

**TUSCOLA COUNTY BOARD OF COMMISSIONERS  
MEETING AGENDA**

**THURSDAY, APRIL 25, 2019 – 8:00 A.M.**

**H. H. PURDY BUILDING BOARD ROOM  
125 W. Lincoln Street  
Caro, MI**

125 W. Lincoln Street  
Caro, MI 48723

Phone: 989-672-3700  
Fax : 989-672-4011

- 8:00 A.M. Call to Order – Chairperson Bardwell  
Prayer – Rev. Doug Abel, Vassar Presbyterian Church  
Pledge of Allegiance – Commissioner Grimshaw  
Roll Call – Clerk Fetting  
Adoption of Agenda  
Action on Previous Meeting Minutes (See Correspondence #1)  
Brief Public Comment Period for Agenda Items Only  
Consent Agenda Resolution (See Correspondence #2)  
New Business  
    -Tuscola County Health Profile-County Health Officer  
    -GIS Fees for Map Printing-GIS Coordinator (See Correspondence #3)  
    -GIS 2020 Aerial Imagery Discussion-GIS Coordinator  
    -County Land Bank (See Correspondence #4)  
    -Great Lakes Bay 911 Consortium (See Correspondence #5)  
    -Resolution for Retiring District Court Judge Glaspie (See Correspondence #6)  
    -Sidewalk and Truck Bids  
    -Controller/Administrator Candidate Interviews  
        • Jeffrey Thornton – 10:00 a.m.  
        • Matthew Bierlein – 10:30 a.m.  
        • Clayette Zechmeister – 11:00 a.m.  
Old Business  
Correspondence/Resolutions

**COMMISSIONER LIAISON COMMITTEE REPORTS**

**JENSEN**

Board of Health  
Community Corrections Advisory Board  
Dept. of Human Services/Medical Care Facility Liaison  
Genesee Shiawassee Thumb Works  
Jail Planning Committee  
Local Emergency Planning Committee (LEPC)  
MAC Judiciary Committee  
MEMS All Hazard  
Local Units of Government Activity Report

BARDWELL

Behavioral Health Systems Board  
Care DDA/TIFA  
Economic Development Corp/Brownfield Redevelopment  
MAC 7<sup>th</sup> District  
MAC Workers Comp Board  
TRIAD  
Local Units of Government Activity Report

YOUNG

Board of Public Works  
County Road Commission Liaison  
Dispatch Authority Board  
Genesee Shiawassee Thumb Works  
Great Start Collaborative  
Human Services Collaborative Council (HSCC)  
Jail Planning Committee  
MAC Agricultural/Tourism Committee  
MI Renewable Energy Coalition (MREC)  
Region VI Economic Development Planning  
Saginaw Bay Coastal Initiative  
Senior Services Advisory Council  
Tuscola 2020  
Local Units of Government Activity Report

VAUGHAN

Board of Health  
County Planning Commission  
Economic Development Corp/Brownfield Redevelopment  
MAC Environmental Regulatory – Vice Chair  
Mid-Michigan Mosquito Control Advisory Committee  
NACO-Energy, Environment & Land Use  
Parks and Recreation Commission  
Tuscola County Fair Board Liaison  
Local Units of Government Activity Report

GRIMSHAW

Behavioral Health Systems Board  
Recycling Advisory  
Local Units of Government

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

## CORRESPONDENCE

- #1 April 11, 2019 Full Board & Statutory Finance Committee Minutes
- #2 Consent Agenda Resolution
- #3 GIS Fees Information
- #4 County Land Bank Information
- #5 Great Lakes Bay 9-1-1- Consortium
- #6 Resolution Honoring Judge Kim David Glaspie
- #7 Kalamazoo Psychiatric Hospital Information
- #8 April 22, 2019 Committee of the Whole Minutes
- #9 April 4, 2019 Road Commission Minutes

*Draft*  
TUSCOLA COUNTY BOARD OF COMMISSIONERS  
April 11, 2019 Minutes  
H. H. Purdy Building

Commissioner Young called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 11th day of April 2019, to order at 8:00 o'clock a.m. local time.

Prayer – Pastor Jon Terry, New Hope Alive Church, Reese

Pledge of Allegiance – Commissioner Vaughan

Roll Call – Chief Deputy Clerk Caryl Langmaid

Commissioners Present: District 1 - Thomas Young, District 3 - Kim Vaughan, District 4 - Mark Jensen, District 5 – Daniel Grimshaw (arrived at 8:06 a.m.)

Commissioner Absent: District 2 - Thomas Bardwell

Also Present: Clerk Jodi Fetting (arrived at 8:50 a.m.), Chief Deputy Clerk Caryl Langmaid, Mike Hoagland, Eean Lee, Tisha Jones-Holubec, Register John Bishop, Nancy Laskowski, Clayette Zechmeister, Drain Commissioner Bob Mantey, Bob DeCoe, Mark Haney, Sandy Nielsen, Amy Yearata, Jim McLoskey, Kelly Richmond, Leigh Nacy, Shelly Lutz

*Adoption of Agenda -*  
19-M-071

Motion by Vaughan, seconded by Jensen to adopt the agenda as amended.  
Motion Carried.

*Action on Previous Meeting Minutes -*  
19-M-072

Motion by Jensen, seconded by Vaughan to adopt the meeting minutes from the March 28, 2019 Regular Board and Statutory Finance meetings. Motion Carried.

*Brief Public Comment Period for Agenda Items Only -*

-Amy Yearata spoke the Tuscola County Senior Citizen Alliance needing a new umbrella to conduct business under. The Board recommend she contact Steve Erickson for assistance.

*Consent Agenda Resolution -*  
19-M-073

Motion by Grimshaw, seconded by Jensen that the following Consent Agenda Resolution from the April 8, 2019 Committee of the Whole Meeting be adopted.  
Motion Carried.

**CONSENT AGENDA**

- Agenda Reference:** A
- Entity Proposing:** COMMITTEE OF THE WHOLE 4/8/19
- Description of Matter:** Move that the 2019 County Equalization Report be received and placed on file and the Chairperson be authorized to sign said document.
- Agenda Reference:** B
- Entity Proposing:** COMMITTEE OF THE WHOLE 4/8/19
- Description of Matter:** Move that per the recommendation of the Chief Information Officer that in order to further strengthen computer system security, authorization is given to purchase Umbrella Cloud Security for an annual amount of \$9,306. Also, appropriate amendments be made to the computer operating budget.
- Agenda Reference:** C
- Entity Proposing:** COMMITTEE OF THE WHOLE 4/8/19
- Description of Matter:** Move that the out-of-state travel request by the Dispatch Director be approved with the understanding that as an Association of Public Communication Official (APCO) board member, travel and conference costs are paid by APCO.
- Agenda Reference:** D
- Entity Proposing:** COMMITTEE OF THE WHOLE 4/8/19
- Description of Matter:** Move that per the letter of request that the Courthouse Lawn be authorized for use on September 8, 2019 by the Suicide Prevention Coalition.

*New Business -*

-Robert DeCoe Tuscola County Democratic Party Chair -

- New State Psychiatric Hospital - The Tuscola County Democratic Party is supportive of retaining the Caro Center in Tuscola County. Governor Whitmer has committed to sending Department of Health and Human Services employees to Tuscola County for a Town Hall meeting although a date has not been set.

- Economic Development Commission (EDC) - Robert DeCoe expressed concern of an employee of the EDC stating personal views in a local paper as Mr. DeCoe feels that person should be non-partisan as a representative of the EDC.

