

**TUSCOLA COUNTY BOARD OF COMMISSIONERS  
MEETING AGENDA  
THURSDAY, JANUARY 31, 2019  
IMMEDIATELY FOLLOWING COMMITTEE OF THE WHOLE MEETING**

**H. H. PURDY BUILDING BOARD ROOM  
125 W. Lincoln Street  
Caro, MI**

125 W. Lincoln Street  
Caro, MI 48723

Phone: 989-672-3700  
Fax : 989-672-4011

- Call to Order – Chairperson Bardwell
- Prayer – Commissioner Young
- Pledge of Allegiance – Commissioner Grimshaw
- Roll Call – Clerk Fetting
- Adoption of Agenda
- Action on Previous Meeting Minutes (See Correspondence #1)
- Brief Public Comment Period for Agenda Items Only
- Consent Agenda Resolution (None)
- New Business
  - MSU agreements for Extension Services
  - Friend of the Court Security Auditing Agreement and Budget Amendments
  - Village of Millington Annexation
  - Drain Commission Grievance
  - Potential Process to Replace Retiring Controller/Administrator
  - Animal Control
  - Lack of Quorum at Parks and Recreation Meetings
  - Cass River Greenways

Old Business  
Correspondence/Resolutions

**COMMISSIONER LIAISON COMMITTEE REPORTS**

**JENSEN**

Board of Health  
Community Corrections Advisory Board  
Dept. of Human Services/Medical Care Facility Liaison  
Genesee Shiawassee Thumb Works  
Jail Planning Committee  
Local Emergency Planning Committee (LEPC)  
MEMS All Hazard  
Local Units of Government Activity Report

GRIMSHAW

Behavioral Health Systems Board

Recycling Advisory

Local Units of Government

BARDWELL

Behavioral Health Systems Board

Caro DDA/TIFA

Economic Development Corp/Brownfield Redevelopment

MAC 7<sup>th</sup> District

MAC Finance

MAC Workers Comp Board

TRIAD

Local Units of Government Activity Report

YOUNG

Board of Public Works

County Road Commission Liaison

Dispatch Authority Board

Genesee Shiawassee Thumb Works

Great Start Collaborative

Human Services Collaborative Council (HSCC)

Jail Planning Committee

MAC Agricultural/Tourism Committee

MI Renewable Energy Coalition (MREC)

Region VI Economic Development Planning

Saginaw Bay Coastal Initiative

Senior Services Advisory Council

Tuscola 2020

Local Units of Government Activity Report

VAUGHAN

Board of Health

County Planning Commission

Economic Development Corp/Brownfield Redevelopment

MAC Environmental Regulatory – Vice Chair

Mid-Michigan Mosquito Control Advisory Committee

NACO-Energy, Environment & Land Use

Parks and Recreation Commission

Tuscola County Fair Board Liaison

Local Units of Government Activity Report

Other Business as Necessary

Extended Public Comment

Adjournment

**Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.**

## **CORRESPONDENCE**

- #1 January 17, 2019 Full Board Minutes and January 17, 2019 Statutory Finance Committee Minutes
- #2 January 10, 2019 Road Commission Minutes
- #3 Saginaw Bay RC&D Area Membership Renewal with Invoice
- #4 January 18, 2019 Tuscola County Health Department Board of Health Report

*Draft*  
TUSCOLA COUNTY BOARD OF COMMISSIONERS  
January 17, 2019 Minutes  
H. H. Purdy Building

Commissioner Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 17th day of January 2019, to order at 8:00 o'clock a.m. local time.

Prayer – Pastor William Sanders, Watrousville United Methodist Church

Pledge of Allegiance – Commissioner Young

Roll Call – Clerk Jodi Fetting

Commissioners Present: District 1 - Thomas Young, District 2 - Thomas Bardwell (excused at 8:52 a.m.), District 3 - Kim Vaughan (excused at 9:53 a.m.), District 4 - Mark Jensen, District 5 – Daniel Grimshaw (arrived at 8:04 a.m.)

