

**TUSCOLA COUNTY BOARD OF COMMISSIONERS
MEETING AGENDA**

MONDAY, NOVEMBER 20, 2017 – 1:30 P.M.

**H. H. PURDY BUILDING BOARD ROOM
125 W. Lincoln Street
Caro, MI**

125 W. Lincoln Street
Caro, MI 48723

Phone: 989-672-3700
Fax : 989-672-4011

- 1:30 P.M. Call to Order – Chairperson Bardwell
Prayer – Pastor Mark Seppo, Vassar Victory Center/Assembly of God
Pledge of Allegiance – Commissioner Young
Roll Call – Clerk Fetting
Adoption of Agenda
Action on Previous Meeting Minutes (See Correspondence #1)
Brief Public Comment Period for Agenda Items Only
Consent Agenda Resolution (None)
New Business
 -Introduction of Cass City Manager, Debbie Powell
 -Airport Authority Update
 -Airport Zoning Board of Appeals By-Laws (See Correspondence #2)
 -Indigent Defense Plan (See Correspondence #3)
 -2018 Budget Development Update-Set Public Hearing (See
 Correspondence #4)
 -Letter of Funding Support for Region 6 Prosperity Initiative (See
 Correspondence #5)
 -Dental Clinic Update
 -Vassar TIFA (See Correspondence #6)
 -Probation Officers On-Call Pay
 -Prosecutor Stop Program Appointment (See Correspondence # 7)
 -Grant Request Letters to Wal-Mart (See Correspondence #8)
 -Remodeling of New Recycling Building Bid
 -Re-appointment of Members to Various Boards and Commissions
 (See Correspondence #9)
Old Business
 -Vassar Foundry 3:30 P.M. today (See Correspondence #10)
 -MREC Update (See Correspondence #11)
Correspondence/Resolutions

COMMISSIONER LIAISON COMMITTEE REPORTS

KIRKPATRICK

Board of Health

Community Corrections Advisory Board

Dept. of Human Services/Medical Care Facility Liaison

MI Renewable Energy Coalition
MEMS All Hazards
MAC Environmental Regulatory – Vice Chair
Cass River Greenways Pathway
Local Unit of Government Activity Report
NACO- Energy, Environment & Land Use
Jail Planning Committee
Saginaw Bay Coastal Initiative
Tuscola In-Sync
Region VI Tourism Discussions

BIERLEIN

Genesee Shiawassee Thumb Works
Human Development Commission (HDC)
Recycling Advisory Committee
Local Emergency Planning Committee (LEPC)
Great Start Collaborative Council
Local Unit of Government Activity Report
MAC Board of Directors
Human Services Collaborative Council
MAC Judiciary Committee
Tuscola County College Access Network
MAC Agricultural/Tourism Committee

VAUGHAN

Board of Health
Planning Commission
Economic Development Corp/Brownfield Redevelopment
Local Unit of Government Activity Report
Mid-Michigan Mosquito Control Advisory Committee
Parks and Recreation Commission
Tuscola County Fair Board Liaison

YOUNG

Dispatch Authority Board
County Road Commission Liaison
Board of Public Works
Senior Services Advisory Council
Saginaw Bay Coastal Initiative
Local Unit of Government Activity Report
MAC Agricultural/Tourism Committee
Strategic EDC Planning Committee
Jail Planning Committee
Genesee Shiawassee Thumb Works
Region VI Economic Development Planning
Tuscola 2020

BARDWELL

Economic Development Corp/Brownfield Redevelopment

Caro DDA/TIFA

MAC Finance

MAC 7th District

Local Unit of Government Activity Report

TRIAD

Behavioral Health Systems Board

MAC Workers Comp Board

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

CORRESPONDENCE

- #1 November 9, 2017 Full Board and Statutory Finance Minutes
- #2 Airport Zoning Board of Appeals By-Laws
- #3 Indigent Defense Plan
- #4 2018 Budget Development Letter
- #5 Letter of Funding Support for Region 6 Prosperity Initiative
- #6 Vassar TIFA
- #7 Prosecutor Stop Program Appointment
- #8 Grant Request Letters to Wal-Mart
- #9 Various Board and Commission Re-appointments
- #10 Vassar Foundry Issues
- #11 MREC Update
- #12 State Approval of Ann Hepfer as Health Officer
- #13 Local Government Officials' Views on Election Administration

Draft
TUSCOLA COUNTY BOARD OF COMMISSIONERS
November 9, 2017 Minutes
H. H. Purdy Building

Commissioner Thomas Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 9th day of November 2017, to order at 8:03 o'clock a.m. local time.

Prayer – Commissioner Bardwell

Pledge of Allegiance – Commissioner Bierlein

Roll Call – Clerk Fetting

Commissioners Present: District 1 - Thomas Young, District 2 – Thomas Bardwell, District 3 - Kim Vaughan (via Hangouts), District 4 - Craig Kirkpatrick (via Hangouts), District 5 – Matthew Bierlein

Commissioner Absent: None

Also Present: Mike Hoagland, Clerk Jodi Fetting, Tisha Jones, Judge Amy Grace Gierhart, Caryn Michalak, Register John Bishop, Sandy Nielsen, Bob Klenk, Steve Anderson, Clayette Zechmeister, Treasurer Patricia Donovan-Gray

Adoption of Agenda -
17-M-187

Motion by Young, seconded by Kirkpatrick to adopt the agenda as amended.
Motion Carried.

Action on Previous Meeting Minutes -
17-M-188

Motion by Bierlein, seconded by Young to adopt the meeting minutes from the October 26, 2017 meeting. Motion Carried.

Brief Public Comment Period for Agenda Items Only - None

Consent Agenda Resolution -
17-M-189

Motion by Young, seconded by Bierlein that the following Consent Agenda Resolution from the November 6, 2017 Committee of the Whole Meeting be adopted. Motion Carried.

CONSENT AGENDA

- Agenda Reference:** A
- Entity Proposing:** COMMITTEE OF THE WHOLE 11/6/17
- Description of Matter:** Move that per the recommendation from the county attorney that the following actions be taken regarding the Airport Zoning Board of Appeals:
- County Clerk to contact original members of the Airport Zoning Board of Appeals and ask if they want to continue serving.
 - If any previously appointed members do not want to continue serving then the County Clerk will advertise in the newspaper and use other normal methods to receive applications to fill the necessary number of vacancies.
 - Direct the county attorney to prepare draft By-Laws explaining the purpose of the Airport Zoning Board of Appeals in addition to provisions stating that members of the Board shall have three year staggered terms and meet at least annually. Also, incorporate other provisions as recommended by county lawyers.
 - Review applications and appoint members according to the By-Laws.
 - Direct that an Airport Zoning Board of Appeals meeting be held to elect a chair and other officers as necessary.
- Agenda Reference:** B
- Entity Proposing:** COMMITTEE OF THE WHOLE 11/6/17
- Description of Matter:** Move that the 2017 County Audit (Comprehensive Annual Financial Report) be conducted by Anderson, Tuckey, Bernhardt & Doran, P.C. per the provisions contained in the November 1, 2017 engagement letter.
- Agenda Reference:** C
- Entity Proposing:** COMMITTEE OF THE WHOLE 11/6/17
- Description of Matter:** Move that staff prepare specifications and bids be requested to conduct 2018, 2019 and 2020 County Audits (Comprehensive Annual Financial Report).

- Agenda Reference:** D
- Entity Proposing:** COMMITTEE OF THE WHOLE 11/6/17
- Description of Matter:** Move that the 2018 Police Services Contract between Vassar Township and the Tuscola County Sheriff Department be approved and all appropriate signatures are authorized.
- Agenda Reference:** E
- Entity Proposing:** COMMITTEE OF THE WHOLE 11/6/17
- Description of Matter:** Move that the 2018 Weigh Master Services Contract between the Tuscola County Road Commission and the Tuscola County Sheriff Department be approved and all appropriate signatures are authorized.
- Agenda Reference:** F
- Entity Proposing:** COMMITTEE OF THE WHOLE 11/6/17
- Description of Matter:** Move that the first draft 2018 county budget as reviewed at the November 6, 2017 Committee of the Whole meeting with certain changes be authorized to forward to department heads for review and comment.

New Business -

-Indigent Defense Plan Meeting Date - Judge Amy Grace Gierhart reviewed the draft plan and the steps that will need to be taken to implement the plan to be in compliance. There are various upgrades that will need to be completed at the jail and at the courthouse. Attorneys that will be working with Defendants will need to receive specialized training to receive credentials. The proposed expenses were also reviewed with the Board. Judge and Board discussed matter and the financial impact. Matter to be placed on the November 20, 2017 Board Agenda.

-Dispatch Security Camera Replacement - Sandy Nielsen explained the need to have the security camera system replaced due to the current system failing. Sandy reviewed the bids received.

17-M-190

Motion by Young, seconded by Bierlein that per the recommendation of the Dispatch Director and Dispatch Authority Board that the purchase of replacement security cameras at the Dispatch Building be awarded to Audio Central Alarm, Inc. who was the low bidder for an amount of \$6,775.00. Motion Carried.

-Dispatch Uninterruptible Power Supply (UPS) Replacement - Sandy Nielsen opened the bids that were received.

- WM Nelson Electric, Saginaw - \$24,990.00 Snider Model MGE Galaxy 3500
- Ken Martin Electric, Cass City - Option 1: \$18,550 Snider Model MGE Galaxy 3500; Option 2: \$35,875.00 Liebert System; Option 3: \$25,400.00 Liebert System.
- Y & S Technologies, New York - \$22,773.07 Blade UPS
- Weissco Power, New Jersey - \$32,605.00 Extreme Power M90

Sandy Nielsen and Bob Klenk requested this matter be tabled to later in the meeting to allow them the opportunity to review the bids prior to the award being made.

