

**TUSCOLA COUNTY BOARD OF COMMISSIONERS
MEETING AGENDA**

THURSDAY, MAY 11, 2017 – 8:00 A.M.

**H. H. PURDY BUILDING BOARD ROOM
125 W. Lincoln Street
Caro, MI**

125 W. Lincoln Street
Caro, MI 48723

Phone: 989-672-3700
Fax : 989-672-4011

- 8:00 A.M. Call to Order – Chairperson Bardwell
Prayer – Pastor Mark Karwowski,
Living Word Worship Center, Cass City
Pledge of Allegiance – Commissioner Vaughan
Roll Call – Clerk Fetting
Adoption of Agenda
Action on Previous Meeting Minutes (See Correspondence #1)
Brief Public Comment Period for Agenda Items Only
Consent Agenda Resolution (See Correspondence #2)
New Business
-Caro Regional Center Update
-Building Codes Update (See Correspondence #3)
-2017 Millage Request Report (See Correspondence #4)
-Millage Planning
-Jail Change Orders
-Mosquito Abatement New Job Classification Request
-LEAD Program
Old Business
Correspondence/Resolutions

COMMISSIONER LIAISON COMMITTEE REPORTS

YOUNG

Dispatch Authority Board
County Road Commission Liaison
Board of Public Works
Senior Services Advisory Council
Saginaw Bay Coastal Initiative
Local Unit of Government Activity Report
MAC Economic Development & Taxation Committee
Strategic EDC Planning Committee
Jail Planning Committee
Genesee Shiawassee Thumb Works
Region VI Economic Development Planning
Tuscola 2020

BARDWELL

Economic Development Corp/Brownfield Redevelopment
Caro DDA/TIFA
MAC Finance
MAC 7th District
Local Unit of Government Activity Report
TRIAD
Behavioral Health Systems Board
MAC Workers Comp Board

KIRKPATRICK

Board of Health
Community Corrections Advisory Board
Dept. of Human Services/Medical Care Facility Liaison
MI Renewable Energy Coalition
MEMS All Hazards
MAC Environmental Regulatory – Vice Chair
Cass River Greenways Pathway
Local Unit of Government Activity Report
NACO- Energy, Environment & Land Use
Jail Planning Committee
Saginaw Bay Coastal Initiative
Tuscola In-Sync
Region VI Tourism Discussions

BIERLEIN

Genesee Shiawassee Thumb Works
Human Development Commission (HDC)
Recycling Advisory Committee
Local Emergency Planning Committee (LEPC)
Great Start Collaborative Council
Local Unit of Government Activity Report
MAC Board of Directors
Human Services Collaborative Council
MAC Judiciary Committee
Tuscola County College Access Network
MAC Agricultural Committee

VAUGHAN

Board of Health
Planning Commission
Economic Development Corp/Brownfield Redevelopment
Local Unit of Government Activity Report
Mid-Michigan Mosquito Control Advisory Committee
Parks and Recreation Commission
Tuscola County Fair Board Liaison

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

CORRESPONDENCE

- #1 April 27, 2017 Full Board & Statutory Finance Minutes
- #2 Consent Agenda Resolution
- #3 Building Codes Permit Information
- #4 2017 Millage Request Report
- #5 April 2017 Health Department Report
- #6 April 17, 2017 Senior Advisory Council Minutes
- #7 MSHDA Blight Elimination Program Information
- #8 Response from Representative Canfield Regarding Caro Center
- #9 April 6, 2017 Road Commission Minutes
- #10 April 18, 2017 Tuscola County Brownfield Redevelopment Authority Minutes
- #11 May 8, 2017 Committee of the Whole Minutes



Draft
 TUSCOLA COUNTY BOARD OF COMMISSIONERS
 April 27, 2017 Minutes
 H. H. Purdy Building

Commissioner Thomas Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 27th day of April 2017, to order at 8:04 o'clock a.m. local time.

Prayer – Pastor Mark Seppo, Vassar Victory Center (Assembly of God)

Pledge of Allegiance – Commissioner Young

Roll Call – Clerk Fetting

Commissioners Present: District 1 - Thomas Young, District 2 – Thomas Bardwell, District 3 - Kim Vaughan, District 4 – Craig Kirkpatrick, District 5 – Matthew Bierlein

Commissioner Absent: None

Also Present: Mike Hoagland, Clerk Jodi Fetting, Eean Lee, Tisha Jones, Tod Fackler, Register John Bishop, Pastor Mark Seppo, Angela Daniels, Treasurer Patricia Donovan-Gray

Adoption of Agenda

17-M-070

Motion by Young, seconded by Kirkpatrick to adopt the agenda as amended.
 Motion Carried.

Action on Previous Meeting Minutes -

17-M-071

Motion by Bierlein, seconded by Young to adopt the meeting minutes from the April 13, 2017 meeting. Motion Carried.

Brief Public Comment Period for Agenda Items Only - None

Consent Agenda Resolution -

17-M-072

Motion by Kirkpatrick, seconded by Bierlein that the following Consent Agenda Resolution from the April 24, 2017 Committee of the Whole Meeting be adopted.
 Motion Carried.

CONSENT AGENDA

- Agenda Reference:** A
- Entity Proposing:** COMMITTEE OF THE WHOLE 4/24/17
- Description of Matter:** Move that the Sheriff 2016 Annual Report be received and placed on file.
- Agenda Reference:** B
- Entity Proposing:** COMMITTEE OF THE WHOLE 4/24/17
- Description of Matter:** Move to concur with the Tuscola County Board of Health recommendation to form a Heroin Task Force to prepare recommendations and implement procedures to combat the increasing usage of this dangerous drug.
- Agenda Reference:** C
- Entity Proposing:** COMMITTEE OF THE WHOLE 4/24/17
- Description of Matter:** Move that the agreement for the Mobile Examination Center use of the Parking Lot near the County Health Department be approved contingent upon legal review and implementation of any recommended changes.
- Agenda Reference:** D
- Entity Proposing:** COMMITTEE OF THE WHOLE 4/24/17
- Description of Matter:** Move that per the request of the Drain Commissioner that authorization is given to replace a non-functioning copy machine in the Drain Office with a refurbished copy machine from Galaxy Office Machines for an amount of \$2,395. Also, the Equipment Fund be amended for said copy machine purchase.
- Agenda Reference:** E
- Entity Proposing:** COMMITTEE OF THE WHOLE 4/24/17
- Description of Matter:** Move that the budgeted carpet cleaning machine bid be awarded to KSS Enterprises who was the low bidder for an amount of \$1,649.

New Business

-Register of Deeds Software Contract - Register Bishop would like to terminate current contract with Conduit. He would like to sign a new contract with Kofile. Contract costs were explained by Register Bishop. Possibility of terminating the current contract was discussed. Board would like Register Bishop to contact Kofile to determine if clause can be added to the new contract to allow release if the contract with Conduit cannot be terminated. Matter to be brought back to a future meeting.

-Caro Regional Center Update - Senator Green and Representative Canfield met with Governor Snyder yesterday. As understood by Mike Hoagland, Governor Snyder stated he would keep an open mind when the decision is made. Mike Hoagland has drafted a letter to be sent to every Legislator for the State of Michigan. Huron County Commissioners' adopted a resolution in support of keeping the Caro Center in Tuscola County. Board amended subject line and approved sending the letter.

Recessed at 9:12 a.m.

Reconvened at 9:26 a.m.

Board discussed the timing of when to send the above mentioned letter. Per MAC, Commissioner Bierlein is recommending the email be sent on Tuesday morning. A list of additional people to send the letter to needs to be compiled.

-Elections Update - Clerk Fetting provided an update regarding elections upcoming in Tuscola County for May, August and November 2017.

-Next Steps Regarding Recycling Relocation - Mike Miller has applied for a grant to be utilized at the Recycling Center. He explained the timeline plan and his goals.

-Parking Lot Bids (matter added) - Mike Miller reviewed the low bids that were received to seal coat the parking lots for Adult Probation, Sheriff's Department, Department of Health and Human Services (DHHS) and Annex Building.

