

**TUSCOLA COUNTY BOARD OF COMMISSIONERS  
MEETING AGENDA**

**THURSDAY, SEPTEMBER 29, 2016 – 8:00 A.M.**

**H. H. PURDY BUILDING BOARD ROOM  
125 W. Lincoln Street  
Caro, MI**

125 W. Lincoln Street  
Caro, MI 48723

Phone: 989-672-3700  
Fax : 989-672-4011

- 8:00 A.M. Call to Order – Chairperson Bardwell  
Prayer – Commissioner Young  
Pledge of Allegiance – Commissioner Kirkpatrick  
Roll Call – Clerk Fetting  
Adoption of Agenda  
Action on Previous Meeting Minutes (See Correspondence #1)  
Brief Public Comment Period  
Consent Agenda Resolution (See Correspondence #2)  
New Business  
    -Resolution Honoring Carey Baxter's Service to Tuscola County  
    -Update from Senator Green (See Correspondence #3)  
    -Jail Project Architectural Engineering Services  
    -Dispatch Hiring (See Correspondence #4)  
    -Sheriff Department Grant Application (See Correspondence #5)  
    -Potential Informational Program for Newly Elected  
        City/Village/Township Officials (See Correspondence #6)  
Old Business  
Correspondence/Resolutions

**COMMISSIONER LIAISON COMMITTEE REPORTS**

BIERLEIN

Genesee Shiawassee Thumb Works  
Human Development Commission (HDC)  
Tuscola 2020  
Recycling Advisory Committee  
Local Emergency Planning Committee (LEPC)  
Great Start Collaborative Council  
Local Unit of Government Activity Report  
Tuscola In-Sync  
MAC Board of Directors  
Human Services Collaborative Council  
Region VI Economic Development Planning  
MAC Judiciary Committee

TRISCH

Board of Health  
Planning Commission  
Economic Development Corp/Brownfield Redevelopment  
Local Unit of Government Activity Report  
Animal Control  
Solid Waste Management

KIRKPATRICK

Board of Health  
Community Corrections Advisory Board  
Dept. of Human Services/Medical Care Facility Liaison  
Land Acquisition  
MI Renewable Energy Coalition  
MEMS All Hazards  
MAC-Environment Energy Land Use  
Cass River Greenways Pathway  
Local Unit of Government Activity Report  
Tuscola In Sync  
NACO- Energy, Environment & Land Use  
Genesee Shiawassee Thumb Works  
Jail Planning Committee

YOUNG

Dispatch Authority Board  
County Road Commission  
Board of Public Works  
Senior Services Advisory Council  
Mid-Michigan Mosquito Control Advisory Committee  
Saginaw Bay Coastal Initiative  
Parks & Recreation  
Local Unit of Government Activity Report  
MAC Economic Development & Taxation Committee

BARDWELL

Economic Development Corp/Brownfield Redevelopment  
Caro DDA/TIFA  
MAC Economic Development/Taxation  
MAC 7<sup>th</sup> District  
Local Unit of Government Activity Report  
TRIAD  
Human Services Collaborative Council  
Behavioral Health Systems Board

Closed Session (If Necessary)

Other Business as Necessary

Extended Public Comment

Adjournment

Note: If you need accommodations to attend this meeting please notify the Tuscola County Controller/Administrator's Office (989-672-3700) two days in advance of the meeting.

## CORRESPONDENCE

- #1 September 15, 2016 Full Board & Statutory Finance Minutes
- #2 Consent Agenda Resolution
- #3 Potential Discussion Topics with Senator Green
- #4 Dispatch Hiring Request
- #5 Sheriff Dept. Grant Application Request
- #6 Potential Informational Program for Newly Elected Local Officials
- #7 September 26, 2016 Committee of the Whole Minutes
- #8 September 2016 Health Dept. Report
- #9 September 8, 2016 Road Commission Minutes
- #10 September 19, 2016 Senior Advisory Council Minutes

*Draft*  
TUSCOLA COUNTY BOARD OF COMMISSIONERS  
September 15, 2016 Minutes  
H. H. Purdy Building

Commissioner Thomas Bardwell called the meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the City of Caro, Michigan, on the 15th day of September 2016, to order at 8:00 o'clock a.m. local time.

Prayer – Commissioner Bierlein

Pledge of Allegiance – Commissioner Bardwell

Roll Call – Clerk Fetting

Commissioners Present: District 1 - Thomas Young, District 2 – Thomas Bardwell, District 3 - Christine Trisch, District 4 – Craig Kirkpatrick, District 5 – Matthew Bierlein

Commissioner Absent: None

Also Present: Mike Hoagland, Jodi Fetting, Tisha Jones, Mike Miller, Register John Bishop, Sharon Mika, Sandy Nielsen, Kim Vaughan, Irene Waller, Karen Southgate, Caryn Painter, Judge Nancy Thane, Steve Erickson, Vicky Sherry, Millington Rocket Team

*Adoption of Agenda -*

16-M-152

Motion by Bierlein, seconded by Trisch to adopt the agenda as amended. Motion Carried.