-Courthouse Security System - Mike Hoagland reviewed the request from the Security Camera and the need to have the project completed in 2017.

17-M-191

Motion by Young, seconded by Bierlein that per the recommendation of the Courthouse Security Committee that the 2017 equipment fund budget be amended by \$66,000 through the use of fund balance to purchase security cameras for the courthouse in 2017. Said cameras to be purchased from the Escon Group. (This was going to be budgeted for 2018 but the committee recommended the project be done in 2017). Motion Carried.

-MERS Purchase of Service Time Request - Mike Hoagland explained request and that it is allowable.

17-M-192

Motion by Bierlein, seconded by Young that the request of a court employee to purchase four years of service credit in the Municipal Employees Retirement System (MERS) be granted with all cost (\$21,917) of said service credit to be paid by the employee as per Tuscola County adopted provisions with MERS. This cost of service credit purchase is valid per MERS until January 1, 2018. Also, all appropriate signatures are authorized. Motion Carried.

-Vassar Foundry - Mike Hoagland provided an update regarding the property. There is a potential buyer who is requesting payback period for the back taxes. Mike Hoagland stated the Phase 2 of the Environmental Study needs to be completed. Board discussed a meeting with the attorney, Treasurer Donovan-Gray and a couple of Commissioners to answer some questions. Mike will try to set the meeting up for November 20, 2017.

-County Responsibility for Medical Care Facility Debt - Mike Hoagland explained need to have letter signed.

17-M-193

Motion by Bierlein, seconded by Kirkpatrick that the letter required by Medicare that Tuscola County accepts responsibility for any outstanding debt owed to Medicare by the Tuscola County Medical Care Facility be authorized for signature by the Board Chair and Controller and submittal. Motion Carried.

-Request to Use Courthouse Lawn - Mike Hoagland explained the request received.

17-M-194

Motion by Young, seconded by Bierlein that per the November 3, 2017 letter of request from the Caro Women's Interfaith Committee that use of the Courthouse Lawn be authorized from November 25, 2017 until January 6, 2018 for the annual Christmas display and nativity scene. Motion Carried.

-Request to fill a vacant Assistant Prosecutor position (matter added) - Mike Hoagland explained the request received from Prosecutor Reene.

17-M-195

Motion by Bierlein, seconded by Kirkpatrick that per the recommendation of the County Prosecutor to concur with the hiring of William A. Hill to fill a vacant assistant prosecutor position effective November 13, 2017 contingent upon completion of satisfactory physical and background check. Motion Carried.

Old Business -

-Michigan Economic Development Corporation (MEDC) (matter added) - Commissioner Bardwell is looking for any further recommendations prior to the November 14, 2017 meeting. Commissioner Young stated Huron and Sanilac Counties have signed the agreement. Matter and concerns regarding the 2018 budget were discussed by the Board. Commissioner Bardwell and Commissioner Vaughan will attend the meeting and concur with the agreement.

-2018 Budget Review (matter added) - Mike Hoagland recapped the 2018 budget. The election budget will be adjusted as Senator Green did not receive the appointment to the USDA State Director and that will negate the need for a special and general election. Draft budget will be presented to Department Heads for review.

Correspondence/Resolutions -

- Mike Hoagland reviewed letter from attorney regarding the tax tribunal cases currently outstanding with DTE and Consumers Energy. Mike Hoagland would like a Commissioner and himself to attend the meeting on Monday at the Tuscola Technology Center.
- The Health Officer has requested a meeting to discuss wages and benefits. Mike Hoagland will set up a meeting.
- Alger County Resolution
- Road Commissioner Minutes
- Missaukee County Resolution
- Appreciation letter received from Trackside Bar and Grill

New Business continued -

- Dispatch Uninterruptible Power Supply (UPS) Replacement (matter continued) 17-M-196
- Motion by Bierlein, seconded by Young that per the recommendation of the Dispatch Director that the purchase of the uninterruptible power supply be awarded to Ken Martin Electric for an amount of \$25,450.00. Motion Carried.

COMMISSIONER LIAISON COMMITTEE REPORTS

BIERLEIN

- Genesee Shiawassee Thumb Works
- Human Development Commission (HDC) - Meets next week.
- Recycling Advisory Committee
- Local Emergency Planning Committee (LEPC)
- Great Start Collaborative Council
- Local Unit of Government Activity Report
- MAC Board of Directors - First Board meeting in the new building was last week. Governor Snyder attended the meeting.
- Human Services Collaborative Council
- MAC Judiciary Committee
- Tuscola County College Access Network - FAFSA meeting went well.
- MAC Agricultural/Tourism Committee

VAUGHAN

- Board of Health
- Planning Commission
- Economic Development Corp/Brownfield Redevelopment
- Local Unit of Government Activity Report - Commissioner Vaughan questioned the procedure a person would need to follow to put a ballot question on an upcoming election.
- Mid-Michigan Mosquito Control Advisory Committee
- Parks and Recreation Commission - Project is moving forward.
- Tuscola County Fair Board Liaison

YOUNG

Dispatch Authority Board - Recommended matters were handled at the meeting today.

County Road Commission Liaison

Board of Public Works

Senior Services Advisory Council

Saginaw Bay Coastal Initiative

Local Unit of Government Activity Report - Wisner Township Planning

Commission meeting was well attended.

MAC Agricultural/Tourism Committee

Strategic EDC Planning Committee

Jail Planning Committee

Genesee Shiawassee Thumb Works

Region VI Economic Development Planning

Tuscola 2020

BARDWELL

Economic Development Corp/Brownfield Redevelopment

Caro DDA/TIFA - There are various Caro downtown businesses getting facade improvements.

MAC Finance - - Update provided.

MAC 7th District

Local Unit of Government Activity Report

TRIAD

Behavioral Health Systems Board

MAC Workers Comp Board

KIRKPATRICK

Board of Health

Community Corrections Advisory Board

Dept. of Human Services/Medical Care Facility Liaison

MI Renewable Energy Coalition

MEMS All Hazards

MAC Environmental Regulatory – Vice Chair

Cass River Greenways Pathway

Local Unit of Government Activity Report - Senator Green contacted

Commissioner Kirkpatrick to question if the County would be interested in discussing again the acquisition of the state property.

NACO- Energy, Environment & Land Use

Jail Planning Committee

Saginaw Bay Coastal Initiative

Tuscola In-Sync

Region VI Tourism Discussions

Other Business as Necessary - None

Extended Public Comment -

- Register Bishop questioned the Board as to the amount of property that would be considered if the state acquisition were to happen.
- Register Bishop provided an update regarding the software transition from Xerox to Kofile Technologies. He also provided kudos to the IT Department for their assistance.
- Register Bishop shared his concerns with Title Check receiving copies.
- Sandy Nielsen clarified the bid received from Ken Martin option 1 is a 15kva system but only has a 1-year warranty. Option 3 is the preferred brand and has a full 2 year warranty. Sandy would like to remain with Ken Martin's option 3. Board concurred with that decision.

Meeting adjourned at 10:25 a.m.

Jodi Fetting
Tuscola County Clerk

Statutory Finance Committee Minutes
November 9, 2017
H.H. Purdy Building
125 W. Lincoln St, Caro MI

Meeting called to order at 10:25 a.m.

Commissioners Present: Young, Bardwell, Bierlein

Commissioners Absent: Vaughan, Kirkpatrick

Also Present: Mike Hoagland, Clerk Fetting, Tisha Jones, Bob Klenk, Sandy Nielsen

Claims and Per Diems were reviewed and approved.

Public Comment - None

Meeting adjourned at 10:30 a.m.

Jodi Fetting
Tuscola County Clerk

mhoagland@tuscolacounty.org

From: Clayton J. Johnson <CLAJOH@BraunKendrick.com>
Sent: Wednesday, November 15, 2017 6:36 PM
To: 'mhoagland@tuscolacounty.org'
Cc: Matthew A. Tarrant
Subject: RE: Airport Zoning Board of Appeals By-Laws
Attachments: Tuscola Airport Zoning Board of Appeals By-Laws (S1400015-2).DOCX

Dear Mike,

Please find attached our proposed Bylaws for consideration by the Airport ZBA. As you may note, the bylaws are short, in order to avoid duplication of the direction already provided within the statute and ordinance.

Of course, feel free to let us know of any aspects at all that you would like to discuss, or which should be revised.

Best regards,
Clay

CLAYTON J. JOHNSON
Attorney
Tel: 202.398.0606
Fax: 202.299.4666
Email: clajoh@braunkendrick.com

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From: mhoagland@tuscolacounty.org [mailto:mhoagland@tuscolacounty.org]
Sent: Friday, November 10, 2017 11:25 AM
To: Clayton J. Johnson
Cc: jfetting@tuscolacounty.org; 'Bardwell Thom'; 'Bierlein Matthew'; 'Kim Vaughan'; 'Kirkpatrick Craig'; 'Tom Young'
Subject: Airport Zoning Board of Appeals By-Laws

Clayton

The Board of Commissioners passed the motion below regarding the Airport Zoning Board of Appeals at their meeting on November 9, 2017. The third bullet requests your assistance to prepare By-Laws for the Airport Zoning Board of Appeals. If these could be completed before the end of the day on 11-17-17 it would be appreciated. The Board of Commissioners could review and approve the By-Laws at their meeting on 11-20-17.

Move that per the recommendation from the county attorney that the following actions be taken regarding the Airport Zoning Board of Appeals:

- County Clerk to contact original members of the Airport Zoning Board of Appeals and ask if they want to continue serving.
- If any previously appointed members do not want to continue serving then the County Clerk will advertise in the newspaper and use other normal methods to receive applications to fill the necessary number of vacancies.
- Direct the county attorney to prepare draft By-Laws explaining the purpose of the Airport Zoning Board of Appeals in addition to provisions stating that members of the Board shall have three year staggered terms and meet at least annually. Also, incorporate other provisions as recommended by county lawyers.
- Review applications and appoint members according to the By-Laws.
- Direct that an Airport Zoning Board of Appeals meeting be held to elect a chair and other officers as necessary.

