

**TUSCOLA COUNTY BOARD OF COMMISSIONERS  
MEETING AGENDA**

**THURSDAY, DECEMBER 15, 2016 – 8:00 A.M.**

**H. H. PURDY BUILDING BOARD ROOM  
125 W. Lincoln Street  
Caro, MI**

125 W. Lincoln Street  
Caro, MI 48723

Phone: 989-672-3700  
Fax : 989-672-4011

- 8:00 A.M. Call to Order – Chairperson Bardwell  
Prayer – Commissioner Trisch  
Pledge of Allegiance – Commissioner Bierlein  
Roll Call – Clerk Fetting  
Adoption of Agenda  
Action on Previous Meeting Minutes (See Correspondence #1)  
Brief Public Comment Period  
Consent Agenda Resolution (See Correspondence #2)  
New Business  
    -Work Site Program Fees (See Correspondence #3)  
    -2017 County Budget Adoption  
    -Wage Changes for Market Place Competitiveness  
    -IRS Mileage Rate Change (See Correspondence #4)  
    -2016 List of County Accomplishments (See Correspondence #5)  
    -CLOSED SESSION – Labor Negotiations – 9:00 A.M.  
Old Business  
Correspondence/Resolutions

**COMMISSIONER LIAISON COMMITTEE REPORTS**

**BIERLEIN**

Genesee Shiawassee Thumb Works  
Human Development Commission (HDC)  
Tuscola 2020  
Recycling Advisory Committee  
Local Emergency Planning Committee (LEPC)  
Great Start Collaborative Council  
Local Unit of Government Activity Report  
Tuscola In-Sync  
MAC Board of Directors  
Human Services Collaborative Council  
Region VI Economic Development Planning  
MAC Judiciary Committee

TRISCH

Board of Health  
Planning Commission  
Economic Development Corp/Brownfield Redevelopment  
Local Unit of Government Activity Report  
Animal Control

KIRKPATRICK

Board of Health  
Community Corrections Advisory Board  
Dept. of Human Services/Medical Care Facility Liaison  
Land Acquisition  
MI Renewable Energy Coalition  
MEMS All Hazards  
MAC-Environment Energy Land Use  
Cass River Greenways Pathway  
Local Unit of Government Activity Report  
Tuscola In Sync  
NACO- Energy, Environment & Land Use  
Genesee Shiawassee Thumb Works  
Jail Planning Committee

YOUNG

Dispatch Authority Board  
County Road Commission  
Board of Public Works  
Senior Services Advisory Council  
Mid-Michigan Mosquito Control Advisory Committee  
Saginaw Bay Coastal Initiative  
Parks & Recreation  
Local Unit of Government Activity Report  
MAC Economic Development & Taxation Committee  
Strategic EDC Planning Committee

BARDWELL

Economic Development Corp/Brownfield Redevelopment  
Caro DDA/TIFA  
MAC Economic Development/Taxation  
MAC 7<sup>th</sup> District  
Local Unit of Government Activity Report  
TRIAD  
Human Services Collaborative Council  
Behavioral Health Systems Board

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

## CORRESPONDENCE

- #1 November 21, 2016 Full Board Minutes
- #2 Consent Agenda Resolution
- #3 Work Site Program Fees
- #4 IRS Mileage Rate Change
- #5 List of County Accomplishments
- #6 2016 Region VII Area Agency on Aging Holiday Newsletter
- #7 November 2016 Health Department Report
- #8 November 3 and November 17, 2016 Road Commission Minutes
- #9 November 21, 2016 Tuscola Senior Advisory Council Minutes
- #10 Community Corrections Update

*Draft*  
TUSCOLA COUNTY BOARD OF COMMISSIONERS  
November 21, 2016 Minutes  
H. H. Purdy Building

Commissioner Thomas Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 21st day of November 2016, to order at 8:00 o'clock a.m. local time.

Prayer – Commissioner Bardwell

Pledge of Allegiance – Commissioner Young

Roll Call – Clerk Fetting

Commissioners Present: District 1 - Thomas Young, District 2 – Thomas Bardwell, District 3 - Christine Trisch, District 4 – Craig Kirkpatrick (via Google Hangouts), District 5 – Matthew Bierlein

Commissioner Absent: None

Also Present: Mike Hoagland, Clerk Jodi Fetting, Cindy McKinney-Volz, Judge Amy Grace Gierhart, Caryn Painter, Steve Anderson, Mike Miller, Eean Lee, Vicky Sherry, Steve Erickson, Jeff Bliss, Tisha Jones, Andrew Dietderich, Register John Bishop, Kim Vaughan, Sandy Erskine, Dr. Richard Horsch, Clayette Zechmeister, Mark Zmierski, Rick McCarthy, Erica Dibble, Glen Roth, Mr. Kutcher.

*Adoption of Agenda*

16-M-198

Motion by Young, seconded by Bierlein to adopt the agenda. Motion Carried.

*Action on Previous Meeting Minutes -*

16-M-199

Motion by Bierlein, seconded by Young to adopt the meeting minutes from the November 10, 2016 meeting. Motion Carried.

*Brief Public Comment Period - None*

*Consent Agenda Resolution - None*

*New Business -*

-Review of Property Involving CDBG Housing Grant Funding - Jeff Bliss provided an update regarding the property in Tuscola County that is for sale. The homeowner has had the property listed for sale but has been unsuccessful in securing a buyer. Jeff would recommend to keep the house for sale. Matter to be placed on the December 15, 2016 Board Agenda.

-Request to Purchase Second Veterans Transport Vehicle - Mark Zmierski explained the need to purchase a second vehicle and the cost associated with the purchase. Matter discussed by the Board.

## 16-M-200

Motion by Trisch, seconded by Bierlein that per the request of the Veteran's Affairs Director that authorization is given to purchase a second veterans transport van in 2017 from Disabled American Veterans for an amount of \$16,500. Also, the 2017 Veterans Budget incorporate this expense. Motion Carried.

-Economic Development Corporation (EDC) Activity Update -

Vicky Sherry updated the Board that we did receive the maximum number of possible points for the park grant which is favorable to being awarded the grant. The 5-year Parks and Recreation plan has been approved. Solid Waste Management Committee approvals have been received and the paperwork will be forthcoming for signature. Per Vicky Sherry, appointments will not need to be made to the Solid Waste Management Committee that would begin on January 1, 2017. Phragmite grant update provided. Rick McCarthy, McCarthy Carpet Cleaning, has received an equipment lease from the EDC in order to purchase a carpet cleaner and expressed his appreciation.

