

**TUSCOLA COUNTY BOARD OF COMMISSIONERS
BOARD MEETING AGENDA**

THURSDAY MAY 28, 2020 – 8:00 A.M.

125 W. Lincoln Street
Caro, MI 48723

Phone: 989-672-3700
Fax : 989-672-4011

RESIDENTS OF TUSCOLA COUNTY PLEASE TAKE NOTICE
Electronic Remote Access, In accordance with Michigan Governor's Executive Order 2020-75, will be implemented in response to COVID-19 social distancing requirements and Michigan Governor's Executive Order 2020-96

*To participate in the Electronic Meeting you can join by phone:
+1 857-309-5314 PIN: 523 654 107#
Join by Hangouts Meet: meet.google.com/aqf-xqad-hzg*

8:00 A.M. Call to Order – Chairperson Bardwell
Prayer – Commissioner Vaughan
Pledge of Allegiance – Commissioner Bardwell
Roll Call – Clerk Fetting
Adoption of Agenda
Action on Previous Meeting Minutes (**See Correspondence #1**)
Brief Public Comment Period for Agenda Items Only
Consent Agenda Resolution (**None**)

New Business

- Update from Tuscola County Health Officer Ann Hepfer on the COVID-19 Pandemic
- 8:30 Hon. Amy Grace Gierhart regarding Magistrate Pay
- 9:00 MIFSM Update and Progress - Dr. Russell L Bush, MD, MPH Director/Chief Medical Examiner and Marcus Atkins, Director of Sales and Operations (**See Correspondence #2**)
- MIFSM Charges for Services – Mark Ransford, Ransford Collon Funeral Homes (**See Correspondence #3**)
- MMRMA Net Asset Distribution and Update on RAP Grants Awarded to Tuscola County (**See Correspondence #4**)
- Road Commissioner Pay for 2021

Old Business

- Commissioner Pay for 2021
- Board Rules of Order (**See Correspondence #5 & #6**)

COMMISSIONER LIAISON COMMITTEE REPORTS

YOUNG

Board of Public Works
County Road Commission Liaison
Dispatch Authority Board
Genesee Shiawassee Thumb Works
Great Start Collaborative
Human Services Collaborative Council (HSCC)
Jail Planning Committee
MAC Agricultural/Tourism Committee
MI Renewable Energy Coalition (MREC)
Region VI Economic Development Planning
Saginaw Bay Coastal Initiative
Senior Services Advisory Council
Tuscola 2020
Local Units of Government Activity Report

VAUGHAN

Board of Health
County Planning Commission
Economic Development Corp/Brownfield Redevelopment
MAC Environmental Regulatory
Mid-Michigan Mosquito Control Advisory Committee
NACO-Energy, Environment & Land Use
Parks and Recreation Commission
Tuscola County Fair Board Liaison
Local Units of Government Activity Report

GRIMSHAW

Behavioral Health Systems Board
Recycling Advisory
Local Units of Government

JENSEN

Board of Health
Community Corrections Advisory Board
Dept. of Human Services/Medical Care Facility Liaison
Genesee Shiawassee Thumb Works
Jail Planning Committee
Local Emergency Planning Committee (LEPC)
MAC Judiciary Committee
MEMS All Hazard
Local Units of Government Activity Report

BARDWELL

Behavioral Health Systems Board
Caro DDA/TIFA
Economic Development Corp/Brownfield Redevelopment
MAC 7th District
MAC Workers Comp Board
TRIAD
Local Units of Government Activity Report

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

CORRESPONDENCE

1. May 21, 2020 Committee of the Whole and Full Board Minutes
2. Office of the Medical Examiner Update & Progress MIFSM
3. Letter from Mark Ransford Regarding ME Fees
4. Michigan Municipal Risk management Authority (MMRMA) Net Asset Distribution and RAP Grants History
5. Tuscola County Board of Commissioners Rules of Order
6. 2014 Resolution Regarding Commissioner Compensation
7. Public Notice from Michigan Class
8. Berrien County Commissioners Letter to the Governor
9. Village of Millington Industrial Facilities Exemption Certificate – Wilsons' Industries
10. Denmark Township Industrial Facilities Tax Exemption Certificate – LaBudde Group, Inc.

1)

Draft
Tuscola County Board of Commissioners
Committee of the Whole
Thursday, May 21, 2020 – 8:03 A.M.

Electronic remote access via Google Hangouts, in accordance with the Michigan Governor's Executive Order 2020-75, implemented in response to COVID-19 social distancing requirements and Michigan Governor's Stay Home Stay Safe Orders.

Commissioners Present: District 1 - Thomas Young , District 2 - Thomas Bardwell, District 3 - Kim Vaughan, District 4 - Mark Jensen, District 5 - Daniel Grimshaw

Absent: None

Also Present: Clerk Jodi Fetting, Clayette Zechmeister, Eean Lee, Jana Brown, Lisa Ozbat, Mark Haney, Mary Drier, Matthew Bierlein, Mike Miller, Rahm Mormando, Sandy Nielsen, Steve Anderson, Tracy Violet, Wayne Koper, Representative Phil Green, Jessica VanHove, Debbie Babich, Matt Brown, Brian Harris, Bob Baxter, Shelly Lutz, Bob Mantey, Pam Shook

At 8:05 a.m. there were 31 people attending the electronic meeting.

Finance/Technology
Committee Leaders-Commissioners Young and Jensen

Primary Finance/Technology - None

On-Going and Other Finance
Finance

1. Preparation of Multi-Year Financial Planning

Technology

1. GIS Update
2. Increasing On-Line Services/Updating Web Page

Personnel
Committee Leader-Commissioner Vaughan and Bardwell

Primary Personnel

1. **Tuscola County Non-Court Employee COVID-19 Preparedness and Response Plan**
- Steve Anderson and Clayette Zechmeister discussed the proposed plan. The Elected Officials and Department Heads meet electronically on May 20, 2020 to review the plan. At that meeting, the overall plan was agreed upon by the Elected Officials and Department Heads with some changes made as recommended. Board discussed changes that they would like made. Steve Anderson will make the changes and distribute to the Commissioners prior to the May 21, 2020 Special Board meeting for final adoption.

2. **Discussion on Opening of the County** - Board discussed steps that need to be taken to verify PPE has been secured for employees to return to work. Discussed creating one COVID-19 line item to place any expenses incurred in one place for reference. The Board would like the matter to be added to the May 28, 2020 Board meeting agenda.

On-Going and Other Personnel

1. Magistrate Pay Review – Tabled until May 2020 - Commissioner Bardwell has discussed the matter with Judge Gierhart and the matter will be discussed in the future.
2. Strengthen and Streamline Year-End Open Enrollment
3. MAC 7th Meeting Updates

Building and Grounds

Committee Leaders-Commissioners Jensen and Grimshaw

Primary Building and Grounds - None

On-Going and Other Building and Grounds

1. State Police Lease
2. County Jail Study
3. Recycling Relocation Update
4. County Physical and Electronic Record Storage Needs – Potential Use of Recycling Pole Building

Other Business as Necessary -

-Vanderbilt Park Dump Station - Mike Miller reviewed the bids received to install a dump station at Vanderbilt Park. The bids received were from Waldorf and Sons, Inc. out of Mt. Morris in an amount of \$55,200.00 and from Donley Excavating out of Marlette in an amount of \$69,900.00.

Clayette Zechmeister explained the necessary budget amendment that would be required.

The Board will add this matter to the May 21, 2020 Special Board agenda to take potential action.

-Multi-Year Financial Planning - Board would like Clayette to work on scenario planning and providing multi-year plans with concern of potential revenue cuts.

-Commissioners Pay for 2021 - Commissioner Bardwell stated it was time to review the Commissioner's salary for the upcoming term per a previous motion made by former Commissioner Bierlein.

-Collaboration of Emergency Services During Flood Event - Steve Anderson and Mark Jensen provided information on how resources in Tuscola County have been provided to assist Midland County and other affected counties in the recent flooding including the airboat, firetrucks and personnel.

On-Going Other Business as Necessary

1. Board Rules of Order – Possible Revisions Within Six Months (1-13-20)
2. Policy Updates
3. Senate Bill 46

At 9:47 a.m. there were 37 people on the call

Public Comment Period -

-Matthew Bierlein provided information on setting Commissioner's pay for an upcoming term.

Senale is back in session 2-days per week. Currently, the Senator and his team has been handling concerns from constituents regarding unemployment.

-Bob Mantey provided an update regarding Murphy Lake with a hearing scheduled in June 2020.

-Wayne Koper discussed the definition of an essential worker.

Commissioner Grimshaw excused at 9:42 a.m.

Commissioner Jensen excused at 9:50 a.m.

Meeting adjourned at 9:57 a.m. with all members in agreement.

Jodi Fetting
Tuscola County Clerk

Draft
TUSCOLA COUNTY BOARD OF COMMISSIONERS
May 21, 2020 Minutes

Electronic Meeting held via Google Hangouts
Electronic remote access, in accordance with the Michigan Governor's Executive Order 2020-75, implemented in response to COVID-19 social distancing requirements and Michigan Governor's Stay Home Stay Safe Orders.

Commissioner Bardwell called the Special meeting of the Board of Commissioners of the County of Tuscola, Michigan, held via Google Hangouts on the 21st day of May 2020, to order at 10:02 o'clock a.m. local time.

Prayer – Commissioner Young

Pledge of Allegiance – Commissioner Vaughan

Roll Call – Clerk Jodi Fetting

Commissioners Present: District 1 - Thomas Young, District 2 - Thomas Bardwell, District 3 - Kim Vaughan, District 4 - Mark Jensen (arrived at 10:38 a.m.)

