

**TUSCOLA COUNTY BOARD OF COMMISSIONERS  
MEETING AGENDA**

**THURSDAY, JUNE 15, 2017 – 8:00 A.M.**

**H. H. PURDY BUILDING BOARD ROOM  
125 W. Lincoln Street  
Caro, MI**

125 W. Lincoln Street  
Caro, MI 48723

Phone: 989-672-3700  
Fax : 989-672-4011

- 8:00 A.M. Call to Order – Chairperson Bardwell  
Prayer – Rev. Doug Abel of Vassar First Presbyterian Church  
Pledge of Allegiance – Commissioner Kirkpatrick  
Roll Call – Clerk Fetting  
Adoption of Agenda  
Action on Previous Meeting Minutes (See Correspondence #1)  
Brief Public Comment Period for Agenda Items Only  
Consent Agenda Resolution (See Correspondence #2)  
New Business  
-Dispatch Recognition (See Correspondence #3)  
-Road Patrol Millage Committee Formed  
-Policies and Procedures for Federal Grant Awards  
-Resolution Honoring Susan Walker (See Correspondence #4)  
-DNR Land Transfer Information (See Correspondence #5)  
-MAC Directory Update of Activities  
-Tuscola County Employees' Retirement System Summary Annual Report (See Correspondence #6)  
-Closed Session 9:00 A.M. (Attorney opinion letter to consider material exempt from discussion by law)  
Old Business  
Correspondence/Resolutions

**COMMISSIONER LIAISON COMMITTEE REPORTS**

BIERLEIN

Genesee Shiawassee Thumb Works  
Human Development Commission (HDC)  
Recycling Advisory Committee  
Local Emergency Planning Committee (LEPC)  
Great Start Collaborative Council  
Local Unit of Government Activity Report  
MAC Board of Directors  
Human Services Collaborative Council  
MAC Judiciary Committee

Tuscola County College Access Network  
MAC Agricultural/Tourism Committee

VAUGHAN

Board of Health  
Planning Commission  
Economic Development Corp/Brownfield Redevelopment  
Local Unit of Government Activity Report  
Mid-Michigan Mosquito Control Advisory Committee  
Parks and Recreation Commission  
Tuscola County Fair Board Liaison

YOUNG

Dispatch Authority Board  
County Road Commission Liaison  
Board of Public Works  
Senior Services Advisory Council  
Saginaw Bay Coastal Initiative  
Local Unit of Government Activity Report  
MAC Agricultural/Tourism Committee  
Strategic EDC Planning Committee  
Jail Planning Committee  
Genesee Shiawassee Thumb Works  
Region VI Economic Development Planning  
Tuscola 2020

BARDWELL

Economic Development Corp/Brownfield Redevelopment  
Caro DDA/TIFA  
MAC Finance  
MAC 7<sup>th</sup> District  
Local Unit of Government Activity Report  
TRIAD  
Behavioral Health Systems Board  
MAC Workers Comp Board

KIRKPATRICK

Board of Health  
Community Corrections Advisory Board  
Dept. of Human Services/Medical Care Facility Liaison  
MI Renewable Energy Coalition  
MEMS All Hazards  
MAC Environmental Regulatory – Vice Chair  
Cass River Greenways Pathway  
Local Unit of Government Activity Report  
NACO- Energy, Environment & Land Use  
Jail Planning Committee  
Saginaw Bay Coastal Initiative  
Tuscola In-Sync  
Region VI Tourism Discussions

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

## CORRESPONDENCE

- #1 May 25, 2017 Full Board and Statutory Finance Minutes
- #2 Consent Agenda Resolution
- #3 Dispatch Recognition
- #4 Resolution Honoring Susan Walker
- #5 DNR Transfer Information
- #6 Retirement System Summary Annual Reports Letter
- #7 Letter from Treasurer Regarding FOC Bank Account
- #8 June 12, 2017 Committee of the Whole Minutes
- #9 May 18, 2017 Road Commission Minutes

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*Draft*  
TUSCOLA COUNTY BOARD OF COMMISSIONERS  
May 25, 2017 Minutes  
H. H. Purdy Building

Commissioner Matthew Bierlein called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 25th day of May 2017, to order at 8:00 o'clock a.m. local time.

Prayer – Pastor Darwin Highlen, Holiness Missionary Church, Vassar

Pledge of Allegiance – Commissioner Bierlein

Roll Call – Clerk Fetting

Commissioners Present: District 1 - Thomas Young, District 2 – Thomas Bardwell, District 3 - Kim Vaughan, District 4 – Craig Kirkpatrick, District 5 – Matthew Bierlein

Commissioner Absent: None

Also Present: Mike Hoagland, Clerk Jodi Fetting, Eean Lee, Register John Bishop, Tisha Jones, Pastor Darwin Highlen, Joe Bixler, Heather Middleton, Erica Dibble

*Adoption of Agenda*

17-M-093

Motion by Young, seconded by Vaughan to adopt the agenda. Motion Carried.

*Action on Previous Meeting Minutes -*

17-M-094

Motion by Bierlein, seconded by Kirkpatrick to adopt the meeting minutes from the May 16, 2017 meeting. Motion Carried

*Brief Public Comment Period for Agenda Items Only - None*

*Consent Agenda Resolution - None*

*New Business -*

-MSUe Participation Fee Policy and Value Added Agriculture Position - Joe Bixler explained that a position is being structured to be added to the MSUe staff that would service the Tuscola, Huron and Sanilac County area. Joe and Heather updated the Board regarding the increase in the Participation Fee Policy for the 4-H Program. The fee has not been adjusted in over 10 years.

-Medical Care Facility Millage Transfer Request - Mike Hoagland explained the submitted request.

17-M-095

Motion by Kirkpatrick, seconded by Young that per the May 17, 2017 request from the Medical Care Facility that the following funds be transferred from the Voted Medical Care Facility Fund (298) to the Regular Medical Care Facility Fund (101) for the following items:

- Replace and upgrade watch guard firewall/firebox - \$9,778.00
- Trivalent Group server replacement - \$10,778.94
- Convection Oven replacement - \$9,280.00
- 2014 Frontier Rear Discharge Flex-Wing Field Mower - \$10,000.00

Motion Carried.

-Request to Use Courthouse Lawn - The Knights of Columbus has requested to use the courthouse lawn.

17-M-096

Motion by Bierlein, seconded by Young that per the May 16, 2017 request of the Knights of Columbus that authorization is given to use the Courthouse grounds on October 14, 2017 for a world peace event. Motion Carried.

-Contract for Mental Health Services for Jail - Mike Hoagland explained the proposed contract.

17-M-097

Motion by Young, seconded by Kirkpatrick that the contract with Tuscola Behavioral Health Services to provide certain mental health services to inmates in the Tuscola County jail be approved and all appropriate signatures are authorized. Motion Carried.

-Resurfacing Health Department Parking Lot - Mike Hoagland reviewed the bids received from Chippewa Asphalt in the amount of \$140,000 and Yeager Asphalt in the amount of \$124,335 with an additional 5% discount offered.

17-M-098

Motion by Kirkpatrick, seconded by Young that the 2017 Capital Improvement Budget be amended and a project be established to replace the parking lot at the County Health Department. Also, the project be awarded to Yeager Asphalt who was the low bidder for an amount of \$118,118.25 (discounted by 5%). Of this total cost, the county will pay \$62,178.25 and the Center for Disease Control (CDC) will pay \$55,940.00. The county will proceed with this project upon the CDC written agreement that they will pay their portion of the parking lot cost. Also, the overall agreement related to the CDC work in Tuscola County be amended to include the parking lot replacement provision. Motion Carried.

-On-Call Pay IT Specialist - Mike Hoagland explained there is a question at hand as how to handle if an IT Specialist has to be on-call. Information Technology safety and security discussed by the Board

## 17-M-099

Motion by Kirkpatrick, seconded by Young that effectively immediately the Information Technology Specialist who is a salary exempt employee be provided "On Call Pay" when assigned by the Director to be on call to support computer and other technology systems on certain weekends.

