

**TUSCOLA COUNTY BOARD OF COMMISSIONERS  
MEETING AGENDA**

**THURSDAY, JULY 12, 2018 – 8:00 A.M.**

**H. H. PURDY BUILDING BOARD ROOM  
125 W. Lincoln Street  
Caro, MI**

125 W. Lincoln Street  
Caro, MI 48723

Phone: 989-672-3700  
Fax: 989-672-4011

- 8:00 A.M. Call to Order – Chairperson Bardwell  
Prayer – Rev. Doug Abel, Vassar Presbyterian Church  
Pledge of Allegiance – Commissioner Bardwell  
Roll Call – Clerk Fetting  
Adoption of Agenda  
Action on Previous Meeting Minutes (See Correspondence #1)  
Brief Public Comment Period for Agenda Items Only  
Consent Agenda Resolution (See Correspondence #2)  
New Business
- Michigan Department of Treasury request for improvement of deficiencies – Corrective Action Plan (See Correspondence #3)
  - Medical Director approval from MDHHS (See Correspondence #4)
  - Animal Shelter Update
  - Recycling Center Update
  - Vanderbilt Park Dumb Station and water updates
- Old Business  
Correspondence/Resolutions

**COMMISSIONER LIAISON COMMITTEE REPORTS**

**KIRKPATRICK**

Board of Health

Community Corrections Advisory Board

Dept. of Human Services/Medical Care Facility Liaison

MI Renewable Energy Coalition

MAC Environmental Regulatory – Vice Chair

Cass River Greenways Pathway

Local Unit of Government Activity Report

NACO- Energy, Environment & Land Use

Jail Planning Committee

Saginaw Bay Coastal Initiative

Tuscola In-Sync

Region VI Tourism Discussions

BARDWELL

Economic Development Corp/Brownfield Redevelopment  
Caro DDA/TIFA  
MAC Finance  
MAC 7<sup>th</sup> District  
Local Unit of Government Activity Report  
TRIAD  
Behavioral Health Systems Board  
MAC Workers Comp Board

YOUNG

Dispatch Authority Board  
County Road Commission Liaison  
Board of Public Works  
Senior Services Advisory Council  
Saginaw Bay Coastal Initiative  
Local Unit of Government Activity Report  
MAC Agricultural/Tourism Committee  
Strategic EDC Planning Committee  
Jail Planning Committee  
Genesee Shiawassee Thumb Works  
Region VI Economic Development Planning  
Tuscola 2020

VAUGHAN

Board of Health  
Planning Commission  
Economic Development Corp/Brownfield Redevelopment  
Local Unit of Government Activity Report  
Mid-Michigan Mosquito Control Advisory Committee  
Parks and Recreation Commission  
Tuscola County Fair Board Liaison

BIERLEIN

Genesee Shiawassee Thumb Works  
Human Development Commission (HDC)  
Recycling Advisory Committee  
Local Emergency Planning Committee (LEPC)  
Great Start Collaborative Council  
Local Unit of Government Activity Report  
MAC Board of Directors  
Human Services Collaborative Council  
MAC Judiciary Committee  
Tuscola County College Access Network  
MAC Agricultural/Tourism Committee  
MEMS All Hazards

Other Business as Necessary

Extended Public Comment

Adjournment

**Note:** If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

## **CORRESPONDENCE**

- #1** June 28, 2018 Full Board and Statutory Finance Minutes
- #2** Consent Agenda Resolution
- #3** June 29, 2018 letter from Department of Treasury regarding Request for Improvement of Deficiencies and reply letter of corrective plan.
- #4** Medical Director Approval from MDHHS
- #5** 2018 MAC Regional Summit
- #6** June 12, 2018 Letter from Representative Canfield regarding Senate Bill  
1031
- #7** July 9, 2018 Committee of the Whole Minutes
- #8** June 14, 2018 Road Commission Minutes

*Draft*  
TUSCOLA COUNTY BOARD OF COMMISSIONERS  
June 28, 2018 Minutes  
H. H. Purdy Building

Commissioner Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 28th day of June 2018, to order at 8:00 o'clock a.m. local time.

Prayer – Commissioner Bierlein

Pledge of Allegiance – Commissioner Young

Roll Call – Clerk Fetting

Commissioners Present: District 1 - Thomas Young, District 2 - Thomas Bardwell, District 3 - Kim Vaughan, District 5 – Matthew Bierlein (excused at 9:11 a.m.)

Commissioner Absent: District 4 - Craig Kirkpatrick

Also Present: Mike Hoagland, Clerk Jodi Fetting, Tisha Jones, Mike Miller, Shelly Lutz, Drain Commissioner Bob Mantey, Register John Bishop, Tim McClorey, Steve Anderson, Sandy Nielsen

*Adoption of Agenda -*

18-M-102

Motion by Bierlein, seconded by Young to adopt the agenda as presented.  
Motion Carried.