Commissioner Absent - District 5 – Daniel Grimshaw

Also Present: Clerk Jodi Fetting, Clayette Zechmeister, Eean Lee, Debbie Babich, Rahm Mormando, Jana Brown, Mark Haney, Mary Drier, Matt Brown, Tracy Violet, Ann Hepfer, Barry Lapp, Register John Bishop

At 10:08 a.m., there were a total of 25 participants attending the electronic meeting.

Adoption of Agenda -
2020-M-110

Motion by Young, seconded by Vaughan to adopt the agenda as amended.
Roll Call Vote: Young - yes; Vaughan - yes; Jensen - absent; Grimshaw - absent; Bardwell - yes. Motion Carried.

Action on Previous Meeting Minutes -
2020-M-111

Motion by Vaughan, seconded by Young to adopt the meeting minutes from the May 14, 2020 Regular Board and Statutory Finance meetings. Roll Call Vote: Vaughan - yes; Jensen - absent; Grimshaw - absent; Young - yes; Bardwell - yes. Motion Carried.

Brief Public Comment Period for Agenda Items Only - None

Consent Agenda Resolution - None
New Business -

-Vanderbilt Park Dump Station (matter added)-

2020-M-112

Motion by Young, seconded by Vaughan to award the bid for the Vanderbilt Park Dump Station to Waldorf and Sons in the amount of \$55,200.00. Roll Call Vote: Jensen - absent; Grimshaw - absent; Young - yes; Vaughan - yes; Bardwell - yes. Motion Carried. (This was the lowest bidder).

-Vanderbilt Park Budget Amendment (matter added) -

2020-M-113

Motion by Vaughan, seconded by Young authorizing to transfer the amount of \$35,000.00 from the Equipment and Technology Fund to the Vanderbilt Park fund to help cover the cost of the installation of the dump station. Roll Call Vote: Grimshaw - absent; Young - yes; Vaughan - yes; Jensen - absent; Bardwell - yes. Motion Carried.

Old Business -

-Next Steps on Potential Re-opening of the County and Non-Court Employee Covid-19 Preparedness and Response Plan -

2020-M-114

Motion by Vaughan, seconded by Young to adopt the Non-Court Employee COVID-19 Preparedness and Response Plan Version 7. Roll Call Vote: Young - yes; Vaughan - yes; Jensen - absent; Grimshaw - absent; Bardwell - yes. Motion Carried.

Correspondence/Resolutions -

-Menominee County Resolution

COMMISSIONER LIAISON COMMITTEE REPORTS

BARDWELL

Behavioral Health Systems Board - Update provided.

Caro DDA/TIFA

Economic Development Corp/Brownfield Redevelopment

MAC 7th District

MAC Workers Comp Board

TRIAD

Local Units of Government Activity Report

YOUNG - No Update.

Board of Public Works

County Road Commission Liaison

Dispatch Authority Board

Genesee Shiawassee Thumb Works

Great Start Collaborative

Human Services Collaborative Council (HSCC)

Jail Planning Committee

MAC Agricultural/Tourism Committee
MI Renewable Energy Coalition (MREC)
Region VI Economic Development Planning
Saginaw Bay Coastal Initiative
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VAUGHAN

Board of Health
County Planning Commission
Economic Development Corp/Brownfield Redevelopment
MAC Environmental Regulatory
Mid-Michigan Mosquito Control Advisory Committee
NACO-Energy, Environment & Land Use
Parks and Recreation Commission
Tuscola County Fair Board Liaison
Local Units of Government Activity Report - Discussed concern received from Alice Bauer.

GRIMSHAW - Absent

Behavioral Health Systems Board
Recycling Advisory
Local Units of Government

JENSEN - Absent

Board of Health
Community Corrections Advisory Board
Dept. of Human Services/Medical Care Facility Liaison
Genesee Shiawassee Thumb Works
Jail Planning Committee
Local Emergency Planning Committee (LEPC)
MAC Judiciary Committee
MEMS All Hazard
Local Units of Government Activity Report

Other Business as Necessary - None

At 10:19 a.m., there were a total of 27 participants attending the electronic meeting.

Commissioner Jensen joined the meeting at 10:38 a.m.

Extended Public Comment -

-John Bishop expressed concern that if a matter related to an Elected Official's office is being discussed that concern be given if the Elected Official is not in attendance to provide information.

Commissioner Bardwell would like the Review of Board Rules moved to Old Business for the May 28, 2020 Board meeting.

-Ann Hepfer updated the Board on expanded drive-thru testing hours. She also briefly reviewed Executive Order 2020-96.

2020-M-115

Motion by Young, seconded by Vaughan to adjourn the meeting at 11:11 a.m.
Roll Call Vote: Vaughan - yes; Jensen - yes; Grimshaw - absent; Young - yes; Bardwell - yes. Motion Carried.

Meeting adjourned at 11:11 a.m.

Jodi Fetting
Tuscola County Clerk

DRAFT

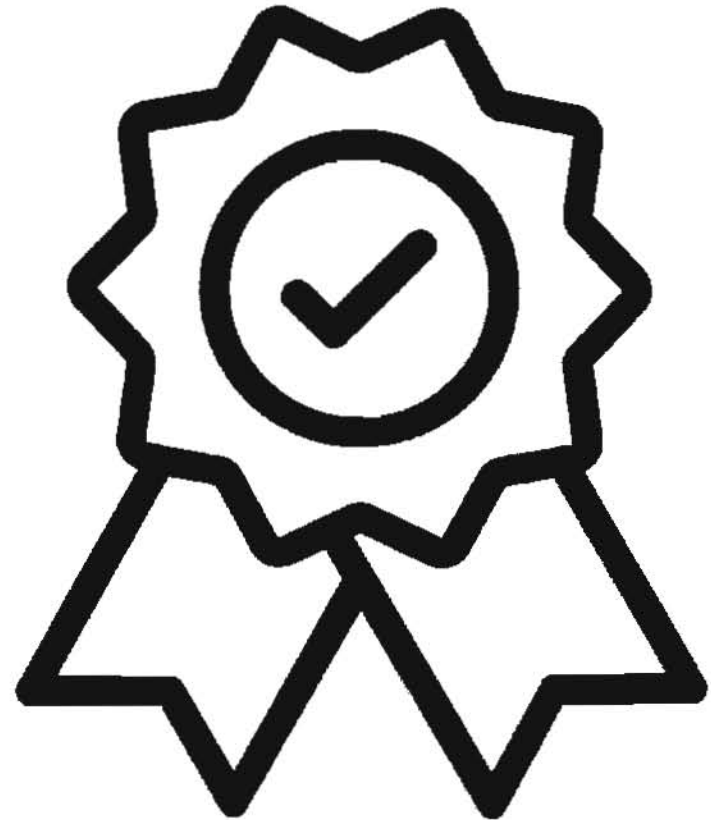
OFFICE OF THE MEDICAL EXAMINER
UPDATE & PROGRESS
TUSCOLA COUNTY

Board of Commissioners Meeting 28 May 2020



INCREASED QUALITY

- Increased dedicated FTEs to workflow quality, communication, and responsiveness
- 23 Medical Examiner Scene Investigators
- MESIs required to sit for national certification examinations through the American Board of Medicolegal Death Investigators (ABMDI)
 - 3 of the 5 current Tuscola County Death Investigators await post-pandemic examination
 - Certification professionalizes MESIs, demonstrates and documents improved investigative skills, and bolsters scene and courtroom testimony credibility
- Full-time day shift medicolegal death investigation (MEI) services from the main office and after-hours coverage
- Development of Quality Metrics



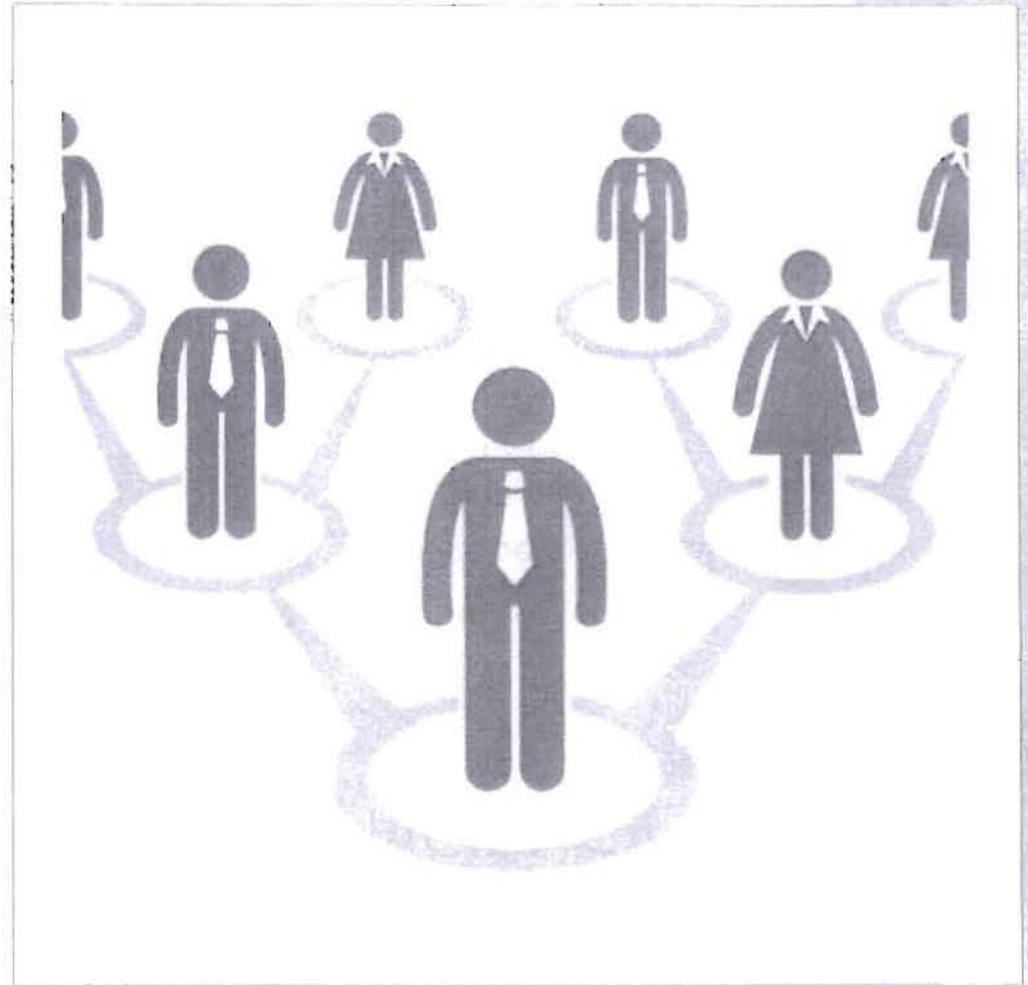


INCREASED EFFICIENCY

- Decreased time on scene
- Cremation permits available same day
- Death certificates completed when all necessary records reach the office for evaluation
- Single electronic records database (MDILog)
- Decreased time for completion of autopsy