Any progress on the legal documents concerning the dental group?

Mike

Michael R. Hoagland
Tuscola County Controller/Administrator
989-672-3700
mhoagland@tuscolacounty.org

VISIT US ON LINE FOR COUNTY SERVICES @ www.tuscolacounty.org

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Tuscola Area Airport Zoning Board of Appeals By-Laws

The following rules of organization and procedure are hereby adopted by the Tuscola Area Airport Zoning Board of Appeals pursuant to the Michigan Airport Zoning Act (MCL 259.431 *et seq.*) and the Tuscola Area Airport Zoning Ordinance (County Ordinance # 01-2010).

I. ORGANIZATION

The Airport Zoning Board of Appeals ("AZBA") consists of five (5) members appointed by the Tuscola County Board of Commissioners. Each member of the AZBA is appointed for a term of three (3) years and until his or her successor is appointed; except that upon adoption of these By-Laws, the Board of Commissioners may initially appoint one member for a term of one (1) year, two members for terms of two (2) years each, and two members for terms of three (3) years each, so as to create a staggered board. Notice of resignation by an AZBA member shall be made in writing to the chairperson, who shall forthwith notify the Board of Commissioners. A member appointed to fill a vacancy created by removal or resignation shall fulfill the remaining term of the member replaced.

II. MEETINGS

(1) The AZBA shall hold an annual meeting in February of each year. Other meetings of the AZBA shall be held at the call of the chairperson and at such other times as the AZBA may determine. A meeting shall also be held upon written request to the chairperson of at least two members. Notice of all meetings shall be given to all members.

(2) The chairperson, or in his or her absence the vice-chairperson, may administer oaths or affirmations and issue subpoenas to compel the attendance of witnesses.

(3) All hearings of the AZBA shall be public, and it shall keep minutes of its proceedings, showing the vote of each member upon each question, or if absent, abstaining with cause, or failing to vote, then so indicating and recording.

(4) The AZBA shall keep records of its examinations and other official acts, all of which shall be immediately filed in the offices of the AZBA (Annex Office) and shall be a public record.

(5) The presence of three members shall constitute a quorum.

III. OFFICERS

(1) Selection and Tenure: At the annual meeting, the AZBA shall select a chairperson, vice-chairperson, and secretary. All officers shall serve a term of one year, or until their successors are selected and assume office, except as noted in Subsection (2) below.

(2) Chairperson: The chairperson shall preside at all meetings, appoint committees, and perform such other duties as ordered by the AZBA or required by these By-Laws.

(3) Vice-Chairperson: The vice chairperson shall act in the capacity of the chairperson in his or her absence. In the event the office of chairperson becomes vacant, the vice-chairperson shall succeed to this office for the unexpired term, and the AZBA shall select a successor to the office of vice-chairperson for the unexpired term.

(4) Secretary: The secretary shall be responsible for maintaining a permanent record of the minutes of each meeting. The secretary shall execute documents in the name of the AZBA, and shall be responsible for issuing formal written correspondence with other groups or persons, as directed by the AZBA. All communications or other written materials received by the secretary shall be brought to the attention of the AZBA. The secretary shall issue such notices as may be required, and shall oversee the issuance of such notices in conformity with these By-Laws and other applicable law.

IV. PROCEDURE

(1) Appeals shall be made within 30 days after the issuance of a written decision of the Airport Zoning Administrative Agency/Zoning Administrator.

(2) Appeals and other requests shall proceed in accordance with the provisions set forth in the Tuscola Area Airport Zoning Ordinance (County Ordinance # 01-2010).

(3) The AZBA shall hereafter develop forms for appeals and other requests, which shall be made part of these By-Laws upon adoption, and as may be modified from time to time.

V. CONFLICT OF INTEREST

(1) AZBA members shall disclose a potential conflict of interest to the AZBA, and abstain from participating in a hearing or deliberations, when:

- a. A family member is involved in any request for which the AZBA is asked to make a decision.
- b. The member has a business or financial interest in the property involved in the request or has a business or financial interest in the applicant's company, agency, or association.
- c. There is a reasonable appearance of a conflict of interest, as determined by the AZBA member declaring such conflict.

VI. AMENDMENTS

These By-Laws may be amended at any meeting by a vote of a majority of the members of the AZBA.

Adopted by the Tuscola County Area Airport Zoning Board of Appeals at a meeting held on _____.

Secretary of the AZBA

APPLICANT INFORMATION

Applicant Funding Unit(s): TUSCOLA COUNTY

Trial Courts Included in this Compliance Plan Submission: 54th CIRCUIT AND 71-B DISTRICT

Fiduciary Funding Unit: TUSCOLA COUNTY

Federal ID Number: 38-6004893

Street Address/City/Zip Code: 125 W. LINCOLN ST, CARO, MI 48723

AUTHORIZED OFFICIAL (Person Authorized to Enter into Agreements):

Name and Title: MR. THOMAS BARDWELL, CHAIRPERSON, TUSCOLA CO BOARD OF COMMISSIONERS

Street Address/City/Zip 125 W. LINCOLN ST, CARO, MI 48723

Telephone (989) 672-3700

Email Address: tbardwell@tuscolacounty.org

Signature

Date

CONTACT INFORMATION

PRIMARY CONTACT

(Person Responsible for Oversight and Reporting of Standards Implementation):

Name and Title: MR. MICHAEL HOAGLAND, CONTROLLER

Street Address/City/Zip: 125 W. LINCOLN ST, CARO, MI 48723

Telephone:(989)672-3703

Email Address: mhoagland@tuscolacounty.org

Signature

Date

FINANCIAL CONTACT

(Person Responsible for Grant Accounting)

Name and Title: MS. CLAYETTE ZECHMEISTER, CHIEF ACCOUNTANT

Street Address/City/Zip: 125 W. LINCOLN ST, CARO, MI 48723

Telephone (989)672-3710

Email Address: zclay@tuscolacounty.org

Signature

Date

COMPLIANCE PLAN NARRATIVE

Briefly describe the indigent defense delivery system(s) – contract, assigned counsel, or public defender – that the funding unit(s), for which this application is being considered, employed to deliver services before the MIDC Act took effect (July 1, 2013).

SEPARATE FLAT RATE CONTRACTS FOR BOTH FELONIES & MISDEMEANORS.

Generally, how does the system(s) intend to comply with the MIDC standards 1-4? Please address whether you will continue with the model in place above, whether you have already made a transition to a new delivery system, or whether you intend to transition to a new delivery system.

HOURLY CONTRACT FOR BOTH FELONIES & MISDEMEANORS.

COMBINATION OF SEPARATE FLAT RATE CONTRACT AND SALARIED STAFF (SYSTEM ADMINISTRATOR) FOR INITIAL APPEARANCES.

TRANSITION EVENTUALLY INTO A MANAGED ASSIGNMENT COUNSEL SYSTEM.

Please identify the name and position held (e.g., county administrator, judge, defense attorney, etc.) for each person involved in the compliance planning process for this delivery system.

HON. AMY GRACE GIERHART, CHIEF/CIRCUIT JUDGE

HON. KIM DAVID GLASPIE, DISTRICT JUDGE

MR. JOSEPH A. VAN AUKEN, DISTRICT COURT MAGISTRATE

MS. CARYN MICHALAK, CIRCUIT COURT ADMINISTRATOR

MS. SHELIA LONG, DISTRICT COURT ADMINISTRATOR

MR. MARK E. REENE, PROSECUTING ATTORNEY

MR. GEORGE A. HOLMES, DEFENSE ATTORNEY

MS. LISA BLANTON, DEFENSE ATTORNEY

MR. GARY J. CREWS, DEFENSE ATTORNEY

MR. DUANE BURGESS, DEFENSE ATTORNEY

MR. GREG BRINGARD, DEFENSE ATTORNEY

SHERIFF GLEN SKRENT, TUSCOLA COUNTY SHERIFF DEPT

LT. BRIAN HARRIS, JAIL ADMINISTRATOR

SGT. NATHAN LICHT, JAIL STAFF

MR. MIKE MILLER, BUILDING & GROUNDS DIRECTOR

MR. EEAN LEE, IT DIRECTOR

MR. MIKE HOAGLAND, COUNTY CONTROLLER

MS. CLAYETTE ZECHMEISTER, CHIEF ACCOUNTANT

MR. CRAIG KIRKPATRICK, COUNTY COMMISSIONER

Provide an attachment with the names, license or P#’s, and years of criminal defense experience for all attorneys the funding unit(s) intends to have deliver services as part of the local indigent defense system.

SEE ATTACHED, EXHIBIT “A”

Standard 1 – Training and Education

Attorneys with fewer than two years of experience practicing criminal defense in Michigan shall participate in one basic skills acquisition class. Do any of the attorneys included in this plan have fewer than the required experience and require this training? How many?

N/A

All attorneys shall annually complete at least 12 hours of continuing legal education. How many attorneys require training in this plan?

18

How will the funding unit(s) ensure that the attorneys satisfy the 12 hours of continuing legal education during the plan year?

SYSTEM ADMINISTRATOR TO BE PROVIDED WITH CERTIFICATE OF ICLE CREDITS BY 12/31 OF THE YEAR PRECEDING THE ATTORNEY’S REPRESENTATION. SYSTEM ADMINISTRATOR RESPONSIBLE FOR VERIFYING THAT ALL COUNSEL HAVE SATISFIED THE CONTINUING LEGAL EDUCATION REQUIREMENT.

