

**TUSCOLA COUNTY BOARD OF COMMISSIONERS  
MEETING AGENDA**

**THURSDAY, MARCH 16, 2017 – 8:00 A.M.**

**H. H. PURDY BUILDING BOARD ROOM  
125 W. Lincoln Street  
Caro, MI**

125 W. Lincoln Street  
Caro, MI 48723

Phone: 989-672-3700  
Fax: 989-672-4011

- 8:00 A.M. Call to Order – Chairperson Bardwell  
Prayer – Rev. Doug Abel of Vassar First Presbyterian Church  
Pledge of Allegiance – Commissioner Bierlein  
Roll Call – Clerk Fetting  
Adoption of Agenda  
Action on Previous Meeting Minutes (See Correspondence #1)  
Brief Public Comment Period for Agenda Items Only  
Consent Agenda Resolution (See Correspondence #2)  
New Business  
    -Request to Change CDBG Targeted Housing Rehabilitation Program  
        to County-Wide  
    -Caro Regional Center  
    -Correction to Payroll Issue for Certain Elected Officials (See  
        Correspondence #3)  
    -Potential Rental of Space at MSU-e Building to Farm Bureau  
    -Letter Requested Regarding Indian Creek Intercounty Drain Bonds  
        (See Correspondence #4)  
    -Schedule Special Board Meeting to Discuss Former Vassar Foundry  
        (March 22, 2017)  
    -Prosecutor Request to Fill Vacant Assistant Prosecutor Position  
        (See Correspondence #5)  
    -Change Order Regarding Jail Electrical Bid  
Old Business  
Correspondence/Resolutions

**COMMISSIONER LIAISON COMMITTEE REPORTS**

VAUGHAN

Board of Health

Planning Commission

Economic Development Corp/Brownfield Redevelopment

Local Unit of Government Activity Report

Mid-Michigan Mosquito Control Advisory Committee

Parks and Recreation Commission

Tuscola County Fair Board Liaison

YOUNG

Dispatch Authority Board  
County Road Commission Liaison  
Board of Public Works  
Senior Services Advisory Council  
Saginaw Bay Coastal Initiative  
Local Unit of Government Activity Report  
MAC Economic Development & Taxation Committee  
Strategic EDC Planning Committee  
Jail Planning Committee  
Genesee Shiawassee Thumb Works  
Region VI Economic Development Planning  
Tuscola 2020

BARDWELL

Economic Development Corp/Brownfield Redevelopment  
Caro DDA/TIFA  
MAC Economic Development/Taxation  
MAC 7<sup>th</sup> District  
Local Unit of Government Activity Report  
TRIAD  
Behavioral Health Systems Board  
MAC Workers Comp Board

KIRKPATRICK

Board of Health  
Community Corrections Advisory Board  
Dept. of Human Services/Medical Care Facility Liaison  
MI Renewable Energy Coalition  
MEMS All Hazards  
MAC Environmental Regulatory – Vice Chair  
Cass River Greenways Pathway  
Local Unit of Government Activity Report  
NACO- Energy, Environment & Land Use  
Jail Planning Committee  
Land Acquisition  
Saginaw Bay Coastal Initiative  
Tuscola In-Sync  
Region VI Tourism Discussions

BIERLEIN

Genesee Shiawassee Thumb Works  
Human Development Commission (HDC)  
Recycling Advisory Committee  
Local Emergency Planning Committee (LEPC)  
Great Start Collaborative Council  
Local Unit of Government Activity Report

MAC Board of Directors  
Human Services Collaborative Council  
MAC Judiciary Committee  
Tuscola County College Access Network  
MAC Agricultural Committee

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

## CORRESPONDENCE

- #1 February 23, 2017 Full Board & Statutory Finance Minutes
- #2 Consent Agenda Resolution
- #3 Certain Elected Officials Pay Adjustments
- #4 Letter Regarding Indian Creek Intercounty Drain Bonds
- #5 Prosecutor Request to Refill Position
- #6 March 13, 2017 Committee of the Whole Minutes
- #7 February 9 and February 23, 2017 Road Commission Minutes

*Draft*  
TUSCOLA COUNTY BOARD OF COMMISSIONERS  
February 23, 2017 Minutes  
H. H. Purdy Building

Commissioner Thomas Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 23rd day of February 2017, to order at 8:09 o'clock a.m. local time.

Prayer – Reverend William Sanders

Pledge of Allegiance – Commissioner Young

Roll Call – Clerk Fetting

Commissioners Present: District 1 - Thomas Young, District 2 – Thomas Bardwell, District 4 – Craig Kirkpatrick, District 5 – Matthew Bierlein (via Google hangouts) (excused at 9:55 a.m.)

Commissioner Absent: District 3 - Kim Vaughan

Also Present: Mike Hoagland, Clerk Jodi Fetting, Eean Lee, Mike Miller, Tisha Jones, Kevin Daley, Pamela Shook, Steve Anderson, Mark Putnam, Jim Mantey, Norm Stephens, Robert DeCoe

*Adoption of Agenda*

17-M-031

Motion by Young, seconded by Kirkpatrick to adopt the agenda as amended.

Motion Carried.

*Action on Previous Meeting Minutes -*

17-M-032

Motion by Kirkpatrick, seconded by Young to adopt the meeting minutes from the February 9, 2017 meeting. Motion Carried.

*Brief Public Comment Period - None*

*Consent Agenda Resolution - None*

*New Business -*

-City of Caro Web Page Agreement - Mike Hoagland and Eean Lee updated the Board regarding the proposed agreement. The IT Department has been instrumental in assisting the City of Caro update their webpage.

## 17-M-033

Motion by Kirkpatrick, seconded by Young that the Website and Maintenance Agreements between Tuscola County Information Systems and the City of Caro be approved and all appropriate signatures are authorized. (City of Caro has taken action approving the agreement). Motion Carried.

-Autopsy Transport Agreement - Mike Hoagland updated the Board of Dr. Busch's recommendation to the proposed agreement.

## 17-M-034

Motion by Young, seconded by Kirkpatrick that per the request of the Tuscola County Medical Examiner the Body Transport Agreement between the County of Tuscola and Ware-Smith-Woolever & Co. be approved and all appropriate signatures are authorized. Motion Carried.

-Medical Examiner Software Agreement - Mike Hoagland updated the Board with the reasons Dr. Busch is requesting to upgrade to the Milo Software.

## 17-M-035

Motion by Kirkpatrick, seconded by Young that per the recommendation of the Tuscola County Medical Examiner that the agreement with MDiLog to provide Medical Examiner computer software be approved and all necessary signatures are authorized. (Advantages of MDiLog software over current software has been provided in a side by side comparison). Motion Carried.

-Veterans Affairs Grant Application Support Letter - Mike Hoagland updated the Board regarding the need for the Support Letter to apply for the potential grant opportunity.

## 17-M-036

Motion by Young, seconded by Kirkpatrick that per the request of the Veterans Affairs Director the letter accepting \$15,000 in funding from the Michigan Veterans Affairs Agency for partial costs of a new full-time accredited veterans officer be approved for signature. Also, this letter be submitted to the Michigan Veterans Affairs Agency. Motion Carried.