17-M-073

Motion by Bierlein, seconded by Young to award the Parking Lot Seal Bids to the following companies:

- Adult Probation Parking Lot job is awarded to Done Rite Seal Coating in the amount of \$1,430.76.
- Sheriff's Department Parking Lot job is awarded to Done Rite Seal Coating in the amount of \$2,592.48.
- Annex Parking Lot job is awarded to Done Rite Seal Coating in the amount of \$4,315.00.

- DHHS Parking Lot job is awarded to Smith Line Striping in the amount of \$4,700.00.

Motion Carried.

-Delinquent Tax Policy - Mike Hoagland reviewed the Overview of the Delinquent Tax Revolving Fund. The Overview document has also been placed on the website.

-Tax Tribunal Wind Energy Dispute - Mike Hoagland stated there has been no new action taken regarding the case but is still being monitored.

Old Business -

-Commissioner Bardwell discussed the issuance of Narcan by Tuscola Behavioral Health Systems. His concern is society gives Narcan for free but citizens have to pay for an EpiPen.

Correspondence/Resolutions -

-MAC Grant Services Program Funding Alert was distributed.
-Great Lakes Advisory Council has invited the Board to the ceremony on May 28th at 1:00 p.m.

COMMISSIONER LIAISON COMMITTEE REPORTS

BARDWELL

Economic Development Corp/Brownfield Redevelopment - The EDC Board continues to seek funding resources. Update provided.

Caro DDA/TIFA - Meeting next month. There are businesses interested in the facade grant opportunity.

MAC Finance - The first meeting has been held with an update provided.

MAC 7th District

Local Unit of Government Activity Report

TRIAD

Behavioral Health Systems Board - Meets tonight.

MAC Workers Comp Board

KIRKPATRICK

Board of Health - Update provided.

Community Corrections Advisory Board - Reviewed the requirements of the program.

Dept. of Human Services/Medical Care Facility Liaison - Provided an update that there is still a goal of establishing a Respite Care Facility.

MI Renewable Energy Coalition

MEMS All Hazards - Training upcoming on May 10, 2017.

MAC Environmental Regulatory – Vice Chair - Board discussed the disposal of tires and costs involved in this.

Cass River Greenways Pathway - Clean-up scheduled for the Cass City area.

Local Unit of Government Activity Report

NACO- Energy, Environment & Land Use

Jail Planning Committee

Land Acquisition

Saginaw Bay Coastal Initiative

Tuscola In-Sync

Region VI Tourism Discussions

BIERLEIN

Genesee Shiawassee Thumb Works - Middle Early College Access list was shared with the Board.

Human Development Commission (HDC) - Update provided.

Recycling Advisory Committee

Local Emergency Planning Committee (LEPC)

Great Start Collaborative Council

Local Unit of Government Activity Report - Election will be held on May 2, 2017.

CDC testing and how it is proposed to be administered was discussed.

MAC Board of Directors - Meets in June.

Human Services Collaborative Council

MAC Judiciary Committee

Tuscola County College Access Network

MAC Agricultural Committee

VAUGHAN

Board of Health - Kim Green presented to the Board and that was well received.

Planning Commission

Economic Development Corp/Brownfield Redevelopment

Local Unit of Government Activity Report

Mid-Michigan Mosquito Control Advisory Committee

Parks and Recreation Commission - Meets today. Signed contract for the grant needs to be finalized.

Tuscola County Fair Board Liaison

YOUNG

Dispatch Authority Board - Has went to quarterly meetings.

County Road Commission Liaison - Meet and Greet Meeting on May 4th to discuss road projects and meet with local Township Supervisors.

Board of Public Works

Senior Services Advisory Council - Update provided.

Saginaw Bay Coastal Initiative - Update provided.

Local Unit of Government Activity Report - Gilford Township equalization issue discussed. A letter being prepared on behalf of the Board was discussed. A letter has been written by Walt Schlichting. Board discussed if there should also be a letter prepared on behalf of the County and if the letter is necessary. Board would like to have the attorney contacted for advice.

MAC Economic Development & Taxation Committee - Commissioner Young was asked to serve on the Agriculture and Tourism Board.

17-M-074

Motion by Bierlein, seconded by Kirkpatrick that Commissioner Young be authorized to serve on the MAC Agriculture and Tourism Committee. Motion Carried.

Strategic EDC Planning Committee

Jail Planning Committee

Genesee Shiawassee Thumb Works

Region VI Economic Development Planning

Tuscola 2020

Other Business as Necessary - None

Extended Public Comment -

-Clerk Fetting invited the Board to the Law Day celebration on May 1, 2017 from 4:00 p.m. to 7:00 p.m. at the Courthouse. Also, the Liberty Bell presentation will be on Friday, May 5, 2017 at 3:30 p.m.

Meeting adjourned at 11:17 a.m.

Jodi Fetting
Tuscola County Clerk

Statutory Finance Committee Minutes
April 13, 2017
H.H. Purdy Building
125 W. Lincoln St, Caro MI

Meeting called to order at 9:55 a.m.

Commissioners Present: Young, Bardwell, Vaughn, Kirkpatrick, Bierlein

Commissioners Absent: None

Also Present: Mike Hoagland, Jodi Fetting, Tisha Jones

Claims and Per Diems were reviewed and approved.

Public Comment - None

Meeting adjourned at 10:02 a.m.

Jodi Fetting
Tuscola County Clerk

'DRAFT'

COUNTY OF TUSCOLA

STATE OF MICHIGAN

RESOLUTION TO ADOPT CONSENT AGENDA

At a regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the Village of Caro, Michigan, on the 11th day of May, 2017 at 8:00 a.m. local time.

COMMISSIONERS PRESENT:

COMMISSIONERS ABSENT:

It was moved by Commissioner _____ and supported by Commissioner _____ that the following Consent Agenda Resolution be adopted:

CONSENT AGENDA

- Agenda Reference:** A
- Entity Proposing:** COMMITTEE OF THE WHOLE 5/8/17
- Description of Matter:** Move that the 2016 Animal Control Annual Report be received and placed on file.

- Agenda Reference:** B
- Entity Proposing:** COMMITTEE OF THE WHOLE 5/8/17

Description of Matter: Move that authorization is given to obtain assistance from the county attorney to prepare draft ballot language to request a Road Patrol Millage of 1.33 mills. The current road patrol millage is .9 mill. This would be increased by .43 mills for a total of 1.33 to provide for four additional road patrol officers and officer with a search dog.

Agenda Reference: C

Entity Proposing: COMMITTEE OF THE WHOLE 5/8/17

Description of Matter: Move that authorization is given to the Register of Deeds to terminate its current contract with Conduent for software and support services and enter into a contract with Kofile for similar software and support services.

Agenda Reference: D

Entity Proposing: COMMITTEE OF THE WHOLE 5/8/17

Description of Matter: Move that per the request of Tuscola County Pumpkin Festival Board that authorization is given to use the Courthouse Lawn during the 2017 Pumpkin Festival from October 1, 2017 through October 8, 2017.

Agenda Reference: E

Entity Proposing: COMMITTEE OF THE WHOLE 5/8/17

Description of Matter: Move that the 2017 budgeted jail rooftop air conditioner be awarded to MJ Mechanical who was the low bidder for an amount of \$16,916.50.

Agenda Reference: F

Entity Proposing: COMMITTEE OF THE WHOLE 5/8/17

Description of Matter: Move that the 2017 budgeted Maintenance Vehicle be awarded to LaFontaine Ford who was the low bidder for an amount of \$32,717.55.

Agenda Reference: G

Entity Proposing: COMMITTEE OF THE WHOLE 5/8/17

Description of Matter: Move that Campbell and Associates be hired for an amount of \$6,500 to provide architectural services needed to relocate the county recycling operation to the new site.

