

**TUSCOLA COUNTY BOARD OF COMMISSIONERS
MEETING AGENDA
THURSDAY, MAY 16, 2019 – 8:00 A.M.**

**H. H. PURDY BUILDING BOARD ROOM
125 W. Lincoln Street
Caro, MI**

125 W. Lincoln Street
Caro, MI 48723

Phone: 989-672-3700
Fax : 989-672-4011

- 8:00 A.M. Call to Order – Chairperson Bardwell
Prayer – Pastor Doug Abel, Vassar Presbyterian Church
Pledge of Allegiance – Commissioner Jensen
Roll Call – Clerk Fetting
Adoption of Agenda
Action on Previous Meeting Minutes April 25 and May 6(See Correspondence #1)
Brief Public Comment Period for Agenda Items Only
Consent Agenda Resolution (See Correspondence #2)
New Business
-Discussion of Potential Privatized Medical Examiner System – Dr. Bush (See Correspondence #3)
-Resolution Supporting Construction of a New State Psychiatric Hospital in Tuscola County (See Correspondence #4)
-KC Communications Consulting (See Correspondence #5)
-Economic Development Corporation Letter of Resignation (See Correspondence #6)
-2020 Community Corrections Grant Application
-County Planning Commission Vacancy – 10:00 A.M.
Old Business
Correspondence/Resolutions

COMMISSIONER LIAISON COMMITTEE REPORTS

BARDWELL

Behavioral Health Systems Board
Caro DDA/TIFA
Economic Development Corp/Brownfield Redevelopment
MAC 7th District
MAC Workers Comp Board
TRIAD
Local Units of Government Activity Report

YOUNG

Board of Public Works
County Road Commission Liaison

Dispatch Authority Board
Genesee Shiawassee Thumb Works
Great Start Collaborative
Human Services Collaborative Council (HSCC)
Jail Planning Committee
MAC Agricultural/Tourism Committee
MI Renewable Energy Coalition (MREC)
Region VI Economic Development Planning
Saginaw Bay Coastal Initiative
Senior Services Advisory Council
Tuscola 2020
Local Units of Government Activity Report

VAUGHAN

Board of Health
County Planning Commission
Economic Development Corp/Brownfield Redevelopment
MAC Environmental Regulatory – Vice Chair
Mid-Michigan Mosquito Control Advisory Committee
NACO-Energy, Environment & Land Use
Parks and Recreation Commission
Tuscola County Fair Board Liaison
Local Units of Government Activity Report

GRIMSHAW

Behavioral Health Systems Board
Recycling Advisory
Local Units of Government

JENSEN

Board of Health
Community Corrections Advisory Board
Dept. of Human Services/Medical Care Facility Liaison
Genesee Shiawassee Thumb Works
Jail Planning Committee
Local Emergency Planning Committee (LEPC)
MAC Judiciary Committee
MEMS All Hazard
Local Units of Government Activity Report

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

CORRESPONDENCE

- #1 April 25, 2019 Full Board and Statutory Finance Minutes, May 6, 2019 Full Board Minutes
- #2 Consent Agenda Resolution
- #3 Potential Privatized Medical Examiner System Information
- #4 Resolution Supporting Construction of a New State Psychiatric Hospital in Tuscola County
- #5 KC Communications Consultants Agreement
- #6 EDC Letter of Resignation
- #7 March 28, 2019 Tuscola Council on Aging Minutes
- #8 April 18, 2019 Road Commission Minutes
- #9 Letter of Gift of Life Michigan
- #10 May 13, 2019 Committee of the Whole Minutes

Draft
TUSCOLA COUNTY BOARD OF COMMISSIONERS
April 25, 2019 Minutes
H. H. Purdy Building

Commissioner Young called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 25th day of April 2019, to order at 8:03 o'clock a.m. local time.

Prayer – Reverend Doug Abel, Vassar Presbyterian Church

Pledge of Allegiance – Commissioner Vaughan

Roll Call – Clerk Jodi Fetting

Commissioners Present: District 1 - Thomas Young, District 2 - Thomas Bardwell, District 3 - Kim Vaughan, District 4 - Mark Jensen, District 5 – Daniel Grimshaw (arrived at 8:07 a.m.)

Commissioner Absent: None

Also Present: Clerk Jodi Fetting, Mike Hoagland, Eean Lee, Tisha Jones-Holubec, Mike Miller, Cody Horton, Ann Hepfer, Register John Bishop, Sandy Nielsen, Chuck Dennis, Reverend Doug Abel, Mary Drier, Mark Haney, Steve Erickson, Treasurer Patricia Donovan-Gray, Sheriff Glen Skrent, Leigh Nacy, Jeffrey Thornton, Matthew Bierlein, Clayette Zechmeister, Drain Commissioner Bob Mantey, Rahm Mormando, Deb Babich

Adoption of Agenda -
19-M-081

Motion by Vaughan, seconded by Jensen to adopt the agenda as presented.
Motion Carried.

Action on Previous Meeting Minutes -
19-M-082

Motion by Young, seconded by Jensen to adopt the meeting minutes from the April 11, 2019 Regular Board and Statutory Finance meetings. Motion Carried.

Brief Public Comment Period for Agenda Items Only -

-Register John Bishop asked for clarification that the Consent Agenda motion will allow him to proceed in the hiring of Echo Torrez. Board stated that the Consent Agenda would allow that.

Consent Agenda Resolution -

19-M-083

Motion by Vaughan, seconded by Jensen that the Committee of the Whole minutes and Consent Agenda Resolution from the April 22, 2019 Committee of the Whole Meeting be adopted. Motion Carried.

CONSENT AGENDA

- Agenda Reference:** A
- Entity Proposing:** COMMITTEE OF THE WHOLE 4/22/19
- Description of Matter:** Move that the county hiring freeze be temporarily lifted and the Dispatch Director be authorized to fill a vacant dispatcher position which will become vacant on June 30, 2019.
- Agenda Reference:** B
- Entity Proposing:** COMMITTEE OF THE WHOLE 4/22/19
- Description of Matter:** Move that because Ashley Sholes declined to take the position of Account Clerk III in the Register of Deeds Office, Echo Torrez be hired to fill this position contingent upon satisfactory physical and background check.
- Agenda Reference:** C
- Entity Proposing:** COMMITTEE OF THE WHOLE 4/22/19
- Description of Matter:** Move that per April 16, 2019 letter of request from the Pumpkin Festival Committee that authorization is given to use the Courthouse Lawn during this year's festival from September 28, 2019 through October 7, 2019.

New Business -

-Tuscola County Health Profile - County Health Officer - Ann Hepfer presented findings from the 2019-2021 Thumb Community Health Improvement Plan. Currently, there are no measles cases in Tuscola County.

19-M-084

Motion by Jensen, seconded by Vaughan that the Tuscola County Health Profile as presented by the Tuscola County Health Officer be received and placed on file. Motion Carried.

-GIS Fees for Map Printing - Cody Horton has received requests for printing and would like to have a fee schedule put in place which he reviewed. Board discussed the pricing structure and how it should be altered.

19-M-085

Motion by Grimshaw, seconded by Jensen to authorize the GIS Department to sell prints based on sizes submitted of \$10.00 for low density matte, \$15.00 medium density matte, \$20.00 high density photo and \$2.00 for legal and letter sized paper. Motion Carried.

-GIS 2020 Aerial Imagery Discussion - Cody Horton explained that Tuscola County's current aerial imagery was flown in 2011 and the current aerial imagery needs to be updated. Cody presented three options to be able to complete the update. There is an option to enter into an Interlocal Agreement with the State of Michigan which would not have a cost to Tuscola County. Cody will provide the information to the Board for review. Matter to be placed on an upcoming agenda for action.

-County Land Bank - Steve Erickson presented regarding the continued need to establish a County Land Bank for future opportunities. By establishing the County Land Bank, there would be Brownfield Development money available.

19-M-086

Motion by Jensen, seconded by Vaughan that per the April 10, 2019 communication from John Axe and per previous Board action authorizing the formation of the County Land Bank to proceed with the establishment of the County Land Bank with an estimated completion cost of \$2,410. Roll Call Vote requested. Young - yes; Vaughan - yes; Jensen - yes; Grimshaw - no; Bardwell - yes. Motion Carried.

Recessed at 10:14 a.m.

Reconvened at 10:17 a.m.

-Controller/Administrator Candidate Interviews

- Jeffrey Thornton
- Matthew Bierlein
- Clayette Zechmeister

Board afforded the opportunity to each candidate to ask and answer questions regarding the Controller/Administrator position.

Board discussed steps to proceed forward in the process. Board has set a Special Board meeting for May 6, 2019 at 9:00 a.m. to further discuss this matter. This is to be the only matter on the agenda.

-Great Lakes Bay 911 Consortium - Sandy Nielsen explained the need for the requested changes.

19-M-087

Motion by Grimshaw, seconded by Jensen that per previous Board Motion number 19-M-018 (which expanded the original three county agreement to nine Michigan Public Safety Answering Points) be amended to incorporate the First Amended Intergovernmental Agreement of the 911 Board to include Central Michigan University governing board. Motion Carried.

-Sidewalk and Truck Bids -

Mike Miller reviewed the walk-through completed with Dale Rieck and he recommends accepting the bid.

19-M-088

Motion by Young, seconded by Vaughan that the budgeted sidewalk repairs at various buildings be awarded to Dale Rieck Masonry who was the sole bidder for an amount of \$64,500. (Some of this cost will be paid by the City of Caro). Motion Carried.

Mike Miller reviewed the bid for a budgeted vehicle replacement.

19-M-089

Motion by Jensen, seconded by Vaughan that the budgeted Maintenance Truck be awarded to Signature Ford for an amount of \$27,319. (This truck was purchased through the State of Michigan Fleet Purchasing Contract). Roll Call Vote Requested. Vaughan - yes; Jensen - yes; Grimshaw - no; Young - yes; Bardwell - yes. Motion Carried.

-Resolution for Retiring District Court Judge Kim David Glaspie -

19-M-090

Motion by Young, seconded by Grimshaw that the resolution honoring the years of dedicated service provided by retiring District Court Judge Glaspie be approved and placed on file. Roll Call Vote - Jensen - yes; Grimshaw - yes; Young - yes; Vaughan - yes; Bardwell - yes. Motion Carried.

Old Business - None

Correspondence/Resolutions -

-Commissioner Grimshaw would like to add the Jail Planning Committee to the next Committee of the Whole meeting for further discussion.

-Request from Sheriff Skrent to refill a Road Patrol position. He wanted to inform the Board the position offered to the potential employee will be to start at a Step 2 level and the union has approved the request.

-Great Lakes National Cemetery - May 26, 2019 at 1:00 p.m. in Holly, Michigan.

-Road Commissioner Minutes were provided in the packet.