*Action on Previous Meeting Minutes -*

18-M-103

Motion by Bierlein, seconded by Young to adopt the meeting minutes from the June 14, 2018 Board and Statutory Finance meetings and the June 25, 2018 Committee of the Whole meeting. Motion Carried.

*Brief Public Comment Period for Agenda Items Only - None*

*Consent Agenda Resolution -*

18-M-104

Motion by Bierlein, seconded by Young that the following Consent Agenda Resolution from the June 25, 2018 Committee of the Whole Meeting be adopted.  
Motion Carried.

**CONSENT AGENDA**

- Agenda Reference:** A
- Entity Proposing:** COMMITTEE OF THE WHOLE 6/25/18
- Description of Matter:** Move that the county health insurance coverage be continued with Blue Cross/Blue Shield for the September 1, 2018 to August 31, 2019 period with the Administrative Services Contract. Also, Schedule A which provides further cost and coverage information be authorized for signature.
- Agenda Reference:** B
- Entity Proposing:** COMMITTEE OF THE WHOLE 6/25/18
- Description of Matter:** Move that the county continue to opt out of mental health parity as permitted under the Federal Public Health Service Act and the Controller/Administrator be authorized to sign all necessary documents regarding this matter.
- Agenda Reference:** C
- Entity Proposing:** COMMITTEE OF THE WHOLE 6/25/18
- Description of Matter:** Move that the statistical dashboard as presented at the June 25, 2018 Board of Commissioners meeting be authorized to be sent to the state for compliance with state law to receive full state revenue sharing payments.
- Agenda Reference:** D
- Entity Proposing:** COMMITTEE OF THE WHOLE 6/25/18
- Description of Matter:** Move that for consistency and to achieve a uniform per diem policy effective July 1, 2018 all county boards and commissions will receive a \$50 per meeting per diem except for those boards that have per diems set by state statute. (Current boards/commissions that receive less than the \$50 per diem include: County Planning Commission, County Recycling Committee, Parks and Recreation Commission, Council on Aging, Senior Advisory, Construction Code Board of Appeals and Board of Public Works).
- Agenda Reference:** E

- Entity Proposing:** COMMITTEE OF THE WHOLE 6/25/18
- Description of Matter:** Move that per the June 20, 2018 letter of request from the Mosquito Abatement Director that the Mosquito Abatement Employee Manual be revised to state that seasonal employees are to be paid one half-day for recognized Tuscola County Holidays if the employee works the scheduled day before and after the holiday.
- Agenda Reference:** F
- Entity Proposing:** COMMITTEE OF THE WHOLE 6/25/18
- Description of Matter:** Move that per the recommendation of the hiring committee that Cody Horton be hired as the Tuscola County GIS Coordinator effective July 10, 2018 at the starting rate of pay contingent upon satisfactory physical and background check.
- Agenda Reference:** G
- Entity Proposing:** COMMITTEE OF THE WHOLE 6/25/18
- Description of Matter:** Move that authorization is given for the County Clerk to advertise to fill a vacancy on the Tuscola County Council on Aging. (Barbara Dawson).
- Agenda Reference:** H
- Entity Proposing:** COMMITTEE OF THE WHOLE 6/25/18
- Description of Matter:** Move that per the request of the Board of Health and the Health Officer that the wage band for the Veterans Affairs Officer be approved.
- Agenda Reference:** I
- Entity Proposing:** COMMITTEE OF THE WHOLE 6/25/18
- Description of Matter:** Move that as in previous years South Central Construction Code Commission be approved for the administration and enforcement for plan review and inspection of school buildings. Also, authorizing documents are approved for signature. (Annual approval of this inspection work is a requirement of the State).

*New Business*

-MMRMA Net Asset Distribution Check - Tim McClorey presented a net asset distribution check in the amount of \$95,735.00. A grant check in the amount of \$1,300.00 was awarded to Undersheriff Baxter for an automatic external defibrillator.

-MMRMA Sexual Harassment Prevention - Tim McClorey explained the planned upcoming training program.

-Drain Commissioner Staffing Request - Drain Commissioner Mantey explained his request for a part-time temporary position.

## 18-M-105

Motion by Bierlein, seconded by Young that per the June 28, 2018 letter of request from the County Drain Commissioner which explains a temporary spike in office work load (caused by wind farm projects and the SAW grant), authorization is given to temporarily lift the county hiring freeze and post/advertise for a temporary Account Clerk III position 15 hours per week for a maximum of six months. Also, appropriate budget amendments are authorized. Motion Carried.

-Drain Commissioner Caro Dam - Drain Commissioner Mantey and the Board discussed options available in the potential repair of the Caro Dam.

-Back-up Radio Equipment - Mike Hoagland explained matter.