-Appointments to Boards and Commissions -

## 16-M-201

Motion by Bierlein, seconded by Trisch that the following appointments be made to the following Tuscola County Boards and Commissions to the terms listed:

*Tuscola County 911 Dispatch Authority for a 2-year term expiring  
December 31, 2018:*

Paul Cherniawski  
Ray Rendon  
Ted Gamet

*Tuscola County Regional Community of Commerce/Workforce for a 2-  
year term expiring December 31, 2018:*

John Welke

*Tuscola County Department of Health and Human Services Board for a 3-  
year term expiring December 31, 2019:*

Doug Hall

*Tuscola County Department of Public Works for a 3-year term expiring  
December 31, 2019:*

Elwyn Helwig  
Robert McKay  
*Tuscola County Health Department Board of Health for a 4-year term  
expiring December 31, 2020:*  
Ann Cherry  
*Tuscola County Human Development Board of Directors for a 1-year term  
expiring December 31, 2017.*  
Jerry Peterson  
*Tuscola County Recycling Committee for a 3-year term expiring  
December 31, 2019:*  
Norma Wallace  
Patricia Frazer  
Matt Branding  
*Tuscola County Veteran's Committee for a 4-year term expiring December  
31, 2020:*  
George Maroney  
Motion Carried.

16-M-202

Motion by Bierlein, seconded by Trisch that the County Clerk advertise for the vacancy on the Tuscola County Regional Community of Commerce/Workforce Board. Motion Carried.

16-M-203

Motion by Bierlein, seconded by Trisch that Mark Powell, Michael Yates, Derek Hodges, Roger Mahoney and Scott McCool be appointed to the Tuscola County Remonumentation Peer Group for a 2-year term to expire on December 31, 2018. Motion Carried.

Recessed at 8:58 a.m.

Reconvened at 9:12 a.m.

Chairman Bardwell recessed for the County Budget Public Hearing at 9:12 a.m.

Chairman Bardwell reconvened the Board of Commissioners meeting at 9:52 a.m.

Clerk Fetting excused at 9:52 a.m.

-Updated 2016 Apportionment Report-

16-M-204

Motion by Bierlein, seconded by Trisch that per the recommendation of the Equalization Director that the revised 2016 Tuscola County Apportionment Report be approved and all appropriate signatures are authorized Motion Carried.

-Court Request for Staffing while Employee is on FMLA-

A Juvenile Probation Agent has a limit of 20 cases per agent. Currently, the agents have 17 cases each. If there were to be juveniles sentenced to probation and the agents have reached their maximum caseloads, the juvenile would not be supervised until an opening became available with a Probation Agent. This could be a public safety issue.

16-M-205

Motion by Trisch, seconded by Bierlein that per the request of the Court Administrator that authorization is given to hire a full-time employee (Juvenile Probation Officer) while the current employee is on a FMLA. If the employee on FMLA returns to work, the full-time employee will be laid off so as not to increase current staffing levels. Motion Carried.

-Court Staffing Change Request Involving Referee-

16-M-206

Motion by Trisch, seconded by Young to concur with the Friend of the Court Referee working on a limited basis to assist with probate juvenile operations. After a few months of tracking, the actual referee time spent between Friend of the Court and Probate Juvenile 2017 budget amendments be implemented. Motion Carried.

-Architect Recommendation to Rebid the Jail Infrastructure Project -

Mike Miller provided additional information regarding jail window replacement alternatives and utilizing a different material for the plumbing quote.

16-M-207

Motion by Bierlein, seconded by Young that the November 15, 2016 letter from Landmark Architects regarding the jail plumbing, electrical and window replacement project be rebid as soon as possible using the specific provisions as outlined in the letter from the Architects. Motion Carried.

-Personnel Policies -

Erica reviewed the changes in the Tuscola County Personnel Manual which are highlighted in the packet provided. This has been a multi-year project for Erica and will continue to change as legislation changes.

16-M-208

Motion by Trisch, seconded by Young that the revised (11/21/16) county personnel policies manual using the normal employees schedule for overtime compensation be adopted and distributed to departments for reference in the administration of county personnel operations. Motion Carried.

-2016 Budget Amendments -

Clayette Zechmeister provided information on the 2016 budget adjustments that need to be made.



## 16-M-209

Motion by Trisch, seconded by Bierlein that in order to be in compliance with the Uniform Budgeting and Accounting Act that 2016 general fund budget amendments as presented by the Chief Accountant at the meeting on November 21, 2016 be approved. Motion Carried.

-MERS Defined Contributions Resolutions for the County Health Department -

## 16-M-210

Motion by Trisch, seconded by Young to approve the resolution and agreement adopting the Municipal Employees Retirement System Defined Contribution Plan for all Health Department new hires effective January 1, 2017. Also, all appropriate signatures are authorized. (This change officially closes all defined benefit plans to Health Department new hires and implements a defined contribution plan). Roll Call Vote - Young - yes; Trisch - yes; Kirkpatrick - yes; Bierlein - yes; Bardwell - yes. Motion Carried.

-Prosecutor Office Request to Refill 2 Vacancies -

## 16-M-211

Motion by Trisch, seconded by Bierlein that per the November 17, 2016 letter of request from the County Prosecutor that the county hiring freeze be temporarily lifted and authorization is given to fill a vacant assistant prosecutor position. The resignation from the current prosecutor in this position is effective December 2, 2016. Motion Carried.

## 16-M-212

Motion by Trisch, seconded by Bierlein that per the November 17, 2016 letter of request from the County Prosecutor that the county hiring freeze be temporarily lifted and authorization is given fill a vacant part-time assistant prosecutor position that is paid from the HDC Stop Grant. Motion Carried.

*Old Business - None*

*Correspondence/Resolutions - None*

**COMMISSIONER LIAISON COMMITTEE REPORTS****TRISCH**

Board of Health - Gretchen Tenbusch is retiring, Ann Hepfer will be replacing her.  
Planning Commission

Economic Development Corp/Brownfield Redevelopment - Vicky Sherry provided an update to the Board at this meeting.