COMMISSIONER LIAISON COMMITTEE REPORTSJENSEN

Board of Health
Community Corrections Advisory Board
Dept. of Human Services/Medical Care Facility Liaison
Genesee Shiawassee Thumb Works
Jail Planning Committee
Local Emergency Planning Committee (LEPC)
MAC Judiciary Committee
MEMS All Hazard
Local Units of Government Activity Report

BARDWELL

Behavioral Health Systems Board
Caro DDA/TIFA
Economic Development Corp (EDC)/Brownfield Redevelopment - The EDC wants to look at maintaining the viability of the Caro Area Airport.
MAC 7th District
MAC Workers Comp Board
TRIAD
Local Units of Government Activity Report

YOUNG

Board of Public Works
County Road Commission Liaison
Dispatch Authority Board
Genesee Shiawassee Thumb Works
Great Start Collaborative
Human Services Collaborative Council (HSCC)
Jail Planning Committee
MAC Agricultural/Tourism Committee
MI Renewable Energy Coalition (MREC)
Region VI Economic Development Planning
Saginaw Bay Coastal Initiative
Senior Services Advisory Council
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VAUGHAN

Board of Health

County Planning Commission

Economic Development Corp/Brownfield Redevelopment

MAC Environmental Regulatory – Vice Chair

Mid-Michigan Mosquito Control Advisory Committee

NACO-Energy, Environment & Land Use

Parks and Recreation Commission

Tuscola County Fair Board Liaison

Local Units of Government Activity Report

Land Bank - The Michigan Land Bank has approved the request for the land requested from them.

GRIMSHAW

Behavioral Health Systems Board

Recycling Advisory

Local Units of Government

Other Business as Necessary - None

Extended Public Comment

-Glen Skrent has been contacted from a local pilot that stated the proposed wind turbines would not be in the flight path to the Caro Airport. He offered the Board could reach out to him if they choose.

Meeting adjourned at 1:09 p.m.

Jodi Fetting

Tuscola County Clerk

Statutory Finance Committee Minutes
April 25, 2019
H.H. Purdy Building
125 W. Lincoln St, Caro MI

Meeting called to order at 1:09 p.m.

Commissioners Present: Young, Bardwell, Vaughan, Jensen, Grimshaw

Commissioners Absent: None

Also Present: Clerk Jodi Fetting

Claims and Per Diems were reviewed and approved.

Public Comment - None

Meeting adjourned at 1:12 p.m.

Jodi Fetting
Tuscola County Clerk

Draft
TUSCOLA COUNTY BOARD OF COMMISSIONERS
May 6, 2019 Minutes
H. H. Purdy Building

Commissioner Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 6th day of May 2019, to order at 9:00 o'clock a.m. local time.

Prayer – Commissioner Grimshaw

Pledge of Allegiance – Commissioner Young

Roll Call – Clerk Jodi Fetting

Commissioners Present: District 1 - Thomas Young, District 2 - Thomas Bardwell, District 3 - Kim Vaughan, District 4 - Mark Jensen, District 5 – Daniel Grimshaw

Commissioner Absent: None

Also Present: Clerk Jodi Fetting, Eean Lee, Tisha Jones-Holubec, Mike Miller, Mark Haney, Drain Commissioner Bob Mantey, Rick Boylan, Clayette Zechmeister, Shelly Lutz, Sandy Nielsen, Chuck Heinlein, Register John Bishop, Treasurer Patricia Donovan-Gray, Jeffery Thornton, Rahm Mormando, Judy Cockerill, Mariella Leinfelder

Adoption of Agenda -
19-M-091

Motion by Young, seconded by Vaughan to adopt the agenda as amended.
Motion Carried.

Brief Public Comment Period for Agenda Items Only -

-Mike Miller - Offered his support of Clayette Zechmeister for Controller/Administrator position.

-Rahm Mormando - Offered his support of Clayette Zechmeister for Controller/Administrator position.

-Patricia Donovan-Gray - Offered her support of Clayette Zechmeister for Controller/Administrator position.

-Chuck Heinlein - Asked the Board to look for a candidate to best lead Tuscola County forward and get the most qualified that understands what Tuscola County is faced with in the future.

-Sandy Nielsen - Offered her support of Clayette Zechmeister for Controller/Administrator position.

Old Business -

-Discussion regarding the replacement of the retiring Controller/Administrator - Commissioner Bardwell opened the discussion of the filling of the position. Clayette Zechmeister and Jeffery Thornton attended meeting. Matthew Bierlein had prior commitments that could not be rescheduled but is available by phone.

Board discussed the history of the Controller/Administrator position and when it was made a combined position rather than separate positions.

Commissioner Grimshaw shared thoughts on having a person appointed to the position from outside of Tuscola County in order to have a fresh set of viewpoints offered to Tuscola County. He does not feel that any of the three candidates met the job qualifications put forth in the employment posting.

Commissioner Vaughan does not feel we need to look to outside of Tuscola County for additional candidates. He feels the Tuscola County is managed very well.

Commissioner Jensen stated that in his experience an appointment from succession has been successful and he does not feel that the person will necessarily follow in the previous person's footsteps. He does not feel that seeking a candidate using employment consulting company will be beneficial.

Commissioner Young feels that since the Board is not able to offer additional salary for the position that could hinder the pool of candidates. He feels that the Board may need to do a better job at communicating with the Department Heads.

Commissioner Bardwell shared his viewpoint of the complexities of utilizing a consulting company. The candidate needs to be able to lead Tuscola County.

Commissioner Young questioned if the position would come with a probationary period. If there is not a contract, Shelly stated a non-union position has a 6-month probationary period.

Commissioner Grimshaw is not opposed to increase the salary of the Controller/Administrator position to seek additional candidates.

Nomination by Commissioner Vaughan for Clayette Zechmeister for the Controller/Administrator position.

Commissioner Bardwell called for other nominations and with no other nominations called for nominations to be closed.

Clerk Fetting called a Roll Call Vote for the appointment of Clayette Zechmeister to the Controller/Administrator position.

Young - yes; Vaughan - yes; Jensen - yes; Grimshaw - no; Bardwell - no

After vote, Clayette Zechmeister was appointed to the position of Controller/Administrator.

Commissioner Grimshaw questioned if there had been a violation of the Open Meetings Act during discussion between Commissioners and Mike Hoagland regarding the appointment of the Controller/Administrator position. Board discussed this matter. Commissioners stated there was not a conversation between themselves and Mr. Hoagland where a violation would have happened.

-MAC Worker's Compensation Board -

Commissioner Bardwell will not be at the Committee of the Whole meeting on Monday, May 13, 2019 due to the MAC meeting. Commissioner Young will lead the meeting.

-MAC 7th District -

Commissioner Bardwell would like to set a meeting to discuss the continuation of the MAC 7th District. A couple of potential meeting dates, on a Monday or Tuesday, need to be set sometime in May or June to be hosted in Tuscola County. Potential discussion topics could be cybersecurity and structure of Committee/Board meetings. Also, the continuation of the 7th District needs to be discussed.

Correspondence/Resolutions - None

Other Business as Necessary - None

Extended Public Comment -

-Chuck Heinlein - Questioned how the appointment of the Chief Financial Officer would be handled with the appointment of Clayette to the Controller/Administrator. Board stated it would be handled by following County Policy.

-Rick Boylan - Introduced himself to the Board as he has applied for the vacancy on the County Planning Committee.

Meeting adjourned at 10:38 a.m.

Jodi Fetting
Tuscola County Clerk

'DRAFT'

COUNTY OF TUSCOLA

STATE OF MICHIGAN

RESOLUTION TO ADOPT CONSENT AGENDA

At a regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the Village of Caro, Michigan, on the 16th day of May, 2019 at 8:00 a.m. local time.

COMMISSIONERS PRESENT:

COMMISSIONERS ABSENT:

It was moved by Commissioner _____ and supported by Commissioner _____ that the following Consent Agenda Resolution be adopted:

CONSENT AGENDA

Agenda Reference: A

Entity Proposing: COMMITTEE OF THE WHOLE 5/13/19

Description of Matter: Move that per the request of the Human Development Commission, that 2019 Senior Millage funding be increased by \$10,621 to meet the increased demand for senior transportation services. Also, all appropriate budget amendments are authorized.

Agenda Reference: B

Entity Proposing: COMMITTEE OF THE WHOLE 5/13/19

Description of Matter: Move that per the recommendation of the GIS Coordinator, that the intergovernmental agreement between Tuscola County and the Michigan Department of Technology, Management and Budget to provide updated aerial photographs at no cost to the county be approved. Also, all appropriate signatures are authorized including the GIS Coordinator (Agreement has been reviewed and approved by the County Attorney).

Agenda Reference: C

Entity Proposing: COMMITTEE OF THE WHOLE 5/13/19

Description of Matter: Move that authorization is given to sign the Request for Obligation of Funds and the Letter of Intent to Meet Conditions to receive United States Department of Agriculture partial funding of \$25,900 to purchase an animal control truck and accessories. Also, appropriate budget amendments to the Animal Control Fund are authorized for the county share of costs of \$8,695.

Agenda Reference: D

Entity Proposing: COMMITTEE OF THE WHOLE 5/13/19

Description of Matter: Move that form L-4029 authorizing the 2019 tax rate levies be approved and all appropriate signatures are authorized.

Agenda Reference: E

Entity Proposing: COMMITTEE OF THE WHOLE 5/13/19

Description of Matter: Move that per the request from the Mosquito Abatement Director the county hiring freeze be temporarily lifted and authorization is given to post and advertise to fill the vacant biologist position.

Agenda Reference: F

Entity Proposing: COMMITTEE OF THE WHOLE 5/13/19

Description of Matter: Move that per the recommendation of the Animal Control Director, Jordan Fierros be hired as a part-time Kennel Attendant effective May 20, 2019 contingent upon satisfactory physical and background check.

- Agenda Reference:** G
- Entity Proposing:** COMMITTEE OF THE WHOLE 5/13/19
- Description of Matter:** Move that per the request of Judge Thane that authorization is given to reinstate the Child Care Fund In-Home Care Supervised Visitation and Parenting Education Program with an estimated total cost of \$43,000 and the county share of this total \$21,500. Also, county contracts with individuals providing the services are authorized for signature. Also, appropriate budget amendments are approved with the understanding an increase in general fund appropriation is not required.
- Agenda Reference:** H
- Entity Proposing:** COMMITTEE OF THE WHOLE 5/13/19
- Description of Matter:** Move that authorization is given to send information to department heads inquiring if they have employees they would like to recommend for the LEAD program. Said applicants will be reviewed by the Board for the 2019 LEAD program. The county has sponsored one applicant annually.
- Agenda Reference:** I
- Entity Proposing:** COMMITTEE OF THE WHOLE 5/13/19
- Description of Matter:** Move that per the recommendation of the Sheriff and Jail Planning Committee, that authorization is given to enter into an agreement with Byce Engineers and Architects to prepare a jail feasibility study for an amount of \$17,500 with said costs to be paid from the Jail Capital Improvement Fund. Also, all appropriate budget amendments are authorized.
- Agenda Reference:** J
- Entity Proposing:** COMMITTEE OF THE WHOLE 5/13/19
- Description of Matter:** Move that the Earth and Ecosystem Science Doctoral Program of Central Michigan University be allowed to conduct a study at Vanderbilt Park of negative environmental impacts of the invasive free-floating European frog-bit. Also, a copy of the report be provided to the county.