IT IS FURTHER RESOLVED that any motion, resolution, or other act of Tuscola County inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS:

NAYS:

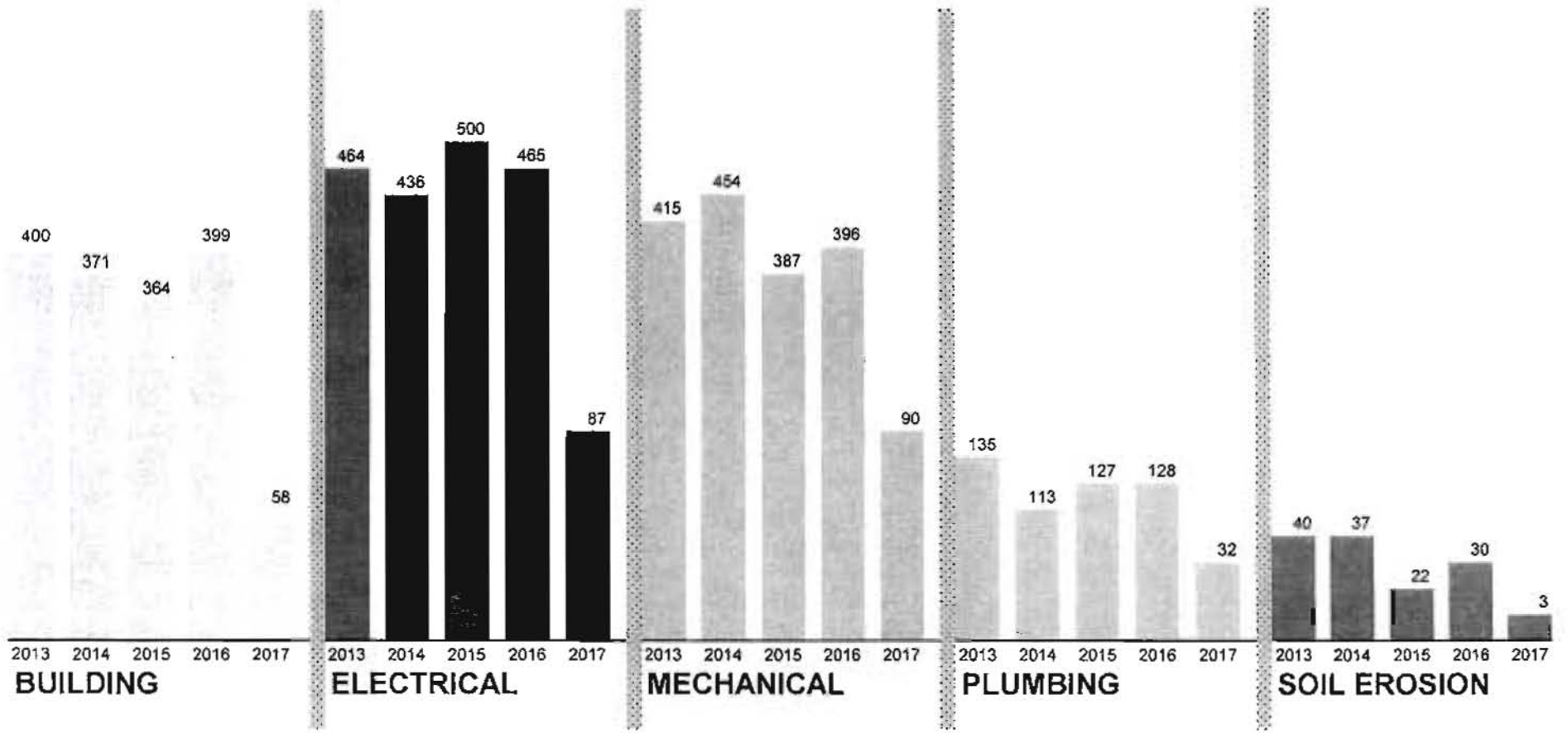
ABSTENTIONS:

RESOLUTION ADOPTED.

Thomas Bardwell, Chairperson
Tuscola County Board of Commissioners

Jodi Fetting
Tuscola County Clerk

PERMITS ISSUED JANUARY, 2013 THRU MARCH 31, 2017



#4

ORIGINAL TO: County Clerk
COPY TO: Equalization Department
COPY TO: Each Township or City Clerk

2017 TAX RATE REQUEST (This form must be completed and submitted on or before September 30, 2017)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

County Tuscola	2017 Taxable Value of ALL Properties in the Unit as of 5-22-17 1,737,861,448
Local Government Unit County	For LOCAL School Districts: 2017 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Property

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119.

The following tax rates have been authorized for levy on the 2017 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election, Charter, etc.	(5) 2016 Millage Rate Permanently Reduced by MCL 211.34d	(6) 2017 Current Year Millage Reduction Fraction	(7) 2017 Millage Rate Permanently Reduced by MCL 211.34d	(8) 2017 Sec 211.34 Millage Rollback Fraction	(9) 2017 Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec 1	(12) Expiration Date of Millage Authorized
Alloc	Operating	Nov-64	4.2000	3.9141	1.0000	3.9141	1.0000	3.9141	3.9141		frozen
Sp Voted	Bridge/Streets	Aug-16	0.4807	0.4807	1.0000	0.4807	1.0000	0.4807		0.4807	Dec-23
Sp Voted	Senior Citizens	Aug-10	0.2000	0.2000	1.0000	0.2000	1.0000	0.2000		0.2000	Dec-17
Sp Voted	Medical Care	Aug-08	0.2500	0.2500	1.0000	0.2500	1.0000	0.2500		0.2500	Dec-18
Sp Voted	Road Patrol	Aug-10	0.9000	0.9000	1.0000	0.9000	1.0000	0.9000		0.9000	Dec-17
Sp Voted	Roads/Streets	Aug-16	0.9657	0.9657	1.0000	0.9657	1.0000	0.9657		0.9657	Dec-23
Sp Voted	Mosquito	Aug-14	0.6316	0.6316	1.0000	0.6316	1.0000	0.6316		0.6316	Dec-19
Sp Voted	Recycling	Aug-16	0.1500	0.1500	1.0000	0.1500	1.0000	0.1500		0.1500	Dec-24
Sp Voted	Veterans	Feb-15	0.1700	0.1700	1.0000	0.1700	1.0000	0.1700		0.1700	Dec-20
Sp Voted	MSU Extension	Mar-16	0.1000	0.1000	1.0000	0.1000	1.0000	0.1000		0.1000	Dec-21

Prepared by Angle Daniels	Title Equalization Director	Date 04/19/2017
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As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e and 211.34 for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3)

<input type="checkbox"/> Clerk	Signature	Type Name	Date
<input type="checkbox"/> Secretary		Jodi Fetting	
<input type="checkbox"/> Chairperson	Signature	Type Name	Date
<input type="checkbox"/> President		Thom Bardwell	

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

IMPORTANT: See instructions on the reverse side regarding where to find the millage rate used in column (6)

#5

Tuscola County Health Department
Board of Commissioners Monthly Report for April 21, 2017
Ann Hepfer RN, B.S Health Officer

Outcomes for the Month:

Issues to be brought to Board of Commissioners:

- 1. Michigan Thumb Public Health Alliance:** The MTPH Alliance is looking to expand its partnership with contiguous counties and Thumb Rural Health Network. The advantages include greater purchasing power, sharing staff when applicable, working together to address the population health issues in the Thumb, and a unified voice when securing resources for the Thumb.
- 2. Adult Dental:** There continues to be an identified gap in dental services in the Thumb. This gap exists for those without insurance, those who have Medicaid and Veterans. We continue to explore our options in addressing these issues.
- 3. Physician Shortage in Rural Areas:** Huron, Sanilac and Tuscola Counties are identified by HRSA as Primary Care Physician shortage area. The health department has a history of working with Universities in offering training opportunities for students in Nursing, Nurse Practitioners, and Clinic Assistant rotations in public health. We have recently entered into an agreement with Michigan State University to have Medical Students rotate through our Public Health programs as a means to giving them experience in Rural Health. These rotations coincide with a Rural Health Education track that is offered by Universities that are trying to address the need of recruiting Physicians to Rural Areas.

