

**TUSCOLA COUNTY BOARD OF COMMISSIONERS  
MEETING AGENDA**

**TUESDAY, JULY 31, 2018 – 8:00 A.M.**

**H. H. PURDY BUILDING BOARD ROOM  
125 W. Lincoln Street  
Caro, MI**

125 W. Lincoln Street  
Caro, MI 48723

Phone: 989-672-3700  
Fax : 989-672-4011

- 8:00 A.M. Call to Order – Chairperson Bardwell  
Prayer – Rev. Doug Abel, Vassar Presbyterian Church  
Pledge of Allegiance – Commissioner Kirkpatrick  
Roll Call – Clerk Fetting  
Adoption of Agenda  
Action on Previous Meeting Minutes (See Correspondence #1)  
Brief Public Comment Period for Agenda Items Only  
Consent Agenda Resolution (See Correspondence #2)  
New Business
- 2017 Audit Presentation ~ ATB&D
  - Commissioners Appointment to the Ad-Hoc Committee
  - County Clerk assignment of the vacated Court Clerk I (See Correspondence #3)
  - Sheriff purchase of cross cut shredder (See Correspondence #4)
  - Rural Development Obligation of funds for Animal control Truck #1 approved not to exceed \$25,900 (See Correspondence #5)
- Old Business  
Correspondence/Resolutions

**COMMISSIONER LIAISON COMMITTEE REPORTS**

BARDWELL

Economic Development Corp/Brownfield Redevelopment  
Caro DDA/TIFA  
MAC Finance  
MAC 7<sup>th</sup> District  
Local Unit of Government Activity Report  
TRIAD  
Behavioral Health Systems Board  
MAC Workers Comp Board

YOUNG

Dispatch Authority Board  
County Road Commission Liaison  
Board of Public Works  
Senior Services Advisory Council

Saginaw Bay Coastal Initiative  
Local Unit of Government Activity Report  
MAC Agricultural/Tourism Committee  
Strategic EDC Planning Committee  
Jail Planning Committee  
Genesee Shiawassee Thumb Works  
Region VI Economic Development Planning  
Tuscola 2020

VAUGHAN

Board of Health  
Planning Commission  
Economic Development Corp/Brownfield Redevelopment  
Local Unit of Government Activity Report  
Mid-Michigan Mosquito Control Advisory Committee  
Parks and Recreation Commission  
Tuscola County Fair Board Liaison

BIERLEIN

Genesee Shiawassee Thumb Works  
Human Development Commission (HDC)  
Recycling Advisory Committee  
Local Emergency Planning Committee (LEPC)  
Great Start Collaborative Council  
Local Unit of Government Activity Report  
MAC Board of Directors  
Human Services Collaborative Council  
MAC Judiciary Committee  
Tuscola County College Access Network  
MAC Agricultural/Tourism Committee  
MEMS All Hazards

KIRKPATRICK

Board of Health  
Community Corrections Advisory Board  
Dept. of Human Services/Medical Care Facility Liaison  
MI Renewable Energy Coalition  
MAC Environmental Regulatory – Vice Chair  
Cass River Greenways Pathway  
Local Unit of Government Activity Report  
NACO- Energy, Environment & Land Use  
Jail Planning Committee  
Saginaw Bay Coastal Initiative  
Tuscola In-Sync  
Region VI Tourism Discussions

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

## CORRESPONDENCE

- #1 July 12, 2018 Full Board and Statutory Finance Minutes
- #2 Consent Agenda Resolution
- #3 County Clerk request to refill vacancy
- #4 Sheriff Request to purchase Shredder
- #5 Rural Development Obligation of funds for Animal Control Truck #1
- #6 July 16, 2018 Tuscola County Senior Advisory Council minutes
- #7 July 16, 2018 Region VII Area Agency on Aging thank you from Bob Brown
- #8 July 25, 2018 Committee of the Whole Minutes
- #9 July 20, 2018 Tuscola County Health Department Board of Health Report
- #10 June 28, 2018 Tuscola County Road Commission minutes

*Draft*  
TUSCOLA COUNTY BOARD OF COMMISSIONERS  
July 12, 2018 Minutes  
H. H. Purdy Building

Commissioner Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 12th day of July 2018, to order at 8:04 o'clock a.m. local time.

Prayer – Reverend Doug Abel, Vassar Presbyterian Church

Pledge of Allegiance – Commissioner Bardwell

Roll Call – Clerk Fetting

Commissioners Present: District 2 - Thomas Bardwell, District 3 - Kim Vaughan (excused at 10:53 a.m.), District 5 – Matthew Bierlein

Commissioner Absent: District 1 - Thomas Young, District 4 - Craig Kirkpatrick

Also Present: Clayette Zechmeister, Clerk Jodi Fetting, Mike Miller, Eean Lee, Tisha Jones, Register John Bishop, Mary Brissette, Rick Lipan

*Adoption of Agenda -*

18-M-109

Motion by Bierlein, seconded by Vaughan to adopt the agenda as amended.  
Motion Carried.