-Request to Extend Recycling Land Lease with the City of Caro - Mike Hoagland updated the Board regarding the need to extend the lease for the current Recycling Center.

-Update Regarding New Recycling Location - Mike Miller updated the Board regarding the progress of the land acquisition. Indianfields Township is requesting additional documentation that Mike Miller explained to the Board. Mike Hoagland will contact the attorney for further guidance in the steps needed to be taken to move the project forward.

-Bids for Jail Remodeling Project - Mike Hoagland and Mike Miller updated the Board regarding the recommendation from the architects to accept the bid from Ripman.

17-M-037

Motion by Kirkpatrick, seconded by Young that the base bid for all water supply systems at the County Jail be awarded to Ripman for an amount of \$197,189.90 and agreements are authorized to be signed. (Other alternatives that were bid may be reevaluated and considered at a later time). Motion Carried.

-Bids for Jail Air Conditioning Project (matter added) - Mike Miller opened the bids received for the air conditioning project for the B-wing multi-purpose room in the jail.

\*Newton-Johnson, Vassar MI - \$4,732.00

\*Wise Heating and Cooling, West Branch - \$5,000.00

Mike Miller will review the bids to verify they meet the requirements of the bid request and will bring the matter back to the Board.

-Vanderbilt Park Grant Agreement - Mike Hoagland updated the Board regarding the grant agreement.

17-M-038

Motion by Kirkpatrick, seconded by Young that the resolution accepting the Michigan Recreation Passport Grant Program be approved and all appropriate signatures are authorized. Motion Carried.

-Pamela Shook, Vanderbilt Park Manager, provided an update on Vanderbilt Park. Board would like the Parks and Recreation Chairperson to attend an upcoming meeting. Board would like to discuss matter further at an upcoming Committee of the Whole meeting.

-Parks and Recreation Commission Vacancy - Matter tabled.

-Region VII Area Agency on Aging Advisory Council Vacancy - Mike Hoagland updated the Board regarding the application received.

17-M-039

Motion by Young, seconded by Kirkpatrick that Ralph Rasch be immediately nominated to fill a vacancy on the Region VII Area Agency on Aging Advisory Council. Motion Carried.

-Request to Use Courthouse Lawn - Mike Hoagland explained the request.

17-M-040

Motion by Kirkpatrick, seconded by Young that per the National Day of Prayer request that authorization is given to use the Courthouse Lawn on Thursday, May 4, 2017 from approximately Noon to 1:00 p.m. Also, the Buildings and Grounds Director notify the party making the request that it was granted. Motion Carried.

-Payment of Millenia Invoice - Mike Hoagland and Eean Lee updated the Board regarding the invoice received from Millenia.

17-M-041

Motion by Kirkpatrick, seconded by Bierlein that authorization be given for the county attorney to send a letter to Century Link requesting they pay an \$8,187.50 invoice from Millenia. (The county bought a new telephone system from Millenia that was unable to be used because Century Link could not fulfill their obligation to make their switching infrastructure work with the new telephone system. The county was then forced to hire Millenia to fix the problem which they successfully accomplish). Motion Carried.

*Old Business - None*

*Correspondence/Resolutions -*

- Health Department February Monthly report included in Board Packet.
- Communication regarding Dental Clinic included in Board Packet. Meeting to be held on March 8th.
- Allegan County Resolution regarding Medicare Prescription Drug Bill of 2003. Discussion of the resolution to be added to an upcoming Committee of the Whole.
- Celebrating Tuscola Star's Committee is looking for nominations.
- Road Commission minutes from their January 26, 2017 meeting included in Board Packet.
- Commissioner Bardwell received a letter regarding the Drain Commissioner FOIA to be separate from the County centralized FOIA system.



**COMMISSIONER LIAISON COMMITTEE REPORTS**YOUNG

Dispatch Authority Board

County Road Commission Liaison - Will attend the April meeting as their schedule will be different than the Board of Commissioner's meetings in April.

Board of Public Works

Senior Services Advisory Council

Saginaw Bay Coastal Initiative - Update provided from last meeting. Matter discussed.

Local Unit of Government Activity Report

MAC Economic Development & Taxation Committee - Meets February 24, 2017.

Strategic EDC Planning Committee - Planning Committee is making progress.

Grede Foundry discussed.

Jail Planning Committee

Genesee Shiawassee Thumb Works - Focusing on under-employed population and ways to assist them.

Region VI Economic Development Planning - Update provided.

Tuscola 2020

BARDWELL

Economic Development Corp/Brownfield Redevelopment - Update provided.

Caro DDA/TIFA - No update.

MAC Economic Development/Taxation - Meets February 24, 2017

MAC 7<sup>th</sup> District - No update.

Local Unit of Government Activity Report

TRIAD

Behavioral Health Systems Board - Meeting is this evening.

MAC Workers Comp Board - Meets March 10, 2017.

KIRKPATRICK

Board of Health - Update provided.

Community Corrections Advisory Board

Dept. of Human Services/Medical Care Facility Liaison

MI Renewable Energy Coalition - Update provided.

MEMS All Hazards

MAC-Environment Energy Land Use

Cass River Greenways Pathway

Local Unit of Government Activity Report - Update provided.

NACO- Energy, Environment & Land Use

Jail Planning Committee - Update provided.

Land Acquisition

Saginaw Bay Coastal Initiative

Tuscola In-Sync

BIERLEIN

Genesee Shiawassee Thumb Works  
Human Development Commission (HDC)  
Recycling Advisory Committee  
Local Emergency Planning Committee (LEPC)  
Great Start Collaborative Council  
Local Unit of Government Activity Report  
MAC Board of Directors  
Human Services Collaborative Council  
MAC Judiciary Committee  
Tuscola County College Access Network  
MAC Agricultural Committee - Changes are forthcoming regarding the EPA.  
Update provided.

VAUGHAN - absent.

Board of Health  
Planning Commission  
Economic Development Corp/Brownfield Redevelopment  
Local Unit of Government Activity Report  
Mid-Michigan Mosquito Control Advisory Committee  
Parks and Recreation Commission  
Tuscola County Fair Board Liaison

*Other Business as Necessary -*

- Caryn Painter, Circuit Court Administrator, has leveraged \$96,000 from the State for the Child Care Fund.
- Health Department Bond Sale will be on March 16, 2017.
- House of Representatives has voted down the proposed changes to the Income Tax Guidelines.

*Extended Public Comment - Board set a time limit of 6 minutes.*

- Kevin Daley introduced himself as he has announced that he will be running in 2018 for the Senate Seat currently held by Senator Mike Green.
- Bob DeCoe expressed concerned regarding the Board Agenda packet.
- Norm Stephens presented a handout to the Board regarding wind energy.
- Jim Mantey informed the Board that a federal lawsuit has been filed against Almer Township regarding the wind issue.

Meeting adjourned at 10:21 a.m.

Jodi Fetting  
Tuscola County Clerk

Statutory Finance Committee Minutes  
February 23, 2017  
H.H. Purdy Building  
125 W. Lincoln St, Caro MI

Meeting called to order at 10:21 a.m.