- Agenda Reference:** K
- Entity Proposing:** COMMITTEE OF THE WHOLE 5/13/19
- Description of Matter:** Move that per the recommendation of the Building and Grounds Director, authorization is given to purchase an alarm system for the underground storage tank at the Michigan State Police post. The alarm will be purchased from Johnson Controls for an amount of \$5,197. Payment will be made from the State Police Capital Fund. All appropriate budget amendments are authorized.
- Agenda Reference:** L
- Entity Proposing:** COMMITTEE OF THE WHOLE 5/13/19
- Description of Matter:** Move per the letter of request the Courthouse Lawn be authorized to be used on August 31, 2019 for Overdose Awareness Day.

IT IS FURTHER RESOLVED that any motion, resolution, or other act of Tuscola County inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS:

NAYS:

ABSTENTIONS:

RESOLUTION ADOPTED.

Thomas Bardwell, Chairperson
Tuscola County Board of Commissioners

Jodi Fetting
Tuscola County Clerk

mhoagland@tuscolacounty.org

From: David Stockman MD <david.stockman@mifsm.org>
Sent: Wednesday, May 15, 2019 11:28 AM
To: mhoagland@tuscolacounty.org
Subject: Proposal for Forensic Pathology and Medical Examiner Services
Attachments: COMBINED PROPOSAL FOR TUSCOLA COUNTY.pdf

Dear Mr. Hoagland,

Dr. Bush forwarded me your contact information. Please see our attached proposal as we would like to take over your entire budget associated with the medical examiner office.

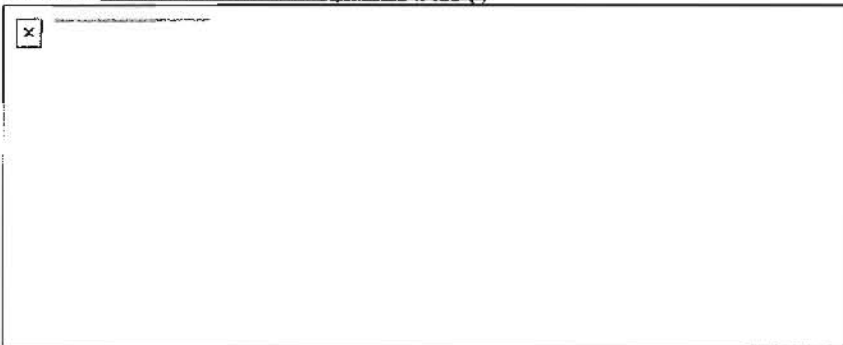
As I believe Dr. Bush spoke with you, we would also be willing to cover the 50% salary associated with the current administrative person who covers the ME office for Tuscola County.

I believe we have a meeting Friday morning with you and will see you then. Feel free to let me know if you have any questions or concerns and I'd be happy to speak on the phone prior to then.

Sincerely,

David

David L. Stockman, MD, MS, FCAP
Chief Operating Officer
4707 E McLeod Drive || Saginaw, Michigan || 48604
Cell: 989.341.3017 || Office: 989.341.5077 || Fax: 989.341.5073
Email: david.stockman@mifsm.org



PROPOSAL FOR TUSCOLA COUNTY, MI
MEDICAL EXAMINER & FORENSIC PATHOLOGIST

14 MAY 2019

ATTENTION
MR. MICHAEL R. HOAGLAND
TUSCOLA COUNTY CONTROLLER



4707 EAST MCLEOD DRIVE SAGINAW MICHIGAN 48604
p 989.341.5077 f 989.341.5073
email | russell.bush@mifsm.org

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Transmittal Letter

14 May 2019

Mr. Michael R. Hoagland – Tuscola County Controller
Office of Country Controller
125 W Lincoln Street, Suite 500
Caro, Michigan 48723

Dear Mr. Hoagland:

Please accept this proposal as one that covers your entire medical examiner, forensic pathology and death investigation service. If there are any questions or concerns, you may contact me at:

Russell Bush, MD, MPH
4707 E McLeod Drive
Saginaw, Michigan 48604
Phone: (989) 341-5077

I have included the following sections:

1. Qualifications and additional Documents – We have attached all required documents.
2. Attachments:
 - a. Attachment A: Detailed Functional Requirements – I have provided detailed responses for each section of your Requirements Response Matrix.
 - b. Attachment B: Our Partners – I have outlined the services and benefits offered by the key companies that we partner with.
 - c. Attachment C: Revenue Enhancement Services – We provide a detailed overview of our Revenue Enhancement Services.

The pricing we have submitted is for the entire Medical Examiner, Medical Examiner office, death investigation, and Forensic Pathology Services. In addition, our proposal includes 50% of the salary cost of the current administrative staff member covering forensic services of for Tuscola County. We have developed what we believe to be the best possible Chief Medical Examiner, Medical Examiner Office, and Forensic Pathology solutions for Tuscola County as well as your partners as discussed in this proposal. The services we will provide will also prevent any dramatic transition as the major stake holders will remain the same outside of the medical examiner albeit at a reduced, overall fee. Please know that our platform can provide much more value to your operations than just outsourced medical examiner and forensic pathology service and become an asset across your entire organization. We can become the point for all contact with your police department, prosecuting attorneys, and county administration.

We are committed to the performance of this contract, as stated in this proposal, for the term of the contract and any extension thereof. If we are selected, we guarantee to be

ready and willing when that date arrives. Our price of \$75,000 per annum for these services is all inclusive. The county will not be responsible for any costs associated with deaths in Tuscola County outside of a Mass Casualty Incident. This offer will be irrevocable for a period of 90 days after the due date of this Proposal (set for May 14, 2019); however, our desire to contract with Tuscola County will remain in effect indefinitely.

The Michigan Institute of Forensic Science and Medicine would like to thank Mr. Hoagland and the Tuscola County board for any consideration given to our proposal, and we look forward to working with you in any way we can. Please do not hesitate to contact us for any questions or concerns that you may have. We look forward to the opportunity to make an oral presentation later in the month.

I am authorized by the Michigan Institute of Forensic Science and Medicine to negotiate on its behalf. By signing below, I authorize that I have sufficient authority to commit Michigan Institute of Forensic Science and Medicine to this proposal.

Sincerely,

Russell Bush MD
Executive Director and Chief Medical Examiner

Date

II. EXECUTIVE SUMMARY

The Michigan Institute of Forensic Science and Medicine (MIFSM) was established to provide the Great Lakes Bay region of Michigan with an accredited center for medical examiner and crime laboratory services of the highest quality in an unbiased manner with uncompromised integrity. The difficulties encountered by more rurally located counties in Michigan have been the lack of trained forensic pathologists and medical examiners located within a short distance to provide adequate service. Combined with the potential cost expense associated with consultant coverage and transportation to other localities in southern Michigan, the Medical Examiner and Forensic Pathology services provided by the county is a significant and ever-increasing expense without avenues for cost control.

MIFSM is dedicated to creating a full service, consistent, quality death investigation and laboratory analysis service for the benefit of the entire regional community and a technological strongpoint for legal agencies to facilitate justice in criminal and civil proceedings throughout the region. Additionally, MIFSM will serve as a much-needed academic environment and institute for training in the field of Forensic Science for the numerous undergraduate forensic science programs and staff potentially interested in forensic investigation.

As a subsidiary of Covenant Pathology Associates, the largest pathology practice in our region of Michigan for the last 20 years, MIFSM was established with the financial support of a large medical practice and ability to address physician workforce shortage issues in the field of forensic science. As recruitment of qualified physicians to forensic science becomes increasingly difficult, particularly with regards to less populated areas, MIFSM is geared to provide a quality of service central to the agency's mission, and as such, our purpose to ensure that our services are valid, safe, reliable and of high quality.

At MIFSM we provide reliable results and services that meet customer expectations with uncompromised integrity and are in compliance with applicable legal, county, safety and accreditation requirements, including international standards for quality management

systems. Dissemination to all personnel of up-to-date information on policies and procedures as they relate to quality and examinations.

III. COMPANY PROFILE

1. MICHIGAN INSTITUTE OF FORENSIC SCIENCE & MEDICINE PC
2. PROFESSIONAL CORPORATION
3. ESTABLISHED 2019, SAGINAW COUNTY, MICHIGAN
 - A. SUBSIDIARY OF COVENANT PATHOLOGY ASSOCIATES PC
INCORPORATED 1999
4. ADDRESSES
 - A. (PRIMARY) HEADQUARTERS, MORGUE, AUTOPSY SUITE
4707 EAST MCLEOD DRIVE
SAGINAW, MICHIGAN 48604

 - B. (SECONDARY) COVENANT HOSPITAL (SECONDARY LOCATION)
1000 HOUGHTON AVE
SAGINAW, MICHIGAN 48602

 - C. (PERMANENT) MIFSM EDUCATION & TRAINING CENTER (PROPOSED
TBC JUNE 2020)
614 JOHNSON STREET
SAGINAW, MICHIGAN 48602
5. FEDERAL TAX IDENTIFICATION NUMBER
 - A. MICHIGAN INSTITUTE OF FORENSIC SCIENCE & MEDICINE PC
EIN - 83-4362800

 - B. COVENANT PATHOLOGY ASSOCIATES PC
EIN - 38-3472092
6. CORRESPONDENCE
 - DR. RUSSELL BUSH
CHIEF MEDICAL EXAMINER & EXECUTIVE DIRECTOR
4707 EAST MCLEOD DRIVE
SAGINAW, MICHIGAN 48604

Phone – 810.292.1234

Office – 989.341.5077

Fax – 989.341.5073

Email russell.bush@mifsm.org

7. REPRESENTATION OF GOOD STANDING

- A. BOTH CORPORATIONS, MICHIGAN INSTITUTE OF FORENSIC SCIENCE AND MEDICINE AND COVENANT PATHOLOGY ASSOCIATES PC ARE FULLY INSURED CORPORATIONS.