## 18-M-106

Motion by Bierlein, seconded by Young that per the request of the Board of Commissioners, the Emergency Manager is granted permission for the purchase of radio communication equipment to strengthen communications at large scale events. This action funds all necessary equipment to construct a primary and a secondary device as requested and current pricing of these items will not exceed \$4,500. Also, all appropriate budget amendments are authorized. Motion Carried.

-Purchase of Mass Casualty Kits - Steve Anderson explained the request.

## 18-M-107

Motion by Bierlein, seconded by Young that per the recommendation of the Emergency Manager, that the FY 2017 Homeland Security Mass Casualty Kit Project be awarded to J & B Medical Supply who was the lowest bidder and met the Mass Casualty Kit content requirements. Motion Carried.

-Chargebacks Regarding Former Vassar Foundry - Treasurer Donovan-Gray has sent letters regarding the chargebacks to the entities affected.



-Animal Control Update - Mike Hoagland provided an update to the Board regarding re-establishing the Animal Shelter for Tuscola County. Shelly has talked to the Director at the Michigan Pet Alliance Association for assistance in locating a qualified Animal Control Director. Mike Miller provided an update regarding a temporary collaboration with Sanilac County.

-Recycling Update - Mike Miller and the Board discussed the Recycling Center property. Mike Miller stated a meeting has been scheduled to discuss the property with Mr. Kozan.

Commissioner Bierlein excused at 9:11 a.m.

18-M-108

Motion by Young, seconded by Vaughan that Roger Allen be appointed to the County Recycling Committee to fill the remaining term of Sharon Mika which expires in December of 2020. Motion Carried.

*Old Business -*

-Mike Hoagland sent an email expressing concerns of the funding of the Indigent Defense Fund.

-Commissioner Bardwell had an opportunity to discuss the state property acquisition with Senator Green.

*Correspondence/Resolutions - None*

## **COMMISSIONER LIAISON COMMITTEE REPORTS**

BIERLEIN - absent

Genesee Shiawassee Thumb Works  
Human Development Commission (HDC)  
Recycling Advisory Committee  
Local Emergency Planning Committee (LEPC)  
Great Start Collaborative Council  
Local Unit of Government Activity Report  
MAC Board of Directors  
Human Services Collaborative Council  
MAC Judiciary Committee  
Tuscola County College Access Network  
MAC Agricultural/Tourism Committee  
MEMS All Hazards

KIRKPATRICK - absent

Board of Health

Community Corrections Advisory Board

Dept. of Human Services/Medical Care Facility Liaison

MI Renewable Energy Coalition

MAC Environmental Regulatory – Vice Chair

Cass River Greenways Pathway

Local Unit of Government Activity Report

NACO- Energy, Environment & Land Use

Jail Planning Committee

Saginaw Bay Coastal Initiative

Tuscola In-Sync

Region VI Tourism Discussions

BARDWELL

Economic Development Corp/Brownfield Redevelopment

Caro DDA/TIFA

MAC Finance

MAC 7<sup>th</sup> District - July 30, 2018 at Arrowhead Golf & Grill

Local Unit of Government Activity Report

TRIAD

Behavioral Health Systems Board - Update provided.

MAC Workers Comp Board

YOUNG

Dispatch Authority Board

County Road Commission Liaison

Board of Public Works

Senior Services Advisory Council

Saginaw Bay Coastal Initiative

Local Unit of Government Activity Report - Update provided regarding Village of Cass City.

MAC Agricultural/Tourism Committee

Strategic EDC Planning Committee

Jail Planning Committee

Genesee Shiawassee Thumb Works

Region VI Economic Development Planning

Tuscola 2020

VAUGHAN

Board of Health

Planning Commission

Economic Development Corp/Brownfield Redevelopment

Local Unit of Government Activity Report

Mid-Michigan Mosquito Control Advisory Committee

Parks and Recreation Commission - Update provided.

Tuscola County Fair Board Liaison

Other Business as Necessary - None

Extended Public Comment - None

Meeting adjourned at 9:51 a.m.

Jodi Fetting

Tuscola County Clerk

Statutory Finance Committee Minutes  
June 28, 2018  
H.H. Purdy Building  
125 W. Lincoln St, Caro MI

Meeting called to order at 9:51 a.m.

Commissioners Present: Young, Bardwell, Vaughan

Commissioners Absent: Kirkpatrick, Bierlein

Also Present: Mike Hoagland, Jodi Fetting, Mike Miller, Steve Anderson, Sandy Nielsen

Claims and Per Diems were reviewed and approved.

Public Comment - None

Meeting adjourned at 9:54 a.m.

Jodi Fetting  
Tuscola County Clerk

**'DRAFT'**

**COUNTY OF TUSCOLA**

**STATE OF MICHIGAN**

**RESOLUTION TO ADOPT CONSENT AGENDA**

At a regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the Village of Caro, Michigan, on the 12<sup>th</sup> day of July, 2018 at 8:00 a.m. local time.

