Child, Elder and Fetal Infant Death Review Team Meetings, court proceedings and meetings with families and other interested parties.

When the Provider is not available, a deputy medical examiner or equivalent, who possesses qualifications similar to those of the chief medical examiner must be available. Provider shall submit a contingency plan for performance of the Provider's duties when unavailable.

Provider shall maintain a records on every death reported to the office, whether or not jurisdiction is accepted.

Provider shall create an annual report to be delivered to the County Health Department.

## **STANDARDS AND GUIDELINES**

The Provider shall adhere to the following standards and guidelines: 1. NAME – National Association of Medical Examiners and 2. MAME – Michigan Association of Medical Examiners

**EXHIBIT B**  
**COMPENSATION**

Annual Compensation for ME Services. In exchange for providing ME Services pursuant to this Agreement, the County shall pay Provider annual compensation in the amounts shown below. Annual compensation shall be pro-rated and paid on a monthly basis, in arrears, after receipt by the County of an invoice or request for payment from Provider. Such invoice or request for payment shall be in such form as the County deems acceptable. Annual compensation for ME Services is as follows:

- From January 1, 2021 through December 31, 2021 - \$27,000 per year (\$74.00 per day or \$2,250 per month).
- From January 1, 2022 through December 31, 2022 - \$29,004 per year (\$79.50 per day or \$2,417 per month).

Autopsy Fees. The County agrees to reimburse Provider in the amount of \$2,000 for each autopsy performed under this Agreement. This payment is inclusive of any forensic toxicology fees and transportation, at Provider's expense, for all medical examiner cases requiring autopsy. Reimbursement for autopsies will be paid on a monthly basis, in arrears, after receipt by the County of an invoice or request for payment from Provider documenting the number of autopsies performed. Such invoice or request for payment shall be in such form as the County deems acceptable.

Medical Examiner Investigator Services. The County agrees to reimburse Provider in the amount of \$150 per death investigation for which a Medical Examiner Investigator is called to the scene. Reimbursement for medical examiner investigator services will be paid on a monthly basis, in arrears, after receipt by the County of an invoice or request for payment from Provider documenting the number of times a medical examiner investigator was called to the scene of a death in the County. Such invoice or request for payment shall be in such form as the County deems acceptable.

Cremation Permit Fees. Cremation permit fees shall be in such amount as determined in the sole discretion of the County Board of Commissioners. Cremation permit fees shall be paid to the Tuscola County Health Department. The County agrees to reimburse Provider for each cremation permit issued by Provider under this Agreement. The amount of reimbursement shall equal the then-current cremation permit fee in effect in the County. Reimbursement for cremation permit fees will be paid on a quarterly basis, in arrears, after receipt by the County of an invoice or request for payment from Provider documenting the number of cremation permits issued. Such invoice or request for payment shall be in such form as the County deems acceptable. Provider acknowledges that the current cremation permit fee in effect in the County (\$10) adequately reimburses Provider for the cost of completing and delivering cremation permits in a timely fashion.

Professional Liability Insurance. County agrees to reimburse Provider for 50% of the cost of obtaining professional liability insurance as required under this Agreement. Such reimbursement shall be capped at no more than \$300 per month and limited to the portion of professional liability insurance costs attributable to Provider's provision of ME Services in the County. Reimbursement will be paid on a quarterly basis, in arrears, upon presentation to County of an invoice or request for payment from Provider documenting that the applicable policy of insurance is in effect and has been previously paid for by Provider.

No other Fees Authorized. Provider shall not charge any other fees in connection with providing ME Services under this Agreement without advance approval and due authorization by the County.

November 25, 2020

A regular meeting of the Board was held via Electronic Remote Access through Google Meet on Wednesday, November 25, 2020 at 8:00 A.M.; all in accordance with the Michigan Department of Health and Human Services Emergency Order under MCL 333-2253 due to the Covid-19 Pandemic.

Present for the Electronic Meeting: Road Commissioners John Laurie, Gary Parsell, Julie Matuszak, David Kennard, and Duane Weber; Acting County Highway Engineer Brent Dankert, Operations Engineer Technician Will Green, Superintendent/Manager Jay Tuckey, and Director of Finance/Secretary-Clerk Michael Tuckey.

At 8:05 A.M., there were a total of Nine (9) participants attending the Electronic Meeting.

Roll Call of the Board was conducted.

Motion by Parsell seconded by Matuszak that the minutes of the November 12, 2020 regular meeting of the Board be approved. Roll Call Vote: Weber – Yes, Kennard – Yes, Matuszak – Yes, Parsell – Yes, Laurie – Yes --- Motion Carried.

Motion by Weber seconded by Kennard that the minutes of the November 12, 2020 closed session of the Board be approved. Roll Call Vote: Weber – Yes, Kennard – Yes, Matuszak – Yes, Parsell – Yes, Laurie – Yes --- Motion Carried.