(This will correct a pay inequity involving the Information Technology Technician who receives 1.5 hours of compensation time for hours worked over 37.5 whereas the Information Technology Specialist only receives 1 hour compensation time for hours worked over 37.5 under county policy. "On Call Pay" is currently used in the County Prosecutor's Office).

Motion Carried.

## 17-M-100

Motion by Bierlein, seconded by Kirkpatrick that all appropriate budget amendments be authorized to support the previous motion (17-M-099). Motion Carried.

-Caro Regional Center Update - There was a meeting held on Monday, May 22, 2017 with DHHS Director Nick Lyon. Mike Hoagland thought the meeting went well. The Board discussed at length the need to retain the Caro Center in Tuscola County and next action steps. Board discussed matter at length.

*Old Business -*

-CenturyLink has offered \$2,500.00 to put toward the Millennia Invoice. Mike Hoagland will contact the attorney to contact CenturyLink one more time.  
-EDC Strategic Planning Committee - Commissioner Bardwell updated the Board with the progress being made and the changes should be presented to the Board at the June 15, 2017 meeting.

*Correspondence/Resolutions -*

-Road Commission minutes included in packet.  
-Thank you from Indianfields Township Supervisor.

**COMMISSIONER LIAISON COMMITTEE REPORTS**VAUGHAN

Board of Health - No update.

Planning Commission - Attended a seminar in Frankenmuth, update provided.

Economic Development Corp/Brownfield Redevelopment

Local Unit of Government Activity Report

Mid-Michigan Mosquito Control Advisory Committee - Update provided.

Parks and Recreation Commission

Tuscola County Fair Board Liaison

YOUNG

Dispatch Authority Board - Update provided regarding radios in the Emergency Services Department.

County Road Commission Liaison - Update provided.

Board of Public Works

Senior Services Advisory Council

Saginaw Bay Coastal Initiative

Local Unit of Government Activity Report - Attended the ACW Open House on Sunday. Will be speaking at the Memorial Day parade.

MAC Agricultural/Tourism Committee - Met Friday, update provided.

Strategic EDC Planning Committee

Jail Planning Committee

Genesee Shiawassee Thumb Works - Update provided.

Region VI Economic Development Planning

Tuscola 2020

BARDWELL

Economic Development Corp/Brownfield Redevelopment

Caro DDA/TIFA

MAC Finance

MAC 7<sup>th</sup> District - Tentatively set for June 19<sup>th</sup>.

Local Unit of Government Activity Report

TRIAD

Behavioral Health Systems Board

MAC Workers Comp Board - Update provided.

KIRKPATRICK

Board of Health

Community Corrections Advisory Board

Dept. of Human Services/Medical Care Facility Liaison - Update provided.

MI Renewable Energy Coalition - Update provided from recent training held.

MEMS All Hazards

MAC Environmental Regulatory – Vice Chair

Cass River Greenways Pathway - Update provided.

Local Unit of Government Activity Report - Newly opened restaurant in Vassar has closed and went to Bay City to the Fresh Market.

NACO- Energy, Environment & Land Use

Jail Planning Committee

Saginaw Bay Coastal Initiative

Tuscola In-Sync

Region VI Tourism Discussions



BIERLEIN

Genesee Shiawassee Thumb Works  
Human Development Commission (HDC)  
Recycling Advisory Committee  
Local Emergency Planning Committee (LEPC)  
Great Start Collaborative Council  
Local Unit of Government Activity Report  
MAC Board of Directors - Update provided.  
Human Services Collaborative Council  
MAC Judiciary Committee - Update provided on pending legislation.  
Tuscola County College Access Network  
MAC Agricultural/Tourism Committee

*Other Business as Necessary -*

- Mike Hoagland updated that MLive has reported counties are going for Mental Health millages.
- Mayor Greene has requested a bulleted list of the County's top topics at hand are.

*Extended Public Comment -*

- Eean Lee chooses to live and work in Tuscola County so he can make a difference in the community. Complemented the Board for creative thinking on the re-paving of the Health Department parking lot.
- Tisha Jones - Ellington Township has a special meeting tonight at 7:30 p.m. regarding the Planning Commission.
- Tisha Jones thanked Mike Hoagland and Commissioner Vaughan for meeting with Representative Gary Glenn

Meeting adjourned at 11:07 a.m.

Jodi Fetting  
Tuscola County Clerk

Statutory Finance Committee Minutes  
May 25, 2017  
H.H. Purdy Building  
125 W. Lincoln St, Caro MI

Meeting called to order at 11:07 a.m.

Commissioners Present: Young, Bardwell, Vaughn, Kirkpatrick, Bierlein

Commissioners Absent: None

Also Present: Mike Hoagland, Jodi Fetting, Tisha Jones

Claims and Per Diems were reviewed and approved.

Public Comment - None

Meeting adjourned at 11:09 a.m.

Jodi Fetting  
Tuscola County Clerk

**'DRAFT'**

**COUNTY OF TUSCOLA**

**STATE OF MICHIGAN**

**RESOLUTION TO ADOPT CONSENT AGENDA**

At a regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the Village of Caro, Michigan, on the 15<sup>th</sup> day of June, 2017 at 8:00 a.m. local time.

COMMISSIONERS PRESENT:

\_\_\_\_\_

COMMISSIONERS ABSENT:

\_\_\_\_\_

It was moved by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_ that the following Consent Agenda Resolution be adopted:

**CONSENT AGENDA**

**Agenda Reference:** A

**Entity Proposing:** COMMITTEE OF THE WHOLE 6/12/17

**Description of Matter:** Move that the In-Home Care Basic Grant be amended with the changes as identified by the Court Administrator. Also, the amended grant be authorized for signature and submitted to the state.

**Agenda Reference:** B

**Entity Proposing:** COMMITTEE OF THE WHOLE 6/12/17

- Description of Matter:** Move that the group letter to be sent to Canada's Minister of Environment and Climate expressing grave concern regarding the Ontario Power Generation Plan to construct a nuclear waste repository on the shore of Lake Huron in Kincardine Ontario at the Bruce Nuclear site, be authorized for signature by the Chairperson of the Tuscola County Board of Commissioners.
- Agenda Reference:** C
- Entity Proposing:** COMMITTEE OF THE WHOLE 6/12/17
- Description of Matter:** Move that the county attorney be authorized to accept the \$4,999 settlement offer with Century Link for issues and costs encountered with the implementation of the new VOIP telephone system.
- Agenda Reference:** D
- Entity Proposing:** COMMITTEE OF THE WHOLE 6/12/17
- Description of Matter:** Move that the County Clerk be authorized to advertise to refill a vacancy on the County Planning Commission.
- Agenda Reference:** E
- Entity Proposing:** COMMITTEE OF THE WHOLE 6/12/17
- Description of Matter:** Move that the June 8, 2017 letter presented by the County Treasurer regarding a solution to the County Treasurer not being a signatory on the Friend of the Court child support pass through funds, be approved. (All bank accounts now have the County Treasurer signature on them except the FOC pass through funds. The solution to this situation as contained in the June 8, 2017 letter is acceptable to the county auditors.)

**IT IS FURTHER RESOLVED** that any motion, resolution, or other act of Tuscola County inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS:

NAYS:

ABSTENTIONS:

RESOLUTION ADOPTED.

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Thomas Bardwell, Chairperson  
Tuscola County Board of Commissioners

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Jodi Fetting  
Tuscola County Clerk



Office of the Medical Director  
 Noel Wagner, MD, NREMT-P  
 1000 Houghton Ave  
 Saginaw, MI 48602  
 (989) 583-7840  
 Fax (989) 583-7841  
[www.SaginawValleyEMS.org](http://www.SaginawValleyEMS.org)

April 18, 2017

Kristin Nelson  
 Trace Lopez  
 Tuscola County Central Dispatch  
 1303 Cleaver Road  
 Caro, MI 48723

RE: Cardiac Arrest Recognition Award

The SVMCA Professional Standards Review Organization (PSRO) committee will be honoring EMS personnel that were involved in the survival of an out-of-hospital cardiac arrest victim. You have been identified as a responder or dispatcher that was directly involved in the following case:

DATE: August 16, 2016  
 LOCATION: Dodge Road- Gagetown

We request that you attend the 31<sup>st</sup> Annual EMS Recognition Banquet to receive your award in person.

