

**TUSCOLA COUNTY BOARD OF COMMISSIONERS
MEETING AGENDA**

THURSDAY, APRIL 13, 2017 – 8:00 A.M.

**H. H. PURDY BUILDING BOARD ROOM
125 W. Lincoln Street
Caro, MI**

125 W. Lincoln Street
Caro, MI 48723

Phone: 989-672-3700
Fax : 989-672-4011

- 8:00 A.M. Call to Order – Chairperson Bardwell
Prayer – Rev. Todd Gould, Cass City Evangelical Free Church
Pledge of Allegiance – Commissioner Bardwell
Roll Call – Clerk Fetting
Adoption of Agenda
Action on Previous Meeting Minutes (See Correspondence #1)
Brief Public Comment Period for Agenda Items Only
Consent Agenda Resolution (See Correspondence #2)
New Business
 -Representative Canfield – Caro Regional Center Update
 -Economic Development Corporation Update
 -Caro Regional Center Resolution (See Correspondence #3)
 -Authorization to Refill Vacancy in Sheriff Department
 -Bid Award for Fairgrove Outdoor Warning System
Old Business
Correspondence/Resolutions

COMMISSIONER LIAISON COMMITTEE REPORTS

KIRKPATRICK

Board of Health
Community Corrections Advisory Board
Dept. of Human Services/Medical Care Facility Liaison
MI Renewable Energy Coalition
MEMS All Hazards
MAC Environmental Regulatory – Vice Chair
Cass River Greenways Pathway
Local Unit of Government Activity Report
NACO- Energy, Environment & Land Use
Jail Planning Committee
Land Acquisition
Saginaw Bay Coastal Initiative
Tuscola In-Sync
Region VI Tourism Discussions

BIERLEIN

Genesee Shiawassee Thumb Works
Human Development Commission (HDC)
Recycling Advisory Committee
Local Emergency Planning Committee (LEPC)
Great Start Collaborative Council
Local Unit of Government Activity Report
MAC Board of Directors
Human Services Collaborative Council
MAC Judiciary Committee
Tuscola County College Access Network
MAC Agricultural Committee

VAUGHAN

Board of Health
Planning Commission
Economic Development Corp/Brownfield Redevelopment
Local Unit of Government Activity Report
Mid-Michigan Mosquito Control Advisory Committee
Parks and Recreation Commission
Tuscola County Fair Board Liaison

YOUNG

Dispatch Authority Board
County Road Commission Liaison
Board of Public Works
Senior Services Advisory Council
Saginaw Bay Coastal Initiative
Local Unit of Government Activity Report
MAC Economic Development & Taxation Committee
Strategic EDC Planning Committee
Jail Planning Committee
Genesee Shiawassee Thumb Works
Region VI Economic Development Planning
Tuscola 2020

BARDWELL

Economic Development Corp/Brownfield Redevelopment
Caro DDA/TIFA
MAC Finance
MAC 7th District
Local Unit of Government Activity Report
TRIAD
Behavioral Health Systems Board
MAC Workers Comp Board

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

CORRESPONDENCE

- #1 March 30, 2017 Full Board Minutes
- #2 Consent Agenda Resolution
- #3 Caro Regional Center Resolution
- #4 April 10, 2017 Committee of the Whole Minutes
- #5 March 23, 2017 Road Commission Minutes
- #6 Region VII Area Agency on Aging Draft Allocation Plan for FY 2018

Draft
TUSCOLA COUNTY BOARD OF COMMISSIONERS
March 30, 2017 Minutes
H. H. Purdy Building

Commissioner Thomas Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 30th day of March 2017, to order at 8:00 o'clock a.m. local time.

Prayer – Reverend Dr. Jason Garwood, Colwood Church

Pledge of Allegiance – Commissioner Vaughan

Roll Call – Clerk Fetting

Commissioners Present: District 1 - Thomas Young, District 2 – Thomas Bardwell, District 3 - Kim Vaughan, District 5 – Matthew Bierlein

Commissioner Absent: District 4 – Craig Kirkpatrick

Also Present: Clayette Zechmeister, Clerk Jodi Fetting, Eean Lee, Mike Miller, Tisha Jones, Andrew Dietderich, Caroline Goetze, Sheriff Glen Skrent, Register John Bishop, Sandy Nielsen, Ann Hepfer, Heather Verhaeghe, Jamie Wark, Erica Dibble, Deb Cook

Adoption of Agenda

17-M-052

Motion by Bierlein, seconded by Young to adopt the agenda as presented.
Motion Carried.

Action on Previous Meeting Minutes -

17-M-053

Motion by Young, seconded by Young to adopt the meeting minutes from the March 16, 2017 meeting. Motion Carried.

Brief Public Comment Period for Agenda Items Only -

-John Bishop addressed the Board regarding the method to determine the interest due on the Elected Officials Wage Adjustment. His recommendation would be to use the 5% rather than the 2.5% based on statute.

Consent Agenda Resolution - None

New Business -

-Review of the 2016 County Health Department Audit -
Heather Verhaeghe from Gardner, Provenciano, Thomas & Luplow P.C.
reported and explained a favorable audit for the Tuscola County Health
Department.

-Commissioner Young asked if there is a plan in place for Opioid Addiction and
Overdose. Ann Hepfer stated the concern is at the forefront although there is not
funding to put a program in place. Matter discussed.

17-M-054

Motion by Bierlein, seconded by Young that the 2016 County Health Department
Audit be received and placed on file. Motion Carried.