*Action on Previous Meeting Minutes -*

18-M-110

Motion by Bierlein, seconded by Vaughan to adopt the meeting minutes from the June 28, 2018 Board and Statutory Finance meetings and the July 9, 2018 Committee of the Whole meeting. Motion Carried.

*Brief Public Comment Period for Agenda Items Only -*

-John Bishop questioned what the Department of Treasury letter was in reference to.

*Consent Agenda Resolution -*

18-M-111

Motion by Vaughan, seconded by Bierlein that the following Consent Agenda Resolution from the July 9, 2018 Committee of the Whole Meeting be adopted.  
Motion Carried.

### CONSENT AGENDA

- Agenda Reference:** A
- Entity Proposing:** COMMITTEE OF THE WHOLE 7/9/18
- Description of Matter:** Move to submit a letter of support for Region VII AAA application to the Michigan Department of Health and Human Services to develop a Program of All-inclusive Care for the Elderly (PACE). This will meet the increasing demand for home and community based services for constituents age 55 and older. This will service Huron, Lapeer, Sanilac, Tuscola, and St. Clair counties.
- Agenda Reference:** B
- Entity Proposing:** COMMITTEE OF THE WHOLE 7/9/18
- Description of Matter:** Move that per the request from the Prosecutor dated June 27, 2018 the cost associated with an extradition from the state of Texas be approved and the budget for extraditions in the prosecutor's budget be amended to accommodate this cost. The cost of extradition will be sought as restitution upon conviction.
- Agenda Reference:** C
- Entity Proposing:** COMMITTEE OF THE WHOLE 7/9/18
- Description of Matter:** Move that the budget amendments dated July 9, 2018 as presented by the Chief Accountant be authorized.
- Agenda Reference:** D
- Entity Proposing:** COMMITTEE OF THE WHOLE 7/9/18
- Description of Matter:** Move that the letter of decline for the Animal Control Officer position from Amanda Berlin be accepted and placed on file.
- Agenda Reference:** E
- Entity Proposing:** COMMITTEE OF THE WHOLE 7/9/18
- Description of Matter:** Move that vacated position for Animal Control Officer be awarded to Tyler Ray effective July 16, 2018 at the starting rate of pay contingent upon satisfactory physical and background check.

- Agenda Reference: F
- Entity Proposing: COMMITTEE OF THE WHOLE 7/9/18
- Description of Matter: Move that per the correspondence request dated July 3, 2018 from Dave Kolacz, permission be granted to use the Courthouse steps October 13, 2018 from 11:00 a.m. till approximately 1:00 p.m. for the annual Rosary Rally.

*New Business*

-Caro Dam Update (matter added) - Rick Lipan attended the meeting on behalf of Eric Fox. Commissioner Vaughan provided an update from his discussion with the other entities that would be involved in the project. Commissioner Vaughan believes the other entities are willing to participate if Tuscola County will participate also. Various options of repair were discussed.

-Michigan Department of Treasury Request for Improvement of Deficiencies – Corrective Action Plan - Clayette Zechmeister explained the deficiency letter that was received and what action made by the auditors triggered the deficiency. Clayette has prepared a response letter to be submitted to Department of Treasury.

-Medical Director Approval from Michigan Department of Health and Human Services (MDHHS) - Clayette Zechmeister updated the Board that a Medical Director has been selected and approved by Michigan Department of Health and Human Services.

-Animal Shelter Update - Mike Miller is going to take on the role of Interim Director until a Director can be put in place. An update of the staffing changes were provided. Board discussed at length closing the Animal Shelter on a short-term temporary basis to allow the new staff to come on board.

18-M-112

Motion by Bierlein, seconded by Vaughan that the animal shelter be temporarily closed for public drop-off from Friday, July 13, 2018 at 4:30 p.m. to Tuesday, July 17, 2018 at 8:00 a.m. Motion Carried.

The Board would like any manner available to be utilized to inform the public of the temporary closure.

-Recycling Center Update - Mike Miller stated the DEQ has extended the time frame to utilize the grant funds until February 2019. Mike Miller provided an update from the meeting held with DEQ and the former property owner. Clayette will contact the attorney to schedule meeting to discuss matter with Commissioner Bardwell, Mike Miller and Clayette Zechmeister to attend.

Recessed at 9:55 a.m.

Reconvened at 10:04 a.m.

-Vanderbilt Park Dump Station and Water Updates - Mike Miller provided an update to the progress of the project. MLR Engineering has submitted a bid in the amount of \$14,800 for engineering of the water distribution and dump station. Commissioner Vaughan has information of a pre-designed system for low-lying areas that he feels may work for Vanderbilt Park. He will complete further research and report back to the Board.

-MAC 7th District Meeting (matter added) - Meeting is scheduled for July 30, 2018 at Arrowhead Golf & Grill. Clayette believes the speakers have been lined up and invitations extended to attendees.