SUCCESSION PLANNING

- 2 forensic pathologists recruited:
 - Randy Tashjian, MD
 - Weihua Tang, MD
- Four Medical Examiners on staff
 - Russell L. Bush, MD
 - Richard Bratton, DO
 - Cesar P. Casten Jr, MD
 - Charles H. Franckowiak, DO



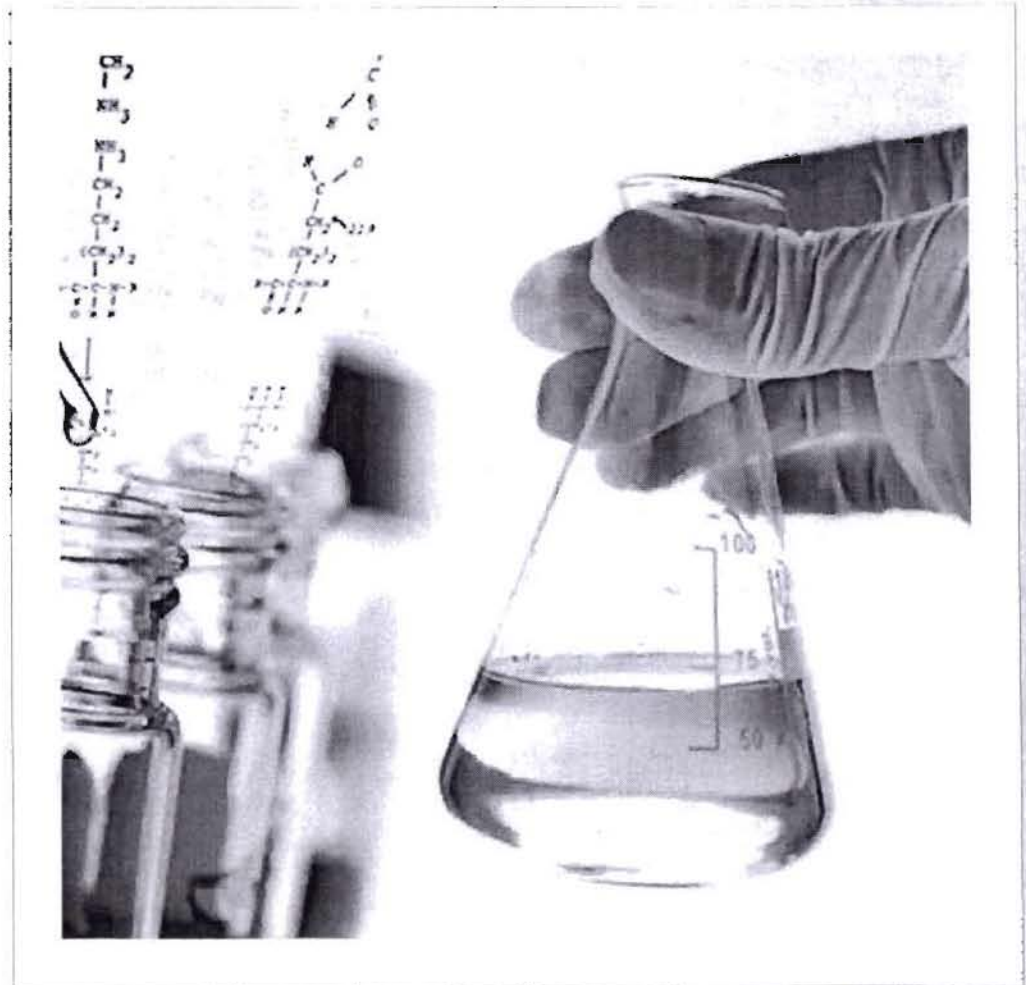


MIFSM Fleet Vehicle

- Body removal and transport is being provided when possible from Tuscola County by MIFSM
- Additional fleet vehicles being built for in-county placement to decrease time-on-scene

In-House Toxicology Testing

- Will soon be State reference laboratory
- Completed construction and renovation of forensic laboratory
- Efficient and cost-effective drug-panel testing
- Decreased turn-around time for results receipt pertaining to potential drug deaths
- Currently in validation stages



Dedication to Continuous Improvement

- Root Cause Analysis (RCA) development to address issues that arise with quality improvement metrics, processes, and procedures
- Equipment available to our investigators:
 - No longer being dependent on funeral homes markup of body bag costs
- Appropriate use & increased aesthetics
 - No longer utilizing giant body bags to wrap decedent children previously provided by others

Big Wins

- Received MDHHS grant to improve investigation, detection, and data collection on opioid-deaths
- Decreased time on scene:
 - Logistical coordination with Central Dispatch
 - MIFSM body transportation vehicle
- Increased quality & efficiency
- Succession planning fruition
- MIFSM MESIs vegetable garden for first responders' families
- Regional ME Office for 8 counties





Continued development of in-house and online educational opportunities



Ongoing state, federal and foundation grants being pursued



Affiliation agreements with local and regional educational institutions and agencies

COUNTY*	2018 INCOME PER CAPITA	2018 MEDIAN HOUSEHOLD INCOME	2019 POPULATION	2019 NUMBER OF HOUSEHOLDS
Alcona	\$25,219	\$39,735	10,405	5,008
Ogemaw	\$22,527	\$40,150	20,997	9,296
Arenac	\$23,374	\$40,769	14,883	6,684
Gladwin	\$34,594	\$43,290	25,449	10,999
Huron	\$27,130	\$46,320	30,981	13,918
Tuscola	\$24,968	\$47,694	52,516	21,759
Saginaw	\$26,625	\$42,954	190,539	78,648

Approximate Tuscola County Poverty Level

**~12.7%
(Range All: 12.7%-19.5%)**

Median Household Income Range: \$39,735 - \$47,694 (Highest is Tuscola County)

**<https://www.census.gov/quickfacts/tuscolacountymichigan>*

Funeral and Burial Costs

(Example)

Basic Services	\$1,595
Viewing/Visitation	\$550
Funeral Ceremony	\$620
Transfer of Remains	\$325
Embalming	\$700
Casket	\$1,500
Outer Burial Container	\$1,000
Dressing and Casketing	\$150
<u>Total Cost:</u>	<u>\$ 6,440</u>

Funeral and Cremation Costs (Example)

Basic Services	\$1,595
Viewing/Visitation	\$550
Funeral Ceremony	\$620
Transfer of Remains	\$325
Cremation	\$300
Remains Container	\$1,000
Total Cost:	\$ 4,390

Source: <https://www.paring.com/funeral-home/mi/caro/ansford-collon-funeral-cremation-services-48723/>

Cremation Permits

\$63

Cremation Permit Charge

- 15 minutes of Physician time
- 15 minutes of administrative time
- Cost associated with computer system and office overhead
- State-wide range of associated costs is \$-0- to \$80
- Our fee is uniform for all serviced counties



Cremation Permit Fees

- MIFSM provides families, with demonstrated hardship, the opportunity to use a payment plan or potentially having a full discounting of the fee.
 - Like any other business, public or private, a few families do experience excessive hardship.
 - Indigent or near indigent may be hard-pressed to absorb any fee for their loved one to have a funeral/burial and/or cremation.
 - MIFSM will work with funeral facilities to bilaterally discount or forgive fees
 - Although cremation is becoming an ever-more-popular and cost-effective modality for final disposition, a minority of our decedent's families, overall, pick cremation as the final loved ones' disposition

Cremation Permit	\$63.00
Private Body Storage (Cold storage)	\$50 up to 24 hrs. \$50 per day thereafter
Records Copy (Attorney/insurance)	\$50/10 pages
Records Copy Fee (NOK/Caretaker)	\$Free (one copy) \$10/copy others
Records Copy (Law Enforcement-Primary)	\$Free (one copy)
Body Transfer (Death Scene to Morgue/Transfer)	\$125 + IRS reimbursable mileage beyond 30 miles

MIFSM FEE SCHEDULE

FEEs

- MIFSM assists with the final disposition of unclaimed bodies left in our care.
- MIFSM will assist funeral homes, when necessary or requested, with their unclaimed when we can.
- Tuscola County contracts MIFSM for *comprehensive* medical examiner services. County services contracted otherwise to the private sector rarely, if ever, includes setting the private sector business's fee schedule (*unless specifically addressed in the contract*).
- MIFSM fee for a cremation permit is small in comparison to fees charged by other after-death care entities.