Payroll in the amount of \$102,799.77 and bills in the amount of \$1,302,529.53 covered by vouchers #2020-56, #2020-57, #2020-58, and #HRA-89 were presented and audited.

Motion by Parsell seconded by Matuszak that the payroll and bills be approved. Roll Call Vote: Weber – Yes, Kennard – Yes, Matuszak – Yes, Parsell – Yes, Laurie – Yes --- Motion Carried.

Brief Public Comment Segment:  
None.

Motion by Kennard seconded by Matuszak that the agreement between Blasius, Inc. and the Tuscola County Road Commission allowing Designated and Special Designated All-Season loads for Ormes Road from their establishment west of Vassar Road to State Trunkline Highway M-15 be extended for an additional two (2) years with the conditions specified in the agreement. Roll Call Vote: Weber – Yes, Kennard – Yes, Matuszak – Yes, Parsell – Yes, Laurie – Yes --- Motion Carried.

Motion by Parsell seconded by Matuszak that the agreement between Ace-Saginaw Paving Company and the Tuscola County Road Commission allowing Designated and Special Designated All-Season loads for Washburn Road from their Main Access Drive north to Saginaw Road be extended for an additional two (2) years with the conditions specified in the agreement. Roll Call Vote: Weber – Yes, Kennard – Yes, Matuszak – Yes, Parsell – Yes, Laurie – Yes --- Motion Carried.

Motion by Matuszak seconded by Weber that the agreement between Bay Shore Farms, Inc. and the Tuscola County Road Commission allowing Designated and Special Designated All-Season loads for Cook Road and Bay Park Road from their establishment to M-25 be extended for an additional two (2) years with the conditions specified in the agreement. Roll Call Vote: Weber – Yes, Kennard – Yes, Matuszak – Yes, Parsell – Yes, Laurie – Yes --- Motion Carried.

Motion by Kennard seconded by Matuszak to approve that the Road Commission have the option of extending awarded annual bid prices for a maximum of two (2) additional years. Roll Call Vote: Weber – No, Kennard – Yes, Matuszak – Yes, Parsell – Yes, Laurie – Yes --- Motion Carried.

Motion by Parsell seconded by Weber to approve the proposal from Fahrner Asphalt Sealers to extend their 2020 bid prices for Chip Seals to the 2021 season. Roll Call Vote: Weber – Yes, Kennard – Yes, Matuszak – Yes, Parsell – Yes, Laurie – Yes --- Motion Carried.

Motion by Matuszak seconded by Parsell to approve the proposal from The Daltons, Inc. to extend their 2020 bid prices for Roadside Spraying to the 2021 season. Roll Call Vote: Weber – Yes, Kennard – Yes, Matuszak – Yes, Parsell – Yes, Laurie – Yes --- Motion Carried.

Motion by Kennard seconded by Matuszak granting Claude Leyva a Medical Leave of Absence for six (6) months, all in accordance with the Union Agreement. Roll Call Vote: Weber – Yes, Kennard – Yes, Matuszak – Yes, Parsell – Yes, Laurie – Yes --- Motion Carried.

Motion by Weber seconded by Matuszak to approve that Management internally post to fill one (1) Heavy Equipment Operator position at the Akron Division and one (1) Heavy Equipment Operator position at the Vassar Division. Roll Call Vote: Weber – Yes, Kennard – Yes, Matuszak – Yes, Parsell – Yes, Laurie – Yes --- Motion Carried.

Management and the Board further discussed the Covid-19 Pandemic, and the current Road Commission operating procedures. Director of Finance Michael Tuckey presented to the Board a proposed Remote Work Policy for the Road Commission, in accordance with the MIOSHA Emergency Rules and as recommended by the Road Commission's Labor Attorney. After review and discussion of the proposed policy, the following motion was introduced:

Motion by Parsell seconded by Weber to adopt the proposed Tuscola County Road Commission's Remote Work Policy due to the Covid-19 Pandemic. Roll Call Vote: Weber – Yes, Kennard – Yes, Matuszak – Yes, Parsell – Yes, Laurie – Yes --- Motion Carried.

Acting County Highway Engineer Dankert provided to the Board a construction project update.

Motion by Parsell seconded by Matuszak that the Board go into closed session at 9:05 A.M. for the purpose of legal discussions regarding the Shays Lake Road Box Culvert issues and the Terry Houthoofd lawsuit. Roll Call Vote: Weber – Yes, Kennard – Yes, Matuszak – Yes, Parsell – Yes, Laurie – Yes --- Motion Carried.

At 9:20 A.M. the Board returned to open session.

Motion by Parsell seconded by Matuszak that the meeting be adjourned at 9:25 A.M. Roll Call Vote: Weber – Yes, Kennard – Yes, Matuszak – Yes, Parsell – Yes, Laurie – Yes --- Motion Carried.