-Changes in Health Department Personnel Policies -

Ann Hepfer explained the change in policy for new employees regarding
Personal Time Off (PTO) days. The other major change was transitioning from
Defined Benefit to Defined Contribution for new employees. Other smaller
changes were implemented also.

17-M-055

Motion by Bierlein, seconded by Vaughan that per the recommendation of the
Board of Health that the March 17, 2017 changes to the Health Department
Personnel Policies be approved. Motion Carried.

-Jail Ceiling -

Mike Miller presented to the Board the issues he is facing regarding the ceiling in
the jail. Mike is requesting a change order be adopted to change from a metal
pan ceiling to a detention grade drywall ceiling. New LED lighting to be placed in
the hallway is included in the bid. Matter discussed.

17-M-056

Motion by Bierlein, seconded by Young that per the recommendation of the
general contractor and architects that A-wing and B-wing jail hallway ceiling and
lighting fixtures be replaced. (The cost was reduced from \$83,365 in the original
bid to \$67,202 primarily by changing the type of material used. Also, the general
contractor does not believe the original ceiling could be reinstalled after the new
water and plumbing system is installed.) Motion Carried.

-Dispatch 2016 Annual Report -

Sandy Nielsen reviewed the 2016 Annual Report for Tuscola County Central
Dispatch. Smart911 has just under 1,000 subscribers.

17-M-057

Motion by Young, seconded by Bierlein that the 2016 Dispatch Annual Report be
received and placed on file. Motion Carried.

-Dispatch Hiring Request -

Sandy Nielsen explained the hiring request.

17-M-058

Motion by Young, seconded by Vaughan that the county hiring freeze be temporarily lifted and concur with the March 27, 2017 request from the Dispatch Director to fill two vacant full time dispatcher positions with the appointment of Madison Zimmerman effective start date of April 10, 2017 and Olivia Rivera-Hall with a start date to be determined contingent upon satisfactory physical. Motion Carried.

-Rent of office space at MSU for Farm Bureau -

Clayette Zechmeister explained the request to rent the office space.

17-M-059

Motion by Vaughan, seconded by Young that per the request of the Tuscola County Farm Bureau that authorization is given to rent office space to the Farm Bureau (approximately 10' by 10') and common areas at the county building housing Michigan State University Extension for \$350 per month. Payments are to be receipted into the general fund of the county. Also, documents regarding this matter are authorized for signature. Motion Carried.

Recessed at 9:31 a.m.

Reconvened at 9:41 a.m.

-Work force development and value added agriculture -

Matter tabled to allow Joe Bixler to attend the meeting to discuss.

-Wage adjustment for Elected Officials -

Erica Dibble explained the need for the wage adjustment for the Elected Officials. The payroll attorney was contacted to determine if interest should be paid and the options available. Register Bishop asked for clarification on if the interest was figured as compounded interest and it has been.

17-M-060

Motion by Bierlein, seconded by Young that per the research of the County Attorney and Human Resource Coordinator the following elected officials be paid the amount they were shorted in their first year of office plus 5% annual interest for the reason explained below. Also, budget amendments to correct this oversight are authorized.

(Per Michigan Department of Treasury elected officials are to be paid their authorized salary within the calendar year for which it was approved. They are to be paid their salary regardless of days worked in the office and the payroll period method does not apply to elected officials. This was an inadvertent miscalculation from previous points in time.)

- Former Sheriff Techendorf – elected in 2008 took office in 2009 owed \$777.35, plus interest \$428.57, **total \$1,205.92.**
- Drain Commissioner Mantey – elected in 2008 took office in 2009 owed \$602.93, plus interest \$332.41 **total \$935.34.**
- Register of Deeds Bishop – elected in 2012 took office in 2013 owed

- \$1,205.96, plus interest \$333.18, **total \$1,539.14.**
- County Clerk Fetting – elected in 2012 took office in 2013 owed \$1,243.15, plus interest \$343.46, **total \$1,586.61.**
- Commissioner Kirkpatrick - elected in 2012 took office in 2013 owed \$160.38, plus interest \$44.31, **total \$204.69.**
- Commissioner Bierlein - elected in 2012 took office in 2013 owed \$160.38, plus interest \$44.31, **total \$204.69.**
- Former Commissioner Trisch - elected in 2012 took office in 2013 owed \$160.38, plus interest \$44.31, **total \$204.69.**

Motion Carried.

-Caro Regional Center Update -

Clayette Zechmeister stated Mike Hoagland has received approximately 20 emails stating the letter of support has been forwarded. Clayette has also provided the letter of support to an employee of the Caro Center and the employees are going to sign the letter to turn in at the April 5, 2017 meeting to Save the Center. Matter discussed.

-Amend the Term of Office for Henry Wymore for the Region VII Area on Aging -
17-M-061

Motion by Young, seconded by Bierlein to amend the term of office for Henry Wymore for the Region VII Area on Aging. At the February 8th meeting, we had his term ending 12/31/18 and it should have ended on 3/31/2020. Motion Carried.

-Advertise to fill vacancy Senior Citizens Advisory Council -
17-M-062

Motion by Bierlein, seconded by Young that the County Clerk be requested to advertise to fill a vacancy on the Tuscola County Senior Citizens Advisory Council. Motion Carried.

Old Business - None

Correspondence/Resolutions -

- Public Officials Conference is tomorrow at the DoubleTree Hotel in Bay City. Clerk Fetting is attending on behalf of Tuscola County.
- Undersheriff Baxter received a RAP grant for bumper guards.
- 15th Annual Tuscola Stars Breakfast invitation is included in packet.
- Hills and Dales Hospital groundbreaking is on April 21, 2017.