Tuscola County

Clayette Zechmeister <zclay@tuscolacounty.org>

[EXTERNAL] RE: Response to discussions

Mark Ransford <mark@ransfordcollon.com>
To: Thomas Bardwell <bardwell@tuscolacounty.org>
Cc: Clayette Zechmeister <zclay@tuscolacounty.org>

Mon, May 18, 2020 at 11:51 AM

Good morning Thom and Clayette,

I spent the weekend trying to digest Dr. Bush's response to our inquiry about fees charged by his office and what authority he has to set those fees without county approval. After a lot of careful consideration, I am only more persuaded that commissioner intervention is necessary. There are several points to his response that I would like to address and provide a funeral home's perspective, and hopefully the perspective of your constituents, as we must serve as their voice and advocate in such matters.

First, Dr. Bush made mention of the various rates charged by county from \$0 to \$75. While it is true that each county can set their own rates, the six counties other than Saginaw, had an average rate of \$11.67. The Saginaw County Board of Commissioners set the rate of \$63 several years ago and funeral directors from around the state objected to the unnecessary taxation on grieving families and felt the higher rate reflected the inefficient bureaucracy unique to Saginaw. It is true that funeral directors did not win the day in our fight for the families we represent, but the decision to increase the fee was set by an elected body that allowed discussion and debate on the issue. For MiFSM to compare their capricious and unilateral increase of these fees to an elected body is not appropriate. In Tuscola County alone, our fee increased without warning from \$10 to \$63, a taxation of thousands of dollars to our residents. The average of all cremation permit fees in the state, including the metropolitan areas referenced, is only \$28. This fee more than doubles the state average and represents a six-fold increase for Tuscola and every other rural county he now represents.

Secondly, there is some mention of savings provided to funeral homes or the families they serve by not charging for death certificates issued by the medical examiner. In nearly twenty years of service to this profession, I have never heard of a medical examiner charging for this most fundamental responsibility of the office. I have never paid for this service in this county or any other in the State of Michigan. I'm uncertain how he sees this as a savings, but it is not to any of the families we serve.

Dr. Bush further argues that he is a "component of county government" but should also be free to set their fees as funeral homes do to "make some level of profit." This is perhaps the most concerning argument for me. Governments are very different than for-profit entities and must provide transparency to voters as to where their hard-earned resources are spent. The primary obligation of a for-profit entity is to make a profit. MiFSM is seeking to set rates with protections provided to governmental bodies but also seek the benefit of the private sector that does not have any obligation of transparency or accountability to the taxpayer. Let me try to illustrate why this doesn't work: Our funeral home would love to be given exclusive rights to be the only funeral home in the county. We would perform our agreed upon services and the commissioners would allow us to function with limited oversight as defined by a performance standard. As long as that standard was met, our firm would be allowed to increase the rate for funerals by any amount desired, let's say a six-fold increase in the opening days but more if needed, not provide any accounting to the board, and not be bothered by the pesky free market that ensures a consumer can shop for the best rate and quality of service. This partnership would represent an abdication of responsibility to board's constituents and leave no protection to the people that are required to use these services. One cannot simply combine their favorite parts of governmental authority and private sector independence.

I have no trouble believing that Dr. Bush doesn't feel the county needs to be involved in the fees charged for these mandated services. I, however, feel compelled to bring voice to those we serve and seek a more equitable agreement with MiFSM. As always, I would be happy to meet with Dr. Bush, commissioners, and other funeral homes to bring some resolution to this matter. Please don't hesitate to call or email anytime if I can answer any questions you may have about this important matter.

Very truly yours,

Mark Ransford

989-325-0293

From: Thomas Bardwell <tbardwell@tuscolacounty.org>
Sent: Tuesday, May 12, 2020 1:43 PM
To: Mark Ransford <mark@ransfordicollon.com>
Subject: Response to discussions

Clayette, good morning. Marcus and I have talked. I understand the concerns funeral facilities have with the difference in cremation permit fees. Some of our contracted counties do not charge any fee for cremation permits (they never have) which is not tenable, while others charge as high as (\$75) in more the urban counties of Southeastern Michigan.

Huron County and for a short time, Tuscola's Boards of Commissioners passed resolutions to charge for death certificates too. Technically, Huron still does but since our contractual arrangement with them, we do no longer because we don't charge everybody for them so the funeral homes often fail to recognize that they may actually be paying less in the long run with MIFSM.

We are based in Saginaw County and have had the \$63 fee for several years prior to MIFSM. Being based in Saginaw and as a private business entity, we have standardized all our fees to be 'fair' to all. Funeral homes are familiar with the otherwise variable fees charged, or not, by each county because the medical examiner is a component of county government and not subject to any specific level of consistency of fees between counties.

Funeral homes are free to set their fees at whatever level they feel they need to set them to maintain their business and make some level of profit. We are no different in that regard and we know that no matter what we might charge, we are at best going to break even. The funeral homes have seen so much improvement in efficiency and timeliness in their receiving pending and final death certificates and cremation permits, it should be worth the money for them since now the fees are all standardized and can be anticipated and planned for. They never complained about the \$63 fee they paid for cremation permits when they had decedents who died in Saginaw County prior to MIFSM and none of the Funeral Homes in Huron or Tuscola pay for death certificates now for deaths that occurred in Huron County that required payment for the death certificate AND the cremation permit so they are actually saving money.

Due to our Tuscola contractual arrangement, we don't feel that the county needs to be involved with what fees are set for MIFSM. Any other questions, please feel free to let me know. (810) 287-0613

Russell L Bush, MD, MPH
Director/Chief Medical Examiner

Let me know you further thoughts,

Thom

This email and any files transmitted with it are intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the message sender. This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. If you are not the intended recipient you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited.



4)

MICHIGAN MUNICIPAL
RISK MANAGEMENT
A U T H O R I T Y

May 15, 2020

Clayette Zechmeister
County of Tuscola
125 W. Lincoln Street
Caro, MI 48723

Dear Clayette Zechmeister:

Thank you for your recent renewal with the Michigan Municipal Risk Management Authority (MMRMA). On behalf of the MMRMA Board of Directors, I am very pleased to provide County of Tuscola with \$141,161. This represents your share of the distribution of excess net assets from MMRMA to current eligible renewing Members declared by the Board in January 2020. In accordance with your instructions, \$25,000 will be deposited in your Member Funds Held on Deposit with MMRMA and the remaining portion of your distribution is provided in the enclosed check for \$116,161.

The Board determined whether to declare a distribution of excess net assets based on a recommendation from the Investment Committee and the most recent analysis by our actuary of net asset adequacy of MMRMA at June 30, 2019. This year, the Board declared a net asset distribution of \$33,575,603 to eligible Members. Many factors contribute to the ability of the Board to declare a distribution, including better than expected loss trends, good risk management practices, responsiveness to risk control recommendations, and a successful well-diversified long-term investment strategy. A new actuarial analysis is performed each year to determine if there are excess net assets eligible for distribution; because each year's analysis is unique, there is no guarantee of future distributions.

However, the essential and most important factor allowing MMRMA to distribute excess net assets is the long-term commitment of its Members. A majority of MMRMA Members have over 20 years of continuous membership, and several have more than 30 continuous years with our organization. The method used to calculate the distribution of excess net assets recognizes and rewards those municipalities with sustained longevity. In addition to your years of continuous membership, the calculation method considers your claim loss history in excess of your self-insured retention (SIR) layer and your contributions to the General Fund over the past five years. Without your ongoing participation and commitment to best practices, such distributions would not be possible. The ultimate recognition of the success of our organization goes to you – the MMRMA Members. The Board and I sincerely thank you for your loyal support of MMRMA.

Warmest regards,

Michael L. Rhyner
Executive Director

Enclosure

Tuscola County
Member Award History

Date	Description	Grants	NAD
3/24/2020	Reported at Renewal		
5/1/2020	Net Asset Distribution		141,161
3/24/2019	Reported at Renewal		
5/1/2019	Net Asset Distribution		113,097
2018	Body Worn Cameras	998	
2018	AED for Jail	1,300	
3/24/2018	Reported at Renewal		
5/1/2018	Net Asset Distribution		95,735
2017	Tasers	1,000	
2017	Bumper Guards	327	
3/24/2017	Reported at Renewal		
5/1/2017	Net Asset Distribution		30,242
2016	Bumper Guards	594	
2016	Prisoner Partition	869	
2016	In Car Cameras	601	
2016	Body Worn Cameras	3,591	
3/24/2016	Reported at Renewal		
5/1/2016	Net Asset Distribution		35,885
2015	In Car Cameras	1,027	
2015	Bumper Guards	750	
2015	Nova RACC Vest	800	
2015	Tasers	3,600	
3/24/2015	Reported at Renewal		
5/1/2015	Net Asset Distribution		79,500
2014	In Car Cameras	1,003	
2014	AED	650	
3/24/2014	Reported at Renewal		
5/1/2014	Net Asset Distribution		61,354
2013	Tasers	400	
2013	In Car Cameras	1,008	
2013	Metal Detector at Courthouse	1,787	
2013	Digital Cameras & Security	27,707	
3/24/2013	Reported at Renewal		
5/1/2013	Net Asset Distribution		23,880
2012	Mobile Range Training	750	
2012	Sliding Fence Gate	1,800	
2012	Bumper Guards	450	
3/24/2012	Reported at Renewal		
5/1/2012	Net Asset Distribution		69,969
2011	Taser Training Suit	212	
2011	In Car Cameras	1,430	
2011	Tasers	400	
2011	Bumper Guards	440	
3/24/2011	Reported at Renewal		
5/1/2011	Net Asset Distribution		48,158
2010	Digital Cameras & Security	1,500	
2010	Tasers	400	

2010	Michigan Mobile Ranges	600	
2010	Bumper Guards	658	
3/24/2010	Reported 2010 and Prior		
2010	Net Asset Distribution		18,073
2009	Livescan Fingerprinting	1,263	
2009	Digital Cameras & Security	5,000	
2009	Jail AED & Training	1,500	
2009	Weather Warning Radios	600	
2008	Net Asset Distribution		22,488
2008	In Car Cameras	11,000	
2007	Net Asset Distribution		6,168
2007	In Car Cameras	2,500	
2006	Net Asset Distribution		1,780
2006	In Car Cameras	7,500	
2005	Jail Digital Recorder	5,000	
Totals		91,015	747,490

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BOARD OF COMMISSIONERS
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1. PURPOSE

These rules are adopted by the Board of Commissioners of Tuscola County pursuant to Section 46.11 of the Compiled Laws of Michigan, as amended.