May 19<sup>th</sup>, 2017  
 Registration @ 5:30PM, Dinner @ 7:00PM with awards following  
 Hellenic Banquet Center  
 4970 Mackinaw Road  
 Saginaw, MI 48603

Many of the cardiac arrest survivors will be present to meet those involved in their care. This is a great opportunity for the patient to thank everyone involved for their dedication.

Please RSVP by going to our website ([www.SaginawValleyEMS.org](http://www.SaginawValleyEMS.org)) or by calling our office at (989) 583-6905 no later than May 14, 2017. As always, the banquet is free for you and a guest.

Sincerely,

Audrey Shaver  
 EMS Coordinator, SVMCA

# TUSCOLA COUNTY BOARD OF COMMISSIONERS

125 W. Lincoln Street  
Suite 500  
Caro, MI 48723

Telephone: 989-672-3700  
Fax: 989-672-4011

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## *A Resolution Honoring Kristin Nelson and Trace Lopez*

*June 15, 2017*

*WHEREAS, medical emergencies that require prompt medical attention can occur at anytime; and*

*WHEREAS, when these emergencies occur the public will dial 9-1-1 for assistance; and*

*WHEREAS, the telecommunicators of Tuscola County Central Dispatch answer those calls for medical assistance and serve as the first and most critical contact our citizens have with Emergency Medical Services; and*

*WHEREAS, on August 16, 2016 Dispatcher Kristin Nelson answered a call for help providing the caller with prompt, much needed emergency medical pre-arrival instructions, and including CPR instructions in their critical time of need; and*

*WHEREAS, Dispatcher Kristin Nelson remained calm during the quick decline in the medical emergency which occurred, including providing lifesaving CPR instructions in a critical time of need; and*

*WHEREAS, Dispatcher Kristin Nelson and dispatcher Trace Lopez exhibited compassion, understanding, professionalism and teamwork during their performance of providing Emergency Dispatching.*

***NOW THEREFORE BE IT RESOLVED*** that the Tuscola County Board of Commissioners hereby proclaims that Kristin Nelson and Trace Lopez are recognized for their outstanding professional performance.

***BE IT FURTHER RESOLVED*** that the Board of Commissioners urges County residents to join us in honoring Kristin Nelson and Trace Lopez for their professional Emergency Medical Dispatching.

Date \_\_\_\_\_

\_\_\_\_\_  
Thomas Bardwell, Chairperson  
Tuscola County Board of Commissioners

*I, Jodi Fetting, Tuscola County Clerk, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Tuscola County Board of Commissioners at a regular meeting held on June 15, 2017.*

Date \_\_\_\_\_

\_\_\_\_\_  
Jodi Fetting  
Tuscola County Clerk

# TUSCOLA COUNTY BOARD OF COMMISSIONERS

125 W Lincoln Street  
Suite 500  
Caro, MI 48723

Telephone: 989-672-3700  
Fax: 989-672-4011

## *A Resolution Honoring Susan Walker for Her Years Of Outstanding Service in Tuscola County*

*WHEREAS, Susan Walker was one of the original organizers of the Friends of the Octagon Barn and was involved in the Start Now Network for the prevention of early childhood trauma; and*

*WHEREAS, she was a member of the Great Start Collaborative for children ages birth through 3 years old; and*

*WHEREAS, volunteer efforts are recognized throughout the county by Tuscola Stars, which Susan was involved with; and*

*WHEREAS, the highly successful Imagination Library effort was coordinated by Susan; and*

*WHEREAS, she has served as the coordinator the Human Service Coordinating Council; and*

*WHEREAS, Susan has worked with the Friends of the Library and also served on the Tuscola Trauma Team for youth.*

*NOW THEREFORE BE IT RESOLVED, that on this day of June 15, 2017 that the Tuscola County Board of Commissioners hereby recognizes Susan Walker for all of her dedication and contributions to numerous entities in Tuscola County. We sincerely thank her for outstanding service and for making this a better community. Finally, we wish her an enjoyable and relaxing retirement.*

Date \_\_\_\_\_

\_\_\_\_\_  
Thomas Bardwell, Chairperson  
Tuscola County Board of Commissioners

*I, Jodi Fetting, Tuscola County Clerk, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Tuscola County Board of Commissioners at a regular meeting held on June 15, 2017.*

Date \_\_\_\_\_

\_\_\_\_\_  
Jodi Fetting  
Tuscola County Clerk





RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF NATURAL RESOURCES  
LANSING



KEITH CREAUGH  
DIRECTOR

May 2, 2017

To: Mr. Thomas Bardwell, Tuscola County Commissioner, District 2  
Mr. Kim Vaughan, Tuscola County Commissioner, District 3  
Mr. Russell Speirs, Ellington Township Supervisor  
Mr. Melvin L. Witkovsky, Wells Township Supervisor [www.wellstwp.org](http://www.wellstwp.org)

Re: Proposed land transaction in Ellington and Wells Townships, Tuscola County

Dear Township Supervisors and Tuscola County Commissioners:

The Department of Natural Resources (DNR) Wildlife Division is interested in completing a land transaction (swap) with Tuscola County residents, Scott and Laura Dennis. The transaction involves parcels at the Deford State Game Area (SGA). The Dennis's are offering an 18-acre parcel in the southeast corner of Ellington Township (District 2 – north of Gilford Road) in exchange for 12.7 acres of DNR-owned land in the northeast corner of Wells Township (District 3 – south of Gilford Road) (see attached maps). Before we proceed with land transactions such as this one, DNR staff engage with the local units of government (township and county) to obtain their input. This proposed land transaction involves two districts and townships; therefore, this letter is being sent to all four respective officials.

Department of Natural Resources staff and Scott and Laura Dennis have been working on this case since summer of 2015. In summer of 2016, DNR staff changes resulted in a hold on the process of moving forward with the transaction.

The proposed land transaction would provide the SGA with additional road access and an additional 5.3 acres for wildlife and recreationists. It will also provide the Dennis's with acreage adjacent to the back of their property, rather than down the road and across the street.

The attached maps illustrate the proposed land swap between Scott and Laura Dennis and the DNR. I've also attached the estimated Payment In lieu of Tax (PILT) for the property being offered to the DNR.

I would like input from all respective township and county officials on this potential acquisition; and, I'm requesting one of the following from the each:

1. Resolution of support
2. Letter of support on letterhead
3. Email of support from authorized official
4. Letter of neutrality on letterhead
5. Email of neutrality from authorized official