-Comments Regarding County Prosecutor and Caro Police -  
Matter removed from agenda.

-Caro Psychiatric Hospital -

Mike Hoagland has prepared a massive amount of documentation which shows the importance of retaining the Caro Center in Tuscola County. Mike is attending a meeting in Lansing today to speak regarding the history. The Engineer will also speak as to how the water issue has been solved.

-Veterans Grant -

Mike Hoagland provided an update on a grant that Mark Zmierski applied for that will allow for outreach to Veterans.

19-M-074

Motion by Vaughan, seconded by Jensen to accept the Veteran's Service Fund Grant for Outreach for an amount up to \$63,979. Also, a special revenue fund be established to administer these grant funds and a budget be set for this program. And, the Controller-Administrator be authorized to sign said grant agreement. Motion Carried.

-Register of Deeds Staffing Request -

Register Bishop presented at the April 8, 2019 meeting regarding the request to fill a position in his office.

19-M-075

Motion by Jensen, seconded by Vaughan that the county hiring freeze be temporarily lifted per the explanation of need by the Register of Deeds based on the hiring freeze criteria established by county. Also, Ashley Sholes be hired as an Account Clerk III effective May 6, 2019 contingent upon satisfactory physical and background check. Motion Carried with Grimshaw voting no.

-Various Building and Grounds Bids -

Mike Hoagland stated that the requested items are included in the current Buildings and Grounds budget.

19-M-076

Motion by Vaughan, seconded by Grimshaw that the replacement of the awning at the Purdy Building be awarded to Dial Tent and Awning Company who was the sole bidder for an amount of \$11,750. Motion Carried.

19-M-077

Motion by Jensen, seconded by Vaughan that the animal shelter kennel area ceiling replacement be awarded to Rickwalt Building Solutions who was the sole bidder for an amount of \$11,500. Motion Carried.

## 19-M-078

Motion by Vaughan, seconded by Jensen that per the recommendation of the Buildings and Grounds Director, parking lot sealing bids for the State Police Post, Animal Shelter and the Luder Road Maintenance Building be awarded to Blackjack Asphalt and Sealing Company who was the low bidder for the combined project in the amount of \$5,050. Motion Carried.

-County Land Bank -

Board discussed the opportunity of implementing a County Land Bank but would like to gather further information before making a decision. Matter to be added to upcoming Board agenda with Treasurer Donovan-Gray and Steve Erickson in attendance.

-Parks and Recreation Request to Michigan Land Bank -

Commissioner Vaughan explained the letter of request submitted by the Parks and Recreation Committee regarding the property formerly known as Camp Tuscola.

## 19-M-079

Motion by Vaughan, seconded by Grimshaw that per the recommendation of the County Parks and Recreation Commission, that the Parks and Recreation be authorized to pursue acquiring real property from the State of Michigan Land Bank located near the former Camp Tuscola. Motion Carried.

*Old Business -*

-Mike Hoagland stated that according to the FAA website that a no hazard determination has been issued on over 50 of the wind turbines in the project.

*Correspondence/Resolutions - None*

**COMMISSIONER LIAISON COMMITTEE REPORTS**GRIMSHAW

Behavioral Health Systems Board

Recycling Advisory

Local Units of Government - Attended the Juniata Township meeting and it is disheartening as to the divide among the residents that is happening in the Township.



JENSEN

Board of Health - Meets Friday. The outbreak of Measles is of a high concern.  
Community Corrections Advisory Board - Update provided.  
Dept. of Human Services/Medical Care Facility Liaison  
Genesee Shiawassee Thumb Works  
Jail Planning Committee - Meets next week.  
Local Emergency Planning Committee (LEPC) - Grant has been received and how to utilize the grant in the best way possible.  
MAC Judiciary Committee - Meets in two weeks.  
MEMS All Hazard  
Local Units of Government Activity Report - Attended the Watertown Township Meeting.

BARDWELL - absent

Behavioral Health Systems Board  
Caro DDA/TIFA  
Economic Development Corp/Brownfield Redevelopment  
MAC 7<sup>th</sup> District  
MAC Workers Comp Board  
TRIAD  
Local Units of Government Activity Report

YOUNG - No Report

Board of Public Works  
County Road Commission Liaison  
Dispatch Authority Board  
Genesee Shiawassee Thumb Works  
Great Start Collaborative  
Human Services Collaborative Council (HSCC)  
Jail Planning Committee  
MAC Agricultural/Tourism Committee  
MI Renewable Energy Coalition (MREC)  
Region VI Economic Development Planning  
Saginaw Bay Coastal Initiative  
Senior Services Advisory Council  
Tuscola 2020  
Local Units of Government Activity Report

VAUGHAN

Board of Health

County Planning Commission - The Commission feels that the Board is diversified in representing areas of the County.

Economic Development Corp/Brownfield Redevelopment

MAC Environmental Regulatory – Vice Chair

Mid-Michigan Mosquito Control Advisory Committee

NACO-Energy, Environment & Land Use

Parks and Recreation Commission

Tuscola County Fair Board Liaison

Local Units of Government Activity Report

*Other Business as Necessary -*

-Leigh Nacy - A Kennel Attendant is resigning as of April 25, 2019 due to receiving an internship and is requesting permission to replace the part-time position.

19-M-080

Motion by Vaughan, seconded by Jensen to authorize lifting the county hiring freeze and to authorize the hiring a part-time Kennel Attendant to replace the vacant position at a Step-1 of the pay scale. Motion Carried with Grimshaw voting no.

-Commissioner Grimshaw would like the matter of eliminating the County Hiring Freeze placed on an upcoming agenda for further discussion.

*Extended Public Comment -*

-Robert DeCoe - He ancestor was the first Register of Deeds for Tuscola County. He also thanked Mike Hoagland for his dedicated service to Tuscola County.

Meeting adjourned at 9:33 a.m.

Jodi Fetting  
Tuscola County Clerk

Caryl Langmaid  
Chief Deputy Clerk

Statutory Finance Committee Minutes  
April 11, 2019  
H.H. Purdy Building  
125 W. Lincoln St, Caro MI

Meeting called to order at 9:33 a.m.

Commissioners Present: Young, Vaughan, Jensen, Grimshaw

Commissioners Absent: Bardwell

Also Present: Clerk Jodi Fetting, Mike Hoagland, Tisha Jones-Holubec, Nancy Laskowski, Mark Haney

Claims and Per Diems were reviewed and approved.

Public Comment - None

Meeting adjourned at 9:38 a.m.

Jodi Fetting  
Tuscola County Clerk

**'DRAFT'**

**COUNTY OF TUSCOLA**

**STATE OF MICHIGAN**

**RESOLUTION TO ADOPT CONSENT AGENDA**

At a regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the Village of Caro, Michigan, on the 25<sup>th</sup> day of April, 2019 at 8:00 a.m. local time.

COMMISSIONERS PRESENT:

\_\_\_\_\_

COMMISSIONERS ABSENT:

\_\_\_\_\_

It was moved by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_ that the following Consent Agenda Resolution be adopted:

**CONSENT AGENDA**

**Agenda Reference:** A

**Entity Proposing:** COMMITTEE OF THE WHOLE 4/22/19

**Description of Matter:** Move that the county hiring freeze be temporarily lifted and the Dispatch Director be authorized to fill a vacant dispatcher position which will become vacant on June 30, 2019.