COMMISSIONER LIAISON COMMITTEE REPORTS

BIERLEIN

Genesee Shiawassee Thumb Works
Human Development Commission (HDC)
Recycling Advisory Committee

Local Emergency Planning Committee (LEPC)
Great Start Collaborative Council
Local Unit of Government Activity Report
MAC Board of Directors - Conference was well attended. Feedback was positive regarding the speakers.
Human Services Collaborative Council
MAC Judiciary Committee - Update provided.
Tuscola County College Access Network
MAC Agricultural Committee

VAUGHAN

Board of Health - Update provided.
Planning Commission - Meets in April.
Economic Development Corp/Brownfield Redevelopment
Local Unit of Government Activity Report
Mid-Michigan Mosquito Control Advisory Committee
Parks and Recreation Commission - Have not heard back on the grant.
Tuscola County Fair Board Liaison

YOUNG

Dispatch Authority Board
County Road Commission Liaison - Meets next week.
Board of Public Works - Meets next week.
Senior Services Advisory Council - Meets in May.
Saginaw Bay Coastal Initiative - Update provided.
Local Unit of Government Activity Report - Attended the MAC Conference and gained useful information.
MAC Economic Development & Taxation Committee
Strategic EDC Planning Committee
Jail Planning Committee
Genesee Shiawassee Thumb Works
Region VI Economic Development Planning
Tuscola 2020 - Update provided.

BARDWELL

Economic Development Corp/Brownfield Redevelopment - Update provided.
Caro DDA/TIFA
MAC Finance - Committee name has been changed and meeting is scheduled.
MAC 7th District - Update provided on bank account
Local Unit of Government Activity Report - Lawsuit has been filed against Ellington Township.
TRIAD
Behavioral Health Systems Board - Update provided.

MAC Workers Comp Board - Meets in May.

KIRKPATRICK - absent

Board of Health

Community Corrections Advisory Board

Dept. of Human Services/Medical Care Facility Liaison

MI Renewable Energy Coalition

MEMS All Hazards

MAC Environmental Regulatory – Vice Chair

Cass River Greenways Pathway

Local Unit of Government Activity Report

NACO- Energy, Environment & Land Use

Jail Planning Committee

Land Acquisition

Saginaw Bay Coastal Initiative

Tuscola In-Sync

Region VI Tourism Discussions

Other Business as Necessary -

-Mike Miller received a call from the Cardboard City committee to see if the display was approved for the 5K race.

17-M-063

Motion by Bierlein, seconded by Vaughan to approve the request from the Cardboard City Organizers to place a display on the Courthouse lawn to promote the Cardboard City 5K Race. Motion Carried.

Extended Public Comment -

-Commissioner Bardwell wished Andrew Dietderich well in his next employment adventure.

Meeting adjourned at 10:39 a.m.

Jodi Fetting
Tuscola County Clerk

'DRAFT'

COUNTY OF TUSCOLA

STATE OF MICHIGAN

RESOLUTION TO ADOPT CONSENT AGENDA

At a regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the Village of Caro, Michigan, on the 13th day of April, 2017 at 8:00 a.m. local time.

COMMISSIONERS PRESENT:

COMMISSIONERS ABSENT:

It was moved by Commissioner _____ and supported by Commissioner _____ that the following Consent Agenda Resolution be adopted:

CONSENT AGENDA

- Agenda Reference:** A
- Entity Proposing:** COMMITTEE OF THE WHOLE 4/10/17
- Description of Matter:** Move that the 2016 Drain Commissioner Annual Report be received and placed on file.
- Agenda Reference:** B
- Entity Proposing:** COMMITTEE OF THE WHOLE 4/10/17
- Description of Matter:** Move that the 2017 Equalization Report as presented by the County Equalization Director be approved and placed on file.

- Agenda Reference:** C
- Entity Proposing:** COMMITTEE OF THE WHOLE 4/10/17
- Description of Matter:** Move that per the April 6, 2017 communication from Tim McClorey (Michigan Municipal Risk Management Authority) that renewal of various county property, liability and other insurances for the 2017/2018 year be approved and all appropriate signatures are authorized.
- Agenda Reference:** D
- Entity Proposing:** COMMITTEE OF THE WHOLE 4/10/17
- Description of Matter:** Move that the Millennia Invoice in the amount of \$8,187.50 be authorized for payment from the budget established for the new telephone system. Also, budget amendments for this unanticipated expense are authorized. Assistance from Century Link for payment of this invoice be continued.
- Agenda Reference:** E
- Entity Proposing:** COMMITTEE OF THE WHOLE 4/10/17
- Description of Matter:** Move that the December 2016 Personnel Policies Handbook be amended to incorporate a provision to clarify when a weather emergency is declared that Maintenance employees receive time and one-half for hours worked in addition to their regularly scheduled hours at the employees' regular rate of pay.
- Agenda Reference:** F
- Entity Proposing:** COMMITTEE OF THE WHOLE 4/10/17
- Description of Matter:** Move that the December 2016 Personnel Policies Handbook be amended to incorporate an Acknowledgement and Receipt form for union and non-union employees. The Handbook will first be sent to union representatives for review. Then the handbook and form will be sent to employees for acknowledgement of receipt, review, and that any questions have been answered by returning a signed copy.
- Agenda Reference:** G
- Entity Proposing:** COMMITTEE OF THE WHOLE 4/10/17

Description of Matter: Move that as an employment incentive, the Sheriff is authorized to reimburse from the Road Patrol Millage fund on a temporary basis for police academy training costs of new road patrol deputies hired on or after 4/13/17 (except for Timothy Zube who qualifies for the incentive because of prior understanding with the Sheriff). Said reimbursement payments will be made based on number of years of service: after one year 1/3 paid, after two years another 1/3 paid and after three years the final 1/3 paid. The Sheriff has the right to terminate this agreement at any time. The Road Patrol Deputies have signed a document agreeing to these provisions.