TUSCOLA COUNTY SENIOR ADVISORY COUNCIL
APRIL 17, 2017 AT THE MAYVILLE DINING CENTER

Meeting called to order by Chairman Jerald Gamm at 11:00 am
Pledge to the Flag was said by all.

Minutes from the March 20, 2017 meeting was read. Motion to approve minutes as read was made by Henry Wymore and seconded by Connie Pliska. Motion carried.

Treasurer report was given by Jerald Gamm. Motion to accept Treasurer report as read was made by Bill Sanders and seconded by Sandra Williamson. Motion carried.
Bill for purchase of envelopes was submitted by Carolyn Wymore to Treasurer.

HDC Report was given by Shelly Schulz----

Total serving days in the month of March was 13

905 meals served at the Dining Center

6296 home delivered meals

Average donations for congregate meals was \$2.48

Home delivered meals was \$.36

HDC still has a waiting list for Home Delivered Meals

Motion to approve HDC Report -made by Bill Sanders and seconded by Sandra Williamson. Motion carried.

OLD BUSINESS----

Shirley Hormel withdrew her registration as site Manager for Mayville Meal Site.

Bill Sanders will check with K&K Catering for the Tuscola County Senior Dinner Dance. We will be keeping the same menu as previous year and get a price for 175 meals.

Jerry Gamm will get with Polish American Hall to see if available for September 21, 2017.

NEW BUSINESS-----

Henry Wymore handed out literature from Region 7 Senior Council on the Affordable Care Act. If any one has questions or issues that they would like to bring to Region 7 they can talk to Bill Sanders -who sits on the Board and Henry Wymore -who sits on the Advisory Council.

The next meeting will be held at the VASSAR DINING CENTER ON MAY 15, 2017 at 11:00AM

Meeting adjourned at 11:45AM

Those in attendance Connie Pliska, Sandra Williamson, Shelly Schulz HDC, Jerald Gamm, Bill Sanders, Thomas Young County Commissioner, Anthony and Caroline Scigel, Henry and Carolyn Wymore

Minutes Prepared by
Carolyn Wymore Secretary

#7

mhoagland@tuscolacounty.org

From: Brian Neuville <briann@hdc-caro.org>
Sent: Thursday, April 27, 2017 10:18 AM
To: Dave Faber; Carl Osentoski; Ryan Piche (rpiche@carocity.net); Samuel Moore; mhoagland@tuscolacounty.org; Kathy Dorman - SC Administrator, jbiscoe@LapeerCounty.org
Subject: FW: MSHDA Blight Elimination Program - Notice of Funding Availability

FYI

From: Michigan State Housing Development Authority [mailto:MSHDA@govsubscriptions.michigan.gov]
Sent: Thursday, April 27, 2017 10:12 AM
To: Brian Neuville <briann@hdc-caro.org>
Subject: MSHDA Blight Elimination Program - Notice of Funding Availability



Having trouble viewing this email? [View it as a Web page.](#)



The Michigan State Housing Development Authority (MSHDA) is seeking proposals in support of targeted demolition activity within local units of governments across Michigan with the goal of initiating or triggering private investment and development; supporting current investment and development; promoting public safety, and/or stabilizing and increasing the property values of the project area.

Award Limit:

- For communities that have a population of 50,000 or less, the minimum award is \$25,000, and the maximum award is \$250,000;
- For communities with a population of over 50,000, the minimum award is \$50,000 and the maximum is \$500,000; and
- The maximum amount of grant funds allowed per residential structure is \$25,000.
- The maximum amount of grant funds allowed per commercial structure is \$100,000.

Eligible Applicants: Local units of government (counties, cities, townships, or villages) and local Land Banks.

Eligible Properties:

- Must be vacant at the time of acquisition;
- Must be blighted, which is defined as meeting any of the following criteria:
 - Properties have been either deemed a public nuisance according to local code or ordinance or deemed a nuisance because of age, physical condition, or use;

- Properties are a fire hazard or otherwise dangerous to the safety of persons or property; or
- Properties have had utilities, plumbing, heating, or sewage disconnected, destroyed, removed or rendered ineffective so that the property is unable to meet state and local building code.
- For residential demolition, the Grantee must provide documentation that last use was as a single-family or multifamily residential 1-4 unit structure;
- For commercial demolition, property must be in or adjacent to a residential area. Commercial demolition must be part of a development project with funding commitments, and must include a local match of at least 10%.
- Must be publicly-owned.

Ineligible Projects:

- Demolition of structures with known or suspected environmental contamination (e.g., sites with underground storage tanks, structures previously housing dry cleaning establishments, etc.), not including lead or asbestos;
- Demolition of industrial property;
- Property acquisition or redevelopment
- Demolition of properties that are listed in the National Register of Historic Places (either individually or as part of a historic district) or those found within local historic districts designated under 1970 PA 169 for which the State Historic Preservation Office (SHPO) and/or the local historic district commission has not already approved demolition.

Applications must be received on or before 5:00 PM on June 21, 2017. For more details including how to apply (and deadlines), go to <http://www.michigan.gov/mshda/grants>

Questions? [Contact Us](#)

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This email was sent to briann@hdc-caro.org using GovDelivery, on behalf of Michigan State Housing Development Authority 735 E. Michigan Ave Lansing, MI 48909 1-517-373-8370

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8



84TH DISTRICT
STATE CAPITOL
P.O. BOX 30014
LANSING, MI 48909-7514

MICHIGAN HOUSE OF REPRESENTATIVES
EDWARD J. CANFIELD, D.O.
STATE REPRESENTATIVE

PHONE (517) 373-0476
FAX (517) 373-9852
E-MAIL edwardcanfield@house.mi.gov

May 2, 2017

Tuscola County Board of Commissioners
125 W. Lincoln St.
Suite 500
Caro, MI 48723

Dear Tuscola County Commissioners,

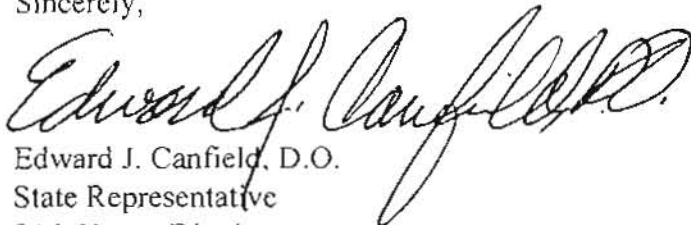
Thank you for contacting my office with concerns about the future of the Caro Center. I greatly appreciate you taking the time to voice your opinion on the matter.

Earlier this year, Governor Rick Snyder proposed a budget calling for a psychiatric hospital to be built that would replace the aging Caro Center. This new facility will provide an environment that is safe, secure, and therapeutic for the care and treatment of patients served by the state hospital system.

I have been working with Director Nick Lyon of the Michigan Department of Health and Human Services, Governor Rick Snyder, and my colleagues in the legislature to advocate for the constituents of our district and discuss the future of the Caro Center. As the Senate and House of Representatives prepare their respective budget proposals, I will continue doing everything possible to ensure that the Caro Center and these important jobs stay in Tuscola County.

Thank you again for reaching out to me to express your thoughts on this matter. If I can be of any assistance, or you have further questions regarding state government, please do not hesitate to contact my office at (517) 373-0476 or email EdwardCanfield@house.mi.gov.

Sincerely,


Edward J. Canfield, D.O.
State Representative
84th House District

April 6, 2017

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, April 6, 2017 at 8:00 A.M.

Present: Road Commissioners John Laurie, Gary Parsell, Mike Zwerk, Julie Matuszak, and Pat Sheridan; County Highway Engineer Michele Zaverucha, Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey.

Also present: County Commissioner Thomas Young.

Motion by Parsell seconded by Matuszak that the minutes of the March 23, 2017 regular meeting of the Board be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Payroll in the amount of \$97,791.21 and bills in the amount of \$272,183.39 covered by vouchers #17-16, #17-17, and #HRA-45 were presented and audited.