Commissioner Absent: None

Also Present: Mike Hoagland, Clerk Jodi Fetting, Eean Lee, Tisha Jones-Holubec, Register John Bishop, Pastor William Sanders, Drain Commissioner Bob Mantey, Patty Witkovsky, Charlie Witkovsky, Dara McGarry, Clayette Zechmeister, Angie House, Shelly Lutz, Renee Francisco, Sandy Nielsen, Leigh Nancy, Chris Graff

*Adoption of Agenda -*  
19-M-009

Motion by Young, seconded by Vaughan to adopt the agenda as presented.  
Motion Carried with Grimshaw opposing.

*Action on Previous Meeting Minutes -*  
19-M-010

Motion by Vaughan, seconded by Jensen to adopt the meeting minutes from the December 27, 2018 Regular Board and Statutory Finance meetings as presented and the January 2, 2019 Organizational Meeting as corrected. Motion Carried.

*Brief Public Comment Period for Agenda Items Only - None*

*Consent Agenda Resolution -*  
19-M-011

Motion by Grimshaw, seconded by Jensen to move Consent Agenda items to the regular agenda as Commissioner Grimshaw was not presented the agenda.  
Motion Carried.

*New Business -*

-Resolution Honoring Retiring Deputy Drain Commissioner - Chairman Bardwell presented the resolution to Patty Witkovsky on behalf of the Board of Commissioners..

-Closed Session-Written Legal Opinion from County Attorney -

19-M-012

Motion by Young, seconded by Vaughan that the Board meet in Closed Session under Section 8h of the Open Meetings Act, to discuss the written legal opinion issued by the county attorney with Mike Hoagland, Bob Mantey, Shelly Lutz and Jamie Hecht Nicidis to be allowed to attend the Closed Session at 8:21 a.m..  
Roll Call Vote: Young - yes; Vaughan - yes; Jensen - yes; Grimshaw - no; Bardwell - yes. Motion Carried.

Commissioner Bardwell excused at 8:52 a.m. during the closed session.  
Board Meeting reconvened at 9:06 a.m.

-Resolution Honoring Retiring Deputy Drain Commissioner - continued from above.

19-M-013

Motion by Vaughan, seconded by Grimshaw that the resolution honoring Deputy Tuscola County Drain Commissioner Patricia Witkovsky be approved and placed on file. Roll Call Vote: Jensen - yes; Grimshaw - yes; Vaughan - yes; Young - yes; Bardwell - absent. Motion Carried.

-Recycling Soil Removal - Mike Hoagland explained action required in order to proceed forward with the project. Board discussed which party or parties should be held responsible.

19-M-014

Motion by Jensen, seconded by Vaughan to rescind the previous December 13, 2018 board motion - Consent Agenda Reference I (18-M-198 stated below):

*Move that per the November 27, 2018 letter from Sean Robinson with AKT Peerless, that Rhode Brothers Excavating be hired to remove and dispose of approximately 250 tons of oil stained soil at the new recycling center for an amount of \$16,250. Of this total, \$12,250 to be paid from the Recycling Fund and \$4,000 to be paid by Mr. Kozan per previous agreement.*

Motion Carried.

## 19-M-015

Motion by Jensen, seconded by Vaughan that Rhode Brothers Excavating be hired to remove and dispose of approximately 250 tons of oil stained soil at the new recycling center for an amount of \$16,250 with said costs to be paid from the recycling fund. Also, to continue to work on the recovery of the agreed upon \$4,000.00 from Mr. Kozan as previously agreed.

## 19-M-016

Motion by Grimshaw, seconded by Vaughan to amend Motion 19-M-015 to also include the wording of to pursue all options available for the recovery of costs and losses sustained on this project from any party involved. Motion Carried.

Clerk Fetting read the Motion 19-M-015 back as amended.

Motion 19-M-015 as amended Carried.

-Advertising for Boards/Commissions - Mike Hoagland was able to find the motion to have upcoming terms expiring on various boards and commissions to be advertised. Clerk Fetting said she has been presented with a copy and has placed on the Clerk's Office calendar to handle on an annual basis.

-Appointments to Council on Aging - Clerk Fetting had presented two appointments that needed to be made to the Council of Aging that were missed in the appointments made in December.

## 19-M-017

Motion by Vaughan, seconded by Grimshaw that effective January 1, 2019 William Sanders and Patricia LaBair be appointed to the Council on Aging for terms ending December 31, 2019. Motion Carried.