*Action on Previous Meeting Minutes -*

16-M-153

Motion by Young, seconded by Trisch to adopt the meeting minutes from the August 25, 2016 meeting. Motion Carried.

*Brief Public Comment Period -*

- Clerk Fetting informed the Board that applications have been mailed to current Boards and Commissions members to start the reappointment process for 2017.
- Register Bishop updated the Board that the fee rate change is effective October 1, 2016. He is anticipating his staff may have to work late on September 30th to ensure the recording of all documents have been completed.

*Consent Agenda Resolution -*  
16-M-154

Motion by Trisch, seconded by Bierlein that the following Consent Agenda Resolution from the September 12, 2016 Committee of the Whole Meeting be adopted. Motion Carried.

## CONSENT AGENDA

- Agenda Reference:** A
- Entity Proposing:** COMMITTEE OF THE WHOLE 9/12/16
- Description of Matter:** Move that because the state cut grant funding for the county prisoner work release program the 2016 Community Correction Budget be amended and the general fund appropriation be increased by \$3,500 to enable the program to operate through the end of 2016. Also, continue to review the potential of charging fees for work crew services to help defray program costs in the future.
- Agenda Reference:** B
- Entity Proposing:** COMMITTEE OF THE WHOLE 9/12/16
- Description of Matter:** Move that the county contract with CenturyLink for the PRI telephone circuit at the courthouse be discontinued because CenturyLink has stated that the PRI circuit cannot function as expected for compatibility with the new ShoreTel Telephone system. (Intended to serve as a redundancy backup to the Purdy PRI circuit). (There will be no cost for early termination).
- Agenda Reference:** C
- Entity Proposing:** COMMITTEE OF THE WHOLE 9/12/16
- Description of Matter:** Move that authorization is given to enter into a contract with TelNet for a PRI circuit that will provide effective service and compatibility with the new ShoreTel Telephone system. The TelNet circuit will be operated parallel with the CenturyLink circuit for a period of time.

- Agenda Reference:** D
- Entity Proposing:** COMMITTEE OF THE WHOLE 9/12/16
- Description of Matter:** Move that the Hazard Mitigation Fund be increased \$2,240 with an appropriation from the general fund to cover the increase in costs for the Emergency Services Plan update.
- Agenda Reference:** E
- Entity Proposing:** COMMITTEE OF THE WHOLE 9/12/16
- Description of Matter:** Move that authorization is given for the Emergency Services Director to purchase a new cellular telephone that will offer improved communication abilities.

*New Business -*

-Resolution Honoring Millington High School Rocket Teams - The Millington Rocket Team attended the meeting to provide information to the Board as to what is required of their team in the competition. Commissioner Kirkpatrick read and presented a resolution on behalf of the Board honoring the Team that was previously adopted. The Board expressed their appreciation to the Rocket Team for all of their hard work.

-Phragmites Treatment Project - Steve Erickson and Vicky Sherry updated the Board on the Grant received and the Project at hand.

16-M-155

Motion by Trisch, seconded by Kirkpatrick that the Landowner Authorization Form for treatment of Phragmites near Vanderbilt Park be approved and all appropriate signatures are authorized. Motion Carried.

-Steve Erickson provided the Board information on the upcoming Craft Food and Beverage Business Competition.

-Solid Waste Management Plan (matter added) - Vicky Sherry and Steve Erickson updated the Board on the progress of the Plan being adopted. They are still in need of 7 approvals for the local entities.

-DHHS Child Care Fund Budget - Karen Southgate presented to the Board the request to approve the DHHS Child Care Fund budget and to approve the renewal of in-home services contracts.

## 16-M-156

Motion by Trisch, seconded by Young that the Department of Health and Human Services side of the Child Care Fund Budget be approved based on the amounts listed by category in the 9-15-16 memorandum. Also, corresponding documents for submittal of this portion of the Child Care Fund Budget to the state are authorized for signature. Motion Carried.

## 16-M-157

Motion by Bierlein, seconded by Kirkpatrick that approval is granted to contract with three independent contractors through the In-Home Program to provide in home services to children and families that have been referred to the Department of Health and Human Services through abuse and neglect. Also, said contracts are authorized for signature. Motion Carried.

-Dispatch Vehicle Purchase - Sandy Nielsen updated the Board on the bids received for the vehicle purchase.