Motion by Zwerk seconded by Sheridan that the payroll and bills be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Brief Public Comment Segment:

(1) Mr. Ken Dunton reported to the Board that Governor Snyder is proposing a Mapping Program for the State of Michigan.

Motion by Parsell seconded by Sheridan that bid items #26 and #27 for Tuscola Township, and bid items #52 and #53 for Dayton Township of the 2017 bituminous resurfacing bids be awarded to the low bidder, Albrecht Sand & Gravel Company; and that bid item #30 for Tuscola Township of the 2017 bituminous resurfacing bids be awarded to the low bidder, Pyramid Paving Company. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Sheridan that a permit be issued to the MSU Saginaw Valley Research and Extension Center allowing for the closure of Krueger Road on May 6, 2017 for additional parking in conjunction with a U.S. Senate Agriculture Committee Farm Bill Hearing. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak that the following resolution be adopted:

As provided by the MERS Plan Document, 3 years, 2 months additional credited service is granted Jason Root by resolution adopted by the Board of Tuscola County Road Commissioners at its meeting on April 6, 2017. It is understood that the calculation of service purchase cost is based on actuarial assumptions. Actual, future events and experience may result in changes different than those assumed, and liability different than that estimated. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Parsell to approve the addition of a paving project on Van Cleve Road between Richville and Frankenmuth as part of the Road Commission's 2017 Budget for Primary Roads. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Matuszak to approve the quote from T.U.V. Rheinland Industrial Solutions to conduct the In-Plant Inspection of the concrete box culvert for the Millington Road Bridge Federal Aid Project. Yeas: Sheridan, Matuszak, Laurie / Nays: Zwerk, Parsell --- Motion Carried.

Motion by Sheridan seconded by Parsell to approve the request from Rhino Seed and Turf Supply to rescind their bid for 2017 Seed and Mulch awarded at the February 23, 2017 regular meeting of the Board, and that purchases for Seed and Mulch this season be made in the best interest of the Tuscola County Road Commission. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

TUSCOLA COUNTY BOARD OF ROAD COMMISSIONERS
RESOLUTION OF
SUPPORT FOR THE REPLACEMENT OF THE SHAYS LAKE ROAD BRIDGE
OVER THE SUCKER CREEK DRAIN, SECTIONS 11 & 14 – DAYTON TOWNSHIP
STRUCTURE NUMBER 10565 - BETWEEN REID ROAD & TURNER ROAD

Commissioner Parsell offered the following resolution and moved for its adoption:

BE IT RESOLVED, the Tuscola County Board of Road Commissioners supports the application for State and/or Federal funding participation in the replacement of the Shays Lake Road Bridge over the Sucker Creek Drain (Structure Number 10565),

BE IT FURTHER RESOLVED, that the Board of Road Commissioners, County of Tuscola, concurs that this replacement is urgently needed.

Motion supported and resolution adopted on a roll call vote:

AYES: Sheridan, Matuszak, Zwerk, Parsell, Laurie

NAYS: None

TUSCOLA COUNTY BOARD OF ROAD COMMISSIONERS
RESOLUTION OF
SUPPORT FOR THE REPLACEMENT OF THE CASS CITY ROAD BRIDGE
OVER THE SOUTHGATE DRAIN, SECTIONS 19 & 30 – AKRON TOWNSHIP
STRUCTURE NUMBER 10537 – 50' EAST OF VASSAR ROAD

Commissioner Parsell offered the following resolution and moved for its adoption:

BE IT RESOLVED, the Tuscola County Board of Road Commissioners supports the application for State and/or Federal funding participation in the replacement of the Cass City Road Bridge over the Southgate Drain (Structure Number 10537),

BE IT FURTHER RESOLVED, that the Board of Road Commissioners, County of Tuscola, concurs that this replacement is urgently needed.

Motion supported and resolution adopted on a roll call vote:

AYES: Sheridan, Matuszak, Zwerk, Parsell, Laurie

NAYS: None

TUSCOLA COUNTY BOARD OF ROAD COMMISSIONERS
RESOLUTION OF
SUPPORT FOR THE REPLACEMENT OF THE LEE HILL ROAD BRIDGE
OVER THE SUCKER CREEK DRAIN, SECTION 32 – WELLS TOWNSHIP
STRUCTURE NUMBER 10664 – BETWEEN WELLS ROAD & ROSSMAN ROAD

Commissioner Parsell offered the following resolution and moved for its adoption:

BE IT RESOLVED, the Tuscola County Board of Road Commissioners supports the application for State and/or Federal funding participation in the replacement of the Lee Hill Road Bridge over the Sucker Creek Drain (Structure Number 10664),

BE IT FURTHER RESOLVED, that the Board of Road Commissioners, County of Tuscola, concurs that this replacement is urgently needed.

Motion supported and resolution adopted on a roll call vote:

AYES: Sheridan, Matuszak, Zwerk, Parsell, Laurie

NAYS: None

TUSCOLA COUNTY BOARD OF ROAD COMMISSIONERS
RESOLUTION OF
SUPPORT FOR THE PREVENTIVE MAINTENANCE OF THE HURDS CORNER ROAD BRIDGES
OVER THE WHITE CREEK, BUTTERNUT CREEK, AND CASS RIVER
SECTIONS 15, 16, 27 & 28 – ELLINGTON TOWNSHIP
STRUCTURE NUMBERS 10517, 12598, 12618 - BETWEEN DECKERVILLE ROAD & DUTCHER RD.

Commissioner Parsell offered the following resolution and moved for its adoption:

BE IT RESOLVED, the Tuscola County Board of Road Commissioners supports the application for State and/or Federal funding participation in the preventive maintenance of the Hurds Corner Road Bridges over the White Creek, Butternut Creek, and Cass River (Structure Numbers 10517, 12598, 12618),

BE IT FURTHER RESOLVED, that the Board of Road Commissioners, County of Tuscola, concurs that this preventive maintenance is urgently needed.

Motion supported and resolution adopted on a roll call vote:

AYES: Sheridan, Matuszak, Zwerk, Parsell, Laurie

NAYS: None

TUSCOLA COUNTY BOARD OF ROAD COMMISSIONERS
RESOLUTION OF
SUPPORT FOR THE PREVENTIVE MAINTENANCE OF THE BAY PARK ROAD BRIDGES
OVER THE SOUTHGATE, ALLEN, WALKER HAYES, AND AKRON CENTERLINE DRAINS
SECTIONS 3, 4, 5 & 6 – AKRON TOWNSHIP
STRUCTURE NUMBERS 10481, 10482, 10483, 10484 - BETWEEN VASSAR ROAD & CLARK ROAD

Commissioner Parsell offered the following resolution and moved for its adoption:

BE IT RESOLVED, the Tuscola County Board of Road Commissioners supports the application for State and/or Federal funding participation in the preventive maintenance of the Bay Park Road Bridges over the Southgate, Allen, Walker Hayes, and Akron Centerline Drains (Structure Numbers 10481, 10482, 10483, 10484),

BE IT FURTHER RESOLVED, that the Board of Road Commissioners, County of Tuscola, concurs that this preventive maintenance is urgently needed.