Standard 2 – Initial Interview

When a client is in local custody, counsel shall conduct an initial client intake interview within three business days after appointment. When a client is not in custody, counsel shall promptly deliver an introductory communication so that the client may follow-up and schedule a meeting. To be successful, this requires immediate notification of appointment and client contact information.

How does the plan facilitate immediate attorney assignment and notification of new cases? How will the system ensure attorneys are completing their interviews within three business days? How will the initial interview be accomplished?

THE COURT SHALL PROVIDE IMMEDIATE ELECTRONIC NOTICE OF ASSIGNMENT TO DEFENSE ATTORNEY AND PROSECUTING ATTORNEY, PROSECUTOR TO IMMEDIATELY PROVIDE DISCOVERY PACKET VIA EMAIL; DEFENSE ATTORNEY TO COMPLETE FORM DETAILING THE DATE AND TIME OF INITIAL INTERVIEW AND SEND A COPY TO THE PLAN ADMINISTRATOR AND FILE A COPY IN THE COURT FILE. TO BE SUCCESSFUL, THIS REQUIRES IMMEDIATE NOTIFICATION OF APPOINTMENT AND CLIENT CONTACT INFORMATION. ALSO, EACH APPOINTED ATTORNEY WILL HAVE ACCESS TO AN ANDROID TABLET SO THAT DISCOVERY MATERIALS WOULD BE READILY AVAILABLE AND EASILY SHARED WITH INCARCERATED CLIENTS. ADDITIONALLY, SCANNING EQUIPMENT WILL BE PURCHASED FOR THE PROSECUTOR'S OFFICE TO FACILITATE EFFICIENT TRANSMISSION OF DISCOVERY MATERIALS.

This standard further requires a confidential setting be provided for all client interviews.

Does the jail have confidential space for attorney-client interviews? Describe the space available for the interviews or the plan to provide confidential space.

THERE ARE TWO ROOMS AT THE JAIL THAT CAN BE UTILIZED PROVIDED MINOR MODIFICATIONS ARE MADE AND SOME RELATIVELY INEXPENSIVE EQUIPMENT IS PURCHASED. ONE OF THESE ROOMS ALREADY HAS A FUNCTIONING POLYCOM UNIT.

ADDITIONALLY, THE SHERIFF DEPARTMENT WOULD NEED ADDITIONAL CORRECTIONAL STAFF HOURS TO INSURE THAT ADEQUATE STAFF WOULD BE AVAILABLE TO ESCORT IN-CUSTODY CLIENTS TO AND FROM ATTORNEY-CLIENT MEETINGS AT THE COURTHOUSE AND JAIL.

Does the courthouse have confidential space for attorney-client interviews? Describe the space available for the interviews or the plan to provide confidential space.

NOT PRESENTLY. THE CURRENT CONFERENCE ROOM AT THE COURTHOUSE IS ON THE SECOND FLOOR (SAME FLOOR AS BOTH COURTROOMS). THIS ROOM WILL BE SPLIT INTO TWO SEPARATE ROOMS WITH WHITE NOISE MACHINES TO INSURE CONFIDENTIALITY. AN EXISTING ROOM IN THE COURTHOUSE BASEMENT (ADJACENT TO THE MAGISTRATE HEARING ROOM) WOULD BE CONVERTED INTO A CONFERENCE ROOM WITH A POLYCOM AND A WHITE NOISE MACHINE TO INSURE CONFIDENTIALITY.

Standard 3 – Experts and Investigators

This standard requires counsel to conduct an independent investigation. When appropriate, counsel shall request funds to retain an investigator to assist with the client's defense. Counsel shall request the assistance of experts where it is reasonably necessary to prepare the defense and rebut the prosecution's case. Counsel has a continuing duty to evaluate a case for appropriate defense investigations or expert assistance.

How will this standard be complied with by the delivery system?

THE CIRCUIT COURT HAS SEEN A SIGNIFICANT INCREASE IN CRIMINAL SEXUAL CONDUCT CASES DUE TO THE CHILD ADVOCACY CENTER WHICH OPENED IN THE COUNTY IN 2014. THE CENTER PERFORMED 166 FORENSIC INTERVIEWS IN 2016 AND 187 FORENSIC INTERVIEWS THROUGH OCTOBER 27, 2017. A REVIEW OF THE FELONY CASELOAD WOULD INDICATE THAT THERE IS A DISPROPORTIONATE NUMBER OF CRIMINAL SEXUAL CONDUCT CASES, MOST OF WHICH WOULD BENEFIT FROM THE USE OF INVESTIGATORS AND EXPERT WITNESSES. (2016-16 CAPITAL CSC FILES AND 9 NON-CAPITAL CSC FILES) (2017-[THROUGH OCTOBER 27, 2017] 11 CAPITAL CSC FILES AND 10 NON-CAPITAL CSC FILES). GIVEN THIS CIRCUMSTANCE, A LARGER AWARD FOR INVESTIGATOR FEES IS BEING SOUGHT FOR COMPLIANCE WITH THIS STANDARD.

THE SYSTEM WILL RELY ON PRIVATELY EMPLOYED INVESTIGATORS, PREFERABLY UNDER CONTRACT, TO FULFILL THOSE DUTIES. THE SYSTEM WILL APPROVE AND PAY SUCH FEES. THE HIRING OF EXPERT WITNESSES WOULD BE MUCH THE SAME, BUT WOULD RELY MORE ON THE DEFENSE ATTORNEY TO IDENTIFY RELEVANT EXPERT WITNESSES FOR EACH PARTICULAR CASE. AGAIN, THE SYSTEM WOULD APPROVE AND AUTHORIZE PAYMENT OF SUCH FEES.

Standard 4 – Counsel At First Appearance and Other Critical Stages of the Case

Counsel shall be appointed to provide assistance to the defendant as soon as the defendant's liberty is subject to restriction by a magistrate or judge. All persons determined to be eligible for indigent criminal defense services shall also have appointed counsel at pre-trial proceedings, during plea negotiations and at other critical stages, whether in court or out of court.

How will this standard be complied with by the delivery system?

PART OF THE SYSTEM ADMINISTRATOR'S JOB WOULD REQUIRE THAT SALARIED EMPLOYEE TO PROVIDE COUNSEL AT ALL ARRAIGNMENTS, WHETHER ORIGINAL CHARGES, PROBATION VIOLATIONS, OR CONTEMPT HEARINGS (ALL DEFENDANTS WHO ARE UNREPRESENTED, REGARDLESS OF INDIGENCY) THE COUNTY WILL ALSO SECURE A FLAT RATE CONTRACT WITH A GROUP OF ATTORNEYS (A MINIMUM OF 2 SEPARATE ENTITIES) TO COVER CONFLICTS, ILLNESS, AND ANY OTHER UNAVAILABILITY. THE COURT WILL ARRANGE AN ARRAIGNMENT SCHEDULE SO THAT THE MAJORITY OF THE ARRAIGNMENTS ARE HELD AT A SPECIFIC TIME EACH DAY, TO INSURE COUNSEL AVAILABILITY.

AS INDICATED ABOVE, COURT APPOINTED COUNSEL FOR THE REMAINDER OF THE CASE WILL THEN BE APPOINTED AT THE ARRAIGNMENT UPON A FINDING OF INDIGENCY.

COST ANALYSIS

The MIDC Act requires funding unit(s) to provide a cost analysis as part of a request for state funding. The cost analysis should include all total indigent criminal defense services costs for compliance with minimum standards and the amount of funds in excess of the local share necessary to comply with the standards.

Refer to the instructions guide for grant allowances.

Personnel

Include staff, if any, whose work is or will be reasonably and directly related to the indigent defense function.

Name	Position	Computation	Total
TBD	JAIL CORRECTIONS STAFF-2 TURN KEYS TO ESCORT INMATES TO AND FROM ATTORNEY CONFERENCES IS COURTHOUSE BETWEEN CIRCUIT AND DISTRICT COURT	2 ADDITIONAL OFFICERS FOR MONDAY ALL DAY (7.5 HOURS), TUESDAY AFTERNOON, AND WEDNESDAY AFTERNOON (6 HOURS) \$20.91/HOURLY RATE X 13.5 HOURS X 2 OFFICERS X 52 WEEKS	\$29,357 (WAGES) \$17,732 (FRINGE) (SEE ATTACHED EXHIBIT "B")
TBD	SYSTEM ADMINISTRATOR	FULL TIME WITH BENEFITS, MUST HAVE JD; OVERSIGHT OF SYSTEM, INCLUDING BUT NOT LIMITED TO, APPROVAL OF ATTORNEY, INVESTIGATOR, AND WITNESS BILLS; MIDC STANDARDS & BUDGET COMPLIANCE OVERSIGHT; AND DATA SUBMISSION	\$73,956 (WAGES) \$28,616 (FRINGE) (SEE ATTACHED EXHIBIT "C")

TBD	ASSISTANT PROSECUTING ATTORNEY	FULL TIME WITH BENEFITS, TO PROVIDE REPRESENTATION AT ALL ARRAIGNMENTS & ADDITIONAL FUNCTIONS REQUIRED OF THE PROSECUTING ATTORNEY'S OFFICE AS A RESULT OF THE COMPLIANCE PLAN.	\$55,429 (WAGES) \$12,180 (FRINGE) (SEE ATTACHED EXHIBIT "D")
	Total		\$217,270

Describe the duties of the positions listed (whether full-time or part-time) the number of hours worked, and rate of pay. Identify whether the positions will be a new cost as a result of the compliance plan.