Agenda Reference: H

Entity Proposing: COMMITTEE OF THE WHOLE 4/10/17

Description of Matter: Move that per the request of the Sheriff, as a method of attracting experienced road patrol deputies the Sheriff is allowed to offer an appropriate higher starting pay on the wage scale for new hires, but not to exceed step three in the road patrol contract. The Road Patrol Deputies have agreed to this provision.

Agenda Reference: I

Entity Proposing: COMMITTEE OF THE WHOLE 4/10/17

Description of Matter: Move that the budgeted HVAC unit in the Sergeant's Office in the Jail be awarded to Thumb Heating and Cooling who was the low bidder for an amount of \$4,595.

Agenda Reference: J

Entity Proposing: COMMITTEE OF THE WHOLE 4/10/17

Description of Matter: Move that the budgeted Washing Machine for the Jail be awarded to Great Lakes Commercial Sales who was the sole bidder for an amount of \$5,730.

Agenda Reference: K

Entity Proposing: COMMITTEE OF THE WHOLE 4/10/17

Description of Matter: Move that the budgeted Phase III Courthouse Sprinkler System be awarded to Marlow who was the sole bidder for an amount of \$3,240.

Agenda Reference: L

Entity Proposing: COMMITTEE OF THE WHOLE 4/10/17

Description of Matter: Move that the budgeted carpet cleaning work be awarded to C&H Government who was the sole bidder for an amount of \$_____

IT IS FURTHER RESOLVED that any motion, resolution, or other act of Tuscola County inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS:

NAYS:

ABSTENTIONS:

RESOLUTION ADOPTED.

Thomas Bardwell, Chairperson
Tuscola County Board of Commissioners

Jodi Fetting
Tuscola County Clerk

DRAFT RESOLUTION

SUPPORTING THE CONSTRUCTION OF A NEW STATE PSYCHIATRIC FACILITY IN
TUSCOLA COUNTY TO REPLACE THE CURRENT CARO CENTER FACILITY

WHEREAS, Governor Snyder's recommended 2018 State Budget includes approximately \$115 million to replace the Caro Regional Center (facility) with a new State Psychiatric Facility (facility), and

WHEREAS, there is uncertainty as to whether or not the replacement facility will be located at the existing location in Tuscola County, and

WHEREAS, the facility is a vital economic engine of the entire region, employing approximately 360 people making it the second largest employer in Tuscola County, and

WHEREAS, relocation of the facility would have dramatic, devastating negative repercussions to businesses, schools and families living in communities throughout this region of the state, and

WHEREAS, the previous closure of State Prisons in this area already had a severely damaging impact to the local and regional economy, and

WHEREAS, this primarily rural region of the state is working to rebuild the economy from the great recession but cannot sustain the loss of a facility employing this number of residents on top of other problems that exist in most areas of the region such as: declining/aging population, school enrollment declines, declines in number employed and increasing number of people receiving public assistance, and

WHEREAS, in addition to its critical regional economic importance we believe the current facility location is the best for the state investment for several important reasons: it is accepted in the community, city infrastructure, available state land for construction, access to state highways and near medical providers, and

NOW THEREFORE BE IT RESOLVED, the Tuscola County Board of Commissioners does hereby urge Governor Rick Snyder, Department of Health and Human Services Director Nick Lyon, and members of the State legislature to direct funding for the replacement of the Caro Regional Center to Tuscola County because it is the best location and to prevent the loss of 360 jobs which are critical to the economy and families of this region of the state.

BE IT FURTHER RESOLVED, that copies of this resolution be transmitted to Governor Rick Snyder, Department of Health and Human Services Director Nick Lyon, and members of the State legislature that represent this region of the state.

DRAFT
**Tuscola County Board of Commissioners
Committee of the Whole
Monday, April 10, 2017 – 8:00 A.M.
HH Purdy Building - 125 W. Lincoln, Caro, MI**

Commissioners Present: District 1 - Thomas Young, District 2 - Thomas Bardwell, District 3 - Kim Vaughan, District 4 - Craig Kirkpatrick, District 5 - Matthew Bierlein

Absent: None

Also Present: Mike Hoagland, Clerk Jodi Fetting, Mike Miller, Tisha Jones, Undersheriff Glen Skrent, Caryn Painter, Drain Commissioner Bob Mantey, Dara McGarry, Angie Daniels, Joe Bixler, Tod Fackler, Walt Schlichting, Norm Daniels, Jim Stockmeyer, Undersheriff Bob Baxter, Erica Dibble

Finance
Committee Leaders-Commissioners Kirkpatrick and Bierlein

Primary Finance

1. **Drain Commissioner Annual Report** - Drain Commissioner Mantey presented the 2016 Annual Report for the Drain Commissioner's Office. Drain Commissioner Mantey also updated the Board with upcoming projects for 2017. Drain Commissioner Report matter to be placed on the Consent Agenda.
2. **MSU Value Added Agriculture Funding Potential** - Joe Bixler updated the Board on funding that the Governor has recommended for MSU Agriculture Program.