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Chairman

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Secretary-Clerk of the Board



December 10, 2020

A regular meeting of the Board was held via Electronic Remote Access through Google Meet on Thursday, December 10, 2020 at 8:00 A.M.; all in accordance with the Michigan Department of Health and Human Services Emergency Order under MCL 333-2253 due to the Covid-19 Pandemic.

Present for the Electronic Meeting: Road Commissioners John Laurie, Julie Matuszak, David Kennard, and Duane Weber; Acting County Highway Engineer Brent Dankert, Operations Engineer Technician Will Green, Superintendent/Manager Jay Tuckey, and Director of Finance/Secretary-Clerk Michael Tuckey.

Absent: Road Commissioner Gary Parsell.

At 8:05 A.M., there were a total of Eighteen (18) participants attending the Electronic Meeting.

Roll Call of the Board was conducted.

Motion by Matuszak seconded by Weber that the minutes of the November 25, 2020 regular meeting of the Board be approved. Roll Call Vote: Weber – Yes, Kennard – Yes, Matuszak – Yes, Parsell – Absent, Laurie – Yes --- Motion Carried.

Motion by Kennard seconded by Matuszak that the minutes of the November 25, 2020 closed session of the Board be approved. Roll Call Vote: Weber – Yes, Kennard – Yes, Matuszak – Yes, Parsell – Absent, Laurie – Yes --- Motion Carried.

Payroll in the amount of \$107,272.41 and bills in the amount of \$525,056.73 covered by vouchers #2020-59 and #2020-60 were presented and audited.

Motion by Weber seconded by Matuszak that the payroll and bills be approved. Roll Call Vote: Weber – Yes, Kennard – Yes, Matuszak – Yes, Parsell – Absent, Laurie – Yes --- Motion Carried.

Brief Public Comment Segment:

None.

Director of Finance Michael Tuckey presented to the Board a revised 2020 Budget. After discussion and review of various financial reports, the following motion was introduced:

Motion by Matuszak seconded by Weber to approve the revised 2020 Budget as presented. Roll Call Vote: Weber – Yes, Kennard – Yes, Matuszak – Yes, Parsell – Absent, Laurie – Yes --- Motion Carried.

Director of Finance Michael Tuckey presented to the Board a proposed 2021 Budget. After discussion and review of various financial reports, the following motion was introduced:

Motion by Kennard seconded by Weber to accept the proposed 2021 Budget as presented, and to table approving the proposed 2021 Budget pending the Budget Hearing scheduled at the next regular meeting of the Board. Roll Call Vote: Weber – Yes, Kennard – Yes, Matuszak – Yes, Parsell – Absent, Laurie – Yes --- Motion Carried.

Superintendent/Manager Jay Tuckey provided to the Board a report and status of the Road Commission's current staffing levels.

Management and the Board further discussed the Covid-19 Pandemic, and the current Road Commission operating procedures.

## PUBLIC HEARING

At 9:00 A.M. a public hearing was held for the proposed safety grant funding to remove fixed objects, such as trees from the road right-of-way, on selected roads in Tuscola County. Acting County Highway Engineer Dankert presented the plans for the project. Members of the public were given the opportunity to speak at the hearing, of which a complete transcript of the hearing is available at the Road Commission Office. After hearing comments from the public, the following motion was introduced:

Motion by Matuszak seconded by Weber to close the public hearing and to proceed with the safety grant funded project to remove fixed objects, such as trees from the road right-of-way, on selected roads in Tuscola County. Roll Call Vote: Weber – Yes, Kennard – Yes, Matuszak – Yes, Parsell – Absent, Laurie – Yes --- Motion Carried.

Acting County Highway Engineer Dankert provided to the Board a construction project update.

Motion by Matuszak seconded by Kennard that the meeting be adjourned at 9:55 A.M. Roll Call Vote: Weber – Yes, Kennard – Yes, Matuszak – Yes, Parsell – Absent, Laurie – Yes --- Motion Carried.

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Chairman

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Secretary-Clerk of the Board

December 23, 2020

A regular meeting of the Board was held via Electronic Remote Access through Google Meet on Wednesday, December 23, 2020 at 8:00 A.M.; all in accordance with the Michigan Department of Health and Human Services Emergency Order under MCL 333-2253 due to the Covid-19 Pandemic.

Present for the Electronic Meeting: Road Commissioners John Laurie, Gary Parsell, Julie Matuszak, David Kennard, and Duane Weber; Acting County Highway Engineer Brent Dankert, Operations Engineer Technician Will Green, Superintendent/Manager Jay Tuckey, and Director of Finance/Secretary-Clerk Michael Tuckey.

At 8:05 A.M., there were a total of Nine (9) participants attending the Electronic Meeting.

Roll Call of the Board was conducted.

Chairman Laurie provided a report from a meeting with County Commissioners regarding the road in Vanderbilt Park.