COMMISSIONERS PRESENT:

\_\_\_\_\_

COMMISSIONERS ABSENT:

\_\_\_\_\_

It was moved by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_ that the following Consent Agenda Resolution be adopted:

**CONSENT AGENDA**

**Agenda Reference:** A

**Entity Proposing:** COMMITTEE OF THE WHOLE 7/9/18

**Description of Matter:** Move to submit a letter of support for Region VII AAA application to the Michigan Department of Health and Human Services to develop a Program of All-inclusive Care for the Elderly (PACE). This will meet the increasing demand for home and community based services for constituents age 55 and older. This will service Huron, Lapeer, Sanilac, Tuscola, and St. Clair counties.

**Agenda Reference:** B

**Entity Proposing:** COMMITTEE OF THE WHOLE 7/9/18

**Description of Matter:** Move that per the request from the Prosecutor dated 6-27-18 the cost associated with an extradition from the state of Texas be approved and the budget for extraditions in the prosecutor's budget be amended to accommodate this cost. The cost of extradition will be sought as restitution upon conviction.

**Agenda Reference:** C

**Entity Proposing:** COMMITTEE OF THE WHOLE 7/9/18

**Description of Matter:** Move that the budget amendments dated 7-9-18 as presented by the Chief Accountant be authorized.

**Agenda Reference:** D

**Entity Proposing:** COMMITTEE OF THE WHOLE 7/9/18

**Description of Matter:** Move that the letter of decline for the Animal Control Officer position from Amanda Berlin be accepted and placed on file.

**Agenda Reference:** E

**Entity Proposing:** COMMITTEE OF THE WHOLE 7/9/18

**Description of Matter:** Move that vacated position for Animal Control Officer be awarded to Tyler Ray effective July 16<sup>th</sup> 2018 at the starting rate of pay contingent upon satisfactory physical and background check.

**Agenda Reference:** F

**Entity Proposing:** COMMITTEE OF THE WHOLE 7/9/18

**Description of Matter:** Move that per the correspondence request dated 7-3-18 from Dave Kolacz, permission be granted to use the Courthouse steps October 13<sup>th</sup> 2018 from 11:00 a.m. till approximately 1:00 p.m. for the annual Rosary Rally.

**IT IS FURTHER RESOLVED** that any motion, resolution, or other act of Tuscola County inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS:

NAYS:

ABSTENTIONS:

RESOLUTION ADOPTED.

---

Thomas Bardwell, Chairperson  
Tuscola County Board of Commissioners

---

Jodi Fetting  
Tuscola County Clerk







STATE OF MICHIGAN  
DEPARTMENT OF TREASURY  
LANSING

RICK SNYDER  
GOVERNOR

NICK A. KHOURI  
STATE TREASURER

June 29, 2018

**Request for Improvement  
of Deficiencies -  
Corrective Action Plan**  
Fiscal Year: 2017  
Municipality Code: 790000  
Report ID Number: 79772

**Sent Via Email**

Tuscola County  
zclay@tuscolacounty.org


Dear Governing Body:

The Community Engagement and Finance Division has received the audit report for the fiscal year referenced above. It is the responsibility of this division to administer certain State statutes. Consequently, your audit has been reviewed to determine compliance with budgeting, accounting, auditing, and statutory compliance related activities. This review has identified issues that we believe need your attention.

Please note the following issues corresponding to response(s) on the auditing procedures report:

- Actual expenditures exceeded the amounts authorized in the budget. Please describe actions being taken to prevent budget variances.

The matters described above are either violations of State statute or are deficiencies of the local unit that may impede the local unit's ability to comply with State statute. Therefore, please submit to us, **within 30 days from the date of this letter**, a detailed Corrective Action Plan to resolve the above-mentioned matters including other deficiencies noted in your audit report. Additional deficiencies in your report are usually found in the form of comments and recommendations located toward the end of the report. The plan should identify each Auditing Procedure Report question listed above, each additional deficiency, the corrective action to be taken, the supporting documentation requested, if any, and the date in which the action is to be implemented.

Please submit your Corrective Action Plan by logging into the department's online filing site at: Michigan Department of Treasury/online report. You must request local unit user access if one does not already exist. 

Failure to respond within 30 days or an inability to demonstrate that corrective action has been implemented may result in one or more of the following:

- Denial of subsequent year qualified status under Public Act 34 of 2001, the Revised Municipal Finance Act (possibly preventing your municipality the ability to borrow money);
- Subject the local unit to an audit and/or review performed by Department of Treasury auditors at the expense of the local unit.