Motion supported and resolution adopted on a roll call vote:

AYES: Sheridan, Matuszak, Zwerk, Parsell, Laurie

NAYS: None

Motion by Parsell seconded by Matuszak granting Paul Franckowiak a Medical Leave of Absence through June 4, 2017, all in accordance with the Union Agreement. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Matuszak to approve the Road Commission change to its summer operating hours effective Monday, April 17, 2017; as recommended by the Superintendent/Manager. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Matuszak that a permit be issued to the Caro Community Hospital allowing for the closure of Colling Road from Gilford Road to M-24 on July 27, 2017 for a 5K Race. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Sheridan to authorize the County Highway Engineer to purchase additional Road Right-Of-Way at a total price of \$450.00 in conjunction with the Bay City-Forestville Bridge Federal Aid Project. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Mike Zwerk seconded by Julie Matuszak to authorize Chairman John Laurie and Vice-Chairman Gary Parsell to sign the Michigan Department of Transportation Contract #17-5107 for the removal and replacement of the structure on Caine Road over the Goodings Creek in Section 22 of Vassar Township, and all together with necessary related work. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Sheridan to approve the following additional chipseal projects: Hurds Corner Road from Clifford to M-46, Vassar Road from M-25 to Bay Park, and the Caro Division Parking Lot, all part of the Road Commission's 2017 Budget. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Zwerk to approve the purchase of upgraded diagnostic equipment for the Caro Shop, all part of the Road Commission's 2017 Capital Outlay Budget. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Zwerk that the meeting be adjourned at 9:30 A.M. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Chairman

Secretary-Clerk of the Board

Tuscola County Brownfield Redevelopment Authority
Tuesday April 18, 2017 @ 7:30 am
If unable to attend meeting, please call 989-673-2849

I. CALL TO ORDER

Thom Bardwell, Keith Baur, Bill Bushaw, Brian Chapman, Stephen Erickson, Kent Graf, Joe Greene, Anand Kancherlapalli, Mary Kulis, Colleen Langenburg, Rose Laskowski, Dr. Doug Link, Lana Martell, Brian Neuville, Rose Putnam, David Tatrow, John Tilt, Christine Trisch and Christine Young

II APPROVAL OF AGENDA (Page 1)

A. April 18, 2017

III. APPROVAL OF MINUTES (Page 2)

A. March 21, 2017

IV. TIME FOR PUBLIC COMMENT

V. UNFINISHED BUSINESS

- A. Solid Waste Management Plan
- B. Vassar Foundry
- C. EPA Grant

VII. OTHER

VIII. ADJOURNMENT

Next Meeting will be on Tuesday May 16, 2017 at the Roth Business Development Center, 141 S. Almer Street, Caro, Michigan at 7:30 am.

**Tuscola County Brownfield Redevelopment Authority
Meeting Minutes for March 21, 2017**

Meeting called to order at 7:30am by Vice Chair John Tilt

Attendance: Thom Bardwell, Keith Baur, Steve Erickson, Kent Graf, Rose Laskowski, Dr. Doug Link, Brian Neuville, Rose Putnam, John Tilt, Vicky Sherry, Glen Roth, and guest Andrew Dietrich, Tuscola County Advertiser

Motion to approve the agenda made by Director Link, support by Director Baur, motion carried

Motion to approve the Feb. 21, 2017 meeting minutes as corrected made by Director Baur, support by Director Link, motion carried

No public comment

An update was given on the solid waste management plan amendment. The amendment has passed the procedure review process with MDEQ and is now undergoing the language review process.

An update was given on the Vassar Foundry. The testing was conducted and took 3 days to complete. We are waiting for the results

Next meeting is April 18, 2017 at 7:30am

Motion to adjourn made by Director Baur, support by Director Laskowski, motion carried and meeting adjourned at 7:32am

Tuscola County Economic Development Corporation
Tuesday April 18, 2017 @ 7:40 am
Roth Business Development Center (EDC) 141 S. Almer Street. Caro
If unable to attend meeting, please call 989-673-2849

- I. **CALL TO ORDER**
 Thom Bardwell, Keith Baur, Bill Bushaw, Brian Chapman, Stephen Erickson, Kent Graf, Joe Greene, Anand Kancherlapati, Mary Kulis, Colleen Langenburg, Rose Laskowski, Dr. Doug Link, Lana Martell, Brian Neuville, Rose Putnam, David Tatrow, John Tilt, Christine Trisch and Christine Young
- II. **APPROVAL OF AGENDA** (Page 3)
 A. April 18, 2017
- III. **APPROVAL OF MINUTES**
 A. March 21, 2017 (Page 4-5)
- IV. **TIME FOR PUBLIC COMMENT**
- V. **PAYMENT OF BILLS**
 A. EDC Expenses – Income Statement
- V. **FINANCIAL REPORTS**
 A. March 31, 2017
 - 1. General Fund (Page 6-7)
 - 2. Revolving Loan Fund (Page 8-10)
 - 3. Equipment Lease Fund (Page 11-13)

EDC WORKING PROJECTS

- A. Strategic Planning
- B. Vassar Business Loans
- C. RRC Certified – Working with Millington
- D. EDA board – University of Michigan
- E. Business Expanding – Caro
- F. Millington Downtown Re-Development Project
- G. Cass City Re-Development Project
- H. Human Hoist
- I. CDBG Administration
- J. Cass City Park
- K. GTAC Update
- L. Detroit Investor looking to invest in local business
- M. Vassar New Business – Maker Space
- N. Attended Regional Meeting/CDC Meetings
- O. Grant Writing Update/Master Plans
- P. Phragmite Grant meeting
- Q. New Grocery Store
- R. Caro Fire Update
- S. Business Development Master Plans
- T. Dan's Fireplace
- U. New Manufacturer coming to Tuscola County

A. ADJOURNMENT

Next Meeting will be on Tuesday May 16, 2017 Roth Business Center, 141 S. Almer Street - 7:30 am.

Tuscola County Economic Development Corporation
Meeting Minutes for March 21, 2017

Meeting called to order at 7:33am by Vice Chair John Tilt

Attendance: Thom Bardwell, Keith Baur, Steve Erickson, Kent Graf, Rose Laskowski, Dr. Doug Link, Brian Neuville, Rose Putnam, John Tilt, Vicky Sherry, Glen Roth, and guest Andrew Dietrich, Tuscola County Advertiser

Motion to approve the agenda made by Director Link, support by Director Baur, motion carried

Motion to approve the Feb. 21, 2017 meeting minutes as corrected made by Director Putnam, support by Director Link, motion carried

No public comment

Motion to approve payment of the bills as presented made by Director Baur, support by Director Neuville, motion carried

Motion to approve the financial reports as presented made by Director Putnam, support by Director Baur, motion carried

EDC Working Project Reports:

Strategic Planning – have received word back from the lawyer, Committee will meet in April, and hope to have a report for the full board by the April meeting

Two businesses in Vassar are interested in the revolving loan/equipment lease programs, we are continuing to work with them

We are working with Millington and Mayville to assist them with the RRC program

We are working with Millington on a redevelopment district program for their downtown

We are working with Cass City on a redevelopment district program for their downtown

Human Hoist wants to make a presentation to the Board of Commissioners March 30th. They have sold nine chairs, and we are continuing to work with them to assist them in securing grant funds through MEDC. They are also working with two banks in securing funding

The Davison CDBG Administrations is going well

Cass City Park is working on developing a campground area in the north end of the park

We continue to work with the Detroit investor who is looking for a business for his wife

We are working with Vassar on creating a maker space

Dayton and Vassar Township's master plans are going well. Vassar Township's recreation passport grant application is almost complete

We continue to work with the developer, Cass City, and the State to help bring a new grocery store to Cass City

The Executive Director will be attending the 2017 Small Towns and Rural Development Conference

An update was given on the downtown Caro building. It is almost restored, and one apartment has been rented

The Communications Director has been invited by the USDA's Agriculture Marketing Services to apply to be a LFPP and/or a FMPP grant reviewer

We continue to work with Dan's Fireplace and Stove of Cass City to assist them in finding a purchaser

Director Laskowski gave an update on the Caro Center. 30% of staff are commuters, this is a very stressful time for all employees, as information from the State isn't forthcoming. Director Bardwell informed the Board that Tuscola County is working with Senator Green and Representative Canfield to help in keeping the facility here.