IV. AGREEMENT APPROACH

1. PROPOSED MEDICAL EXAMINER OFFICE, LOCATION, STAFFING PLAN

A. LOCATION

- i. (TEMPORARY)
4707 EAST MCLEOD DRIVE
SAGINAW, MICHIGAN 48604
- ii. (PERMANENT) MIFSM EDUCATIONAL & TRAINING CENTER (TBC
JUNE 2020)
614 JOHNSON STREET
SAGINAW, MICHIGAN 48602

B. STAFFING PLAN

- i. DR. RUSSELL BUSH
CHIEF MEDICAL EXAMINER & EXECUTIVE DIRECTOR
4707 EAST MCLEOD DRIVE
SAGINAW, MICHIGAN 48604P 810.292.1234
O 989.341.5077
F 989.341.5073
Email russell.bush@mifsm.org
- ii. DR. KANUBHAI VIRANI
CHIEF FORENSIC PATHOLOGIST
DEPUTY MEDICAL EXAMINER
4707 EAST MCLEOD DRIVE
SAGINAW, MICHIGAN 48604
P 248.202.8642
O 989.341.5077
F 989.341.5073
Email kanu.virani@mifsm.org
- iii. DR. EUGÈNE OLSOWKA
ASSISTANT FORENSIC PATHOLOGIST
DIRECTOR OF CRIME LABORATORY SERVICES & TOXICOLOGY
DEPUTY MEDICAL EXAMINER
4707 EAST MCLEOD DRIVE

SAGINAW, MICHIGAN 48604

O 989.341.5077

F 989.341.5073

Email eugene.olsowka@mifsm.org

iv. DR. ZHIQIN WANG

ASSISTANT FORENSIC PATHOLOGIST

DEPUTY MEDICAL EXAMINER

4707 EAST MCLEOD DRIVE

SAGINAW, MICHIGAN 48604

O 989.341.5077

F 989.341.5073

Email zhiqin.wang@mifsm.org

v. DR. WILLIAM LICHON, DDS

DIRECTOR OF FORENSIC ODONTOLOGY

4707 EAST MCLEOD DRIVE

SAGINAW, MICHIGAN 48604

O 989.341.5077

F 989.341.5073

Email william.lichon@mifsm.org

vi. RECRUITMENT OF FUTURE PHYSICIANS TO STAFF MEDICAL
EXAMINER OFFICE POSITION AND FORENSIC PATHOLOGIST
POSITION

a) Creation of a forensic pathology fellowship program
sponsored by the Michigan Institute of Forensic Science &
Medicine

b) Fellowship trained physicians would help address the
workforce shortage associated with forensic pathology and
medical examiner positions in rural areas of the United
States and in particular, the Great Lakes Bay Area

vii. DEVELOPMENT OF CRIMINAL DEATH INVESTIGATOR PROGRAM
DRAWING FROM UNDERGRADUATE CRIMINAL JUSTICE

PROGRAMS AND POLICE ACADEMIES OF DELTA UNIVERSITY AND
SAGINAW VALLEY STATE UNIVERSITY

- C. EXPERIENCE AS AN EXPERT WITNESS - SEE ATTACHED CVS.
- D. CONTINGENCY PLAN IN LIEU OF MEDICAL EXAMINER ABSENCE
 - i. DEPUTY MEDICAL EXAMINERS
 - ii. ASSISTANT FORENSIC PATHOLOGISTS
- E. TRANSPORTATION OF THE DECEDENT FROM DEATH SCENE TO THE TEMPORARY REFRIGERATED STORAGE FACILITY.
 - i. All transportation logistics and costs are covered by MIFSM
 - ii. There is no associated increase in charge regardless of locality and distance.
- F. COMPLETE LIST OF CONSULTANTS TO BE UTILIZED IN THE COURSE OF FORENSIC PATHOLOGY SERVICES.
 - i. Forensic Anthropology consultation:
Michigan State University Forensic Anthropology Laboratory
(517)-432-6251
- G. COMPUTER INFORMATION MANAGEMENT SYSTEM - MEDICOLEGAL DEATH INVESTIGATION
- H. PROPOSED BODY TRANSPORT PLAN
 - i. MIFSM will have their own body transport vehicles and staff.
 - ii. Backup transportation by MMR

V. PROJECT TEAM QUALIFICATIONS AND EXPERIENCES

1. See attached CVs.

VI. REFERENCES

1. JOHN BODIS, HURON COUNTY BOARD OF COMMISSIONER

1394 Sand Beach Road

Bad Axe, MI 48413

Phone: 989-553-2201

County Office: 989-269-8242

Secretary Jody Eissenmacher

2. JOHN BISCOE, LAPEER COUNTY CONTROLLER/ADMINISTRATOR

255 Clay Street

Lapeer, MI 48446

County Office: 810-245-4751 ext 4752

3. CARRIE TRAVIS, ADMINISTRATIVE DIRECTOR OF LABORATORY

Email: ctravis@chs-mi.com

1000 Houghton Avenue

Saginaw, Michigan 48602

Phone: 989.2957676

VII. PROPOSED COSTS - \$75,000.00 PER ANNUM FOR THREE YEARS FOR ALL SERVICES PERFORMED BY MEDICAL EXAMINER, MEDICAL EXAMINERS OFFICE, AND FORENSIC PATHOLOGIST.

1. THERE ARE NO COSTS OUTSIDE OF MASS CASULTY INCIDENT FOR WHICH COUNTY WILL BE RESPONSIBLE FOR.
2. INCLUDED IN OUR PROPOSAL, BUT NOT LIMITED TO ARE
 - A. All administrative costs, including 50% salary support for current administrative assistant for Tuscola County ME.
 - B. All transportation costs
 - C. All equipment fees
 - D. All investigation fees
 - E. All transcription fees
 - F. All detailed miscellaneous fees
 - G. Creation of cremation permits and death certificates
 - H. Forensic autopsy costs
 - I. All body disposal costs

APPENDIX A - REQUIREMENTS RESPONSE MATRIX

2 indicates that this requirement is fully met by the services you are proposing.

1 indicates that you do not currently offer services to meet this requirement and will have to develop new internal processes in order to meet this requirement.

0 indicates that you do not currently offer this service, and do not plan on offering it in the future to meet the requirement.

REQUIREMENT DESCRIPTION	VENDOR RESPONSE	COMMENTS
FORENSIC PATHOLOGIST SCOPE OF SERVICES		
Licensed to practice medicine in the State of Michigan, copies of proposers Medical License and Specialty Board Certification are a requirement for submission.	2	
Employed as a Forensic Pathologist within the past two years and performed a minimum of eight death investigations within this two-year period, in which "homicide "was the cause of death for at least two of the eight decedents. An expert witness in the field of forensic pathology with documented testimony experience of at least four instances within the past two years.	2	
Contractor shall perform services as directed by the Tuscola County in accordance with Michigan Law (County Medical Examiners Act 181 of 1953) contractual guidelines and requirements.	2	
Contractor shall maintain an open and cooperative relationship with the Tuscola County Health Department, Tuscola County Prosecuting Attorney and the Tuscola County Law Enforcement Departments in a timely manner.	2	
Contractor shall maintain case files, and handle calls from Medical Examiner county staff, law enforcement, prosecutors, attorneys and other appropriate personnel.	2	

Contractor shall perform forensic autopsy, including neuropathology, toxicology, anthropology, entomology, odontology and any other consultant or specialized tests required, based upon national standards of practice.	2	
Contractor shall maintain required level of education and continued education as required by Michigan Law.	2	
Contractor shall attend Child, Elder and Fetal Infant Death Review Team Meetings, court proceedings and meetings with families and other interested parties.	2	
When the Contractor is not available, a deputy forensic pathologist or equivalent, who possesses qualifications similar to those listed above must be available. Proposers shall submit a contingency plan for performance of the Contractor's duties when unavailable. Tuscola County will have right of refusal of any proposed subcontractor.	2	
Contractor shall maintain a record on every death reported to the office, whether or not jurisdiction is accepted.	2	
MEDICAL EXAMINER SCOPE OF SERVICES		
All services required of the County Medical Examiner as described in and required by the laws of the State of Michigan, including, but not limited to, the investigation and certifications of all persons whose deaths are within the jurisdiction of the County's Medical Examiner.	2	
Oversight and administration of forensic pathology services.	2	
Provide necessary communications and be available to respond to the inquiries of prosecuting attorneys, criminal defense attorneys, law enforcement agencies, funeral home directors, health care institutions and their professional staffs, and involved citizens and families	2	

regarding particular death investigations and general procedures.		
Provide necessary information to and participate in death reviews, including participation in Child Death Review Team meetings.	2	
Make recommendations for appointment as needed, validate the qualifications, assure the special and continuing education, and direct the official activities of all persons (deputy medical examiners, forensic pathologists, et.al.) providing professional services to the County's Medical Examiner's Office.	2	
Conduct and/or assure that postmortem examinations of all bodies pursuant to the requirements of the laws of the State of Michigan for County medical examiners and according to professionally accepted criteria.	2	
AUTOPSY REPORTS AND DEATH CERTIFICATES		
Autopsies will be conducted within twenty-four (24) hours of the County's request.	2	
The contractor will identify an alternative site for accepting a body in the event they cannot accept a body for reasons beyond their control. Agreements and processes that do not cause unnecessary delays in the transport of deceased individuals will be in place prior to execution of the contract.	2	
Preliminary autopsy findings will be made electronically available to related public safety officers no later than 9 a.m. on the day following the autopsy.	2	
The Contractor will ensure that death certificates with any items pending further testing or information shall be completed within sixty (60) days of the certified date of death, unless special diagnostic studies are necessary and such studies will delay completion of the case.	2	

<p>Final autopsy reports will be available in the County Medical Examiner's Office, within fifty (50) days from the certified date of death ninety percent (90%) of the time, measured and reported each calendar month, unless special diagnostic studies are necessary and such studies delay completion of the case. Failure to meet the time frame will result in a \$1,500.00 per month penalty for each month not meeting the benchmark.</p>	<p>2</p>	
<p>Contractor shall maintain an open and cooperative relationship with the Tuscola County Health Department, Tuscola County Prosecuting Attorney and the Tuscola County Law Enforcement Departments.</p>	<p>2</p>	
<p>Contractor shall conduct investigations into all deaths reported to the Tuscola County Medical Examiner's Office. Contractor shall maintain case files, and handle calls from county staff, family members, law enforcement, prosecutors, attorneys and other appropriate personnel.</p>	<p>2</p>	
<p>Contractor must sign all death certificates and review and authorize all cremation permits. Contractor must make reasonable arrangements with funeral directors, within the limits required by law, to ensure that death certificates and cremation permits are completed accurately and within a timely manner.</p>	<p>2</p>	
<p>Contractor shall conduct postmortem examinations of all deceased pursuant to the requirements of the State of Michigan.</p>	<p>2</p>	
<p>Contractor shall ensure that autopsies are performed on a timely basis, pursuant to Michigan law and shall include neuropathology, toxicology, anthropology, entomology, odontology and any other consultant or specialized tests required, based upon national standards of practice.</p>	<p>2</p>	

Contractor shall ensure that all necessary equipment and technological needs are assessed, met, and utilized as can be established by available resources.	2	
Contractor shall maintain required level of education and continued education as required by Michigan Law.	2	
Contractor shall attend Child, Elder and Fetal Infant Death Review Team Meetings, court proceedings and meetings with families and other interested parties.	2	
Contractor shall maintain a record on every death reported to the office, whether or not jurisdiction is accepted.	2	
Contractor shall create an annual report to be delivered to the Tuscola County Health Department.	2	
The Contractor shall utilize and be knowledgeable with the Medical Death Investigation Log (MDI Log).	2	
The Contractor must adhere to the following standards and guidelines: 1. NAME – National Association of Medical Examiners 2. MAME – Michigan Association of Medical Examiners 3. IACME – International Association of Coroners and Medical Examiners	2	

APPENDIX B – OUR PARTNERS

Michigan State University Forensic Anthropology Department

Phone (517)-432-6251

Michigan State University Forensic Anthropology Services which specialize in human vs. non-human bone identification, recovery, skeletal analysis, trauma, analysis, identification, and superimposition.