Local Unit of Government Activity Report

Animal Control

Solid Waste Management - The plan is complete.

KIRKPATRICK

Board of Health - Bonding issues are resolved. The state laws will be followed.  
Community Corrections Advisory Board  
Dept. of Human Services/Medical Care Facility Liaison  
Land Acquisition  
MI Renewable Energy Coalition - Renewable energy incentives may not continue under the new federal administration. New bills are being introduced in Lansing.  
MEMS All Hazards  
MAC-Environment Energy Land Use  
Cass River Greenways Pathway  
Local Unit of Government Activity Report  
Tuscola In Sync  
NACO- Energy, Environment & Land Use  
Genesee Shiawassee Thumb Works  
Jail Planning Committee

YOUNG

Dispatch Authority Board - There has not been a recent meeting.  
County Road Commission - The Legacy Costs continue to be discussed.  
Board of Public Works  
Senior Services Advisory Council - Will be meeting quarterly.  
Mid-Michigan Mosquito Control Advisory Committee  
Saginaw Bay Coastal Initiative  
Parks & Recreation - Met on November 10, 2016 and discussed the Vanderbilt Park and the Bike Trail.  
Local Unit of Government Activity Report - Commissioners Bierlein and Young were judges at the craft food contest sponsored by the EDC. Gary Fritz was the winner.  
MAC Economic Development & Taxation Committee  
Strategic EDC Planning Committee - Meeting to be held on December 6, 2016.

BARDWELL

Economic Development Corp/Brownfield Redevelopment - Attended the meeting this week.  
Caro DDA/TIFA - Meeting to be held on November 30, 2016.  
MAC Economic Development/Taxation - Upcoming meeting but will be unable to attend.  
MAC 7<sup>th</sup> District  
Local Unit of Government Activity Report - Meeting will be held on Tuesday.  
TRIAD - Next meeting is in December.  
Human Services Collaborative Council - Commissioner Bierlein attends this meeting.  
Behavioral Health Systems Board - Meeting on November 21, 2016.

BIERLEIN

Genesee Shiawassee Thumb Works - A new lease has been signed at the existing location but with less square footage.

Human Development Commission (HDC)

Tuscola 2020

Recycling Advisory Committee - There will be a meeting in December.

Local Emergency Planning Committee (LEPC) - The next meeting will be in February 2017.

Great Start Collaborative Council

Local Unit of Government Activity Report

Tuscola In-Sync

MAC Board of Directors

Human Services Collaborative Council

Region VI Economic Development Planning

MAC Judiciary Committee - Preparing for the upcoming New Commissioner Schools.

*Closed Session - None*

*Other Business as Necessary -*

Mr. Kutcher inquired about the ownership of the land by the state hospital.

Commissioner Bardwell confirmed that the state still owns this land.

Commissioner Kirkpatrick was inquiring about the timeframe for the Organizational Meeting. There was discussion that it may be held on January 3, 2017.

*Extended Public Comment - None*

Meeting adjourned at 11:16 a.m.

Jodi Fetting  
Tuscola County Clerk

Cindy McKinney-Volz  
Chief Deputy Clerk

*Draft*  
TUSCOLA COUNTY  
County Budget Public Hearing  
November 21, 2016 Minutes  
H. H. Purdy Building

Commissioner Thomas Bardwell called the 2017 County Budget Public Hearing held at the H.H. Purdy Building in the City of Caro, Michigan, on the 21st day of November, 2016 to order at 9:12 o'clock a.m. local time.

Commissioners Present: District 1 - Thomas Young, District 2 - Thomas Bardwell, District 3 - Christine Trisch, District 4 - Craig Kirkpatrick (via Google Hangouts), District 5 - Matthew Bierlein

Commissioners Absent: None

Present: Mike Hoagland, Clerk Jodi Fetting, Tisha Jones, Eean Lee, Mike Miller, Andrew Dietderich, Judge Amy Grace Gierhart, Caryn Painter, Sandy Erskine, Kim Vaughan, Clayette Zechmeister, Steve Anderson, Register John Bishop, Cindy McKinney-Volz

Mike Hoagland reviewed the 2017 draft budget and the steps that were taken to keep the budget in balance. The all funds 2017 draft budget is in the amount of \$49,608,891. Mike Hoagland reviewed the highlights of the draft revenues and expenditures.

Tuscola County has nine special mileages in place.

2017 Draft Special Fund Revenue Fund Budgets were reviewed.

Public Comment: None

Board discussed worker's compensation fund and what generates revenue for Tuscola County.

Judge Amy Grace Gierhart stated the Court is implementing as much reimbursement from different state programs. Her goal is to provide the best services as possible with the funds that are available. It is vital for key employees to be retained in order to continue to move forward.

Sandy Erskine recognized Tuscola County Friend of the Court as the only county in the State of Michigan to meet all incentive factors which is a huge accomplishment.

Public Hearing adjourned at 9:52 a.m.

Jodi Fetting  
Tuscola County Clerk

Statutory Finance Committee Minutes  
November 10, 2016  
H.H. Purdy Building  
125 W. Lincoln St, Caro MI

Meeting called to order at 11:16 a.m.

Commissioners Present: Young, Bardwell, Bierlein

Commissioners Absent: Trisch, Kirkpatrick

Also Present: Mike Hoagland, Cindy McKinney-Volz, Tisha Jones

Claims and Per Diems were reviewed and approved.

Public Comment - None

Meeting adjourned at 11:18 a.m.

Cindy McKinney-Volz  
Tuscola County Chief Deputy Clerk

# 'DRAFT'

## COUNTY OF TUSCOLA

## STATE OF MICHIGAN

### RESOLUTION TO ADOPT CONSENT AGENDA

At a regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the Village of Caro, Michigan, on the 15<sup>th</sup> day of December, 2016 at 8:00 a.m. local time.

COMMISSIONERS PRESENT:

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COMMISSIONERS ABSENT:

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It was moved by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_ that the following Consent Agenda Resolution be adopted:

### CONSENT AGENDA

- Agenda Reference:** A
- Entity Proposing:** COMMITTEE OF THE WHOLE 12/12/16
- Description of Matter:** Move that per the request of the Drain Commissioner billing drainage districts for a portion of wages (\$2,113) paid to the Account Assessment Specialist position in the drain office for assessing work be discontinued because of the time/cost required to perform this procedure. This portion of wage cost will be paid from the general fund to allow more time for the Account Assessment Specialist to dedicate to reducing County Drain-At-Large costs and performing other vital office functions.