**Agenda Reference:** B

**Entity Proposing:** COMMITTEE OF THE WHOLE 4/22/19

**Description of Matter:** Move that because Ashley Sholes declined to take the position of Account Clerk III in the Register of Deeds Office, Echo Torrez be hired to fill this position contingent upon satisfactory physical and background check.

**Agenda Reference:** C

**Entity Proposing:** COMMITTEE OF THE WHOLE 4/22/19

**Description of Matter:** Move that per April 16, 2019 letter of request from the Pumpkin Festival Committee that authorization is given to use the Courthouse Lawn during this year's festival from September 28, 2019 through October 7, 2019.

**IT IS FURTHER RESOLVED** that any motion, resolution, or other act of Tuscola County inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS:

NAYS:

ABSTENTIONS:

RESOLUTION ADOPTED.

---

Thomas Bardwell, Chairperson  
Tuscola County Board of Commissioners

---

Jodi Fetting  
Tuscola County Clerk

**mhoagland@tuscolacounty.org**

---

**From:** Cody Horton <chorton@tuscolacounty.org>  
**Sent:** Monday, April 22, 2019 4:22 PM  
**To:** Mike Hoagland  
**Subject:** GIS Print Sales & Update  
**Attachments:** GIS Printed Media Pricing.docx; Print Cost Calculator.xlsx

Mike,  
I've received inquiries by non county entities into getting maps printed off on our new plotter. My understanding is that I'd need to get any pricing for these maps approved by the board before I can make any sales. I'd like to go before the board whenever you can slot me in. I've outlined my proposed prices in the attached word document. I've also attached an excel sheet that will calculate print costs based on what I've outlined in the word document. Please have a look and let me know what you think.

I'm heading to Midland tomorrow to continue the 2020 aerial imagery discussion. I doubt this meeting will be the end of the discussion, but I'll provide an outline of our options as they currently stand sometime this week.

--  
-----

**Cody Horton**  
*Tuscola County GIS Coordinator*  
**989.672.3832**

# GIS Printed Media Pricing

## Goal

Our Enhanced Access To Public Records Policy allows for charging a reasonable fee to recover “operating expenses [including, but not limited to], creating, compiling, storing, maintaining, processing, upgrading or enhancing information or data in a form available for enhanced access, including the cost of computer hardware and software, systems development, employee time, and the actual cost of supplying the information or record in the form requested by the purchaser.” Printed maps are frequently requested by individuals with questions regarding properties and parcel descriptions. Additionally, interest is growing among our townships regarding the production of large format map prints. I am currently unable to charge for these maps as any proposed fees need to be presented and approved by the Board of Commissioners. This document will serve as my breakdown of and justification for the components behind my proposed map print pricing.

## County Use

It is my suggestion that map prints should be provided at no cost to county departments and officials. Charging other departments for these prints would equate to moving money between county accounts - essentially ‘robbing Peter to pay Paul’.

## Standard Size Prints

I propose a \$2 fee for letter and legal sized map prints. These maps are typically derived from our GIS software and require full color, high density inking in order to be effective. \$2 will serve to cover the cost of paper, ink, and the maintenance of the GIS.

## Large Format Prints

### GIS Maintenance

To help cover the cost of maintaining our plotter I propose a \$10 GIS maintenance fee on large format prints. Because the county offers a paid GIS subscription program to our townships and villages I suggest that this fee should not be charged to any entity that is a paid subscriber as they are already paying to help maintain our GIS.

### Paper Cost

We currently have one roll of heavy matte paper and one of photo paper. Additional types of paper will likely be purchased in the future to suit any needs that may arise. Regardless of paper type

the form for this cost will be the price of the paper roll divided by the area of the roll. Examples of this are shown below:

<i>HP Super Heavyweight Plus Matte Paper:</i>	<i>\$0.0040 per In<sup>2</sup></i>	<i>36"x42" Document = \$4.53</i>
<i>HP Premium Instant Dry Satin Photo Paper:</i>	<i>\$0.0053 per In<sup>2</sup></i>	<i>36"x42" Document = \$6.10</i>

Note that this includes the excess trimmed area that will be removed from the inked portion of the document.

### **Ink Cost**

Generally speaking there are three levels of ink coverage for our maps. Low density ink would draw linear features such as roads or parcel outlines. Medium density would have filled in polygon features such as shaded parcels, lakes, or other large color features. High density involves printing aerial imagery or other highly dense features that require a large amount of ink. This is the most difficult cost to quantify as I've not yet been able to find good coverage values for our particular plotter. The following should be a fair approximation:

<i>Low Density:</i>	<i>\$.00134 per In<sup>2</sup></i>	<i>36"x42" Document = \$2.02</i>
<i>Medium Density:</i>	<i>\$.00267 per In<sup>2</sup></i>	<i>36"x42" Document = \$4.04</i>
<i>High Density:</i>	<i>\$.00535 per In<sup>2</sup></i>	<i>36"x42" Document = \$8.09</i>

These values are the most likely variables to need tweaking in the future.

### **Production Cost**

Some maps will require more work than others and the more time I spend creating maps equals less time I can devote to other tasks. I've approximated my hourly wage out to roughly \$22.50 an hour (rounding up to the half dollar). I plan to charge this hourly rate in quarter hour increments as the cost to produce a map from beginning to final print.

### **Example Pricing**

Below are a few examples of the total costs for a selection of maps using the above pricing guidelines. Assume a non-subscriber status and one hour production time:

<i>30"x40", Matte Paper, Low Density Ink = \$38.42</i>
<i>36"x42", Matte Paper, Medium Density Ink = \$41.08</i>
<i>24"x36", Photo Paper, High Density Ink = \$42.35</i>



# Plotter Print Calculator

---

## Medium Specifications

---

Paper Type:	HP Super Heavyweight Plus Matte Paper 55 lb	\$ 0.0026	Dollars / Sq Inch
Ink Coverage:	Low Density (linear features, polygon outlines)	\$ 0.0013	Dollars / Sq Inch

## Document Specifications

---

Doc Width (In):	30.0		
Doc Length (In):	40.0		
Paper Trim (In):	11.0		
Doc Area (Sq In)	1200.0		
Trim Area (Sq In)	440.0		
Paper Cost:		\$ 4.32	
Ink Cost:		\$ 1.60	

## Production Time & GIS Fee

---

GIS Subscriber:	Non Subscriber	\$ 10.00	GIS Maint Fee
Prod Time (Hrs):	1.00	\$ 22.50	

---

Total Cost:		\$ 38.42	
-------------	--	----------	--

---

## \*\*NOTES\*\*

---

Select from drop down menu  
Manual input

# Tuscola County GIS: Large Format Print Invoice

## Medium Specifications

Paper Type: HP Super Heavyweight Plus Matte Paper 55 lb

Ink Coverage: Low Density (linear features, polygon outlines)

## Document Specifications

Doc Width: 30 In

Doc Length: 40 In

Paper Cost: --- \$ 4.32

Ink Cost: --- \$ 1.60

## Production Time & GIS Maintenance

GIS Subscriber: Non Subscriber \$ 10.00

Production Time: 1 Hours \$ 22.50

---

Total Cost: --- \$ 38.42

**mhoagland@tuscolacounty.org**

---

**From:** Axe, John R <jaxe@clarkhill.com>  
**Sent:** Wednesday, April 10, 2019 12:48 PM  
**To:** mhoagland@tuscolacounty.org  
**Subject:** Tuscola County Land Bank

Dear Mike,

As you know our firm is in the process of incorporating the TUSCOLA COUNTY LAND BANK. Most of the work involving approvals locally has been completed.