If you have any questions, contact the audit review staff at (517) 373-3227 (option 0) or email questions to [LAFD\\_Audits@michigan.gov](mailto:LAFD_Audits@michigan.gov).

Sincerely,



Cary Jay Vaughn, CPA, CGFM  
Audit Manager  
Community Engagement and Finance Division

# TUSCOLA COUNTY CONTROLLER/ADMINISTRATOR'S OFFICE

Michael R. Hoagland  
Controller/Administrator  
mhoagland@tuscolacounty.org

125 W. Lincoln St., Suite 500  
Caro, Michigan 48723

Telephone  
989-672-3700

---

State of Michigan  
Department of Treasury  
P.O. Box 30728  
Lansing, MI 48909-8228

July 12, 2018

Fiscal Year: 2017  
Municode: 792005

To Whom it May Concern,

This corrective action plan is in response to your request for improvement of deficiencies letter dated June 29, 2018. Please see our response to the deficiency listed below:

Deficiency: Actual expenditures exceeded amounts authorized in the budget.

Response: There were two non-major special revenue funds where expenditures exceeded the final budgeted amounts by more than the 10% threshold. Although, we consider the dollar amount of the variances to be minor, they did exceed 10% of each fund's expenditures. We will review our budget more closely in the future, to ensure that expenditures are within budgeted amounts and that amendments are made when necessary to appropriate additional expenditures.

Sincerely,

Clayette A. Zechmeister  
Chief Accountant





Tuscola County

Mike Hoagland &lt;mhoagland@tuscolacounty.org&gt;

**FW: Dr. Hamed**

1 message

Ann Hepfer &lt;ahepfer@tchd.us&gt;

Mon, Jul 2, 2018 at 1:25 PM

To: mhoagland@tuscolacounty.org, Jodi Essenmacher &lt;essenmaj@co.huron.mi.us&gt;

Please see the Medical Director approval letter from MDHHS. I will be sending the contract to the BOC for the Board signature in the near future. Dr. Hamed can now sign the contract and I will then pass it forward for signatures. Thank you. I am so excited, he is really awesome and will be great for our Local Public Health. See his resume attached in case anyone inquires, he is an M.D, MBA, and MPH. I will ask to bring him to a BOC meeting for introductions sometime in September or October. Remember we will only have him on site one day a month, the rest of the time he is available through all other means.

*Ann Hepfer***Health Officer for:****Tuscola County Health Department**

1309 Cleaver Rd  
Suite B,  
Caro, MI 48723  
Phone: 989-673-8117  
Fax: 989-673-7490

**Huron County Health Department**

1142 S. Van Dyke Rd  
Bad Axe, MI 48413  
Phone: 989-673-8117  
Fax 989-269-4181

Like TCHD on Facebook:



Like HCHD on Facebook:



When you arise in the morning, think of what a privilege it is to be alive: to breathe, to think, to enjoy, to love. –Marcus Aurelius

Visit us on the Web: [www.tchd.us](http://www.tchd.us)

\*NOTICE: This e-mail, including attachments, is intended for the exclusive use of the addressee and may contain proprietary, confidential or privileged information. If you are not the intended recipient, any dissemination, use, distribution or copying is strictly prohibited. If you have received this e-mail in error, please notify me via e-mail and permanently delete the original and destroy all copies. Thank you.



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
LANSING

NICK LYON  
DIRECTOR

June 20, 2018

Ann Hepfer  
Health Officer  
Huron and Tuscola Health Departments  
1142 South Van Dyke  
Bad Axe, M 48413

Dear Ms. Hepfer:

I have received your communication requesting the approval of Mustafa Hamed as the Provisional Medical Director for DHD #2, Huron County Health Department, Tuscola County Health Department, Lapeer County Health Department and Sanilac County Health Department, to be effective October 1, 2018 through October 1, 2021. This provisional appointment may be extended upon written request and is contingent on the following:

- Dr. Hamed obtain two full years of public health administrative experience.
- Dr. Hamed maintains a mentorship with a Medical Director in the State of Michigan for the duration of the provisional appointment.

After a review of Dr. Hamed's credentials, I have determined that he is fully qualified, under the Michigan Public Health Code (Public Act 368, of 1978 as amended), to be approved as Provisional Medical Director.

If you need assistance, please contact Orlando Todd, Director of the Office of Local Health Services, at (517) 284-4021 or by email at [toddo@michigan.gov](mailto:toddo@michigan.gov).