APPENDIX C – REVENUE ENHANCEMENT SERVICES

Grant solicitation and shared revenue opportunities. Grants are wholly available from the state, independent foundations, and from the United States Department of Justice. Our intent is to make application for numerous grants, which after compliance vetting, will allot Tuscola County to receive 50% of the grant disbursement made towards forensic science and the medical examiner's office of Tuscola County.

TUSCOLA COUNTY BOARD OF COMMISSIONERS

125 W. Lincoln Street
Suite 500
Caro, MI 48723

Telephone: 989-672-3700
Fax: 989-672-4011

RESOLUTION

SUPPORTING CONSTRUCTION OF A NEW STATE PSYCHIATRIC HOSPITAL IN TUSCOLA COUNTY TO REPLACE THE CURRENT CARO CENTER FACILITY

WHEREAS, During the 1990s, two thirds of the state-operated psychiatric hospitals serving Michigan citizens closed. Also of concern, is that from 2005 to 2010 the number of state psychiatric beds in Michigan decreased by nearly 50%; and

WHEREAS, in the absence of needed inpatient treatment and care, individuals in acute or chronic disabling psychiatric crisis increasingly are found in hospital emergency rooms and jails/prisons. These systems experience significant negative impacts as a result. Hospital emergency rooms are so overcrowded that some acutely ill patients wait days or even weeks for a psychiatric bed to open so they can be admitted; some eventually are released to the streets without treatment; and

WHEREAS, law enforcement agencies find service calls, transportation and hospital security for people in acute psychiatric crisis creating significant, growing demands on their officers straining public safety resources. More pressure is put on police officers with some jails/prisons containing a third or more of inmates with untreated mental illness; and

WHEREAS, the number of persons with mental illness who are homeless has increased. In some communities, officials have reported as many as two-thirds of their homeless population is mentally ill; and

WHEREAS, multiple studies and the facts identified above conclude there is a pressing need for long-term, inpatient psychiatric care in Michigan; and

WHEREAS, The Legislature responded to this crisis by providing \$115 million in state building authority financed construction for a new state psychiatric hospital, and decided that the facility would be built on the grounds of the current Caro Center in the FY 16-17 and 17-18 budget. Then-Governor Snyder concurred, by signing Public Act 107 of 2017, in July of that year; and

WHEREAS, On December 19, 2017, the State Administrative Board approved a \$5.4 million contract with Integrated Design Solutions, to design a new 200 bed, regional state psychiatric hospital (an increase from the current 150 beds at the Caro Center), on the site of the existing Caro Center, with an announcement by then State DHHS Director Nick Lyon "The State of Michigan made a commitment to the Caro community that the new psychiatric hospital would remain in the community, and we are keeping that promise;" and

WHEREAS, On October 19, 2018, then-Governor Snyder participated in a ground breaking for the new 225,000 square-foot state psychiatric hospital at the site of the current Caro Center. The new hospital was scheduled to be completed in

2021 and would replace the aging Caro facility. Over \$3 million in taxpayer funds have already been spent in preparation for construction at the Caro site; and

WHEREAS, On March 13, 2019, Governor Whitmer halted construction, and contracted with a private consulting firm, at the cost of \$277,000, to re-assess the location of a new state psychiatric facility, potentially delaying the availability of new psychiatric beds and the replacement of the aging Caro facility by another 2-4 years; and

WHEREAS, the facility is a vital economic engine for this entire region of Michigan. A recent economic impact study determined that the operation infuses \$54 million annually into the regional economy while directly employing 350 people and indirectly employing another 400 people, making it the second largest employer in Tuscola County; and

WHEREAS, relocation of the facility would have dramatic, devastating negative repercussions to businesses, schools and families living in communities throughout this region of the state. The area economy is already struggling from the previous closure of State Prisons; and

WHEREAS, in addition to its critical regional economic importance, by objective measures as previously documented in choosing this location, building the new facility on the site of the current Caro Center is best for the individuals needing inpatient psychiatric care and for the taxpayers of Michigan; and

WHEREAS, at the current location there is a 100-year community tradition of caring. Seventy percent of employees travel less than 30 miles to work. The site is centrally located for family visits and patient transportation with 80% of patients coming from Genesee, Oakland and Macomb Counties, just to the south of Tuscola County. The 600 acre site is already state-owned and infrastructure is already in place. County engineers determined the on-site water system can be economically upgraded to serve the new hospital. It is accessible to state highways and near area medical providers; and

WHEREAS, the difficulty in recruiting psychiatrists is not unique to Tuscola County and will be an issue that has to be dealt with no matter where a new facility is located.

NOW THEREFORE BE IT RESOLVED, that Tuscola County does hereby urge Governor Gretchen Whitmer, Department of Health and Human Services Director Robert Gordon, and members of the State Legislature, in response to a critical shortage of inpatient state psychiatric beds, to continue with the construction of a new 200-bed, state psychiatric hospital on the grounds of the current Caro Center, in Tuscola County, as the best option for quality, accessible services to patients and their families, and as the best value to the taxpayers of Michigan and prevent devastating negative repercussions to businesses, schools and families living in communities throughout this region of the state.

BE IT FURTHER RESOLVED, that copies of this resolution be transmitted to Governor Gretchen Whitmer, Department of Health and Human Services Director Robert Gordon, State Senator Kevin Daley, and State Representative Phil Green.

Date _____

*Thomas Bardwell, Chairperson
Tuscola County Board of Commissioners*

I, Jodi Fetting, Tuscola County Clerk, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Tuscola County Board of Commissioners at a regular meeting held on May 16, 2019.

Date _____

*Jodi Fetting
Tuscola County Clerk*

mhoagland@tuscolacounty.org

From: mhoagland@tuscolacounty.org
Sent: Tuesday, May 7, 2019 11:22 AM
To: 'Bardwell Thom'; 'Dan Grimshaw'; 'Kim Vaughan'; 'Mark Jensen'; 'Tom Young'
Cc: Senator Kevin Daley; Matthew Bierlein; Representative Phil Green; Jean Doss; Pierce Gene; Clayette Zechmeister (Clayette Zechmeister)
Subject: FW: Proposal
Attachments: 2019 proposal tuscola.docx

Commissioners

As you know, the state's potential relocation of the new state hospital would have devastating impacts on all segments of the regional economy including public and private sector operations.

Jean Doss (Capital Services consultant hired by the county) has recommended a communication expert be hired to assist with the work to have the new state hospital built in Tuscola County. Jean strongly believes a communication expert is needed to effectively organize and consistently communicate our message. This is especially true to be able to refute the Myers and Stauffer consultant study the state is having done.

Our consultant has also recommended the firm of KC Communications be hired to perform this important task. Attached is a copy of the proposal submitted by KC Communication. The monthly retainer is \$3,000. Assuming the county is going to contract with KC Communications, alternative methods of funding will need to be discussed at the May 13, 2019 Committee of the Whole meeting. Jean Doss will provide a more detailed update at this meeting.

Michael R. Hoagland
Tuscola County Controller/Administrator
989-672-3700
mhoagland@tuscolacounty.org

VISIT US ON LINE FOR COUNTY SERVICES @ www.tuscolacounty.org

From: Karen Currie [mailto:karen@kccomm.net]
Sent: Friday, May 3, 2019 8:35 PM
To: mhoagland@tuscolacounty.org
Cc: thardwell@tuscolacounty.org
Subject: Proposal

For your review.



KC COMMUNICATIONS
CONSULTANTS, LLC

May 3, 2019

Mike Hoagland
Tuscola County Administrator
207 E Grant Street
Caro, MI 48723

Dear Mike,

Thank you for the opportunity to submit this proposal to provide strategic communication services for the campaign to reinstitute funding for the Caro Mental Hospital in coordination with Capitol Services Corporation.

A strong communications campaign is a critical component of this campaign.

Thank you for your consideration of this proposal. I look forward to further conversations with you and welcome your questions or request for additional information.

Sincerely,

Karen Pirich Currie



KC COMMUNICATIONS
CONSULTANTS, LLC

Proposal to Facilitate Strategic Communications Services

Prepared for

The Campaign to Reinstate Funding for the
Caro Mental Hospital



KC COMMUNICATIONS
CONSULTANTS, LLC

Project Objective

To develop and execute a strategic communications campaign to educate and influence the public and members of the legislature, local governments, DHHS and the administration. The communications component of this campaign will work cohesively with the advocacy team to complement and support their efforts.

Planning Process

I will work closely with Jean Doss and the designated legislative team members to develop a campaign that is both educational and effective

This plan will:

- identify goals and objectives
- strategies and tasks
- timelines and accountabilities

Deliverables

- create content and distribution methods
- identify unpaid media relations opportunities with trackable metrics



KOC COMMUNICATIONS
CONSULTANTS, LLC

Bio

Karen Currie brings nearly 20 years of experience in communications and public relations consulting to provide clients with professional strategies, writing, media and stakeholder relations. She has a background in local government, having served as the communications director for the Michigan Association of Counties for many years; she continues to provide communications strategies for the statewide association and its members. Karen also has an extensive background in public relations services in coordination with public policy and government relations. She has worked with international, national and Michigan based organizations. She holds a bachelor's degree from West Michigan's Hope College and is involved in several Lansing area nonprofit and community organizations.

Investment

Monthly Retainer: \$3,000.00

mhoagland@tuscolacounty.org

From: Jean Doss <jdoss@capitol-services.org>
Sent: Wednesday, May 1, 2019 8:04 AM
To: mhoagland@tuscolacounty.org; Pierce Gene; Thomas Bardwell; Kim Vaughan; Karen Currie
Subject: I would like to propose a conference call to discuss possibly retaining professional communications advocacy services

Dear Administrator Hoagland, Commissioners Bardwell and Vaughn, and Superintendent Pierce:

I asked Mr. Hoagland to explore with you all the idea of adding communications advocacy strategies to our legislative advocacy strategies, in our efforts to keep the new state psych hospital in Caro.