*Old Business* - None

*Correspondence/Resolutions* -

-Commissioner Bardwell has received communication that the Mounted Division has separated from the Sheriff's Department. Board discussed matter.

-2018 MAC Regional Summit is in Frankenmuth on July 23, 2018.

-Commissioner Bardwell received communication regarding phragmite control workshop.

-Representative Canfield's responded regarding SB 1031.

-MAC by-law proposed changes discussed.

## COMMISSIONER LIAISON COMMITTEE REPORTS

KIRKPATRICK - absent

Board of Health

Community Corrections Advisory Board

Dept. of Human Services/Medical Care Facility Liaison

MI Renewable Energy Coalition

MAC Environmental Regulatory – Vice Chair

Cass River Greenways Pathway

Local Unit of Government Activity Report

NACO- Energy, Environment & Land Use

Jail Planning Committee

Saginaw Bay Coastal Initiative

Tuscola In-Sync

Region VI Tourism Discussions



BARDWELL

Economic Development Corp/Brownfield Redevelopment  
Caro DDA/TIFA - Update provided regarding projects underway.  
MAC Finance  
MAC 7<sup>th</sup> District - Meeting upcoming.  
Local Unit of Government Activity Report  
TRIAD - Update provided.  
Behavioral Health Systems Board  
MAC Workers Comp Board - Meets in October.

YOUNG - absent

Dispatch Authority Board  
County Road Commission Liaison  
Board of Public Works  
Senior Services Advisory Council  
Saginaw Bay Coastal Initiative  
Local Unit of Government Activity Report  
MAC Agricultural/Tourism Committee  
Strategic EDC Planning Committee  
Jail Planning Committee  
Genesee Shiawassee Thumb Works  
Region VI Economic Development Planning  
Tuscola 2020

VAUGHAN

Board of Health  
Planning Commission  
Economic Development Corp/Brownfield Redevelopment - Meeting attended with Steve Erickson and update provided.  
Local Unit of Government Activity Report - Update from Koylton Township provided.  
Mid-Michigan Mosquito Control Advisory Committee  
Parks and Recreation Commission  
Tuscola County Fair Board Liaison

BIERLEIN

Genesee Shiawassee Thumb Works  
Human Development Commission (HDC)  
Recycling Advisory Committee  
Local Emergency Planning Committee (LEPC)  
Great Start Collaborative Council  
Local Unit of Government Activity Report  
MAC Board of Directors - Update provided.

Human Services Collaborative Council  
MAC Judiciary Committee  
Tuscola County College Access Network  
MAC Agricultural/Tourism Committee  
MEMS All Hazards - Update provided.

Commissioner Vaughan excused at 10:53 a.m.

*Other Business as Necessary -*

-Eean Lee - A communication has been received by the State that they will no longer support Windows 7 as of December 31, 2019.

*Extended Public Comment - None*

Meeting adjourned at 10:57 a.m.

Jodi Fetting  
Tuscola County Clerk

Statutory Finance Committee Minutes  
July 12, 2018  
H.H. Purdy Building  
125 W. Lincoln St, Caro MI

Meeting called to order at 10:58 a.m.

Commissioners Present: Bardwell, Vaughan (excused from BOC meeting at 10:53 a.m. and will return to review and sign.), Bierlein

Commissioners Absent: Young, Kirkpatrick

Also Present: Clayette Zechmeister, Jodi Fetting, Eean Lee, Tisha Jones

Claims and Per Diems were reviewed and approved.

Public Comment - None

Meeting adjourned at 11:01 a.m.

Jodi Fetting  
Tuscola County Clerk

**'DRAFT'**

**COUNTY OF TUSCOLA**

**STATE OF MICHIGAN**

**RESOLUTION TO ADOPT CONSENT AGENDA**

At a regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the Village of Caro, Michigan, on the 31st day of July, 2018 at 8:00 a.m. local time.

COMMISSIONERS PRESENT:

\_\_\_\_\_

COMMISSIONERS ABSENT:

\_\_\_\_\_

It was moved by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_ that the following Consent Agenda Resolution be adopted:

**CONSENT AGENDA**

**Agenda Reference:** A

**Entity Proposing:** COMMITTEE OF THE WHOLE 7/25/18

**Description of Matter:** Move that the 2017/2018 Court Child Care Fund Budget be amended as presented by the Family Court Administrator. Also, all appropriate signatures are authorized.

**Agenda Reference:** B

**Entity Proposing:** COMMITTEE OF THE WHOLE 7/25/18

**Description of Matter:** Move that the 2018/2019 Child Care Fund Budget including both the Family Court and Department of Health and Human Services divisions as presented at the July 25, 2018 Committee of the Whole meeting be approved and submitted to the state. Also, all appropriate signatures are authorized.