Sincerely,

Susan Moran, MPH  
Senior Deputy Director  
Population Health Administration

SM:jw

c: Local Health Services  
Mustafa Hamed



Tuscola County

Mike Hoagland &lt;mhoagland@tuscolacounty.org&gt;

## MAC Regional Summits offer briefings on millage elections, better meetings, septic code and more!

1 message

Michigan Association of Counties <conference@micounties.org>  
 Reply-To: conference@micounties.org  
 To: mhoagland@tuscolacounty.org

Mon, Jul 9, 2018 at 8:03 AM

# 2018 REGIONAL SUMMITS

Join MAC for these intensive, one-day sessions on trending topics in county government

June 6 • Escanaba | June 11 • Grand Rapids | June 18 • Gaylord | July 23 • Frankenmuth  
**Fee: \$25, includes lunch and snacks**



Each summer, MAC offers a series of one-day "mini conferences" at key locations around Michigan. These are designed for busy commissioners and administrators and include intensive briefings on trending issues in county governance.

This year's schedule and locations are:

July 23 – Frankenmuth, Bavarian Inn

Each summit starts at 9 a.m. and finishes at 3 p.m. **Cost is \$25** and includes snacks and a lunch.

Topics this year are wide-ranging, offering something of interest to every county and commissioner:

### Tips for Running Efficient, Effective Meetings

Time is a precious resource, especially for elected officials. Each minute spent in an unproductive meeting is a lost minute of community outreach and engagement. Fortunately, there are tips and tricks to running an efficient and productive meeting, helping lead to optimal governance. In this session, learn about ways to handle unexpected scenarios at a county meeting, as well as best practices for chairs and vice chairs. With solid objectives, a tight agenda, and a commitment to preparation, you will be well on your way to chairing great meetings.

*(This session is part of MAC's "Better Commissioner" program of continuing education for county officials.)*



### Changes in Governmental Immunity and Impacts on County Government

The Michigan Municipal Risk Management Authority, the largest provider of property and casualty insurance to counties in Michigan, will give an overview of proposed changes to governmental immunity and reporting requirements for public entities in sexual assault cases. *(This session is a lead-in to a longer presentation that MMRMA will make on this issue at the 2018 Annual Conference in Frankenmuth in August.)*



### The Mechanics of Millage Elections

In this session, attendees will learn from Grassroots Midwest, a Lansing-based consulting firm, on the five key elements of a successful millage or bond proposal:

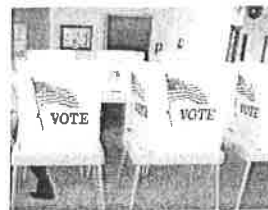
- Define the needs of the community
- Craft the core message
- Develop a media/communications campaign
- Contact/educate relevant stakeholders
- Get out the vote

Grassroots specializes in strategic planning to assist associations, municipalities and corporations organize and manage contact with policy makers, interest groups and voters. *(This session is part of MAC's "Better Commissioner" program of continuing education for county officials.)*

### The Issues of a Statewide Septic Code

Michigan's groundwater, rivers, lakes and streams are vulnerable to E. coli, in many cases due to failing on-site sewage treatment systems. Many counties have programs to address the inspection and the integrity of the septic tanks, but many do not. Bills in the Legislature would enact a statewide system for the approval and evaluation of these on-site sewage treatment systems.

This presentation will discuss the environmental and health problems associated with the failure of these systems and the potential solutions for addressing the shortfalls.



### Broadband Policies and Rural Michigan (Escanaba and Frankenmuth sites only)

This session will focus on rural development with an emphasis on rural connectivity. Due to the natural barriers that exist in our rural areas, access to services such as rural broadband presents an uphill challenge to our rural communities in retaining and attract businesses to create vibrant economies. Learn about ideas and ongoing initiatives and programs that may be available to help local communities be part of the global economy.



### Building a Better Community "Habitat" (Grand Rapids and Frankenmuth sites only)

Habitat Oakland County teamed up with a local partnership from the church community, the chamber of commerce, a local marketing business and schools to create a community-based service project. In this session, learn from representatives on how they worked to obtain foreclosed properties and renovate them, thereby leading to

higher property values and healthier neighborhoods. Presenters also will explain how any community can use their collaboration model to create a better "habitat."



Space is limited at some sites, so please reserve your slot today!

## REGISTER NOW!

I can't make it

If you have any questions, please do not hesitate to contact me.

Sincerely,

Tammi Connell  
Michigan Association of Counties  
conference@micounties.org  
517.668.6029

Michigan Association of Counties, 110 W. Michigan Ave., Suite 200, Lansing, MI 48933

SafeUnsubscribe™ mhoagland@tuscolacounty.org

Forward email | About our service provider

Sent by conference@micounties.org in collaboration with

**Constant Contact**

Try it free today





6

84TH DISTRICT  
STATE CAPITOL  
P.O. BOX 30014  
LANSING, MI 48909-7514

MICHIGAN HOUSE OF REPRESENTATIVES  
**EDWARD J. CANFIELD, D.O.**  
STATE REPRESENTATIVE

PHONE: (517) 373-0476  
FAX: (517) 373-9852  
E-MAIL: [edwardcanfield@house.mi.gov](mailto:edwardcanfield@house.mi.gov)

June 12, 2018

Mike Hoagland  
Tuscola County Controller/Administrator  
125 W Lincoln St. STE #500  
Caro, MI 48723

Dear Mr. Hoagland,

Thank you for contacting my office regarding Senate Bill 1031. I greatly appreciate you taking the time to write and share your thoughts.