Director Putnam inquired if anyone knew of what was going to happen to the Trinity Church Building. Discussion was had that it was believed the building was going to be torn down by the City of Caro. They have a \$400,000 repair cost estimates. Several of the Directors are concerned that such a historic building could be lost. It was decided that all interested should form a committee to help to save the historic building

Next meeting will be held on April 18, 2017

Meeting adjourned at 7:52am

Respectfully submitted by acting secretary Vicky Sherry

**Tuscola County EDC
Balance Sheet - General Fund
March 31, 2017**

ASSETS

Current Assets

Cash - General Fund	\$	71,479.51	
Money Market-General Fund Cash		48,618.19	
Total Current Assets			120,097.70

Other Assets

Total Other Assets			0.00
Total Assets	\$		<u>120,097.70</u>

LIABILITIES AND CAPITAL

Current Liabilities

Total Current Liabilities			0.00

Capital

Fund Balance	\$	99,925.17	
Net Income - Year to Date		20,172.53	
Total Capital			120,097.70
Total Liabilities & Capital	\$		<u>120,097.70</u>

**TUSCOLA COUNTY EDC
INCOME STATEMENT - GENERAL FUND
FOR THE NINE MONTHS ENDING MARCH 31, 2017**

9/12- 75%

	Current Month	Year to Date	Budget	%
REVENUES				
DONATIONS - PRIVATE	\$ 0.00	\$ 7,000.00	\$ 9,000.00	77.78
INTEREST ON ACCOUNT - GF	8.26	72.94	72.00	101.31
TUSCOLA COUNTY	20,000.00	80,000.00	65,000.00	123.08
ALLOCATIONS - GOV'T PUBLIC	0.00	13,300.00	23,300.00	57.08
REGION 5 CONTRACTED SERVICES	0.00	2,638.00	6,000.00	43.97
EDC SPECIAL EVENT	0.00	5,000.00	200.00	2,500.00
COMMUNITY DEVEL BLOCK GRANT	0.00	0.00	8,500.00	0.00
MUNICIPAL WRITING SERVICES	0.00	13,283.00	19,000.00	69.91
BUS. PROF. WRITING ADMIN	0.00	0.00	5,000.00	0.00
RLF ADMINISTRATION	0.00	900.00	1,800.00	50.00
EQUIPMENT LEASE FUND ADMINI	0.00	900.00	1,800.00	50.00
TOTAL REVENUES	<u>20,008.26</u>	<u>123,093.94</u>	<u>139,672.00</u>	<u>88.13</u>
EXPENSES				
INSURANCE - LIABILITY & OTHER	0.00	2,280.00	2,172.00	104.97
INSURANCE-WORKERS COMPENSATION	0.00	382.00	393.00	97.20
INDEPENDENT CONTRACTOR	3,335.00	27,584.60	34,510.00	79.93
PROFESSIONAL SERVICE FEES	1,500.00	1,760.00	1,370.00	128.47
MEMBERSHIPS AND SUBSCRIPTIONS	0.00	0.00	600.00	0.00
FRINGE BENEFIT-CELL PHONE	0.00	50.00	0.00	0.00
TAXES - FICA EMPLOYER	462.00	4,623.20	6,200.00	74.57
TRAVEL AND CONFERENCE	307.09	2,306.62	4,500.00	51.26
WAGES & SALARIES	6,039.20	60,434.99	81,300.00	74.34
FRINGES-VACATION	0.00	0.00	4,857.00	0.00
CONTRACTED SERVICES	0.00	3,500.00	0.00	0.00
TOTAL EXPENSES	<u>11,643.29</u>	<u>102,921.41</u>	<u>135,902.00</u>	<u>75.73</u>
NET INCOME - YTD	<u>\$ 8,364.97</u>	<u>\$ 20,172.53</u>	<u>\$ 3,770.00</u>	

9/12= 75%

**Tuscola County EDC
Balance Sheet - Revolving Loan Fund
March 31, 2017**

8

ASSETS

Current Assets

Cash - Revolving Loan Fund	\$	42,783.04	
Cash - Money Market RLF		619.55	
Accounts Receivable - Loans		29,557.37	
Allowance - Doubtful Ac. RLF		(6,500.00)	
Total Current Assets			66,459.96

Other Assets

Total Other Assets			0.00
Total Assets	\$		66,459.96

LIABILITIES AND CAPITAL

Current Liabilities

Total Current Liabilities			0.00
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Capital

Fund Balance - Equity	\$	89,413.56	
Net Income - Year to Date		(22,953.60)	
Total Capital			66,459.96
Total Liabilities & Capital	\$		66,459.96

Tuscola County EDC
 Income Statement - Revolving Loan Fund
 For the Nine Months Ending March 31, 2017

	Current Month	Year to Date
Revenues		
Interest on Account - LA	\$ 14.40	\$ 32.57
Interest on Account - MM	0.86	4.57
MM Transfer Business Services	20,000.00	20,000.00
Interest Income - Loans	0.00	608.54
	<hr/>	<hr/>
Total Revenues	20,015.26	20,645.68
	<hr/>	<hr/>
Expenses		
Charges from GF	0.00	900.00
Professional Services Fees	171.00	1,004.00
Purchases	200.00	21,695.28
Transfer Out	20,000.00	20,000.00
	<hr/>	<hr/>
Total Expenses	20,371.00	43,599.28
	<hr/>	<hr/>
Expenses over Revenues - YTD	\$ (355.74)	\$ (22,953.60)
	<hr/> <hr/>	<hr/> <hr/>

Tuscola County EDC
Equipment Lease Fund Balance Sheet
March 31, 2017

11

ASSETS

Current Assets

Equipment Lease - Cash MM	\$ 41,886.63	
Equipment Lease Receivable	115,115.60	
Total Current Assets		157,002.23

Other Assets

Total Other Assets		0.00
Total Assets	\$	<u>157,002.23</u>

LIABILITIES AND CAPITAL

Current Liabilities

Total Current Liabilities		0.00

Capital

Fund Balance - Equipment Lease	139,675.52	
Net Income - Year to Date	17,326.71	
Total Capital		157,002.23
Total Liabilities & Capital	\$	<u>157,002.23</u>

Tuscola County EDC
 Equipment Lease Fund Income Statement
 For the Nine Months Ending March 31, 2017

	Current Month	Year to Date
Revenues		
Purchase Transfers - RLF	\$ 0.00	\$ 0.00
Fees	0.00	0.00
ELF Contract Origination Fees	0.00	0.00
Interest Income - Eq. Lease	368.12	3,216.10
Interest Income - Leases Bank	6.87	34.53
USDA Grant Reimbursements	0.00	0.00
Equip Lease Business Services	0.00	35,014.00
	<hr/>	<hr/>
Total Revenues	374.99	38,264.63
	<hr/>	<hr/>
Expenses		
ELF Administration to GF	0.00	900.00
EQLF Purchases	0.00	6,750.00
Transfer to MM Equipment Lease	0.00	13,247.92
Fees-Bank	0.00	40.00
	<hr/>	<hr/>
Total Expenses	0.00	(20,937.92)
	<hr/>	<hr/>
Net Income	\$ 374.99	\$ 17,326.71
	<hr/> <hr/>	<hr/> <hr/>

Equipment Lease Fund
March 31, 2017

<u>Leases</u>	<u>Equipment Cost</u>	<u>Date Lease Commitment</u>	<u>Duration of Lease</u>	<u>Interest Rate</u>	<u>Due Date Each Month</u>	<u>Monthly pay Due per lease</u>	<u>Monthly Payment Paid</u>	<u>Date of Last Payment</u>	<u>Number of Days Past Due</u>	<u>Unpaid Balance</u>
1 ELF-A	33,870.52	5/20/2013	10 years	3.0%	20th	327.06	1,000.00	3/31/2017	-	21,667.15
2 ELF-B	8,439.00	5/20/2014	4 years	4.0%	20th	190.54	-	2/3/2017	38	3,166.17
3 ELF-C	48,218.25	5/28/2013	8 years	2.0%	28th	543.95	300.00	3/21/2017	-	33,669.99
4 ELF-D	7,412.76	6/2/2015	5 years	4.0%	20th	130.78	-	2/7/2017	183	5,878.60
5 ELF-E	1,143.74	11/7/2015	2 years	4.0%	10th	65.14	65.14	3/30/2017	205	599.79
6 ELF-F	8,728.36	11/13/2015	5 years	4.0%	13th	161.00	180.00	3/20/2017	-	7,690.05
7 ELF-G	14,529.77	3/1/2016	4 years	4.0%	1st	328.00	437.50	3/28/2017	-	10,922.32
8 ELF-H	13,500.00	10/15/2016	5 years	4.0%	15th	249.00	-	2/16/2017	16	12,671.44
9 ELF-I	21,500.00	9/1/2016				431.00	431.00	3/20/2017	-	18,850.09
TOTAL	\$ 157,342.40					\$ 2,426.47	\$ 2,413.64			\$ 115,115.60
ELF-E paid Sept. 2016 installment in April 2017										
ELF-D paid an installment on April 11, 2017										