2. MEETINGS

2.1 Organizational Meeting

The first meeting in each calendar year shall be the organizational meeting. At each such meeting, the County Clerk shall preside at the start of the meeting. The organizational meeting may be held in December of the current year provided all current commissioners remain unchanged for the next two year term. If there are any commissioner changes for the next two year term, then the organizational meeting shall be held within 72 hours after New Year's Day.

The first item of business shall be election of the Chairperson of the Board. There are two procedural steps related to electing the Chairperson that have to be decided prior to conducting the election:

The Board Chairperson shall be elected each odd numbered year for a 2-year term, unless the Board provides by resolution that the chairperson shall be elected annually to a 1-year term. The Board needs to make a decision on this term length. If no action is taken the Michigan law states the term shall be for 2-years.

The Board also needs to make a decision regarding the potential use of a secret ballot. State law provides that the vote of the Chairperson may be accomplished by way of a secret ballot. If the Board chooses to conduct the election of the Board Chairperson by secret ballot, a majority of the Board must first vote to do so.

Unless a secret ballot is chosen, the clerk shall call for nominations for the office of chairperson and when nominations are closed by majority vote or no other nominations are forthcoming, the clerk shall call for a vote. When one nominee receives a majority of the votes of the members elected and serving, the nominee shall be declared chairperson.

The next order of business is to proceed with the election to the office of Vice-chairperson, which shall be conducted by roll call vote.

There is no statutory provision for the election of the vice-chairperson by secret ballot or to have a 2-year term, therefore the vice-chairperson is elected for a 1-year term.

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2.2 Regular Meetings

At its first meeting in each calendar year, the Board of Commissioners shall establish its schedule including meeting times of regular meetings for the balance of the year.

2.3 Special Meetings

The Board of Commissioners shall meet in special session upon the call of the chairperson of the board. The chairperson may convene a meeting of the Board upon his/her discretion. Notice shall be given as provided in Rule 3.3.

2.3.1 As an alternate means of calling a special meeting, upon the written petition filed with the county clerk and signed by one-third or more of the members. The petition for a special meeting shall specify the time, date, place, and purpose of the meeting.

2.4 Emergency Meetings

Emergency meetings of the Board of Commissioners may be held only with the approval of two-thirds of the members of the Board and only if delay would threaten severe and imminent danger to the health, safety, and welfare of the public. A meeting is defined as an emergency meeting only if it must be held before public notice as provided in Rule 3.3 can be given. Actions taken at an emergency meeting should be ratified at the next publicly noticed meeting.

2.5 Place of Meetings

Meetings of the Board of Commissioners shall be held in the chambers of the HH Purdy Building (125 W. Lincoln Street, Caro) unless public notice of the meeting states a different location. Whenever the regular meeting place of the Board shall appear inadequate for members of the public to attend, the chairperson may change the meeting location to a larger facility in the county. A notice of such change shall be prominently posted on the door of the regular meeting place.

2.6 Time of Regular Meetings

The time of regular meetings shall be stated in the regular schedule of meetings adopted under Rule 2.2. Matters on the agenda and not yet acted upon at the time of adjournment will be placed on the agenda of the next regular meeting or special meeting if one is called.

2.6.1 Change in Schedule

Change in the regular meeting schedule shall not be made except upon the approval of a majority of the members. In the event the Board shall meet and a quorum is not present, the Board, with the approval of those present, may adjourn the meeting to a later day and time provided that proper notice to members and the public is given.

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3. PUBLIC NOTICE OF MEETINGS

The county clerk shall provide the proper notice for all meetings of the Board. Such notice shall include, but not necessarily be limited to the following:

3.1 Regular Meetings

Posting a notice within 10 days after the first meeting of the Board in each calendar year indicating the date, time, and place of the Board's regularly scheduled and committee meetings.

3.2 Schedule Change

Whenever the Board shall change its regular Board schedule of meetings, a posting of notice of the change will be done by the clerk within three days following the meeting in which the change was made. Committee meeting changes from the original schedule will be posted by the Controller/Administrator's Office.

3.3 Special and Emergency Meetings

If the Board shall schedule a special meeting under Rule 2.3 or an emergency meeting under Rule 2.4, notice of such meeting shall be posted immediately by the clerk. No meeting, except emergency meetings, shall be held until the notice shall have been posted at least 18 hours. Commissioners will be notified by written or telephone communication of said meeting.

4. QUORUM, ATTENDANCE, CALL OF THE COUNTY BOARD, COMPENSATION

4.1 Quorum

A majority of commissioners of the Board, elected and serving, shall constitute a quorum for the transaction of ordinary business of the Board.

4.2 Attendance

No member of the County Board may absent himself or herself without first having notified the chairperson of his or her intent to be absent from a scheduled meeting.

4.3 Compensation

Commissioner compensation shall be reviewed at least once no later than July of election years to determine if compensation changes will be implemented for the Board of Commissioners taking office January 1st of odd numbered years.

5. AGENDA FOR MEETINGS

5.1 Agenda Preparation Responsibility

The Controller/Administrator, after first reviewing pending matters and requests, shall prepare a draft of the agenda of business for all regularly scheduled Board of Commissioners, committee, and other meetings. The chairperson of the Board or chairperson of the respective committee shall review and add or delete items, as he/she considers proper. Unanticipated agenda items that require discussion or decisions may

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be covered under the other business agenda reference. It is each individual's responsibility to attend the meeting to understand other business items that may be covered.

5.2 Distribution of Regular Board of Commissioner Agenda and Materials

Upon completion of the agenda for the regular Board meeting, the Controller-Administrator shall immediately distribute to Commissioners copies of the agenda together with copies of reports, etc. which shall relate to matters of business of the agenda.

Unless extenuating circumstances arise, a paper copy of the agenda and attachments will be sent enough in advance of the scheduled meeting date to allow commissioner review prior to the meeting. A paper copy of the complete agenda and attachments is made available in the Controller/Administrator's Office. An electronic copy of the agenda and attachments is also made available on the county web www.tuscolacounty.org. The Controller/Administrator's office electronically notifies all department heads and other requesting parties when agendas are available on the website.

It is stressed that other agenda items may be added the day of the meeting. Also, certain items may be covered under the agenda heading "other business/on-going matters."

5.3 Distribution of Committee Meeting Agendas

Committee agendas (in draft form) will be made available electronically via the county website in advance of the scheduled meeting. The Controller/Administrator's Office also notifies all department heads and other requesting parties when the agenda is available on the website. It is stressed that other agenda items may be added the day of the meeting. Also, certain items may be covered under the agenda heading "other business/on-going matters." There may be extenuating circumstances where it is not possible to distribute the agenda in advance of the meeting.

5.4 Consent Agenda

The Board shall use a "Consent Agenda" according to the resolution and rules approved by the Board on January 25, 2000. The consent agenda motions will be prepared by the Controller/Administrator's Office.

5.5 Order of Business

The order of business at all Board meetings shall follow the following agenda, unless the Board approves modifications during the "Agenda" section of the meeting:

- a. Call to Order
- b. Prayer

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- c. Pledge of Alliance
- d. Roll Call
- e. Adoption of Agenda
- f. Action on Previous Meeting Minutes
- g. Brief Public Comments
- h. Consent Agenda
- i. New Business
- j. Old Business
- k. Correspondence
- l. Committee and Liaison Reports
- m. Closed Sessions (if necessary)
- n. Extended Public Comment
- o. Adjournment

6. CONDUCT OF MEETINGS

6.1 Chairperson

The person elected chairperson in the first meeting each year of the Board shall preside at all meetings of the Board. In the absence of the chairperson, the person elected vice-chairperson shall preside. If neither the chairperson nor the vice-chairperson is present, the clerk shall preside until the commissioners present elect a commissioner to preside during the absence of the chairperson or vice-chairperson.

6.2 Form of Address

Any person, including Board members, wishing to speak at a meeting shall first obtain the approval of the chairperson and each person who speaks shall address the chairperson, and not other members of the audience, other commissioners or staff in attendance.

6.3 Disorderly Conduct

The chairperson shall call to order any person who is being disorderly by speaking or otherwise disrupting the proceedings, by failing to be germane, by speaking longer than the allotted time, by speaking vulgarities, or by violating Board rules. Such person shall there upon be seated until the chairperson shall have determined whether the person is in order. If a person so engaged in presentation shall be ruled out of order, he or she shall not be permitted to speak further at the same meeting except upon special leave by the Board of Commissioners. If the person shall continue to be disorderly and to disrupt the meeting, the chairperson may order the person to leave the meeting. Since the purpose of the meeting is to discuss public business and not address individual personalities, "personal attacks" on government officials are prohibited and shall be considered "out of order".

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6.4 Brief and Extended Public Comment Period

A brief public comment period will be provided early on the Board agenda for agenda items only. Comments during this period will be limited to 3 minutes in order to leave time for the Board to conduct other items on the agenda unless this time is waived by the Chairperson.

Another public comment period will be provided later on the agenda with the length of public comment extended. The length of comment during this period will be at the discretion of the Chairperson.

6.5 Procedures to Address the Board

Any person who addresses the Board shall state their name and their township of residence for the record. When there are many people who desire to address the Board, the Chairperson may implement other reasonable rules for public participation, including but not limited to requiring the completion of a written request to speak at the meeting.