I would like to propose a conference call with Mrs. Karen Pirich Currie, of KC Communications (copied here, contact info below). She could tell us in greater detail what she can do to support our efforts in Lansing and in the Thumb region, what to expect in contracting with a communications professional with 'issue management' expertise (vs. general PR expertise), and discuss her fees.

If this is acceptable to you, I will ask my coworker Courtney VanCamp coordinate a conference call. Thanks so much for letting us know if you are interested in such a call today.

Again, thank you for all that each of you are doing to keep the next state's psychiatric hospital in Caro, and for supporting rural mental health services in the Michigan!!

Jean

Karen Pirich Currie
KC Communications Consultants
karen@kccomm.net
616.706.2282

Jean Doss, Partner
Capitol Services, Inc.
110 West Michigan Ave., Suite 700
Lansing, MI 48933
Work: (517) 372-0860
Cell: (517) 202-2302
jdoss@capitol-services.org

CAPITOL SERVICES
Celebrating 30 years of excellence
1986-2016

From: mhoagland@tuscolacounty.org <mhoagland@tuscolacounty.org>
Sent: Tuesday, April 30, 2019 4:04 PM
To: Jean Doss <jdoss@capitol-services.org>
Cc: Pierce Gene <gpierce@tuscolal5D.org>; 'Thomas Bardwell' <tbardwell@tuscolacounty.org>; 'Kim Vaughan' <kvaughan@tuscolacounty.org>
Subject: Potential methods of funding a communication expert

Jean



KC COMMUNICATIONS
CONSULTANTS, LLC

Consultant Agreement – Tuscola County

Parties

This Agreement is by and between KC Communication Consultants (“Consultant”), an Independent Contractor, having a principal place of business at 844 Walbridge Dr, East Lansing, MI 48823 and Tuscola County, with its principal office at 125 W. Lincoln Street Suite 500, Caro, MI 48723.

Length of Agreement

This Agreement shall commence on May 16, 2019 and terminate on August 16, 2019. Either party may terminate this Agreement in whole or in part upon thirty (30) days prior written notice to the other party with or without cause, and without liability except for work previously completed hereunder.

Services and Payment

Consultant agrees to perform services and Tuscola County to pay Consultant in accordance with the provisions of Appendix A. Tuscola County may, upon notice to Consultant, withhold payments for unsatisfactory performance and/or question any item(s) reflected on Consultants invoice.

Independent Contractor

Consultant shall perform all services hereunder as an Independent Contractor, and nothing contained herein shall be deemed to create any association, partnership, joint venture, or relationship of principal and agent, master and servant, or employer and employee between the parties hereto, or to provide either party with the right, power or authority, whether expressed or implied, to create any such duty or obligation on behalf of the other party. Consultant acknowledges that this rendition of services is solely within its control, subject to the terms and conditions agreed upon in Appendix A hereof and agrees not to hold itself out to be an employee of Tuscola County.

Compliance with Ethics Laws

Consultant and Tuscola County shall comply, at their own expense, with all applicable federal, state, and municipal laws, regulations and executive orders, reporting, and accounting for all monies spent in connection with this contract.

Consultant agrees to hold harmless and indemnify Tuscola County against any loss or damages, to include reasonable attorney’s fees that may be sustained by reason of the failure of Consultant to comply with such laws, ordinances, regulations and codes. Tuscola County agrees to hold harmless and indemnify Consultant against any loss or damages, to include reasonable attorney’s fees that may be sustained by reason of the failure of Tuscola County to comply with such laws, ordinances, regulations and codes.

Confidentiality/Proprietary Information

Consultant acknowledges and agrees that all tangible and intangible information obtained, developed, or disclosed in connection with the performance of this Agreement is confidential and proprietary information. Consultant agrees to maintain confidential the terms of this Agreement and not to disclose any confidential or proprietary information gathered with respect thereto, to any third party or entity.

Conflict of Interest

Consultant will not represent any other companies that have interests which conflict with those of Tuscola County without the express written approval of Tuscola County.

General Provisions

- a) **Subcontractors.** Members of Consultant's firm will perform the duties and services described herein and no subcontracting of any of those responsibilities to other persons will be done without express written authority by Tuscola County representative.
- b) **Assignment.** This Agreement may not be assigned, in whole or in part, by either party hereto without prior written consent of the other party, which consent shall not be unreasonably withheld. Nothing herein shall prevent the use by, or the assignment of this Agreement by Tuscola County.
- c) **Force Majeure.** Either party is excused from performance and shall not be liable for any delay in performance or non-performance, in whole or in part, caused by the occurrence of any contingency beyond the control of the parties including, but not limited to, work stoppages, fires, civil disobedience, riots, rebellions, flood, storm, Acts of God and similar occurrences.
- d) **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the state of Michigan.
- e) **Complete Agreement.** This Agreement, together with Appendix A, is the entire agreement and expresses the complete understanding of the parties with regard to the subject matter herein and may not be altered, amended or modified except in a writing incorporated hereto, and signed by the parties. A waiver of any portion of this Agreement shall not be deemed a waiver or renunciation of other portions. There are no other agreements either expressed or implied with regard to the subject matter.

In Witness Whereof, the parties hereto, through their duly authorized officers, have executed this Agreement as of the day and yet set forth below.

KC Communication Consultants

Tuscola County

Karen Pirich Currie

Owner

Dated: _____

Michael Hoagland

Controller/Administrator

Dated: _____

Appendix A
KC Communication Consultants

Consultant shall undertake the representation of Tuscola County as set forth below during the term of this Agreement, provided, however, that such representation shall be performed only after consultation with and pursuant to directions given by Tuscola County representatives.

Specific public relations and communications objectives for this term of the agreement:

Representation of Tuscola County

- Increase the engagement of audiences who are only partially engaged with Tuscola County in support of the reinstatement of funding for the Caro Mental Hospital.
- Increase awareness in areas of the state where we do not have a physical presence, with metrics to measure this.
- Provide content for printed materials and collateral.
- Support Tuscola County in the statewide execution of this campaign, primarily through public relations and government affairs support

The fee for representation under this agreement is \$3000 per month during the term of the Agreement.

29 April 2019

Dear EDC Director and Board:

I am writing this letter in light of recent board actions.

I tender my resignation, effective immediately.

Sincerely,

A handwritten signature in cursive script, appearing to read "K. D. Graf".

Kent D. Graf

Minutes from March 18, 2019 meeting was read. Motion to approve minutes as read made by Gail Nesburg seconded by Sandra Williamson Motion carried

Treasurer's Report was given by Jerald Gamm. Motion to approve Treasurer's report as read made by Connie Pliska seconded by Carolyn Wymore Motion carried

HDC Report was given by Kristy Sutherland for the month of January as follows

Total serving days for the month was 14 with the C-1 daily average being 38 meals served.

HDM daily average being 393

January Senior Dining centers 473 meals served

HDMS Meals 6621 Meals

Average donation for county average congregate meals was \$2.91

Home delivered meals was \$.52

Motion to accept HDC report was made by Carolyn Wymore seconded by Gail Nesburg.

Old Business ... Mayville dining center opened...

New Business... No new business

Meeting was adjourned at 12:00 by Jerald Gamm

Next Meeting will be held at Caro Dining Center at 11:00 a. m. on April 15...

April 18, 2019

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, April 18, 2019 at 8:00 A.M.

Present: Road Commissioners John Laurie, Gary Parsell, Julie Matuszak, David Kennard, and Duane Weber; Acting County Highway Engineer Brent Dankert, Operations Engineer Technician Will Green, Superintendent/Manager Jay Tuckey, and Director of Finance/Secretary-Clerk Michael Tuckey.

Also Present: County Commissioner Thomas Young.

Motion by Parsell seconded by Weber that the minutes of the April 4, 2019 regular meeting of the Board be approved. Weber, Kennard, Matuszak, Parsell, Laurie --- Carried.

Payroll in the amount of \$101,066.66 and bills in the amount of \$240,351.06 covered by vouchers #19-20, #19-21, and #19-22 were presented and audited.

Motion by Matuszak seconded by Parsell that the payroll and bills be approved. Weber, Kennard, Matuszak, Parsell, Laurie --- Carried.

Brief Public Comment Segment:

(1) Mr. Charles Dennis appeared before the Board to discuss the future plans for Dodge Road. Mr. Dennis also discussed with the Board the road funding for townships with wind turbine projects.

Motion by Kennard seconded by Weber that the Seasonal Weight Restrictions be removed from all affected county roads effective Monday, April 15, 2019 at 7:00 A.M. Kennard, Weber, Matuszak, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Kennard to grant Denmark Township a one-year variance of the Local Road Improvement and Township Allowance Policy for the 2019 season approving to suspend blacktop resurfacing on a number of paved roads over fifteen years old, and instead complete a number of miles using a scrub seal with fog seal and overband crack filling in 2019; with the understanding that in 2020 Denmark Township will return to the policy requiring the mile(s) of blacktop that are fifteen years old or older to be resurfaced. Weber, Kennard, Matuszak, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Weber to grant Wisner Township a one-year variance of the Local Road Improvement and Township Allowance Policy for the 2019 season approving to suspend blacktop resurfacing on a number of paved roads over fifteen years old, and instead complete a number of miles using a double chip seal with fog seal in 2019; with the understanding that in 2020 Wisner Township will return to the policy requiring the mile(s) of blacktop that are fifteen years old or older to be resurfaced. Weber, Kennard, Matuszak, Parsell, Laurie --- Carried.

Almer Township Supervisor Jim Mantey appeared before the Board to discuss the township's plan for 2019 roadwork. After discussion and reviewing the Township Allowance Policy, Almer Township will further review their plan for 2019 roadwork, and report back to the Board.

Motion by Matuszak seconded by Kennard to approve the request from the Fremont Township Board to install "No Passing Zone" Signs on North Lake Road, as recommended by the Acting County Highway Engineer. Weber, Kennard, Matuszak, Parsell, Laurie --- Carried.

Motion by Weber seconded by Parsell to deny the request from the Fremont Township Board to install "Deer Crossing" Signs on Brown Road, upholding the consistency throughout Tuscola County on all county roads. Weber, Kennard, Matuszak, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak that bid items #24, #25 for Gilford Township, bid items #27, #28 for Millington Township, bid items #39, #40 for Wells Township, and bid item #48 for Juniata Township of the 2019 bituminous resurfacing bids be awarded to the low bidder, Pyramid Paving Company. Weber, Kennard, Matuszak, Parsell, Laurie --- Carried.