Personnel - Moved up in Agenda due to time constraints
Committee Leader-Commissioner Bardwell

Primary Personnel

1. **County Personnel Policy Amendments** - To be handled later in agenda.
2. **Sheriff Hiring Incentive Program** - Sheriff Skrent updated the Board regarding the progress on the implementation of the Incentive Program which is planned to be used as a temporary solution. Letters of understanding have been received from the bargaining units. Matter to be placed on the Consent Agenda.
3. **Sheriff Staffing Request** - Sheriff Skrent explained the staffing request to allow a position to be offered up to a Step 3 to a qualified candidate. Matter to be placed on the Consent Agenda.

Finance - continued

Committee Leaders-Commissioners Kirkpatrick and Bierlein

- 3. Equalization Report** - Angie Daniels presented to the Board the Tuscola County Equalization Report. Also, explained was an error that was found by the Department of Treasury in the Industrial Equalization (matter on agenda). Possible ways to remedy the error was discussed. Equalization Report matter to be placed on the Consent Agenda.

-Drain Commissioner Mantey expressed his appreciation for Angie in the cooperative effort working with the Drain Commissioner's office with the GIS program.

Recessed at 9:29 a.m.

Reconvened at 9:42 a.m.

- 4. Protest of Industrial Equalization Factor for Gilford Township** - Todd Fackler addressed the Board regarding the appeal of the Industrial Equalization Factor that was discovered after the March Board of Review closed. Todd in his appeal to the Board of Commissioners' is asking the Board to equalize the Gilford Township 2017 assessment roll as assessed. Walt Schlichting explained and apologized to the Board that unfortunately he missed catching the error upon approval of the equalization report. Walt also offered to address the Tax Tribunal on behalf of the Todd Fackler and Gilford Township stating that the error falls on the County. Matter and options discussed at length by the Board. Matter to be placed on the Board Agenda for Thursday, April 13, 2017.
- 5. Road Commissioner Request to Increase Salary** - Board had a few questions raised that Mike Hoagland will research. No action at this time.
- 6. County Insurances Renewal** - Mike Hoagland explained the renewal presented to the County. Matter to be placed on the Consent Agenda.
- 7. Caro Regional Center Status 4/6/17** - Mike Hoagland reviewed the efforts that have been happened in showing support from the community to keep the Caro Regional Center in the current location. The Caro Regional Center is the 2nd largest employer in Tuscola County. Board discussed the importance of keeping the Caro Regional Center in Tuscola County. Mike Hoagland to send information to DHHS Director. Also, the Board would like information placed on the County Website.
- 8. Millennia Invoice** - Mike Hoagland explained the current invoice due to Millennia. Board agreed to pay the invoice. Matter to be placed on the Consent Agenda.

On-Going and Other Finance

1. Human Development Commission CDBG Housing Rehabilitation Loan - Brian Neuville would like to update the Board with the program.
2. Jail Planning Committee
3. Millage Renewal Planning
4. Monitor Wind Turbine Development and Assessing/Taxation Dispute
5. Continue Review of Road Commission Legacy Costs - Road Commission is looking to place money in the Legacy Cost line item.

Personnel - continued
Committee Leader-Commissioner Bardwell

Primary Personnel

4. **County Personnel Policy Amendments** - Erica Dibble presented to the Board regarding current policies. An overview to changes to the County Personnel Policy and the County Non-Personnel Policy were reviewed. Matter to be placed on the Consent Agenda.
5. **Sheriff Hiring Incentive Program** - Handled earlier in the Agenda.
6. **Sheriff Staffing Request** - Handled earlier in the Agenda.

On-Going and Other Personnel

1. Reporting Relationship (Nepotism Policy)
2. Initiate Turnover and Wage Survey to Minimize Vulnerability to Loss of Critical Positions
3. Update Personnel Policies with Federal Changes such as ACA, Exempt/non-Exempt
4. Develop Parameters for 2017 Labor Negotiations
5. Review Re-Establishment of Judicial Committee Meetings
6. Review Formation of Quarterly Meetings with Senior Leaders and Road Commissioners
7. Develop a Method to Communicate County Concerns to State Senator and Representative

Building and Grounds
Committee Leaders-Commissioners Young and Vaughan

Primary Building and Grounds

1. **Update Regarding Recycling Relocation** - Mike Miller updated the Board regarding the Indianfields Township Planning Committee. The Indianfields Township Board has approved the project. A closing date has been scheduled.
2. **HVAC Bid for Jail Sergeants Office** - Two bids have been received for the

project: Thumb Heating and Cooling - \$4,595.00 and Hall's Heating and Cooling - \$4,600.00. Board agreed to award the project to Thumb Heating and Cooling. Matter to be placed on Consent Agenda.

3. **New Washing Machine Bid for Jail** - One bid was received for the project: Great Lakes Laundry - \$5,730.00. Matter to be placed on the Consent Agenda.
4. **Phase III Courthouse Sprinkler System Bid** - One bid was received for the 3rd and final phase of the project: Marlow - \$3,240.00. Matter to be placed on the Consent Agenda.
5. **Commercial Carpet Cleaner Bid (matter added)** - One bid was received for the project: C & H Governmental - \$2,121.65. Matter to be placed on the Consent Agenda.

On-Going and Other Building and Grounds

1. Update 10 Year Capital Improvement Plan
2. Continue Work with Jail Planning Regarding Potential Jail Renovation and Additional Jail Bed Space for Holding Cells and Potential Revenue Generation - A Jail Planning Committee meeting needs to be scheduled.
3. Implement 2017 Budgeted Capital Improvement Projects
4. Fire Safety Planning
5. Security/Safety Committee – Methods to Enhance Security – Next Steps - Rough Draft has been received from State Court Administrative Office.