Commissioners Present: Young, Bardwell, Kirkpatrick

Commissioners Absent: Vaughan, Bierlein

Also Present: Mike Hoagland, Jodi Fetting, Tisha Jones, Kevin Daley

Claims and Per Diems were reviewed and approved.

Public Comment - None

Meeting adjourned at 10:25 a.m.

Jodi Fetting  
Tuscola County Clerk

**'DRAFT'**

**COUNTY OF TUSCOLA**

**STATE OF MICHIGAN**

**RESOLUTION TO ADOPT CONSENT AGENDA**

At a regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the Village of Caro, Michigan, on the 16<sup>th</sup> day of March, 2017 at 8:00 a.m. local time.

COMMISSIONERS PRESENT:

\_\_\_\_\_

COMMISSIONERS ABSENT:

\_\_\_\_\_

It was moved by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_ that the following Consent Agenda Resolution be adopted:

**CONSENT AGENDA**

**Agenda Reference:** A

**Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17

**Description of Matter:** Move that per the request of the Mosquito Abatement Director that authorization is given to purchase treatment materials for the 2017 season as listed in the March 1, 2017 memorandum totaling \$101,792.

**Agenda Reference:** B

**Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17

**Description of Matter:** Move that per the request of the Mosquito Abatement Director that authorization is given to purchase a 2017 GMC Sierra Truck from Bell-Wasik who was the low bidder for an amount of \$20,904. (Replaces a 1997 truck purchased with the original fleet).

**Agenda Reference:** C

**Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17

**Description of Matter:** Move that per the request of the Mosquito Abatement Director that the following list of seasonal employees be authorized to be hired for the 2017 season.

<b>RETURNING EMPLOYEES</b>		
<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>POSITION</b>
ADAMCZYK	JOHN	TECHNICIAN
BAUER	KIRK	TECHNICIAN
BURCHAM	ROBERT	UTILITY PERSON
CLARK	JACK	TECHNICIAN
DOWNING	MATTHEW	TECHNICIAN
EDGLEY	JEFF	TECHNICIAN
FRITZ	KURT	ASSIST FOREMAN
GARNSEY	LEE	TECHNICIAN
GOHS	DONALD	ASSIST BIOLOGY
LESTER	RICHARD	TECHNICIAN
MYERS	RICHARD	TECHNICIAN
OWENSBY	WILLIAM	TECHNICIAN
PERKINS	THOMAS	FOREMAN
RANEY	RENEE	OFFICE ASSISTANT
SEELYE	MARK	TECHNICIAN
SHERMAN	MICHAEL	ASSIST FOREMAN
SWACKHAMER	WARREN	TECHNICIAN
WEBSTER	PATRICK	FOREMAN
<b>NEW HIRES</b>		
BRIGHAM	TIMOTHY	TECHNICIAN
DIXON	MATTHEW	TECHNICIAN
GAINFORTH	KEVIN	TECHNICIAN
GARLIK	SCOT	TECHNICIAN
GREER	GARRETT	TECHNICIAN
PRIESTLEY	MICHAEL	TECHNICIAN
RYAN	MICHAEL	TECHNICIAN
SINGER	TIMOTHY	TECHNICIAN
WILLIAMS	TIMOTHY	TECHNICIAN

- Agenda Reference:** D
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17
- Description of Matter:** Move that the 2016 Mosquito Abatement Annual Report as presented by the Mosquito Abatement Director be received and placed on file.
- Agenda Reference:** E
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17
- Description of Matter:** Move that the preliminary (unaudited) 2016 year-end county financial report as presented by the Controller/Administrator be received and placed on file. Official 2016 Audit information will be available at the end of June 2017).
- Agenda Reference:** F
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17
- Description of Matter:** Move that the 2016 general fund revenue budgets be amended as presented in the March 13, 2017 memorandum from the Chief Accountant.
- Agenda Reference:** G
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17
- Description of Matter:** Move that the 2016 general fund expenditure budgets be amended as presented in the March 13, 2017 memorandum from the Chief Accountant.
- Agenda Reference:** H
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17
- Description of Matter:** Move that the agreement with Air Advantage to provide fiber optic internet service to the Michigan State University Extension building located at 362 Green Street be approved and all appropriate signatures are authorized.
- Agenda Reference:** I
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17

**Description of Matter:** Move that in order to continue remote access to the heating/cooling systems in the Courthouse and Jail, authorization is given to purchase new software that is compatible with county computer operating systems for an amount of \$12,680. Also, the 2017 Equipment budget be amended to enable this purchase and the agreement regarding this purchase is authorized for signature.

**Agenda Reference:** J

**Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17

**Description of Matter:** Move that the Information Technology Services Agreement between Tuscola County Information Technology and the Village of Reese be approved and all appropriate signatures are authorized.

**Agenda Reference:** K

**Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17

**Description of Matter:** Move that the current Human Resource Coordinator (HRC) status be changed from full-time (FT) to part-time (PT) on March 20, 2017 and all FT benefits be discontinued. Also, Shelly Lutz be hired effective March 20, 2017 as a PT employee at the beginning pay step of the HRC position. This is a temporary arrangement until Shelly Lutz is trained to become the FT HRC. When training is complete, the current PT HRC will be discontinued and Shelly Lutz will become a FT employee. (The HRC requested the status change from FT to PT and understands this is a temporary arrangement until her replacement is trained at which time her PT position will be terminated).

**Agenda Reference:** L

**Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17

**Description of Matter:** Move that Terri Eden be appointed to the County Parks and Recreation Commission for a term that expires December 31, 2018.

**Agenda Reference:** M

**Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17

**Description of Matter:** Move that the Recycling Advisory Committee By-Laws be approved and placed on file.

- Agenda Reference:** N
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17
- Description of Matter:** Move that the out of state travel request from the County Dispatch Director be approved to attend the Association of Public Communication Officials (ASPO) Conference August 13 to 17, 2017. (In her role as ASPO President county conference costs are reimbursed by ASPO).
- Agenda Reference:** O
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17
- Description of Matter:** Move that the budgeted Jail Multi-Purpose room air conditioning project be awarded to Newton Plumbing and Heating who was the low bidder for an amount of \$4,732.
- Agenda Reference:** P
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17
- Description of Matter:** Move that the resolution accepting the terms of the Michigan Recreation Passport Grant program for the Vanderbilt Park grant be approved and all appropriate signatures are authorized (Project RP16-0064).
- Agenda Reference:** Q
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17
- Description of Matter:** Move that the Michigan Recreation Passport Grant Program Development Project Agreement be approved for the Vanderbilt Park grant and all appropriate signatures are authorized (Project RP16-0064).
- Agenda Reference:** R
- Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17
- Description of Matter:** Move that the 2017 County budget be amended with the General Fund transfer of \$3,600 to the Parks and Recreation fund as the county matching share of funds for the Michigan Recreation Passport Grant for Vanderbilt Park (Project RP16-0064).



**Agenda Reference:** S

**Entity Proposing:** COMMITTEE OF THE WHOLE 3/13/17

**Description of Matter:** Move that the letter of support for the Vassar Township park grant application be approved and authorized for signature.