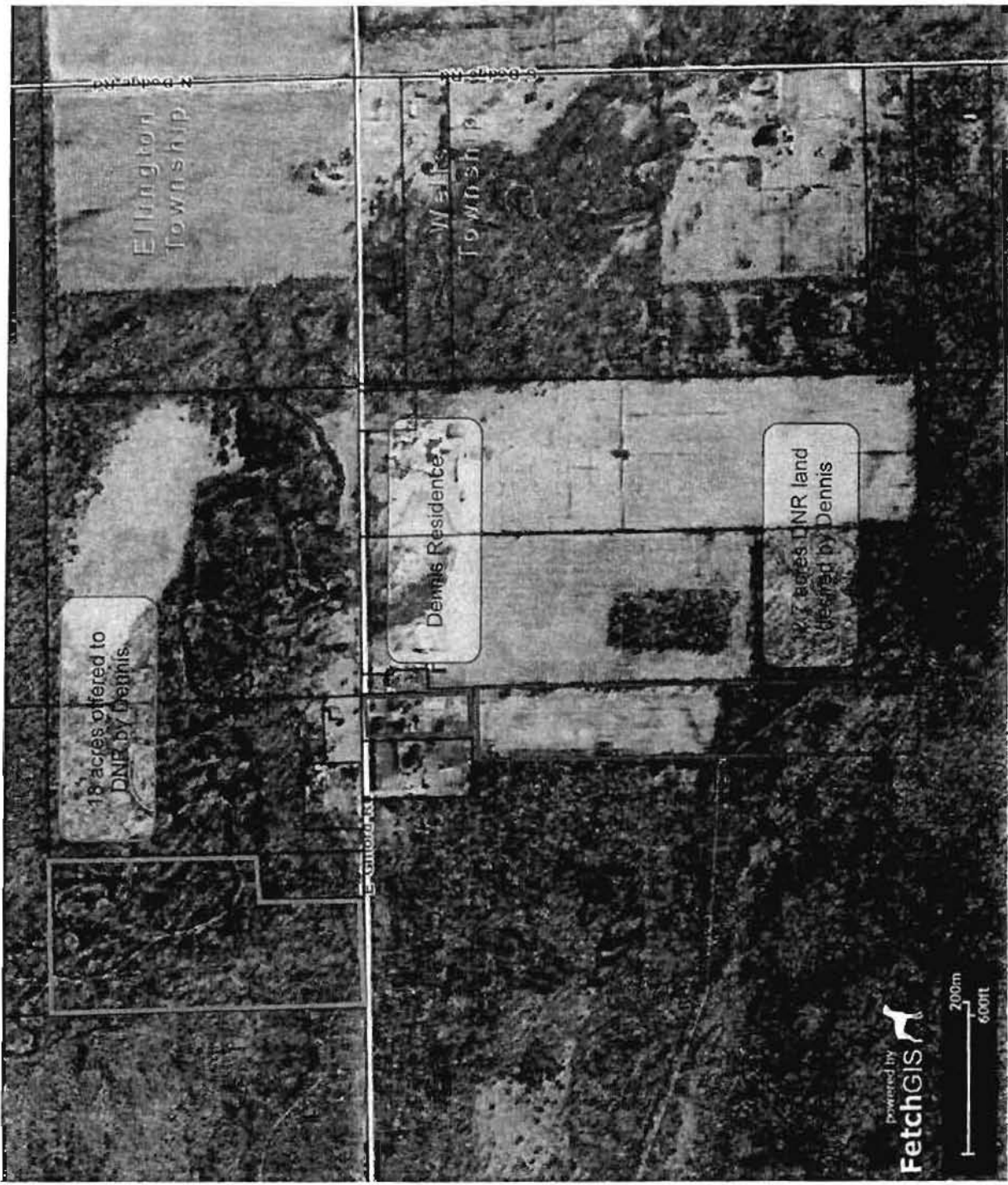
This letter is being sent via e-mail for Commissioners Thomas Bardwell and Kim Vaughan and via post for Township Supervisors Russell Speirs and Melvin Witkovsky. I will also provide a copy of this letter to Tammy Giroux, the local wildlife biologist. Ms. Giroux is the appropriate person to answer any local land management questions; she can be reached at (989) 684-9141 or GirouxT@michigan.gov.

Please let me know your preferred method of engagement for this proposed land acquisition (e.g., public meeting, informal meeting with local leaders, letter, email, or phone conversation).

Thank you!



Kristin M. Bissell, Acting Public Land Matters Biologist  
Department of Natural Resources  
Lansing Customer Service Center  
4166 Legacy Parkway  
Lansing, MI 48911  
Office: (517) 284-4739  
BissellK@michigan.gov