7.0 RECORD OF MEETINGS

7.1 Minutes and Official Records

The county clerk shall be clerk of the Board and shall be responsible for maintaining the official record and minutes of each meeting of the Board. The minutes shall include all the actions and decisions of the Board. The minutes shall include the names of the mover and seconder and the vote of the commissioners. The record shall also state whether the vote was by voice or by roll call; when by roll call, the record shall show how each member voted. The clerk shall maintain, in the office of the clerk, copies of each resolution and ordinance or other matter acted upon by the Board. The official minutes, however, may refer to those matters by an identifying number and the descriptive title of the ordinance, resolution/motion, or other matter.

7.2 Record of Discussion

The clerk shall not be responsible for maintaining a written record or summary of the discussion or comments of the Board members nor of the comments made by the members of the public.

7.3 Request for Remarks to Be Included

Any Commissioner may have his or her comments printed as part of the record upon the concurrence of a majority of the other members. Comments to be included in the record shall be provided in writing by the member.

7.4 Public Access to Meeting Records

The clerk shall make available to members of the public the records and minutes of the Board meetings in accordance with the Freedom of Information Act. Draft board

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minutes, prepared but not approved by the Board, shall be available for public inspection not more than eight business days following the meeting. Minutes approved by the Board shall be available within five business days of the meeting at which they were approved. The Board shall also promptly mail copies of minutes to persons who have subscribed and paid the fee therefore as determined by the Board, consistent with any requirements of the Freedom of Information Act.

7.5 Board Stationery

County Board stationery cannot be used for personal commissioner use unless approved by the Full Board of Commissioners.

8.0 COMMITTEES

8.1 Committee of the Whole

All commissioners shall serve on a Committee of the Whole which will be advisory only but responsible for making recommendations to the Board but not decisions for the Board. The Committee of the Whole may have topic leaders whereby a commissioner is assigned to lead topics areas such as finance, personnel, building and grounds, etc. The County Clerk shall keep minutes of these meetings. The consent agenda motions will be prepared by the Controller/Administrator's Office.

8.2 Statutory Finance Committee

A Statutory Finance Committee (consisting of all five commissioners) will be responsible for review and approval of all claims and per diems. In the event that the Statutory Finance Committee meets in a continuous meeting setting with the Full Board or a Committee of the Whole meeting, the Statutory Finance Committee meeting shall be separately called, opened and adjourned, and separate minutes shall be kept. The County Clerk must keep the minutes of this meeting. The County Clerk will maintain minutes of all Statutory Finance Committee meetings and shall make them available to necessary parties and they shall be included with each Board packet.

8.3 Grievance Committee

Two commissioners will be appointed and serve on the union contract grievance committee.

8.4 Commissioner Appointments

The Board chairperson shall appoint commissioners to various boards and commissions and in certain cases as a liaison to boards and commissions.

9.0 CLOSED MEETINGS

9.1 The vote to hold a closed meeting shall be recorded in the minutes of the meeting at which the decision was made.

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9.2 The Board of Commissioners may meet in closed session, closed to members of the public, upon the motion of any member and roll call approval by two-thirds of the members for the following purposes:

- 9.2.1 To consider the purchase or lease of real property, until an option to purchase or release that property is obtained.
- 9.2.2 To consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only when an open meeting would have a detrimental financial effect on the litigating or settlement position of the county Board.
- 9.2.3 To consider a County attorney's written opinion.
- 9.2.4 To review the specific contents of an application for employment to a county position and the applicant requests that the application remains confidential. Whenever the Board meets to interview an applicant, the meeting shall be open to the public.
- 9.2.5 Other Reasons

The Board may also meet in closed session for the following reasons without the requirement of a two-thirds vote:

- 9.2.5.1 To consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of a public officer, employee, staff member, or individual agent if the named person requests a closed hearing. If the person rescinds his/her request for a closed hearing the matter at issue shall thereafter be considered only in open public meeting.
- 9.2.5.2 To consider strategy connected with the negotiation of a collective bargaining agreement.
- 9.2.5.3 To consider any other matter authorized as a topic of a closed meeting by the Open Meetings Act, upon the proper vote specified therein.

9.3 Minutes, Closed Meetings

Generally, the County Clerk shall prepare the minutes for closed meetings. If the Board Chair determines that it would be inappropriate for the Clerk to attend the closed meeting, he shall designate another party to take the minutes. The County's attorney may review the draft minutes of the Closed Meeting. The minutes are to be sealed and kept in the County Clerk's office. Such minutes do not have to be approved by the Board. The minutes shall not be disclosed to the public except upon the order of a court. With the approval of the Board Chair, the Clerk may destroy the minutes after one year

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and one day have passed after the meeting at which the Board approved the minutes of the meeting at which the Board voted to hold the closed meeting.

10. MOTIONS AND RESOLUTIONS

10.1 Statement by Chairperson, Motions, and Resolutions

No motions or resolution shall be adopted until the presiding officer states the motion. All motions, except procedural motions and resolutions, may be required to be in writing upon the demand of any member. A request to recess for the purpose of writing out a motion or resolution shall be in order.

10.2 Rank of Motions

- a. Privileged Motions
- b. Fix the time to which to adjourn (to set the time for next meeting)
- c. Adjourn
- d. Recess
- e. Raise a question of privilege
- f. Call for orders of the day

10.3 Subsidiary Motions

- a. Lay on the table
- b. Call the previous question (immediately to close debate and making of subsidiary motions except lay on the table)
- c. Limit or extend the limits of debate
- d. Postpone to a certain time (postpone definitely)
- e. Refer to a committee
- f. Amend the main motion
- g. Postpone indefinitely
- h. Clear the floor of all motions

10.3.1 Main Motion

10.3.2 Non-debatable Motions

The motions to fix the time of the next meeting, adjourn, recess, point of privilege, call for orders of the day, to table, vote immediately, limit or extend debate shall be ordered and voted upon without debate.

10.4 Procedural Motions

10.4.1 Motion to Reconsider

The motion to reconsider shall be in order on any question that the Board has decided, but no question shall be reconsidered more than once. The motion to

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reconsider shall be in order on the same day as the vote to be reconsidered was taken, or at the following meeting. The motion to reconsider shall be made only by a member who voted with the prevailing side. A motion to reconsider a motion to amend shall not be in order if the main question has been voted upon. If the Board has adopted a motion to reconsider, however, motions to amend shall be in order.

10.4.2 Motion to Clear the Floor

The motion to clear the floor may be made by the chairperson or a member, whenever procedural matters have become sufficiently confused. If the motion to clear the floor has been adopted, it shall clear the floor of all motions as though they have been withdrawn. The motion shall not be subject to debate nor, if adopted, to reconsideration.

10.4.3 Temporary Suspension of the Rules

These rules may be suspended temporarily at any time by vote of two-thirds of the members elected and serving to achieve any legal objective of the Board in a legal manner.

10.4.4 Appeal Rulings of the Chairperson

Any Commissioner may appeal the ruling of the chairperson. On all appeals receiving a second, the question shall be "Shall the decision of the Chairperson stand as the decision of the County Board of Commissioners?"

11. VOTING

11.1 Abstaining from Voting

Whenever the Chair puts a question to the members, every commissioner present shall vote on the question. No member present shall abstain from voting "yes" or "no". In the event that a member refuses to declare a "yes" or "no", the Chair shall direct the Clerk to record the vote as a "no" vote.

11.2 Roll Call Votes

The names and votes of commissioners shall be recorded on Board actions to adopt final measures such as ordinances, resolutions, appointment or election of officers, etc. The election of the Board chairperson may be by secret ballot with the approval of a majority of commissioners present. Upon the demand of one fifth of the commissioners, a roll call vote shall be taken on other motions and actions.

11.3 Voting Via Voice

When in the judgment of the chairperson, the Board of Commissioners will cast a unanimous vote on the question on the floor, the Chairperson may put the questions to the members by stating: "Without objection, the chair will direct the clerk to enter a unanimous affirmative (or negative) vote on the question. Is there objection?"

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Hearing none, the clerk is directed to enter a unanimous affirmative (or negative) vote on the question." At this point, the clerk shall enter an affirmative (or negative) vote for each of the members present.

if any member objects, he or she should do so aloud. Whereupon, the chairperson shall direct the clerk to call the roll.

11.4 Votes Required

Procedural and other questions arising at a meeting of the Commissioners, except for those decisions required by statute to have a higher majority, shall be decided by a majority of the members present. A majority of the members elected and serving shall be required for final passage or adoption of a measure, resolution, or the allowance of a claim.

12. PARLIAMENTARY AUTHORITY

Robert's Rules of Order (Newly Revised) shall govern all questions of procedure not otherwise provided by these rules or by state or federal law. The legal counsel to the Board or other person so designated by the Board shall serve as the Board's parliamentarian and shall advise the presiding officer regarding rules of procedure.

13. INTRODUCTION AND ADOPTION OF ADMINISTRATIVE RESOLUTIONS

13.1 Definition

Any action regarding the operation or administration of a department of the county government or containing policies of the Board of Commissioners applicable to one or more departments of the county, and not adopted as an ordinance, shall be declared administrative policy.

13.2 Introduction

Any commissioner may introduce an administrative resolution at any regular or special meeting of the Board of Commissioners in the regular order of business.

13.3 Order for Consideration

The regular order for consideration of proposed administrative resolutions shall be:

13.3.1 Introduction, first reading by title, and reference to the appropriate committee, as determined by the Board chairperson.

13.3.2 Report by the committee considering the proposal and placement on the agenda under new business – adoption of resolutions.

13.3.3 Full Board discussion and vote. Each member shall be given opportunity to discuss the resolution and offer such amendments as she or he shall consider appropriate. Amendments shall be made in the following forms:

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"I move to amend by striking the following (sections or words)."

"I move to amend by striking the following (sections and words) and inserting the following (sections or words)."