There are some steps that yet remain to be completed, which will involve the approval of the State Land Bank.

To date our firm has billed and been paid \$4,787,50 for our work. In addition we have not yet billed the County \$1,210,00 for work already done.

If the County wishes to have us finish the Incorporation we will bill the County for the work done. We estimate there will be an additional \$1200.00 for legal time for a total of \$2410.00.

Please let us know how you would like to proceed.

**John R. Axe**  
Senior Counsel

**CLARK HILL PLC**

500 Woodward Ave | Detroit, MI 48226  
313 309.9452 (Direct) | 313.965.8252 (Fax) |  
[jaxe@ClarkHill.com](mailto:jaxe@ClarkHill.com) | [www.clarkhill.com](http://www.clarkhill.com)

*This email message and any attachments are confidential and may be privileged. If you are not the intended recipient, please notify us immediately by reply email and destroy all copies of this message and any attachments. Please do not copy, forward, or disclose the contents to any other person. Thank you.*

## Great Lakes Bay 9-1-1 Consortium

### Introduction:

The Great Lakes Bay 9-1-1 Consortium (GLB) was formed under the Intergovernmental Contracts Between Municipalities Act in order to create a multi-county 9-1-1 telephone equipment replacement project and to facilitate cost and knowledge sharing.

The GLB utilizes the Peninsula Fiber Network (PFN) to provide the network to connect participating Public Safety Answering Points (PSAPs). This network is the pathway for 9-1-1 calls to enter each PSAP as well as the pathway between the host and remote sites. Each PSAP is required to have back up connectivity using another network such as Charter Business or another local networking service that meets the system requirements.

The GLB utilizes West's Viper and Power 911 system for their 9-1-1 call handling equipment. This system has two host locations, one at Bay County 9-1-1 and one at Midland County 9-1-1. The host locations have redundant hardware and provide the ability to add on remote sites. All host sites and remote sites gain the ability to become virtual back up 9-1-1 Centers.

Tuscola County 9-1-1 is the original remote site on the GLB hosted system and is a part of the self-maintained system with Bay and Midland Counties. Huron, Iosco and Sanilac County 911 were added on as remote sites to the system all selecting their own maintenance which is a combination of support provided by West and NetSource One.

### Additional Remote Requirements:

A Michigan PSAP interested in joining the GLB Consortium and network must submit a letter of interest to the Chair of the GLB committee. This letter must include a current description of the agency's call handling system, call volume, governance, number of workstations, IT support, current back up capabilities and fail over plans.

If the GLB decide to pursue adding in the additional site, the interested PSAP must solicit information from West and PFN to determine the feasibility and cost of joining the GLB network. This information should include any additional hardware or software needed at the host sites and this cost would be the responsibility of the interested PSAP.

The interested PSAP is responsible for reviewing the GLB Intergovernmental Agreement and for obtaining approval of the agreement with their governing body.

If the interested PSAP chooses to join the GLB network and is accepted, they will be required to sign this agreement and provide a resolution from their governing body.

The GLB requires that interested PSAPs engage the services of NetSource One to assist with project management for the procurement, installation, implementation and go live to the network at their cost. This will minimally include a review of quotes, network and system design, technical audits and reviews, attendance of project management calls and meetings, submission of meeting notes to the GLB and onsite support for implementation/go live. Documentation of this agreement with NetSource One and the PSAP must be submitted to the GLB before acceptance.

The GLB requires that interested PSAPs participate in the alarm monitoring program selected by GLB which is currently Paessler's PRTG Network Monitor. Any costs to add in additional probes will be passed onto the joining PSAP along with a shared cost for ongoing maintenance fees.

Each remote site added onto the GLB system is responsible for the selection and cost of their ongoing technical support after the first year that is provided by West. A PSAP can send personnel to West maintenance training so they can provide their own onsite support, pay an annual fee to West or contract a third party vendor. The GLB prefers NetSource One to provide third party IT support because of their experience, training and partnership with West. The GLB requires that the interested PSAP submits their plan for technical support to determine acceptance of an additional remote site.

Administrative phone systems are outside of the scope of GLB network.

The Great Lakes Bay Consortium reviews network, hardware, license, support and maintenance costs and determines which costs are shared. Each PSAP's portion of shared costs are based on the number of positions. (Note each backup PSAP position is considered a ½ position). For example, if the total number of positions on the system is 10 and an individual PSAP has a total of 4 positions on the system, then the PSAP would pay 40% of the shared costs.

Each remote site is responsible for maintaining their anti-virus annual license. Each remote site will cost share the annual \$500.00 cost for the West remote update service which will be facilitated by the one of GLB Host sites.

The next hardware refresh for the GLB will be in 2021 and will require cost sharing equipment that includes:

2 VOIP Servers (Approximate cost to be shared \$14,000.00)

2 POTS Servers (Approximate cost to be shared \$10,600.00)

Power DB Server (Approximate cost to be shared \$9,472.00)

Other Considerations:

Network Routers and Switches – Each remote needs \$5,100.00 in router and switches.

MIS Server Replacement or Upgrade (Approximate cost to be shared \$10,000.00)

A9C Upgrades for original remotes. (Cost to be determined)

Support and Installation Costs for West and NetSource One (Cost to be determined)

## FIRST AMENDED INTERGOVERNMENTAL AGREEMENT

The Michigan Public Safety Answering Points (PSAPs) of Bay, Central Michigan University, Huron, Iosco, Isabella, Midland, Sanilac, Saginaw and Tuscola (collectively, the "Collaborators") have elected to utilize the Intergovernmental Contract between Municipalities Act, MCL 124.1 *et seq.* to share the costs of new telephone technologies and virtual backup capabilities for their 911 call answering and emergency service dispatch operations.

### **I. PURPOSE AND DEFINITIONS.**

- A. Each Collaborator provides 911 answering and dispatch services for emergency police, fire and medical requests and related first responder activities within their respective jurisdictions. The Collaborators recognize that cost efficiencies can be achieved by common technology purchasing and coordination of certain functions among or between their 911 operations.
- B. The Collaborators agree that their representatives may meet periodically to discuss additional services, functions, partnerships or positions that could become the subject of additional association to achieve cost efficiencies and service effectiveness in the future.
- C. For purposes of this Agreement, the following terms shall have the following meanings:
  - "911 Act" refers to the 9-1-1 Service Enabling Act, MCL 484.1101 *et seq.*
  - "Collaborators" means the Counties, Authority, PSAP and any 911 Center that subsequently approves this Agreement and is admitted into the Collaboration as provided herein.
  - "Common Benefit" means any tangible equipment or intangible service that provides a shared or joint advantage, including but not limited to a telephone system and virtual backup.
  - "911 Center Board" refers to the Authority's Administrative Policy Board and the County 911 Boards as identified in the 911 Act, unless as provided by MCL 45.554(2) – The County Executive administers 9-1-1 or the Board of Commissioners in any of the Counties specifies otherwise or the administrative body that governs any other PSAP that is a Collaborator.
  - "Consensus" means a simple majority

### **II. NAME/NATURE OF ASSOCIATION.**

- A. The Collaborators agree that no joint venture is created by the Agreement and that no separate or independent legal entity is created hereby. Services provided by any employee, agent or representative of a particular Collaborator shall be considered provided by that Collaborator, regardless of which party has hired, contracted with, or pays the employee, agent or representative.