## 16-M-158

Motion by Trisch, seconded by Kirkpatrick that per the September 14, 2016 letter of request from the Dispatch Director authorization is given to purchase a 2017 Ford Escape from Owosso Signature Ford for an amount of \$24,700 which is a 2016 budgeted expense. Motion Carried.

-Tuck-pointing Bids - Matter discussed at Committee of the Whole meeting. Bid amount cannot be negotiated.

## 16-M-159

Motion by Trisch, seconded by Bierlein that National Restoration who was the low bidder be awarded the tuck pointing bid for the Courthouse Building for an amount of \$38,900. Also, the capital improvement budget for this project be increased from \$10,000 to \$38,900. Motion Carried.

## 16-M-160

Motion by Trisch, seconded by Young that National Restoration who was the low bidder be awarded the tuck pointing bid for the Health Department Building for an amount of \$15,700. Also, the capital improvement budget for this project be increased from \$10,000 to \$15,700. Motion Carried.

## 16-M-161

Motion by Trisch, seconded by Bierlein that Boss Construction who was the low bidder be awarded the tuck pointing bid for the Department of Health and Human Services Building for an amount of \$6,870. Also, the capital improvement budget for this project be reduced from \$10,000 to \$6,870. Motion Carried.



Recessed at 9:03 a.m.

Reconvened at 9:11 a.m.

*-Closed Session - Consider Purchase of Real Property -*

16-M-162

Motion by Bierlein, seconded by Kirkpatrick that the Board meet in closed session under section 8(d) of the Open Meetings Act, to discuss the purchase of real property with Mike Miller, Recycling Director and Sharon Mika, Director of Recycling Advisory Board, allowed to attend the closed session.

Roll Call Vote - Young - yes; Trisch - yes; Kirkpatrick - yes; Bierlein - yes; Bardwell - yes. Motion Carried.

Reconvened from Closed Session at 10:18 a.m.

16-M-163

Motion by Bierlein, seconded by Kirkpatrick that the County Administrator be, and hereby is, authorized to proceed to investigate the possible purchase or lease of a site to establish a new Tuscola County recycling facility, including, entering into letters of intent, leases and purchase agreements that will contain a contingency that the document is not binding on the County unless and until it is approved by the County. The County Administrator be, and hereby is, authorized to engage legal counsel to provide legal advice, prepare legal documents and otherwise assist the County Administrator with the foregoing. Motion Carried.

*Old Business -*

-Commissioner Bardwell would like Steve Anderson to come to a future Board meeting to provide an update on the Hazard Mitigation Plan.

*Correspondence/Resolutions - None*

## **COMMISSIONER LIAISON COMMITTEE REPORTS**

### TRISCH

Board of Health - Meets tomorrow.

Planning Commission

Economic Development Corp/Brownfield Redevelopment - Update today.

Local Unit of Government Activity Report

Animal Control

Solid Waste Management

KIRKPATRICK

Board of Health  
Community Corrections Advisory Board  
Dept. of Human Services/Medical Care Facility Liaison  
Land Acquisition  
MI Renewable Energy Coalition  
MEMS All Hazards  
MAC-Environment Energy Land Use  
Cass River Greenways Pathway  
Local Unit of Government Activity Report  
Tuscola In Sync  
NACO- Energy, Environment & Land Use  
Genesee Shiawassee Thumb Works  
Jail Planning Committee - Update provided.

YOUNG

Dispatch Authority Board - Meets next week.  
County Road Commission - Meets next week.  
Board of Public Works  
Senior Services Advisory Council  
Mid-Michigan Mosquito Control Advisory Committee  
Saginaw Bay Coastal Initiative  
Parks & Recreation - Meeting last week of September.  
Local Unit of Government Activity Report  
MAC Economic Development & Taxation Committee

BARDWELL

Economic Development Corp/Brownfield Redevelopment  
Caro DDA/TIFA  
MAC Economic Development/Taxation  
MAC 7<sup>th</sup> District  
Local Unit of Government Activity Report  
TRIAD  
Human Services Collaborative Council  
Behavioral Health Systems Board - Update Provided.

BIERLEIN

Genesee Shiawassee Thumb Works - Update Provided.

Human Development Commission (HDC)

Tuscola 2020 - Commissioner Young provided an update as to the future plans that the Wasik family is hoping for.

Recycling Advisory Committee

Local Emergency Planning Committee (LEPC)

Great Start Collaborative Council

Local Unit of Government Activity Report

Tuscola In-Sync

MAC Board of Directors - Conference is this weekend.