18 acres offered to DNR by Dennis

Dennis Residence

127 acres DNR land desired by Dennis

Ellington Township

Wells Township

powered by FetchGIS

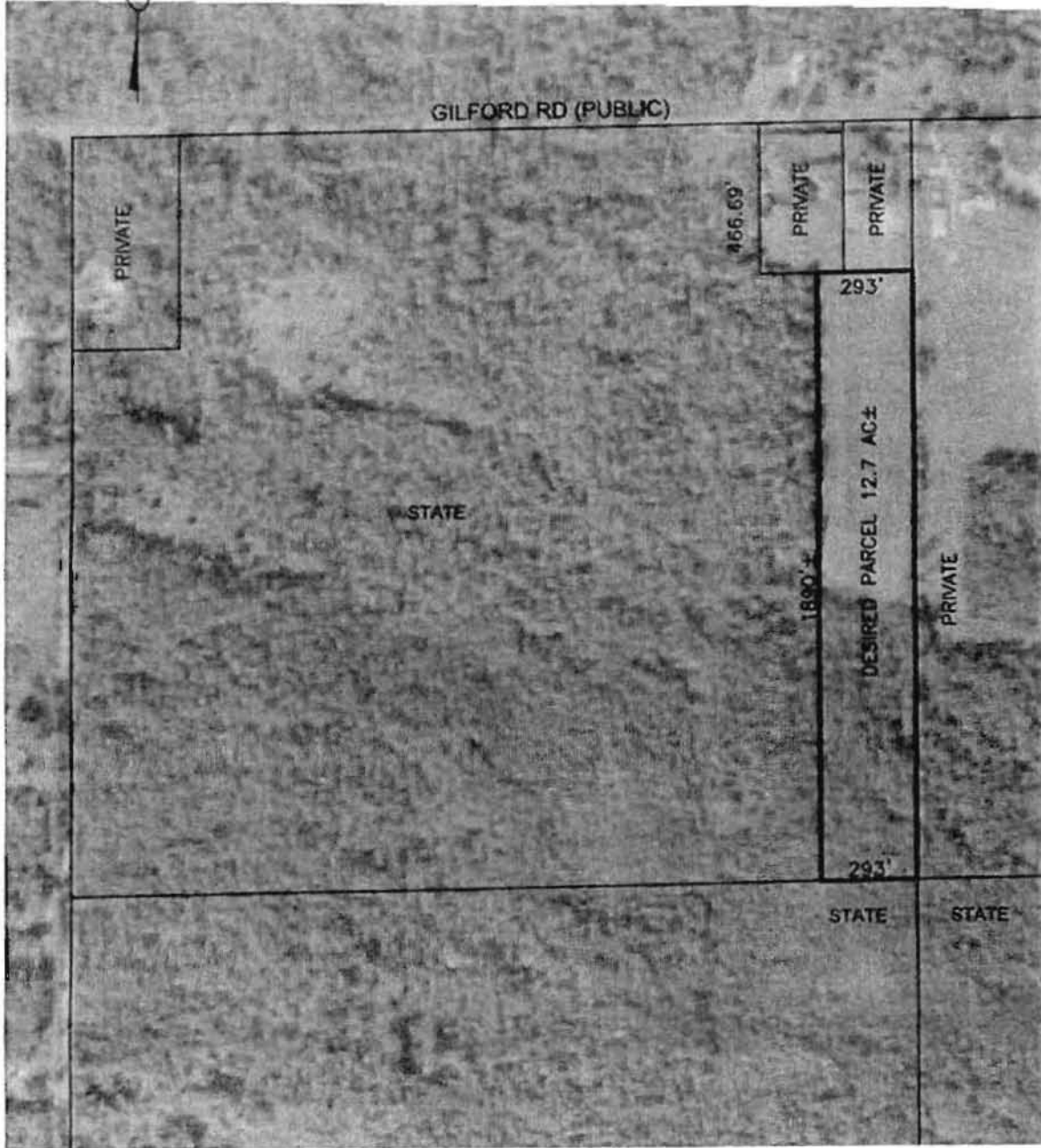
200m  
600ft



# DESIRED PARCEL

A PART OF THE NW 1/4,  
SECTION 1, T12N, R10E.  
TUSCOLA COUNTY

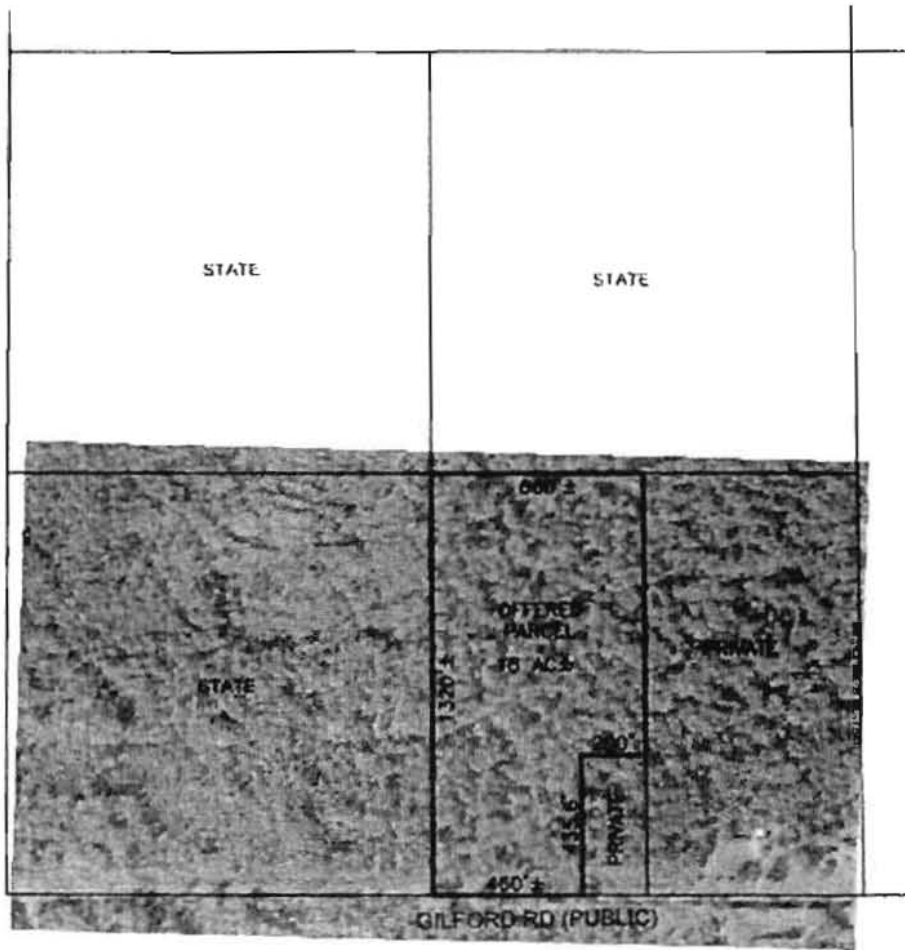
1"=400'



# OFFERED PARCEL

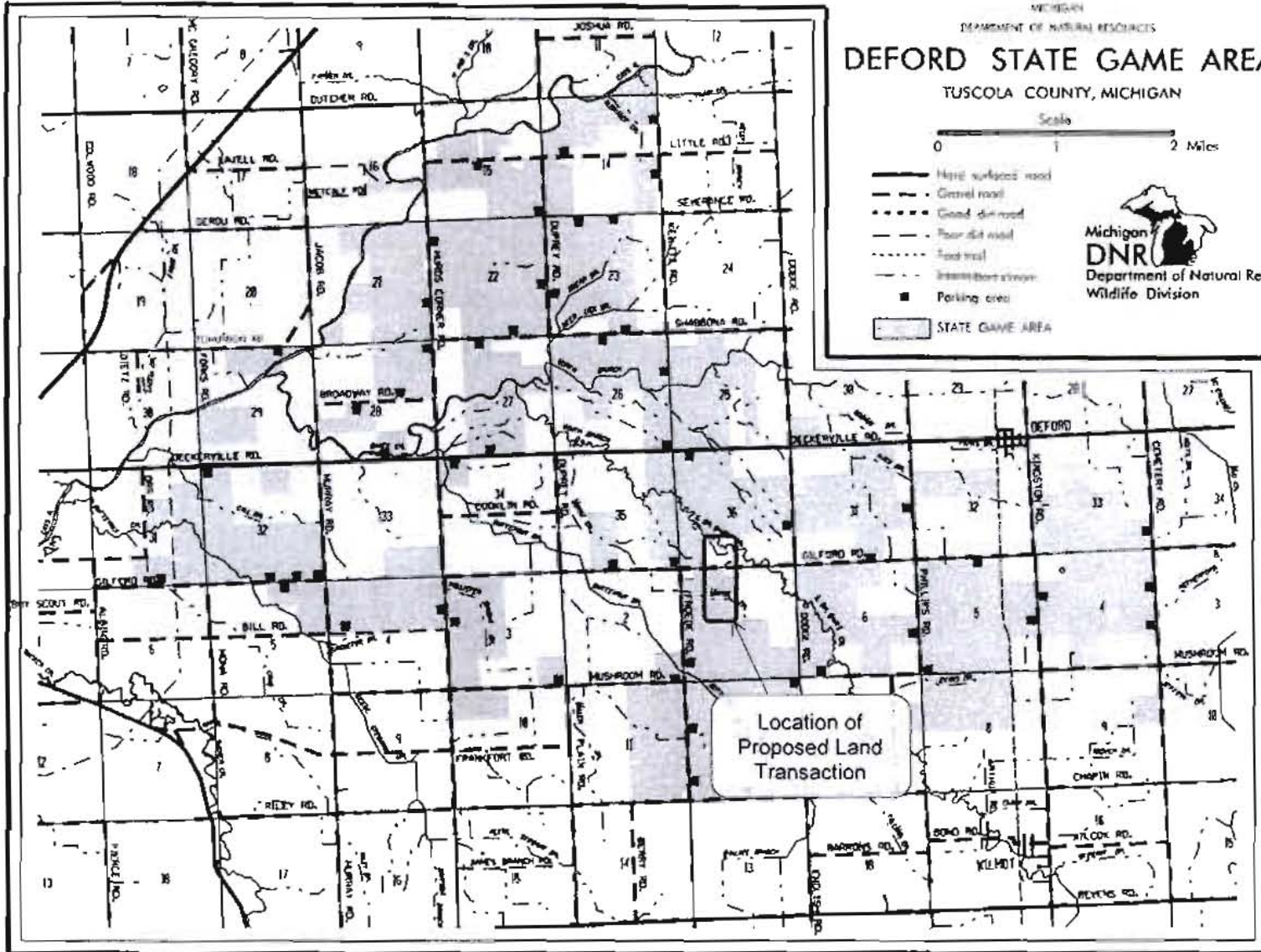
A PART OF THE SW 1/4,  
SECTION 36, 113N, R10E,  
TUSCOLA COUNTY

1"=400'



R 9 F

R 10 E



MICHIGAN  
DEPARTMENT OF NATURAL RESOURCES  
**DEFORD STATE GAME AREA**  
TUSCOLA COUNTY, MICHIGAN

Scale  
0 1 2 Miles

- Heavy surfaced road
- - - Gravel road
- · · · Good dirt road
- · - · - Poor dirt road
- · · · · Road trail
- - - - - Interim barrier
- Parking area
- ▭ STATE GAME AREA



Location of  
Proposed Land  
Transaction

R. 10 E.

R. 10 E

R. 11 E

T. 13 N.

T. 13 N.

T. 12 N.

T. 12 N.

MCL 324.503(2) Payment in Lieu of Taxes (PILT) Estimate for the Proposed  
Dennis Property Exchange Acquisition by the Michigan DNR  
May 2, 2017

Land Transaction: Dennis Exchange LTA 20150112  
Parcel #: 008-036-000-0800-04  
County: Tuscola  
Township: Ellington  
School District: 79030 Cass City Schools  
ISD: Tuscola  
Estimated Future Taxable Value: \$18,300  
Special Assessments: none we are aware of

Estimated PILT payments of the property being acquired based on the current SEV for the property. Please note that the State Tax Commission (STC) may choose to set the future taxable value at an amount that is different than the current SEV:

2016 County Rates:	Mills	Estimated Taxable Value	Estimated Total Amount Due
Veterans	0.17000		\$ 3.11
MSU	0.10000		\$ 1.83
Mosquito	0.63160		\$ 11.56
<b>Total County Rates</b>	<b>7.70210</b>		<b>\$ 142.05</b>
<b>2016 Township Rates:</b>			
Allocated/Operating	1.30430	\$ 18,300.00	\$ 23.87
Fire	0.99000		\$ 18.12
Roads	2.98500		\$ 54.63
<b>Total Township</b>	<b>5.27930</b>		<b>\$ 96.61</b>
<b>2016 School Rate:</b>			
Cass City Schools	3.00000	\$ 18,300.00	\$ 54.90
<b>2016 ISD Rate:</b>			
Tuscola ISD	4.24090	\$ 18,300.00	\$ 77.61
<b>2016 Community College Rate:</b>			
CC	0.00000	\$ 18,300.00	\$
<b>2016 Library Rate:</b>			
Library	0.00000	\$ 18,300.00	\$
<b>Total 2016 Rates:</b>	<b>20.28230</b>		<b>\$ 371.17</b>

Estimated PILT payments for this property are \$371.17 plus special assessments (if applicable).