**IT IS FURTHER RESOLVED** that any motion, resolution, or other act of Tuscola County inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS:

NAYS:

ABSTENTIONS:

RESOLUTION ADOPTED.

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Thomas Bardwell, Chairperson  
Tuscola County Board of Commissioners

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Jodi Fetting  
Tuscola County Clerk

**mhoagland@tuscolacounty.org**

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**From:** Erica Dibble <edibble@tuscolacounty.org>  
**Sent:** Friday, March 10, 2017 2:41 PM  
**To:** mhoagland@tuscolacounty.org  
**Subject:** ELECTED OFFICIALS SALARIES ERROR

Mike- Please forward to the Commissioners for approval to pay 4 elected officials wages that were short paid in the first year they took office. After retirement, Sheriff Teschendorf was expecting some final pay, which he did not receive. He brought to my attention that he was not paid correctly in 2009 and the Human Resource person at that time told him it would be made up when he retired. This prompted me to do an audit of the other elected officials and their first year pay. I audited the following positions with the following findings:

- Sheriff-** elected in 2008, took office in 2009 and was shorted \$777.35
- Treasurer-** appointed to office in 1988- was paid 100% of approved salary
- Prosecutor-** elected in 2000, took office in 2001 and was paid 100% of approved salary.
- Drain Commissioner-** elected in 2008, took office in 2009 and was shorted \$602.93.
- Register of Deeds-** elected in 2012, took office in 2013 and was shorted \$1205.96.
- Clerk-** elected in 2012 and took office in 2013 and was shorted \$1243.15.

These errors were due to the payroll/human resource person paying the elected based on days in office, not paying 1/26th of their pay on the first paycheck of the year.

I have spoken with Gary Gudmundsen of Braun Kendrick to determine the proper payment method for elected officials and his recommended solution. He recommends we pay the elected officials the amount shorted and make changes to our payroll procedures to prevent future errors. I am working with Renee to create a payroll manual.

I would like to ask the Board of Commissioners to approve the \$3,829.39 to be paid to these elected officials, budget adjustments to be authorized.

Thank you,  
  
Erica

Erica -

In follow up to our phone conversation last week, generally speaking, elected official's annual salaries can be paid on a calendar basis, with the total salary authorized for the calendar year being divided and paid in equal installments on each pay date in the given calendar year, and appointed officials and other employees would be paid on a prorated basis, so as to reflect actual hours/days worked. Please see my responses to your specific questions below.

Let me know if you have any further questions or need anything further.

LOCAL  
GOVERNMENT

Local Audit and  
Finance

Revenue Sharing

State Tax  
Commission

Local Fiscal Health

TREASURY / LOCAL GOVERNMENT / LOCAL AUDIT AND FINANCE

## 1997-8 Elected Officials' Salaries

December 5, 1997

XXXX X. XXXXXXX, Clerk  
XXXXXX County  
100 XXXXX Street  
PO Box XXX  
XXXX, Michigan XXXXX

RE: Elected Officials Salaries

Dear Mx. XXXXX:

Thank you for your letter concerning the payment of elected officials' salaries.

Michigan Compiled Laws (MCL) Section 45.401 authorizes the county board of commissioners to establish salaries for the sheriff, under-sheriff and deputy sheriffs and the county clerk, county treasurer and register of deeds and their deputies.

MCL 45.402 requires the sheriff, under-sheriff and deputy sheriffs and the county clerk, county treasurer and register of deeds and their deputies who receive salaries to collect and account for all fees collected by them and deposit those fees with the county treasurer on or before the last day of each month.

MCL 45.403 requires that the salaries be paid monthly, but not until the accounting for and payment of the fees collected are transmitted to the county treasurer. Attorney General's Opinion No. 0-289 of 1943-44 states that the salaries may be paid semi-monthly.

In *Hawkins v. Voisine* (1940) 290 N.W. 827, 292 Mich. 357, the court determined that an official salary is not made dependent on the amount of work done, but belongs to the office itself without regard to personal service of the officer.

Article 9, Section 18 of the 1963 Michigan Constitution states that "The credit of the state shall not be granted to, nor in aid of any person, association or corporation, public or private, except as authorized in this constitution." Note that the Supreme Court in the decision of *Black Marsh Drainage District v. Rowe* (1958) (350 Mich. 470) held that this provision applies to all political subdivisions of the state.

I then offer the following in answer to the questions asked and implied in your letter.

1. When must elected officials salaries be paid?

The statutes cited above anticipate monthly payments to the elected officials after they have accounted for and paid to the county treasurer any fees collected by them. This accounting and payment is to be completed on or before the last day of a month. **The salaries of the listed elected officials must be paid within the calendar year for which the salary is authorized.**

2. How frequently may the salaries be paid?

Although the statutes states monthly, the Attorney General has opined that a semi-monthly payment schedule meets the requirement of the statutory provision provided the accounting for the fees collected is made for the period. **We believe that in a county which has bi-weekly pay periods, that payment schedule would be acceptable provided the accounting for the fees collected is made for the period.**

3. If an elected official leaves office, would that officer be required to return any advanced salary paid to them?

**Advance salaries would be prohibited pursuant to the provisions of Article 9, Section 18 of the 1963 Michigan Constitution.**

4. If an elected official leaves office prior to the end of the officer's term, how would the salary be prorated?

**Since the elected official's salary is based on the expiration of time, the salary proration would be based on the number of days in the year (365 or 366) and the number the number of days the official was in office.**

If you have further questions, please contact our office at (517) 373-3227 or write at Michigan Department of Treasury, Local Audit and Finance Division, P.O. Box 30728, Lansing, Michigan 48909-8228.

**About Treasury**

Treasurer Nick A. Khouri  
Deputy Treasurers  
Public Meetings  
Treasury Organization  
Chart

**Communications**

Treasury Contact  
Information  
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Treasury Email Alerts  
Press Releases

**Other Resources**

Investments  
Michigan Lottery  
Michigan Gaming  
Control Board

**State of Michigan**



More About Flint Water



FOIA

Transparency

Office of Regulatory Reinvention

State Web Sites

Michigan.gov Home

ADA

Michigan News

Policies

# TUSCOLA COUNTY CONTROLLER/ADMINISTRATOR'S OFFICE

Michael R. Hoagland  
Controller/Administrator  
mhoagland@tuscolacounty.org

125 W. Lincoln St., Suite 500  
Caro, Michigan 48723

Telephone  
989-672-3700

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March 16, 2017

Mr. Robert Bendzinski, CIPMA  
Bendzinski & Co., Municipal Finance Advisors  
615 Griswold St., Suite 1225  
Detroit, MI 48226

RE: Indian Creek Intercounty Drain Bonds, Series 2017

Dear Mr. Bendzinski:

This will confirm that I am the Controller/Administrator for Tuscola County, Michigan. This letter will further address the Indian Creek Intercounty Drain Drainage District, Counties of Lapeer, Sanilac and Tuscola, State of Michigan, Indian Creek Intercounty Drain Bonds, Series 2017, with which Bendzinski & Co., is assisting Lapeer/Tuscola County, and specifically attest to and confirm the truth of the following statement to be used in the sale of such Bonds:

I am aware of no litigation pending or threatened, in any court (either state or federal), which seeks to restrain or enjoin the issuance or delivery of the Bonds or which questions: (i) the proceedings under which the Bonds are to be issued, (ii) the validity of the Bonds, (iii) the legal existence of the County or title to the office of the present officials of the County; or (iv) the ability of the County to operate or any other matter that might materially affect the financial condition of the County.