Human Services Collaborative Council

Region VI Economic Development Planning

MAC Judiciary Committee

*Closed Session - Previously Held*

*Other Business as Necessary - None*

*Extended Public Comment -*

-Clerk Fetting informed the Board the United County Officer's Training scheduled for December 2016 will be hosted in Bay City. As being on the Board of Director's for the Michigan Association of County Clerk's, she is requesting permission to stay overnight even though less than the 60 miles as stated in the county policy. Board agreed that was necessary and important.

Meeting adjourned at 10:46 a.m.

Jodi Fetting  
Tuscola County Clerk

Statutory Finance Committee Minutes  
September 15, 2016  
H.H. Purdy Building  
125 W. Lincoln St, Caro MI

Meeting called to order at 10:47 a.m.

Commissioners Present: Young, Bardwell, Trisch, Kirkpatrick, Bierlein

Commissioners Absent: None

Also Present: Mike Hoagland, Jodi Fetting

Claims and Per Diems were reviewed and approved.

Public Comment - None

Meeting adjourned at 10:51 a.m.

Jodi Fetting  
Tuscola County Clerk

**'DRAFT'**

**COUNTY OF TUSCOLA**

**STATE OF MICHIGAN**

**RESOLUTION TO ADOPT CONSENT AGENDA**

At a regular meeting of the Board of Commissioners of the County of Tuscola, Michigan, held at the H.H. Purdy Building in the Village of Caro, Michigan, on the 29<sup>th</sup> day of September, 2016 at 8:00 a.m. local time.

COMMISSIONERS PRESENT:

\_\_\_\_\_

\_\_\_\_\_

COMMISSIONERS ABSENT:

\_\_\_\_\_

It was moved by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_ that the following Consent Agenda Resolution be adopted:

**CONSENT AGENDA**

**Agenda Reference:** A

**Entity Proposing:** COMMITTEE OF THE WHOLE 9/26/16

**Description of Matter:** Move that the offer by the Medical Care Facility to purchase real estate property from the county be amended to extend the closing date to October 6, 2016 be approved and all appropriate signatures are authorized.

**Agenda Reference:** B

**Entity Proposing:** COMMITTEE OF THE WHOLE 9/27/16

**Description of Matter:** Move that the agreement with Maximus be approved to develop a Court-wide departmental overhead allocation plan which identifies the various costs incurred by the Court/County to support and administer the Child Care Fund program. Also, said agreement is authorized for signature.

**Agenda Reference:** C

**Entity Proposing:** COMMITTEE OF THE WHOLE 9/27/16

**Description of Matter:** Move that the agreement with Solutions of Southwest Michigan LLC to maintain the ST Imaging View Scan III equipment in the Register of Deeds Office be approved and all appropriate signatures are authorized.

**Agenda Reference:** D

**Entity Proposing:** COMMITTEE OF THE WHOLE 9/27/16

**Description of Matter:** Move that the County-Wide Cost Allocation Plan Certificate of Indirect Costs be approved and authorized for signature.

**Agenda Reference:** E

**Entity Proposing:** COMMITTEE OF THE WHOLE 9/27/16

**Description of Matter:** Move that the contract with Anderson, Tuckey, Bernhardt and Doran be extended for a one-year period to perform the 2016 county audit for an amount of \$39,000. Also, said contact be authorized for signature.

**Agenda Reference:** F

**Entity Proposing:** COMMITTEE OF THE WHOLE 9/27/16

**Description of Matter:** Move that the Friend of the Court Cooperative Reimbursement Contract for the 2017 to 2021 period be amended with the new 4.6 liability section contained in the September 15, 2016 communication from the Friend of the Court be approved and all appropriate signatures are authorized.

**Agenda Reference:** G  
**Entity Proposing:** COMMITTEE OF THE WHOLE 9/27/16  
**Description of Matter:** Move that the previous agreement for the PRI circuit with TelNet be discontinued.

**Agenda Reference:** H  
**Entity Proposing:** COMMITTEE OF THE WHOLE 9/27/16  
**Description of Matter:** Move that previous contract with TelNet for PRI circuit installation at 440 N State St be discontinued. (The previous agreement was never submitted to TelNet by the County IT Director and Tuscola County is not obligated to any financial commitments.)

**Agenda Reference:** I  
**Entity Proposing:** COMMITTEE OF THE WHOLE 9/27/16  
**Description of Matter:** Move that agreement be entered into with TelNet for Office Edge SIP Trunking service at the rate of \$260/month. This service will be used for primary telephone service, provide a cost savings to general fund and will further leverage County fiber infrastructure. Also, all appropriate signatures are authorized.

**Agenda Reference:** J  
**Entity Proposing:** COMMITTEE OF THE WHOLE 9/27/16  
**Description of Matter:** Move that an agreement be entered into between Air Advantage and Tuscola County to install fiber infrastructure to 449 Green St, Caro MI 48723 for a one time cost of \$5,000 and monthly service of \$60/month. Also, budget amendments to implement this change are authorized. (This fiber infrastructure is to be used to extend the county network and phone system to ultimately reduce service costs at location.)