I have reviewed the information you forwarded to my office regarding Senate Bill 1031 that was introduced by Senator Proos on May 29, 2018. This bill would amend the General Property Tax Act to exempt qualified utility personal property from the collection of taxes under the Act. On June 6, 2018, this bill was reported out of the Senate Committee on Finance to the Committee of the Whole for further review. As the legislature heads to the summer break, this bill will not be on the House or Senate agenda until at least September. I can assure you myself and my office will be monitoring the progress of this bill in the fall and will be in contact.

Thank you again for reaching out to me with your thoughts on this matter. If my staff or I can be of future assistance, or you have any questions regarding state government, please do not hesitate to contact my office at (517) 373-0476 or email [EdwardCanfield@house.mi.gov](mailto:EdwardCanfield@house.mi.gov).

Sincerely,

Edward J. Canfield, D.O.  
State Representative  
84<sup>th</sup> House District



*Draft*  
**Tuscola County Board of Commissioners**  
**Committee of the Whole**  
**Monday, July 9, 2018 – 8:00 A.M.**  
**HH Purdy Building - 125 W. Lincoln, Caro, MI**

Commissioners Present: District 1 - Thomas Young, District 2 - Thomas Bardwell,  
District 3 - Kim Vaughan, District 5 - Matthew Bierlein

Absent: District 4 - Craig Kirkpatrick

Also Present: Clayette Zechmeister, Jodi Fetting, Eean Lee, Mike Miller, Tisha Jones,  
Nancy Laskowski, Register John Bishop, Bob Brown, Sheriff Glen Skrent, Steve  
Anderson, Shelly Lutz

**Finance/Technology**  
Committee Leaders-Commissioners Kirkpatrick and Bierlein

**Primary Finance/Technology**

1. **Region VII Area on Aging (matter added)** - Bob Brown explained the Sunrise Pace program for all-inclusive care for the elderly in the unserved areas of Huron, Sanilac, Tuscola, Lapeer and St. Clair counties. PACE stands for Programs of All-Inclusive Care for the Elderly. Mr. Brown is asking for a letter of support from the Board. Matter to be placed on the Consent Agenda.
2. **Prosecutor Budget Amendment request** - Clayette Zechmeister explained the letter of request from Prosecutor Reene and the recommended budget adjustment. Matter to be placed on the Consent Agenda.
3. **Chief Accountant Budget Amendments request** - Clayette Zechmeister reviewed the requested mid-year necessary budget amendments. Matter to be placed on the Consent Agenda.
4. **Animal Control Trucks – USDA Grant Update** - Clayette Zechmeister provided an update to the progress.
5. **MIDC Updates on new Standards** - Clayette Zechmeister provided an update to the Board as to which standards have been met and which are outstanding. A meeting has been scheduled.

**On-Going and Other Finance**

1. Review of Alternative Solutions Concerning the Caro Dam
2. Update Regarding Potential Dental Clinic
3. Continue Review of Road Commission Legacy Costs
4. Work to Resolve Remaining Assessing/Taxation Disputes with Wind Turbine Companies

5. Water Rates Paid for County Facilities Along M24 and Deckerville Roads
6. Medical Examiner System
7. Opioid Lawsuit
8. Update Regarding Airport Zoning Board of Appeals
9. MSU-e Building Costs
10. Update Regarding Personal Property Tax Changes
11. Brownfield Board
12. Raise the Age for Juveniles Funding Proposal
13. State Proposed Assessing Changes
14. Multi-Year Financial Plan Development
15. Delinquent Tax Legal Chargeback Requirement for Former Vassar Foundry

### **Personnel**

Committee Leader-Commissioner Bardwell

#### **Primary Personnel**

1. **Animal Control Officer Position Decline** - Shelly Lutz explained the position transition that has occurred. Matter to be placed on the Consent Agenda.
2. **Animal Control Officer Position** - A candidate, Tyler Ray, has accepted the position to begin on July 16, 2018. Matter to be placed on the Consent Agenda.
3. **MERS annual conference** - Shelly Lutz provided an update for the nomination of the employee delegate process. Shelly will attend as the employer delegate.

-Shelly Lutz provided an update on the GIS position and the Animal Control Director position.