If there are any questions, do not to contact the undersigned.

Sincerely,

Michael R. Hoagland  
Controller/Administrator

OFFICE OF PROSECUTING ATTORNEY  
COUNTY OF TUSCOLA  
STATE OF MICHIGAN

MARK E. REENE

Prosecuting Attorney

ERIC F. WANINK

Chief Assistant Prosecutor

KATHLEEN A. MILLER

Assistant Prosecuting Attorney

ERIC J. HINOJOSA

Assistant Prosecuting Attorney

ERIKA K. WALLE

Assistant Prosecuting Attorney

207 E. Grant Street, Suite 1

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MEMORANDUM

DATE: March 14, 2017

TO: Tuscola County Board of Commissioners

FROM: Mark E. Reene  
Prosecuting Attorney

RE: Retirement of Kathleen A. Miller and Request to Immediately Fill the  
Position

This Memorandum is being forwarded to confirm the retirement of Kathleen A. Miller from the position of Assistant Prosecuting Attorney. The effective date of Ms. Miller's retirement will be Friday, April 14, 2017. Her last day of work in the Office will be March 31, 2017.

It is fair to characterize Ms. Miller's loss to the Office as beyond significant and truly incalculable. Throughout her more than thirty two years of public service (including twenty eight in Saginaw County) she has continued to develop tremendous skills as an Assistant Prosecuting Attorney. Her responsibilities included appearances in our Circuit, District and Family Courts on a regular basis.

She has directly handled countless cases in our Office involving all types of criminal offenses and has annually reviewed hundreds of cases a year for charge determinations. Her passion and dedication has made an impact above and beyond what could reasonably be expected. Kate has also tried cases in each of our three courts.

It is crucial and essential that we refill Ms. Miller's position preferably at least one week before her departure to help facilitate as smooth a transition as possible. I can frankly say the remaining members of our administrative and attorney Staff are already at the breaking point due to the complexity, nature and volume of our cases. Nothing more can be asked of them.

I should also note there will be a financial savings to the County as a new Assistant will start at Step 1 of the wage scale. This of course also means we will be starting at Step 1 on the experience scale. Our Office will continue to do all it can to protect the health, safety and welfare of each and every citizen of this County and State.

Thank you in advance for your approval and consideration of our request to immediately fill this position. Even by doing so our ability to effectively and efficiently maintain our myriad of daily obligations both in court and in the Office will be substantially challenged.



#6

*DRAFT*  
**Tuscola County Board of Commissioners**  
**Committee of the Whole**  
**Monday, March 13, 2017 – 8:00 A.M.**  
**HH Purdy Building - 125 W. Lincoln, Caro, MI**

Commissioners Present: District 1 - Thomas Young (via Google Hangouts), District 2 - Thomas Bardwell, District 3 - Kim Vaughan (excused at 9:00 a.m.), District 4 - Craig Kirkpatrick (via Google Hangouts), District 5 - Matthew Bierlein

Absent: None

Also Present: Mike Hoagland, Clerk Jodi Fetting, Mike Miller, Eean Lee, Tisha Jones, Register John Bishop, Kim Green, Steve Anderson, Caryn Painter, Undersheriff Bob Baxter, Sandy Nielsen, Jeff Bliss, Clayette Zechmeister

**Finance**  
Committee Leaders-Commissioners Kirkpatrick and Bierlein

**Primary Finance**

1. **Mosquito Abatement Material Purchase** - Bids have been received back and Kim Green is requesting permission to purchase material. Matter to be placed on the Consent Agenda.
2. **Mosquito Abatement Truck Purchase** - Bids have been received back and Kim Green is requesting permission to purchase a 2017 GMC Sierra Truck from Bell Wasik. Matter to be placed on the Consent Agenda.
3. **Mosquito Abatement 2017 Seasonal Employee Staff** - Kim Green is requesting permission to hire the 2017 staff members. Matter to be placed on the Consent Agenda.
4. **Mosquito Abatement Annual Report** - Kim Green presented the 2016 annual report. Matter to be placed on the Consent Agenda.
5. **2016 Financial Summary** - Mike Hoagland reviewed the Financial Summary for Tuscola County that was included in the Board Packet. Matter to be placed on the Consent Agenda.

Commissioner Vaughan excused at 9:00 a.m.

6. **2016 Year-End Financial Amendments** - Clayette Zechmeister reviewed the required amendments. She requested to amend revenue line items and expenditure line items as outlined in the Board Packet. Matters to be placed on the Consent Agenda.
7. **MAC Update Regarding State Revenue Sharing and Other Financial Issues** - Mike Hoagland provided an update.

8. **MSU-e New Telephone System** - Eean Lee is requesting to put a fiber optic service in at the MSU-e building. Matter to be placed on the Consent Agenda.
9. **Computer Changes Needed for Johnson Controls Software** - Mike Miller explained the need for the necessary update. Matter to be placed on the Consent Agenda.
10. **IT Support Services Agreement – Village of Reese** - Eean Lee explained the proposed contract. Matter to be placed on the Consent Agenda.
11. **HDC Request to Change CDBG Grant from Targeted to Countywide** - Jeff Bliss explained the ability to extend the grant time frame and location options and is requesting permission to be able to do so. Matter discussed and to be placed on the Thursday's agenda for further discussion.

Recessed at 9:59 a.m.

Reconvened at 10:06 a.m.

Grede Foundry update provided by Commissioner Bardwell.

#### On-Going and Other Finance

1. Human Development Commission CDBG Housing Rehabilitation Loan
2. Jail Planning Committee
3. Millage Renewal Planning
4. Monitor Wind Turbine Development and Assessing/Taxation Dispute
5. Evaluate Benefit/Costs of CDBG Programs
6. Continue Review of Road Commission Legacy Costs
7. Audit Comment Regarding Bank Account

### Personnel

Committee Leader-Commissioner Bardwell

#### Primary Personnel

1. **Controller/Administrator's Office Staffing Change** - Mike Hoagland explained the request for the HR Director to be placed on a part-time status. Shelly Lutz would be interested in coming back part-time and completing a transitional training program into a full-time position. Register Bishop also stated he is going to be requesting Angie House work 5-days per week in the Registers office while an employee is out on medical leave. Matter to be placed on a Consent Agenda.
2. **Appointment to Parks and Recreation Commission** - Appointment of Terri Eden requested by Robert McKay. Matter to be placed on the Consent Agenda.
3. **Recycling Advisory Committee Draft By-Laws** - Mike Miller presented proposed by-laws. Matter to be placed on the Consent Agenda.
4. **Dispatch Out of State Travel Request** - Sandy Nielsen explained request. Matter to be placed on the Consent Agenda.