**Agenda Reference:** K  
**Entity Proposing:** COMMITTEE OF THE WHOLE 9/27/16  
**Description of Matter:** Move that the resolution honoring Carey Baxter's years of outstanding service to Tuscola County Central Dispatch be approved.

**Agenda Reference:** L  
**Entity Proposing:** COMMITTEE OF THE WHOLE 9/27/16  
**Description of Matter:** Move that per the request of the Court that authorization is given to use county owned property at Court and Bush Streets for a garden area to be maintained by juveniles in the court system of Tuscola County.

IT IS FURTHER RESOLVED that any motion, resolution, or other act of Tuscola County inconsistent with this Resolution is hereby rescinded, modified, replaced or superseded by this Resolution.

YEAS:

NAYS:

ABSTENTIONS:

RESOLUTION ADOPTED.

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Thomas Bardwell, Chairperson  
Tuscola County Board of Commissioners

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Jodi Fetting  
Tuscola County Clerk



POTENTIAL TOPICS FOR DISCUSSION WITH SENATOR GREEN

1. Personal Property Tax Reimbursement
2. Resolving Wind Energy Assessing/Taxation Dispute
3. State Renewable Energy Policy Status
4. Dark Stores Bill Changes
5. Change of 17 Year Olds to Juvenile System – Additional County Cost Implications
6. Human Development Commission Funding Issues
7. Economic Development Ideas/Funding Models
8. Parks and Recreation Grant Application
9. Community Corrections Grant Funding
10. Downtown Development Authority/Tax Increment Finance Authority Modifications
11. Other

9-1-1

Tuscola County Central Dispatch

Sandra Nielsen, Director



September 27, 2016

From: Sandra Nielsen, Director

Subject: Hiring two dispatchers

To: Tuscola County Board of Commissioners

Dear Commissioners,

I respectfully request the Board of Commissioners to concur with hiring of two new dispatchers. Brandon Bertram with an effective starting date of October 2, 2016 and Cassandra LaPratt pending physical and drug screening with a start date to be determined. This request is to fill a full time dispatcher vacancy which the board approved to refill during the June 16, 2016 board meeting.

Thank you,

Sandra Nielsen, Director  
Tuscola County Central Dispatch

[mhoagland@tuscolacounty.org](mailto:mhoagland@tuscolacounty.org)

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**From:** Steve Anderson <tcemanderson@tuscolacounty.org>  
**Sent:** Tuesday, September 27, 2016 2:29 PM  
**To:** Mike Hoagland  
**Subject:** TCSO Community Foundation Grant Request

Mr Hoagland,

As a formality in the Community Foundation grant request, the Sheriff's Office is seeking approval to apply for a small grant to purchase handout materials to promote safety and preparedness for the many events that we attend during the course of the year. Some examples of these events are the various child seat inspection events, the Millington Health and Safety fair, the Tuscola County Night Out event, the Cass City Gun Club youth day, Camp 911 and other school and civic outreach events that our deputies attend. If you could please include this in the agenda for Thursday it would be appreciated.

Thanks

steve

--  
*Deputy Steven Anderson*  
 Emergency Services Coordinator  
 420 Court St. Suite #1  
 Caro, MI 48723  
 Office # 989-673-5181  
 Cell # 989-550-5181  
 Fax # 989-673-8164



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[mhoagland@tuscolacounty.org](mailto:mhoagland@tuscolacounty.org)

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**From:** dana1947@charter.net  
**Sent:** Monday, September 26, 2016 3:52 PM  
**To:** 'mhoagland@tuscolacounty.org'  
**Subject:** RE: Possible Program for Newly Elected Officials

If there is interest from the Commissioners, I'd be happy to work through them to see if there is enough interest in their Districts to warrant a program . If there is enough interest I would be happy to coordinate the program with the direction and approval of you and the commissioners.. My term ends, so I have time available and I have experience in coordinating training programs. If it's something you and the Commissioner would like to pursue....let me know, I'll volunteer for the project.

-----  
**From:** "mhoagland@tuscolacounty.org"  
**To:** "Dave and Nancy"  
**Cc:**  
**Sent:** Mon, 26 Sep 2016 15:11:51 -0400  
**Subject:** RE: Possible Program for Newly Elected Officials

Nancy

Thank you for the idea. I will share this with the commissioners for input. Good idea but we would need someone to lead and organize which as you know takes significant time. Also, sometimes lack of attendance by local officials can be an issue.