- Agenda Reference:** B
- Entity Proposing:** COMMITTEE OF THE WHOLE 12/12/16
- Description of Matter:** Move that the two year agreement for 2017 and 2018 for legal representation of indigents in the 54th Judicial Circuit Court be approved for a 2017 annual amount of \$173,250.00 and a 2018 annual amount of \$181,912.50. Also, the chairperson be authorized to sign said agreement.
- Agenda Reference:** C
- Entity Proposing:** COMMITTEE OF THE WHOLE 12/12/16
- Description of Matter:** Move that the one year agreement for 2017 for representation of indigent misdemeanants in 71-B District Court be approved for an annual amount of \$120,000.00. Also, the chairperson is authorized to sign said agreement.
- Agenda Reference:** D
- Entity Proposing:** COMMITTEE OF THE WHOLE 12/12/16
- Description of Matter:** Move that the two year agreement for 2017 for legal representation for alleged developmentally disabled individuals in the Tuscola County Probate Court be approved for a 2017 annual amount of \$5,500.00 and a 2018 annual amount of \$5,500.00. Also, the chairperson is authorized to sign said agreement.
- Agenda Reference:** E
- Entity Proposing:** COMMITTEE OF THE WHOLE 12/12/16
- Description of Matter:** Move that the Community Foundation (\$6,000) and Future Youth Involvement (\$3,920) grant funds to establish a garden area for youth involved in the county juvenile justice program be accepted and all appropriate signatures are authorized. Also, appropriate accounting for these funds be established.
- Agenda Reference:** F
- Entity Proposing:** COMMITTEE OF THE WHOLE 12/12/16

**Description of Matter:** Move that in order to avoid added unnecessary accounting the County Register of Deeds is directed to provide copies of land records at the request of other county government departments for their internal use at no charge. (This action is taken at the request of the County Register of Deeds to clarify current rules related to charging for documents).

**Agenda Reference:** G

**Entity Proposing:** COMMITTEE OF THE WHOLE 12/12/16

**Description of Matter:** Move that per the request of the Buildings and Grounds Director that the contract with Cintas which provides uniforms to maintenance staff be approved for a three year period beginning January 1, 2017 for an annual amount of \$1,924. Also, the chairperson is authorized to sign said agreement.

**Agenda Reference:** H

**Entity Proposing:** COMMITTEE OF THE WHOLE 12/12/16

**Description of Matter:** Move that per the December 1, 2016 communication from the Municipal Employees Retirement System that the county continue to allow employees to purchase service time credit in the retirement system with the understanding that the employee pays both the employee and employer share of costs.

**Agenda Reference:** I

**Entity Proposing:** COMMITTEE OF THE WHOLE 12/12/16

**Description of Matter:** Move to concur with the hiring of Shelly Lutz as a short-term full-time employee for an estimated 4 to 8 week period while the current Human Resource Coordinator is on FMLA disability. Pay will be at the beginning step of the Human Resource Coordinator position. (This is budget neutral). (Satisfactory physical and background check have been completed).

**Agenda Reference:** J

**Entity Proposing:** COMMITTEE OF THE WHOLE 12/12/16

**Description of Matter:** Move that per the December 7, 2016 communication from the Dispatch Director, to concur with the appointment of Dispatcher



Carrie Tabar to the position of Supervisor effective December 31, 2016 at step 3 of the pay scale.

**Agenda Reference:** K

**Entity Proposing:** COMMITTEE OF THE WHOLE 12/12/16

**Description of Matter:** Move to concur with the appointment of Commissioner Thomas Bardwell to the Michigan Counties Workers Compensation Fund Board of Trustees effective January 1, 2017.

**Agenda Reference:** L

**Entity Proposing:** COMMITTEE OF THE WHOLE 12/12/16

**Description of Matter:** Move that per the request of the Tuscola County Right to Life that use of the Courthouse Lawn on January 15, 2017 is authorized. Also, the Buildings and Grounds Director inform the party that their request has been approved.

**Agenda Reference:** M

**Entity Proposing:** COMMITTEE OF THE WHOLE 12/12/16

**Description of Matter:** Move that the 2016 Tuscola Area Airport Zoning Administrator's Annual Report be received and placed on file.

**Agenda Reference:** N

**Entity Proposing:** COMMITTEE OF THE WHOLE 12/12/16

**Description of Matter:** Move that Mr. Ron Sting be recognized by the County Board of Commissioners for his outstanding commitment to the environment and for assuring that agricultural resources and a quality of life are available for current and future generations by achieving the standards of the Michigan Agricultural Environmental Assurance Program (MAEAP). This Board of Commissioners expresses its gratitude to this dedicated Tuscola County farmer for protecting the environment and accomplishing the high standards of MAEAP.

**Agenda Reference:** O

**Entity Proposing:** COMMITTEE OF THE WHOLE 12/12/16

- Description of Matter:** Move to concur with the appointment of Commissioner Kirkpatrick to the Region 6 Planning - Tourism Subcommittee on Ecotourism - Cass River effective immediately.
- Agenda Reference:** P
- Entity Proposing:** COMMITTEE OF THE WHOLE 12/12/16
- Description of Matter:** Move that Tuscola County becomes a member of the Michigan Townships Association (MTA) with a prorated cost for 2016/2017 to \$175 with the current annual fees of \$350. Said costs to be paid from special programs activity budget in the general fund.

**IT IS FURTHER RESOLVED** that any motion, resolution, or other act of Tuscola County inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS:

NAYS:

ABSTENTIONS:

RESOLUTION ADOPTED.

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Thomas Bardwell, Chairperson  
Tuscola County Board of Commissioners

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Jodi Fetting  
Tuscola County Clerk



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## Tuscola County Sheriff's Office

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420 Court Street • Caro, MI 48723  
Lee Teschendorf, Sheriff  
Glen Skrent, Undersheriff

Phone (989) 673-8161  
Fax (989) 673-8164

To: Tuscola County Board of Commissioners  
From: Lt. Brian Harris  
Date: December 14, 2016  
Ref: Fees for work site services

There has been some discussion on whether or not we charge a fee for the services of the inmate work site program. There is belief that if we do start charging for this program, we may lose participants (work locations) and the program may fail. I would entertain this thought more if we had a larger work site crew with steady population numbers of 10 or more. Our population has consistently been below 10 for quite some time. In theory, charging for these services would be a workable option.