"I move to amend by inserting the following (lines or words) after (describe the location)."

"I move to amend by adding the following (lines or words) after (describe the location)."

Before calling for a vote on the proposed amendment, the chairperson shall direct the clerk to read the proposed amendment and to state how the section or sentence will read if the amendment is approved. Thereafter, the chairperson shall call the question on the amendment.

13.3.4 Form

Each administrative resolution shall conform to the form required for introduction and adoption.

13.5 Committee Review

The chairperson of the Board shall refer all proposed administrative resolutions to an appropriate committee of the Board. The committee shall review the proposal and invite affected departments of the county to comment and offer explanations. The committee, in its report, shall include a summary of the comments and objections to the resolution. Any administrative resolution reported without recommendation shall automatically lie on the table until ordered removed by the Board.

13.6 Adoption

The Board of Commissioners may adopt the committee recommendation or refer the report to a standing committee where further consideration can be given. On the final adoption of a proposed amendment, the vote shall be taken by a record roll call or in accordance with Rule 11.3. A majority of the commissioners elected and serving shall be required for adoption, unless a statute requires a larger number of votes to adopt the policy.

13.7 Notification

Upon the final adoption of an administrative resolution, the Board secretary shall notify each county department head of the Board action. Such notification shall be by title or summary. The Board secretary shall make available a copy of the full administrative resolution.

13.8 Record of Administrative Resolutions

The clerk shall keep a copy of each administrative resolution of the Board in a separate file or book with appropriate subcategories according to subjects covered. The record of each administrative resolution shall provide the date of adoption, the

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record vote of each commissioner, and any amendments thereto adopted by the Board.

14. INTERPRETATION & OPERATION

14.1 Intent Controls

These Rules shall be interpreted in a manner to effectuate their intent, and as a general rule, form should not be elevated over substance.

14.2 Coordination

Wherever possible, these Rules should be interpreted in a manner consistent with state law and County ordinance.

14.3 Severance

If any Rule herein is determined to be unlawful, it shall be struck and the remaining Rules shall continue in full force and effect.

14.4 Ratification

In the event that a Board action shall be declared invalid because of a failure to follow these Rules, the Board shall have the right to ratify the action and to make such ratification nunc pro tunc (effective as of the original date of the defective action).

14.5 Amendment

The Board may amend these Rules at any time upon a majority vote of the members serving.

Whereas, the Tuscola County Board of Commissioners (BOC) is the governing legislative body of county government and has demanding responsibilities of overseeing a budget of nearly \$50 million dollars and a workforce of approximately 350 employees and,

Whereas, beginning in 2003 the number of county commissioners was reduced from 7 to 5 placing greater demands on fewer commissioners and,

Whereas, Federal and State governments have added new mandates and responsibilities on counties increasing the requirements and responsibility of commissioner jobs and,

Whereas, the current Tuscola County BOC base compensation of \$6,950 is less than the compensation paid to many other county commissioners in the State of Michigan in similar size counties and,

Whereas, commissioner base pay is less than the pay provided to many local township and other local government elected officials within Tuscola County and,

Whereas, during recent times of tremendous financial difficulty, the Tuscola BOC sacrificed and eliminated health insurance for county commissioners which resulted in thousands of dollars in reduced costs and helped to balance the stressed county budget and,

Whereas, it has been approximately 33 years since Tuscola County Commissioners received an increase in base compensation resulting in significant inflationary compensation erosion from **\$6,950 in 1981 to a 2014 present value of only \$2,585** and,

Now Therefore be it Resolved, that effective January 1, 2015 base commissioner compensation be increased by \$2,000 for increased responsibilities, for comparability to compensation paid to commissioners in similar size counties, for comparability to wages paid to local officials in Tuscola County and for recovery of 33 years of inflation that has eroded actual compensation by approximately 63%. Also, appropriate 2015 budget amendments are authorized.

Roll Call Vote - Trisch - no; Kirkpatrick - yes; Bierlein - yes; Allen - yes; Bardwell - no. Motion Carried.

-Board Rules of Order - Board discussed amending the Board Rules of Order to have the Commissioners compensation be discussed prior to July of odd numbered years.

TUSCOLA COUNTY BOARD OF COMMISSIONERS
December 29, 2014 Minutes
H. H. Purdy Building

Commissioner Thomas Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 29th day of December, 2014 to order at 7:30 o'clock a.m. local time.

Prayer – Commissioner Allen

Pledge of Allegiance – Commissioner Kirkpatrick

Roll Call – Clerk Jodi Fetting

Commissioners Present: District 1 - Roger Allen, District 2 – Thomas Bardwell, District 3 – Christine Trisch (by phone and excused at 9:50 a.m.), District 4 – Craig Kirkpatrick, District 5 – Matthew Bierlein

Commissioner Absent: None

Also Present: Mike Hoagland, Clerk Jodi Fetting, Mary Drier, Eean Lee, Lorraine Kurtansky, Hal Hudson, Register John Bishop, Sandy Nielsen, Jim Will, Linda Will, Clayette Zechmeister, Sean Smith, Sheriff Lee Teschendorf, Joe Bixler, Attorney John Axe, Heather Middleton, Jackie Gardner

Adoption of Agenda -

14-M-224

Motion by Kirkpatrick, seconded by Bierlein to adopt the agenda as amended.
Motion Carried.

Action on Previous Meeting Minutes -

M-14-225

Motion by Bierlein, seconded by Allen to adopt the meeting minutes from the Board of Commissioner's meeting, Organizational Meeting, and Community Development Block Grant Public Hearing held on December 17, 2014. Motion Carried.

Brief Public Comment Period -

-Clerk Jodi Fetting presented a portion of a newsletter she receives titled "Battle of the Boards: Democrats, Republicans Fight to Virtual Draw in 2014 County Commission Races.

*Consent Agenda Resolution - None**New Business -*

-Affordable Care Act – Commissioner Health Insurance -

14-M-226

Motion by Kirkpatrick, seconded by Bierlein that for the term of office for the years 2015 and 2016, and thereafter until further official action otherwise, the members of the Tuscola County Board of Commissioners shall each be required to provide no more than an average twenty-nine (29) hours of service in such capacity per calendar week, and in no case shall any member of the Tuscola County Board of Commissioners engage in more than Five Hundred Nineteen (519) hours of service in any period of ninety (90) consecutive days, nor more than One Thousand Five Hundred Fifty Nine (1,559) hours of service in any one (1) year period. Also, it shall be the responsibility of each member of the Tuscola County Board of Commissioners to ensure their own compliance with the hourly service limitations set forth herein.

Recessed at 8:09 a.m. (to allow for communication to Commissioner Trisch to be re-established)

Reconvened at 8:19 a.m.

Roll Call Vote - Allen - yes; Bardwell - no; Trisch - no; Kirkpatrick - yes; Bierlein - yes. Motion Carried.

-Commissioner Compensation - Commissioners discussed transferring the currently received stipend into the Commissioners base salary pay. This transfer will maintain the current amount of salary received and will not increase the amount the Commissioners receive.

14-M-227

Motion by Bierlein, seconded by Kirkpatrick that the current \$2,000 stipend paid to county commissioners be rolled into the base commissioner compensation and the stipend for Commissioners be eliminated. The health insurance incentive for other eligible County employees will remain in effect. Roll Call Vote - Bardwell - no; Trisch - no; Kirkpatrick - yes; Bierlein - yes; Allen - yes. Motion Carried.

-Resolution Regarding County Commissioner Compensation -

14-M-228

Motion by Bierlein, seconded by Allen to accept the following resolution regarding County Commissioner compensation:



PLEASE POST

May 20, 2020

PUBLIC MEETING NOTICE

Meeting of the Board of Trustees of the Michigan CLASS Investment Pool

The Board of Trustees (also known as the Michigan CLASS Board of Trustees) of the Participation Agreement restated with amendments through November 1, 2018, as amended, will hold its June meeting as follows:

- Date: Friday, June 19, 2020
- Time: 9:00 a.m. Eastern Time
- Location: This meeting will be conducted virtually through Microsoft Teams. For instructions on how to join the meeting, please contact info@michiganclass.org.

This meeting is to conduct the general business of the inter-local entity known as the Michigan Cooperative Liquid Assets Securities System (Michigan CLASS), governed by the Participation Agreement, as amended and administered by Public Trust Advisors, LLC.

Edward Sell, Board Chairperson

By: Public Trust Advisors, LLC
Michigan CLASS Investment Pool Administrator
Attn: Rich Garay - Marketing Director
Phone (855) 382-0496
Email: info@michiganclass.org

BERRIEN COUNTY COMMISSIONERS

Mac Elliott, Chair	Bill Chickering
Bob Harrison	Ezra Scott
Michael Majerek	Chris Heugel
Teri Freehling	Don Meeks
Dave Vollrath	Manie Yarbrough
Jon Hinkelman	Jim Curran



701 MAIN STREET
 ST. JOSEPH, MICHIGAN 49085
 PHONE: (269) 983-7111, EXT 8095
 FAX: (269) 983-5788

April 23, 2020

Governor Gretchen Whitmer
 State Capital
 110 S. Capitol Avenue
 Lansing, MI 48933

Dear Governor Whitmer:

The Berrien County Board of Commissioners recognizes and fully supports the heroic efforts of frontline healthcare workers and first responders as well as workers in the service economy. Likewise, we appreciate the need for appropriate executive orders and policies to mitigate the spread of the COVID-19 virus and promote public safety, while also protecting our state and local economies. Our region is dependent on agriculture and tourism. It is important that we preserve these economic engines and the jobs that are currently locked down. Accordingly, the Berrien County Board respectfully requests modifications to current and future executive orders to remain within the boundaries of Cybersecurity and Infrastructure Security Agency (CISA) guidelines.