- B. Each Collaborator covenants not to sue any other Collaborator regarding any associated services provided hereunder and waives any right of subrogation. Each Collaborator agrees not to assign any right under this Agreement or any cause of action against the other Collaborator regarding services provided under this Agreement. Notwithstanding the above, nothing herein should be construed as intending to preclude a party from instituting legal proceedings to enforce the terms and conditions of this Agreement.
- C. In the event that liability to third parties, loss, or damage arises as a result of activities conducted jointly by the Collaboration or any of the Collaborators in fulfillment of their responsibilities under this Agreement, such liability, loss, or damage shall be borne by each Collaborator in relation to each Collaborator's responsibilities under these joint activities, provided that nothing herein shall be construed as a waiver of any governmental immunity by the Collaboration or any of the Collaborators or their employees, respectively, as provided by statute or court decisions.
- D. Each of the parties to this Agreement agrees to cooperate with the other parties in the operation of their respective risk management systems. Each Collaborator agrees that if an incident occurs and is reported as a part of its respective risk management system, and if the incident report involved activities involved with the Agreement for any participating entity or its respective staff or agency, a copy of said incident report will be immediately delivered to the designated representatives of the other Collaborators. It is agreed and understood that said incident reports will be held in the strictest confidence to the extent permitted by law, and that each Collaborator agrees to cooperate fully with the other(s) in the investigation and resolution of the incident or liability exposure revealed as a result of its respective risk management system.
- E. This Agreement is not intended to be a third party beneficiary contract and confers no right on anyone other than the parties hereto.
- F. The above notwithstanding, the Collaborators agree to call their association the "Great Lakes Bay 911 Consortium" (herein referred to as "Collaboration").

### **III. MEMBERSHIP/DURATION AND TERMINATION.**

- A. Any of the parties to this Agreement may withdraw from the Collaboration by providing the remaining Collaborators(s) with written notice of such withdrawal. The effective date of the withdrawal shall be ninety (90) days after the mailing of the notice through certified mail, return receipt requested, to the Directors of the remaining Collaborators. This Agreement shall continue indefinitely unless only one Collaborator remains, in which case the Agreement shall terminate. The parties to the Agreement may also terminate by mutual consent.

- B. Before a new party may be added to the Collaboration, all then current Collaborators must approve the membership and may recommend a capital contribution for that new Collaborator which represents their fair allocation of the capital costs previously expended by the existing members as well as a modified cost allocation plan for future costs of the membership group if the new party is added. If it approves this Agreement and all amendments, pays any allocated share of capital costs and if at least a majority of the 911 Center Boards then in the Collaboration subsequently approve the inclusion of the new party, the new party will become a full member of the Collaboration.
- C. If a withdrawing Collaborator is hosting or operating equipment that other Collaborators cannot operate without causing detriment to the remaining Collaborators (examples include, but are not limited to, hosting a server, microwave, or other association hardware or software), that Collaborator may not terminate without at least insuring that the Collaboration or other Collaborators has or have adequate time to move the hardware to another location. Upon a Collaborator's withdrawal from or termination of this entire Agreement, a goal of this Agreement is that each party retain or receive fair compensation of in-kind equipment or services or financial remuneration commensurate with its participation herein. A recognized principle in making that equitable distribution would be to try, where possible, to maintain equipment in the location in which it is installed. In such circumstances, each Collaborator, whether remaining in the Collaboration or leaving it, has the right to invoke the dispute resolution mechanism provided in Section VII, below, related to the financial and equipment rights.
- D. The promises provided in Section II shall survive the termination of this Agreement. The financial commitments of each Collaborator shall continue until the date of its withdrawal or the termination of the Agreement. Any financial commitment accrued during the period in which the Collaborator was subject to the terms of this Agreement shall continue despite its withdrawal from or the termination of the Agreement.

#### **IV. SHARED SERVICES AND TECHNOLOGY.**

- A. The Collaborators agree that the two areas of shared technology and service that are immediately subject to this Agreement are: (1) a 911 telephone system; and (2) technologies that enable the Collaborators to serve as virtual emergency backups to one another if a PSAP's 911 system experiences a primary system failure.
- B. Subject to the decision making provisions of Section V, additional technologies and services may be added if a majority of the organizational Collaborators determine that the Collaboration will realize economic or service efficiencies.



- A. The Collaborators agree that the PSAP Directors will periodically confer to discuss operational and funding needs and to present recommendations to the respective entities governing the PSAP and to make decisions by 2/3rds majority of those PSAP Directors present at such meetings or participating in such conference calls. Each Collaborator's PSAP Director will be given reasonable advance notice of any of these decision making conferences or meetings.
- B. The Collaboration shall have the authority to commit retainer funds as described below to the extent authorized by the respective governing entities, but shall not have the authority to otherwise bind the individual member Collaborators through contract or common law.

#### **VI. COST ALLOCATION.**

- A. The Collaborators agree to individually cover hardware, software and service costs that the Consortium Board determines can be itemized and segregated per actual use and control by the individual member Collaborators.
- B. Where the cost of the hardware, software or services are not amenable to segregation by individual Collaborators, the parties will consider the costs "common." Common costs" will be distributed on an equitable basis among the Collaborators taking into account whether the relative size of the Collaborators is relevant to the common cost.
- C. The Collaboration may require a retainer from each of the Collaborators to facilitate common purchasing at a level agreed to by each of the Collaborators. The Collaboration will select one or more PSAP Treasurer(s) to serve as the repository for these retainer funds. All retainer funds shall be held in trust by the Collaborator(s) holding them for the common purposes and interest of the member. If a Collaborator withdraws or this Agreement is terminated, all unpledged or uncommitted portions of that Collaborator's retainer funds shall be returned to it upon withdrawal or termination.

#### **VII. DISPUTE RESOLUTION**

The following shall be the dispute resolution mechanism/procedure for resolving any dispute among the Collaborators pertaining to the implementation and/or enforcement of this Agreement:

- A. Step One: The PSAP Directors shall participate in a face-to-face meeting to try to resolve the dispute within 5 business days of formal notification of the dispute. Formal notification of the dispute shall be in writing and shall be submitted to the PSAP Directors within 10 calendar days of the date the dispute arises.
- B. Step Two: If the meeting noted in Step One does not lead to a resolution of the issue, a representative from each of the PSAP's Governing Boards will meet in a face-to-face meeting in an effort to resolve the dispute within five (5) business days following the date of the face-to-face meeting in Step One.

BAY COUNTY

By: \_\_\_\_\_ Date \_\_\_\_\_  
Its: \_\_\_\_\_

CENTRAL MICHIGAN UNIVERSITY

By: \_\_\_\_\_ Date \_\_\_\_\_  
Its: \_\_\_\_\_

HURON COUNTY

*Ami Khoury* 4-9-19  
By: *SEMI KHOURY* Date  
Its: *BOARD CHAIR*

IOSCO COUNTY

*Bill Deckert* 4-10-19  
By: *Bill Deckert* Date  
Its: *Board Chair*

ISABELLA COUNTY

By: \_\_\_\_\_ Date \_\_\_\_\_  
Its: \_\_\_\_\_

MIDLAND COUNTY

By: \_\_\_\_\_ Date \_\_\_\_\_  
Its: \_\_\_\_\_

SAGINAW COUNTY

*Charles R. Kerns* 3/26/19  
By: *CHARLES KERNS* Date  
Its: *BOARD CHAIR*

SANILAC COUNTY

*Daniel Dean* 3/27/19  
By: *DANIEL DEAN* Date  
Its: *BOARD CHAIR*

TUSCOLA COUNTY

By: \_\_\_\_\_ Date \_\_\_\_\_  
Its: \_\_\_\_\_

**RETIREMENT OF JUDGE KIM DAVID GLASPIE**

**WHEREAS**, the Honorable Kim David Glaspie has honorably served Tuscola County and its court system as judge of the 71-B District Court since April 9, 1990.