**Agenda Reference:** C

**Entity Proposing:** COMMITTEE OF THE WHOLE 7/25/18

**Description of Matter:** Move that per the recommendation from HDC Clayette Zechmeister, Chief Accountant be authorized as the Certifying Officer Designation official as defined in 24 CFR Sec. 58.13 for the environmental review requirements of MSHDA CDBG funds along with Michael Hoagland to sign the necessary paperwork in his absence.

**Agenda Reference:** D

**Entity Proposing:** COMMITTEE OF THE WHOLE 7/25/18

**Description of Matter:** Move that the 2017 Tuscola County Health Department Annual Report be received and placed on file.

**Agenda Reference:** E

**Entity Proposing:** COMMITTEE OF THE WHOLE 7/25/18

**Description of Matter:** Move to concur with the appointment of Dr. Mustafa Mark Hamed, M.D., M.P.H. as the Medical Director for the Associated County Health Departments. Also, all appropriate signatures are authorized to sign the agreement with a one year term of September 1, 2018 until August 31, 2019 that will automatically renew for additional one-year terms unless either party notifies the other in writing of a non-renewal or required contract modification with sixty (60) days notice.

**Agenda Reference:** F

**Entity Proposing:** COMMITTEE OF THE WHOLE 7/25/18

**Description of Matter:** Move that per the request from the Health Officer to temporarily lift the county hiring freeze and refill the Dietician position that will be vacated due to a retirement.

**Agenda Reference:** G

**Entity Proposing:** COMMITTEE OF THE WHOLE 7/25/18

**Description of Matter:** Move to temporarily lift the county hiring freeze and concur with the hiring of Leigh Nancy as the Tuscola County Animal Control Director effective August 6, 2018 at the Step 2 rate of pay of \$46,020.51. Satisfactory physical and background checks have been completed.

**Agenda Reference:** H

**Entity Proposing:** COMMITTEE OF THE WHOLE 7/25/18

**Description of Matter:** Move that the Vehicle policy Section 2.11 be amended to include the animal control vehicles for on call/emergency assignment.

**Agenda Reference:** I

**Entity Proposing:** COMMITTEE OF THE WHOLE 7/25/18

**Description of Matter:** Move that the DHHS/DTMB Lease #6987 mutually agreed upon amendment that the new carpeting throughout that is required within 180 days immediately following the start of the tenth (10<sup>th</sup>) year of possession is not needed at this time and will be changed to the thirteenth (13<sup>th</sup>) year of possession be approved.  
Also, all appropriate signatures are authorized.

**Agenda Reference:** J

**Entity Proposing:** COMMITTEE OF THE WHOLE 7/25/18

**Description of Matter:** Move that the amendment to extend the DEQ Infrastructure Grant Agreement for the recycling center be approved.  
Also, all appropriate signatures are authorized.

**IT IS FURTHER RESOLVED** that any motion, resolution, or other act of Tuscola County inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS:

NAYS:

ABSTENTIONS:

RESOLUTION ADOPTED.

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Thomas Bardwell, Chairperson  
Tuscola County Board of Commissioners

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Jodi Fetting  
Tuscola County Clerk

3



Tuscola County

Clayette Zechmeister <zclay@tuscolacounty.org>

**BOC Agenda Add**

1 message

Jodi Fetting <jfetting@tuscolacounty.org>  
To: Clayette <zclay@tuscolacounty.org>

Fri, Jul 27, 2018 at 10:30 AM

Hi!

I have offered the Court Clerk I position to Katherine Robinson at the Step 1 rate of pay. Her start date will be August 13, 2018. This is to fill the vacancy created by the internal promotion of Caryl Langmaid to Chief Deputy Clerk and was authorized to be filled by the BOC at the June 14, 2018 meeting moriotn 18-M-100.

Can this please be added to the agenda for July 31st for final approval by the Board?

I do not believe I will be at that meeting and Caryl will be attending in my absence. Please still forward the word format agenda to me.

Thanks! Please let me know if you need anything further regarding this action.  
Jodi



TUSCOLA  
COUNTY  
CLERK

Jodi Fetting  
440 N State Street - Caro, MI 48743  
(989) 672-3750



visit us online for county services @ [www.tuscolacounty.org](http://www.tuscolacounty.org)





Tuscola County

Clayette Zechmeister &lt;zclay@tuscolacounty.org&gt;

4

shredder

Clayette Zechmeister <zclay@tuscolacounty.org>  
Draft To: Glen Skrent <ggs@tuscolacounty.org>

Fri, Jul 27, 2018 at 12:09 PM

On Thu, Jul 26, 2018 at 9:32 AM Glen Skrent &lt;ggs@tuscolacounty.org&gt; wrote:

According to Angie House we need board approval to make this purchase. During our recent LEIN audit they saw that we do not have a cross cut shredder in corrections. We have several in the building but not there. We have until the end of August as they will be back to see if we have complied. Other than that our audit was good though they have become very determined to find fault. The shredder we need is \$1200 dollars. The jail equipment fund account has the funds according to the Undersheriff. Can you put this for board approval