#### On-Going and Other Personnel

1. Health Department Model of Performance Management (April)
2. Sheriff Hiring Incentive Proposal - Update provided.
3. Elected Officials Payroll Payment Procedures - Updated provided.
4. Reporting Relationship (Nepotism Policy)
5. Initiate Turnover and Wage Survey to Minimize Vulnerability to Loss of Critical Positions
6. Update Personnel Policies with Federal Changes such as ACA, Exempt/non-Exempt
7. Develop Parameters for 2017 Labor Negotiations
8. Review Re-Establishment of Judicial Committee Meetings
9. Review Formation of Quarterly Meetings with Senior Leaders and Road Commissioners - Update provided.
10. Develop a Method to Communicate County Concerns to State Senator and Representative

#### **Building and Grounds**

Committee Leaders-Commissioners Young and Vaughan

#### Primary Building and Grounds

1. **Jail Multi-Purpose Room A/C Bids** - Mike Miller has reviewed the bids. He is recommending Newton & Johnson in the amount of \$4,732.00. Matter to be placed on the Consent Agenda.
2. **Vanderbilt Park Grant Agreement Resolution and Matching Funds** - Mike Hoagland provided an update. Matter to be placed on the Consent Agenda.
3. **Recycling Relocation Update** - Mike Miller has turned in a site plan to Indianfields Township Board. A planning committee meeting has been scheduled. Supervisor Rendon will then schedule a special township board meeting.
4. **Letter of Support for Vassar Township Community Park Grant Application** - Mike Hoagland updated the Board on the request from Vicky Sherry. Matter to be placed on the Consent Agenda.

#### On-Going and Other Building and Grounds

1. Update 10 Year Capital Improvement Plan
2. Continue Work with Jail Planning Regarding Potential Jail Renovation and Additional Jail Bed Space for Holding Cells and Potential Revenue Generation - Mike Miller provided an update regarding the jail plumbing project.
3. Implement 2017 Budgeted Capital Improvement Projects
4. Fire Safety Planning - Update provided.

5. Security/Safety Committee – Methods to Enhance Security – Next Steps

**Other Business as Necessary -**

1. **Denmark Township Solar Energy Moratorium** - Mike Hoagland updated the Board.
2. **Resolution Regarding Medicare Prescription Drugs** - Mike Hoagland updated the Board.
3. **Caro Regional Center** - Mike Hoagland expressed his concern about the future of the Center and if the Board should become involved.
4. **Community Correction Advisory Board** - Mike Hoagland is concerned with increasing the number of participants in the program.
5. **Airport Authority** - Mike Hoagland provided an update.
6. **MSU-e Extension Building** - Mike Hoagland provided an update regarding renting a room they have available.
7. **CenturyLink** - Mike Hoagland provided an update with available options regarding the billing statement received. Matter discussed.

**Public Comment Period -**

- Register Bishop expressed his concern on filing a lawsuit against CenturyLink.
- Sandy Nielsen reported regarding the wind storm last week and the number of phone calls Dispatch handled. She complimented her team on a job well done

Meeting adjourned at 10:58 a.m.

Jodi Fetting  
Tuscola County Clerk

February 9, 2017

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, February 9, 2017 at 8:00 A.M.

Present: Road Commissioners John Laurie, Gary Parsell, Mike Zwerk, Julie Matuszak, and Pat Sheridan; County Highway Engineer Michele Zaverucha, Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey.

Motion by Parsell seconded by Matuszak that the minutes of the January 26, 2017 regular meeting of the Board be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Payroll in the amount of \$107,500.40 and bills in the amount of \$78,523.75 covered by vouchers #17-06, #17-07, and #HRA-43 were presented and audited.

Motion by Zwerk seconded by Parsell that the payroll and bills be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Brief Public Comment Segment:  
None.

Management and the Board further discussed the upcoming Seasonal Weight Restrictions. Management will continue to monitor the road conditions, the weather, and surrounding counties.

County Highway Engineer Zaverucha presented to the Board a request from the Evergreen Creek Competition Club to close a portion of Waterman Road in Vassar Township for a Harescramble Race Event in September 2017. After review and discussion, the following motion was introduced:

Motion by Parsell seconded by Zwerk to table the request from the Evergreen Creek Competition Club to close a portion of Waterman Road for a Harescramble Race Event until further review, and receiving a recommendation from the Michigan County Road Commission Self-Insurance Pool and the Vassar Township Board. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

At 8:30 A.M. the following bids were opened for 2017 Chip Seals:

<u>Bidder</u>	<u>Single Chip Seal</u>	<u>Double Chip Seal</u>	<u>Prime &amp; Double Chip Seal</u>	<u>PASS Seal</u>	<u>Raised Pavement Markers</u>	<u>Fog Seal</u>	<u>Bar Seal</u>
Highway Maint. & Const.	1.88/syd.	3.76/syd.	4.25/syd.	2.25/syd.	1.50/ea.	.45/syd	3.00/syd
Pavement Maint. Systems	1.80/syd.	3.65/syd.	4.05/syd.	2.18/syd.	1.25/ea.	.38/syd	2.25/syd
Fahrner Asphalt Sealers	1.77/syd.	3.61/syd.	4.08/syd.	2.15/syd.	1.00/ea.	.37/syd	2.75/syd

Motion by Parsell seconded by Matuszak that the bids for 2017 Chip Seals be accepted and awarded to the low bidders, Fahrner Asphalt Sealers for all items except Prime & Double Chip Seal be awarded to Pavement Maintenance Systems, as recommended by the County Highway Engineer. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Sheridan that the agreement between Thumb Welding and the Tuscola County Road Commission allowing Designated and Special Designated All-Season loads for Kelly Road from its

establishment west to Dodge Road be extended for an additional two (2) years with the conditions specified in the agreement. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Parsell to approve the request from the Indianfields Township Board for the installation of a "Hidden Drive" specialty sign on Purdy Road north of Van Geisen Road, as recommended by the County Highway Engineer. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak to deny the request from the Dayton Township Board for the installation of "No Parking" specialty signs along Murray Road south of M-46, as recommended by the County Highway Engineer. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

At 8:45 A.M. the following bids were opened for 2017 Overband Crack Fill:

<u>Bidder</u>	<u>Unit Price</u>
Highway Maintenance & Const.	1.60 / lb.
Astec Asphalt, Inc.	1.20 / lb.
Wolverine Sealcoating, LLC	1.14 / lb.
Fahrner Asphalt Sealers	1.13 / lb.

Motion by Sheridan seconded by Parsell that the bids for 2017 Overband Crack Fill be accepted and awarded to the low bidder Fahrner Asphalt Sealers, as recommended by the County Highway Engineer. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Sheridan that the Road Commission's gravel pit property on Kelly Road is not for sale at this time, as inquired by Kelly & Company Realty. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

At 9:15 A.M. the following bids were opened for HMA Base Crushing, Shaping, and Compaction with Stabilization:

<u>Bidder</u>	<u>Local Road HMA Base Crush/Shape/Compact.</u>	<u>Local Road Water</u>	<u>Local Road Dust Palliative</u>	<u>Local Road Bit. Mat. Fog Coat</u>	<u>Local Road 1" Add'l Crush/Shape</u>
Pavement Recycling, Inc.	0.75/sq. yd.	20.00/unit	100.00/ton	1.00/gal.	0.12/sq. yd.
Astec Asphalt, Inc.	0.79/sq. yd.	20.00/unit	199.00/ton	2.40/gal.	0.12/sq. yd.