This estimate is based on the current SEV for the property (not including improvements) using the same tax rates as properties that qualify for the qualified agricultural, qualified forest and principle residence (homestead) exemptions; as such, it does not include the tax levied by a local school district for school operating purposes. Also, it does not include the tax levied under the state education tax act.

Please note that this is only an estimate and that per MCL 324.2153, the STC and not the Department of Natural Resources, has the authority to set the taxable value of the property.



STATE OF MICHIGAN  
DEPARTMENT OF TREASURY  
LANSING

RICK SNYDER  
GOVERNOR

NICK A. KHOURI  
STATE TREASURER

## NUMBERED LETTER 2017-1

**Issued By:** Local Fiscal Accountability Division  
Bureau of Local Government and School Services

**Issue Date:** May 8, 2017

2017-1 Retirement System Summary Annual Reports

In accordance with Public Act 530 of 2016, summary annual reports of retirement systems must be filed with the Michigan Department of Treasury (Department) beginning March 29, 2017. See Section 13(3)(i) of the Act for details of the contents of the summary reports. All local units of government that have a retirement system must file their summary annual report for their individual plan, without regard to it being aggregated or pooled with others, with the Department not less than 30 days after publication. Local units are encouraged to publish summary annual reports within 30 days of receipt of the system's annual pension actuarial valuation report and include the most recent OPEB valuation.

For those local units that have filed their summary report within 30 days of March 29, 2017, and thereafter, please submit the report by email to [treas\\_LAFD@michigan.gov](mailto:treas_LAFD@michigan.gov) while putting "*local unit name year Retirement System Summary Annual Report*" in the subject line. For example, the city of Lakecrest would put "Lakecrest 2016 Retirement System Summary Annual Report" (no quotes) in the subject line of the email to our department.

Additionally, to comply with Section 20h(7) of the Act, local government retirement systems which are funded less than 60% in retiree health care or pension as of the most recent summary annual report, shall post an informational report on the system's, or political subdivision's, website outlining the steps, if any, it may be taking to decrease its unfunded actuarial accrued liability. These corrective steps shall then be submitted to the Department for review.

If you have any questions, please contact our office.

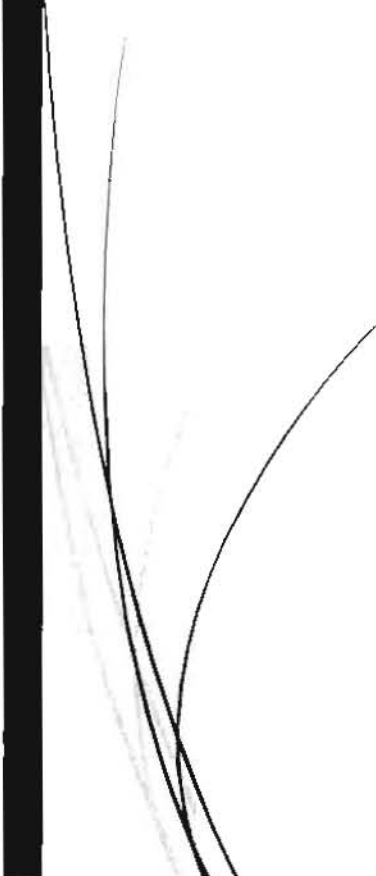
Michigan Department of Treasury  
Local Government Financial Services Division  
P.O. Box 30728  
Lansing, MI 48909  
517-373-3227





# Tuscola County Employees' Retirement System Summary Annual Report

Year Ending: December 31, 2016



## Tuscola County 2016 Actuarial Results Summary

This report summarizes the results of the Annual Actuarial Valuation, prepared as of December 31, 2016.

The report includes the value of assets, accrued liabilities, and will summarize the total funded ratios for Tuscola County.

The Retirement System, which is managed by MERS of Michigan, is designed to help meet our employee's financial needs due to disability, retirement or death. The Board of Commissioners responsibility is to oversee the general administration of the plans.

The actuarial assumptions and methods are adopted by the MERS Retirement Board, and are reviewed every five years in an Experience Study. The Experience Study is a comprehensive, detailed analysis that reviews MERS' funding policy and compares actual experience with the current actuarial assumptions; the study recommends adjustments as necessary.

In 2016 Tuscola County issued Pension Obligation Bonds to fully fund the Unfunded Accrued Liability portions of our Defined Benefit Plans.

This summary report has been prepared to give you an overview of the Retirement System and how it functions. The retirement system is governed by the provisions of Tuscola County. As a summary, we cannot cover all of the details of our 17 Divisions in the MERS System, additional information can be found in the actuarial valuation, and audited financial statements that can be obtained from the Tuscola County Controller/Administrators Office or accessed via the Tuscola County website at [www.tuscolacounty.org](http://www.tuscolacounty.org)

*Respectfully submitted,*

*Michael R. Hoagland*

*Tuscola County Controller/Administrator*

**Name of System**

Tuscola County Employees Retirement System

**Effective date**

The plan was originally effective as of July 1, 1967

**Investment fiduciary**

MERS of Michigan

**System Service providers**

MERS of Michigan, CBIZ Retirement Plan Services (actuary)

**Summary of assets and liabilities**

Total County	Accrued Liability	Valuation Assets	Percent Funded	Unfunded Accrued Liabilities
Active Employees	\$14,416,025	\$14,071,545	97.6%	\$344,480
Vested Former Employees	1,447,282	1,447,282	100.0%	-0-
Retirees and Beneficiaries	18,915,467	18,915,467	100.0%	-0-
Pending Refunds	172,788	172,788	100.0%	-0-
Total Participants	\$34,951,562	\$34,607,082	99.0%	\$344,480

**Investment Performance**

Investment performance net of fees:

1 year: 10.85%

3 years: 5.32%

5 years: 8.30%

7 years: 8.18%

10 years: 5.11%

## System administration and investment expenses

As of December 31, 2016 the cost of the Defined Benefit Plan was 0.39% (0.21% for administration and 0.18% for investments).

## Participant Summary

	Number	Annual Payroll	Average Annual Retirement allowance
Active Employees	138	\$6,087,878	
Vested Former Employees	25	\$257,698	
Retirees and Beneficiaries	132	\$2,006,012	\$15,197
<b>Total Participants</b>	<b>295</b>		

## Employer Contributions Details

	Normal Cost	UAL	Total Contribution
Estimated Annual Contribution	\$342,348	\$7,680	\$350,028

## Employee Defined Benefit Rates

Employee contribution rates are 4.7% if hired before 1-1-2011 and 6.7% if hired on 1-1-2011 until 12-31-15. Effective 1-1-2016, Tuscola County adopted DC plans for all new hires, and in April of 2016 the county Bonded the full cost of the unfunded pension obligation.