Fringe Benefits	Percentage	Total
Employer FICA	SEE ABOVE	
Retirement		
Hospital Insurance		
Dental Insurance		
Vision Insurance		
Unemployment		
Worker's Compensation		
Life Insurance		
Other DISABILITY INS		
Other		
TOTAL		

ALL OF THE ABOVE ARE ADDITIONAL EXPENSES TO THE COUNTY CAUSED BY THE COMPLIANCE PLAN.

Describe the fringe benefits listed here with the positions above.

Contractual

For assigned counsel, you may group all attorney contracts in one line item. You may list the computation as "various" to indicate various rates of pay and provide detail below for the pay structure. List contractors for training programs. Also, list contractors who will be providing construction services for confidential space, if needed. Confidential space costs should be discussed in detail below but costs cannot exceed \$25,000 per location. Requests exceeding \$25,000 will be reviewed with higher due

diligence and considered with accompanying documentation for justification. List contracts for investigators and experts here.

CONTRACTOR	COMPUTATION	SERVICES TO BE PROVIDED	TOTAL
INITIAL APPEARANCE CONTRACT	FLAT RATE-52 WEEKS X 5 HOURS PER WEEK X \$110/HOUR	APPEARANCE AT ALL INITIAL APPEARANCES AS SET FORTH ABOVE	\$28,600
FELONY HOURLY CONTRACT	SEE EXHIBIT "E"	REPRESENTATION IN ALL INDIGENT FELONY CASES	\$463,235
MISDEMEANOR HOURLY CONTRACT	SEE EXHIBIT "F"	REPRESENTATION IN ALL INDIGENT MISDEMEANOR CASES	\$289,732
INVESTIGATORS	25 CSC/CAPITAL CASES X 10 HOURS PER CASE X \$50/HOUR + 25 NON-CSC/CAPITAL CASES X 5 HOURS PER CASE X \$50/HOUR		\$18,750
EXPERT WITNESSES	TYPICAL AMOUNT PAID PRESENTLY IS \$5,000; IT IS ANTICIPATED THAT ADDITIONAL REQUESTS WILL BE MADE IN THE FUTURE, THAT ARE NOT CURRENTLY BEING MADE, FOR COMPLIANCE WITH THE STANDARDS.		\$10,000
CONSTRUCTION COSTS FOR CONFIDENTIAL SPACE	SEE EXHIBIT "G"	SEE ATTACHED BID	\$3,705
TOTAL			\$814,022

ALL OF THE ABOVE ARE ADDITIONAL EXPENSES TO THE COUNTY CAUSED BY THE COMPLIANCE PLAN.

Provide detail for the types of contractors listed above, rates and hours, and services to be provided. Identify if the contractor will be a new cost or includes cost enhancements for implementation of the compliance plan.

Travel and Training

Include registrations for continuing legal education hours and training. Travel expenses should adhere to local funding unit travel policies, not to exceed State of Michigan standardized travel rates.

TYPES OF TRAVEL/TRAINING	COMPUTATION	TOTAL
CDAM CONFERENCE	\$225/PERSON X 18 ATTORNEYS	\$4,050
TRAVEL WILL REQUIRE 2 NIGHTS HOTEL, MEALS & MILEAGE	\$75/NIGHT X 2 X 18=\$2700.00 \$30/NIGHT X 3 X 18=\$1,944.00 178 X \$.535 X 18=\$1,714.00 (COURTHOUSE TO BOYNE MOUNTAIN=178 MILES)	\$6,358
LOCAL TRAINING EVENT SADO/CDRC MEMBERSHIPS	\$50/ATTORNEY X 18	\$500 \$900
TOTAL		\$11,808

ALL OF THE ABOVE ARE ADDITIONAL EXPENSES TO THE COUNTY CAUSED BY THE COMPLIANCE PLAN.

Provide detail for the types of travel and training expenses with applicable rates. Identify whether the expense is new as a result of the compliance plan.

Supplies and Other

Include all other expenses not provided elsewhere in the cost analysis.

ITEM	COMPUTATION	TOTAL
POLYCOM UNITS 2 (ONE FOR EACH CONFERENCE ROOM ON THE SECOND FLOOR OF THE COURTHOUSE)	\$3,050 X 2 (PRICE PER COUNTY IT DIRECTOR)	\$6,100.00

ANDROID TABLETS 19 FOR APPOINTED ATTORNEYS AND ONE FOR SYSTEM ADMINISTRATOR	\$600/TABLET X 19 \$20/TABLET FOR ADMIN LICENSE (ANNUALLY) x 19 (PRICE PER COUNTY IT DIRECTOR)	\$11,780.00
FUJITSU Ix500 SCAN 13 SNAP DOCUMENT SCANNER FOR PA OFFICE	\$450/SCANNER (PRICE PER COUNTY IT DIRECTOR)	\$5,850
	(SEE ATTACHED "H"-3 pages)	
TOTAL		\$23,730

ALL OF THE ABOVE ARE ADDITIONAL EXPENSES TO THE COUNTY CAUSED BY THE COMPLIANCE PLAN.

Provide details for supplies and other expenses. Identify whether the expense is new as a result of the compliance plan.

Total Cost Analysis (sum of all expenditure sections)

\$ 1,066,835

The MIDC Act, MCL 780.993(2), allows for an indigent defense system to request reimbursement as part of the total grant for the cost of developing the compliance plan. If submitting a claim for this expense, provide an explanation and calculation with details of all plan development costs. Attach a separate document with the compliance plan submission if needed.

GRANT CALCULATION

TOTAL COST ANALYSIS	\$1,066,835
COMPLIANCE PLANNING COSTS	+ \$1,066,835
LOCAL SHARE	- <u>\$248,490</u>
STATE SHARE	\$818,345

LOCAL SHARE CALCULATION

The Local Share is defined as an indigent criminal defense system's average annual direct expenditures for adult criminal defense services for three fiscal years preceding the creation of the MIDC Act (effective July 1, 2013). Collections or reimbursements made to the system for partially indigent defendants are applied to the calculation.

Expenditures to be included in the calculation:

- Payments to criminal defense attorneys (contracts, public defenders, appointed systems, hybrid systems) for providing indigent adult criminal defense services including services for expedited docket programs, criminal contempt, juveniles waived into adult court, appeals from district to circuit court or eligible interlocutory appeals to the Court of Appeals
- Payments to experts and investigators
- Other expenses including attorney supplies, travel, or training

Services not included as expenditures:

- Post-sentencing appeals
- Probate, Juvenile Delinquency, Abuse and Neglect cases
- Civil Contempt
- Counsel at lineup (before charges are filed)

Reimbursements:

- Fees paid by or on behalf of a defendant for indigent criminal defense services including payments by the Michigan Department of Corrections and grant payments that include indigent defense services as eligible grant expenditures (i.e. expedited docket programs)

If the actual expenses and reimbursements cannot be calculated as exact, identify that you are providing estimates and discuss the methodology for determining the estimated local share.

FISCAL YEAR	TOTAL EXPENSES	REIMBURSEMENTS	NET EXPENSES
2010	\$334,792	\$67,993	\$266,799
2011	\$311,205	\$65,791	\$245,414
2012	\$312,218	\$78,960	\$233,258
Average of Three Fiscal Years			\$248,490

Certification: I certify to the best of my knowledge and belief that the calculation of the local share is correct and complete and that all fiscal details included are direct indigent defense system expenditures and reimbursements in the given fiscal years.

Authorizing Official Name: MICHAEL HOAGLAND

Title: County Controller

Date _____

(Signature)

Data Collection

In the future, the MIDC expects to collect data on the following topics related to the first four standards. Data points include "system-wide data" (pertaining to each indigent defense system), "attorney-level data" (pertaining to each attorney) and "case-level data" (pertaining to each individual court case). This list is not exhaustive but offers guidance on the types of data that will be critical to demonstrating standards compliance.

System-Wide Data Points

- Local requirements for training
- Existence of local training options
- Structure of any local administrative bodies responsible for identifying training needs and implementing training
- Mechanism(s) and timeline for notifying attorneys of new appointments
- Existence of confidential space for attorney-client interviews in holding facilities and courthouses
- Mechanism(s) by which attorneys request investigators or expert witnesses
- Delivery models for provision of counsel at first appearance

Attorney-Level Data Points

- P numbers and contact information
- Total number of annual completed CLE credits
- Location, date and content of all completed training courses

Case-Level Data Points

- Defendant request for appointed counsel
- Court appointment of counsel and date
- Date of attorney notification of appointment
- Date of initial client interview
- Request for investigator, date granted or denied
- Request for expert witness, date granted or denied
- Presence of counsel at first appearance
- Mechanism by which counsel at first appearance was provided
- Type and amount of bail issued, if any

The MIDC Act, MCL 780.993 (9), requires the state to appropriate funds for the reasonable costs associated with data required to be collected by the MIDC in excess of the local government's data costs for other purposes. Costs associated with data collection are not required to be submitted with this compliance plan submission but will be addressed at a future date and are remarked here for informational purposes.