**WHEREAS**, the Honorable Kim David Glaspie is retiring on June 14, 2019 after 29 years of dedicated service to the 71-B District Court and the citizens of Tuscola County as the both 71-B District Judge and the Tuscola County Chief Judge.

**WHEREAS**, the Honorable Kim David Glaspie is a lifelong resident of Cass City who graduated from Cass City High School in 1973; graduated from the University of Michigan with a Bachelor of Arts degree in Political Science in 1977; interned for the Office of Congressman Bob Traxler in Washington, D.C.; and graduated from Thomas M. Cooley Law School with a Juris Doctorate degree in 1980.

**WHEREAS**, the Honorable Kim David Glaspie practiced as an attorney for a decade before Michigan Governor James Blanchard appointed him as the second judge in the history of the 71-B District Court; and he established the Thumb Regional Sobriety Court as one of the first regional sobriety courts in the State of Michigan.

**WHEREAS**, the Honorable Kim David Glaspie additionally served his community in all of the following institutional roles: Political Science and Criminal Law faculty member at the University of Phoenix for 5 years, Presenter for the Michigan Judicial Institute, Tuscola County Commissioner from 1987 to 1990, President of Cass City Lions, President of Cass City Chamber of Commerce, Board Member for the Human Development Commission, 14-year Volunteer for Sigma Phi Epsilon Michigan Alpha, Silver Beaver Award Recipient from the Boy Scouts of America, District Chairman for the Thumb District Boy Scouts of America, Board Member for Hills and Dales Hospital, Knights of Columbus Member, Parish Council Member for St. Pancratius Church in Cass City, and as Coach to local various sporting organizations.

**WHEREAS**, the Honorable Kim David Glaspie has been married to Jackie Glaspie for 41 years; and is the father of Alyssa Glaspie, Zachary Glaspie, and Samantha Thomas; and is a grandfather of Cameron Glaspie and Quinton Glaspie.

**BE IT HEREBY RESOLVED**, that the Tuscola County Board of Commissioners congratulates the Honorable Kim D. Glaspie on the occasion of his retirement from his position as judge of the 71-B District Court, and that this resolution be spread upon the permanent minutes of the Tuscola County Board of Commissioners, and that a copy be presented to the Honorable Kim D. Glaspie.

**IN WITNESS THEREOF**, we have hereunto set out hands on this \_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Thomas Bardwell, Chairperson  
Tuscola County Board of Commissioners

\_\_\_\_\_  
Jodi Fetting  
Tuscola County Clerk

[mhoagland@tuscolacounty.org](mailto:mhoagland@tuscolacounty.org)

---

**From:** Courtney VanCamp <csi@capitol-services.org>  
**Sent:** Friday, April 19, 2019 9:54 AM  
**To:** Clayette Zechmeister; Jean Doss; Matt Campbell; Michael Hoagland; Thomas Bardwell  
**Subject:** MIRS/Gongwer 4-18-19



Content provided by MIRS News.  
 Visit us on the web at [www.mirsnews.com](http://www.mirsnews.com).

## More OT; More Staff Injuries At K-Zoo Psych Hospital

Of the 374 direct care staffers at the Kalamazoo Psychiatric Hospital, 78 have worked at least 150 "double shifts" of 12 or more straight hours in 2018, and that's a problem, according to Rep. Jon **HOADLEY** (D-Kalamazoo).

Auditor General research conducted at the request of Hoadley and Sen. Winnie **BRINKS** (D-East Grand Rapids) finds the amount of overtime hours worked by facility staff is on the rise and so are the number of staff suffering serious injuries.

Hoadley said there's a clear connection between these numbers.

"The trend lines are getting worse," Hoadley said. "The total number of overtime hours worked is exceptional. A third of those are mandatory. Staff is telling us that there are systemic staffing issues at our public hospitals and that is costing taxpayer dollars and putting patients at risk."

In 2016, of the \$29 million spent on wages at the Kalamazoo hospital, 17.8% was for overtime hours. In 2017, overtime costs made up 21.6% of the staffing budget. In 2018 it was 23.7%.

The number of staffers working double shifts is growing, as well. In 2016, 341 direct care staffers worked a double shift. In 2018, it was 374.

The Auditor General also found that in 2018, 61 direct care staff were injured on the job, up from 51 in 2017. In 44% of the cases, the injury occurred with a staffer who was working overtime. Another 29.2% involved an employee working a double shift that day.

A "deliberate decision" is being made to reduce employees within the psychiatric system and that's not good, he said.

"We are charged with protecting the patients in our care and we need to make sure we're living up to it," Hoadley said. "We need to get it right. We need to hire more people doing direct care work. We have a charge to protect public health and that's what we need to do here."

His idea is to create a "long-term" solution with the entire mental health system, since all five psychiatric hospitals are "feeling the stress" of similar staffing issues. He said, "You can hear that regardless of what side of the aisle you're on."

DHHS spokesperson Bob **WHEATON** said the KPH is continuously looking to improve in ensuring safety for patients and staff and it is working within civil service, labor relations and mental health code rules to make it happen.

"The individuals receiving treatment at Kalamazoo Psychiatric Hospital are among the most medically and psychiatrically complex in the state of Michigan," Wheaton said. "The challenges these complexities present are dynamic, and the hospital is committed to finding solutions to meet the needs of our patient population."

The number of patients at KPH haven't changed drastically. In 2016, it was 134. In 2017 it was 142 and in 2018 it was 141.

Last year, the hospital had 275 employed direct-care nursing staff and 49.7 other employees. In 2017, the hospital

employed 250 nurses and 49.6 other direct-care staff. Direct-care staff are the nurses, teachers, nutritionist, dentists, physicians, psychiatrists and therapists who directly work to improve the health of those inside the building.

## **Auditor: Kalamazoo Psychiatric Hospital Short Staff, Paying More Overtime**

A letter from Auditor General Doug Ringler indicates the state's Kalamazoo Psychiatric Hospital may not have sufficient staff, especially nursing staff, and is paying increasing amounts of overtime to its staff members working long shifts, as well as seeing a number of incidents that lead to both patient and worker injuries involving workers on overtime.

The letter, which used data from the hospital (and which was not audited, Mr. Ringler said) was requested by Sen. Winnie Brinks (D-Grand Rapids) and Rep. Jon Hoadley (D-Kalamazoo), and the legislators said they would work to ensure that patients receive the best care possible, which could include hiring additional staff.

According to the letter, from 2016 through 2018, there were 160 patient injuries requiring medical care. Eight of those were designated "sentinel events" that could be either a serious injury or patient death.

Mr. Ringler's letter said of those eight events there were 48 direct care workers involved and nine of those workers were on overtime at the time of the incidents. Of those working overtime, seven were on double shifts, which are defined as working for 12 or more hours.

Of the non-sentinel incidents there were 120 direct-care workers involved, and of those 24 were working overtime. And 17 of those were on double shifts.

The hospital averaged 139 patients during each of the three years reviewed. It also averaged 535 staff members during each of those years, and of that an increasing number were direct-care workers. In 2016 there were more than 393 direct care workers, 380 in 2017 and 407 in 2018.