#### **On-Going and Other Finance**

1. Reporting Relationship (Nepotism Policy)
2. Process to Replace County Health Department Medical Director

### **Building and Grounds**

Committee Leaders-Commissioners Young and Vaughan

#### **Primary Building and Grounds**

1. **Request to use Courthouse Lawn October 13, 2018** - Dave Kolacz has requested to use the courthouse lawn for the Rosary Rally. Matter to be placed on the Consent Agenda.
2. **Regional Center possible land acquisition** - Commissioner Vaughan provided an update from his conversation with Senator Green. Senator Green is working on providing a layout of his plan to distribute the property.
3. **Vanderbilt dump station** - Commissioner Vaughan provided an update to the Board.

#### On-Going and Other Building and Grounds

1. County Property Ownership Identification
2. Review Potential Acquisition of Land from State Near Caro Regional Center
3. Update 10 Year Capital Improvement Plan
4. 2018 Budgeted Driveway, Parking Lot and Sidewalk Repairs - Mike Miller provided an update to the Board. There is one section near the Prosecutor's Office that needs repair. Further update will be provided at Thursday's Board meeting.
5. Update Regarding County Record Storage Needs

#### Other Items Not Assigned to a Committee

1. Gogebic County Resolution in opposition to HB 6049 and SB 1025 - The Board discussed the resolution and the proposed bills.
2. 2018 MAC Priorities - No new update.
3. Cass River Greenways
4. Ongoing Economic Development Activity Updates from EDC Director
5. Dairy Farmers of America Phase 2 – Cass City
6. Sunday Retail Sales of Spirits, Beer and Wine – August 2018 Vote
7. Recycling Center Update (matter added) - Mike Miller provided an update regarding the upcoming meeting.
8. Caro Dam Update - Commissioner Vaughan provided an update to the Board regarding the project.

#### Other Business as Necessary - None

#### Public Comment Period -

-Nancy Laskowski questioned the Board on the Caro Dam and the State Land property acquisition.

Meeting adjourned at 9:05 a.m.

Jodi Fetting  
Tuscola County Clerk



June 14, 2018

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, June 14, 2018 at 8:00 A.M.

Present: Road Commissioners John Laurie, Gary Parsell, Mike Zwerk, Julie Matuszak, and Pat Sheridan; County Highway Engineer Michele Zawerucha, Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey.

Motion by Parsell seconded by Matuszak that the minutes of the May 31, 2018 regular meeting of the Board be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Payroll in the amount of \$103,918.27 and bills in the amount of \$235,773.43 covered by vouchers #18-29, #18-30, and #18-31 were presented and audited.

Motion by Zwerk seconded by Matuszak that the payroll and bills be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Brief Public Comment Segment:

- (1) Ms. Nancy Laskowski presented to the Board township maps regarding the Tuscola Area Airport.
- (2) Mr. Ken Dunton reported to the Board that he has requested road work documents from Almer Township, but has not received anything yet.

Motion by Zwerk seconded by Parsell that bid item #70 for Indianfields Township of the 2018 bituminous resurfacing bids be awarded to the low bidder, Ace-Saginaw Paving Company. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak that bid item #18 for Wisner Township of the 2018 Furnishing & Placing Crushed Limestone bids be awarded to the low bidder, Burroughs Materials. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

County Highway Engineer Michele Zawerucha presented to the Board a proposal from J. Ranck Electric regarding improvements to the flashing traffic light at the intersection of Sheridan Road and Millington Road. The Board requested additional information, and will further discuss at the next regular meeting of the Board.

Motion by Zwerk seconded by Matuszak that the Road Commission supply a culvert for the Cass River Greenway Trail Committee to be used at the Caine Road access at the Cass River Bridge. Yeas: Matuszak, Zwerk, Parsell, Laurie / Nays: Sheridan --- Motion Carried.

At 8:30 A.M. the following bids were opened for Supplying the Box Culvert on Shays Lake Road over the Sucker Creek Drain in Dayton Township:

<u>Bidder</u>	<u>Price by 8/15/2018</u>	<u>Price by 8/31/2018</u>	<u>Price by 9/14/2018</u>
Mack Industries	\$ 139,950.00	\$ 124,946.00	\$ 117,712.00
Northern Concrete Pipe	no bid	140,018.00	140,018.00

Motion by Sheridan seconded by Parsell that the bids for Supplying the Box Culvert on Shays Lake Road over the Sucker Creek Drain in Dayton Township be accepted and awarded to Mack Industries for the 8/31/2018 delivery date. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Zwerk to approve Jason Raymond be promoted to the Light Equipment Operator classification at the Vassar Division, as recommended by the Superintendent/Manager. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Matuszak to approve an application of Roadside Brush Spraying on the total Primary Road System during the 2018 season. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Zwerk that the Board go into closed session at 9:10 A.M. for the purpose of discussing union negotiations. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

At 10:45 A.M. the Board returned to open session.

Motion by Zwerk seconded by Matuszak that the meeting be adjourned at 10:50 A.M. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

---

Chairman

---

Secretary-Clerk of the Board