EXHIBIT A

Gary J. Crews P12337- 45 years
Duane E. Burgess P30248- 38 years
Lisa M. Blanton P66089- 15 years
Gregory H. Bringard P45657- 23 years
George A. Holmes P15081- 46 years
Renee E. Picard P55980- 21 years
Barry Shoults P33563- 35 years
Michael Rolando P76035- 5 ½ years
Kristen J. Fisher-Ruiz Fisher P76997- 4 years

EXHIBIT B

207-303	New Hire/Road Deputy
Wages 704-000	\$ 40,759.20
Shift Premium 704-010	\$ -
Health Ins. Incentive 704-020	\$ -
STD 704-030	\$ 269.65
LTD 704-030	\$ 118.20
Unused Sick Payout 704-040	
Sick/Vac Payout 704-050	\$ -
Salaries - PT 705-000	\$ -
Overtime 706-000	\$ -
Work Comp 710-000	\$ 419.82
Health & Dental Ins. 711-000	\$ 16,100.00
LTD Disability 712-000	\$ -
FICA 715-000	\$ 3,118.08
Life Ins. 717-000	\$ 44.40
Retirement 718-000	\$ 4,598.96
Total Per Employee	\$ 65,428.31
Pay Per Hour:	\$ 32.07

Title Chief Asst P.A.
2018 Step top

MERS DIVISION

D.O.H	
101-229	
Wages 703-000	\$ -
Wages 704-000	\$ 73,956.25
Health Ins. Incentive 704-020	\$ -
STD 704-030	\$ 489.27
LTD 704-030	\$ 214.47
Unused Sick Payout 704-040	
Wages - Part Time 705-000	\$ -
Overtime 706-000	\$ -
Work Comp 710-000	
Health & Dental Ins. 711-000	\$ 15,270.00
FICA 715-000	\$ 5,657.65
Life Ins. 717-000	\$ 55.56
Retirement 718-000	\$ 4,498.50

PRELIMINARY 2018 BUDGET

POB/retirement 718-100	\$ 2,433.00
Transcripts 805-010	\$ -
Appeal Transcripts 805-020	\$ -
Total Per Employee	\$ 102,574.70

Title Asst P.A.

2018 Step

2

MERS DIVISION

D.O.H.	
101-229	Open Position
Wages 703-000	\$ -
Wages 704-000	\$ 55,429.05
Health Ins. Incentive 704-020	\$ 2,000.00
STD 704-030	\$ 366.70
LTD 704-030	\$ 160.74
Unused Sick Payout 704-040	
Wages - Part Time 705-000	\$ -
Overtime 706-000	\$ -
Work Comp 710-000	
Health & Dental Ins. 711-000	\$ -
FICA 715-000	\$ 4,393.32
Life Ins. 717-000	\$ 55.56
Retirement 718-000	\$ 2,771.45

PRELIMINARY 2018 BUDGET

POB/retirement 718-100	\$ 2,433.00
Transcripts 805-010	\$ -
Appeal Transcripts 805-020	\$ -
Total Per Employee	\$ 67,609.82

EXHIBIT E

FELONY HOURLY CONTRACT COMPUTATION

Proposed Rate:
\$110/hour in court
\$90/out of court

2017 (Number of files through October 31)

FH: 278 (on track for 334)

FC: 21 (on track for 25)

2016

FH: 328

FC: 21

The ratio used is 3 hours out of court for every 1 hour in court.

The most recent Judicial Resource Report the following calculations for (average) in court time:

FH 104 minutes

FC 670 minutes

Felonies Pre Bind Over 46 minutes

FH=150 minutes in court (2.5 hours) x 110=275/FH in court

FH=450 minutes out of court (7.5 hours) x 90=675/FH out of court

Total=950/FH

FC=716 minutes in court (11.93) x 110=1313/FC in court

FC=2148 minutes out of court (35.8) x 90=3232/FC out of court

Total=4545/FC

$\$950 \times 334 = \$317,300$

$\$4545 \times 25 = \$113,625$

Initial Interview = 1 hour

$\$90 \times 359 = \$32,310$

Total for Felonies=\$463,235

EXHIBIT F

MISDEMEANOR HOURLY CONTRACT COMPUTATION

Proposed Rate:
\$110/hour in court
\$90/hour out of court

2017 (Number of files through October 31)
SD/OD: 113 (135 projected)
SM/OM/ST/OT: 1000 (1200 projected)

2016
SD/OD 145
SM/OM/ST/OT 1271

The ratio used is 1.5 hours out of court for every 1 hour in court.

The most recent Judicial Resource Report provides the following calculations (average) in court time:

SD/OD 47.5 minutes
SM/OM/ST/OT 30.4 minutes

SD/OD 47.5 minutes in court (.80 hours) x \$110=\$88/SD/OD in court
SD/OD 71.25 minutes out of court () x \$90=\$202.50
Total=\$290.50/SD/OD

SM/OM/ST/OT
SM/OM/ST/OT 30.4 minutes in court (.51 hours) x \$110=\$56.10/SM/OM/ST/OT in court
SM/OM/ST/OT 68.4 minutes out of court (1.14 hours) x \$90=\$102.60/SM/OM/ST/OT out of court
Total=\$158.70/SM/OM/ST/OT

$\$290.50 \times 135 = \$39,217$

$\$158.70 \times 1200 = \$190,440$

Initial Interview=1/2 hour

$\$90 \times \frac{1}{2} \times 1335 = \$60,075$

Total for Misdemeanors=\$289,732

EXHIBIT G

SUMMARY OF WALK THROUGH ON OCTOBER 11, 2018
FOR PURPOSES OF IDENTIFYING APPROPRIATE ATTORNEY/CLIENT MEETING SPACE
(TO COMPLY WITH MIDC STANDARDS)

PRESENT: Lt. Brian Harris, Mike Miller, Barb Klimaszewski, Judge Amy Gierhart

GOAL: To identify 2 spaces each at the Courthouse and the Jail which would adhere to the specifications contained in Standard **, of the MIDC Standards.

- I. Conference room upstairs, across from the District Courtroom (Courthouse)
- A. Construction of a wall to split the room into 2 separate rooms, Cost unknown
 - B. Sound proof insulation for the dividing wall between the 2 separate rooms, Cost unknown.
 - C. Installation of ventilation and sound proofing into the ceiling of the 2 separate rooms, Cost unknown
 - D. Installation of sound proof door for the conference room door which opens into the Circuit Courtroom, Cost unknown
 - E. 2 white noise machines with appropriate electrical wiring for the room adjacent to the District courtroom, Cost unknown
- II. Former Magistrate hearing room downstairs (Courthouse)
- A. Construction of a dividing wall in the northern portion of the room, necessary to create a hallway to the far north of the building to connect magistrate hearing room with clerk's office, Cost unknown
 - B. Sound proof insulation on the west wall, cost unknown
 - C. 3 White noise machines-2 in the room, 1 in the hallway, cost unknown
 - D. Polycom unit
- III. Existing conference room (Jail)
- A. White noise machine, preferably wired into the light fixture, cost unknown
- IV. Arraignment Room (Jail) (Provided that the datamaster can be adequately secured in the room)
- A. Besides securing the datamaster, there would be no additional improvements required and there is already a polycom unit in the room.

TOTAL = \$ 3,705.00

EXHIBIT A



Tuscola County

Amy Gierhart <agierhart@tuscolacounty.org>

Scanners for Prosecutor's Office

Eean Lee <eean.lee@tuscolacounty.org>
To: Amy Gierhart <agierhart@tuscolacounty.org>

Tue, Nov 14, 2017 at 9:25 AM

Fujitsu iX500 ScanSnap Document Scanner

Qty 13

\$450 each

Eean Lee
Director of Information Systems
Tuscola County
www.tuscolacounty.org
989-872-3773 (Office)



(Quoted text hidden)

EXHIBIT F



Tuscola County

Amy Gierhart <agierhart@tuscolacounty.org>

MIDC Project

Eean Lee <eean.lee@tuscolacounty.org>
To: Amy Gierhart <agierhart@tuscolacounty.org>

Fri, Oct 27, 2017 at 9:51 AM

Hi Judge,

1) If InfoSys is supporting the tablets, they will be Android tablets. Almost any tablet is compatible with the Polycom app. Pixel C tablets are preferred and are \$600/each with \$20/year administrative license (if they are lost we can remotely lock, wipe, locate, install apps, perform remote support and more).

2) I don't believe that with existing CJIS policy, anyone can transfer CJIS data electronically. I guess I'm confused as to what exactly they are transferring and need a little more info.

3) We already have a Video Proxy Border Manager. We can manage uploads to polycoms from our workstations and we don't have that many units, so additional software is not necessary. I could see if we had 50 of them. But under 10 is easy to do.

Eean Lee
Director of Information Systems
Tuscola County
www.tuscolacounty.org
989-672-3773 (Office)



[Quoted text hidden]

EXHIBIT F



Tuscola County

Amy Gierhart <agierhart@tuscolacounty.org>

Polycoms for MIDC

Eean Lee <eean.lee@tuscolacounty.org>
To: Amy Gierhart <agierhart@tuscolacounty.org>

Tue, Oct 10, 2017 at 10:08 AM

This pricing would be budgeted as follows:

Polycom Eagle Eye 3 unit - \$1,500
42" LED TV w/mount - \$550
Installation - \$1,000

Multiply qty 2 for a budget number of \$6,100 for the project.

Eean Lee
Director of Information Systems
Tuscola County
www.tuscolacounty.org
989-672-3773 (Office)



[Quoted text hidden]

mhoagland@tuscolacounty.org

From: mhoagland@tuscolacounty.org
Sent: Monday, November 13, 2017 1:06 PM
To: Bishop John; Patricia Gray; Angie Daniels; Drain Commissioner; Mike Miller (Mike Miller); Ione Vyse; Waller Irene; SouthgateK@michigan.gov; Ann Hepfer; snielsen@tuscolacounty.org; Maggie Root; 'Eean Lee'; Mark Reene; Mark Reene; jfetting@tuscolacounty.org; Joseph Bixler; Kim Green; Mark Zmierski; 'Caryn Michalak'; Jim Matson; Patty Witkovsky (Patty Witkovsky); Mark Zmierski; 'Glen Skrent'; Robert Baxter; Brian Nueville; Mike Yates; Steve Erickson; Robert McKay; Anderson Steve; 'Russel Bush MD'; Caryn Painter; Charles Walker; Curtis Stowe; Zygy Dworzecki; rturner@tuscolacounty.org
Cc: Clayette Zechmeister (Clayette Zechmeister); Shelly Lutz; 'Bardwell Thom'; 'Bierlein Matthew'; 'Kim Vaughan'; 'Kirkpatrick Craig'; 'Tom Young'
Subject: 2018 Draft Budgets
Attachments: 2018 Revenue Budget 2.xls; 2018 General Fund Expenditures Draft Budget.pdf; 2018 Special Revenue Draft Budgets.pdf; Equipment 2018.xls; Capital 2018.xls

County Officials

Attached is a first draft of the 2018 county budget for your review. It was approved by the Board of Commissioners for submittal to county officials.