In 2016 nearly 22 percent of all wages direct care workers were in overtime pay. By 2018, that had increased to more than 28 percent, the letter said.

In 2016, nearly 41 percent of direct care staff worked overtime hours that were 25 percent more than regular hours. By 2018 that had grown 60.4 percent of the direct care staff.

Along with patient injuries, staff also saw a number of injury incidents. In 2016, 56 incidents led to 1,980 work days missed because of injuries. The number of incidents dropped to 51 in 2017, but the days lost rose to 2,225. In 2018 there were 61 incidents, but the days lost dropped to 1,914.

However, in 2016, 22 of the staff injury incidents involved workers on overtime, 14 on a double shift. In 2018, there were 32 workers on overtime when the injury incidents occurred, and 23 were on double shifts.

The letter also estimated the hospital needed more nurses on its staff given its patient population.

Ms. Brinks said the letter showed a "shortage of direct care staff when compared with recommended staffing levels. This caused significant numbers of direct care nursing staff to work overtime or double shifts."

And Mr. Hoadley said, "The results of this audit remind us that when our medical professionals are overworked and understaffed, patients suffer."

**Copyright 2019 Gongwer News Service, Inc. All Rights Reserved**

**Courtney VanCamp**

Director of Client Communications & Outreach

Capitol Services, Inc.

110 W. Michigan Ave., Ste 700, Lansing, MI 48933

517.372.0860 Fax 517.372.0723

[courtneyvancamp@capitol-services.org](mailto:courtneyvancamp@capitol-services.org)

**CAPITOL** | SERVICES

We are your voice.

*Draft*  
**Tuscola County Board of Commissioners**  
**Committee of the Whole**  
**Monday, April 22, 2019 – 8:00 A.M.**  
**HH Purdy Building - 125 W. Lincoln, Caro, MI**

Commissioners Present: District 1 - Thomas Young, District 2 - Thomas Bardwell, District 3 - Kim Vaughan, District 4 - Mark Jensen, District 5 - Daniel Grimshaw

Absent: None

Also Present: Chief Deputy Clerk Caryl Langmaid, Mike Miller, Eean Lee, Tisha Jones-Holubec, Clayette Zechmeister, Jim McLoskey, Steve Erickson, Sheriff Glen Skrent, Renee Francisco, Sandra Nielsen, Rahm Mormando, Register John Bishop, Jim Mantey, Mark Ransford, Cameron Ransford, Shelly Lutz, Jean Doss (via teleconference)

**Finance/Technology**  
 Committee Leaders-Commissioners Young and Jensen

**Primary Finance/Technology**

1. **Updated County and Local Unit of Government Financial Information** - Clayette Zechmeister presented the County & Local Government Fund Financial Information.
2. **MREC Wind Turbine Invoice and SB 46** - Renee Francisco explained the process of how the invoice that Tuscola County receives from Huron County Economic Development Corporation (EDC) for legal fees are calculated and disbursed among the townships who have wind turbines. She asked for direction from the Board on whether to invoice Juniata Township. The Board would like the Controller's Office to communicate with Juniata Township regarding the legal fee invoice process before billing.
3. **Connecting Michigan Communities Grant Program** - Eean Lee presented the Connecting Michigan Grant Program. This program could be valuable to Townships as it identifies a project with local Townships to bring internet to areas who currently have little options. State of Michigan would subsidize the build out costs. The Board requested that the Clerk take this information to the Township Clerks to share with their districts.
4. **New Kronos Time Attendance and BSA Finance/General Ledger Software** - Eean Lee provided an update. All employees are currently punching in and out on both time systems and the system will be live in two weeks. At that time, the old time system will no longer be in service. Clayette Zechmeister gave the update on the BSA Finance/General Ledger Software. They had the kick off meeting last week.
5. **Update Regarding Caro Psychiatric Hospital – Jean Doss Capital Services** - Jean Doss updated the Board on what Capital Services has done to date to keep the State Psychiatric Hospital in Caro. She is very encouraged with the process thus far. Tisha Jones-Holubec informed the Board that the City of Caro is

planning to adopt a resolution to keep the Psychiatric Hospital in Caro at the City Board Meeting on Monday, April 22, 2019.

**6. Airport Authority, Airport Planning and Airport Zoning Boards -**

Commissioner Young attended an Airport Authority Meeting and was questioned why the Board of Commissioners appoints the vacancies to the Airport Zoning Board. Jim Mantey asked if the Board appoints vacancies to the Airport Zoning Board the why does the Airport Authority Board exist? Mr. Mantey asked the Board to take a look at the By-laws for the Airport Authority Board and turn the authority for the Airport Zoning Board back over to the Airport Authority Board.

**7. Hiring Freeze -** Matter was discussed at length. Clayette to gather information on the motion that implemented the hiring freeze.

Recessed at 9:00 a.m.

Reconvened at 9:07 a.m.

**On-Going and Other Finance**

**Finance**

1. Resolve Remaining Assessing/Taxation Disputes with Wind Turbine Companies – SB 46
2. Water Rates Paid for County Facilities Along M24 and Deckerville Roads
3. Opioid Lawsuit
4. State Assessing Changes
5. Preparation of Updated Multi-Year Financial Plan
6. Continue Review of Road Commission Legacy Costs
7. 2018 Comprehensive Annual Report Development
8. Convert to New State Chart of Accounts
9. 2020 Budget Development
10. Second Year MIDC Plan and Budget
11. Determine if any Drain Bonds can be Retired Early or Refinanced

**Technology**

1. Animal Control Camera and Other Security - Cameras have been installed and the project has been completed.
2. New Server and Network Storage Capacity
3. Jail Live Scan Scanner
4. GIS Update
5. Increasing On-Line Services
6. Updating County Web Page
7. Implementation of New Computer Aided Dispatch System
8. CLEMIS Road Patrol Software – Impacts on Local Police Departments
9. New Kronos Time Attendance and BSA Finance/General Ledger Software

**Personnel**

Committee Leader-Commissioner Vaughan and Bardwell

**Primary Personnel**

1. Dispatch Request to Fill Vacant Position - Request from Dispatch Director Nielson. Matter to be placed on Consent Agenda.



2. **Replacing Retiring Controller/Administrator** - Shelly Lutz provided an update. Of the 26 applications received, 5 applicants were interviewed. The Committee has narrowed the field down to 3 applicants. Shelly provided the Board with a package of final 3 applicants. The next step is to bring in the 3 applicants, 1 at a time, on Thursday, April 25, 2019, during the Board of Commissioners meeting.
3. **Register of Deeds Vacancy** - Request from Register John Bishop. Matter to be placed on Consent Agenda.

#### **On-Going and Other Personnel**

1. 4-H Presentation
2. Animal Control Ordinance Update
3. Lead Tuscola Request
4. Negotiation of Expiring Union Contracts – Setting Financial and Other Objectives
5. Strengthen and Streamline Year-End Open Enrollment
6. Evaluate Potential Training Programs
7. Start the Development of Pay Grade Schedule and Updated Job Descriptions
8. County Planning Commission Vacancy
9. Scheduling a MAC 7<sup>th</sup> Meeting to Determine if Organization will Continue

#### **Building and Grounds**

Committee Leaders-Commissioners Jensen and Grimshaw

#### **Primary Building and Grounds**

1. **County Jail Study Committee – Development of a Concept Plan** - Mike Miller provided update. Currently two presentation meetings are scheduled for Wednesday, April 24, 2019.
2. **Vanderbilt Park Update from Parks and Recreation Meeting** - No updated provided. Matter can be removed from the agenda.
3. **Various Bids Related to Building and Grounds** - Mike Miller provided update. No bids were received on the Purdy Building repair job and one bid received on the sidewalk improvement job. Mike will review the bid and provide feedback at the next Board of Commissioners meeting.
4. **Requests to use Courthouse Lawn** - Request from Tuscola County Pumpkin Festival Board. Matter to be placed on the Consent Agenda.