Sheriff Glen Skrent

Tuscola County Sheriff's Office

989-673-8161 ex 2225

*Success does not consist in never making mistakes but in never making the same one a second time-George Bernard Shaw*

Clayette A. Zechmeister  
Chief Accountant, Tuscola County  
125 W Lincoln St, Suite 500  
Caro, MI 48723  
zclay@tuscolacounty.org  
voice 989-672-3710  
fax 989-672-4011

*Visit us Online for County Services @ [www.tuscolacounty.org](http://www.tuscolacounty.org)*



Tuscola County

Clayette Zechmeister <zclay@tuscolacounty.org>

**Tuscola Co - Animal Control Truck #1**

4 messages

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Mora, Melissa - RD, Caro, MI <Melissa.Mora@mi.usda.gov>  
To: "Clayette Zechmeister (zclay@tuscolacounty.org)" <zclay@tuscolacounty.org>

Thu, Jul 26, 2018 at 4:50 PM

Good Afternoon Clayette,

I received word this afternoon that the funds for Truck #1 have been obligated. You can proceed with ordering the vehicle and equipment.

Let me know if you do not receive an Obligation notice in the mail.

I am out on an appointment tomorrow – Friday, July 27, 2018 for most of the day. But let me know if you have any questions or need additional information.

Thank you.

*Melissa*

Melissa G. Mora

Loan Specialist | Caro Area Office

Rural Development

United States Department of Agriculture

1075 Cleaver Road | Caro MI 48723

Phone: 989.673.8173, ext. 126 | Fax: 855.643.5266 | TDD: 517.324.5200

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Clayette Zechmeister <zclay@tuscolacounty.org>  
To: Mike Miller <mmiller@tuscolacounty.org>

Thu, Jul 26, 2018 at 5:04 PM

TUSCOLA COUNTY SENIOR ADVISORY COUNCIL  
JULY 16, 2018 AT THE CARO DINING CENTER

Meeting called to order by Jerald Gamm at 11:00 am  
Pledge to the Flag was said by all.

Minutes from the June 18, 2018 meeting was read. Motion to approve minutes as read made by Sandra Williamson seconded by Bill Sanders. Motion carried.

Treasurer Report was given by Jerald Gamm. Motion to approve Treasurer Report as read made by Carolyn Wymore seconded by Connie Pliska. Motion carried.

HDC Report – Shelly Schulz report was given by Sandra Williamson----

For the Month of June their was a total of 16 serving days

1114 meals at the Dining Center

5103 home delivered meals

Average donation for Congregate meals was \$2.73---Home Delivered meals was \$.55

Motion to accept HDC Report made by Bill Sanders seconded by Pat LaBair Motion carried

Henry Wymore stated their was a letter in the Tuscola County Paper giving favorable report on HDC an how helpful they were.

OLD BUSINESS---

Bill Sanders gave a little more information on the PACE Program that Region VII is working on. As soon as pamphlets are available for hand out he will bring them to meeting. Also Coupons for Project Fresh are still available. They would have to call Region VII (1-800-858-1637) to see what location is handing them out.

NEW BUSINESS-----

Fliers are being handed out for the Annual Dinner Dance. Tickets are available for sale now. Hall is reserved for September 20, 2018.

NEXT MEETING will be held on August 20, 2018 at the MAYVILLE DINING CENTER.

Meeting adjourned at 11:45 am

Those in attendance-Connie Pliska,Sandra Williamson, Jerald Gamm, Henry and Carolyn Wymore, Bill Sanders, Pat LaBair, Eugene Davison

Minutes prepared by  
Carolyn Wymore, Secretary



# REGION VII AREA AGENCY ON AGING

YVONNE CORBAT, CHAIR

BOB BROWN, EXECUTIVE DIRECTOR

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MEMBER COUNTIES: BAY ■ CLARE ■ GLADWIN ■ GRATIOT ■ HURON ■ ISABELLA ■ MIDLAND ■ SAGINAW ■ SANILAC ■ TUSCOLA

July 16, 2018

Tuscola County Board of Commissioners  
125 W. Lincoln Street  
Caro, MI 48723

Dear Board Members,

I would like to thank you for having provided me the opportunity to present to you on July 9, 2018, the services that Region VII Area Agency on Aging offers to the citizens of Tuscola County.

If I can answer any additional questions, please feel free to contact me at (989) 893-4506.

We look forward to continued collaboration in the future.