Motion by Matuszak seconded by Weber that the minutes of the December 10, 2020 regular meeting of the Board be approved. Roll Call Vote: Weber – Yes, Kennard – Yes, Matuszak – Yes, Parsell – Yes, Laurie – Yes --- Motion Carried.

Payroll in the amount of \$100,725.38 and bills in the amount of \$322,504.05 covered by vouchers #2020-61, #2020-62, #2020-63, and #HRA-90 were presented and audited.

Motion by Parsell seconded by Matuszak that the payroll and bills be approved. Roll Call Vote: Weber – Yes, Kennard – Yes, Matuszak – Yes, Parsell – Yes, Laurie – Yes --- Motion Carried.

Brief Public Comment Segment:  
None.

Motion by Matuszak seconded by Weber to approve the proposal from Pavement Recycling, Inc. to extend their 2020 bid prices for HMA Base Crushing, Shaping, and Compaction with Stabilization to the 2021 season. Roll Call Vote: Weber – Yes, Kennard – Yes, Matuszak – Yes, Parsell – Yes, Laurie – Yes --- Motion Carried.

Motion by Weber seconded by Parsell to approve the proposal from Esch Landscaping to extend their 2020 bid prices for Hot Mixed Asphalt Machine Patches to the 2021 season. Roll Call Vote: Weber – Yes, Kennard – Yes, Matuszak – Yes, Parsell – Yes, Laurie – Yes --- Motion Carried.

Management and the Board further discussed the Covid-19 Pandemic, and the current Road Commission operating procedures. After discussion, the following motion was introduced:

Motion by Parsell seconded by Matuszak that the Road Commission's board meetings continue via Electronic Remote Access through the end of March 2021. Roll Call Vote: Weber – Yes, Kennard – Yes, Matuszak – Yes, Parsell – Yes, Laurie – Yes --- Motion Carried.

### **BUDGET HEARING**

At 8:15 A.M. a budget hearing was held to hear any comments regarding the proposed 2021 Budget for the Tuscola County Road Commission. Director of Finance Michael Tuckey presented the proposed 2021 Budget. After hearing comments from the public, the following motion was introduced:

Motion by Kennard seconded by Matuszak that the proposed 2021 Budget for the Tuscola County Road Commission be adopted as presented. Roll Call Vote: Weber – Yes, Kennard – Yes, Matuszak – Yes, Parsell – Yes, Laurie – Yes --- Motion Carried.

Motion by Parsell seconded by Weber to approve the proposal from Grand Traverse Diesel to extend their February 6, 2020 bid price for a new Tandem Axle Truck Cab & Chassis, and to approve the purchase of a new Tandem Axle Truck Cab & Chassis as part of the 2021 Capital Outlay Budget. Roll Call Vote: Weber – Yes, Kennard – Yes, Matuszak – Yes, Parsell – Yes, Laurie – Yes --- Motion Carried.

Motion by Weber seconded by Matuszak to approve the purchase of a new Monroe Shoulder Machine from Truck & Trailer Specialties, as part of the 2021 Capital Outlay Budget. Roll Call Vote: Weber – Yes, Kennard – Yes, Matuszak – Yes, Parsell – Yes, Laurie – Yes --- Motion Carried.

Motion by Parsell seconded by Kennard to approve the purchase of Tandem Axle Truck Equipment from the 2021 MI-DEAL Program Contract awarded to Truck & Trailer Specialties, as part of the 2021 Capital Outlay Budget. Roll Call Vote: Weber – Yes, Kennard – Yes, Matuszak – Yes, Parsell – Yes, Laurie – Yes --- Motion Carried.

Motion by Kennard seconded by Weber granting Andy Hecht a Medical Leave of Absence for a six (6) month period. Roll Call Vote: Weber – Yes, Kennard – Yes, Matuszak – Yes, Parsell – Yes, Laurie – Yes --- Motion Carried.

Motion by Parsell seconded by Matuszak to adopt the M.E.R.S. of Michigan Defined Benefit Plan Adoption Agreement as required. Roll Call Vote: Weber – Yes, Kennard – Yes, Matuszak – Yes, Parsell – Yes, Laurie – Yes -- - Motion Carried.

Acting County Highway Engineer Dankert provided to the Board a construction project update.

Motion by Parsell seconded by Matuszak that the meeting be adjourned at 9:00 A.M. Roll Call Vote: Weber – Yes, Kennard – Yes, Matuszak – Yes, Parsell – Yes, Laurie – Yes --- Motion Carried.

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Chairman

---

Secretary-Clerk of the Board

Minutes of a regular meeting of the Wexford County Board of Commissioners, held at the Wexford County Courthouse, 437 E. Division St., Cadillac, Michigan on the sixteenth day of December 2020 at 4:00 p.m.

PRESENT: Hurlburt, Musta, Townsend, Bengelink, Bush, Theobald, Nichols, Potter, & Taylor.