-Approval of Revised Intergovernmental Agreement for Dispatch Telephone System - Sandy Nielsen explained the current agreement which has six counties participating with additional partners interested in joining. She is requesting to amend the intergovernmental agreement to add those parties. The Dispatch Authority Board approved the amended agreement at their meeting on Tuesday, January 15, 2019. Commissioner Grimshaw questioned if the County Attorney has reviewed. Sandy explained the changes that were made to the amended agreement and the attorney for Dispatch had reviewed the original agreement.

## 19-M-018

Motion by Jensen, seconded by Vaughan that per the recommendation of the Dispatch Director and Dispatch Authority Board that the first amended intergovernmental agreement be approved which expands the original three county agreement to nine Michigan Public Safety Answering Points. Also, appropriate documents regarding this matter be authorized for signature. Motion Carried.

-Refilling Vacant Corrections Officer Position - Mike Hoagland explained the request from Sheriff Skrent to fill a current vacant position. Board discussed if there is still a need to request to have the hiring freeze lifted.

19-M-019

Motion by Jensen, seconded by Vaughan that the county hiring freeze be temporarily lifted to fill a vacant corrections officer position in the Sheriff's Department. Motion Carried.

-Elmwood Township Dog Issue - Mike Hoagland has contacted the County Attorney to review the enforceability of the County Ordinance. Animal Control Director Leigh Nancy has had contact with the dog owners. She has verified the owners have now licensed the majority of the dogs with the remaining to be licensed in the next few days. Leigh stated that her Department enforces state law and explained how a kennel license is explained by state law. Board discussed that if the Prosecutor will not enforce County Ordinances then why are they in place. John Bishop explained that his understanding is if a township has an ordinance then that Township's Attorney gives guidance on enforcement. The County Attorney is supposed to have information to be presented at upcoming Board meeting regarding the enforceability of a County Ordinance. Chris Graff, Elmwood Township Supervisor, expressed concern from the Township's viewpoint that if there is a county ordinance in place then why it cannot be enforced. Matter to be addressed at an upcoming Board Meeting.

-Resolution of the Drain Office Grievance - Board discussed if there should be action taken today. Board decided to add the matter to the January 31, 2019 Board Meeting Agenda.

Commissioner Vaughan excused at 9:53 a.m.

-Consent Agenda Resolution Matters -  
Agenda Reference A

19-M-020

Motion by Jensen, seconded by Grimshaw that authorization is given to amend the 2019 Equipment/Technology Fund budget by authorizing the carryover of \$12,520 from 2018 needed to complete the Kronos Time and Attendance software purchase. Motion Carried.

Agenda Reference B

19-M-021

Motion by Jensen, seconded by Grimshaw that the engagement letter with Gabridge & Company to conduct the 2018 county audit be approved and the Chairperson be authorized to sign. Motion Carried.



## Agenda Reference C

19-M-022

Motion by Jensen, seconded by Grimshaw that per the request of the Village of Millington that a public hearing be scheduled for January 31, 2019 at 9:00 A.M. regarding the potential annexation of certain properties from Millington Township to the Village of Millington. Motion Carried.

## Agenda Reference D

19-M-023

Motion by Grimshaw, seconded by Jensen that the contract to purchase the BSA Financial/Accounting software programs be approved and authorized for signature. (Funds were budgeted for this purchase in 2019). Also, the BSA software licensing and services agreement be approved and authorized for signature. Motion Carried.

## Agenda Reference E

19-M-024

Motion by Grimshaw, seconded by Jensen that the request of a court employee be granted to purchase five years of service credit in the Municipal Employees Retirement System (MERS) with all costs (both employee and employer) for said service credit (\$53,435) to be paid by the employee as per Tuscola County adopted provisions with MERS. This service credit purchase is valid per MERS until March 1, 2019. Also, the Board Chair is authorized to sign all appropriate documents. Motion Carried with Grimshaw opposing.

*Old Business - None*

*Correspondence/Resolutions -*

-Communication regarding counties facing lawsuits over foreclosure sales.