Sincerely,

Bob Brown  
Executive Director

BB/ks

*Draft*  
Tuscola County Board of Commissioners  
Committee of the Whole  
Monday, July 25, 2018 – 1:30 P.M.  
HH Purdy Building - 125 W. Lincoln, Caro, MI

Commissioners Present: District 1 - Thomas Young, District 2 - Thomas Bardwell (via Google Hangouts), District 3 - Kim Vaughan, District 4 - Craig Kirkpatrick, District 5 - Matthew Bierlein

Absent: None

Also Present: Clayette Zechmeister, Jodi Fetting, Eean Lee, Mike Miller, Tisha Jones, Judge Amy Grace Gierhart, Caryn Michalak, Karen Southgate, Ann Hepfer, Nancy Laskowski, Mary Brissette, Register John Bishop, Linda Vaughan, Shelly Lutz

**Finance/Technology**  
Committee Leaders-Commissioners Kirkpatrick and Bierlein

**Primary Finance/Technology**

1. **Court Child Care Fund 2017-2018 Budget Amendment** - Caryn Michalak explained the need for the budget amendment. Clayette Zechmeister explained how it will affect the budget. Matter to be placed on the Consent Agenda.
2. **Court Child Care Fund 2018-2019 Budget for the 207 sub-account** - Caryn Michalak and Clayette Zechmeister explained the budget request. Matter to be placed on the Consent Agenda.
3. **DHHS Child Care Fund 2018-2019 Budget for the 206B sub-account** - Karen Southgate explained the budget request. Matter to be placed on the Consent Agenda.
4. **MSHDA CDBG Certifying Officer Designation** - Board needs to appoint a person as the Certifying Officer Designation. Board would like to appoint Clayette Zechmeister. Matter to be placed on the Consent Agenda.
5. **Health Department Annual Report** - Ann Hepfer presented the Health Department Annual Report. Matter to be placed on the Consent Agenda.
6. **Drug Task Force update** - Ann Hepfer provided an update and information regarding an upcoming meeting.
7. **Obligation of Funds for Rural Development Grant (Animal Control Truck)** - Clayette Zechmeister updated the Board regarding the grant funds.

## On-Going and Other Finance

1. Review of Alternative Solutions Concerning the Caro Dam - Commissioner Kirkpatrick provided an update regarding the Caro Dam and also of an upcoming meeting.
2. Update Regarding Potential Dental Clinic
3. Continue Review of Road Commission Legacy Costs
4. Work to Resolve Remaining Assessing/Taxation Disputes with Wind Turbine Companies
5. Water Rates Paid for County Facilities Along M24 and Deckerville Roads
6. Medical Examiner System
7. Opioid Lawsuit
8. Update Regarding Airport Zoning Board of Appeals - An update provided and also NextEra will attend an August meeting to provide an update.
9. MSU-e Building Costs
10. Update Regarding Personal Property Tax Changes
11. Brownfield Board
12. Raise the Age for Juveniles Funding Proposal
13. State Proposed Assessing Changes
14. Multi-Year Financial Plan Development
15. Delinquent Tax Legal Chargeback Requirement for Former Vassar Foundry - Letters have been mailed.

## Personnel

Committee Leader-Commissioner Bardwell

### Primary Personnel

1. **Health Department Medical Director Contract** - Ann Hepfer updated the Board regarding the appointment of Dr. Mustafa Mark Hamed as the Medical Director. Matter to be placed on the Consent Agenda.
2. **Health Department Refill Dietician Vacancy** - Ann Hepfer explained the request to post and fill the vacancy in the Health Department. Matter to be placed on the Consent Agenda.
3. **Animal Control Director** - Interviews have been completed and Leigh Macy has been selected. Matter to be placed on the Consent Agenda.
4. **Animal Control Update** - Clayette Zechmeister provided an update regarding the progress of the re-opening of the Animal Control Center.
5. **Amend Vehicle Policy Section 2.11 To Accommodate Animal Control Vehicles** - Clayette Zechmeister explained the amendment request. Matter to be placed on the Consent Agenda.



## On-Going and Other Personnel

1. Reporting Relationship (Nepotism Policy)

## **Building and Grounds** Committee Leaders-Commissioners Young and Vaughan

### Primary Building and Grounds

1. **DHHS/DTMB Lease #6987 Mutually Agreed on Amendment** - Mike Miller explained the agreement that is outlined in the lease. Matter to be placed on the Consent Agenda.
2. **State Land Bank Control Of Unused Property Surrounding State Hospital** - Commissioner Kirkpatrick provided an update regarding the property being placed in the State Land Bank. Commissioner Vaughan as well as other interested parties attended a meeting regarding the transaction.
3. **Animal Control Truck Use After Hours For On-Call Employees** - Matter discussed earlier in the meeting.
4. **Prosecutors Sidewalks** - Mike Miller provided an update regarding the replacement of the sidewalks and the costs involved.
5. **Extend DEQ Infrastructure Grant For Recycling** - Mike Miller provided an update on the grant and needs to have the grant signed. Matter to be placed on the Consent Agenda.
6. **Vanderbilt Park Update** - Commissioner Vaughan is going to contact Tip Maguire regarding the tanks at Vanderbilt Park.