I recommend that we do not charge any county services or non-profit (excluding any municipalities) for the use of the work site inmates. I also recommend that we start out at \$10.00 per inmate, per day, and reevaluate the fees at a later date. I have listed possible fees and revenues below. Keeping in mind, this program will not be used for personal gain for any individuals or businesses.

5 days each week:

@ \$10.00 per inmate per day: Revenue \$2600.00 per year.

@ \$15.00 per inmate per day: Revenue \$3900.00 per year.

@ \$20.00 per inmate per day: Revenue \$5200.00 per year.

Lt. Brian Harris



#4

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# 2017 Standard Mileage Rates for Business, Medical and Moving Announced

IR-2016-169, Dec. 13, 2016

WASHINGTON — The Internal Revenue Service today issued the 2017 optional standard mileage rates used to calculate the deductible costs of operating an automobile for business, charitable, medical or moving purposes.

Beginning on Jan. 1, 2017, the standard mileage rates for the use of a car (also vans, pickups or panel trucks) will be:

- 53.5 cents per mile for business miles driven, down from 54 cents for 2016
- 17 cents per mile driven for medical or moving purposes, down from 19 cents for 2016
- 14 cents per mile driven in service of charitable organizations

The business mileage rate decreased half a cent per mile and the medical and moving expense rates each dropped 2 cents per mile from 2016. The charitable rate is set by statute and remains unchanged.

The standard mileage rate for business is based on an annual study of the fixed and variable costs of operating an automobile. The rate for medical and moving purposes is based on the variable costs.

Taxpayers always have the option of calculating the actual costs of using their vehicle rather than using the standard mileage rates.

A taxpayer may not use the business standard mileage rate for a vehicle after using any depreciation method under the Modified Accelerated Cost Recovery System (MACRS) or after claiming a Section 179 deduction for that vehicle. In addition, the business standard mileage rate cannot be used for more than four vehicles used simultaneously.

These and other requirements are described in [Rev. Proc. 2010-51](#), [Notice 2016-79](#), posted today on [IRS.gov](#), contains the standard mileage rates, the amount a taxpayer must use in calculating reductions to basis for depreciation taken under the business standard mileage rate, and the maximum standard automobile cost that a taxpayer may use in computing the allowance under a fixed and variable rate plan.

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*Page Last Reviewed or Updated: 13-Dec-2016*

# What Is Required by Companies for IRS Mileage Reimbursement?

by W D Adkins



When your company asks employees to use their own cars as part of doing their jobs, it can involve considerable expense. Companies can pay a mileage reimbursement that counts as a business expense and that is tax-free for employees as well. However, if they don't set requirements that follow Internal Revenue Service rules, both the company and the employees may lose their tax advantages.

## Mileage Reimbursement

Companies are willing to reimburse mileage to compensate employees so as to better retain and recruit people they need, according to HR Hero. Typically, company requirements for mileage reimbursement are set based on the annual IRS standard rate for business travel. For example, in 2013, a business could pay up to 56.5 cents per mile and write it off as a business expense. This is much simpler than keeping detailed records of actual operating expenses. Company requirements typically limit reimbursement to the standard rate or less. If an employee is paid a higher rate, the extra counts as taxable compensation to the employee.

## Documenting Mileage

A company that pays mileage reimbursement must comply with IRS documentation guidelines. Employees must maintain a record of business travel and submit it at regular intervals. For instance, your business might ask for employees to turn in a mileage log at the end of each pay period. For each business trip, this record should state the beginning and ending odometer readings as well as the distance, purpose, destination and date of the trip.

## Related Articles

[\[Mileage Reimbursement Laws\] Mileage Reimbursement Laws](#)

[\[IRS Mileage Rates\] Do You Have to Reimburse Mileage According to IRS Mileage Rates?](#)

[\[IRS Reporting Requirements\] IRS Reporting Requirements for Mileage Reimbursement](#)

[\[Compensate Workers\] Does an Employer Have to Compensate Workers for Mileage?](#)

[\[Mileage Reimbursement\] What Is the Standard Policy for Mileage Reimbursement to & From the Airport for a Small Business?](#)

## Business Use

To count as a business expense, mileage reimbursement can be paid only for use of a vehicle that is directly related to work. Some examples of work-related driving are visiting clients, making bank deposits and picking up office supplies. Commuting to and from an employee's regular work location and home is not considered a business expense. Employees may not do personal errands while on a business trip except for necessary stops such as lunch breaks.

## Considerations

At times a company prepays a mileage reimbursement. This is convenient when an employee is traveling out of town, for example. Companies must require the employee to return any excess reimbursement. A business can choose to pay less than the IRS standard rate for business travel. In this event, the employee is entitled to claim the difference as a tax deduction. For instance, if your employer pays 40 cents per mile and the standard rate is 56.5 cents, you can write off 16.5 cents per mile for work-related driving when you file your tax return.

## References (2) > (#)

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# TUSCOLA COUNTY CONTROLLER/ADMINISTRATOR'S OFFICE

Michael R. Hoagland

125 W. Lincoln St., Suite 500

Telephone

Controller/Administrator

Caro, Michigan 48723

989-672-3700

mhoagland@tuscolacounty.org

## 2016 County Accomplishments

### Financial

1. **Retirement system changed** from defined benefit to defined contribution for new hires and bonds issued - significantly lower annual retirement system costs and with a new defined contribution retirement system that is financially manageable
2. **Same retirement system changes as above underway for the county health department** – bonds to be issued in the first quarter of 2017
3. Continued to closely monitor through the Michigan Renewable Energy Collaborative the **dispute concerning wind turbine assessing/taxation**
4. **Public approved 0.1 millage for Michigan State University** – Extension providing some financial relief to the general fund of the county
5. All county funds remain in a positive fund balance position because of our strong effective financial management – **2015 Audit** (Comprehensive financial Plan) was completed and the **county continues to receive the Award for Excellence in Financial Management and Reporting**
6. **2017 County Budget development completed** and remains balanced for 2017 but with projected fewer funds available for capital and equipment needs than in 2016
7. Continue to work with the **Road Commission to solve legacy cost issues**
8. **Primary road, bridge and recycling millage renewals were all successful** demonstrating the benefits and value of these programs
9. **Bid county health insurance** per state law with assistance from Brown and Brown – decision was made to remain with Blue Cross/Blue Shield
10. **Sale of approximately 25 acres of county land to the Medical Care Facility** was completed generating \$70,000 in revenue per year for 2016, 2017 and 2018 for a total of \$210,000 for county capital improvement needs
11. **Completion of the VOIP telephone system** is producing annual savings in the range of \$40,000