PLEASE UNDERSTAND THIS DRAFT IS STILL SUBJECT TO CHANGE. There are several unresolved factors that may require further budget changes before it is adopted. Please provide in writing to the Controller-Administrator if you have changes to your first draft budget that you would like considered. To keep the budget process on schedule if you have changes please submit them by Wednesday November 22, 2016 for review by commissioners. If necessary, meetings will be scheduled during the week of November 27, 2017 to discuss your concerns. If we do not receive comments by the stated deadline it is assumed your draft budget is satisfactory.

The following budget information is attached:

1. General fund revenue
2. General fund - line item detail department budgets
3. Special revenue funds - line item detail budgets
4. Equipment budget
5. Capital improvement budget

Thank you for your assistance during this budget development process.

Mike

Michael R. Hoagland

Tuscola County Controller/Administrator

#5

TUSCOLA COUNTY BOARD OF COMMISSIONERS

125 W. Lincoln Street
Suite 500
Caro, MI 48723

Telephone: 989-672-3700
Fax: 989-672-4011

November 20, 2017

Genesee, Lapeer, Shiawassee Region V
Planning and Development Commission
Attention: Derek Bradshaw
1101 Beach Street, Room 223
Flint, MI 48502-1470

RE: Letter of Support and Commitment to I-69 Thumb Region Regional Prosperity Initiative

Dear Derek,

On behalf of Tuscola County, I'd like to thank you for the opportunity to participate in the I-69 Thumb Region Regional Prosperity Initiative. Over the past four years, this initiative has shown the benefits of better aligning our strategies and priorities in the areas of economic development, adult and higher education, workforce development, and transportation across our seven-county region.

As a government agency in Tuscola County, we are committed to participating in this regional collaboration and to working as a partner in implementing projects and strategies outlined in the Accelerate Plan that advance our collective goals and objectives in these areas.

We strongly support the Genesee, Lapeer, Shiawassee Region V Planning and Development Commission's 2018 application to the State of Michigan for this project. We see the opportunity to continue to drive economic prosperity through regional collaboration and will work together to respond to opportunities and address needs that are unique to our region. Thank you for your leadership in this initiative.

Sincerely,

Thomas Bardwell, Chairman
Tuscola County Board of Commissioners

From: Tom Young <tyoung@tuscolacounty.org>
Sent: Thursday, November 9, 2017 2:24 PM
To: Mike Hoagland
Subject: Fwd: I-69 Thumb Region - 2018 Letter of Support
Attachments: 2018 Support letter example.docx

Mike,

Here is the letter of support for Region 6

----- Forwarded message -----

From: **Compton, Debra** <dcompton@co.geneseemichigan.us>
Date: Tue, Oct 31, 2017 at 1:56 PM
Subject: I-69 Thumb Region - 2018 Letter of Support
To:

Good Morning,

As part of the I-69 Thumb Region's 2018 Regional Prosperity Initiative application for funding, I am requesting letters of support from all of our partners. The I-69 Thumb Region and its successes are a collaborative effort and it is important to show the State all the agencies working together to improve our Region. A template letter is attached.

Please provide your letter of support by **8:00 a.m. on Wednesday, November 29th**. Please email signed letters to apinter@co.geneseemichigan.us or dcompton@co.geneseemichigan.us.

A draft project list will be sent with the I-69 Thumb Region Steering Committee agenda later this week. A draft application will be sent out in November for review and comment.

Thank you,

Anna

Anna Pinter

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mhoagland@tuscolacounty.org

From: Gary E. Gudmundsen <gargud@BraunKendrick.com>
Sent: Thursday, November 16, 2017 9:44 AM
To: 'mhoagland@tuscolacounty.org'
Subject: RE: Vassar TIFA

Mike -

Regarding the below, and in follow up to our earlier phone conversation, please note the following excerpt from my email sent on September 22, 2017, regarding the opportunity to opt out in the event of renewal or extension of the term of the existing Vassar TIFA:

“The second question is whether a renewal of the term or extension of the term of the existing Vassar TIFA plan triggers an opt-out event for taxing authorities that are subject to capture within the Vassar TIFA district boundaries. Upon researching the same, it appears that it does not. As noted above, the TIFA Act is unique among the redevelopment enabling statutes in Michigan in that it does not contain any opt-out provision for a local taxing authority. Additionally, the TIFA Authority can continue in existence, and therefor renewed or extended, until the purposes for which it was organized are completed. To the point, we were unable to locate any case law which would support the argument that the renewal/extension of the term of a TIFA plan formed under the TIFA Act would allow taxing authorities within TIFA district boundaries to opt-out of capture. Accordingly, even if the existing TIFA plan were renewed, the applicable County taxes would remain subject to capture.”

Accordingly, there would be nothing for the Board to approve, per se, as to the City’s proposal to extend the term of the Vassar TIFA. That being said, presuming that the City will be extending the term by way of amending the existing plan, pursuant to Section 18 of the TIFA Act, the City would be required to hold a public hearing and send notification in the same fashion as would be necessary for approval or rejection of the original plan. At such hearing, interested parties would have opportunity to express their opinions as to the proposed amendment.

Let me know if you have any further questions.

Thanks.

Gary.



BRAUN KENDRICK

GARY E. GUDMUNDSEN

Attorney

Tel: 989.399.0215

Fax: 989.799.4666

Email: gargud@braunkendrick.com

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**OFFICE OF PROSECUTING ATTORNEY
COUNTY OF TUSCOLA
STATE OF MICHIGAN**

MARK E. REENE
Prosecuting Attorney

ERIC F. WANINK
Chief Assistant Prosecutor

ERIC J. HINOJOSA
Assistant Prosecuting Attorney

ERICA K. WALLE
Assistant Prosecuting Attorney

207 E. Grant Street, Suite 1
Caro, Michigan 48723
(989) 672-3900
Fax: (989) 673-8612

MEMORANDUM

DATE: November 15, 2017

TO: Tuscola County Board of Commissioners

FROM: Mark E. Reene
Prosecuting Attorney

RE: Reappointment of Kathleen A. Miller as Assistant Prosecuting Attorney
for STOP Grant Position (Part Time and Fully Grant Funded)

This Memorandum is being forwarded to request authorization to reappoint Kathleen A. Miller as Assistant Prosecuting Attorney for our part time STOP Grant Position effective November 20, 2017. As you recollect Ms. Miller retired earlier this year from her full time position. She has previously served in the STOP position for our Office and did tremendous work.

This position is part time and fully grant funded. Given the extraordinary volume and complexity of our Domestic Violence cases we need to have this position refilled immediately.

Thank you in advance for your approval and consideration of our request to fill this Assistant Prosecuting Attorney position.

TUSCOLA COUNTY BOARD OF COMMISSIONERS

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125 W. Lincoln Street
Suite 500
Caro, MI 48723

Telephone: 989-672-3700
Fax: 989-672-4011
www.tuscolacounty.org

November 15, 2017

To Whom It May Concern:

This letter is to verify that the County of Tuscola, MI is a county as recognized by the State of Michigan. Tuscola County was established in 1851.
The Tuscola County Sheriffs' Department is authorized by Tuscola County to request funding.

I authorize the Tuscola County Sheriffs' Department to apply for funding from Walmart and the Walmart Foundation for the betterment of this community.

Sincerely,

Thomas Bardwell,
Tuscola County Board Chairperson

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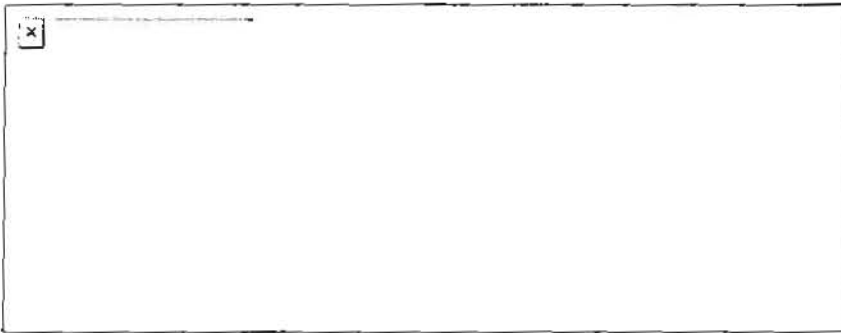
mhoagland@tuscolacounty.org

From: Jodi Fetting <jfetting@tuscolacounty.org>
Sent: Thursday, November 16, 2017 6:50 AM
To: Mike Hoagland
Subject: BOC Agenda Item
Attachments: board & commission 2017 appointments.docx

Good Morning Mike,

I would like to add to the Board Agenda for the 20th the re-appointment of members to various Boards and Commissions on the attached sheet.