Other Business as Necessary -

-May 2, 2017 Election for Vassar Schools and Almer Township. There have been other local issues mentioned to be placed on the August 2017 ballot although Clerk Fetting has not had any filed.

Public Comment Period - None

Meeting adjourned at 11:40 a.m.

Jodi Fetting
Tuscola County Clerk

March 23, 2017

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, March 23, 2017 at 8:00 A.M.

Present: Road Commissioners John Laurie, Gary Parsell, Mike Zwerk, Julie Matuszak, and Pat Sheridan; County Highway Engineer Michele Zaverucha, Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey.

Motion by Parsell seconded by Matuszak that the minutes of the March 9, 2017 regular meeting of the Board be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Payroll in the amount of \$104,721.89 and bills in the amount of \$206,275.18 covered by vouchers #17-13, #17-14, #17-15, and #HRA-44 were presented and audited.

Motion by Zwerk seconded by Parsell that the payroll and bills be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Brief Public Comment Segment:

None.

Mr. Harvey Sherman appeared before the Board to discuss the Road Commission's Fixed Object and Tree Removal Safety Grant Project. Mr. Sherman reported to the Board that he wanted the wood from the trees cut on his property on Center Road, but they were chipped and removed away from his property. County Highway Engineer Zaverucha presented to the Board a timeline of the Fixed Object and Tree Removal Safety Grant Project. Zaverucha also explained the scope of the federal funded project, and the policies followed by the Contractor, Wonsey Tree Service. Zaverucha further reported to the Board that Mr. Sherman has been offered compensating wood, but Mr. Sherman will not accept the offer. The Board tabled the discussion for the scheduled bid opening.

At 8:15 A.M. the following bids were opened for 2017 Hot Mixed Asphalt Machine Patches:

Bidder	Local Road	Local Road	Local Road	Local Road
	Sm. Patches <u>0 - 5 tons</u>	Sm. Patches <u>6 - 10 tons</u>	Med. Patches <u>11 - 49 tons</u>	Lg. Patches <u>50 tons +</u>
Ace-Saginaw Paving Co.	\$ 405.00 / ton	\$ 405.00 / ton	\$ 395.00 / ton	\$ 395.00 / ton
Astec Asphalt, Inc.	\$ 175.00 / ton	\$ 150.00 / ton	\$ 120.00 / ton	\$ 100.00 / ton
Bidder	Primary Road	Primary Road	Primary Road	Primary Road
	Sm. Patches <u>0 - 5 tons</u>	Sm. Patches <u>6 - 10 tons</u>	Med. Patches <u>11 - 49 tons</u>	Lg. Patches <u>50 tons +</u>
Ace-Saginaw Paving Co.	\$ 405.00 / ton	\$ 405.00 / ton	\$ 395.00 / ton	\$ 395.00 / ton
Astec Asphalt, Inc.	\$ 190.00 / ton	\$ 165.00 / ton	\$ 135.00 / ton	\$ 115.00 / ton
Bidder	Pavement for	Removing		
	<u>Butt Joints</u>	<u>HMA Surface</u>		
Ace-Saginaw Paving Co.	\$ no bid	\$ no bid		
Astec Asphalt, Inc.	\$ 24.00 / syd.	\$ 5.00 / syd.		

Motion by Zwerk seconded by Matuszak that the bids for 2017 Hot Mixed Asphalt Machine Patches be accepted and awarded in the best interest of the Tuscola County Road Commission, as recommended by the County Highway Engineer. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

The Board further discussed the Road Commission's Fixed Object and Tree Removal Safety Grant Project with Mr. Harvey Sherman. After further discussion, the Board recommended that Mr. Sherman contact the Contractor, Wonsey Tree Service, in order to resolve his dispute.

Motion by Parsell seconded by Zwerk that bid item #5 for Arbelia Township, bid item #16 for Indianfields Township, and bid item #17 for Kingston Township of the 2017 bituminous resurfacing bids be awarded to the low bidder, Albrecht Sand & Gravel Company; and that bid items #14 and #15 for Gilford Township, bid item #25 for Novesta Township, and bid item #32 for Watertown Township of the 2017 bituminous resurfacing bids be awarded to the low bidder, Pyramid Paving Company. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

At 8:30 A.M. the following bids were opened for the 2017 Furnishing & Placing Crushed Limestone and Crushed Gravel:

<u>Item No.</u>	<u>Location</u>	<u>Burroughs Materials</u>	<u>Wirt Stone Dock</u>
2017 CRUSHED LIMESTONE:			
1.	Stockpile Akron	\$ 11,680.00	\$ 12,280.00
2.	Stockpile DNR	11,360.00	12,480.00
3.	Austin Rd.	23,250.00	24,525.00
4.	Cook Rd.	23,250.00	24,525.00
5.	Trail Rd.	no bid	2,943.00
6.	Cedar Run Rd.	11,625.00	13,425.00
7.	Stockpile Caro	757.50	830.00
8.	Stockpile Akron	757.50	767.50
9.	Tin Bill Rd.	33,300.00	35,400.00
10a.	Gotham Rd.	24,957.00	27,612.00
10b.	Gotham Rd.	45,150.00	49,800.00
11a.	Gotham Rd.	6,345.00	7,020.00
11b.	Gotham Rd.	32,432.75	35,773.00
12a.	Leonard Rd.	24,992.00	27,456.00
12b.	Leonard Rd.	33,330.00	36,520.00
13.	Stockpile Wisner	11,062.50	11,062.50