### On-Going and Other Building and Grounds

1. County Property Ownership Identification
2. Review Potential Acquisition of Land from State Near Caro Regional Center
3. Update 10 Year Capital Improvement Plan
4. 2018 Budgeted Driveway, Parking Lot and Sidewalk Repairs
5. Update Regarding County Record Storage Needs

### Other Items Not Assigned to a Committee

1. SB 1031 Information and Other County Resolutions
  - Leelanau County Resolution in opposition to SB 1031
  - St Joseph Charter Township, Berrien County Resolution in opposition to SB 1031
  - Huron County Resolution in opposition to SB 1031
2. HB 6049 and SB 1025
  - Bay County Resolution in opposition to HB 6049 and SB 1025

- Gogebic County Resolution in opposition to HB 6049 and SB 1025
- 3. Washtenaw County opposition to large scale extraction of Michigan Waters
- 4. 2018 MAC Priorities
- 5. Cass River Greenways
- 6. Ongoing Economic Development Activity Updates from EDC Director
- 7. Dairy Farmers of America Phase 2, Cass City - Commissioner Young provided an update.
- 8. Sunday Retail Sales of Spirits, Beer and Wine – August 2018 Vote

**Other Business as Necessary**

-Commissioner Vaughan discussed the contract with SCMCCI. The Board would like to invite Curtis Stowe to an upcoming meeting.

**Public Comment Period**

-Nancy Laskowski - Nancy discussed that permits that are currently being issued for wind turbine projects in Juniata Township.

-Road Commission projects discussed.

-Eean Lee provided an update regarding new technology that will be coming regarding chat bot.

Meeting adjourned at 4:04 p.m.

Jodi Fetting  
Tuscola County Clerk



(9)

**Tuscola County Health Department**  
**Board of Health Report: July 20, 2018**  
Ann Hepfer R.N., B.S., Health Officer

Outcomes for the Month:

1. **Medical Director Replacement Update:** Contract has been signed by Dr. Hamed and has been sent to the Board of Commissioners for signatures.
2. **Dental Clinic:** I received an email from Eric at Braun Kendrick Law Firm that contract negotiations have been slow. Eric did reach out to the state dental section to get a better understanding of how these relationships work. I sent a letter to Kim Sign of MCDC to see if we could move this process along a little faster. I have told Kim I want this contract done by Fall and then we will decide if it's something we can sign.
3. **Drug Task Force:** The next Drug Task Force meeting is scheduled for August 16 at the Tuscola County Medical Care Facility from 8:30-10:30 am. Continued topic of discussion will be the proposed Recreational Marijuana legislation. The Recovery Coalition has funding to spend on community education and they are working on billboards related to Marijuana effects.
4. **Perinatal Health in the Thumb:** Tuscola County Health Department will be hosting a meeting on August 3 with the state perinatal health section regarding access to care and substance abuse issues in the Thumb.

June 28, 2018

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, June 28, 2018 at 8:00 A.M.

Present: Road Commissioners John Laurie, Gary Parsell, Mike Zwerk, Julie Matuszak, and Pat Sheridan; County Highway Engineer Michele Zaverucha, Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey.

Motion by Parsell seconded by Matuszak that the minutes of the June 14, 2018 regular meeting of the Board be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Zwerk that the minutes of the June 14, 2018 closed session of the Board be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Payroll in the amount of \$98,993.92 and bills in the amount of \$1,087,378.78 covered by vouchers #18-32, #18-33, and #HRA-60 were presented and audited.

Motion by Zwerk seconded by Parsell that the payroll and bills be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Brief Public Comment Segment:

(1) Mr. Phil Green introduced himself to the Board as a candidate for the Michigan State Representative 84<sup>th</sup> District in this year's primary election.

(2) Ms. Nancy Laskowski reported to the Board a need for more stop signs in Fairgrove Township.

Motion by Sheridan seconded by Matuszak that bid item #63 for Elkland Township of the 2018 bituminous resurfacing bids be awarded to the low bidder, Ace-Saginaw Paving Company; and that bid item #74 for Kingston Township of the 2018 bituminous resurfacing bids be awarded to the low bidder, Pyramid Paving Company. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Zwerk that the Road Commission advertise for bids for a new Sign Truck as part of the 2018 Capital Outlay Budget. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak that the agreement between Russell Farms and the Tuscola County Road Commission allowing Designated and Special Designated All-Season loads for Darbee Road from their farm on Darbee Road easterly to M-24 be extended for an additional two (2) years with the conditions specified in the agreement. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Zwerk that the agreement between LaBudde Group, Inc. and the Tuscola County Road Commission allowing Designated and Special Designated All-Season loads for Rayl Road from the north village limits of the Village of Akron north to their driveway on Rayl Road be extended for an additional two (2) years with the conditions specified in the agreement. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak to approve the Agreement between the East Michigan Council of Governments and the Tuscola County Road Commission in conjunction with the Michigan Local Agency Culvert Inventory Data Collection Pilot Program. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.



Management presented to the Board a request from the Gilford Township Board to remove or trim the trees in the road right-of-way at the intersection of Gilford Road and Quanicassee Road. Management will contact the property owner to have the trees removed or trimmed.