DRAFT
Tuscola County Board of Commissioners
Committee of the Whole
Monday, May 8, 2017 – 8:00 A.M.
HH Purdy Building - 125 W. Lincoln, Caro, MI

Commissioners Present: District 1 - Thomas Young, District 2 - Thomas Bardwell, District 3 - Kim Vaughan, District 4 - Craig Kirkpatrick, District 5 - Matthew Bierlein

Absent: None

Also Present: Mike Hoagland, Clerk Jodi Fetting, Mike Miller, Eean Lee, Tisha Jones, Sheriff Glen Skrent, Register John Bishop, Ann Hepfer, Jim Matson, Wayne Koper, Christine Young, Erica Dibble, Shelly Lutz, Undersheriff Bob Baxter, Clayette Zechmeister

Finance
Committee Leaders-Commissioners Kirkpatrick and Bierlein

Primary Finance

1. **Animal Control Annual Report** - Jim Matson presented an overview of the Tuscola County Animal Control Center during the year 2016. Matter to be placed on the Consent Agenda.

Personnel
Committee Leader-Commissioner Bardwell

Primary Personnel

1. **Tuscola County Health Department Performance Management System** - Ann Hepfer presented to the Board how the Administrative Team worked toward implementing a Performance Management System. The CDC will be hosting an open house at the Health Department on August 8, 2017 regarding the surveys the CDC will be completing this summer.

Finance - continued
Committee Leaders-Commissioners Kirkpatrick and Bierlein

2. **Caro Regional Center Update as of 5/8/17** - Mike Hoagland provided an update regarding the importance of the decision pending. A meeting has been scheduled with the union representative of the employees at the Caro Center.

Wayne Koper expressed his concern over the potential closing of the Caro Center.

- 3. Computer Hacking Concerns and Issue in Ingham County** - Eean Lee presented to the Board his concerns regarding the situation that occurred in Ingham County. He explained the areas he feels Tuscola County is performing well in and the areas that could be improved upon.

Recessed at 9:21 a.m.

Reconvened at 9:34 a.m.

- 4. Recycling Potential New Ventures** - Commissioner Vaughan discussed ideas to generate potential revenue at the Recycling Center. He will continue to discuss with Mike Miller.
- 5. Road Patrol Financial Planning** - Mike Hoagland explained to the Board the need for a public safety millage proposal. Needs and cost estimates of the proposed millage discussed. Board requesting Mike Hoagland to work with the attorney to develop ballot language. Matter to be placed on the Consent Agenda.
- 6. House Bill 4184 – Potential Physical Presence Required to Vote** - Commissioner Bierlein updated the Board that the bill is still in Committee but it is expected to come out of Committee soon. MAC has opposed the current bill although is working with the bill sponsor for potential changes.
- 7. Overview of County Finances** - Mike Hoagland presented to the Board an overview of County Finances. This preparation is in response to a request received by the Controller's office by a public citizen.
- 8. Sheriff's Posse (matter added)** - Board discussed matter. Matter to be discussed further at a future meeting.
- 9. Register of Deeds Kofile Contract (matter added)** - Register Bishop presented to the Board the added language to the proposed Kofile contract regarding terminating the current ACS contract. Matter to be placed on the Consent Agenda.
- 10. MAC 7th District (matter added)** - Commissioner Bardwell presented to the Board regarding scheduling a meeting.

On-Going and Other Finance

1. Sheriff Overview of Public Safety Concerns
2. Human Development Commission CDBG Housing Rehabilitation Loan
3. Jail Planning Committee
4. Millage Renewal Planning
5. Monitor Wind Turbine Development and Assessing/Taxation Dispute
6. Continue Review of Road Commission Legacy Costs
7. CenturyLink Millennium Invoice

Personnel - continued
Committee Leader-Commissioner Bardwell

Primary Personnel

2. **Mosquito Abatement Job Description Change Request** - Shelly Lutz has been working with Kim Green on creating a job description for a Technician Level 2. These positions would be more labor intensive than a Technician Level 1. Board would like Kim to attend Thursday's meeting for further discussion.

On-Going and Other Personnel

1. Reporting Relationship (Nepotism Policy)
2. Initiate Turnover and Wage Survey to Minimize Vulnerability to Loss of Critical Positions - Mike Hoagland would like to complete soon.
3. Update Personnel Policies with Federal Changes such as ACA, Exempt/non-Exempt
4. Develop Parameters for 2017 Labor Negotiations - Mike Hoagland updated the Board with the steps being taken for upcoming labor negotiations.
5. Review Re-Establishment of Judicial Committee Meetings
6. Review Formation of Quarterly Meetings with Senior Leaders and Road Commissioners - Commissioner Young reported that the Road Commission is waiting for the audit to be completed prior to moving money into the legacy funds.
7. Develop a Method to Communicate County Concerns to State Senator and Representative

Building and Grounds
Committee Leaders-Commissioners Young and Vaughan

Primary Building and Grounds

1. **Vanderbilt Park Update** - Commissioner Vaughan presented to the Board updates that could be made to improve Vanderbilt Park. Mike Miller explained some stipulations he recently became aware of regarding the grant.
2. **Request to use Courthouse Lawn** - Tuscola County Pumpkin Festival Committee is requesting use of the courthouse lawn during the festival. Matter to be placed on the Consent Agenda.
3. **DNR Potential Property Land Transaction** - Board discussed the potential property transaction. Board has no position on the matter.
4. **Jail C-Wing Rooftop Air Conditioner Bids** - Mike Miller presented the bids received: MJ Mechanical - \$16,916.50 and Johnson Controls - \$21,410.00. Board awarded the contract to MJ Mechanical. Matter to be placed on Consent Agenda.

5. **Quote to Purchase Budgeted Maintenance Vehicle** - Mike Miller presented to the Board regarding price of new vehicle. He has received a price for a 2016 F350 from LaFontaine Ford in Birch Run in the amount of \$32,717.55. Matter to be placed on the Consent Agenda.
6. **Agreement for the Mobile Examination Center use of County Parking Lot** - Mike Miller updated the Board regarding the parking lot project. He is working to secure the bid amounts. The Mobile Examination Center is willing to pay for a portion of the parking lot.
7. **Architect Proposal to Assist with Remodeling at New Recycling Facility** - Mike Miller presented to the Board the bids received: Landmark - Stated the project was too small and did not present a bid and Campbell and Associates - \$6,500.00. Board agreed to contract with Campbell and Associates. Matter to be placed on the Consent Agenda.

On-Going and Other Building and Grounds

1. Update 10 Year Capital Improvement Plan
2. Continue Work with Jail Planning Regarding Potential Jail Renovation and Additional Jail Bed Space for Holding Cells and Potential Revenue Generation
3. Implement 2017 Budgeted Capital Improvement Projects
4. Fire Safety Planning
5. Security/Safety Committee – Methods to Enhance Security – Next Steps

Other Business as Necessary -

- Mike Hoagland stated there is a current bill in Committee regarding current CPL processes.
- Mike Hoagland provided an update regarding personal property tax.
- Commissioner Bierlein asked if a link could be added under the Caro Center tab on the website directing to the slide show.
- Commissioner Kirkpatrick invited the Commissioners to a training on May 19, 2017 hosted by Enbridge at the MSU Training Center.

Public Comment Period -

- Representative Canfield and Representative Howell will be hosting a Town Hall meeting on May 19, 2017 regarding wind energy. Time and location to be announced.

Meeting adjourned at 11:48 a.m.

Jodi Fetting
Tuscola County Clerk