**COMMISSIONER LIAISON COMMITTEE REPORTS**

VAUGHAN - Absent

Board of Health

County Planning Commission

Economic Development Corp/Brownfield Redevelopment

MAC Environmental Regulatory – Vice Chair

Mid-Michigan Mosquito Control Advisory Committee

NACO-Energy, Environment & Land Use

Parks and Recreation Commission

Tuscola County Fair Board Liaison

Local Units of Government Activity Report

GRIMSHAW - No report  
Behavioral Health Systems Board  
Recycling Advisory  
Local Units of Government

JENSEN  
Board of Health  
Community Corrections Advisory Board  
Dept. of Human Services/Medical Care Facility Liaison  
Genesee Shiawassee Thumb Works  
Jail Planning Committee  
Local Emergency Planning Committee (LEPC)  
MEMS All Hazard - Stop the Bleed grant was received.  
Local Units of Government Activity Report - Village of Millington Annexation  
Public Hearing upcoming.

BARDWELL - Absent  
Behavioral Health Systems Board  
Caro DDA/TIFA  
Economic Development Corp/Brownfield Redevelopment  
MAC 7<sup>th</sup> District  
MAC Finance  
MAC Workers Comp Board  
TRIAD  
Local Units of Government Activity Report

YOUNG  
Board of Public Works - Officers were selected. He will pass along that information to Clerk Fetting.  
County Road Commission Liaison - Signs to be installed to indicate to drivers of an upcoming Amish horse and buggy area.  
Dispatch Authority Board  
Genesee Shiawassee Thumb Works  
Great Start Collaborative  
Human Services Collaborative Council (HSCC)  
Jail Planning Committee - Meeting set for February 13, 2019.  
MAC Agricultural/Tourism Committee  
MI Renewable Energy Coalition (MREC)  
Region VI Economic Development Planning  
Saginaw Bay Coastal Initiative  
Senior Services Advisory Council  
Tuscola 2020  
Local Units of Government Activity Report - Gilford Township hosting meeting as Quality Roast will be opening their business there.

*Other Business as Necessary -*

- Vice-Chairman Young asked Eean if he could look at alternatives to the current sound system in the Boardroom. Clerk Fetting asked if sound machines could also be looked at for the hallways.
- Commissioner Grimshaw requested available information that has been presented to the Jail Planning Committee.
- Commissioner Grimshaw requested a copy of Board policies and County policies.
- Eean Lee requested how the Commissioner's would like the webpage for the Commissioners updated.

Extended Public Comment

- John Bishop spoke in reference to the Millington Township Livestock Ordinance. He spoke in reference to the difference of an automobile versus the use of a horse as an automobile. He spoke to the amount of acreage needed per horse as well as the amount of waste produced by a horse.

Meeting adjourned at 10:34 a.m.

Jodi Fetting  
Tuscola County Clerk

Statutory Finance Committee Minutes  
January 17, 2019  
H.H. Purdy Building  
125 W. Lincoln St, Caro MI

Meeting called to order at 10:35 a.m.

Commissioners Present: Young, Jensen, Grimshaw

Commissioners Absent: Bardwell, Vaughan

Also Present: Mike Hoagland, Clerk Jodi Fetting, Eean Lee, Tisha Jones-Holubec, Sandy Nielsen

Claims and Per Diems were reviewed and approved by Young and Jensen. Board discussed the procedure to review prior to the meeting due to statement on the report.

Public Comment - Eean Lee questioned if the presented bills would not be paid. Commissioners stated they would be paid.

Meeting adjourned at 10:39 a.m.

Jodi Fetting  
Tuscola County Clerk

January 10, 2019

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, January 10, 2019 at 8:00 A.M.

Present: Road Commissioners John Laurie, Gary Parsell, Julie Matuszak, David Kennard, and Duane Weber; Acting County Highway Engineer Brent Dankert, Operations Engineer Technician Will Green, Superintendent/Manager Jay Tuckey, and Director of Finance/Secretary-Clerk Michael Tuckey.

Also Present: County Commissioner Thomas Young.

Secretary-Clerk Michael Tuckey called the meeting to order.

Nominations were opened for Chairman of the Board.

John Laurie was nominated by Gary Parsell and seconded by Julie Matuszak.

John Laurie was unanimously elected.

Secretary-Clerk Michael Tuckey turned the meeting over to Chairman Laurie.

Nominations were opened for Vice-Chairman of the Board.

Gary Parsell was nominated by Julie Matuszak and seconded by Duane Weber.