ABSENT: None.

The following preamble and resolution were offered by Commissioner Bengelink and supported by Commissioner Bush.

**RESOLUTION NO. 20-30  
IN SUPPORT OF LOCAL BUSINESSES**

**WHEREAS**, the novel coronavirus (COVID-19) is a respiratory disease that can result in serious illness or death; and

**WHEREAS**, the Wexford County Board of Commissioners recognizes that COVID-19 is having direct impacts on all County residents, impacts which include, but are not limited to, physical and mental health care difficulties, educational constraints, and financial strains; and

**WHEREAS**, the Wexford County Board of Commissioners understands that many local businesses have suffered and continue to suffer economic harm due to COVID-19; and

**WHEREAS**, the Wexford County Board of Commissioners furthermore recognizes that the local hospitality industry is being hit particularly hard with financial losses due to COVID-19; and

**WHEREAS**, the Wexford County Board of Commissioners believes that the ability of County residents and visitors to patronize local restaurants, hotels, recreation venues, etc., contributes substantially to the overall well-being of the County; and

**WHEREAS**, the Wexford County Board of Commissioners is aware of many options to support Wexford County small businesses, such as ordering takeout food, making advance reservations, and purchasing gift cards.

**NOW THEREFORE, BE IT RESOLVED**, that the Wexford County Board of Commissioners encourages County residents to support local businesses at all times, but particularly during this global pandemic.

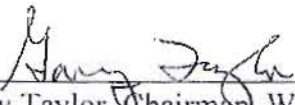
**BE IT FURTHER RESOLVED**, that copies of this resolution be transmitted to Governor Whitmer, both Speakers of the House of Representative and the Senate, along with the Michigan Association of Counties and all Counties within Michigan.

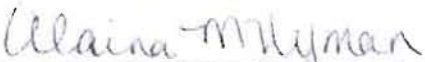
A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

AYES: Musta, Townsend, Bengelink, Bush, Theobald, Nichols, Potter, Hurlburt, and Taylor.

NAYS: None.

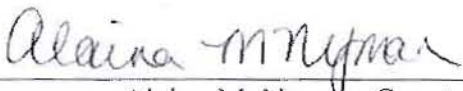
RESOLUTION DECLARED ADOPTED.

  
\_\_\_\_\_  
Gary Taylor, Chairman, Wexford County Board of Commissioners

  
\_\_\_\_\_  
Alaina M. Nyman, County Clerk

STATE OF MICHIGAN    )  
                                  ) ss.  
COUNTY OF WEXFORD    )

I hereby certify that the foregoing is a true and complete copy of Resolution 20-30 adopted by the County Board of Commissioners of Wexford County at a regular meeting held on December 16, 2020, and I further certify that public notice of such meeting was given as provided by law.

  
\_\_\_\_\_  
Alaina M. Nyman, County Clerk



14.

# Tuscola County Parks & Recreation Commission

125 W. Lincoln Street

989.672.3700

Caro, MI 48723

Fax: 989.672.4011

Robert W. McKay, Chairman

[www.tuscolacounty.org](http://www.tuscolacounty.org)

Wednesday, January 6, 2021

Thomas Bardwell, Chairman  
Tuscola County Board of Commissioners  
H.H. Purdy Building  
125 W. Lincoln Street  
Caro, MI 48723

Hello Chairman Bardwell,

This letter serves to inform you that at yesterday's January 5th meeting of the Tuscola County Parks and Recreation Commission which was held remotely, I was elected by a unanimous vote to fill the position of Chairman which had been vacated by Nancy Barrios as of January 1, 2021. My chairmanship became effective immediately upon the results of that vote.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert W. McKay", written over a horizontal line.

Robert W. McKay, Chairman

Tuscola County Parks and  
Recreation Commission

### Tuscola County Parks & Recreation Commission Mission Statement

*The mission of the Tuscola County Parks & Recreation Commission is to advise the Tuscola County Board of Commissioners on matters of policy and practice pertaining to the encouragement, establishment, and provision of recreational opportunities for residents of, and visitors to Tuscola County.*

RECEIVED

JAN 05 2021

D.P.W.  
Building Codes

15.

TO: SCMCCI  
1309 Cleaver Rd. Suite A-Caro, Mi. 48723

To whom this may concern! I am Dale G. MacGregor with R.J. MacGregor's mechanical contractor. I heard sort of thru the grapevine that Mr. Joe Israel mechanical inspector of that area has been taking flack by some places/other contractors where he had to inspect they were complaining he was either not treating them fairly, or making them do things they got all bent out of shape over.

Now I admit I was not present during any of those inspections mind you. But Mr. Israel has checked out all my ruff inspections, duct tests, and final inspections in my opinion not only in a professional manor but fairly. But then I to am very up on most codes that concerns my type of installs which are all kitchen ventilation installations. And those really are some of the toughest of codes due to the nature of their designed usages.