Motion by Weber seconded by Matuszak that bid items #16 and #18 for the Road Commission's Stockpiles of the 2019 Furnishing & Placing Crushed Limestone bids be awarded to the low bidder, Burroughs Materials; and that bid item #17 for the Road Commission's Stockpile of the 2019 Furnishing & Placing Crushed Limestone bids be awarded to the low bidder, Wirt Stone Dock. Weber, Kennard, Matuszak, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak that the following Resolution be adopted:

RESOLUTION

WHEREAS, the Michigan Department of Transportation is accepting applications for grants from the Transportation Economic Development Fund Category A Program; and

WHEREAS, Quality Roasting, a manufacturer of soybean meal design for dairy cattle, has plans to locate their facility on Bradleyville Road between Van Geisen Road and Gilford Road, investing \$12,000,000 and creating eight (8) new jobs; and

WHEREAS, the Tuscola County Road Commission has determined that Bradleyville Road requires improvements, and plans to place a chip seal interlayer and 1.5" HMA overlay on Bradleyville Road from M-81 to Gilford Road; and

WHEREAS, Quality Roasting has expressed that the improvements to Bradleyville Road will impact their business.

NOW, THEREFORE BE IT RESOLVED, the Board of Tuscola County Road Commissioners hereby authorizes an application for a Transportation Economic Development Funds Category A grant for the Bradleyville Road improvement project, wherein the Tuscola County Road Commission will commit to provide local match funds at 68% of the project cost, and continue to maintain the improved roadway; and

BE IT FURTHER RESOLVED, the Board of Tuscola County Road Commissioners authorizes the County Highway Engineer to prepare and submit the application for the Bradleyville Road improvement project, and to be designated as the authorized agent for all activities associated with securing and accepting any funding.

Weber, Kennard, Matuszak, Parsell, Laurie --- Carried.

TUSCOLA COUNTY BOARD OF ROAD COMMISSIONERS
RESOLUTION OF
SUPPORT FOR THE SUPER STRUCTURE REPLACEMENT OF THE DUTCHER ROAD BRIDGE
OVER THE NORTHWEST DRAIN OUTLET 1, SECTIONS 5 & 8 – GILFORD TOWNSHIP
STRUCTURE NUMBER 10471

Commissioner Kennard offered the following resolution and moved for its adoption:

BE IT RESOLVED, the Tuscola County Board of Road Commissioners supports the application for State and/or Federal funding participation in the replacement of the Dutcher Road Bridge over the Northwest Drain Outlet 1 (Structure Number 10471), Priority 1,

BE IT FURTHER RESOLVED, that the Board of Road Commissioners, County of Tuscola, concurs that this replacement is urgently needed.

Motion supported and resolution adopted on a roll call vote:

AYES: Weber, Kennard, Matuszak, Parsell, Laurie

NAYS: None

TUSCOLA COUNTY BOARD OF ROAD COMMISSIONERS
RESOLUTION OF
SUPPORT FOR THE REPLACEMENT OF THE BARNES ROAD BRIDGE
0.10 MILE WEST OF MILLIMAN ROAD, SECTIONS 18 & 19 – MILLINGTON TOWNSHIP
STRUCTURE NUMBER 10631

Commissioner Matuszak offered the following resolution and moved for its adoption:

BE IT RESOLVED, the Tuscola County Board of Road Commissioners supports the application for State and/or Federal funding participation in the replacement of the Barnes Road Bridge, 0.10 mile west of Milliman Road (Structure Number 10631), Priority 2,

BE IT FURTHER RESOLVED, that the Board of Road Commissioners, County of Tuscola, concurs that this replacement is urgently needed.

Motion supported and resolution adopted on a roll call vote:

AYES: Weber, Kennard, Matuszak, Parsell, Laurie

NAYS: None

TUSCOLA COUNTY BOARD OF ROAD COMMISSIONERS
RESOLUTION OF
SUPPORT FOR THE REPLACEMENT OF THE BARNES ROAD BRIDGE
0.30 MILE WEST OF MILLIMAN ROAD, SECTIONS 18 & 19 – MILLINGTON TOWNSHIP
STRUCTURE NUMBER 10632

Commissioner Parsell offered the following resolution and moved for its adoption:

BE IT RESOLVED, the Tuscola County Board of Road Commissioners supports the application for State and/or Federal funding participation in the replacement of the Barnes Road Bridge, 0.30 mile west of Milliman Road (Structure Number 10632), Priority 3,

BE IT FURTHER RESOLVED, that the Board of Road Commissioners, County of Tuscola, concurs that this replacement is urgently needed.

Motion supported and resolution adopted on a roll call vote:

AYES: Weber, Kennard, Matuszak, Parsell, Laurie

NAYS: None

TUSCOLA COUNTY BOARD OF ROAD COMMISSIONERS
RESOLUTION OF
SUPPORT FOR THE REPLACEMENT OF THE CLOTHIER ROAD BRIDGE
OVER THE WHITE CREEK DRAIN #2, SECTIONS 14 & 15 – KOYLTON TOWNSHIP
STRUCTURE NUMBER 10627

Commissioner Matuszak offered the following resolution and moved for its adoption:

BE IT RESOLVED, the Tuscola County Board of Road Commissioners supports the application for State and/or Federal funding participation in the replacement of the Clothier Road Bridge over the White Creek Drain #2 (Structure Number 10627), Priority 4,

BE IT FURTHER RESOLVED, that the Board of Road Commissioners, County of Tuscola, concurs that this replacement is urgently needed.

Motion supported and resolution adopted on a roll call vote:

AYES: Weber, Kennard, Matuszak, Parsell, Laurie

NAYS: None

TUSCOLA COUNTY BOARD OF ROAD COMMISSIONERS
RESOLUTION OF
SUPPORT FOR THE REPLACEMENT OF THE AKRON ROAD BRIDGE
OVER THE NORTHWEST DRAIN OUTLET 3, SECTION 1 – GILFORD TOWNSHIP
STRUCTURE NUMBER 10472

Commissioner Parsell offered the following resolution and moved for its adoption:

BE IT RESOLVED, the Tuscola County Board of Road Commissioners supports the application for State and/or Federal funding participation in the replacement of the Akron Road Bridge over the Northwest Drain Outlet 3 (Structure Number 10472), Priority 5,

BE IT FURTHER RESOLVED, that the Board of Road Commissioners, County of Tuscola, concurs that this replacement is urgently needed.

Motion supported and resolution adopted on a roll call vote:

AYES: Weber, Kennard, Matuszak, Parsell, Laurie

NAYS: None

Motion by Kennard seconded by Matuszak that the Road Commission hire Robert Gohsman as a full time employee in the Light Equipment Operator classification effective immediately; all in accordance with the Union Labor Agreement. Weber, Kennard, Matuszak, Parsell, Laurie --- Carried.

Motion by Kennard seconded by Weber to approve the purchase of one (1) 2019 Ford F250 Super Cab 4x4 Pickup from Signature Ford, to replace the Weighmaster Pickup, under the terms of the Macomb County Contract Bid, all in accordance with the Road Commission's 2019 Capital Outlay Budget. Weber, Kennard, Matuszak, Parsell, Laurie --- Carried.

Motion by Weber seconded by Parsell to approve the purchase of one (1) 2019 Ford F250 Regular Cab 4x4 Pickup from Signature Ford, to replace the damaged Pickup #12, under the terms of the Macomb County Contract Bid, all in accordance with the Road Commission's 2019 Capital Outlay Budget. Weber, Kennard, Matuszak, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Kennard to approve the purchase of one (1) Caterpillar Backhoe Compactor Attachment from Michigan Cat, all in accordance with the Road Commission's 2019 Capital Outlay Budget. Weber, Kennard, Matuszak, Parsell, Laurie --- Carried.

Motion by Kennard seconded by Parsell to approve the Road Commission change to its summer operating hours effective Monday, May 13, 2019; as recommended by the Superintendent/Manager. Weber, Kennard, Matuszak, Parsell, Laurie --- Carried.

The Board reviewed and discussed recent legal opinions regarding Implements of Husbandry. The Board will further discuss the topic at the next Blue Water Highway Council Meeting.

Motion by Parsell seconded by Kennard that the following Resolution be adopted:

RESOLUTION

WHEREAS, The Tuscola County Board of Road Commissioners has entered into a Road Agreement with Consumers Energy for the Crosswinds III Energy Park Wind Turbine Project in Columbia Township, and

WHEREAS, Consumers Energy and White Construction will be contracting various trucking companies to transport the wind turbine components into Tuscola County, and

WHEREAS, The Tuscola County Board of Road Commissioners considers this a "Special Project" and that the transported wind turbine components are defined as a "Super Load", thus requiring a Super Move Transportation Permit, and

WHEREAS, these various contracted trucking companies will be transporting the wind turbine components at a rate of eight (8) oversize/overweight "Super Loads" for each of the thirty-one (31) wind turbines to be installed in Columbia Township, and

WHEREAS, The Tuscola County Board of Road Commissioners desires to streamline the permitting process during this "Special Project" and in order to be consistent with the fees and procedures of other County Road Commissions and the Michigan Department of Transportation regarding projects with "Super Loads".

THEREFORE, BE IT RESOLVED, that this Tuscola County Board of Road Commissioners grants a variance of the Road Commission's normal process and will allow faxed permit applications from the various contracted trucking companies for the designated hauling route on a daily basis.

BE IT FURTHER RESOLVED, that the Tuscola County Road Commission upholds a permit fee of \$100.00 for each transported "Super Load" during this "Special Project", with the permit fee payment to be made by electronic media.

Weber, Kennard, Matuszak, Parsell, Laurie --- Carried.

Motion by Duane Weber seconded by Julie Matuszak to authorize Chairman John Laurie and Vice-Chairman Gary Parsell to sign the Michigan Department of Transportation Contract #19-5196 for the Double Chip Seal and Fog Seal work along Dodge Road from Deckerville Road northerly to Kelly Road, all together with necessary related work. Weber, Kennard, Matuszak, Parsell, Laurie --- Carried.

Motion by Kennard seconded by Weber to authorize the Acting County Highway Engineer to sign Service Agreements with various engineering firms for their engineering services. Weber, Kennard, Matuszak, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak that the meeting be adjourned at 10:05 A.M. Weber, Kennard, Matuszak, Parsell, Laurie --- Carried.

Chairman

Secretary-Clerk of the Board



We honor life through donation. #9

May 5, 2019

Michael Hoagland
Controller/Administrator
Tuscola County
207 E. Grant St.
Caro, MI 48723

Dear Mr. Hoagland,

Gift of Life Michigan, the state's organ and tissue donation program, relies on cooperative working relationships with county medical examiners and healthcare organizations across Michigan to facilitate donation. This collaboration gives residents and their families the opportunity to save and improve the lives of people who need these gifts.

I want to thank you and Tuscola County for your continued collaboration in this regard. Gift of Life Michigan has a signed agreement with your county, as required by Section 9 of the Medical Examiner Code (MCL §52.209), and your officials continue to make referrals on non-hospital deaths. This practice not only provides gifts for people in need, it fulfills the decision of donors and their families to help others and provides those families with the comfort of knowing their loved one's final act was one of generosity. In 2018, Gift of Life Michigan facilitated a record 1,384 tissue donors, and 17% of those donors came from medical examiner referrals. We greatly appreciate the commitment of your medical examiner, Dr. Bush, and his dedicated staff.