Mike

Michael R. Hoagland  
 Tuscola County Controller/Administrator  
 989-672-3700  
[mhoagland@tuscolacounty.org](mailto:mhoagland@tuscolacounty.org)

**VISIT US ON LINE FOR COUNTY SERVICES @ [www.tuscolacounty.org](http://www.tuscolacounty.org)**

**From:** Dave and Nancy [mailto:dana1947@charter.net]  
**Sent:** Monday, September 26, 2016 12:15 PM  
**To:** 'mhoagland@tuscolacounty.org' <mhoagland@tuscolacounty.org>  
**Subject:** Possible Program for Newly Elected Officials

Mike,

Has the county considered hosting an evening informational program for newly elected township/village/city representatives? I know the state hosts a program annually, but many of the smaller municipalities don't have

the funds, and sometimes people don't have the time to attend to an overnight program. Many are new to elected office and need guidance on Freedom of Information and Open Meetings Guidelines. Interestingly, when I went out to some of the District 1 units, there were questions on the Road Commission - funding, right of way, sign designations/requests and who's responsibility is it to clear around rail road/road right of ways and what governmental units can and can't spend money to do on roads and right of ways. Introducing Department Heads (Road Commission, Mosquito Control, Recycling/Community Health) and having a brief overview might be helpful.

Anyway, it may be a nice evening program that locals would appreciate - both as newly elected and even some seasoned officials. I'm sure Brawn Kendrick would be open to doing an evening in-service (hopefully without charge), and Senator Green and Rep. Canfield could give governmental updates. It could be held at Ed Tech. I'm sure refreshments could be donated. If you and the Commissioners have any interest in doing something like this after elections, I'd be happy to help coordinate something if you are interested.

Nancy Barrios

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*DRAFT*  
Tuscola County Board of Commissioners  
Committee of the Whole  
Monday, September 26, 2016 – 8:00 A.M.  
HH Purdy Building - 125 W. Lincoln, Caro, MI

Commissioners Present: District 1 - Thomas Young, District 2 - Thomas Bardwell,  
District 3 - Christine Trisch, District 4 - Craig Kirkpatrick, District 5 - Matthew Bierlein

Absent: None

Also Present: Mike Hoagland, Clerk Jodi Fetting, Mike Miller, Eean Lee, Caryn Painter,  
Tisha Jones, Steve Anderson, Register John Bishop, Andrew Dietderich, Clayette  
Zechmeister

**Finance**  
Committee Leaders-Commissioners Kirkpatrick and Bierlein

**Primary Finance**

1. **2017 County Budget Development** - Mike Hoagland provided an update to the progress of the budget development. There are a few departments that are working on preparing their budget to be turned in soon. Finance Committee to meet to start the review on October 5, 2016.
2. **Personal Property Tax Reductions and Non-County Reimbursement** - Mike Hoagland has been working closely with Walt Schlichting on this matter and provided an update to the Board.
3. **Medical Care Facility Purchase Agreement Extension** - Mike Hoagland explained the progress being made although an extension is needed. Matter to be placed on the Consent Agenda.
4. **Wind Turbine Consumers Energy Project Update** - In Columbia Township, there are 19 turbines to be installed in Phase 2 and there are 33 turbines to be installed in Phase 3. Phase 2 is scheduled to begin in 2017.
5. **Hazardous Mitigation Plan Update** - Steve Anderson provided an update to the Board that the Plan has been adopted.
6. **Child Care Fund - State Payment Update** - Caryn Painter informed the Board that we are caught up in submitting the payment requests and receiving payments.
7. **Child Care Fund Cost Allocation Plan Contract** - Mike Hoagland updated the Board regarding the approval needed of the contract. Matter to be placed on the Consent Agenda.
8. **Register of Deeds Service Contract** - Register Bishop explained the maintenance contract on the microfilm machine expires on November 1, 2016. Matter to be placed on the Consent Agenda.

9. **Cost Allocation Plan Certificate of Indirect Costs** - Mike Hoagland updated the Board. Matter to be placed on the Consent Agenda.
10. **Extending or Bidding County Audit** - Mike Hoagland updated the Board. Board discussed doing a 1-year extension. Matter to be placed on the Consent Agenda.
11. **Janks Grant Information** - Mike Hoagland explained the Grant Application period is open.
12. **Friend of the Court Cooperative Reimbursement Contract Amendment** - Mike Hoagland explained the amendment that was made after Oakland County Counsel reviewed the contract. Matter to be placed on the Consent Agenda.
13. **Telephone System Update** - Eean Lee provided an explanation to the current issues being experienced with the transfer to the new phone system. He also explained the options he is looking at to correct the issues at hand. Eean would like permission to move forward in a new contract with TelNet. Also, the contract for the new PRI circuit to be rescinded. Matter to be placed on the Consent Agenda.
14. **Adult Probation Telephone Update – Fiber Opportunity** - Eean Lee updated the Board to have the Probation Department be able to secure fiber service and update their phone service. Matter to be placed on the Consent Agenda.