<u>Bidder</u>	<u>Local Road Asphalt Cement Stabilized Base Course</u>	<u>Local Road Asphalt Cement Binder</u>
Pavement Recycling, Inc.	1.50/sq. yd.	2.99/gal.
Astec Asphalt, Inc.	no bid	no bid

<u>Bidder</u>	<u>Primary Road HMA Base Crush/Shape/Compact.</u>	<u>Primary Road Water</u>	<u>Primary Road Dust Palliative</u>	<u>Primary Road Bit. Mat. Fog Coat</u>	<u>Primary Road 1" Add'l Crush/Shape</u>
Pavement Recycling, Inc.	0.89/sq. yd.	20.00/unit	100.00/ton	1.00/gal.	0.12/sq. yd.
Astec Asphalt, Inc.	0.96/sq. yd.	20.00/unit	199.00/ton	2.40/gal.	0.12/sq. yd.

<u>Primary Road Asphalt Cement</u>	<u>Primary Road Asphalt Cement</u>	<u>Primary Road Full Depth Reclamation</u>
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<u>Bidder</u>	<u>Stabilized Base Course</u>	<u>Binder</u>	<u>w/ Cement Base</u>
Pavement Recycling, Inc.	1.50/sq. yd.	2.99/gal.	350.00/ton w/ design 5,000.00 lump sum
Astec Asphalt, Inc.	no bid	no bid	no bid

Motion by Sheridan seconded by Zwerk that the bids for HMA Base Crushing, Shaping, and Compaction with Stabilization be accepted and awarded to the low bidder Pavement Recycling, Inc., as recommended by the County Highway Engineer. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak that the meeting be adjourned at 9:40 A.M. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

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Chairman

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Secretary-Clerk of the Board

February 23, 2017

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, February 23, 2017 at 8:00 A.M.

Present: Road Commissioners John Laurie, Gary Parsell, Mike Zwerk, and Julie Matuszak; County Highway Engineer Michele Zawerucha, Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey.

Absent: Road Commissioner Pat Sheridan.

Motion by Parsell seconded by Matuszak that the minutes of the February 9, 2017 regular meeting of the Board be approved. Matuszak, Zwerk, Parsell, Laurie --- Carried.

Payroll in the amount of \$98,616.05 and bills in the amount of \$215,209.95 covered by vouchers #17-08, #17-09 and #17-10 were presented and audited.

Motion by Zwerk seconded by Matuszak that the payroll and bills be approved. Matuszak, Zwerk, Parsell, Laurie --- Carried.

Brief Public Comment Segment:  
None.

Motion by Parsell seconded by Matuszak that the following Seasonal Weight Restrictions were put into effect on Saturday, February 18, 2017 at 7:00 A.M.

1. When the axle spacing is 9 feet or over between the axles, the maximum axle load shall not exceed 18,000 lbs. for vehicles equipped with high pressure pneumatic or balloon tires.
2. When the axle spacing is less than 9 feet between two axles, but more than 3 ½ feet, the maximum axle load shall not exceed 13,000 lbs. for high pressure pneumatic or balloon tires.
3. When axles are spaced less than 3 ½ feet apart the maximum axle load shall not exceed 9,000 lbs. per axle.
4. The normal size of tires shall be rated size as published by the manufacturers and in no case shall the maximum wheel load of any steering axle exceed 700 pounds per inch of width of tire.
5. During the months of March, April and May in each year, the maximum axle load allowable on a normal load road, shall be reduced by 35% from the maximum axle loads as herein specified. The maximum wheel load shall not exceed 450 pounds per inch of tire width while the seasonal road restrictions are in effect.
6. The Tuscola County Road Commission with respect to highways under their jurisdiction, may suspend the restrictions imposed by the section (257.722) when and where in their discretion conditions of the highway so warrant, and may impose the restricted load requirements of this section on designated highways at any other time that the conditions of the highway may require.
7. No truck, tractor or tractor with trailer, nor any combination of such vehicles with a gross weight, loaded or unloaded, in excess of 10,000 lbs. shall exceed a speed of 55 miles per hour on highways or streets



which shall be reduced to 35 miles per hour during the period when reduced loadings are being enforced in accordance with the provisions of this chapter.

Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Zwerk that bid items #1 and #2 of the 2017 bituminous resurfacing bids for primary roads be awarded to the low bidder, Albrecht Sand & Gravel Company; and that bid item #3 of the 2017 bituminous resurfacing bids for primary roads be awarded to the low bidder, Pyramid Paving Company. Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Matuszak that the bids for 2017 Hot Mixed Asphalt taken on Tuesday, February 21, 2017 be accepted; and to forward the local road bid results to the respective Township Boards for approval. Matuszak, Zwerk, Parsell, Laurie --- Carried.

Michigan Cat Representative Mike Johnson appeared before the Board to review the Road Commission's equipment lease schedules with the Board. Mr. Johnson proposed to the Board one (1) Backhoe Loader and one (1) Wheel Loader to replace the ones at the end of their lease term, and at the same lease payment. After further discussion, the following two (2) resolutions were adopted:

Motion by Parsell seconded by Matuszak that the following Resolution be adopted:

### RESOLUTION

BE IT RESOLVED, by the Board of Road Commissioners of Tuscola County as follows:

THAT Michael Tuckey or Jay Tuckey is authorized to enter into a 60-month Lease/Purchase Agreement with the credit corporation for Michigan Cat to obtain:

One (1) New 430F2 Caterpillar Backhoe Loader (EQPO #: TBA)

for the total price of \$111,380.71 in accordance with the Lease-Purchase Agreement attached hereto, and made a part hereof.

THAT the Clerk is hereby directed to attest to the authorized official's signature.

Adopted this 23<sup>rd</sup> day of February, 2017.

Michael Tuckey

Votes by Governing Body:

\_\_\_\_\_  
Michael Tuckey, Authorized Signatory

1. Yes: John Laurie

Jay Tuckey

2. Yes: Gary Parsell

\_\_\_\_\_  
Jay Tuckey, Authorized Signatory

3. Yes: Mike Zwerk

4. Yes: Julie Matuszak

Attest:

5. Absent: Pat Sheridan

\_\_\_\_\_  
Michael Tuckey

\_\_\_\_\_  
Michael Tuckey, Clerk of the Board

Motion by Zwerk seconded by Parsell that the following Resolution be adopted:

### RESOLUTION

BE IT RESOLVED, by the Board of Road Commissioners of Tuscola County as follows:

THAT Michael Tuckey or Jay Tuckey is authorized to enter into a 60-month Lease/Purchase Agreement with the credit corporation for Michigan Cat to obtain:

One (1) New 926M Caterpillar Wheel Loader (EQPO #: TBA)

for the total price of \$142,316.36 in accordance with the Lease-Purchase Agreement attached hereto, and made a part hereof.