Stephanie Sommer, Gift of Life's medical examiner liaison, is available to address questions or provide information. She can be reached at 734-922-1330 or ssommer@golm.org.

Again, I thank you for your commitment to this life-saving, life-improving mission.

Sincerely,

Dorrie Dils
CEO, Gift of Life Michigan

Cc: Tuscola County Commissioners
Russell Bush, MD - Medical Examiner



Draft
 Tuscola County Board of Commissioners
 Committee of the Whole
 Monday, May 13, 2019 – 8:00 A.M.
 HH Purdy Building - 125 W. Lincoln, Caro, MI

Commissioners Present: District 1 - Thomas Young, District 2 - Thomas Bardwell (Via Conference Call; excused early), District 3 - Kim Vaughan, District 4 - Mark Jensen, District 5 - Daniel Grimshaw

Absent: None

Also Present: Clerk Jodi Fetting, Clayette Zechmeister, Mike Miller, Eean Lee, Tisha Jones-Holubec, Honorable Judge Nancy L. Thane, Karen Southgate, Brian Neuville, Kristy Sutherland, Kim Green, Kariy Creguer, Mark Kosik, Cody Horton, Register John Bishop, Nancy Laskowski, Rick Boylan, Lieutenant Brian Harris, Mark Haney, Tracy Violet, Jean Doss (via Google Hangouts), Undersheriff Bob Baxter, Leigh Nacy, Jonathan Lauderbach, Erico Lopez, Mark Trumbauer, Jim Tussey, Ben Doyle

Personnel

Committee Leader-Commissioner Vaughan and Bardwell

Primary Personnel - Continued below

1. **Request to Re-Establish In-Home Parenting Program** - Karen Southgate presented the request to establish the program again in Tuscola County as the opportunity to contract with the State of Michigan has ended. Karen would realign her budget in order to maintain this as budget neutral for this year. The request includes the ability to find potential contractors for the program. Matter to be placed on the Consent Agenda.

Finance/Technology

Committee Leaders-Commissioners Young and Jensen

Primary Finance/Technology

1. **Human Development Commission Senior Millage Transportation Funding Request** - Brian Neuville and Kristy Sutherland presented the request for the funding request from the Senior Millage. Clayette Zechmeister stated there is sufficient fund balance to cover the fund request. Commissioner Grimshaw would like specific details as to which line items will be adjusted. Matter to be placed on Thursday's agenda.
2. **Update Regarding Assessing/Taxation Disputes with Wind Turbine Companies, SB 46** - Clayette Zechmeister provided an update.
3. **MREC Wind Turbine Invoices, Juniata Township Share** - Mike Hoagland has provided the information to Supervisor Garrett Tetil. Supervisor Tetil stated he will present the information at the next Township Board meeting. Nancy Laskowski confirmed it is on the Township Agenda.

4. **Resolution in Support of Constructing a New Psychiatric Hospital in Tuscola County** - Potential Resolution was included in the Committee Packet for the Board to review. Matter to be added to Thursday's Agenda with roll call vote.
5. **Aerial Photography Intergovernmental Agreement with the State** - Cody Horton presented the proposed Intergovernmental Agreement. The aerial photography will include imagery from 2016 and 2020. Cody is requesting to be named the Image Service Contact and have the Agreement presented to be signed. Matter to be placed on the Consent Agenda.
6. **Approval of Grant for Animal Control Truck** - Clayette Zechmeister is requesting approval to finalize a grant request through Rural Development for Animal Control. Matter to be placed on the Consent Agenda.
7. **Community Corrections Contract Approval** - Clayette Zechmeister explained the request to have a resolution passed to request grant funds. Matter to be placed on Thursday's Agenda with roll call vote.
8. **Equalization 2019 Tax Rate Request** - Clayette Zechmeister presented report. Matter to be placed on the Consent Agenda.
9. **Network Security Performance Overview** - Eean Lee presented an assessment of the success the IT Department has realized in Network Security. A news clip from 60 minutes was shown.
10. **Update Regarding Caro Psychiatric Hospital – Jean Doss Capital Services** - Jean Doss provided an update from the Senate Appropriation Subcommittee meeting. She spoke on making sure the upcoming budget is as strong as possible and what are the facts that should be presented to the Governor to maintain the Caro Center in Tuscola County. Also, discussed was the political side of the matter. Senator Daley and Representative Green are working to educate Legislators on both sides of the isle. Jean would like to have more communication tools as well as our own report to submit after the consultants hired by the state present their report. Michigan Sheriff's Association entered a public position of support to build the new state psychiatric hospital in Caro. Jean recommended considering engaging with a professional communication company to better use tools that may be available. Board discussed contracting with KC Communications. Matter to be placed on Thursday's agenda.

On-Going and Other Finance

Finance

1. Water Rates Paid for County Facilities Along M24 and Deckerville Roads
2. Opioid Lawsuit
3. Preparation of Updated Multi-Year Financial Plan
4. Continue Review of Road Commission Legacy Costs
5. 2018 Comprehensive Annual Report Development - Report is being prepared.
6. Convert to New State Chart of Accounts - State has put on hold.
7. 2020 Budget Development - Looking at August or September 2019.
8. Second Year MIDC Plan and Budget
9. Determine if any Drain Bonds can be Retired Early or Refinanced

Technology

1. Animal Control Camera and Other Security - Cameras have been installed.
2. New Server and Network Storage Capacity - Server has been installed.
3. Jail Live Scan Scanner - Lieutenant Harris provided an update.
4. GIS Update - Cody provided update earlier in meeting.
5. Increasing On-Line Services
6. Updating County Web Page
7. Implementation of New Computer Aided Dispatch System
8. CLEMIS Road Patrol Software – Impacts on Local Police Departments - Launch in July 2019.
9. New Kronos Time Attendance and BSA Finance/General Ledger Software - Kronos has launched. BS & A discovery meetings have begun.

Personnel - Continued from Above Committee Leader-Commissioner Vaughan and Bardwell

Primary Personnel

2. **Next Steps Controller/Administrator** - Commissioner Vaughan stated a contract and wages will be discussed by the Personnel Committee and presented at an upcoming meeting.
3. **Notification of Meetings to Review Future Road and Bridge Work** - Commissioner Young provided an update. He finds it very helpful to attend the Road Commission meetings and may leave an upcoming Board meeting to be able to attend as the meetings are scheduled at the same time.
4. **Mosquito Abatement Biologist Position** - Kim Green reported that the Biologist has accepted a position somewhere else and is requesting permission to post the vacancy. Matter to be placed on the Consent Agenda.
5. **Animal Control Vacancy** - Leigh Nacy has selected a candidate, Jordan Fierros, to fill the part-time position at Animal Control. Matter to be placed on the Consent Agenda.
6. **County Planning Commission Vacancy** - Clerk Fetting presented the three candidates that applied for the Committee vacancy. Board would like to complete interviews at 10:00 a.m. at Thursday's meeting. Clerk Fetting will contact the applicants.
7. **LEAD Tuscola Program** - Clerk Fetting has requested that Rita Papp attend the 2019-2020 LEAD Tuscola Program. Matter to be placed on the Consent Agenda.

On-Going and Other Personnel - No Updates

1. 4-H Presentation
2. Animal Control Ordinance Update
3. Negotiation of Expiring Union Contracts – Setting Financial and Other Objectives
4. Strengthen and Streamline Year-End Open Enrollment
5. Evaluate Potential Training Programs
6. Start the Development of Pay Grade Schedule and Updated Job Descriptions
7. County Planning Commission Vacancy
8. Scheduling a MAC 7th Meeting to Determine if Organization will Continue

Building and Grounds
Committee Leaders-Commissioners Jensen and Grimshaw

Primary Building and Grounds

1. **County Jail Study Committee, Development of a Concept Plan** - Commissioner Grimshaw presented regarding a Jail Feasibility Study and quote received from Byce & Associates, Inc. The request is to approve having the study completed. Matter to be placed on the Consent Agenda.
2. **Recycling Relocation Update** - Mike Miller provided an update that the soil removal project was completed last week.
3. **Vanderbilt Park Update** -
-Mike Miller provided an update regarding the water system project as the Engineer has not been timely. He has just received information from the Engineer that he will review and present at a future meeting.
-Central Michigan University is requesting permission to use the Park for a research project. Matter to be placed on the Consent Agenda.
4. **Alarm System for Underground Storage Tank at Michigan State Police** - Mike Miller presented a situation that occurred with the alarm system. Johnson Controls has provided a proposal that provides a better notification system. Matter to be placed on the Consent Agenda.
5. **Request to Use Courthouse Lawn** - The Tuscola County Prevention Peer 360 is requesting to use the courthouse lawn on August 31, 2019. Matter to be placed on the Consent Agenda.

On-Going and Other Building and Grounds

1. County Land Bank
2. Cass River Greenways
3. County Physical and Electronic Record Storage Needs – Potential Use of Recycling Pole Building
4. County Property Ownership Inventory
5. Review of Alternative Solutions Concerning the Caro Dam
6. Sidewalk Improvements and Parking Lot Sealing
7. Purdy Building Awning, Sign and Stucco Repairs
8. Jail Entrance Step and Ceiling Tile
9. State Police Post Water Tank Inspection, Sidewalk and Parking Lot Repairs
10. Potential Sale of Certain County Properties
11. New Septic System at Vanderbilt Park and Vegetation Clearing
12. Health Department Painting, Animal Control Ceiling and Court Windows
13. Recycling Soil Removal and Construction

Other Business as Necessary

1. **NextEra Presentation** - Erico Lopez (matter added) - Erico Lopez presented to the Board that NextEra wants to do business in Tuscola County. Ben Doyle, Capitol Airspace Group, presented to the Board regarding his company's involvement in a preliminary study completed in reference to the Tuscola Area Airport and the Pegasus wind project. Mark Trumbauer asked the Board to be considerate of the resolutions being passed and the make-up of the Boards that are adopting them.

2. Methods of Providing Dental Care to Indigent
3. Elected Versus Appointed Road Commissioners
4. Work with DTE and Others to Solve Increasing Energy Demands in the County
5. Update County Policies

Public Comment Period -

-Jim Tussey - Spoke in reference to the group "Friends of the Airport" that is being utilized to raise money to pay for attorneys to protect the airport. The FAA approval includes language to follow set guidelines. He explained the position of the Economic Development Corporation (EDC) in adopting the resolution.

Commissioner Grimshaw excused at 11:35 a.m.

-Erico Lopez - Stated they have followed the proper steps in order to gain the proper permits. He encouraged the Board to communicate with local Boards where NextEra currently has projects.

-Nancy Laskowski - Stated that Juniata Township has not joined the Tuscola Airport Authority.

Meeting adjourned at 11:38 a.m.

Jodi Fetting
Tuscola County Clerk