Motion by Parsell seconded by Matuszak that the bids for the 2017 Furnishing & Placing Crushed Limestone and Crushed Gravel be accepted, and to forward the bid results to the respective Township Boards for approval. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

At 8:45 A.M. the following bids were opened for the Huron Line Road from M-25 to French Road Grade, Base, and Drainage Project:

<u>Bidder</u>	<u>Project Total</u>
B.P. Contracting	\$ 308,480.00
Gentner Excavating, LLC.	339,955.00
Kappen Excavating, LLC	349,900.00
Marlette Excavating Company	365,850.00
Nicol and Sons, Inc.	378,014.00

McEachin Excavating, Inc.	410,745.00
Mid-State Earthworks, Inc.	455,700.00
L.J. Construction, Inc.	457,025.00

Motion by Zwerk seconded by Parsell that the bids for the Huron Line Road from M-25 to French Road Grade, Base, and Drainage Project be accepted, reviewed by Management, and forward the bid results to the Columbia Township Board for approval. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak that the bids for 2017 Corrugated Metal Pipe taken and accepted at the March 9, 2017 regular meeting of the Board be awarded to the low bidder, Cadillac Culvert, Inc. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Zwerk that the bids for 2017 Street Signs taken and accepted at the March 9, 2017 regular meeting of the Board be awarded to the following low bidders, Dornbos Signs for Part A and Part D, and Vulcan Signs for Part B and Part C. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Zwerk that a permit be issued to the Evergreen Creek Competition Club allowing for the closure of Waterman Road between Sheridan Road and Washburn Road on September 10, 2017 in conjunction with a Harescramble Race Event; and that the Road Commission will provide standard traffic control signs for the closure; and all pending approval from the Michigan County Road Commission Self-Insurance Pool. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Zwerk to approve that Road Commission Pickup Truck #10 be offered for sale at public auction. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Sheridan that the following resolution be adopted:

RESOLUTION

WHEREAS, the County Highway Engineer of the Tuscola County Road Commission has reviewed the 2016 Michigan Department of Transportation Road Certification Maps for Tuscola County, and

WHEREAS, upon review there are no changes and/or corrections.

THEREFORE, BE IT RESOLVED, that this Tuscola County Board of Road Commissioners approve Chairman John Laurie to sign the 2016 Michigan Department of Transportation Road Certification Map for Tuscola County with no changes and/or corrections.

Ayes: John Laurie, Gary Parsell, Mike Zwerk, Julie Matuszak, Pat Sheridan

Nays: None

At 9:00 A.M. the following bids were opened for the 2017 Site Delivered Polymer Coated Corrugated Metal Pipe:

<u>Item No.</u>	<u>Location</u>	<u>Jensen Bridge Co.</u>	<u>St. Regis Culvert, Inc.</u>
1.	Birch Run Rd.	\$ 11,895.20	\$ 12,980.00
2.	Bradford Rd.	7,909.20	8,437.00
3.	Lorenzo Rd.	14,766.50	16,380.00
4.	Simpson Rd.	17,719.80	17,200.00
5.	Elmwood Rd.	15,581.20	no bid
6.	Gilford Rd.	960.00	1,308.00

Motion by Sheridan seconded by Zwerk that the bids for the 2017 Site Delivered Polymer Coated Corrugated Metal Pipe be accepted, and awarded to Jensen Bridge & Supply Company. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Koylton Township Supervisor Doug Kramer appeared before the Board to discuss White Creek Road from Denhoff Road to M-46, the mile that was crushed back to gravel in 2009. Mr. Kramer requests a variance of the Road Commission's standards in order to pave this portion of White Creek Road this season without the recommended additional limestone application. County Highway Engineer Zaverucha presented to the Board a history of this mile of White Creek Road, provided the road strength structural numbers, and the Road Commission's standard cross section of material required prior to paving. After discussion, the Board will table the request until receiving soil boring samples from White Creek Road.

Motion by Parsell seconded by Zwerk to approve the Road Agreement between the Tuscola County Road Commission and Consumers Energy for the Cross Winds Energy Park II and III Projects, and authorize Chairman Laurie to sign the Road Agreement. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Matuszak to approve a high school student job shadow the Road Commission's Diesel Mechanics for a student interested in welding, all with the appropriate waiver of liability documentation. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Parsell that the Seasonal Weight Restrictions be removed from all affected county roads effective Monday, March 27, 2017 at 7:00 A.M. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Road Commissioner Parsell gave a report of attending the recent County Road Association of Michigan's Annual Highway Conference in Lansing.

Road Commissioner Matuszak gave a report of attending the recent Tuscola County Parks and Recreation Commission meeting.

Motion by Parsell seconded by Matuszak that the meeting be adjourned at 10:55 A.M. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Chairman

Secretary-Clerk of the Board



#6



REGION VII AREA AGENCY ON AGING

YVONNE CORBAT, CHAIR

BOB BROWN, EXECUTIVE DIRECTOR

TO: Interested Parties

FROM: Bob Brown, Executive Director

SUBJECT: Opportunity for Review & Comment
Allocation Plan for Senior Services for FY 2018

DATE: March 31, 2017

Enclosed please find a Draft Allocation Plan for senior services funded through the Region VII Area Agency on Aging. We are requesting your review and comments.

These figures are preliminary planning figures in anticipation of federal and state appropriations for FY 2018. Region VII AAA may allow transfers among service categories as long as the Michigan Aging and Adult Services Agency (AASA) Guidelines are followed. AASA does not allow transfers between state funded programs, Title III-D programs or Title III-E programs. Final allocations for service categories and service areas are subject to change, contingent upon subsequent notification of funding distributions.