#### On-Going Finance

1. Jail Planning Committee – October 13, 2016 at 10:00 a.m.
2. Road Commission Legacy Cost
3. Dispute Concerning Wind Turbine Assessing/Taxation - Mike Hoagland forward an update from the attorney to the Board. Matter discussed.
4. Adult Probation Telephones
5. Child Care Fund Delayed State Payments
6. 4-H and Courts
7. Financial Impact 17 Year Olds as Juvenile Change - Matter discussed.
8. CGI Video Production
9. Potential Health Department Bonding for Retirement System Costs - Update provided.
10. Audit Comment Regarding Bank Accounts - Update provided.

Recessed at 9:00 a.m.

Reconvened at 9:13 a.m.

#### Personnel

Committee Leader-Commissioner Trisch

#### Primary Personnel

1. **Resolution Honoring Carey Baxter Service to Dispatch** - Matter to be placed on the Consent Agenda and presented at Thursday's Board Meeting.

2. **Court Change in Position Title** - Caryn Painter explained the need for the position title change.

#### On-Going Personnel

1. Equalization Staffing Update – Human Resource Director - Interviews have started.
2. Labor Negotiations Update - Update Provided.
3. New Health Officer Employment Contract - Update Provided.

#### **Building and Grounds** Committee Leader-Young

#### Primary Building and Grounds

1. **Jail Window, Plumbing and Electrical Plan Update** - Landmark Design Group has submitted drawings to complete the project as well as projected costs. Matter discussed. Board would like this as a separate agenda item for the meeting on Thursday.
2. **Update Regarding Vanderbilt Park Grant** - Mike Hoagland provided an update to the Board. Vicky Sherry is looking to submit an addendum.
3. **Court Request for Use of County Property at Court/Bush Street** - Caryn Painter explained to the Board the need for community programs for the youth in our area. She is looking to implement hands-on community programs such as a community garden, an art program and a science-engineering program. The use of the property for the community garden was discussed with the matter to be placed on the Consent Agenda.
4. **Juvenile Program to Paint Window Wells of Courthouse** - Caryn Painter explained the need to have the window wells painted to improve the appearance of the lower level of the courthouse. Insurance company to be contacted for further clarification.

#### On-Going Building and Grounds

1. Vanderbilt Park Grant Application – Signage Update –Tree Trimming - Update provided.
2. Jail Plumbing/Window Update
3. Courthouse Security Enhancement - Will be included in the 2017 budget requests.

#### Other Business as Necessary

1. **MAC “To Do List” and Legislative Priorities** - Priority list distributed at the Conference provided to the Board.
2. **Community Corrections Update** - Mike Hoagland provided an update.



**Public Comment Period -**

- Commissioner Bardwell updated the Board that the new Postmaster in Caro presented a plan to the DDA for changes that she would like to implement regarding changes on delivery in the town of Caro.
- Commissioner Kirkpatrick will not be able to attend the meeting on Thursday.
- Register Bishop said he attended the Citizen Academy hosted by Michigan State Police. Vicky Maguire from the Clerk's Office also attended the class. He said it was an interesting program and would recommend others to attend

Meeting adjourned at 10:10 a.m

Jodi Fetting  
Tuscola County Clerk

**Tuscola County Health Department**  
**Board of Commissioners Monthly Report for September 2016**  
Prepared by: Gretchen Tenbusch, RN, MSA, Health Officer  
Visit our website at [www.tchd.us](http://www.tchd.us)

**Outcomes for the Month:**

- The Health Department is closing out Fiscal Year 15-16 on September 30, 2016 and opening FY16-17 on October 1, 2016.

**Issues under consideration by the Local Health Department:**

- Kristi Villalobos, RN, MSN, has been selected as Ann Hepfer's replacement. Kristi has filled the role of Reproductive Health Department Coordinator at TCHD for many years.
- The sponsor of HB5732, Statewide Sanitary Code, passed away in June. It appears that this bill will not be acted upon this calendar year
- The State will be reorganizing again. It is going back to Population Health, while the Community Health Section will be going under the Policy Section.
- We have received both VFC and Private Stock Flu vaccine and started giving flu vaccine the week of September 5<sup>th</sup>.

**Issues to be brought to Board of Commissioners:**

- None.

September 8, 2016

A regular meeting of the Board was held in their offices at 1733 S. Mertz Rd., Caro, Michigan on Thursday, September 8, 2016 at 8:00 A.M.