## Defined Contribution Rates

Employee	0-4%	5%,	6%
Employer	4%	4.5%	5%

The actuarial value of assets, used to determine both our funded ratio and our required employer contribution, is based on a 5 year smoothed value of assets. The smoothed actuarial rate of return for 2016 was 7.75%. Actuarial long term inflation rate is 3.75%.

### Amortization Method

Layered Amortization Schedules from 10 to 19 years in our 17 divisions shown below. All Defined Benefit plans are closed to new hires as of 12-31-15.

### Schedule of Funding Progress

Valuation Date	Actuarial Value of Assets	Accrued Liability	Unfunded Accrued Liability	Funded Ratio
12-31-06	20,136,047	21,260,458	1,124,417	94.7%
12-31-07	21,546,461	22,620,177	1,073,716	95.3%
12-31-08	22,229,277	24,362,442	2,133,165	91.2%
12-31-09	22,665,201	25,258,027	2,592,826	89.7%
12-31-10	23,419,238	26,325,295	2,906,057	89.0%
12-31-11	24,053,833	27,682,168	3,628,335	86.9%
12-31-12	24,521,554	28,327,052	3,805,498	86.6%
12-31-13	25,227,788	29,531,643	4,303,855	85.4%
12-31-14	25,758,942	30,893,578	5,134,636	83.4%
12-31-15	26,287,968	33,703,096	7,415,128	78%
12-31-16	34,951,562	34,607,082	344,480	99%

### Steps Tuscola County has taken to reduce UAL

Tuscola County has taken many actions to reduce their unfunded accrued liabilities over the last few years. In 2011 we increased the employee share from 4.7% to 6.7% and changed the benefit multiplier from 2.25% to 2.00%

We also voluntarily contributed an additional \$218,818 in fiscal year 2015. Our funding levels were still showing a decline from 2014 of 83.4% to 78% in 2015.

With this growing concern, the Commissioners felt it necessary to seek bonding to reduce the unfunded portion of the retirement.

As of 12-31-2015, Defined Benefit plans were closed and effective 1-1-2016 the county adopted Defined Contributions for all new hires. April 2016 the county issued pension obligation bonds for \$6,980,000.

### Other OPEB

The county does not have any other OPEB.

*Patricia Donovan-Gray*

TUSCOLA COUNTY TREASURER



125 W. LINCOLN STREET  
CARO, MICHIGAN 48723

989-672-3890

June 8, 2017

Tuscola County Board of Commissioners:

We have had concerns and audit comments regarding the bank accounts not having the County Treasurer's name on them for a few years now. After several meetings and communications we have worked out a plan that will be beneficial for all of us.

All bank accounts now have the County Treasurer's name on them with an exception of one account at Chemical Bank. This account is monitored by FOC and has child support pass through funds. I have worked with the FOC and have an acceptable process. I will now have access to the bank account log in, and can print statements at any time. I will not have signatory functions, but will have access to monitor funding levels.

I agree that the Friend of the Court has acceptable bank process in place as follows:

The Services Specialist (currently Sarah Batschke) receipts payments in MiCSES. The Case Management Specialist (currently Cindy Hughes) verifies payments and electronically transfers funds to the MiSDU. An Enforcement Specialist (currently Amy Powell) prepares the deposit to be taken to the bank. The Investigations Assistant (currently Danielle Rolando) takes the physical deposit to the bank.

With this also being acceptable with the Board of Commissioners, the county Audit firm will agree to this practice, and will agree that repeat comment will no longer be needed.

If you have any questions please feel free to contact me.

*Pat Donovan-Gray*

Pat Donovan-Gray  
Tuscola County Treasurer

*DRAFT*  
**Tuscola County Board of Commissioners  
Committee of the Whole  
Monday, June 12, 2017 – 8:00 A.M.  
HH Purdy Building - 125 W. Lincoln, Caro, MI**

Commissioners Present: District 1 - Thomas Young, District 2 - Thomas Bardwell, District 3 - Kim Vaughan, District 4 - Craig Kirkpatrick, District 5 - Matthew Bierlein

Absent: None

Also Present: Mike Hoagland, Clerk Jodi Fetting, Mike Miller, Eean Lee, Tisha Jones, Register John Bishop, Steve Erickson, Vicki Sherry, Caryn Painter, Treasurer Patricia Donovan-Gray

**Finance**  
Committee Leaders-Commissioners Kirkpatrick and Bierlein

**Primary Finance**

1. **Tuscola County Economic Development Corporation (EDC) Future Potential Organizational Restructure** - A tri-county grant was awarded to the Tuscola County EDC in the amount of \$600,000 which will delay the restructuring of the EDC until the grant is closed out. A grant was also awarded in the amount of \$50,000 to use toward Grede Foundry.
2. **Vanderbilt Park Grant** - Vicky Sherry provided an update on the grant. It was discussed to amend the grant to remove the water line portion from the grant.
3. **Tuscola County EDC update (matter added)** - Steve Erickson updated the Board regarding a business that Tuscola County EDC had invested money into and has now relocated to Connecticut.
4. **Tuscola County Policies and Procedures Over Federal Awards** - Mike Hoagland updated the Board on the policy that needs to be adopted. Matter to be placed on Thursday's agenda.
5. **Child Care Fund Budget Amendment Request** - Caryn Painter updated the Board regarding the Child Care Fund. From 2016 to 2017, the youth in care has been reduced almost in half. The community garden project is underway at the corner of Bush and Court Streets will be part of the summer program. There have been various community partners that have helped to make the summer program a success. The repainting of the courthouse basement window well project was discussed. Matter to be placed on the Consent Agenda.
6. **Indigent Defense Update** - Mike Hoagland reviewed the information included in the Board packet.

Recessed at 9:25 a.m.  
Reconvened at 9:33 a.m.

7. **Action Requested Concerning Ontario Power Generation Plan to Construct a Nuclear Waste Repository** - Mike Hoagland reviewed the information included in the Board packet. Matter to be placed on the Consent Agenda.
8. **Letter from Insurance Company Regarding Certain Coverage** - Matter discussed under Finance Item number 3. Matter to be placed on the Consent Agenda.
9. **Caro Regional Center Update** - Commissioner Bierlein reviewed the language included in the State Budget that the funding is supposed to be used for replacement of the psychiatric hospital at its current location. Capital Outlay still needs to meet to vote on whether or not to appropriate funds to Tuscola County.
10. **Computer Hacking Concerns and Potential Mitigation Methods** - The In-Sync group has been reorganized and re-established and the first meeting has been held. Eean Lee updated the Board regarding his concerns of computer hacking. A goal is to have a dedicated Security Specialist dedicated to Tuscola County and assessing the needs at hand. Matter discussed by Board.
11. **Road Patrol and Senior Citizen Millage Planning Update** - Mike Hoagland provided an update on behalf of Sheriff Skrent. Election Day is August 8, 2017.
12. **House Bill 4184 – Potential Physical Presence Required to Vote** - Mike Hoagland reviewed House Bill. Board discussed matter.
13. **July 12, 2017 Meeting to Discuss Value Added Agriculture** - Joe Bixler would like to schedule a meeting between Tuscola, Huron and Sanilac Counties on July 12, 2017.
14. **Development of Parameters for 2017 Labor Negotiations** - Mike Hoagland is planning to have a draft financial plan prepared to present to the Board in preparation of labor negotiations.

#### On-Going and Other Finance

1. Human Development Commission CDBG Housing Rehabilitation Loan
2. Monitor Wind Turbine Development and Assessing/Taxation Dispute - Commissioner Kirkpatrick has reached out to NextEra although has not received a return phone call.
3. Continue Review of Road Commission Legacy Costs
4. CenturyLink Millennia Invoice - CenturyLink has responded to our request to increase the amount of repayment on the outstanding invoice. Matter to be placed on the Consent Agenda.

#### Personnel

Committee Leader-Commissioner Bardwell

#### Primary Personnel

1. **Refilling County Planning Commission Member Vacancy** - Vacancy due to the passing of Lou Smallwood will need to be advertised. Board expressed their



gratitude for Lou's service. Matter to be placed on the Consent Agenda.