And if Mr. Israel has found one item that needs changed and/or added I just do it. Not a problem.

I would like to add I have done this work now for 47 years. And for the record Id like to say whenever I have seen a few other contractors get pretty up set at a particular inspector I have always found it's because they had to change something they thought was correct but it really was not. And that is when the sparks fly. But we all have our jobs to do. I have mine and the controlling inspector has there's. I have to say I find it more than likely its more of an EGO thing with different companies. They get told they must make some change and probably take it quite personally.

In close Id like to add I find Mr. Joe Israel to be of a fair minded individual but he still must uphold the written codes or point out any possible alternative ways to make it work. But if something needs changing, it then must be changed. I only decided to write this due to some things I heard thru the grapevine. But I find him judging fairly.

KIND REGARDS.

*Dale G. MacGregor*



**RECEIVED**

DEC 03 2020

D.F.W.  
Building Code

To whom it may concern

My name is Peter Dyer I own and operate  
 Dyer Plumbing and Heating in Seabrook NJ.  
 We do residential, commercial and Industrial  
 plumbing and heating. We work in Huron and Tuscola  
 counties, and I go now counties mostly. I have  
 my plumbing contractor, and plumber and Mechanical  
 licenses. I have pulled permits in every county  
 we work in. I can say without pause that the  
 people that work at SEMCO are the most  
 professional and helpful out of all the  
 code writers I deal with. If I fill out a permit  
 wrong - they let me know. If I forget call about  
 a job that has taken longer than the permit  
 allows they call me. The inspectors have been  
 very consistent with codes. Not all inspectors  
 do that. If Joe has a question with something  
 we did he calls me and asks or if we forget  
 something he calls me and we figure it out.  
 I talk to a lot of people in my industry  
 and most agree Tuscola county is the best  
 in the area to work in.

Peter Dyer

11-27-20



1000 Bishops Gate Blvd., Suite 300  
Mt. Laurel, NJ 08054

tel. 1-800-444-4554

November 4, 2020

Mr. Curtis Stowe, Building Official  
Tuscola Co  
1309 Cleaver Rd., Suite A  
Caro, MI 48723

RE: Building Code Effectiveness Grading Schedule Results  
Tuscola Co, Tuscola County, MI

Dear Mr. Stowe:

We wish to thank you for the cooperation given to our representative, Roger L DeBruler, Jr., during our recent survey. We have completed our analysis of the building codes adopted by your community and the efforts put forth to properly enforce those codes. The resulting Building Code Effectiveness Grading Classification is 4 for 1 and 2 family residential property and 3 for commercial and industrial property.

The Insurance Services Office, Inc. (ISO) is an insurer-supported organization with the primary mission of providing advisory insurance underwriting and rating information to insurers. There is no requirement that insurers use our advisory material. Insurers may have adopted, or may be in the process of adopting, an ISO insurance rating program that will provide rating credits to individual property insurance policies in recognition of community efforts to mitigate property damage due to natural disasters. These insurers may use the Building Code Effectiveness Grading Classification we have recently developed for your community as a basis for the credits used. While individual insurers may use different credits or different effective dates, the ISO program will apply credits to new construction within Tuscola Co that has been issued a Certificate of Occupancy in the year of publication and forward.

We will email our report which provides additional information about our classification process and how we have graded various aspects of your community's building codes and their enforcement.

We want to highlight the fact that the Building Code Effectiveness Grading Schedule is an insurance underwriting and information tool; it is not intended to analyze all aspects of a comprehensive building code enforcement program nor is it for purposes of determining compliance with any state or local law or for making property/casualty loss prevention and life safety recommendations.

If you have any questions about the Classification that was developed, please let us know. Additionally, if you are planning on any future changes in your building codes or their enforcement, please advise us as these changes may affect our analysis and your community's grading classification.

Sincerely,

**BCEGS Notification Team**

Insurance Services Office

Phone: +1.800.444.4554

Email: [BCEGSNotifications@iso.com](mailto:BCEGSNotifications@iso.com)

Enclosure

cc. Ms. Clayette Zechmeister, Controller/Administrator



December 30, 2020

RE: Approval of an Establishment of an Industrial Development District  
For Dyna Sales and Service, LLC and Industrial Facilities Exemption Certificate

To Whom It May Concern:

The Village of Millington has been working with DYNA Sales and Service, LLC. on the Village's consideration of an approval of an Industrial Facilities Exemption Certificate and the establishment of an Industrial Development District for new personal property (machinery and equipment) to be acquired by Dyna Sales and Service, LLC. at the real property located at 8440 & 8446 State Road, Millington, Michigan 48746.