Present: Road Commissioners John Laurie, Gary Parsell, Mike Zwerk, Julie Matuszak, and Pat Sheridan; County Highway Engineer Michele Zaverucha, Superintendent/Manager Jay Tuckey.

Absent: Director of Finance/Secretary-Clerk Michael Tuckey.

Motion by Parsell seconded by Matuszak that Amy Hadaway be named acting Secretary in the absence of Michael Tuckey. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Sheridan seconded by Zwerk that Michele Zaverucha be named acting Clerk in the absence of Michael Tuckey. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak that the minutes of the August 25, 2016 regular meeting of the Board be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Payroll in the amount of \$95,469.69 and bills in the amount of \$760,436.64 covered by vouchers #16-44 and #16-45 were presented and audited.

Motion by Zwerk seconded by Parsell that the payroll and bills be approved. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Brief Public Comment Segment:

None.

Motion by Sheridan seconded by Parsell that the agreement between Richard Sylvester and the Tuscola County Road Commission allowing Designated and Special Designated All-Season loads for Quanicassee Road from their establishment north of Dutcher Road to State Trunkline Highway M-25 be extended for an additional two (2) years with the conditions specified in the agreement. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak that the agreement between MacFarlane Trucking and the Tuscola County Road Commission allowing Designated and Special Designated All-Season loads for Quanicassee Road from their establishment south of Elmwood Road to State Trunkline Highway M-25 be extended for an additional two (2) years with the conditions specified in the agreement. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Zwerk that the agreement between Blasius, Inc. and the Tuscola County Road Commission allowing Designated and Special Designated All-Season loads for Ormes Road from their establishment west of Vassar Road to State Trunkline Highway M-15 be approved for two (2) years with the conditions specified in the agreement. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Mike Zwerk seconded by Julie Matuszak to authorize Chairman John Laurie to sign the Michigan Department of Transportation Contract Amendment #2012-0550/A1 for the State Trunkline Maintenance Contract Extension. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Motion by Parsell seconded by Matuszak that the Road Commission advertise for bids for one (1) New ¾ Ton Pickup Truck, as part of the Road Commission's 2016 Capital Outlay Budget. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

Superintendent/Manager Jay Tuckey reviewed with the Board the Road Commission's gravel pit properties. Management and the Board will further review the gravel pit properties.

County Highway Engineer Zawerucha presented to the Board a price comparison of a Metal Poly-Coated Arch Pipe and a Concrete Box Culvert.

County Highway Engineer Zawerucha presented to the Board a list of drain projects proposed by the Tuscola County Drain Commission.

Motion by Parsell seconded by Matuszak that the meeting be adjourned at 8:55 A.M. Sheridan, Matuszak, Zwerk, Parsell, Laurie --- Carried.

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Chairman

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Secretary-Clerk of the Board

TUSCOLA COUNTY SENIOR ADVISORY COUNCIL  
 SEPTEMBER 19, 2016 AT THE CARO DINING CENTER

Meeting was called to order by Chairman Jerald Gamm at 11:00am  
 Pledge to the Flag was said by all

Minutes from the August 15, 2016 was read an approved. Motion made by Sandra Williamson an seconded by Connie Pliska

Treasurer Report was read by Sandra Williamson. Motion to approve Treasurer Report made by Henry Wymore an seconded by Bill Sanders

HDC Report was given by Shelly Schulz----

Total serving days for the month of August was 14  
 721 meals served at dining center  
 6579 home delivered meals  
 Average donations for congregate meals was \$2.52  
 Home delivered meals was \$.55  
 Their is still a waiting list for Home Delivered Meals

Old Business-----

Beatrice Hool who sat on our Council passed away on August 22, 2016

New Business----

We need to be at the Hall Wednesday at 3:30 to decorate-Thursday time will be set on Wednesday to see what has to be finished up. Doors open at 4:00 . Sandra Williamson an Bill Sanders will be at the door collecting money an tickets. HDC have 4 girls providing us with help. Jerry Gamm has contacted person to clean hall. After the Senior Diner Dance. Barb Dawson will send out the Thank You Notes to thank everyone who donated prizes. Sandra Williamson will purchase the stamps an Barb will pick up Thank You Cards an submit the bill to get reversed for them. So everyone needs to provide names an addresses -who donated prizes to Barb.

NEXT MEETING is October 17, 2016 at the MAYVILLE DINING CENTER

Motion to adjourn

Those in attendance-Sandra Williamson,Shelly Schulz,Connie Pliska,Barbara Dawson,  
 Jerry Gamm,Bill Sanders,Pat LaBair,Eugene Davison, Henry an Carolyn Wymore

Minutes prepared by Carolyn Wymore  
 Secretary