#### On-Going and Other Personnel

1. Reporting Relationship (Nepotism Policy)
2. Initiate Turnover and Wage Survey to Minimize Vulnerability to Loss of Critical Positions
3. Update Personnel Policies with Federal Changes such as ACA, Exempt/non-Exempt
4. Develop Parameters for 2017 Labor Negotiations
5. Review Re-Establishment of Judicial Committee Meetings
6. Review Formation of Quarterly Meetings with Senior Leaders and Road Commissioners
7. Develop a Method to Communicate County Concerns to State Senator and Representative
8. Resolution Honoring Susan Walker (matter added) - Mike Hoagland will contact Gene Pierce to assist in preparing a resolution to present at the Great Start meeting on June 22, 2017. Matter to be added to Thursday's Board Agenda.
9. Human Resources Director (matter added) - Board discussed the transition of the position between Erica Dibble and Shelly Lutz. The training period has been going well.

#### Building and Grounds

Committee Leaders-Commissioners Young and Vaughan

#### Primary Building and Grounds

1. **Jail Plumbing Update** - Mike Miller provided an update on the progress of the plumbing project at the Jail.

#### On-Going and Other Building and Grounds

1. Update 10 Year Capital Improvement Plan - Update provided.
2. Health Department Parking Lot - Mike Miller provided an update. He would like to recognize and thank Michelle Quick at the Department of Health and Human Services for her cooperation during this period.
3. Continue Work with Jail Planning Regarding Potential Jail Renovation and Additional Jail Bed Space for Holding Cells and Potential Revenue Generation - Matter discussed.
4. Implement 2017 Budgeted Capital Improvement Projects
5. Fire Safety Planning
6. Security/Safety Committee – Methods to Enhance Security – Next Steps

#### Other Business as Necessary

1. **MAC Director Curry to Attend June 15, 2017 Board Meeting** - Board looking forward to the opportunity to have Director Curry here.
2. **Letter from CDC Regarding Health Survey** - Letter reviewed that is included in the Board packet.
3. **Letter from County Treasurer regarding signatory on bank accounts (matter added)** - Treasurer Donovan-Gray presented a plan regarding the one remaining account with Friend of the Court that she is not a signatory on. It is a child support pass through account. Treasurer Gray would not be a signatory but would have access to the bank account statements. Matter to be placed on the Consent Agenda.
4. **Ellington Township Open Meetings Act Lawsuit (matter added)** - Commissioner Bardwell questioned if the decision in this case would affect the County Board. Matter discussed.

**Public Comment Period -**

-Tisha Jones informed the Board that there is a hearing scheduled on June 14, 2017 before the full panel regarding prayer before a Commissioner's meeting.

-Register Bishop questioned if the opportunity to offer prayer before meetings has been offered to various faiths.

-Commissioner Young stated the Walmart in Sault Ste. Marie did pay their full amount of taxes. He also updated the Board regarding the testing Enbridge has completed of their pipeline.

Meeting adjourned at 11:10 a.m.

Jodi Fetting  
Tuscola County Clerk

May 18, 2017

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, May 18, 2017 at 8:00 A.M.

Present: Road Commissioners John Laurie, Gary Parsell, Mike Zwerk, Julie Matuszak, and Pat Sheridan; County Highway Engineer Michele Zawerucha, Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey.

Also present: County Commissioner Thomas Young.

Motion by Parsell seconded by Matuszak that the minutes of the May 4, 2017 regular meeting of the Board be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Payroll in the amount of \$90,636.68 and bills in the amount of \$278,654.05 covered by vouchers #17-23, #17-24, and #17-25 were presented and audited.

Motion by Zwerk seconded by Parsell that the payroll and bills be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Brief Public Comment Segment:

None.

Motion by Parsell seconded by Matuszak that bid items #21 and #22 for Millington Township, and bid item #55 for Ellington Township of the 2017 bituminous resurfacing bids be awarded to the low bidder, Albrecht Sand & Gravel Company. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Sheridan that bid item #6 for Ellington Township, and bid items #7 and #8 for the Road Commission of the 2017 Furnishing & Placing Crushed Limestone bids be awarded to the low bidder, Burroughs Materials. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Sheridan to approve the list of chipseal projects in accordance with the haul route for the Cross Winds Energy Park II Project. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Matuszak to approve the request from the City of Caro for a traffic detour during their Luder Road Bridge Project by using Luder Road, Deckerville Road, and Colling Road. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Sheridan to approve the purchase of additional cell phones for the Division Foremen and the Weighmaster for Road Commission communication purposes, all to be added to the existing Cellular Phone Plan with Thumb Cellular. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Zwerk to approve the quote from T.U.V. Rheinland Industrial Solutions to conduct the In-Plant Inspection of the concrete box culvert for the Caine Road Bridge Federal Aid Project. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

County Highway Engineer Zawerucha presented to the Board the results from the soil boring samples conducted on White Creek Road in Koylton Township. Koylton Township Supervisor Doug Kramer was also in attendance for the discussion. After review and discussion, the following motion was introduced:

Motion by Parsell seconded by Matuszak to grant the Koylton Township Board a variance of the Road Commission's Road Policies by allowing an additional application of 2" of crushed limestone to White Creek Road between Denhoff Road and M-46 before paving, with the understanding that the Koylton Township Board is aware that this variance is below the Road Commission's standard cross section. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Koylton Township Supervisor Doug Kramer further discussed with the Board funding options for the paving of White Creek Road. The Board will table the issue pending the discussion and request from the Koylton Township Board.

Motion by Parsell seconded by Matuszak to deny the request from the Columbia Township Board for a 4-Way Stop at the intersection of Huron Line Road and French Road, as recommended by the County Highway Engineer. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak to deny the request from the Akron Township Board for a 4-Way Stop at the intersection of Thomas Road and Seagull Road, as recommended by the County Highway Engineer. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Zwerk to approve the completion of the probationary period for Road Commission employees Perry Aleksink effective May 11, 2017, Jason Raymond effective May 17, 2017, and Glen Reinert effective May 17, 2017; all in accordance with the Union Labor Agreement. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Matuszak to approve the updated list of proposed future road and bridge projects from the Regional Task Force meeting held May 10, 2017. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Matuszak to approve the recommendation of the Director of Finance to initiate the hiring process and background investigation on one of the candidate finalists to fill one (1) salaried position opening within the Administrative Assistant classification. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Mr. Bob Reil appeared before the Board to discuss the culverts and drainage on Sheridan Road. Superintendent/Manager Jay Tuckey will review the location.

The Board recessed at 9:35 A.M.

At 10:00 A.M. the Board met with various township officials and county commissioners to discuss roadwork completed in 2016 and roadwork to be completed in 2017.

The following township officials were present for the roadwork discussion: Arbel Township Trustee Bill Jacobi, Dayton Township Supervisor Robert Cook, Denmark Township Supervisor Charles Heinlein, Elmwood Township Supervisor Chris Graff, Fremont Township Supervisor Henry Wymore, Fremont Township Trustee Matt Blatt, Juniata Township Supervisor Neil Jackson, Millington Township Supervisor Terry Jones, Watertown Township Supervisor Frank Worvie, and Wells Township Supervisor James Kratz.

The following county commissioners were present for the roadwork discussion: District 1 Tuscola County Commissioner Thomas Young.

Also, the following Road Commission employees were present for the roadwork discussion: Akron Division Foreman Jason Root, Deford Division Foreman Allen Jacobs, and Vassar Division Foreman David Kennard.

The following agenda topics were discussed: 2016 road and bridge projects, 2017 planned road and bridge projects, 2017 federal aid projects, Local Road Improvement and Maintenance & Township Allowance Policy,

procedures for a successful local road project, scheduling local road work requests, Local Road Brush Spray Policy, clear vision intersections, and manure haulers on county roads.

Motion by Parsell seconded by Matuszak that the meeting be adjourned at 11:20 A.M. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

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Chairman

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Secretary-Clerk of the Board