Gary Parsell was unanimously elected.

Motion by Parsell seconded by Matuszak that the minutes of the December 27, 2018 regular meeting of the Board be approved. Weber, Kennard, Matuszak, Parsell, Laurie --- Carried.

Motion by Kennard seconded by Matuszak that the minutes of the December 27, 2018 closed session of the Board be approved. Weber, Kennard, Matuszak, Parsell, Laurie --- Carried.

Payroll in the amount of \$120,680.53 and bills in the amount of \$148,631.86 covered by vouchers #19-01 and #19-02 were presented and audited.

Motion by Matuszak seconded by Weber that the payroll and bills be approved. Weber, Kennard, Matuszak, Parsell, Laurie --- Carried.

**Brief Public Comment Segment:**

(1) Tuscola County Commissioner Thomas Young provided a report from the County Board of Commissioners.

At 8:15 A.M. the following bids were opened for 2019 Cold Patch:

<u>Bidder</u>	<u>Specified Material</u>	<u>Price</u>
Unique Paving Materials	UPM	\$ 95.85 p/ton
Lakeland Asphalt Corp.	CP-6	93.00 p/ton

Lakeland Asphalt Corp.  
Ace-Saginaw Paving Co.

BMP-7  
QPR

97.50 p/ton  
99.00 p/ton

Motion by Parsell seconded by Matuszak that the bids for 2019 Cold Patch be accepted and awarded to Unique Paving Materials for the UPM specified material. Weber, Kennard, Matuszak, Parsell, Laurie --- Carried.

Motion by Kennard seconded by Weber that the Tuscola County Road Commission mileage reimbursement rate be increased to \$.58 cents per mile effective January 1, 2019. Weber, Kennard, Matuszak, Parsell, Laurie --- Carried.

At 8:30 A.M. the following bids were opened for 2019 Portland Cement Concrete:

<u>Bidder</u>	<u>Concrete-3500</u>	<u>Concrete-4500</u>	<u>Cement</u>
Rock Products Company	\$113.75 / cyd	\$123.50 / cyd	\$20.35 per 94 lbs.
R & R Ready Mix, Inc.	\$115.00 / cyd	\$119.00 / cyd	no bid

Motion by Parsell seconded by Weber that the bids for 2019 Portland Cement Concrete be accepted and awarded to R & R Ready Mix, Inc. Weber, Kennard, Matuszak, Parsell, Laurie --- Carried.

Acting County Highway Engineer Dankert provided to the Board an update after reviewing the erosion problem near Blackmore Road at the Evergreen Creek, previously discussed at the last regular meeting of the Board. Dankert will meet with the Fremont Township Supervisor to further review the issued D.E.Q. Permit.

Acting County Highway Engineer Dankert provided to the Board an update regarding the Shays Lake Road Box Culvert.

At 8:45 A.M. the following bids were opened for 2019 Liquid Calcium Chloride:

<u>Bidder</u>	<u>Continuous</u>	<u>Intermittent</u>	<u>TCRC Pick Up</u>
Liquid Calcium Chloride Sales	\$.526 p/gal	\$.536 p/gal	\$.450 p/gal
The Wilkinson Corporation	alternate bid	alternate bid	alternate bid
Michigan Chloride Sales	alternate bid	alternate bid	alternate bid

Motion by Matuszak seconded by Parsell that the bids for 2019 Liquid Calcium Chloride be accepted and awarded to Liquid Calcium Chloride Sales. Weber, Kennard, Matuszak, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak to approve the revised Position Description for the Highway Maintenance Foreman position, as presented by Management. Weber, Kennard, Matuszak, Parsell, Laurie --- Carried.

Motion by Matuszak seconded by Weber to approve the revised Position Description for the Division Foreman position, as presented by Management. Weber, Kennard, Matuszak, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Kennard to approve the revised Position Description for the Shop Foreman position, as presented by Management. Weber, Kennard, Matuszak, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak that the meeting be adjourned at 9:25 A.M. Weber, Kennard, Matuszak, Parsell, Laurie --- Carried.