Notice is given that the first public hearing is for the approval of an Establishment of an Industrial Development District which will be held on Monday January 11, 2021 at 5:45 pm. The second public hearing is for approval of an Industrial Facilities Exemption Certificate which will be held on Monday January 11, 2021 at 5:50 pm. The Millington Village Council will hold two public hearings on these requests from Dyna Sales and Service, LLC. The meeting and public hearings will be via a Zoom on-line meeting. Please contact the Millington Village Office at 989-871-2702 prior to the meeting for the Meeting ID and passcode for Zoom.

Since the taxes collected by your unit of government may be affected if this tax abatement is approved by the Millington Village Council, you and or your representative are entitled to attend the public hearing and be heard.

Kaylene Long  
Millington Village Clerk

enc

# PUBLIC NOTICE

## Public Hearing on the Approval of an Establishment of an Industrial Development District requested by Dyna Sales and Service, LLC in the Village of Millington

Notice is hereby given that on January 11, 2021 at 5:45 pm, the Millington Village Council will hold a public hearing. The meeting and public hearing will be via a Zoom on-line meeting. Please contact the Millington Village Office at 989-871-2702 prior to the meeting for the Meeting ID and passcode for Zoom.

The public hearing is held pursuant to Act 198 of the Michigan Public Acts of 1974, as amended for the approval of an Establishment of an Industrial Development District for additional personal property, machinery and equipment to be acquired by Dyna Sales and Services, LLC at the following real property:

Land situated in the Village of Millington, County of Tuscola and State of Michigan:

### Parcel 1:

Lots 3, 4 and 5, Block 14, Plat of the Village of Millington as recorded in Liber 10 of plats, Page 1, Tuscola County Records, and part of the Southwest quarter of Section 9, Town 10 North, Range 8 East, Village of Millington, Tuscola County, Michigan, being further described as follows: Commencing at the South quarter of said Section; thence North 00 degrees 00 minutes 00 seconds East, 495.00 feet along the North-South quarter line of said Section to the point of beginning; thence South 89 degrees 40 minutes 45 seconds West, 164.93 feet along the North line of Plat of Village of Millington; thence South 00 degrees 00 minutes 00 seconds East, 132.00 feet along the East line of said Lot 3; thence South 89 degrees 40 minutes 45 seconds West, 197.90 feet along the North line of Beckwith Street; thence North 00 degrees 00 minutes 00 seconds East, 132.00 feet along the West line of said Lot 5; thence South 89 degrees 46 minutes 45 seconds West 131.94 feet along the North plat line, thence North 00 degrees 00 minutes 00 seconds East, 148.79 feet parallel with the North-South quarter line of said Section; thence South 89 degrees 52 minutes 59 seconds East 494.76 feet to a point on the North-South quarter line of said Section; thence South 00 degrees 00 minutes 00 seconds East, 145.49 feet along the North-South quarter line of said Section to the point of beginning. Together with a 20.00 foot wide ingress and egress easement being further described as follows: Commencing at the South quarter corner of said Section; thence North 00 degrees 00 minutes 00 seconds East 640.49 feet along the North-South quarter line of said Section to the point of beginning; thence North 89 degrees 52 minutes 59 seconds West, 494.76 feet; thence North 00 degrees 00 minutes 00 seconds East, 20.00 feet parallel with the North-South quarter line of said Section, thence South 89 degrees 52 minutes 59 seconds East, 494.76 feet to a point on the North-South quarter line of said Section, thence South 00 degrees 00 minutes 00 seconds East, 20 feet along the North-South quarter line of said Section to the point of beginning.

PARCEL ID: 041-500-114-0200-01

**Parcel 2:**

Part of the Southwest quarter line of Section 9, Town 10 North, Range 8 East, Village of Millington, Tuscola County, Michigan, being further described as follows: Commencing at the South quarter corner of

said Section; thence North 00 degrees 00 minutes 00 seconds East, 871.01 feet along the North-South quarter of said Section; thence South 89 degrees 44 minutes 40 seconds West, 494.77 feet to the point of

beginning; thence South 00 degrees 00 minutes 00 seconds East, 231.59 feet parallel with the North-South quarter line of said Section; thence South 89 degrees 45 minutes 45 seconds West, 494.94 feet;

thence North 00 degrees 00 minutes 00 seconds East, 231.00 feet parallel with the North-South quarter line of said Section; thence North 89 degrees 44 minutes 40 seconds East, 494.94 feet to the point of beginning. Together with a 20 foot wide ingress and egress Easement being further described as follows:

Commencing at the South quarter corner of said Section; thence North 00 degrees 00 minutes 00 seconds East, 640.49 feet along the North-South quarter line of said Section to the point of beginning; thence North 89 degrees 52 minutes 58 seconds West, 494.76 feet; thence North 00 degrees 00 minutes 00 seconds East, 20 feet parallel with the North-South quarter line of said Section; thence South 89 degrees 52 minutes 59 seconds East, 494.78 feet to a point on the North-South quarter line of said Section; thence South 00 degrees 00 minutes 00 seconds East. 20 feet along the North-South quarter line of said Section to the point of beginning.