THAT the Clerk is hereby directed to attest to the authorized official's signature.

Adopted this 23<sup>rd</sup> day of February, 2017.

Michael Tuckey

Votes by Governing Body:

Michael Tuckey, Authorized Signatory

1. Yes: John Laurie
2. Yes: Gary Parsell
3. Yes: Mike Zwerk
4. Yes: Julie Matuszak
5. Absent: Pat Sheridan

Jay Tuckey

Jay Tuckey, Authorized Signatory

Attest:

Michael Tuckey

Michael Tuckey, Clerk of the Board

Motion by Parsell seconded by Zwerk granting Lee Crosby a Medical Leave of Absence through April 9, 2017, all in accordance with the Union Agreement. Matuszak, Zwerk, Parsell, Laurie --- Carried.

County Highway Engineer Zaverucha discussed with the Board a proposed Road Agreement with Consumers Energy for the next phase of the Cross Winds Energy Park Wind Turbine Project. After discussion, the following motion was introduced:

Motion by Parsell seconded by Zwerk that Management continue to prepare the draft Road Agreement with Consumers Energy for the next phase of the Cross Winds Energy Park Wind Turbine Project, and present the proposed draft at the next regular meeting of the Board. Matuszak, Zwerk, Parsell, Laurie --- Carried.

At 8:30 A.M. the following bids were opened for 2017 Seed and Mulch:

<u>Bidder</u>	<u>Hydro seeding, Mulch, Straw</u>	<u>Hydro seeding, Mulch, Paper</u>	<u>Seed, Fertilizer, Mulch Blanket</u>
Rhino Seed and Turf Supply	no bid	\$ .08 SYD	\$ .38 SYD

Motion by Parsell seconded by Matuszak that the bids for 2017 Seed and Mulch be accepted and awarded to Rhino Seed and Turf Supply. Matuszak, Zwerk, Parsell, Laurie --- Carried.

County Highway Engineer Zaverucha presented to the Board a request from Sycamore Specialized Carriers to haul wind turbines through Tuscola County by way of Colwood Road into Huron County. After discussion, the following motion was introduced:

Motion by Parsell seconded by Zwerk that Management propose to Sycamore Specialized Carriers an estimate of the necessary improvements needed on Colwood Road in order to haul wind turbines through Tuscola County. Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Parsell that the Tuscola County Road Commission cast a ballot not to approve the Proposed Amendment of the Constitution and By-Laws of the County Road Association of Michigan to establish an Associate Membership. Matuszak, Zwerk, Parsell, Laurie --- Carried.

At 8:45 A.M. the following bids were opened for 2017 Roadside Vegetation Control Spraying:

<u>Bidder</u>	<u>Item A</u>	<u>Item B</u>	<u>Item C</u>	<u>Item D</u>	<u>Item E</u>
Owen Tree Service	\$ 450.00 p/mile \$ 35.00 p/tenth	\$ 367.00 p/mile \$ 36.70 p/tenth	\$350.00 p/mile \$ 22.00 p/tenth \$290.00 p/twp. \$225.00 p/twp./2nd	\$107.00 p/int.	\$0.07 p/ft.
The Dalton's, Inc.	\$ 94.00 p/mile \$ 8.00 p/tenth	\$ 94.00 p/mile \$ 8.00 p/tenth	\$235.00 p/mile \$ 22.00 p/tenth \$225.00 p/twp. \$195.00 p/twp./2nd	\$105.00 p/int.	\$0.04 p/ft.

Motion by Parsell seconded by Matuszak that the bids for 2017 Roadside Vegetation Control Spraying be accepted and awarded to the low bidder, The Dalton's, Inc. Matuszak, Zwerk, Parsell, Laurie --- Carried.

### **PUBLIC HEARING**

At 9:00 A.M. a public hearing was held for the proposed construction of Cass City Road from Graf Road to French Road in Sections 29 and 32 of Columbia Township. County Highway Engineer Zawerucha presented the plans for the project. Columbia Township Supervisor Kathy Trischler was in attendance at the hearing. Members of the public were given the opportunity to speak at the hearing, of which a complete transcript of the hearing is available at the Road Commission Office. After hearing comments from the public, the following motion was introduced:

Motion by Zwerk seconded by Matuszak to close the public hearing and forward the transcript of the hearing to the Columbia Township Board for their further review regarding the proposed construction of Cass City Road from Graf Road to French Road in Sections 29 and 32 of Columbia Township. Matuszak, Zwerk, Parsell, Laurie --- Carried.

County Highway Engineer Zawerucha discussed with the Board and Columbia Township Supervisor Kathy Trischler another proposed construction project in Columbia Township, Huron Line Road from M-25 to French Road. The Board recommended that Management further review the proposed drainage plans as proposed by a property owner. The Board also recommended that the Columbia Township Board discuss the project at their next meeting and report back to the Road Commission.

Motion by Matuszak seconded by Zwerk that the Tuscola County Road Commission cast a ballot to approve the Proposed Amendment of the Constitution and By-Laws of the County Road Association of Michigan to establish a Superintendents Committee. Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak that the Tuscola County Road Commission cast a ballot for John Hunt of Huron County to serve as a Board of Director of the Association of Southern Michigan County Road Agencies. Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Julie Matuszak seconded by Mike Zwerk to authorize Chairman John Laurie and Vice-Chairman Gary Parsell to sign the Michigan Department of Transportation Contract #16-5589 for the removal and replacement of the structure on Millington Road over the Dead Creek in Section 18 of Arbel Township, and all together with necessary related work. Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak that the quotes for Federal Aid Bridge Applications be awarded to R.S. Scott & Associates, as recommended by the County Highway Engineer. Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Matuszak that the quotes for 2017 Bridge Inspection Services be awarded to Great Lakes Engineering, as recommended by the County Highway Engineer. Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Parsell to approve that the Tuscola County Road Commission offers each township a \$25,000.00 matching allowance for Preservation Improvements and a \$2,500.00 matching allowance for Preventive Maintenance toward the 2017 construction season, all in accordance with the Local Road Improvement and Maintenance & Township Allowance Policy. Matuszak, Zwerk, Parsell, Laurie. --- Carried.

Road Commission employee Joseph Dreyer appeared before the Board for his Fourth Step Union Grievance Procedure in accordance with the Union Agreement. Teamsters Representative Michael Landsiedel explained the incident of September 26, 2016 and requests that his written reprimand be removed from his employee file. Superintendent/Manager Jay Tuckey also explained the incident and the damage caused to Truck #124. After further discussion, the following motion was introduced:

Motion by Matuszak seconded by Parsell to table Joseph Dreyer's Fourth Step Union Grievance Procedure in order to further review the incident of September 26, 2016 until the next regular meeting of the Board. Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Zwerk to approve the proposal from Truck & Trailer Specialties to extend their 2016 bid prices for Grader Blades to the 2017 season, as recommended by the Superintendent/Manager. Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak that the meeting be adjourned at 10:05 A.M. Matuszak, Zwerk, Parsell, Laurie --- Carried.

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Chairman

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Secretary-Clerk of the Board