Written comments on the allocations are due at the Region VII Area Agency on Aging office by 4:00 p.m. on Friday, April 21, 2017.

Please send your comments to:

Stacey Dudewicz, Contract Manager
Region VII Area Agency on Aging
1615 South Euclid Avenue
Bay City, MI 48706

The Region VII AAA Board of Director will take your comments and recommendations into consideration before final allocations are determined. If you have any questions or concerns, please do not hesitate to contact Stacey at (989) 893-4506.

BB/sd

Enclosure

MEMBER COUNTIES: BAY ■ CLARE ■ GLADWIN ■ GRATIOT ■ HURON ■ ISABELLA ■ MIDLAND ■ SAGINAW ■ SANILAC ■ TUSCOLA

REGION VII AREA AGENCY ON AGING
1615 S. EUCLID AVENUE
BAY CITY, MI 48706

FY 2018 Draft Allocation

County	Service Category	DRAFT FY 2018
Bay	Congregate Nutrition	\$77,821
"	Home Delivered Meals	256,749
"	Case Coordination & Support	56,870
"	Homemaking	59,619
"	Personal Care	14,818
"	Adult Day Care	65,740
"	Caregiver Training	12,907
"	Caregiver Training	12,907
	SUBTOTAL	\$557,431
Clare	Congregate Nutrition	\$32,092
"	Home Delivered Meals	98,407
"	Case Coordination & Support	22,789
"	Personal Care	13,456
"	Homemaking	19,376
"	Respite Care	12,687
"	Senior Center Staffing	5,273
"	Adult Day Care	14,266
"	Caregiver Training	7,296
	SUBTOTAL	\$225,642
Gladwin	Congregate Nutrition	\$31,750
"	Home Delivered Meals	88,027
"	Case Coordination & Support	19,749
"	Personal Care	17,289
"	Homemaking	14,268
"	Respite Care	10,091
"	Senior Center Staffing	4,488
"	Adult Day Care	8,898
"	Caregiver Training	6,955
	SUBTOTAL	\$201,515
Gratiot	Congregate Nutrition	\$29,742
"	Home Delivered Meals	65,990
"	Case Coordination & Support	28,070
"	Homemaking	7,000
"	Home Repair	8,052
"	Chore	12,330
"	Personal Care	26,292
"	Respite Care	16,129
"	Senior Center Staffing	9,046
"	Adult Day Care	9,567
"	Caregiver Training	7,042
	SUBTOTAL	\$219,260

County	Service Category	DRAFT FY 2018
Isabella	Congregate Nutrition	\$39,186
"	Home Delivered Meals	70,451
"	Case Coordination & Support	30,870
"	Personal Care	21,748
"	Homemaking	24,017
"	Respite Care	15,495
"	Adult Day Care	20,027
"	Caregiver Training	11,705
	SUBTOTAL	\$233,499
Midland	Congregate Nutrition	\$56,292
"	Home Delivered Meals	156,709
"	Case Coordination & Support	33,635
"	Transportation	14,001
"	Homemaking	30,324
"	Home Repair	27,000
"	Respite Care	15,438
"	Adult Day Care	38,447
"	Caregiver Training	16,648
	SUBTOTAL	\$388,494
Saginaw	Congregate Nutrition	\$115,731
"	Home Delivered Meals	374,688
"	Case Coordination & Support	90,592
"	Senior Center Operations	9,000
"	Senior Center Staffing	13,000
"	Adult Day Care	90,751
"	Caregiver Training	49,843
"	Geriatric Evaluation	18,211
	SUBTOTAL	\$761,816
Huron	Congregate Nutrition	\$30,249
"	Home Delivered Meals	132,900
"	Case Coordination & Support	18,674
"	Transportation	7,217
"	Chore	2,180
"	Adult Day Care	14,672
"	Caregiver Training	8,371
"	Personal Care	12,939
"	Respite Care	6,623
"	Homemaking	20,480
	SUBTOTAL	\$254,305

County	Service Category	DRAFT FY 2018
Sanilac	Congregate Nutrition	\$31,177
"	Home Delivered Meals	138,048
"	Case Coordination & Support	19,663
"	Transportation	5,945
"	Chore	3,077
"	Adult Day Care	16,333
"	Caregiver Training	10,800
"	Personal Care	19,352
"	Respite Care	8,084
"	Homemaking	25,304
	SUBTOTAL	\$277,783
Tuscola	Congregate Nutrition	\$15,858
"	Home Delivered Meals	161,399
"	Case Coordination & Support	28,790
"	Transportation	5,872
"	Chore	5,418
"	Adult Day Care	20,558
"	Caregiver Training	11,763
"	Personal Care	23,988
"	Respite Care	6,265
"	Homemaking	31,767
	SUBTOTAL	\$311,678
	Total of County Allocations	\$3,431,423
Saginaw	Personal Care	133,810
"	Homemaking	78,247
"	Respite Care	45,752
	Saginaw In-Home Subtotal	\$257,809
Saginaw	Minority Outreach/Advocacy	75,000
Saginaw	Senior Center Staffing/ Minority Outreach / Transportation	40,685
Thumb	Minority Outreach/Advocacy	20,000
	Special Programs Subtotal	\$135,685
All 10 Counties	Long Term Care Ombudsman	\$76,774
All 10 Counties	Legal Assistance	56,000
All 10 Counties	Elder Abuse Prevention	11,641
	Total Other Programs	\$144,415
	GRAND TOTAL	\$3,969,332