PARCEL ID: 041-500-114-0200-03

C/K/A: 8440 & 8446 State Road, Millington, MI 48746

The owners of all real property within the Industrial Development District, together with any other residents or taxpayers of the Village of Millington, shall have the right to appear and to be heard.

Kaylene Long  
Village Clerk

# PUBLIC NOTICE

## Public Hearing on the Approval of an Industrial Facilities Exemption Certificate requested by Dyna Sales and Service, LLC in the Village of Millington

Notice is hereby given that on January 11, 2021 at 5:50 pm, the Millington Village Council will hold a public hearing. The meeting and public hearing will be via a Zoom on-line meeting. Please contact the Millington Village Office at 989-871-2702 prior to the meeting for the Meeting ID and passcode for Zoom.

The public hearing is held pursuant to Act 198 of the Michigan Public Acts of 1974, as amended for the approval of an Industrial Facilities Exemption Certificate for additional personal property, machinery and equipment to be acquired by Dyna Sales and Services, LLC at the following real property:

Land situated in the Village of Millington, County of Tuscola and State of Michigan:

### Parcel 1:

Lots 3, 4 and 5, Block 14, Plat of the Village of Millington as recorded in Liber 10 of plats, Page 1, Tuscola

County Records, and part of the Southwest quarter of Section 9, Town 10 North, Range 8 East, Village of

Millington, Tuscola County, Michigan, being further described as follows: Commencing at the South quarter of said Section; thence North 00 degrees 00 minutes 00 seconds East, 495.00 feet along the North-South quarter line of said Section to the point of beginning; thence South 89 degrees 40 minutes 45

seconds West, 164.93 feet along the North line of Plat of Village of Millington; thence South 00 degrees

00 minutes 00 seconds East, 132.00 feet along the East line of said Lot 3; thence South 89 degrees 40 minutes 45 seconds West, 197.90 feet along the North line of Beckwith Street; thence North 00 degrees

00 minutes 00 seconds East, 132.00 feet along the West line of said Lot 5; thence South 89 degrees 46 minutes 45 seconds West 131.94 feet along the North plat line, thence North 00 degrees 00 minutes 00 seconds East, 148.79 feet parallel with the North-South quarter line of said Section; thence South 89 degrees 52 minutes 59 seconds East 494.76 feet to a point on the North-South quarter line of said Section; thence South 00 degrees 00 minutes 00 seconds East, 145.49 feet along the North-South quarter line of said Section to the point of beginning. Together with a 20.00 foot wide ingress and egress

easement being further described as follows: Commencing at the South quarter corner of said Section; thence North 00 degrees 00 minutes 00 seconds East 640.49 feet along the North-South quarter line of said Section to the point of beginning; thence North 89 degrees 52 minutes 59 seconds West, 494.76 feet; thence North 00 degrees 00 minutes 00 seconds East, 20.00 feet parallel with the North-South quarter line of said Section, thence South 89 degrees 52 minutes 59 seconds East. 494.76 feet to a point on the North-South quarter line of said Section, thence South 00 degrees 00 minutes 00 seconds East, 20 feet along the North-South quarter line of said Section to the point of beginning.

PARCEL ID: 041-500-114-0200-01

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Part of the Southwest quarter line of Section 9, Town 10 North, Range 8 East, Village of Millington, Tuscola County, Michigan, being further described as follows: Commencing at the South quarter corner of

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beginning; thence South 00 degrees 00 minutes 00 seconds East, 231.59 feet parallel with the North-South quarter line of said Section; thence South 89 degrees 45 minutes 45 seconds West, 494.94 feet;

thence North 00 degrees 00 minutes 00 seconds East, 231.00 feet parallel with the North-South quarter line of said Section; thence North 89 degrees 44 minutes 40 seconds East, 494.94 feet to the point of beginning. Together with a 20 foot wide ingress and egress Easement being further described as follows:

Commencing at the South quarter corner of said Section; thence North 00 degrees 00 minutes 00 seconds East, 640.49 feet along the North-South quarter line of said Section to the point of beginning; thence North 89 degrees 52 minutes 58 seconds West, 494.76 feet; thence North 00 degrees 00 minutes 00 seconds East, 20 feet parallel with the North-South quarter line of said Section; thence South 89 degrees 52 minutes 59 seconds East, 494.78 feet to a point on the North-South quarter line of said Section; thence South 00 degrees 00 minutes 00 seconds East. 20 feet along the North-South quarter line of said Section to the point of beginning.

PARCEL ID: 041-500-114-0200-03

C/K/A: 8440 & 8446 State Road, Millington, MI 48746

The owners of all real property within the Industrial Development District, together with any other residents or taxpayers of the Village of Millington, shall have the right to appear and to be heard.

Kaylene Long  
Village Clerk