At 8:30 A.M. the following bids were opened for the Shays Lake Road over the Sucker Creek Drain Box Culvert Installation Project:

<u>Bidder</u>	<u>Project Total</u>
No Bids Received.	

Management and the Board further discussed the flashing traffic light at the intersection of Sheridan Road and Millington Road tabled from the last regular meeting of the Board. County Highway Engineer Michele Zaverucha reported to the Board that Thumb Electric has agreed to raise their power lines, if needed, in conjunction with the needed improvements. After further discussion, the following motion was introduced:

Motion by Sheridan seconded by Parsell to approve the proposal option #2 from J. Ranck Electric for the improvements to the flashing traffic light at the intersection of Sheridan Road and Millington Road at an estimated cost of \$27,100.00, provided that Thumb Electric raise their power lines in order to meet the required height specification. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

At 8:45 A.M. the following bids were opened for Culvert Installations at the listed locations:

<u>Bidder</u>	BC-Forestville Rd. 0.50 mi. east of <u>Graf Road</u>	BC-Forestville Rd. 50 ft. east of <u>French Road</u>	BC-Forestville Rd. 0.50 mi. east of <u>French Road</u>	Colling Rd. 0.32 mi. north of <u>BC-Forestville Rd.</u>
Dutch Excavating, LLC	\$ 17,560.00	\$ 19,060.00	\$ 18,245.00	\$ 16,650.00
Worth Construction, Inc.	42,380.00	41,910.00	39,035.00	43,095.00
Marlette Excavating Co.	35,000.00	40,000.00	35,000.00	46,000.00
John Henry Excavating, Inc.	39,000.00	39,000.00	45,000.00	65,000.00

Motion by Parsell seconded by Zwerk that the bids for Culvert Installations at the listed locations be accepted and awarded to Marlette Excavating Company for the three (3) Bay City-Forestville Road locations, and to Dutch Excavating, LLC for the Colling Road location. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak that the following Resolution be adopted:

### RESOLUTION

WHEREAS, The Tuscola County Board of Road Commissioners has entered into a Road Agreement with NextEra Energy for the Pegasus Wind LLC Wind Turbine Project in Gilford, Fairgrove, and Juniata Townships, and

WHEREAS, NextEra Energy and Blattner Energy will be contracting various trucking companies to transport the wind turbine components into Tuscola County, and

WHEREAS, The Tuscola County Board of Road Commissioners considers this a "Special Project" and that the transported wind turbine components are defined as a "Super Load", thus requiring a Super Move Transportation Permit, and

WHEREAS, these various contracted trucking companies will be transporting the wind turbine components at a rate of eight (8) oversize/overweight "Super Loads" for each of the sixty-one (61) wind turbines to be installed in Gilford, Fairgrove, and Juniata Townships, and

WHEREAS, The Tuscola County Board of Road Commissioners desires to streamline the permitting process during this "Special Project" and in order to be consistent with the fees and procedures of other County Road Commissions and the Michigan Department of Transportation regarding projects with "Super Loads".

THEREFORE, BE IT RESOLVED, that this Tuscola County Board of Road Commissioners grants a variance of the Road Commission's normal process and will allow faxed permit applications from the various contracted trucking companies for the designated hauling route on a daily basis.

BE IT FURTHER RESOLVED, that the Tuscola County Road Commission upholds a permit fee of \$100.00 for each transported "Super Load" during this "Special Project", with the permit fee payment to be made by electronic media.

Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Management and the Board discussed the plans for the upcoming Blue Water Highway Council Meeting to be hosted by Tuscola County on July 26, 2018.

Motion by Parsell seconded by Matuszak to accept the request from the Juniata Township Board to initiate Road R.O.W. Abandonment Procedures for a portion of Oak Road in Juniata Township, and to forward the request to Road Commission Attorney Schrope for processing. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Management and the Board discussed a request from the Elmwood Township Board to install a plastic tile on a portion of McGregory Road. The Board requested additional information, and will further discuss at the next regular meeting of the Board.

Arbela Township Supervisor Joe White appeared before the Board to further discuss the status and possible solutions regarding the quality of crushed gravel applied to Gunnell Road during the 2017 season. Superintendent/Manager Jay Tuckey will continue to review a solution to the problem, and report back to the Board and Arbela Township with cost estimates to improve the road quality.

Motion by Parsell seconded by Sheridan that the agreement between Lynn & Brian Schriber and the Tuscola County Road Commission allowing Designated and Special Designated All-Season loads for W. Deckerville Road from their westerly driveway at 1818 W. Deckerville Rd. east to Colling Road be extended for an additional two (2) years with the conditions specified in the agreement. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Management and the Board discussed a road drainage issue along Froede Road in Wells Township.

Motion by Parsell seconded by Matuszak that the meeting be adjourned at 10:15 A.M. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

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Chairman

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Secretary-Clerk of the Board