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Chairman



## Saginaw Bay RC&D Area Inc.

P.O. Box 393, Standish MI. 48658

E-mail: [saginawbay@aol.com](mailto:saginawbay@aol.com) Phone: (989) 748-3260

### **Thank you for your continued support!**

The Saginaw Bay Resource, Conservation, and Development (RC&D) would like to thank you for your loyalty to our organization! We are grateful for your past membership support and look forward to your continued support in the future. Without it, we wouldn't be able to implement natural resource protection and recreation projects in the Saginaw Bay Watershed.

For every dollar of membership dues received in 2018 there was a substantial return in project activities. These projects currently include: Cass River, Rifle River, Cedar River, and Invasive Species Management through our partnership with the Saginaw Bay Cooperative Invasive Species Management Area (CISMA). If you wish to learn more, please visit RC&D website at [www.saginawbayrcd.org](http://www.saginawbayrcd.org), or Facebook pages "Saginaw Bay RCD", "Saginaw Bay America's Great Outdoors Initiative", and "Saginaw Bay Water Trail Alliance".

Your membership benefits currently include: a quarterly newsletter, an invitation to our Celebration of Success Meeting (Last Thursday in February) and our Summer Full Council Meeting (Last Thursday in August), limited technical advice, access to a continually updated conservation and recreation project database, and voting privileges on the organization's conservation and recreation actions watershed wide. Please send us success stories, projects, events etc., for us to share on our Facebook pages and publish to our RC&D website. This attention informs others in our community, including legislatures, of our activity and desire to continue to promote and protect our watershed. This knowledge has the potential to lead to new projects and additional funding in our watershed. We feel representation of your organization is key!

### **PLEASE RENEW YOUR MEMBERSHIP TODAY!!**

**If your membership dues are received before February 28<sup>th</sup>, 2019, you will receive one (1) free registration to our 2019 Celebration of Success.**

We look forward to working with you in the future to conserve our natural resources and provide future generations with quality recreational opportunities.

James Hergott  
Executive Director

Saginaw Bay RC&D Area Inc.

P.O. Box 393  
Standish Mi. 48658

# Invoice

Date	Invoice #
1/22/2019	324

Bill To
Tuscola County Board of Commissioners 125 W. Lincoln Caro, MI 48723

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Membership Dues 2019	350.00	350.00
<b>Total</b>			<b>\$350.00</b>



**Tuscola County Health Department  
Board of Health Report: January 18, 2019  
Ann Hepfer RN, B.S Health Officer**

**Outcomes for the Month:**

**Medical Marijuana Education and Outreach:** We did apply to LARA by the deadline of 1/1/19 for \$26,732. The purpose of the dollars is to educate on the fact that Medical Marijuana is a medication and should be treated as such. If granted most of the dollars are in outreach education aimed at "Lock it Up" "Keep out of the Reach of Children". There will also be some dollars set aside for purchasing locking medication boxes.

**Opioid Network Planning Grant:** Thumb Rural Health Network was successful in submitting their grant application to HRSA for the Opioid Network Planning Grant. We would be a grant partner in this grant along with Huron, Sanilac, and a very small section of Lapeer County considered rural and contiguous to us. The purpose of the grant: *The Thumb Opioid Response Consortium (TORC) was formed to address opioid abuse in the area of the mitten-shaped state of Michigan commonly referred to as the Thumb. The project will cover three rural counties (Huron, Sanilac, and Tuscola) and the rural census tracts located in Lapeer County. The overall project goal is to improve opioid abuse prevention, treatment, and recovery efforts by leveraging existing resources at the regional and local levels. Outcomes of the project include more effective data and information sharing, strategically aligned services, strengthened referral systems, increased community support, and improved coordination. Throughout the project, consortium members will work with other key stakeholders and existing coalitions. Funding will be used to complete core activities including developing and strengthening the consortium; analyzing current needs and workforce assessments to determine areas of alignment, overlap, and gaps; collecting additional data; creating a strategic plan to increase access to services; developing a comprehensive workforce plan to address identified gaps; and creating a sustainability plan for the work performed during the planning project. Workgroups will be determining next steps and fund readiness and capacity-building activities for the implementing the strategic plan.*

**Hepatitis A Response:** There are additional dollars up to \$20,000 being allocated for Hepatitis A continued response. We will be writing a plan for these dollars that will focus on Food Handlers and Hepatitis A vaccinations.