#### **On-Going and Other Building and Grounds**

1. County Land Bank - Commissioner Grimshaw stated based on the State of Michigan's definition of a land bank, he can't see why the County needs one and feels this is a waste of money.
2. Cass River Greenways
3. County Physical and Electronic Record Storage Needs – Potential Use of Recycling Pole Building
4. County Property Ownership Inventory
5. Review of Alternative Solutions Concerning the Caro Dam
6. Sidewalk Improvements and Parking Lot Sealing
7. Purdy Building Awning, Sign and Stucco Repairs
8. Jail Entrance Step and Ceiling Tile

9. State Police Post Water Tank Inspection, Sidewalk and Parking Lot Repairs
10. Potential Sale of Certain County Properties
11. New Septic System at Vanderbilt Park and Vegetation Clearing
12. Health Department Painting, Animal Control Ceiling and Court Windows
13. Recycling Soil Removal and Construction - Mike Miller provided an update. Project should be completed in the next couple of weeks.

**Other Business as Necessary**

1. Methods of Providing Dental Care to Indigent
2. Elected Versus Appointed Road Commissioners
3. Work with DTE and Others to Solve Increasing Energy Demands in the County
4. Update County Policies - Clayette Zechmeister provided an update. They are organizing the policies in chronological order and will present them to the Board at a later date.

**Public Comment Period** - Commissioner Bardwell shared information regarding a flyer left by Jim Mcloskey on the Job Fair, Wednesday, May 1, 2019 from 10:00 a.m. to 2:00 p.m. at the Tuscola County Technology Center.

Meeting adjourned at 11:02 a.m.

Caryl Langmaid  
Chief Deputy Clerk

#'

April 4, 2019

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, April 4, 2019 at 8:00 A.M.

Present: Road Commissioners John Laurie, Gary Parsell, Julie Matuszak, David Kennard, and Duane Weber; Acting County Highway Engineer Brent Dankert, Operations Engineer Technician Will Green, Superintendent/Manager Jay Tuckey, and Director of Finance/Secretary-Clerk Michael Tuckey.

Also Present: County Commissioner Thomas Young.

Motion by Parsell seconded by Matuszak that the minutes of the March 21, 2019 regular meeting of the Board be approved. Weber, Kennard, Matuszak, Parsell, Laurie --- Carried.

Payroll in the amount of \$103,299.48 and bills in the amount of \$153,064.94 covered by vouchers #19-17, #19-18, and #19-19 were presented and audited.

Motion by Parsell seconded by Matuszak that the payroll and bills be approved. Weber, Kennard, Matuszak, Parsell, Laurie --- Carried.

Brief Public Comment Segment:

None.

Several members of the public appeared before the Board to discuss an uncertified road right-of-way in Millington Township known as Pedlow Road. Also in attendance at the meeting included Millington Township Supervisor Terry Jones, and representatives from the Michigan DNR. Director of Finance/Secretary Clerk Michael Tuckey presented to the Board a number of documents regarding the status of Pedlow Road, and reviewed the Board's Road Abandonment Procedures. After all members of the public were given the opportunity to speak, and after a lengthy discussion; the Millington Township Board will further discuss their options regarding Pedlow Road, and report back to the Board.

Tuscola County Sheriff Glen Skrent appeared before the Board to review and discuss the Weighmaster's responsibilities and performance. The Board discussed their expectations of the Weighmaster position, and expressed their satisfaction of his performance.

Motion by Parsell seconded by Weber that bid item #15 for Columbia Township, bid item #17 for Dayton Township, bid item #18 for Elkland Township, bid item #31 for Novesta Township, and bid items #37, #38 for Tuscola Township of the 2019 bituminous resurfacing bids be awarded to the low bidder, Pyramid Paving Company. Weber, Kennard, Matuszak, Parsell, Laurie --- Carried.

Motion by Matuszak seconded by Kennard that the bids for 2019 Hot Mixed Asphalt Machine Patches taken and accepted at the March 21, 2019 regular meeting of the Board be awarded to Esch Landscaping, as recommended by the Acting County Highway Engineer. Weber, Kennard, Matuszak, Parsell, Laurie --- Carried.

Motion by Kennard seconded by Parsell to approve the request from the Akron Township Board to change the Yield Signs to Stop Signs on Gotham Road at Ringle Road. Weber, Kennard, Matuszak, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Weber that the Road Commission hire Daniel Wildner as a full time employee in the Mechanic classification effective immediately; all in accordance with the Union Labor Agreement. Weber, Kennard, Matuszak, Parsell, Laurie --- Carried.

Motion by Matuszak seconded by Kennard to approve the revised Position Description for the Building & Grounds Foreman position, as presented by Management. Weber, Kennard, Matuszak, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Weber to approve the revised Position Description for the Working Foreman position, as presented by Management. Weber, Kennard, Matuszak, Parsell, Laurie --- Carried.

Motion by Weber seconded by Parsell to approve the revised Position Description for the County Weighmaster position, as presented by Management. Weber, Kennard, Matuszak, Parsell, Laurie --- Carried.

Motion by Kennard seconded by Matuszak to approve the revised Position Description for the Division Foreman/Assistant Superintendent position, as presented by Management. Weber, Kennard, Matuszak, Parsell, Laurie --- Carried.

Union President Tim Hutchinson appeared before the Board to discuss the terms of the current Labor Agreement.

Michigan Cat Representative Mike Johnson appeared before the Board to review the Road Commission's equipment lease schedules. Mr. Johnson proposed to the Board two (2) Wheel Loaders to replace the ones at the end of their lease term, and at the same lease payment. After discussion, the following resolution was adopted:

Motion by Kennard seconded by Matuszak that the following Resolution be adopted:

#### RESOLUTION

BE IT RESOLVED, by the Board of Road Commissioners of Tuscola County as follows:

THAT Michael Tuckey or Jay Tuckey is authorized to enter into a 60-month Lease/Purchase Agreement with the credit corporation for Michigan Cat to obtain:

Two (2) New Caterpillar Wheel Loaders

All in accordance with the Lease-Purchase Agreements attached hereto, and made a part hereof.

THAT the Clerk is hereby directed to attest to the authorized official's signature.

Adopted this 4<sup>th</sup> day of April, 2019.

Michael Tuckey

Votes by Governing Body:

\_\_\_\_\_  
Michael Tuckey, Authorized Signatory

1. Yes: John Laurie
2. Yes: Gary Parsell
3. Yes: Julie Matuszak
4. Yes: David Kennard
5. Yes: Duane Weber

Jay Tuckey

\_\_\_\_\_  
Jay Tuckey, Authorized Signatory

Attest:

Michael Tuckey

\_\_\_\_\_  
Michael Tuckey, Clerk of the Board

Mr. James Satchel appeared before the Board regarding the water drainage on Shays Lake Road. Superintendent/Manager Jay Tuckey will review the location.

Motion by Matuszak seconded by Parsell that the meeting be adjourned at 10:55 A.M. Weber, Kennard, Matuszak, Parsell, Laurie --- Carried.

---

Chairman

---

Secretary-Clerk of the Board