12. **The importance of technology continues to increase** with nearly \$300,000 in budgeted expenditures for 2017 to sustain current hardware/software and make improvements to disaster recovery capabilities

### **Buildings and Grounds**

1. Capital improvement budget was established to make **needed infrastructure improvements to the county jail** estimated at \$550,000 to \$600,000 – work projected to be completed in 2017
2. **County Solid Waste Management Plan** was updated with assistance from the Economic Development Corporation
3. An alternative new location for the county recycling operation is under review with a decision expected in early 2017
4. Appears **grant for Vanderbilt Park** improvements will be approved and improvements should begin in 2017
5. **Phragmites were treated** at Vanderbilt Park in 2016
6. Methods of further **enhancing county security** was started in 2016 and will continue in 2017
7. **Methods of enhancing fire protection** was started in 2016 and will continue in 2017

### **Personnel**

1. **Successfully refilled key leadership positions** with the hiring of: Health Officer, Court Administrator and Equalization Director
2. **Successfully negotiated one-year union contracts** with the six county collective bargaining units
3. County **personnel policies** were updated

### **Other**

1. Positive county amenities were presented in a **county video** – now live on the county web site
2. The implementation of **GIS** is a success story and it's use continues to increase
3. **Cass River Greenways project** continues to gain in accomplishments adding to eco-tourism
4. **Audit of county data backup capabilities** was conducted

# Region VII Area Agency on Aging 2016 Holiday Newsletter

#6

***Our Mission is to advocate, plan, develop, and support a comprehensive system of quality care and services designed to assure the optimum level of health, well-being, and independence of people as they age.***

## Holiday greetings!

We are excited to start a new year, but first would like to take this opportunity to reflect upon this year's accomplishments and give recognition and sincere thanks to our Board, Advisory Council, staff, service providers, community agencies, and everyone who provides services to the older adults and disabled clients throughout Region VII's ten counties. With your hard work and dedication, the older and/or disabled adults residing in our ten counties are living a healthier and better life with independence and dignity.

2016 has been an incredibly busy year for advocating for a number of issues on behalf of the older and disabled adults in our region and across the State. Over 70 Region VII Board and Advisory Council members, staff, clients, and service providers advocated at Older Michiganians Day, themed "A Voice for Michigan's Aging", at the State Capitol to urge elected state officials to: Improve Accessibility for Seniors in the Community; Support Caregivers; Improve Access to Affordable Long-Term Supports and Services; Prevent Elder Abuse; and to encourage legislators to address Heat-and-Eat legislation. The Senior Advisory Group (SAG) membership continues to grow and has focused its advocacy on: non-medical transportation, the lack of in-home care workers, and resident safety in un-licensed retirement apartment communities, nutrition options; and taking on the added challenge of "Empowered Voices", which is tailored to the disabled adult population.

Region VII had a notable increase in walk-ins, and our dedicated staff provided extensive outreach to the public, community agencies, and other groups throughout our PSA. Staff are experts in conducting the evidence-based programs of: Personal Action Towards Health (PATH), Savvy-Caregiver, Matter of Balance (MOB), Chronic Pain, PATH Diabetes, Diabetes Self-Management Training (DSMT), Medical Nutrition Therapy (MNT), and enhanced housing resources. We held emergency disaster preparedness sessions, which included staff, service providers and community representation; attended Senior Fairs; and conducted four (4) Grandparents and Others as Parents Day events. We also served: 1,188 MI-Choice Home and Community-Based Waiver client's with their service needs; achieved a 3-year CARF (Commission on Accreditation of Rehab Facilities) accreditation; and will be billing Medicare and Health Maintenance Organization (HMO's) for Diabetes Self-Management Training and Medical Nutrition Therapy beginning the first quarter of next year.

The Agency has: three (3) expert I&A specialists to assist the public with their service needs; eighty-eight (88) MMAP volunteers to help individuals with their healthcare needs; two (2) "Certified CPR" instructors; and one (1) Person Centered Trainer. Agency staff have attended many educational seminars to enhance their skills and knowledge, and we have engaged in new partnerships and have participated in numerous community education and awareness events throughout the year.

Region VII's goals and achievements would not be possible without the hard work and loyalty from everyone who contributes to the needs of our senior and disabled population within our ten counties. Thank you to everyone for your dedication to fulfilling Region VII's mission. Your hard work is greatly appreciated!

As I'm retiring, I would like to personally thank all of you for making my stay with Region VII such a pleasurable experience in my life, and wish all the best for the new Executive Director and Region VII.

The Board of Directors, Advisory Council, and Staff at Region VII AAA  
wish you a Happy Holiday Season!

[www.region7aaa.org](http://www.region7aaa.org)  
1-800-858-1637



# 7

**Tuscola County Health Department**  
**Board of Commissioners Monthly Report for November 2016**

Prepared by: Gretchen Tenbusch, RN, MSA, Health Officer  
Ann Hepfer RN, BS, Deputy Health Officer

Visit our website at [www.tchd.us](http://www.tchd.us)

**Outcomes for the Month:**

- ✦ Flu outreach clinics have been completed, but we will continue to offer flu vaccinations for all age groups at the Health Department.
- ✦ Gretchen Tenbusch RN, MSN, Health Officer is retiring on November 18<sup>th</sup> at the close of business. Ann Hepfer RN, BS will be taking over the Health Officer responsibilities at the close of the business on November 18<sup>th</sup>.