Berrien County has 157,000 residents, and as of 3:00 p.m. on April 22, 2020 there were 177 confirmed positive cases out of over 32,000 in the State of Michigan. It is logical to recognize that the virus is significantly more impactful on areas with high population density, and will disproportionately affect people of color and senior citizens with pre-existing illnesses, such as diabetes, hypertension and heart disease. Executive action should not be based on the notion that one rule fits all locations. What is necessary for Southeast Michigan is not proving to be best for Southwest Michigan, the Upper Peninsula and other regions. Local and regional flexibility is now appropriate, along with the ongoing need for responsible behavior including social distancing, good hygiene and personal protective devices for certain business and commercial facilities. Our businesses and jobs are essential to Berrien County and the State of Michigan. If we and the similarly situated counties are held to the same standards as the handful of counties in which COVID-19 is prevalent, there will likely be irreparable damage to our economies and to the entire state.


The Berrien County Health Department is doing an outstanding job of mitigating, communicating, and recommending best practices as we go forward. The Board of Commissioners trusts the local public health officials to continue in their efforts to monitor and promote reasoned advice in connection with a safe re-opening of Berrien County; we likewise trust the vast majority of our business owners and citizens to act responsibly. This Board asks that you revise current Executive Orders to provide regional flexibility concerning the restrictions and prohibitions of occupational and personal activities as identified below, and to ensure a sensible and safe framework that respects the constitutional guarantees of life, liberty and the pursuit of happiness for all citizens of the State of Michigan.

The County Board supports allowing workers in occupations which can successfully mitigate the spread of COVID-19 and socially distance themselves, to be allowed to return to work. This should include manufacturing, production, property maintenance and food services. We believe this can be done in a responsible manner and with due caution. We also urge you to allow citizens to purchase such things as grass seed, house paint and gardening supplies, and to engage in recreational and outdoor activities which common sense should allow.

Those of us in border counties can readily understand why citizens are flocking to Lowes, Meijer, Walmart or Home Depot stores in Toledo, South Bend or Elkhart. They are driving across the state line because it is unreasonable to prohibit the purchase of these items in approximately 75 of the 83 Michigan counties. As you might expect, while those border county residents are purchasing their home improvement supplies in Ohio or Indiana, they are also buying groceries and filling their gas tanks.

In summary, the Berrien County Board of Commissioners urges you to move forward with an objective plan of action for re-opening our economy in conjunction with input from local governments, and with continued attention to public health and safety.

Very truly yours,



R. McKinley (Mac) Elliott
Chairman

Berrien County Board of Commissioners



8569 State Street
PO Box 261
Millington, Michigan 48746

9)

April 28, 2020

Tuscola County
c/o Ms. Clayette Zechmeister - County Controller
125 W. Lincoln Street
Caro, Michigan 48723

Re: Industrial Facilities Exemption Certificate - Wilsons' Industries

Dear Ms. Zechmeister,

Wilson's Industries, LLC is requesting the Village of Millington to consider the approval of an Industrial Facilities Exemption Certificate for the company's new facility located at 8150 Caine Road, Millington, Michigan 48746.

Notice is given that on Monday May 11, 2020 beginning at 5:30 pm at the Millington Municipal Building, 8569 State Street, Millington, Michigan. Two public hearings will be held regarding the establishment of a district and the consideration of an industrial facilities exemption certificate.

The backup date is Monday May 18, 2020 at 5:30 pm

Since the tax collected for the Tuscola County may be effected, if approved, Tuscola County is entitled to be heard.

Sincerely,

Kaylene Long - Clerk
989-871-2702

PUBLIC NOTICE OF HEARING

Public Hearing on the Establishment of an Industrial Development District in the Village of Millington

Notice is hereby given that on Monday May 11, 2020 at 5:30 pm, a public hearing will be held at the Millington Municipal Building, 8569 State Street, Millington, Michigan before the Millington Village Council pursuant to Act 198 of the Michigan Public Acts of 1974, as amended on the request of Wilsons' Industries, LLC for the establishment of an Industrial Development District on the following property:

Parcel "A"

Part of the Northeast 1/4 of the Southeast 1/4 of Section 9 T10N-R8E, Millington Township, Tuscola County, Michigan. Described as beginning at the East 1/4 corner of Section 9; thence along the East line of Section 9 feet; S00°17'35" 247.50 feet; thence parallel to the East-West 1/4 line. N89° 44' 47"W 347.24 feet; thence N00° 08' 49"E 247.50 feet; thence along the East-West 1/4 line, S89° 44' 47"E 347.88 feet to the East 1/4 corner of Section 9 and Point of Beginning. Subject to the use of the Easterly 33.00 feet thereof as Caine Road and other easements and Rights of Way of record. Containing 1.97 acres. Subject to and including the Right of Ingress and Egress on and over Easements "A" and "B" described below.

Parcel "B"

Part of the Northeast 1/4 of the Southeast 1/4 of Section 9, T10N-R8E, Millington Township, Tuscola County Michigan. Described as beginning at a point on the East-West 1/4 line which is N89° 44' 47"E 347.88 feet from the East 1/4 corner of said Section; thence S00°08'49" W 247.50 feet; thence parallel to said East-West 1/4 line, N89° 44' 47"W 310.00 feet; thence N00°08'49" E 247.50 feet; thence along the East-West 1/4 line S89° 44' 47"E 310.00 feet to the Point of Beginning. Subject to easements and Rights of Way of record. Containing 1.76 acres. Subject to and including the Right of Ingress and Egress on and over Easements "A" and "B" described below.

The owners of all real property within the Industrial Development District, together with any other residents or taxpayers of the Village of Millington, shall have the right to be heard. Citizens may send comments via e-mail to vom_clerk@millingtonvillage.org by mail at 8569 State Street, Millington Michigan, or call the Village of Millington at 989-871-2702.

Kaylene Long, Clerk

Public Hearing on Approval of an Industrial Facilities Exemption Certificate
on a New Facility for Wilsons' Industries LLC

Notice is hereby given that on Monday May 11, 2020 at 5:45 pm at the Millington Municipal Building, 8569 State Street, Millington, Michigan a public hearing will be held before the Millington Village Council, pursuant to Act 198 of the Michigan Public Acts of 1974, as amended on the request of Wilsons' Industries, LLC regarding a Industrial Facilities Exemption Certificate for a New Facility for Wilsons' Industries, LLC on the property described as follows:

Parcel "A"

Part of the Northeast 1/4 of the Southeast 1/4 of Section 9 T10N-R8E, Millington Township, Tuscola County, Michigan. Described as beginning at the East 1/4 corner of Section 9; thence along the East line of Section 9 feet; S00°17'35" 247.50 feet; thence parallel to the East- West 1/4 line. N89° 44' 47"W 347.24 feet; thence N00° 08' 49"E 247.50 feet; thence along the East-West 1/4 line, S89° 44' 47"E 347.88 feet to the East 1/4 corner of Section 9 and Point of Beginning. Subject to the use of the Easterly 33.00 feet thereof as Caine Road and other easements and Rights of Way of record. Containing 1.97 acres. Subject to and including the Right of Ingress and Egress on and over Easements "A" and "B" described below.

Parcel "B"

Part of the Northeast 1/4 of the Southeast 1/4 of Section 9, T10N-R8E, Millington Township, Tuscola County Michigan. Described as beginning at a point on the East-West 1/4 line which is N89° 44' 47"E 347.88 feet from the East 1/4 corner of said Section; thence S00°08'49" W 247.50 feet; thence parallel to said East-West 1/4 line, N89° 44' 47"W 310.00 feet; thence N00°08'49" E 247.50 feet; thence along the East-West 1/4 line S89° 44' 47"E 310.00 feet to the Point of Beginning. Subject to easements and Rights of Way of record. Containing 1.76 acres. Subject to and including the Right of Ingress and Egress on and over Easements "A" and "B" described below.

The owners of all real property within the Industrial Development District, together with any other residents or taxpayers of the Village of Millington, shall have the right to be heard. Citizens may send comments via e-mail tovom_clerk@millingtonvillage.org by mail at 8569 State Street, Millington Michigan, or call the Village of Millington at 989-871-2702.

Kaylene Long, Clerk

May 6, 2020

Tuscola County:

Denmark Township has received an application from LaBudde Group, Inc for the transfer of its Industrial Facilities Tax Exemption Certificate. With regard to this transfer application, please be advised of the following:

- a. That Denmark Township has established an Industrial Development District for LaBudde Group, Inc. (the "District") and has previously approved an application from LaBudde Group, Inc., and issued Industrial Facilities Tax Exemption Certificate No. 2008-622 for real and personal property located at 8586 Sanilac Road, Vassar, MI 48768, which is located within the District.
- b. That the real and personal property located at 8586 Sanilac Road, Vassar, MI 48768 was transferred to Bulldog Bros, Vassar LLC, and subsequently leased to Cedarburg 4 Acquisition, Inc.
- c. That Cedarburg 4 Acquisition, Inc. purchased the rights to LaBudde Group, Inc.
- d. That Denmark Township is now considering an application for transfer of Industrial Facilities Tax Exemption Certificate No. 2008-622 from the former LaBudde Group, Inc to the new LaBudde Group, Inc.
- e. That the Township Board shall meet on Monday, May 18, 2020, at 6.00 p.m. at the Township Hall, 9386 W. Saginaw Rd. Richville, Michigan 48758, to consider approval of the requested transfer.
- f. The transfer request does not extend the IFT Certificate past the original twelve (12) year term, which began on October 27, 2008
- g. That the total cost of the real and personal property investment as stated in the application is \$730,000.00

Sincerely,

Nancy Heinlein
Township Clerk

cc: LaBudde Group, LLC
Denmark Township Assessor
Reese Village
Reese District Library

Vassar School District
Tuscola County
Tuscola ISD