Thanks!
Jodi



Move that the following appointments be made to the corresponding Tuscola County Boards and Commissions beginning December 1, 2017:

Terry Jones Building Authority for a 6-year term

Move that the following appointments be made to the corresponding Tuscola County Boards and Commissions beginning January 1, 2018:

Ben Guile	911 Dispatch Authority Board	2- year term
Matthew Foley	911 Dispatch Authority Board	2-year term
Keith Kosik	Construction Code Board of Appeals	2-year term
Ken Martin	Construction Code Board of Appeals	2-year term
Marvin Klein	Construction Code Board of Appeals	2-year term
Sue Morris	Department of Human Services Board	3-year term
James Hecht	Department of Public Works	3-year term
Jerry Peterson	Human Development Board of Directors	1-year term
John Hunter	Jury Board	6-year term
Beverly Read	Jury Board	6-year term
Stephen Erickson	Parks & Recreation Commission	3-year term
Zygmunt Dworzecki	Parks & Recreation Commission	3-year term
Cynthia Kapa	Parks & Recreation Commission	3-year term
Albert Pearsall III	Planning Commission	3-year term
Terry Jones	Recycling Advisory Committee	3-year term
Sharon Mika	Recycling Advisory Committee	3-year term
William Sanders	Region VII Area Agency on Aging	1-year term

mhoagland@tuscolacounty.org

From: mhoagland@tuscolacounty.org
Sent: Friday, November 10, 2017 12:25 PM
To: 'Thomas Bardwell'; Bierlein Matthew; Patricia Gray; Steve Erickson; 'Brian Chapman'
Subject: Requesting Your Attendance at 11-20-17 Meeting Regarding Former Vassar Foundry

Group Working on Former Vassar Foundry Issues

At the November 9, 2017 Board of Commissioners meeting the former Vassar Foundry was discussed. This is a complicated issue with primary stakeholders including the City of Vassar, County EDC, County Treasurer and Tuscola County. Other entities that are tied into this situation include: former owners, Michigan DEQ, Michigan DNR, Federal EPA and others. **The purpose of this communication is to request your attendance at a meeting on November 20, 2017 at 3:30 P.M. in the Board of Commissioners meeting room at the Purdy Building in Caro to collectively discuss this issue and hopefully find solutions.**

A significant concern is the foreclosure situation. The Tuscola County Circuit Judge gave temporary relief and did not force the county to foreclose on the property earlier this year. Although it is not clear the period of time for which this relief was granted it may only be one year until the end of February 2018. The County Treasurer may then have to foreclose in March of 2018. At this time the property would then be owned by the county. This is only 3.5 months away. County ownership of the property is **not** the desired outcome because the county may then have certain liability.

The desired outcome is to sell the property and the delinquent taxes are paid in full. We have heard there may be parties interested in purchasing the property but we are not aware of a commitment to purchase by anyone to date. We have heard one prospective buyer has suggested paying back taxes over a period of time (about \$138,000 is owed). There no interest expressed at the November 9, 2017 commissioners meeting in allowing back taxes to be paid over time but this may ultimately be a decision of the County Treasurer. There are questions as to when phase 2 and other follow up environmental studies will be started and completed. It is thought availability of this information may help sell the property.

Mike

Michael R. Hoagland
Tuscola County Controller/Administrator
989-672-3700
mhoagland@tuscolacounty.org

VISIT US ON LINE FOR COUNTY SERVICES @ www.tuscolacounty.org

Commissioner

A recap of the Michigan Renewable Energy Collaborative (MREC) meeting from this morning is as follows:

- **No one understands why the State Tax Commission (STC) and Michigan Tax Tribunal (MTT) take so long to hear cases** other than they have said they have many cases – Consumers cases will not be heard by MTT until September 18, 2018
- MREC represents 5 counties and 29 townships within those counties – **MREC has been dealing with these issues for 6 years**
- MREC continues working with STC to convince **them a factually based multiplier table** is needed (Appraisal Economics - AE) that assessors and tax payers can support to avoid future tax appeals – millions of dollars at issue – MREC submitted 900 page response to wind energy companies
- **Comparison of STC and AE tables is attached**
- May be reaching the point of asking for **LEGISLATION to be drafted concerning establishing multiplier tables** that are fact based
- **Representative Gary Glen who heads the House Energy Committee and was at the meeting said he would help** and strongly believes in local control with wind turbine development (referenced the Almer Township case)
- There is a separate **Stake Holders group** which I believe Tim McGuire or Steve Curry serves on along with other statewide members that **may be able to help resolve some of these issues**
- **The concept of reaching out to Consumers CEO and leadership to dismiss the case like NextEra was discussed** – this could be done in letter form and/or asking for a meeting – sometimes there is a disconnect in communication between divisions in large corporations – we have a win with NextEra the question is how can we keep pressure on and capitalize to have other cases dismissed like Consumers

Mike

Multiplier Comparison- 2018 Reporting Form

Year New	STC Multiplier	AE Multiplier	Difference	% Gain AE vs STC
2017	1.00	0.991	-0.009	-1%
2016	0.80	0.906	0.106	13%
2015	0.75	0.820	0.070	9%
2014	0.70	0.777	0.077	11%
2013	0.60	0.743	0.143	24%
2012	0.50	0.673	0.173	35%
2011	0.45	0.618	0.168	37%
2010	0.40	0.569	0.169	42%
2009	0.35	0.520	0.170	49%
2008	0.30	0.470	0.170	57%
2007	0.30	0.450	0.150	50%
2006	0.30	0.415	0.115	38%
2005	0.30	0.364	0.064	21%
2004	0.30	0.302	0.002	1%
Prior	0.30	0.300	0.000	0%



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RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF HEALTH AND HUMAN SERVICES
LANSING

NICK LYON
DIRECTOR

November 1, 2017

Thomas Bardwell, Chair
Tuscola County Board of Commissioners
125 West Lincoln, Street, Suite 500
Caro, MI 48723

Sami Khoury, Chair
Huron County Board of Commissioners
250 East Huron Avenue, Room 305
Bad Axe, MI 48413

Dear Chairman Scott and Chairman Khoury:

I have received your communication requesting the approval of Ann Hepfer as the fully-appointed Health Officer for the Huron County Health Department and Tuscola County Health Department, to be effective November 18, 2017.

After reviewing Ms. Hepfer's credentials, I have determined that she is qualified, under the Michigan Public Health Code (Public Act 368, of 1978 as amended), to be approved as fully-appointed Health Officer.

I congratulate you on the selection of an outstanding Health Officer for Huron County and Tuscola County and look forward to our continued positive working relationship. If you have any questions, please contact Orlando Todd, Director, Office of Local Health Services, at (517) 284-4021 or by email at toddo@michigan.gov.

Sincerely,

Susan Moran, MPH
Senior Deputy Director
Population Health Administration

SM:jw

c: Local Health Services
Ann Hepfer

mhoagland@tuscolacounty.org

From: Natalie Fitzpatrick <nfitzpat@umich.edu>
Sent: Monday, November 6, 2017 9:29 AM
To: mhoagland@tuscolacounty.org
Subject: Report on Michigan local government officials' views on election administration, from the Michigan Public Policy Survey (MPPS)

Dear Mr. Hoagland,

Below is a link to a new report from the University of Michigan's Center for Local, State, and Urban Policy (CLOSUP) that presents the assessments of Michigan city and township officials on issues related to election administration in their jurisdictions, including problems encountered, worker recruitment and training, updating voting equipment, and potential reforms.

The Spring 2017 Michigan Public Policy Survey (MPPS) surveyed local government leaders from 1,119 cities and townships in Michigan (the units responsible for conducting elections) regarding election administration in their jurisdictions. In the results from the survey, most local government leaders report that they are very confident in their jurisdiction's ability to conduct accurate elections and that they generally support the State of Michigan's initiative to update election equipment statewide by the 2018 election.

The report's key findings are summarized below, and the full report is available here:
<http://myumi.ch/J2V0P>

You can read or download the report from the website, or if you contact us here at CLOSUP (closup-mpps@umich.edu), we would be happy to email you a .pdf version.

Key Findings:

Officials in 91% of Michigan's townships and cities are very confident in the ability of their jurisdictions to administer elections accurately, while 8% are somewhat confident, and 1% are not very confident.

When it comes to problems with election administration, the most common problems cities and townships identify are the ability to recruit poll workers with the needed skills (29%) and recruiting enough poll workers at all, regardless of skill level (27%). In addition, 25% say the costs of administering elections are a problem for their jurisdiction's budget. The state's largest cities and townships (those with more than 30,000 residents) are more likely than small jurisdictions to report experiencing a range of election-related problems.

Local officials generally support the State of Michigan's initiative to update voting equipment by August 2018, particularly township clerks (81%) and city clerks (84%).

When asked about a list of election reforms, local officials are more likely to support than oppose: absentee voting with no excuse; synchronizing voter lists with other states; stricter regulation of voter

registration drives; stricter voter ID requirements; pre-registration of 16-year-olds; and requiring employers to provide people time off to vote.

Meanwhile, they are more likely to oppose than support: same-day voter registration on Election Day; county government taking over local election administration from cities and townships; and on-site early voting prior to Election Day.

More detailed information is available in the report itself.

All MPPS reports are distributed to state and local government officials and other policymakers, and they are widely cited in the media (see <http://closup.umich.edu/michigan-public-policy-survey/mpps-news.php>).

In addition, the CLOSUP website provides detailed tables of the data collected in all of the MPPS surveys, with the Spring 2017 data now available. The data are broken down by jurisdiction type, population size, and region of the state. These easy-to-read tables allow quick analysis for a wide range of issues and can be found at:

<http://closup.umich.edu/michigan-public-policy-survey/mpps-data-tables.php>

We are happy to answer any questions you may have and to help you interpret the data. We would also be happy to produce customized data tables for different groupings of local governments, such as responses for all jurisdictions within a particular county. Our goal is to help inform the policymaking process in Michigan at all levels.

The MPPS is conducted by CLOSUP in partnership with the Michigan Association of Counties, Michigan Municipal League, and Michigan Townships Association. The survey program is unique in the country as the only ongoing survey targeted at every unit of general purpose local government across an entire state.

For more information, contact MPPS staff by email at closup-mpps@umich.edu or by phone at 734-647-4091. More information is also available on the CLOSUP website at: <http://closup.umich.edu>. Follow CLOSUP on Twitter @closup.