**Issues under consideration by the Local Health Department:**

- MDARD and MDHSS notified the health department of the potential of Hepatitis A contaminated frozen strawberries being delivered by Cisco Foods to two locations in Tuscola County. These Strawberries were imported from Egypt and were part of a nationwide investigation. The Environmental Health Division followed up with the two establishments and they had never received any of the frozen strawberries.
- On the legislative front, the dog on patios still has not been passed. HB5613 which states no rule stronger than a Federal rule can be developed will most probably die.
- The HICA tax is being repealed on 11/25/2016 if not acted on by the Governor. If the tax is repealed it will impact the 2018 budget by eliminating people from the expanded Medicaid or the state will need to take state general funds to pay for the Medicaid Match. This could impact Public Health by redirecting funds.
- There is discussion that Governor Snyder is looking at health care, retirement and pension costs and implementing cost containment measures.

**Issues to be brought to Board of Commissioners:**

- None.

November 3, 2016

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, November 3, 2016 at 8:00 A.M.

Present: Road Commissioners John Laurie, Gary Parsell, Mike Zwerk, Julie Matuszak, and Pat Sheridan; County Highway Engineer Michele Zawerucha, Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey.

Motion by Parsell seconded by Matuszak that the minutes of the October 20, 2016 regular meeting of the Board be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Payroll in the amount of \$94,704.31 and bills in the amount of \$1,098,696.20 covered by vouchers #16-54, #16-55 and #HRA-40 were presented and audited.

Motion by Zwerk seconded by Sheridan that the payroll and bills be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Brief Public Comment Segment:  
None.

Motion by Sheridan seconded by Zwerk to approve the request from the Almer Township Board and the Columbia Township Board to change the Yield Signs to Stop Signs at the intersection of Graf Road and Elmwood Road. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Management and the Board discussed the damage caused to Road Commission Truck #124. The Board tabled the discussion for the scheduled bid opening.

At 8:15 A.M. the following bids were opened for Reroofing of the Vassar Garage:

<u>Bidder</u>	<u>20-year Warranty Project Total</u>	<u>15-year Warranty Project Total</u>
Thomas Brown & Son Roofing	\$ 39,385.00	\$ 38,026.00
Zimmer Roofing & Construction	47,446.00	44,644.00
Kawkawlin Roofing Company	46,100.00	43,700.00
Marlette Roofing & Sheet Metal	46,290.00	43,840.00
Rickwalt Building Solutions	36,200.00 *	32,800.00 *

\* = Voluntary alternate repair in 2016, with roof install in the Spring of 2017.

Motion by Parsell seconded by Sheridan that the bids for Reroofing of the Vassar Garage be accepted, reviewed by Management, and tabled until later this regular meeting. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Management and the Board further discussed the damage caused to Road Commission Truck #124. The Board also discussed and reviewed at length the Road Commission's dump truck operations and procedures.

Motion by Parsell seconded by Matuszak that the bids for Reroofing of the Vassar Garage taken and accepted earlier this regular meeting be awarded to Rickwalt Building Solutions, for the 20-year Warranty, with the voluntary

alternate repair in 2016 and with the roof install in the Spring of 2017. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Management and the Board further discussed the concerns raised at the last Blue Water Highway Council Meeting regarding possible revisions to road funding within Public Act-51. The Board also reviewed a proposal forwarded by the St. Clair County Road Commission for consulting and lobbying services from DeCook Governmental Policy & Strategies. After further review and discussion, the following motion was introduced:

Motion by Sheridan seconded by Zwerk that the Tuscola County Road Commission approves a one-year contract with DeCook Governmental Policy & Strategies for consulting and lobbying services in regards to the possible revisions to road funding within Public Act-51, pending that all Road Commission Members of the Blue Water Highway Council approve the contract, and to make recommendation of scheduling a meeting soon with all parties concerned. Yeas: Sheridan, Matuszak, Zwerk, Parsell. Nays: Laurie. --- Carried.

Management and the Board discussed budget assumptions for the Road Commission's 2017 Budget.

Motion by Parsell seconded by Sheridan to approve upgrading the Tuscola County Weighmaster's computer system in order to continue access to the LEIN System, and to approve the Weighmaster attend the 2017 Truck Traffic Enforcement Seminar. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Sheridan that the meeting be adjourned at 10:30 A.M. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

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Chairman

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Secretary-Clerk of the Board

November 17, 2016

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, November 17, 2016 at 8:00 A.M.

Present: Road Commissioners John Laurie, Gary Parsell, Mike Zwerk, Julie Matuszak, and Pat Sheridan; County Highway Engineer Michele Zawerucha, Superintendent/Manager Jay Tuckey, Director of Finance/Secretary-Clerk Michael Tuckey.

Motion by Parsell seconded by Matuszak that the minutes of the November 3, 2016 regular meeting of the Board be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Payroll in the amount of \$91,915.67 and bills in the amount of \$450,071.40 covered by vouchers #16-56, #16-57 and #16-58 were presented and audited.

Motion by Zwerk seconded by Matuszak that the payroll and bills be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Brief Public Comment Segment:

- (1) Ms. Doris Reynolds appeared before the Board to discuss the current condition of Brown Road in Dayton Township. Superintendent/Manager Jay Tuckey explained that the needed local road improvements for Brown Road should be requested to the Dayton Township Board.
- (2) Mr. Ron Butterfield appeared before the Board to discuss the road grading and snow plowing procedures on Willard Road. Superintendent/Manager Jay Tuckey will review the location to assure that this portion of Willard Road is certified to Tuscola County for local road maintenance.

Motion by Parsell seconded by Sheridan to approve that the Tuscola County Road Commission observe the following Holidays: Christmas Eve on Friday, December 23, 2016, Christmas Day on Monday, December 26, 2016, and New Year's Day on Monday, January 2, 2017. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

At 8:15 A.M. the following bids were opened for 2016-17 Liquid De-Icing Materials:

<u>Bidder</u>	<u>Material Specification</u>	<u>Picked Up By TCRC</u>	<u>Delivered To Livingston Storage</u>
The Wilkinson Corporation	20% CaCl	\$ .080 p/gal	\$ .170 p/gal
Michigan Chloride Sales	20% CaCl	\$ .120 p/gal	\$ .170 p/gal
Liquid Calcium Chloride Sales	30% CaCl	\$ .353 p/gal	\$ .403 p/gal

Motion by Sheridan seconded by Zwerk that the bids for 2016-17 Liquid De-Icing Materials be accepted and awarded to The Wilkinson Corporation. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Mr. Butch Ortnier appeared before the Board requesting to clean a portion of the ditch on Severance Road in Ellington Township. Superintendent/Manager Jay Tuckey reported to the Board a history and the specifics of the drainage at the location. After further discussion, the following motion was introduced:

Motion by Zwerk seconded by Parsell to grant Mr. Butch Ortnier a permit to clean a portion of the ditch on Severance Road in Ellington Township, with the specifications and terms included in the R.O.W. Permit. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Management and the Board discussed the Road Commission's group health insurance plan. Mr. Jack Schmitz with Burnham & Flower Insurance Company appeared before the Board to present the 2017 renewal rates from Blue Cross & Blue Shield of Michigan. Mr. Schmitz also presented alternative plans proposed by Blue Cross & Blue Shield of Michigan in order to review possible cost savings. The Board also discussed complying with Public Act 152 as well as the Health Care Reform Affordable Care Act. After the presentation and further discussion, the following motion was introduced:

Motion by Sheridan seconded by Parsell that the Tuscola County Road Commission adopts the 2017 rates for the proposed change in its group health insurance plan to the Blue Cross & Blue Shield PPO-15 Plan with the Health Reimbursement Account as specified in the plan, all in accordance with complying with Public Act 152 and the Health Care Reform Affordable Care Act. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak to approve extending the Tractor/Mower Leases with Farm Depot for one (1) year at the same lease rate, all in conjunction with the bid opening of the February 27, 2014 regular meeting of the Board. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Zwerk that the Road Commission hire Perry Aleksink as a full time employee in the Diesel Mechanic classification effective immediately pending drug & alcohol testing; all in accordance with the Union Labor Agreement. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Zwerk that the Road Commission hire Jason Raymond and Glen Reinert as full time employees in the Laborer classification at the Vassar Division effective immediately pending drug & alcohol testing; all in accordance with the Union Labor Agreement. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Parsell to temporarily close the Loomis Road Bridge over the Ainsworth Drain in Akron Township, while pending the improvements for damages caused by a traffic accident, and as recommended by the County Highway Engineer. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Zwerk to approve the updated Tuscola County Posted Bridges Listing, as presented by the County Highway Engineer. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

The Board reviewed correspondence from the Tuscola County Board regarding the Road Commission's Pensions and Other Post-Employment Benefits. After review, the following motion was introduced:

Motion by Parsell seconded by Sheridan to table the discussions regarding the Road Commission's Pensions and Other Post-Employment Benefits until the next regular meeting of the Board, in hopes of including the County Board's Liaison in the discussion. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

The Board further discussed the topic of road damage caused by manure haulers on county roads. Chairman Laurie reported to the Board of attending a recent meeting with a number of officials from Michigan's Thumb Region where this topic was discussed. The Board will further review and discuss the topic in hopes to resolve the issue.

Management and the Board further discussed the concerns raised at the last Blue Water Highway Council Meeting regarding possible revisions to road funding within Public Act-51.

Motion by Zwerk seconded by Parsell to approve the proposal from M & M Pavement Marking, Inc. to extend their 2016 bid prices for Pavement Marking to the 2017 season, as recommended by the County Highway Engineer. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Zwerk seconded by Matuszak that the meeting be adjourned at 10:30 A.M. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Secretary-Clerk of the Board

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TUSCOLA COUNTY SENIOR ADVISORY COUNCIL  
NOVEMBER 21, 2016 AT THE VASSAR DINING CENTER

Meeting was called to order by Chairman Jerald Gamm at 11:00 am  
Pledge to the Flag was said be all,

Minutes from the October 17, 2016 meeting was read. Motion to amend dates on last month minutes back to August 15, 2016. Motion made to approve minutes with correction. Made by Bill Sanders an seconded by Henry Wymore

Treasurer report was read by Jerald Gamm. Motion to accept Treasurers report made by Sandra Williamson seconded by Bill Sanders

HDC Report was given by Shelly Schulz----

Total serving days for the month of November was 12

658 meals served at dining center

5713 home delivered meals

Average donations for congregate meals was \$2.49

Home delivered meals was \$.58

HDC still has a waiting list for home delivered meals

Motion to accept HDC Report – made by Sandra Williamson an seconded by Pat LaBlair

Old Business----none

New Business----

Discussion on making a \$250.00 donation to Spoonful of Plenty to help with meals. Motion made by Henry Wymore seconded by Bill Sanders.

Annette Jeska from Region 7in Bay City- talked about the numerous programs for Seniors. Handed out filers an phone number to contact her or Region 7 if they needed to talk to someone for help.

Reminder we will RESUME meeting in March 2017. The first MEETING will be at the CARO DINING CENTER ON MARCH 20, 2017 at 11.00am

Meeting adjourned.

Those in attendance:Bill Sanders,Sandra Williamson,Shelly Schulz HDC, Barb Dawson,Pat LaBlair, Mike an Mary Musich,Clifton White,Annette Jeska Region 7,Eugene Davison,Henry an Carolyn Wymore

Minutes Prepared by  
Carolyn Wymore Secretary



LAPEER COUNTY COURTHOUSE

THUMB AREA REGIONAL  
COMMUNITY CORRECTIONS  
255 CLAY STREET ROOM #83  
LAPEER, MI 48446

## MEMORANDUM

TO: Mike Hoagland  
From: David Stevens  
Date: 12/8/2016  
Subject: Community Corrections

In the September CCAB meeting it was announced that the MDOC would no longer be funding the Work Site program for FY2017. Therefore as of October 1<sup>st</sup> 2016 there is no longer any funds available for the Work Site program.

Regarding the grants for the Day Reporting Program and Gate Keeping, monies will be provided to Tuscola County and Lapeer County as the programs are utilized. For each person that is either put into the Day Reporting Program or Entered into the Computer system by the Gate Keeper, a pre-determined amount of money shall be paid. Tuscola County has the opportunity to receive \$9,600.00 to run their Day Reporting Program. In order to get the entire \$9,600.00, thirty people must be enrolled in the FY2017 program. As each person is enrolled in the Day Reporting Program, Tuscola County will receive \$320.00.

The Gate Keeper program works the same way for billing purposes. \$9,120.00 could be received if 135 people are enrolled into the Computer. The billing rate for each person entered is \$67.55.

Please feel free to contact me with any questions that you may have. I am the new Coordinator for the TARCCAB as the previous Coordinator resigned.

David L. Stevens  
TARCCAB Coordinator.

Phone: 810-664-5487  
Fax: 810-245-4784